



**CITY OF BROOKSVILLE  
BUDGET WORKSHOP  
AGENDA**

July 27, 2010

6:00 P.M.

**A. CALL TO ORDER**

**B. FY2010/11 BUDGET**

**1. Development Department Presentation**

Presentation of departmental budget and operations.

Presentation: Community Development Director  
and staff

**2. Streets & Drainage Division, Public Works Department Presentation**  
Presentation of division's budget and operations.

Presentation: Public Works Director and staff

**3. Parks, Facilities and Recreation Department Presentation**

Presentation of departmental budget and operations.

Presentation: Parks, Facilities and  
Recreation Director and staff

**4. Finance Department Presentation**

Presentation of departmental budget and operations.

Presentation: Finance Director and staff

**4. City Manager's Office Department Presentation**

Presentation of departmental budget and operations.

Presentation: City Manager and staff

**5. General Discussion and Direction**

Discussion by Council on General Fund Revenues and Expenditures with overall direction.

Action: Review & Direction to staff  
Attachment: General Fund Preliminary Budget

**C. ADJOURNMENT**

*Meeting agendas and supporting documentation are available from the City Clerk's office, and online at [www.cityofbrooksville.us](http://www.cityofbrooksville.us). Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352-540-3853.*



## MEMORANDUM

**TO: HONORABLE MAYOR AND CITY COUNCILMEN**

**FROM: T. JENNENE NORMAN-VACHA, CITY MANAGER**

**SUBJECT: FY 2010-11 BUDGET WORKSHOPS**

**DATE: JULY 23, 2010**

July 27<sup>th</sup> will mark our second budget workshop for Fiscal Year (FY) 2010-11 on the General Fund. For this workshop, we have scheduled presentations of the remaining departments/divisions funded within the General Fund. The Agenda is provided herein. Council has already received the General Fund tentative budget documents.

Following department/division presentations and discussions, staff will seek Council direction specifically on the following items so that we may work to further prepare General Fund documents to be reviewed/approved at the final budget workshop to be held on August 24<sup>th</sup>:

1. **Health and Medical Plans for employees** – whether Council is interested in reviewing any type of reduction in the allowance for the HRA and/or cost sharing with employees for premiums paid for employee coverage and subsequent budget impact.
2. **Vehicle Replacement Fund allocation in General Fund** – whether Council is authorizing the General Fund to suspend the Vehicle Replacement Fund allocation for FY 2010-11.
3. **Reserve for Contingencies** – discussion of the Reserve level for the General Fund that Council wants to have within the General Fund budget for FY 2010-11.
4. **Millage Level** – discussion of the Millage level that Council desires for the General Fund budget for FY 2010-11.

Our next scheduled budget workshop is established for August 10<sup>th</sup>. This workshop will include all other funds (other than General Fund) that make up the remainder of the City's budget. We will present to Council only the major funds, i.e. Utilities Water and Wastewater, Solid Waste Collections, Red Light Cameras, etc., although we will seek discussion and direction for/on all other funds within the budget.

Following the workshop of August 10<sup>th</sup>, staff will work to provide a “complete budget document” (inclusive of all funds) based of Council direction for review and discussion at the August 24<sup>th</sup> workshop.

For the August 24<sup>th</sup> workshop, we will provide staff reports on items where Council has requested more in-depth analysis/information, including a staff report on the City’s Pay Plan as already requested and other items from our discussions on July 27<sup>th</sup> and August 10<sup>th</sup>. Our desire and goal of the August 24<sup>th</sup> workshop is to have final direction as we move into the Public Hearings established for September 8<sup>th</sup> and September 22<sup>nd</sup>, both beginning at 6:00 PM.

We look forward to working together to approve a solid budget for the City of Brooksville for FY 2010-11.