

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
BROOKSVILLE HOUSING AUTHORITY HEARING
COUNCIL CHAMBERS
201 HOWELL AVENUE**

**AGENDA
(REVISED)**

December 17, 2007

6:00 P.M.

A. BROOKSVILLE HOUSING AUTHORITY (BHA) PUBLIC HEARING

1. Hearing to discuss possible removal of BHA Board Member.
2. Appointment(s) to the BHA Board.

Presentation: Mayor
Attachment: Letter to BHA Board Member
Steve Zeledon dated 12-10-07

B. CALL TO ORDER

7:00 P.M.

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. CONSENT AGENDA

1. **Southern Hills Plantation Phase 3-A-1 - Final Plat Approval**
Consideration of request for continuance of approval of the final plat for property that is a part of Southern Hills Plantation Planned Development Project located south of SR 50, east of US 41, west of Hope Hill Road and north of Powell Road as submitted by Coastal Engineering Associates, Inc., to the 01/07/08 meeting.

CONSENT AGENDA APPROVAL (✓)

Recommendation: Approval of Consent Agenda
Action: Motion to Approve
Attachments: 1) Memo from City Manager dated 12/10/07; 2) Memo from Director of Community Development dated 12/07/07; Memo from Coastal Engineering dated 12/03/07 & 12/07/07

E. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

1. **Mural Society Request for Code Exemption**
Approval of exemption for proposed mural on Liberty Street wall of building currently occupied by The Antique Mall pursuant to Sign Code Section 125-5(12).

Presentation: Mural Society Chairman
Recommendation: Approval of exemption as requested
Action: Motion to Approve
Attachment: Memo from Mural Society Chairman Dated 11/08/07

REGULAR COUNCIL MEETING - DECEMBER 17, 2007

2. Beautification Board - Holiday Decoration Contest

Recognition of annual decoration contest winners for best Residential and Commercial Displays for the 2007 Holiday Season.
[Note: Winners to be announced at meeting.]

Presentation: Mayor and Board Chair
Attachments: None [Names, Plaques & prizes to be distributed at meeting.]

F. REGULAR AGENDA

1. Resolution No. 2007-23 - David C. Stewart, Jr. Retirement

Consideration of Resolution honoring David C. Stewart, Jr. who will retire from the Utilities Division of the Department of Public Works December 31, 2007, after more than 34 years of service.

Presentation: Mayor
Attachment: Proposed Resolution

2. Interlocal Agreement for Enhancement Projects

Consideration of approval of the Enhancement Projects Interlocal Agreement between the Hernando County Board of County Commissioners, the City of Brooksville and the Hernando County Metropolitan Planning Organization.

Presentation: Community Development Director
Recommendation: Approval of Agreement
Action: Motion to Approve
Attachment: Memo from Director of Community Development dated 12/17/07; Agreement

3. City Manager Salary Increase

Consideration of 6-month merit-based increase pursuant to contract.

Presentation: Council
Recommendation: Approval of Merit-based Increase
Action: Motion to Approve
Attachment: City Manager Contract (Pages 1 and 2); Florida Occupational Employment and Wages Data Statewide and for the Tampa Bay Area

G. ITEMS BY COUNCIL

H. CITIZEN INPUT

I. ADJOURNMENT

CORRESPONDENCE TO NOTE

Meeting agendas and supporting documentation are available from the City Clerk's office, and on line at www.ci.brooksville.fl.us. Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352/544-5407.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.

City of Brooksville



AGENDA ITEM NO. A-1
12-17-07
(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

December 10, 2007

Steve Zeldon
32270 Marchmont Circle
Ridge Manor, Florida 33523

VIA HAND DELIVERY

[Handwritten signature]
12/17/07

Dear Mr. Zeldon:

As Mayor of the City of Brooksville, I have the authority to seek your removal as a Commissioner of the Brooksville Housing Authority (BHA) for inefficiency, neglect of duty and/or misconduct pursuant to §421.07, Florida Statutes.

Please consider this correspondence as official notice that in accordance with §421.07, Florida Statutes, a hearing will be conducted at which time I will request the City Council to concur with my decision to remove you as a Commissioner of the BHA. This hearing will take place on December 17, 2007, at 6:00 p.m., in the City Council Chambers at City Hall, 201 Howell Avenue, Brooksville, Florida.

At the hearing, evidence will be presented in support of your removal based upon the following charges:

1. That you, in your capacity as a Commissioner of the BHA and Chairman of the Board, were ineffective or negligent in the administration of your duties, by act or omission, by engaging in or allowing disruptive behavior during meeting(s) of the BHA;
2. That you, in your capacity as a Commissioner of the BHA, were ineffective or negligent in the administration of your duties, by act or omission, by failing to require the BHA to maintain financial records/bookkeeping methods in accordance with generally accepted accounting principles;
3. That you, in your capacity as a Commissioner of the BHA, were ineffective or negligent in the administration of your duties, by act or omission, by failing to implement appropriate recruitment/hiring procedures for the BHA Executive Director and/or BHA staff; and
4. That you, in your capacity as a Commissioner of the BHA, were ineffective or negligent in the administration of your duties, by act or omission, by failing to produce/provide proper public notice of BHA meetings/agenda item.

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Page 2 of 2
Steve Zeldon – December 10, 2007

At the hearing, you or your counsel will be provided fifteen (15) minutes before the City Council to be heard with regard to the charges detailed above.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "David Pugh". The signature is fluid and cursive, with a large initial "D" and a long horizontal stroke at the end.

David Pugh
Mayor

MEMORANDUM

To: Honorable Mayor & City Council Members
Via: T. Jennene Norman-Vacha, City Manager
From: Bill Geiger, Community Development Director
Subject: FP2007-01: Southern Hills Plantation Phase 3-A-1 Final Plat
Petitioner: Hampton Ridge Developers, LLC (Presented by Coastal Engineering Associates)
Location: The property is located South of SR 50, East of US 41, West of Hope Hill Road and North of Powell Road
Date: December 7, 2007

At the December 3, 2007 meeting, the City Council affirmed the action taken by the Planning & Zoning Commission on November 14, 2007, concerning the Phase 3-A-1 preliminary plat plan for Southern Hills Plantation, and continued the item for consideration of the final plat to the December 17, 2007 meeting, at the petitioner's request (see attached). Given the short time frame for completing the agenda packet for the December 17, 2007 meeting, the petitioner is requesting that the City Council continue consideration of the final plat to the January 7, 2008 meeting at 7:00 p.m. in the council chambers. The petitioner's representative has provided a written request to this effect (attached).

RECOMMENDATION:

Continue the agenda item for the Southern Hills Plantation Phase 3-A-1 Final Plat to the January 7, 2008 meeting at 7:00 p.m. in the council chambers.

Enclosures: 1) Quinn-to-Geiger letter (dated 12/3/07) - Continuation Request
2) Quinn-to-Geiger letter (dated 12/7/07) - Continuation Request

December 3, 2007

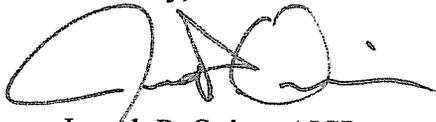
Mr. Bill Geiger
City of Brooksville Planning Department
201 Howell Avenue
Brooksville, FL 34601

Re: Hampton Ridge Developers, LLC – Southern Hills Plantation
Phase 3A-1 Final Plat (CEA 05416)

Dear Bill,

Per our discussion, please accept this as a formal request to continue the Brooksville City Council's consideration of the Phase 3A-1 final plat petition for the Southern Hills Plantation project. It has very recently come to our attention that several non-substantive scrivener errors were made on the cover page of the plat and need to be corrected prior to Council approval. Given this, we respectfully request that consideration of the referenced petition be continued to Council's December 17, 2007, meeting. Should you have any questions, do not hesitate to contact this office.

Sincerely,



Joseph P. Quinn, AICP
Principal Planner

cc: Taylor Casey
Donna Feldman

December 7, 2007

Mr. Bill Geiger
City of Brooksville Planning Department
201 Howell Avenue
Brooksville, FL 34601

Re: Hampton Ridge Developers, LLC – Southern Hills Plantation
Phase 3A-1 Final Plat (CEA 05416)

Dear Bill,

Per our discussion, please accept this as a formal request to further continue the Brooksville City Council's consideration of the Phase 3A-1 final plat petition for the Southern Hills Plantation project. It has very recently come to our attention that several non-substantive scrivener errors were made on the cover page of the plat and need to be corrected prior to Council approval. Given this, we respectfully request that consideration of the referenced petition be continued to Council's January 7, 2008, meeting. Should you have any questions, do not hesitate to contact this office.

Sincerely,



for Joseph P. Quinn, AICP
Principal Planner

cc: Taylor Casey
Donna Feldman

11/8/07

AGENDA ITEM NO. E-1
12/17/07

THE Brooksville Mural Society
12128 CLUB HOUSE RD.
BROOKSVILLE, FL. 34613

Honorable Mayor David Pugh and City Council Members

The Brooksville Mural Society has selected the site for the sixth Mural to be located on the S Wall of 31 S. Main Street, known as the Antique Mall building.

L. D. Hunter of Hudson, Florida was commissioned by the Mural Committee to paint the mural.

The Mural Society will approve the final design with some changes agreed upon with the artist.

Sponsors for this mural are: the Hernando County Fine Arts Council. A matching grant from the Tourist Development Council and small donations accumulated over a length of time from the Brooksville Mural Society treasury. A matching fund grant of \$500.00 was presented to the Mural Society by Evelyn Duncan co-owner of the building where the Mural will be painted.

We are requesting the City Councils approval of the Exception of Sign Code Ordinance NO. 501-D Pursuant to Section 12.5-5

The Artist plans to begin immediately and complete the mural in four months weather permitting.

Respectfully,

Mary Alice Queiros
Chairman, Brooksville Mural Society

Sec. 125-5. Exemptions.

The following signs shall be allowed in any zoning district without the necessity of obtaining a sign permit, providing such sign is not in conflict with any other provision of this chapter. Noncompliance with the terms set forth below shall cause such sign to forfeit its exempt status and require the owner to obtain a permit as set forth in section 125-3. Owners or lessees of such signs shall ensure that exempt signs conform to all other applicable regulations and they shall be responsible for the safe and proper erection and maintenance of such signs. Failure to comply with the provisions of this section shall subject the violator to the penalties as outlined in section 125-9. Each violation shall constitute a separate offense.

- (1) One nonilluminated sign not to exceed two square feet identifying a residence.
- (2) One sign customary and necessary in the offering of real estate for sale or to let by the owner or the owner's licensed broker or agent not to exceed six square feet in residential zones or 24 square feet in nonresidential zones. Upon sale of the property, the sign must be removed within 14 days.
- (3) Signs, memorials or plaques erected by or on behalf of the United States of America, the state or local governments pursuant to and in discharge of any governmental function or required or permitted by any law, ordinance or governmental regulation.
- (4) On-site banners, when used in conjunction with a specific special event, provided the banner area when combined with the area of existing attached signs does not exceed ten percent of the total area of the exterior wall to which it is affixed. Banners are to be maintained in good condition at all times.
- (5) Special event banners, when used by governmental, charitable or nonprofit organizations in conjunction with a specific special event of city-wide significance. Special event banners permitted under this section shall in no instance remain in place for more than 30 days.
- (6) Sandwich board signs. Such signs must be placed in a location so as not to impede pedestrian or vehicular visibility and general public safety, and may only be placed outdoors in front of the advertised business during business hours. One sandwich board sign will be allowed per building on single lot developments, or one sandwich board sign per unit in buildings designed as multiunit, independent, separate entry storefronts.
- (7) Political signs are permitted to be erected no more than 90 days prior to the applicable election day and shall be removed within ten days after said election day. The candidate for office or a designee shall have the responsibility for removal of signs advertising the candidacy. Signs that are not removed within the time period referenced herein shall be subject to removal by the city and may be disposed of pursuant to administrative policies set up by the city manager. The size of such signs shall not exceed six square feet in a residential district and 24 square feet in a nonresidential district. No signs may be posted within public rights-of-way or on utility poles, trees, traffic or regulating signs of any nature.
- (8) Construction or contractor signs. One per location identifying the project, the

building and subcontractors, not to exceed 12 square feet in residential areas and 24 feet in nonresidential areas and must be removed upon completion of the job.

- (9) Holiday signs are allowed 30 days prior to and 15 days after the specific holiday. Holidays are defined and include all federal, state or local legal holidays.
- (10) Signs necessary for the identification, operation or protection of public service structures or signs incident to a legal process or necessary to the public safety or welfare.
- (11) Directing or instructing signs for vehicular or pedestrian traffic and parking on private property, providing such signs bear no advertising matter and do not exceed six square feet in area.
- * (12) Graphic presentations and murals approved by the city council which feature cultural, civil or historical events containing no commercial advertising material.

(Code 1988, § 12.5-5; Ord. No. 501-D, 3-5-2001; Ord. No. 501-E, § 1(12.5-5), 8-16-2004)

NOTE: ARTIST'S RENDERING WILL BE DISPLAYED
AT MEETING

RESOLUTION NO. 2007-23

A RESOLUTION IN APPRECIATION OF THE MANY YEARS OF SERVICE RENDERED TO THE CITY OF BROOKSVILLE AND ITS CITIZENS BY DAVID C. STEWART, JR.

WHEREAS, DAVID C. STEWART, JR. WAS EMPLOYED BY THE CITY OF BROOKSVILLE ON AUGUST 22, 1973, AND HAS, SINCE THAT TIME, FAITHFULLY AND SELFLESSLY RENDERED A HIGH LEVEL OF QUALITY SERVICE TO THE DEPARTMENT OF PUBLIC WORKS, THE CITY OF BROOKSVILLE, AND THE CITIZENS OF THIS COMMUNITY WITH HIS PROFESSIONAL EXPERTISE, DEDICATION, ATTITUDE, HELPFULNESS, CONSIDERATION AND ENTHUSIASM; AND,

WHEREAS, HAVING INITIALLY BEEN HIRED AS A LABORER II IN THE SANITATION DIVISION, MR. STEWART WAS PROMOTED TO DRIVER I IN MAY OF 1980, FOREMAN IN OCTOBER OF 1980, ASSISTANT SUPERINTENDENT IN 1981, BUILDING INSPECTOR/DRAFTSMAN IN 1982 TRANSFERRING TO THE BUILDING DIVISION. IN 1990 HE WAS PROMOTED TO ENGINEERING TECHNICIAN AND TRANSFERRED BACK TO DEPARTMENT OF PUBLIC WORKS' UTILITIES DIVISION TO ASSIST IN THE CONSTRUCTION AND MAINTENANCE OF THE DATA BASE FOR THE NEW AUTO-CAD SYSTEM, UNTIL 2006, WHEN HIS CLASSIFICATION WAS CHANGED TO CONSTRUCTION PROJECT INSPECTOR.

WHEREAS, DURING HIS TENURE WITH THE DEPARTMENT OF PUBLIC WORKS, MR. STEWART CONTINUALLY RECEIVED COMMENTS FROM HIS SUPERIORS NOTING HIS INTERPERSONAL SKILLS IN DEALING WITH HIS FELLOW EMPLOYEES, HIS RELIABILITY, AND HIS ABILITY TO WORK INDEPENDENTLY, WHICH TENDED TO POSITIVELY INFLUENCE THOSE HE WORKED WITH ON A REGULAR BASIS. ADDITIONALLY, HIS HISTORIC KNOWLEDGE OF THE CITY'S INFRASTRUCTURE WAS REMARKABLE AND WILL BE GREATLY MISSED; AND,

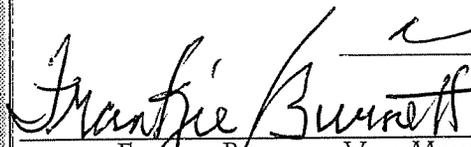
WHEREAS, MR. STEWART HAS DECIDED TO RETIRE EFFECTIVE DECEMBER 31, 2007.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS:

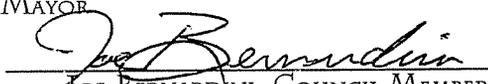
1. THAT THIS RESOLUTION IS HEREBY ADOPTED IN RECOGNITION OF OVER THIRTY-FOUR (34) YEARS OF FAITHFUL AND SELFLESS PERFORMANCE OF DUTY BY DAVID C. STEWART, JR.
2. THAT THIS RESOLUTION IS FURTHER ADOPTED TO SET FORTH AND MEMORIALIZE THE GREAT AFFECTION AND HIGH ESTEEM IN WHICH DAVID C. STEWART, JR. IS HEREBY HELD BY THE CITY OF BROOKSVILLE, ITS COUNCIL MEMBERS, EMPLOYEES AND CITIZENS, AND TO MAKE RECORD OF THEIR APPRECIATION AND TESTAMENT TO THE SERVICES PERFORMED BY SAID DAVID C. STEWART, JR. AS A SERVANT OF THE PEOPLE.

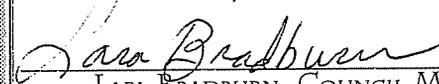
ADOPTED IN REGULAR SESSION THIS 17TH DAY OF DECEMBER, 2007.

CITY OF BROOKSVILLE


FRANKIE BURNETT, VICE MAYOR

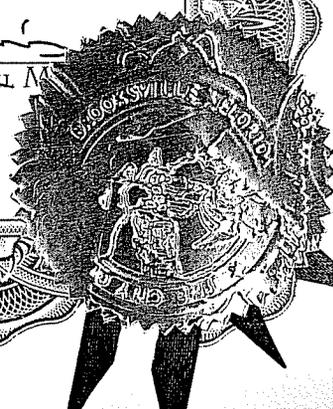

DAVID PUGH, MAYOR


JOE BERNARDINI, COUNCIL MEMBER


LARA BRADBURN, COUNCIL MEMBER


RICHARD E. LEWIS, COUNCIL MEMBER

ATTEST: 
KAREN M. PHILLIPS, CITY CLERK



RESOLUTION NO. 2007-23

A RESOLUTION IN APPRECIATION OF THE YEARS OF SERVICE RENDERED TO THE CITY OF BROOKSVILLE AND ITS CITIZENS BY DAVID C. STEWART, JR.

WHEREAS, DAVID C. STEWART, JR. was employed by the City of Brooksville on August 22, 1973, and has, since that time, faithfully and selflessly rendered a high level of quality service to the Department of Public Works, the City of Brooksville, and the citizens of this community with his professional expertise, dedication, attitude, helpfulness, consideration and enthusiasm; and,

WHEREAS, having initially been hired as a Laborer II in the Sanitation Division, MR. STEWART was promoted to Driver I in May of 1980, Foreman in October of 1980, Assistant Superintendent in 1981, Building Inspector/Draftsman in 1982 transferring to the Building Division. In 1990 he was promoted to Engineer Technician and transferred back to Department of Public Works' Utilities Division to assist in the constructing and maintenance of the data base for the new Auto-Cad System, until 2006, when his classification was changed to Construction Project Inspector.

WHEREAS, during his tenure with the Department of Public Works, MR. STEWART continually received comments from his superiors noting his interpersonal skills in dealing with his fellow employees, his reliability, and his ability to work independently, which tended to positively influence those he worked with on a regular basis. Additionally, his historic knowledge of the City's infrastructure was remarkable and will be greatly missed; and,

WHEREAS, MR. STEWART has decided to retire effective December 31, 2007.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, as follows:

1. That this Resolution is hereby adopted in recognition of over thirty-four (34) years of faithful and selfless performance of duty by DAVID C. STEWART, JR.
2. That this Resolution is further adopted to set forth and memorialize the great affection and high esteem in which DAVID C. STEWART, JR. is hereby held by the City of Brooksville, its Council Members, employees and citizens, and to make record of their appreciation and testament to the services performed by said DAVID C. STEWART, JR. as a servant of the people.

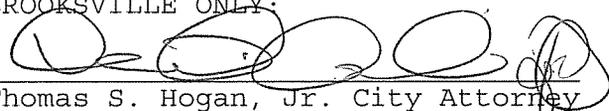
ADOPTED in regular session this 17th day of December, 2007.

CITY OF BROOKSVILLE

BY: _____
David Pugh
Mayor

ATTEST: _____
Karen M. Phillips, City Clerk

APPROVED AS TO FORM AND CONTENT
FOR THE RELIANCE OF THE CITY OF
BROOKSVILLE ONLY:


Thomas S. Hogan, Jr. City Attorney

VOTE OF CITY COUNCIL

Bernardini	_____
Bradburn	_____
Burnett	_____
Lewis	_____
Pugh	_____

MEMORANDUM

To: Honorable Mayor & City Council
Via: T. Jennene Norman-Vacha, City Manager 
From: Bill Geiger, Community Development Director 
Subject: Interlocal Agreement for Enhancement Projects
Date: December 17, 2007

GENERAL INFORMATION

Enhancement Projects fall under the auspices of the Metropolitan Planning Organization (MPO). Transportation Enhancement Projects include infrastructure for both pedestrian and bicycle modes of travel. The Hernando County MPO maintains a priority listing of projects countywide. The MPO is required to provide an annual review of the projects on the list. The list is updated and approved by the MPO, and is used by the FDOT to fund the projects within their Five-Year Work Program. Attached is a list of the proposed Transportation Enhancement Priority List for FY 2007/08-2011/12. As shown on the list, there are six items that are directly related to projects that may be considered important to the City, two of which are programed within the FDOT Five-Year Work Program.

At this time, County and MPO staff are requesting that an interlocal agreement be entered into with the City that will further define the responsibilities of the County and the City with respect to engineering services for design and maintenance of Enhancement Projects. An outline of the obligations of the County and the City may be found in Sections 2 and 3 respectively, of the proposed Agreement. The proposed agreement is for a three-year term with provisions for automatic renewal if all agencies involved concur that the agreement is working.

It is staff's opinion that the proposed agreement will benefit all parties involved, in that it provides clarification with regard to the roles and responsibilities of each agency in the planing and implementation of Enhancement Projects.

Budget Impacts

Action on the interlocal agreement is a matter of legislative policy. There may be fiscal impacts with regard to specific Enhancement Projects, that could include staff time, permit fee waivers, land acquisition and project maintenance. Fiscal issues associated with Enhancement Projects would be acted on by the City Council, independently, on a case-by-case basis.

STAFF RECOMMENDATION

Approval of the Enhancement Projects Interlocal Agreement, between the Hernando County Board of County Commissioners, the City of Brooksville City Council and the Hernando County Metropolitan Planning Organization.

- Enclosures:**
- 1) Enhancement Projects Interlocal Agreement
 - 2) Proposed Transportation Enhancement Priority List for FY 2007/08-2011/12

**ENHANCEMENT PROJECTS
INTERLOCAL AGREEMENT**

THIS INTERLOCAL AGREEMENT is made and entered into this _____ day of _____, 2007, by and between Hernando County, a political subdivision of the State (“County”), the City of Brooksville, a Florida municipal corporation (“City”) and the Hernando County Metropolitan Planning Organization (“MPO”), and the parties’ state:

WHEREAS, the Florida Department of Transportation (“FDOT”) provides certain grant funding to qualified Local Agency Programs (“LAP”) for projects which enhance alternative forms of transportation such as sidewalks, bicycle paths, trails, pedestrian facilities and the like (“Enhancement Projects”); and,

WHEREAS, the FDOT has certified the Public Works and Engineering Department of the County as the recognized LAP for Hernando County; and,

WHEREAS, the MPO is the entity which initiates requests for FDOT LAP grants; and,

WHEREAS, the City can benefit from having Enhancement Projects within its municipal boundaries; and,

WHEREAS, §163.01, Florida Statutes, allows local governments to enter into interlocal agreements regarding allocating the provision of facilities and/or services in a manner that best serves the citizenry; and,

WHEREAS, this Interlocal Agreement will allow the County and/or the MPO to pursue FDOT LAP grant monies for Enhancement Projects that are within the City and to allow the County to perform the necessary engineering services regarding said projects under the terms of the LAP grant; and,

WHEREAS, the City, the County and the MPO have determined that it is in their mutual interests to enter into this Interlocal Agreement regarding the subject matter herein.

NOW, THEREFORE, for and in consideration of the mutual terms, covenants and conditions to be complied with on the part of the respective parties hereto, it is agreed as follows:

SECTION 1 - PURPOSE AND SCOPE

- A. The purpose of this Interlocal Agreement is to define the duties and obligations of the COUNTY and the CITY with respect to engineering services for the design, construction,

and maintenance of enhancement projects. All terms and conditions of this Interlocal Agreement will be interpreted in a manner consistent with and in furtherance of the purpose as set forth in this section.

- B. The Scope of Project will be the role and responsibility of the COUNTY and the CITY with regard to their respective duties and obligations for the completion of LAP projects that fall within the respective jurisdiction of each entity.

SECTION 2 - OBLIGATIONS OF THE COUNTY

The parties agree that the COUNTY will:

1. Serve as the Implementing Authority for the LAP Program in conjunction with FDOT. The Implementing Authority shall complete or coordinate, as applicable, the required documentation (including project checklist, design, bid specs, award letter, etc), with FDOT in order to complete enhancement projects for the COUNTY and the CITY. The Implementing Authority will forward to the MPO copies of all pertinent documents in the LAP process. (Two sample LAP projects are attached for reference purpose)
2. Apply for enhancement funds and/or other assistance from the Federal Government and/or the State of Florida. Said grants or other assistance shall be used to carry out the purposes of this Agreement. All monies received through grants-in-aid or other federal, state or local assistance shall be transferred to the Implementing Authority.
3. Maintain the physical facilities (i.e. sidewalks, trails, etc.) built from enhancement funds that lie within its jurisdiction. As the COUNTY is the legal entity responsible for the maintenance of these facilities, it shall be authorized to enter into such contracts as necessary with private companies for any and/or all maintenance activities regarding enhancement projects and facilities.
4. Abide by the funding mechanisms for the enhancement program as administered by FDOT through its Work Program. While the majority of these projects will be fully-funded through FDOT at one-hundred (100) percent, a local match may be submitted by the COUNTY. Local monies are defined as those necessary to match any State or Federal grant programs.

SECTION 3 - OBLIGATIONS OF THE CITY

Under the terms of this Agreement, the CITY will:

1. Where reasonably possible, grant any necessary CITY permits which are required for the design and/or construction of these projects.

2. Make reasonable efforts to work with the COUNTY and the MPO to acquire any necessary interests in land, easements and/or rights-of-way as required for the design and completion of these projects, whenever said project lies within the jurisdiction of the CITY. However, any such acquisition in said interests in land, easements and/or rights-of-way shall be subject to approval by the City Council of the CITY, and may be denied if the City Council reasonably determines such acquisitions are not in the best interests of the CITY.
3. Maintain the physical facilities (i.e. sidewalks, trails, etc.) built from enhancement funds that lie within its jurisdiction. As the CITY is the legal entity responsible for the maintenance of these facilities, it shall be authorized to enter into such contracts as necessary with private companies for any and/or all maintenance activities regarding enhancement projects and facilities.
4. Abide by the funding mechanisms for the enhancement program as administered by FDOT through its Work Program. While the majority of these projects will be fully-funded through FDOT at one-hundred (100) percent, a local match may be submitted by the CITY. Local monies are defined as those necessary to match any State or Federal grant programs.

SECTION 4 – TERM, RENEWAL AND AMENDMENT OF AGREEMENT

This Interlocal Agreement shall be for a term of three (3) years, from date of execution. Should both parties agree that the agreement is working satisfactorily, this agreement shall be automatically extended for an additional three-year term. This Interlocal Agreement may be terminated by a simple majority vote of any party at least 60 days prior to the end of any fiscal year (October 1 - September 30). Notice of intent to terminate shall be given to the other parties within two (2) weeks of said vote. The effective date of termination shall be the end of the then current fiscal year.

This Agreement may be amended from time-to-time, upon the concurrence and affirmative action of all Parties to this Agreement, acknowledging and approving said modification(s) by a majority vote of each entity.

- Remainder of this page intentionally left blank -

IN WITNESS WHEREOF, the undersigned parties have caused this Interlocal Agreement to be duly executed in their behalf on this ____ day of _____, 20 ____.

IN WITNESS WHEREOF, this Interlocal Agreement has been executed by and on behalf of the City and the County on the date last executed below.

ATTEST:

**CITY OF BROOKSVILLE
CITY COUNCIL**

KAREN PHILLIPS, CLERK

By: _____
DAVID PUGH, MAYOR

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:



City Attorney

ATTEST:

**HERNANDO COUNTY BOARD OF COUNTY
COMMISSIONERS**

KAREN NICOLAI
Clerk

By: _____
JEFF STABINS, CHAIRMAN

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:



Assistant County Attorney

ATTEST:

**HERNANDO COUNTY
METROPOLITAN PLANNING
ORGANIZATION**

KAREN NICOLAI
Clerk

By: _____
DAVE RUSSELL, CHAIRMAN

**FY 2007-2012
Metropolitan Planning Organization
Proposed Transportation Enhancements Priority List**

Project Ranking	Project/Corridor	From	To	Project Length (feet)	Project Completion (year)	Project Cost Estimates *	Grant Status
P1	G.N. Trail - Brooksville trailhead/restroom	Russell Ave. Park		n/a	2007	\$75,000	Approved
P2	Bike Suitability Maps/Bike Route Signage/STR Campaign			n/a	2007	\$35,000	Pending
P3	G.N. Trail (Phase I) - Multi-use trail **	Main Street	Jasmine Dr.	6,900	2007	\$230,000	Approved
P3	Coronado Dr. - sidewalk	Linden Dr.	Spring Hill Dr.	8,200	2009	\$375,000	n/a
P5	Suncoast Trail/US 98 - trailhead/restroom			n/a	2010	\$441,000	Approved
P6	Paved Shoulders - Elgin Blvd.	Mariner Blvd.	Deltona Blvd.	13,800	2010	\$398,447	Approved
1	Darby Lane - sidewalk	Candlelight Blvd.	W. Jefferson St.	3,600	n/a	\$162,000	n/a
2	Bicycle Safety Education Program			n/a	2008	\$34,000	Pending
3	Cypress Lakes Preserve			n/a	2008	\$130,000	Pending
4	Daniel Ave. - connector	Main St.	US 41	2,100	n/a	\$94,500	n/a
5	Linden Dr. - sidewalk	Mariner Blvd.	Coronado Dr.	8,500	n/a	\$382,500	n/a
6	Linden Dr. - sidewalk	Coronado Dr.	Spring Hill Dr.	3,850	n/a	\$175,000	n/a
7	G.N. Trail (Phase II) - extend trail ***	Jasmine Dr.	Weatherly Rd.	11,400	n/a	\$684,000	n/a
8	G.N. Trail (Phase III) - extend trail	Weatherly Rd.	WSF Trail	35,000	n/a	\$2,100,000	n/a
9	Chassahowitzka WMA - off-road trail development			31,600	n/a	TBD	n/a
10	Suncoast Trail/GNT Trail Connector - Wiscon Rd. bike lanes	Horselake Rd.	U.S. 41	3,600	n/a	\$430,000	n/a
11	Coastal Trail, Phase I	Hernando Beach	Weeki Wachee River	31,000	n/a	TBD	n/a
12	Coastal Trail, Phase II	Weeki Wachee River	CR 550	50,100	n/a	TBD	n/a
13	Gallup Rd. Connector - bike/ped crossing	Gallup Rd.	Ancho Ave.	300	n/a	\$200,000	n/a
14	Waterfall Dr. - sidewalk	Spring Hill Dr.	County Line Rd.	8,620	n/a	\$390,000	n/a

Key:

OGT Office of Greenways and Trails WSF Withlacoochee State Forest P1-P6 Programmed (FDOT 5-year Work Program)
 ROW Right of Way STR Share the Road 1-4 Pending FDOT Approval
 GNT Good Neighbor Trail TBD Funding to be Determined 5-13 Funding Not Available/Programmed

* Cost estimates based on \$45 p/linear ft. for concrete sidewalks and \$60 p/linear ft. for asphalt trails

** Cost estimate based on \$230,00 from SE funds, \$200,000 from City of Brooksville FRDP grant

*** Cost estimate based on ROW ownership by County of 40% and by Developer/City of 60%

EMPLOYMENT AGREEMENT
CITY MANAGER
BROOKSVILLE, FLORIDA

This EMPLOYMENT AGREEMENT made and entered into this 21st day of May, 2007, by and between the City of Brooksville, State of Florida, a municipal corporation, hereinafter called the "City", and T. Jennene Norman-Vacha, hereinafter called the "Employee;" both understanding and agreeing to abide at all times by all terms and conditions as set forth herein:

WITNESSETH

WHEREAS, the City Charter provides for the position of City Manager and the City desires to employ the professional services of Employee as City Manager; and

WHEREAS it is the desire of the City to:

1. Secure and retain the services of Employee and to provide inducement for her to remain in such employment; and
2. To make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security; and
3. To provide a just means for terminating Employee's services at such time as she may be unable to discharge her duties due to disability or when the City may desire to otherwise terminate her employment; and

WHEREAS, Employee desires to accept employment as City Manager of the City of Brooksville, under the terms and conditions of this Agreement.

Section 1. EMPLOYEE EMPLOYMENT AND DUTIES

The City hereby agrees to employ Employee as City Manager of the City of Brooksville to perform the functions and duties specified in the City Charter and such other legally permissible and proper duties and functions as the City Council will from time to time assign.

Section 2. TERM

- A. This Employment Agreement shall be effective on June 7, 2007, and shall have a term ending June 7, 2009 (hereinafter "the Termination Date"). Employee agrees to remain in the exclusive employment of the City until said Termination Date, (except outside work authorized herein or later approved by the City Council) unless this Agreement is terminated as hereinafter provided.

B. In the event written termination notice is not given by either party to this Agreement to the other at least ninety (90) days prior to the Termination Date as herein provided, this Agreement shall be extended on the same terms and conditions as herein provided, including any adjustments or amendments made to the terms and conditions during the previous term, all for an additional period of one (1) year. Said Agreement shall continue thereafter for successive one (1) year periods unless either party hereto gives at least ninety (90) days' written notice to the other party that the party does not wish to extend this Agreement for an additional one (1) year term.

Section 3. ANNUAL SALARY, SALARY INCREASES, SALARY ADJUSTMENTS AND DEFERRED COMPENSATION

A. ANNUAL SALARY

The City agrees to pay Employee for services rendered pursuant hereto an annual Salary of \$80,000.00, subject to consideration for a merit based increase six (6) months after the date of final execution of this Agreement and any other adjustments provided for in this section, payable in installments at the same time as other employees of the City are paid.

B. SALARY INCREASES

The City shall provide to Employee any and all cost of living adjustments provided to all other non-union employees of the City at such time that the general employees receive the cost of living adjustment.

C. RETIREMENT/DEFERRED COMPENSATION

The City will make contribution into the Florida Retirement System per the applicable policies and procedures, or if Employee so elects, the City agrees to continue the Employee's participation in the ICMA-RC 401 retirement plan, or such other plan as Employee may select, contributing the same sum that would be paid if Employee were enrolled in the Florida Retirement System in monthly installments on behalf of Employee and to transfer this amount, and any additional contribution desired by Employee which City will deduct from Employee's salary, to the Plan Administrator each month. The City further agrees to transfer ownership in any deferred compensation plan to succeeding employers, if applicable, or to Employee upon Employee's termination, resignation, or the expiration of this Agreement.



Florida

Occupational Employment and Wages



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Tampa-St. Petersburg-Clearwater
Chief Executives
Public Administration

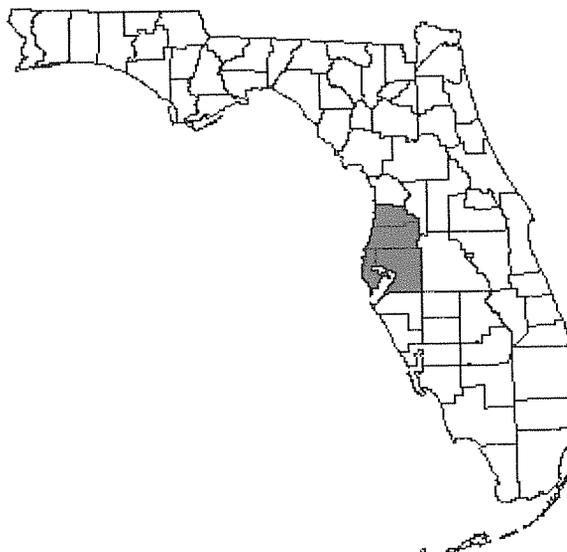
Occ. code	Est. empl.	Mean wage	Entry wage	Exp. wage	Median wage
11-1011	30	\$151,580 \$72.88	\$102,820 \$49.43	\$175,970 \$84.60	\$143,840 \$69.15

Compensation Summary

Chief Executives working in Public Administration in Tampa-St. Petersburg-Clearwater can expect to earn a median cash salary of \$143,840 or \$69.15 per hour. The median wage is the 50th percentile wage estimate—50 percent of workers earn less than the median and 50 percent of workers earn more. An entry level worker can expect to earn \$102,820 (\$49.43 per hour) while an experienced worker can expect to earn \$175,970 (\$84.60 per hour).

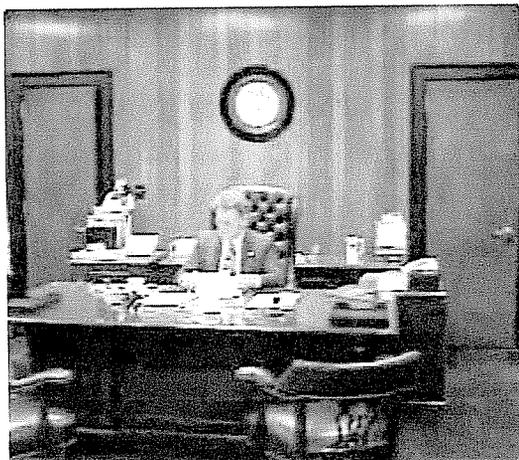
Annual wages have been calculated by multiplying the hourly wage by a "year-round, full-time" hours figure of 2080 hours. For those occupations where there is not an hourly wage published, the annual wage has been directly calculated from the reported survey data.

These estimates are based on 25 mail surveys of establishments in the area taken between November, 2003 and December, 2006; and have a relative standard error of 5.36%. The relative standard error (RSE) is a measure of the reliability of a survey statistic. The smaller the relative standard error, the more precise the estimate.



Geographic Comparison

The median salary for people working in this occupation and industry is \$2,010 more than the statewide average of \$141,830 (\$68.19 per hour).



Job Duties and Responsibilities

Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body. Plan, direct, or coordinate operational activities at the highest level of management with the help of subordinate executives and staff managers.

- ▲ Experienced
- ◆ Median
- ▼ Entry
- | 75th percentile
- | 25th percentile



**Florida Agency for Workforce Innovation
Labor Market Statistics
Toll Free: 1-866-537-3615
2007 Edition**



**E-mail: [Bill Dobson, Occupational Employment Statistics](mailto:Bill.Dobson@floridawages.com)
[EDS Customer Satisfaction Survey](mailto:EDS.CustomerSatisfaction@floridawages.com)**

An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.



Florida

Occupational Employment and Wages



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Tampa-St. Petersburg-Clearwater
Chief Executives
Public Administration

		Occ. code	Mean wage	Entry wage	Exp. wage	Median wage
Now	11-1011	\$151,580	\$102,820	\$175,970	\$143,840	
		\$72.88	\$49.43	\$84.60	\$69.15	
2006	11-1011	\$149,270	\$101,250	\$173,280	\$141,640	
		\$71.77	\$48.67	\$83.31	\$68.09	
2005	11-1011	\$144,780	\$98,200	\$168,070	\$137,380	
		\$69.61	\$47.21	\$80.80	\$66.05	
2004	11-1011	\$142,610	\$96,730	\$165,550	\$135,320	
		\$68.56	\$46.50	\$79.59	\$65.06	
2003	11-1011	\$140,000	\$94,960	\$162,520	\$132,850	
		\$67.31	\$45.65	\$78.14	\$63.87	
2002	11-1011	\$133,340	\$90,440	\$154,790	\$126,530	
		\$64.11	\$43.48	\$74.42	\$60.83	
2001	11-1011	\$130,010	\$88,190	\$150,930	\$123,370	
		\$62.51	\$42.40	\$72.56	\$59.31	



Florida Agency for Workforce Innovation
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E-mail: [Bill Dobson](mailto:Bill.Dobson@flda.gov), Occupational Employment Statistics
EDS Customer Satisfaction Survey

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Florida

Occupational Employment and Wages



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Florida Statewide
Chief Executives
Public Administration - Local

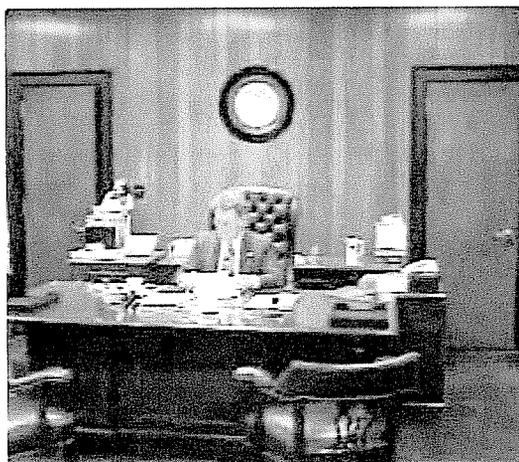
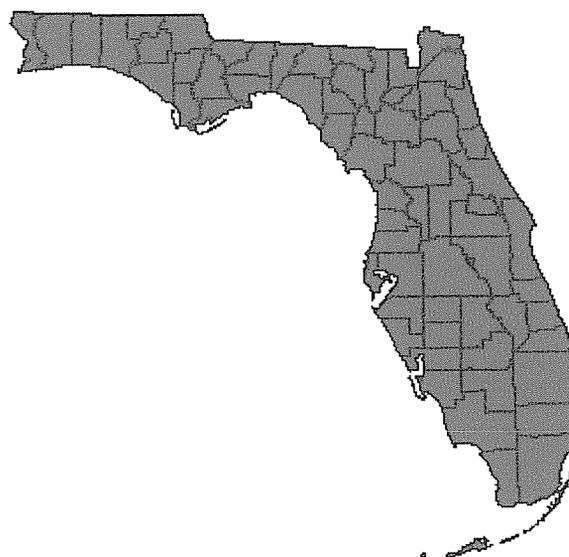
Occ. code	Est. empl.	Mean wage	Entry wage	Exp. wage	Median wage
11-1011	N/R	\$147,660 \$70.98	\$98,590 \$47.40	\$172,190 \$82.79	\$143,620 \$69.05

Compensation Summary

Chief Executives working in Public Administration - Local in Florida Statewide can expect to earn a median cash salary of \$143,620 or \$69.05 per hour. The median wage is the 50th percentile wage estimate—50 percent of workers earn less than the median and 50 percent of workers earn more. An entry level worker can expect to earn \$98,590 (\$47.40 per hour) while an experienced worker can expect to earn \$172,190 (\$82.79 per hour).

Annual wages have been calculated by multiplying the hourly wage by a "year-round, full-time" hours figure of 2080 hours. For those occupations where there is not an hourly wage published, the annual wage has been directly calculated from the reported survey data.

These estimates are based on 191 mail surveys of establishments in the area taken between November, 2003 and December, 2006; and have a relative standard error of 1.99%. The relative standard error (RSE) is a measure of the reliability of a survey statistic. The smaller the relative standard error, the more precise the estimate.



Job Duties and Responsibilities

Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body. Plan, direct, or coordinate operational activities at the highest level of management with the help of subordinate executives and staff managers.

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- ▼ Entry
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Chief Executives
Public Administration

		Occ. code	Mean wage	Entry wage	Exp. wage	Median wage
Now		11-1011	\$147,030 \$70.69	\$100,330 \$48.24	\$170,370 \$81.91	\$141,830 \$68.19
2006		11-1011	\$144,780 \$69.61	\$98,800 \$47.50	\$167,770 \$80.65	\$139,660 \$67.15
2005		11-1011	\$140,430 \$67.51	\$95,830 \$46.08	\$162,730 \$78.23	\$135,460 \$65.13
2004		11-1011	\$138,320 \$66.50	\$94,390 \$45.39	\$160,290 \$77.06	\$133,430 \$64.15
2003		11-1011	\$135,790 \$65.29	\$92,670 \$44.56	\$157,360 \$75.65	\$130,990 \$62.98
2002		11-1011	\$129,330 \$62.18	\$88,260 \$42.44	\$149,870 \$72.05	\$124,760 \$59.98
2001		11-1011	\$126,100 \$60.63	\$86,060 \$41.38	\$146,130 \$70.25	\$121,650 \$58.48



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EDS Customer Satisfaction Survey

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Monthly Reports

(November reports will be included in January 2008 CTN)

Miscellaneous Minutes

City Advisory Boards:

Council Rep. Boards:

Mid Florida Community Services, Inc. Children's Advocacy Center of Hernando County Task Force	October 11, 2007
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Withlacoochee Regional Water Supply Authority Board of Directors Mtg.	October 17, 2007
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NOTE: COPIES OF ALL CORRESPONDENCE ON FILE IN THE OFFICE OF THE CITY CLERK

G:\WP_WORK\ClerkOffice\Correspondence-to-Note\12-17-07 Corresp to Note.doc

1004 U.S. Highway 92 West
Auburndale, FL 33823
tel 863.965.7733
fax 863.288.2229



November, 2007

The Honorable Joseph Johnston, Mayor
City Commissioners
City of Brooksville
201 Howell Avenue
Brooksville, FL 32601

Dear Mayor and Commissioners:

I'm writing to share with you information about a new community relations project we have launched in the greater Tampa Bay area that will surely benefit thousands of families.

A few weeks ago, we unveiled *Keeping Kids Safe*, a new project that provides parents and their children with a variety of safety tips. The best thing about our *Keeping Kids Safe* project is that it presents valuable safety information in a fun, interactive, non-intimidating way. We know that videos in the project featuring "Retro Bill" from the D.A.R.E program will really appeal to kids and effectively communicate many of the safety messages to children.

Keeping Kids Safe is presented in the Community Involvement section of our company's website www.mybrighthouse.com. Throughout the year, we will rotate safety subjects on the site that are relevant to families in the Tampa Bay area. For our kick-off, we chose to list personal safety tips to help prevent abductions and sexual abuse, online safety tips, and traffic and bicycle safety information. We will also focus on time-specific topics during certain months of the year. Halloween safety tips were a natural choice for our October launch.

Enclosed are a few *Keeping Kids Safe* decals we are distributing in schools and at community events. We hope you will take a moment to check out this exciting new initiative and encourage you to let us know of safety subjects you think we should include in the project. By working together, we can ensure our children remain safe.

Sincerely,

Ray Graber
Director of Government & Public Relations

pc: connel
JNU
Chief Turner
CTW 12/17/07

12/3/07 jp

8

City of Brooksville



(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

Reply to: Department of Public Works
(352) 544-5465 (Phone)
(352) 544-5470 (Fax)

November 20, 2007

Mr. David L. Moore, Executive Director
Southwest Florida Water Management District
2379 Broad Street
Brooksville, FL 34609-6899

Subject: City of Brooksville US41 South Service Area Reuse System (L169)
S.W.F.W.M.D Agreement No. 04CON00079

Dear Mr Moore,

The City of Brooksville (City) and the Southwest Water Management District (District) first entered into an Agreement dated June 1, 2004, for construction of a reclaimed water system that would initially serve a large project (1600 acres \pm), commonly called Southern Hills Plantation (SHP), located on US41 south just north of Powell Road. Since then this agreement has been amended three times, primarily at the request of the City, to essentially expand the size of the project, both as to the quantity of reuse that can be produced and the area that can potentially be served (map attached).

As of this date, virtually all the transmission mains and storage ponds have been completed. The major component that is not completed is the expansion of our Cobb Rd. Water Reclamation Facility (WRF/Sewer Plant). This expansion would include the construction of the tertiary filters, reuse pump station, piping from pumps to offsite line, and a one million gallon storage tank that would make the WRF capable of producing up to 3.0mgd of reuse water.

The overall cost of this expansion is currently estimated at about \$9.0 million with the amount of the reuse component eligible for reimbursement being about \$1.0 million of that total. As it stands now the Developer of SHP is responsible for this entire amount via agreement between the City and the Developer. The WRF currently has a permitted capacity of 1.9mgd and is receiving actual flows of about 0.9mgd, which equates to excess capacity for about 3,100 equivalent residential units. This is more capacity than the City would expect to need for five or six years under normal economic conditions. Under the current conditions, this excess capacity could last for ten or more years.

In light of these current conditions and the current residential development market, the Developer has requested that the start/completion of the expansion of our Cobb Rd. WRF, as defined in an agreement between the City and the Developer, be delayed for three years and that this delay include the reuse components. Delaying the construction of these improvements until a time closer to when they are needed would allow both the Developer and the City to better manage their current finances and to make the capital investment at a more desirable time. The City is responsible for a \$2,575,000 share of the WRF improvement costs. Therefore, we are requesting that the Water Management District extend both the construction completion date and the contract period expiration date in our cooperative funding agreement (copy attached) for three years also, from April 30, 2009 to April 30, 2012 and from December 31, 2009 to December 31, 2012, respectively.

11-29-07 P02:43

1004 U.S. Highway 92 West
Auburndale, FL 33823
tel 863.965.7733



November 26, 2007

Ms. Karen Phillips
City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

Dear Ms. Phillips,

Bright House Networks was informed today that ReacTV on Cable Channel 77 will cease broadcasting effective November 30, 2007.

A channel crawl is airing on Cable Channel 77, during normal broadcast hours, announcing the change.

We do not have confirmation as to whether or not ReacTV will maintain their website:
<http://www.reactv.com>.

Plans to replace programming on Channel 77 have yet to be determined.

Please contact me if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Graber".

Ray Graber
Director of Government and Public Relations

Read

12/3/07 js

CR 11/17/07 8



Executive Director
Lisa Echeverri

November 29, 2007

Ms. T. Jennene Norman-Vacha, City Manager
City of Brooksville
201 Howell Avenue.
Brooksville, Florida 34601

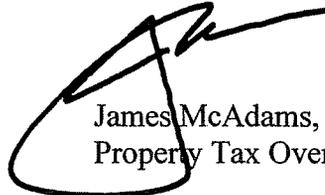
Re: Maximum Millage Levy Calculation Final Disclosure

Dear Ms. Norman-Vacha:

The Department of Revenue has reviewed the maximum millage levy calculation final disclosure documents submitted by your taxing authority. The Department's review included documents relating to the millage levying processes and the total taxes levied of your principal taxing authority and any dependent special districts and MSTUs (for counties). Based on the documents submitted for all these entities, the Department has determined that your taxing authority is in compliance with the maximum total taxes levied requirements, and thus the maximum millage levy requirements, of s. 200.185, Florida Statutes, as created by Chapter 2007-321, Laws of Florida.

This determination applies only to the maximum millage levy requirements of section 200.185, Florida Statutes. Findings regarding the TRIM certification requirements of section 200.065, Florida Statutes, will be sent in a separate letter.

Sincerely,



James McAdams, Director
Property Tax Oversight Program

JM/kc #37.03

Child Support Enforcement – Ann Coffin, Director • General Tax Administration - Jim Evers, Director
Property Tax Oversight - James McAdams, Director • Administrative Services - Nancy Kelley, Director
Information Services - Tony Powell, Director

www.myflorida.com/dor
Tallahassee, Florida 32399-0100

12-17-07
CTN
Rec'd
12-6-07



12-03-07 P01:52 IN

U. S. Department of Housing and Urban Development
Jacksonville Field Office
Charles Bennett Federal Building
400 West Bay Street, Suite 1015
Jacksonville, Florida 32202-4410

November 30, 2007

Mr. Steven Zeledon
Chairman, Board of Commissioners
Brooksville Housing Authority
32270 Marchmont Circle
Ridge Manor, FL 33523

Dear Mr. Zeledon:

Subject: Initial Assessment of the Brooksville Housing Authority

The U.S. Department of Housing and Urban Development (HUD), with staff from the Office of Public Housing, the Recovery and Prevention Corps, and the Real Estate Assessment Center, performed an Initial Assessment (IA) of the Brooksville Housing Authority (BHA) during August-September, 2007. This letter will serve as the transmittal of the Final IA report to the BHA.

The two major tasks of the IA were to conduct an assessment of BHA's management and operations to identify strengths, weaknesses and vulnerabilities, and to propose appropriate corrective actions to address assessment results.

Since the conclusion of the on-site review, the BHA has been designated as a Troubled Housing Authority and will be subject to a Memorandum of Agreement (MOA). This MOA will become an amendment to the Annual Contributions Contract and will require the BHA to implement a broad range of corrective actions and strategies that will assist the BHA to return to an acceptable level of performance. The MOA will establish specific targets and time frames, based on the results of the IA, and will be developed jointly over the course of the next few weeks by HUD and the BHA. You will be contacted under separate cover regarding the start of this process.

If you should have any questions related to this matter, please feel free to contact me at 904-232-1777, ext. 2142.

Sincerely,

John G. Niesz
Director
Office of Public Housing

Enclosure

cc: Mr. Ronnie McLean, Executive Director
Mr. David Pugh, Mayor, City of Brooksville

*HUD's mission is to increase homeownership, support community
development and increase access to affordable housing free from discrimination.*

FB

**Mid Florida Community Services, Inc.
Children's Advocacy Center of Hernando County
Task Force
Minutes
October 11, 2007**

Members Present: Sunshine Arnold, CPT; Joe Berry, DJJ; Linda Bixby, CAPP Nurturing Program; Ann Doyle, Devereux Kids; Judith Everett, SEDNET; John Heyne, Teen Court; Morgan Moeller, Dawn Center; Natasha Nazar, Hernando County Sheriff's Office; Debra Pilla, CARE Network; Michelle Rio, Dawn Center; Janice Roy, CAC; Noreen St. Jean, Early Learning Coalition Pasco & Hernando; Barbara Smith, Hernando County School Board; Dee Smith, General Federation Women's Club; Tamera Stewart, Hernando County Sheriff's Office; Kristy Thomas, The Harbor; Peggy Touhy, CAC; Jean Travaglino, Deveraux Kids; Sylvia Washington, The Harbor; Francine Ward, Mid Florida Community Services, Inc.

WELCOME AND INTRODUCTIONS

Janice Roy opened the meeting at 10:00 a.m. and welcomed everyone. Those in attendance introduced themselves.

REVIEW AND APPROVAL OF MINUTES

After review of the August 9, 2007 minutes, Janice requested a motion to approve. The motion was made and seconded. Minutes were approved.

CAC BUSINESS

Francine announced that Judy Everett has agreed to serve as the Facilitator for the Technical Advisory Committee (TAC). The TAC consists of seven members appointed by the member agencies. Dates were discussed for the first meeting. Francine advised the group that Janice would email the TAC members to coordinate the date. The purpose of this committee will be to discuss technical issues concerning the Children's Advocacy of Hernando County (CACHC), including the implementation of the protocols and communication between the CACHC and the multidisciplinary team (MDT). The members include: Donna Stucchio-Department of Children and Families; Alan Arick-Hernando County Sheriff's Office; Bill Gladson-Office of the State Attorney; Irene Rickus-Kids Central, Inc.; Kristy Thomas-The Harbor Behavioral Health Care Institute, Inc.; Janice Roy-Children's Advocacy Center of Hernando County and Linda Galloway-University of Florida-CPT. This committee will meet 4 times a year.

Janice announced that the Victims of Crime Act (VOCA) Grant was not awarded to the CACHC for 2007-2008. There were funding cuts throughout the state and the level of services provided were below what was projected in the grant. In the final report, appreciation was expressed for the VOCA funding which allowed the CACHC to become operational. The process of tracking crime victims through the CACHC continues to be a work in progress. Janice will continue tracking client information which will enable the CACHC to collect accurate data to project future service levels.

Francine stated the CACHC must have client information and data or the CAC will not be able to operate. The CACHC will apply for VOCA funds again in the future. The CACHC will stay open this coming year, but we must have funding to remain open.

pc: read
aka 12/17/07

**MINUTES – WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING, OCTOBER 17, 2007**

DATE: October 17, 2007
TIME: 4:30 p.m.
PLACE: Citrus County Courthouse
Commission Chamber, First Floor
110 N. Apopka Avenue
Inverness, FL 34450

MEMBERS PRESENT

Joyce Valentino, Citrus County Commissioner
Gary Bartell, Citrus County Commissioner
Dennis Damato, Citrus County Commissioner
Rose Rocco, Hernando County Commissioner
Richard Hoffman, Sumter County Commissioner
Randy Mask, Sumter County Commissioner
Dale Swain, Bushnell City Councilman
Phillip Price, Crystal River City Councilman
Kent Guinn, Ocala City Councilman

MEMBERS ABSENT

Daniel Owen, Ocala City Councilman
David Russell, Hernando County Commissioner
Diane Rowden, Hernando County Commissioner
Christopher Kingsley, Hernando County Commissioner
Joe Bernardini, Brooksville City Councilman

OTHERS PRESENT

Jack Sullivan, Executive Director
Larry Haag, WRWSA Attorney
Barbara Sullivan, Recording Secretary
Dale Ravencraft, Hernando County Utilities
Diane Salz, WRWSA Legislative Liaison
Peter Rocco, Hernando County
Robert Knight, Citrus County Utilities
Jimmy Brooks, SWFWMD
Brian Armstrong, SWFWMD
Al Grubman, TOO FAR, Citrus County
Dale Jenkins, Black and Veatch
Bob Moresi, Black and Veatch
Norman Hopkins, Kings Bay Association
Helene Hopkins, Kings Bay Association
Jim Bitter, Homosassa River Alliance
Priscilla Watkins, Homosassa River Alliance
Bill Watkins, Homosassa River Alliance
Mike Wright, Citrus County Chronicle
Ed Kietarek, Citrus County
Jackie Kulp, Airboat Association

pe: 'read'
ctn 12/17/07 ✓