

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

AGENDA

December 17, 2012

7:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. COUNCIL MEMBER RECOGNITION

1. **Mayoral Plaque to Joseph E. Johnston, III, for 2012**

Presentation: City Council

2. **Proclamation – 20 Years of Service**

Presentation of proclamation honoring Joe Bernardini.

Presentation: Florida League of Cities

**** Recess for Council Member Recognition ****

D. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

1. **Beautification Board - Holiday Lights Decoration Contest**

Recognition of annual decoration contest winners for the best City of Brooksville Residential and Commercial Displays for the 2012 Holiday Season. **[Note: Winners to be announced at meeting.]**

Presentation: Board Chair

Attachments: None [Names, Plaques & prizes to be distributed at meeting.]

2. **Proclamation – Gracie Mae Harris**

Proclamation in honor of Gracie Mae Harris' 100th Birthday.

Presentation: Mayor

Attachment: Proclamation

E. CITIZEN INPUT

REGULAR COUNCIL MEETING – December 17, 2012

F. CONSENT AGENDA

1. Sanitation Truck Purchase

Consideration of purchase of a service vehicle for the Sanitation Division from Hub City Ford via the State Term Contract Bid List for the not-to-exceed amount of \$16,946.

CONSENT AGENDA APPROVAL (✓)

Recommendation: Approval of Consent Agenda
Action: Motion to Approve
Attachments: 1) Memo from Director of Public Works dated 12/03/12; Quote; Specifications; Photo of 2002 Dodge

G. PUBLIC HEARINGS (*Board Sitting in its Quasi-Judicial Capacity*)

- Entry of Proof of Publication into the Record
- Poll Council Members for Ex-Parte Communications
- Administering of Oath to All Persons Intending to Speak [Expert Witness Credentials]
- Adoption of the Agenda Back-up Materials into Evidence

1. Ordinance No. 833 – Evans Financial Services, LTD*

Request for a zoning classification of Residential Planned Development Project (PDP) consisting of 427 single family units.

[First Reading 11/05/12, continued on 11/19/12]

Presentation: City Planner
Recommendation: Direction to Staff or Approval of Ordinance No. 833 as recommended by Staff and P&Z Commission on second reading upon roll-call vote.
Attachments: Memo from Director of Community Development & City Planner dated 12/17/12, Proposed Ordinance, Area Map, Petitions, Narrative, Assessment Report, Site Plan

H. REGULAR AGENDA

1. Ordinance No. 834 – Cross Connection

Consideration of an Ordinance establishing a Cross Connection Control Program to protect the City's drinking water system from cross connections.

Presentation: Director of Public Works
Recommendation: Approval of Ordinance No. 834 upon roll-call vote and schedule second reading for 1/07/13

REGULAR COUNCIL MEETING – December 17, 2012

Attachments: Memo from Director of Public Works dated 12/03/12, Proposed Ordinance, FDEP Excerpt, Power Point Presentation, Hillsborough County Backflow Incident Report, Approval Letter from Hernando County Health Department, Brochure

2. **Ordinance No. 835 – PD Ordinance**

Consideration of an Ordinance prohibiting the possession, sale, and distribution of illicit synthetic drugs and drug paraphernalia and providing restrictions on businesses within the City that sell and/or display such products.

Presentation: Chief of Police
Recommendation: Approval of Ordinance No. 835 upon roll-call vote and schedule second reading for 1/07/13
Attachments: Memo from Chief of Police dated 12/08/12, Proposed Ordinance

3. **Intergovernmental, Board Assignments and Organizations - City Council**

Appointments to various Boards and Committees.

External Boards/Committees

Anti Drug Coalition
Community Alliance
Metropolitan Planning Organization

Take Stock in Children
Tourist Development Council
Withlacoochee Regional Water Supply Authority
Youth and Family Alternatives

Current Council Representative

Frankie Burnett
Kevin Hohn
Lara Bradburn
Joe Johnston, Alternate
Frankie Burnett
Joe Johnston
Joe Johnston
Frankie Burnett

City Boards/Committees

Beautification Board
Brooksville Cemetery Advisory Board
Good Neighbor Trail Advisory Committee
Parks and Recreation Advisory Board

Current Council Representative

Joe Bernardini
Frankie Burnett
Lara Bradburn
Joe Bernardini

Presentation: City Clerk
Recommendation: Appointments
Attachment: Memo from City Clerk dated 12/10/12

REGULAR COUNCIL MEETING – December 17, 2012

4. Advisory Board Appointments

Appointment of advisory board members whose terms expire December 31, 2012.

a. Mayoral Appointment with Council Consensus

Brooksville Housing Authority

One (1) full-time position to fill an unexpired 4-year term of office through May 31, 2015.

Sandra Roth New Applicant

Presentation: City Clerk

Recommendation: Mayoral Appointment of Brooksville Housing Authority member with Council Consensus

Attachments: Memo from City Clerk dated 12/10/12; Applications

b. Council Appointment

i. Beautification Board

Two (2) full-time positions to fill expiring 4-year terms of office through December 31, 2016.

Melissa Hemstreet New Applicant

Sally Sperling Reapplying (Expiring Term)

ii. Firefighters' Pension Trust Fund Board of Trustees

One (1) full-time resident position to fill an unexpired 4-year term of office through December 31, 2013.

Timothy Mossgrove New Applicant as City Resident

iii. Parks and Recreation Advisory Board

Three (3) full-time positions to fill expiring 4-year terms of office through December 31, 2016.

James Brooks Reapplying (Expiring Term)

Alan Garman Reapplying (Expiring Term)

Darren McKethan New Applicant

Frank Miller New Applicant

Gary Schraut Reapplying (Expiring Term)

Roger Sherman New Applicant

REGULAR COUNCIL MEETING – December 17, 2012

iv. **Planning & Zoning Commission**

One (1) alternate position to fill an expiring 4-year term of office through December 31, 2016. One (1) vacant alternate position to fill an unexpired 4-year term of office through December 31, 2013. Applicants must be a City resident.

David Donato	New Applicant
Louise Taylor	Reapplying (Expiring Term)

v. **Police Officers' Pension Trust Fund Board of Trustees**

One (1) full-time resident position to fill an expiring 4-year term of office through December 31, 2016.

Charles W. Price, Jr.	Reapplying (Expiring Term)
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Presentation:	City Clerk
Recommendation:	Council Appointment of Board Members
Attachments:	Memo from City Clerk dated 12/10/12; Applications

I. CITIZEN INPUT

J. ITEMS BY COUNCIL

K. ADJOURNMENT

CORRESPONDENCE TO NOTE

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's office 48 hours in advance of the meeting at (352) 540-3853. Meeting agendas and supporting documentation are available from the City Clerk's office and on line at www.cityofbrooksville.us.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.

City of Brooksville
Proclamation

WHEREAS, *Gracie Mae (James) Harris*, the first of nine children to bless Jessie & Mamie James, was born on December 22, 1912 celebrates her 100th birthday; and

WHEREAS, on December 12, 1929, at the Dade City Courthouse, 17 year old ***Gracie Mae (James) Harris*** wed Ollie Harris, to which union 11 children, delivered by midwife, were born; Willie Mae Washington, James Ollie Harris, Dorothy Hughes, Roosevelt Harris, Judy Lee Morris, Jessie Johnson, Henry Harris, Betty Langley, Lloyd Leroy Harris, Gloria Jean Capehart and Lucille Henry; and,

WHEREAS, as of 2010, Gracie's family consisted of 11 children, 68 grandchildren, 142 great grandchildren and 61 great great grandchildren, and she is still counting; and

WHEREAS, over the years, ***Gracie Mae Harris*** worked as a farm laborer, picking oranges, peas, tomatoes, cucumbers, and other foods her family would consume and still resides in the house built by her husband in 1959; and,

WHEREAS, *Gracie Mae Harris*, is a woman of great faith in God, and has always been grateful to Him for his many blessings.

NOW, THEREFORE, WE THE UNDERSIGNED AS CITY COUNCIL FOR AND ON BEHALF OF THE CITY OF BROOKSVILLE, DO HEREBY rejoice with her friends and family, wishing ***Gracie Mae Harris*** a very

“Happy 100th Birthday”

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the City of Brooksville to be affixed this 17th day of December, 2012.

CITY OF BROOKSVILLE

Mayor

Vice Mayor

Joe Bernardini, Council Member

Frankie Burnett, Council Member

Kevin Hohn, Council Member

ATTEST: _____
Janice L. Peters, CMC, City Clerk



**CONSENT AGENDA ITEM
MEMORANDUM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: RICHARD W. RADACKY, PUBLIC WORKS DIRECTOR

SUBJECT: PICKUP TRUCK PURCHASE

DATE: December 3, 2012

GENERAL SUMMARY/ BACKGROUND: The Sanitation Division of the Public Works Department is requesting approval to purchase a new 2013 Ford, F-150, regular cab, 4x2 pickup truck. The new truck will replace a 2002 Dodge Ram with approximately 120,000 miles. With the purchase of the new 2013 Ford F-150 pickup truck, the 2002 Dodge pickup, will be used as a field vehicle for the Utilities Division.

Purchase is recommended from the State of Florida, State Term Contract Bid List, Number 071-000-13-1. The purchase would be from Hub City Ford in Crestview, Florida, for a not-to-exceed amount of \$16,427 (quote attached).

Staff has considered purchase of a compact truck and has determined it will be under sized for its needs. Further, the least expensive compact truck available via the State of Florida, State Term Contract Bid List, is a Toyota Tacoma regular cab pickup truck at \$16,946 which is \$519 more than the price of a regular sized truck.

JS **BUDGET IMPACT:** The City Council approved \$20,000 in the Sanitation Division's Fiscal Year 2013 Budget for purchase of a pickup truck. The purchase price would be \$16,427. Account Number 403-000-166-19037, titled Machinery and Equipment, will fund the purchase.

JS **LEGAL NOTE:** The City Council has home-rule authority (Article VIII, (2), Florida Constitution/Section 66.011, Florida Statutes) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent Council authorizes otherwise by ordinance. Pursuant to Section 2-304 (a) (1) and (2) of the Code of Ordinances, the amount of expenditure for which the City may obligate itself without competitive bidding by the City is increased provided: (1) the City Manager recommends to the City Council that a specific purchase be made by piggybacking on an award by another governmental entity's competitive bidding process; and (2) the other governmental entity's competitive bidding process provides substantially equivalent guarantees of fairness and competitiveness to those of the City.

RECOMMENDATION: The Public Works Department recommends approval to purchase a 2013 Ford, F-150, regular cab, 4x2 pickup truck, by using the State of Florida, State Term Contract Bid List, Number 071-000-13-1, in the amount of \$16,427 and transfer 2002 Dodge pickup to the Utilities Division of the Department.

- ATTACHMENTS:**
1. Quote from Hub City Ford
 2. Specifications sheet from Hub City Ford
 3. Photo of 2002 Dodge pickup

Prepared For:

Prepared By:

Joe Windrow
HUB CITY FORD
4060 SOUTH FERDON BOULEVARD

CRESTIVE, Florida, 32536
Phone: (850)398-8810



Standard Equipment

2013 Ford F-150

4x2 Regular Cab Styleside 8' box 145" WB XL (F1C)

Powertrain

3.7L V-6 DOHC SMPI 24 valve flexible recommended fuel engine with variable valve control * 155 amp HD alternator * 750 amp 78 amp hours (Ah) HD battery with run down protection * Transmission oil cooler * 6-speed electronic automatic transmission with overdrive, lock-up, driver selection * Rear-wheel drive * ABS & driveline traction control * 3.55 axle ratio * Stainless steel exhaust

Steering and Suspension

Electric power-assist rack and pinion steering with speed-sensing assist * 4-wheel disc brakes with front and rear vented discs * AdvanceTrac w/Roll Stability Control stability control with anti-roll control * Independent front suspension * Front double wishbone suspension * Front anti-roll bar * Front coil springs * Gas-pressurized front shocks * Rigid rear axle * Rear leaf suspension * Rear leaf springs * Gas-pressurized rear shocks * Front and rear 17.0" x 7.50" gray styled steel wheels with hub covers * P235/75SR17.0 BSW AT front and rear tires * Underbody w/crankdown mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, seat mounted driver and passenger side-impact airbags, Safety Canopy System curtain 1st row overhead airbag, airbag occupancy sensor * Front height adjustable seatbelts with front pre-tensioners * SecurLock Immobilizer

Comfort and Convenience

Air conditioning * AM/FM stereo, clock, seek-scan, 4 speakers, fixed antenna * Manual tailgate/rear door lock * 2 12V DC power outlets, front lighter element(s) location * Analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, transmission fluid temp gauge, trip odometer * Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, door ajar, service interval, brake fluid, low tire pressure * Steering wheel with tilt adjustment * Manual front windows with light tint * Variable intermittent front windshield wipers * Passenger side vanity mirror * Day-night rearview mirror * Interior lights include dome light * Glove box, front cupholder, instrument panel bin, dashboard storage, driver and passenger door bins

Seating and Interior

Seating capacity of 3 * 40-20-40 split-bench front seat with adjustable head restraints * 4-way adjustable driver seat * 4-way adjustable passenger seat * Vinyl faced front seats with carpet back material * Full cloth headliner, full vinyl/rubber floor covering, plastic/rubber gear shift knob, cabback insulator

Exterior Features

Side impact beams, galvanized steel/aluminum body material * Black side window moldings, black front windshield molding * Black door handles * Black grille * 2 doors with tailgate rear cargo door * Trailer harness, trailer sway control * Driver and passenger manual black folding outside mirrors, driver convex spotter outside mirror * Front and rear argent bumpers, with front black rub strip/fascia accent, rear step * Aero-composite halogen headlamps * Additional exterior lights include pickup cargo box light * Clearcoat monotone paint

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205478 10/1/2012

Printed on November 06, 2012 at 14:28

Price Level: 315

QuoteID: <None>

Page 1

Standard Equipment Continued

Prepared By: Joe Windrow
 Dealership: HUB CITY FORD

Exterior Features (Continued)

Warranty

Basic	36 month/36,000 miles	Powertrain	60 month/60,000 miles
Corrosion Perforation	60 month/unlimited mileage	Roadside Assistance	60 month/60,000 miles

Dimensions and Capacities

Output	302 hp @ 6,500 rpm	Torque	278 lb.-ft. @ 4,000 rpm
1st gear ratio	4.170	2nd gear ratio	2.340
3rd gear ratio	1.520	4th gear ratio	1.140
5th gear ratio	0.860	6th gear ratio	0.690
Reverse gear ratio	3.400	City/hwy	17 mpg/23 mpg
Curb weight	4,764 lbs.	GVWR	6,750 lbs.
Front GAWR Weight	3,450 lbs.	Rear GAWR Weight	3,800 lbs.
Payload	1,930 lbs.	Front curb weight	2,782 lbs.
Rear curb weight	1,982 lbs.	Front axle capacity	3,750 lbs.
Rear axle capacity	3,800 lbs.	Front spring rating	3,450 lbs.
Rear spring rating	3,800 lbs.	Front tire/wheel capacity	4,050 lbs.
Rear tire/wheel capacity	4,050 lbs.	Towing capacity	5,600 lbs.
5th-wheel towing capacity	5,600 lbs.	Front legroom	41.4 "
Front headroom	41.0 "	Front hiproom	60.5 "
Front shoulder room	65.9 "	Passenger area volume	64.8 cu.ft.
Length	231.8 "	Body width	79.2 "
Body height	75.6 "	Wheelbase	145.0 "
Front tread	67.0 "	Rear tread	67.0 "
Turning radius	23.5'	Fuel tank	26.0 gal.
Exterior cargo length	96.0 "	Exterior cargo minimum width	50.0 "
Exterior cargo volume	81.3 cu.ft.	Exterior cargo pickup box depth	22.4 "
Exterior cargo maximum width	65.2 "	Exterior cargo pickup box interior maximum cargo volume depth	

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Prepared For:

Prepared By:

Joe Windrow
HUB CITY FORD
4060 SOUTH FERDON BOULEVARD

CRESTIVE , Florida, 32536
Phone: (850)398-6810



Selected Options

2013 Ford F-150

4x2 Regular Cab Styleside 8' box 145" WB XL (F1C)

Vehicle Snapshot	
Engine:	3.7L V6 FFV
Transmission:	Electronic 6-Speed Automatic
Rear Axle Ratio:	3.55
GVWR:	6,750 lbs Payload Package

Code	Description	Class	MSRP
F1C	Base Vehicle Price (F1C)	STD	23,970.00
Packages			
100A	Equipment Group 100A Base <i>(99M) Engine: 3.7L V6 FFV : Fuel economy for ethanol (E85): 12mpg city, 17mpg highway.; (446) Transmission: Electronic 6-Speed Automatic : Includes tow/haul mode.; (X19) 3.55 Axle Ratio; (STDGV) GVWR: 6,750 lbs Payload Package; (T7B) Tires: P235/75R17 BSW A/T (5); (64C) Wheels: 17" Gray Styled Steel; (A) Vinyl 40/20/40 Front Seat; (STDRD) Radio: AM/FM Stereo/Clock</i>	OPT	N/C
Powertrain			
99M	Engine: 3.7L V6 FFV <i>Fuel economy for ethanol (E85): 12mpg city, 17mpg highway. Torque: 278 ft.lbs. @ 4000 rpm.</i>	INC	Included
446	Transmission: Electronic 6-Speed Automatic <i>Includes tow/haul mode.</i>	INC	Included
X19	3.55 Axle Ratio	INC	Included
STDGV	GVWR: 6,750 lbs Payload Package	INC	Included
Wheels & Tires			
T7B	Tires: P235/75R17 BSW A/T (5)	INC	Included
64C	Wheels: 17" Gray Styled Steel	INC	Included
Seats & Seat Trim			
A	Vinyl 40/20/40 Front Seat	INC	Included
Other Options			

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Selected Options Continued

Prepared By: Joe Windrow
 Dealership: HUB CITY FORD

Code	Description	Class	MSRP
145WB	145" Wheelbase	STD	N/C
STDRD	Radio: AM/FM Stereo/Clock	INC	Included
535	Trailer Tow Package <i>Auxiliary Transmission Oil Cooler; SelectShift Transmission; Upgraded Radiator. Required for towing over 5,000 lbs. Includes 7-pin wiring harness and class IV trailer hitch receiver.</i>	OPT	375.00
PAINT	Monotone Paint Application	STD	N/C
96W	Spray-In Bed Liner (Pre-Installed) <i>Custom Accessory.</i>	OPT	475.00
Interior Colors For : Primary w/XL (regs)			
AS	Steel Gray	OPT	N/C
Primary Colors For : Primary w/XL (regs)			
YZ	Oxford White	OPT	N/C
Vehicle Subtotal			\$24,820.00
Destination			\$995.00
Vehicle Subtotal (including Destination)			\$25,815.00

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Prepared For:

Prepared By:

Joe Windrow
HUB CITY FORD
4060 SOUTH FERDON BOULEVARD

CRESTIVE , Florida, 32536
Phone: (850)398-6810



Dimensions & Capacities

2013 Ford F-150

4x2 Regular Cab Styleside 8' box 145" WB XL (F1C)

Description

Value

Dimensions and Capacities

Output	302 hp @ 6,500 rpm
Torque	278 lb.-ft. @ 4,000 rpm
1st gear ratio	4.170
2nd gear ratio	2.340
3rd gear ratio	1.520
4th gear ratio	1.140
5th gear ratio	0.860
6th gear ratio	0.690
Reverse gear ratio	3.400
City/hwy	17 mpg/23 mpg
Curb weight	4,840 lbs.
GVWR	6,750 lbs.
Front GAWR	3,450 lbs.
Rear GAWR Weight	3,800 lbs.
Payload	1,930 lbs.
Front curb weight	2,775 lbs.
Rear curb weight	2,065 lbs.
Front axle capacity	3,750 lbs.
Rear axle capacity	3,800 lbs.
Front spring rating	3,450 lbs.
Rear spring rating	3,800 lbs.
Front tire/wheel capacity	4,050 lbs.
Rear tire/wheel capacity	4,050 lbs.
Towing capacity	5,600 lbs.
5th-wheel towing capacity	5,600 lbs.
Front legroom	41.4 "
Front headroom	41.0 "
Front hiproom	60.5 "
Front shoulder room	65.9 "
Passenger area volume	64.8 cu.ft.
Length	231.8 "
Body width	79.2 "
Body height	75.6 "
Wheelbase	145.0 "
Front tread	67.0 "

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 10/11/2012

Dimensions & Capacities Continued

Prepared By:
Dealership:

Joe Windrow
HUB CITY FORD

Description	Value
Dimensions and Capacities	
Rear tread	67.0 "
Turning radius	23.5'
Fuel tank	26.0 gal.
Exterior cargo length	96.0 "
Exterior cargo minimum width	50.0 "
Exterior cargo volume	81.3 cu.ft.
Exterior cargo pickup box depth	22.4 "
Exterior cargo maximum width	65.2 "
Exterior cargo maximum width	interior maximum cargo volume

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 10/1/2012

Prepared For:

Prepared By:

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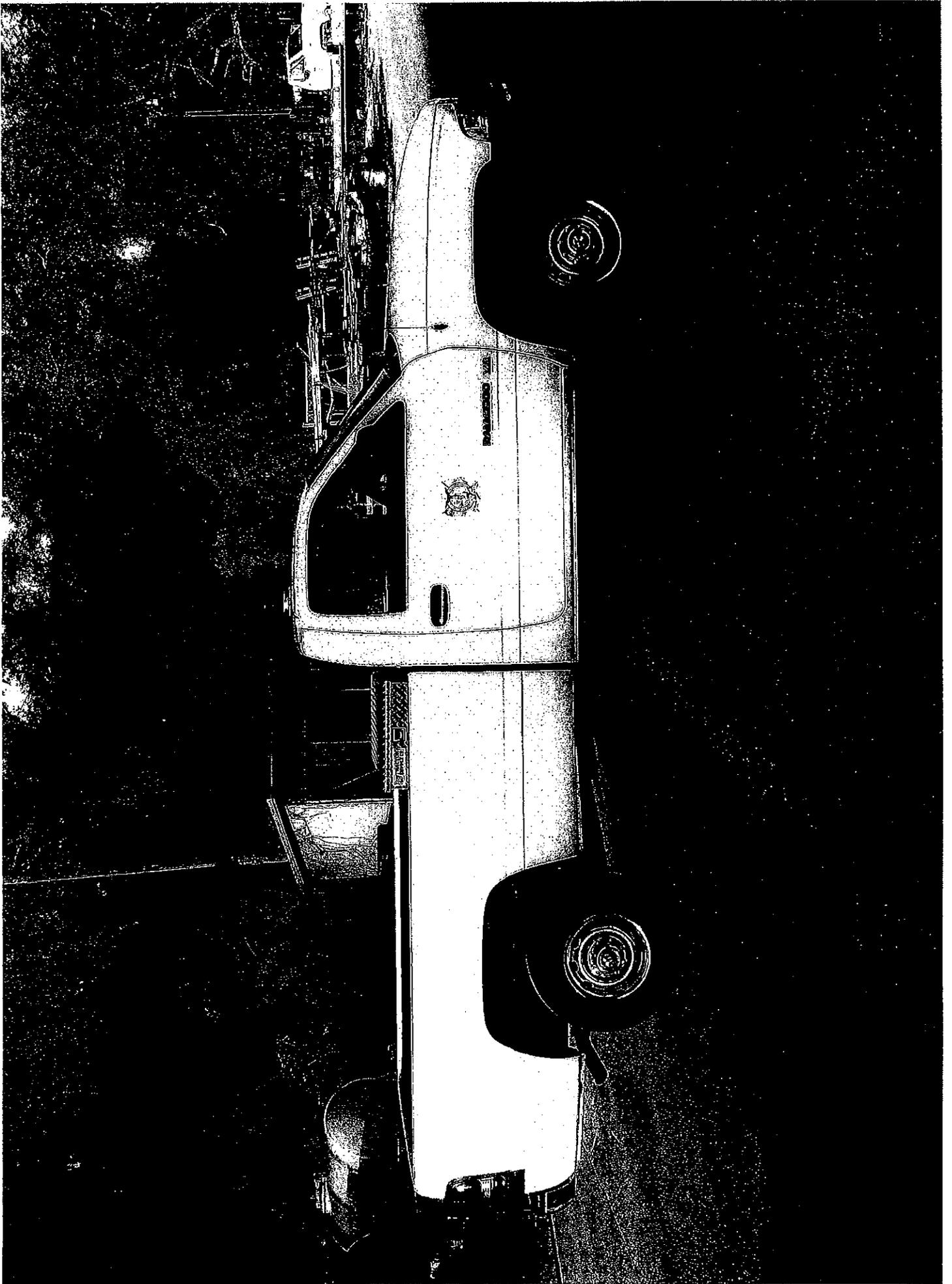
Warranty

2013 Ford F-150

4x2 Regular Cab Styleside 8' box 145" WB XL (F1C)

Description	Months/Distance
Basic	36 month/36,000 miles
Powertrain	60 month/60,000 miles
Corrosion Perforation	60 month/unlimited mileage
Roadside Assistance	60 month/60,000 miles

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 10/1/2012





**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER *[Signature]*
VIA: BILL GEIGER, COMMUNITY DEVELOPMENT DIRECTOR *[Signature]*
FROM: STEVEN E. GOULDMAN, AICP, CITY PLANNER *[Signature]*
SUBJECT: ORDINANCE NO. 833 – REZONING
DATE: DECEMBER 17, 2012

GENERAL SUMMARY/BACKGROUND: The request is to rezone an approximately 170.8 acres from Hernando County Agricultural (AG) to Planned Development Project (PDP) to allow for the development of up to 427 single-family conventional units at a density of 2.5 dwelling units per acre.

Located on the south side of Mondon Hill Road and immediately east of Jasmine Drive, the subject parcel was annexed into the City on June 6, 2005 (Ordinance No. 689) and was at the time of annexation 191 acres in size. Subsequent to the annexation, Hernando County purchased property in the northwest portion of the site to be utilized as right-of-way for the realignment of the Jasmine Drive/Mondon Hill Road/McIntyre Road intersection. The City Council approved, on October 18, 2010, a Comprehensive Plan amendment designating the property as Suburban Residential, which allows for the consideration of up to 2.5 dwelling units per acre.

Compatibility with Surrounding Area: The subject property is, as previously noted, located south of Mondon Hill Road, immediately east of Jasmine Drive. The general area is primarily developed with residential uses and contains a number of undeveloped agricultural tracts. Specifically, the property to the northeast of the subject site is the Majestic Oaks Planned Development Project, which is allowed a maximum of 999 dwelling units, 100,000 square feet of floor space for commercial and office uses and 31,000 square feet of floor space for a clubhouse and associated activities. East and west of the subject property are primarily large undeveloped tracts and large lot residential uses. Immediately south of the site is the densely-developed Wesleyan Village property. Given the above, staff finds the proposed zoning designation is compatible with the surrounding development pattern.

As proposed, the project will contain a maximum of 427 single-family conventional dwelling units located in 3 development pods, with one access drive to Jasmine Drive and one to Mondon Hill Road. The petitioner proposes to locate lots a minimum of 7,000 square feet in size along the north, south and east project boundaries, while all other lots interior to the site will contain a minimum of 5,000 square feet. The 7,000

square-foot lots are to be a minimum of 70 feet in width and 100 feet deep. The 5,000 square-foot lots will be a minimum of 50 feet in width and 100 feet in depth. Front yard setbacks for all lots will be 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet. All lots will have minimum rear yard setbacks of 20 feet. The 7,000 square-foot lots will be developed with 7.5-foot side yards, while the side yard setbacks for the 5,000 square-foot lots will be 5 feet. The project will also preserve the existing wetlands and provide open space adjacent to the wetlands and required stormwater facilities. To facilitate compatibility with the existing wooded streetscape along Mondon Hill Road, a buffer area 20 feet in width will be provided along the roadway. A multi-use path eight feet in width from the project entrance on Mondon Hill Road to the Good Neighbor Trail will be provided. Additionally, at the southern edge of the buffer, a tan or almond PVC fence six feet in height will be installed. The fence will contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer will be preserved.

Public Facilities and Level of Service: The project will be served by City water and sewer services. The developer will be required to negotiate a utility service agreement with the City of Brooksville to facilitate the provisions for water and sewer services to the property. No development permit related to the project will be issued until water and sewer services are available to serve the property. Additionally, no development order will be issued unless the Hernando County School District indicates adequate capacity for each level of school exists or an appropriate mitigation measure has been negotiated. Police, fire and sanitation collection services will also be provided by the City. A traffic study will be required to establish the proposed development's impacts on the transportation network, as well as mitigation measures that may be required to address any deficiencies or safety issues. Development plans submitted for permitting of this project will be reviewed and analyzed for impact to roads, utilities, schools, drainage, the environment and compliance with all other applicable land use criteria and will be subject to meeting all federal, state and local agency permitting requirements.

Natural Resources and Drainage: The property is presently undeveloped and is primarily wooded, containing native hardwoods as well as a number of small, isolated wetland areas. Former railroad right-of-way and power line easements are located at the northwest property boundary from Jasmine Drive to Mondon Hill Road. Vegetation on the subject property consists primarily of Slash Pine, Sweet Gum and Laurel Oak trees with some Southern Magnolia, Pignut Hickory, Live Oak, Eastern Red Cedar, Cabbage Palm and Red Mulberry specimens variously located. A medium cover underbrush is present as well. The majority of the soil on the subject site is identified as Nobleton (0 to 5% slopes), Kendrick (0 to 5% slopes), Sparr (0 to 5% slopes) and Wauchula (0 to 5% slopes).

According to the current adopted FEMA Flood Insurance Rate Map community panels, the majority of the subject site is located within Flood Zone X, which is defined as an area exhibiting minimal flood potential. A small portion of the site located near the western property boundary and areas in the south-southeastern portion fall within Flood Zone AE. Flood Zone AE indicates the area is subject to flooding during a 100-year storm event. No development will be permitted within the areas located in Flood Zone AE. Development of the site will be subject to SWFWMD 40D-4 permitting requirements, as well as the City's Comprehensive Plan policies relating to stormwater retention and conveyance.

 **BUDGET IMPACT:** Costs for processing rezoning requests are offset by applicable application fees.

 **LEGAL REVIEW:** Florida Statutes § 163.3202(2)(b) requires that each county and each municipality regulate the use of land and water for those land use categories included in the Comprehensive Plan Future Land Use element and ensure the compatibility of adjacent uses and provide for open space.

PLANNING AND ZONING COMMISSION STAFF RECOMMENDATION: At their October 10, 2012 meeting, the Planning and Commission concurred with the staff finding that the request is consistent with the City's Comprehensive Plan and compatible with the surrounding development pattern. The Planning and Zoning Commission also supported the conditions provided by staff with two changes. The first change involves specifying that the multi-use path be paved in accordance with the appropriate technical standards. Condition 4 of the proposed project regulations has been modified to reflect the Planning and Zoning Commission's recommendation. The second change is the suggestion that a buffer area 10 feet in width be provided and rear yard setbacks be reduced to 15 feet to compensate for the buffer along the southern property boundary where residential development abuts the Wesleyan Village development. Given that the buffer area would create an area where no activity could occur on property that a homeowner could perceive as being part of their parcel, would require that the Homeowners Association be able to access and maintain the area and the fact that the buffer appears to serve no purpose, staff has not included the suggested buffer area in the proposed conditions.

The Planning and Zoning Commission concurred with the staff recommendation that City Council approve the request to rezone the subject property from County AG (Agricultural) to Planned Development Project (PDP), subject to the changes discussed and the conditions below. As noted above, Condition 4 has been modified to reflect the Planning and Zoning Commission recommendation regarding the multi-use path. The Planning and Zoning Commission's recommended buffer area is not included in the conditions.

1. Unless otherwise specified herein, the project shall be developed in accordance with the Land Development Code as well as the rules and regulations of all applicable government entities.
2. The project shall be allowed a maximum of 427 single-family conventional dwellings.
3. Development standards for the project shall be as follows:

Minimum Lot Size: 5,000 square feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 7,000 square feet.

Minimum Lot Width: 50 feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 70 feet in width.

Front Yard Setback: 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet.

Rear Yard Setback: 20 feet.

Side Yard Setback: 5 feet for lots less than 7,000 square feet in size and 7.5 feet for lots 7,000 square feet and larger.

Maximum Building Height: 35 feet

4. The developer shall provide a buffer 20 feet in width along Mondon Hill Road. At the southern edge of the buffer, a tan or almond PVC fence six feet in height shall be installed. The fence shall contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. In lieu of the sidewalk required from the Good Neighbor Trail to the project entrance, a multi-use path eight feet in width shall be provided and shall be constructed in accordance with Hernando County's standards for sidewalks. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer shall be preserved. The buffer area shall be platted as a separate parcel and shall be owned and maintained by the Homeowners Association or similar entity.
5. Mailboxes shall be located in community kiosks provided throughout the project. Mailboxes on or adjacent to individual lots shall be prohibited.
6. A maximum of one access drive to Jasmine Drive and one access drive to Mondon Hill Road shall be permitted.

7. Prior to construction plan submittal, the developer shall provide to the Community Development Department for review and approval a detailed PDP development site plan depicting all the requirements specified herein as well as all appropriate and applicable data and information.
8. The petitioner/developer shall obtain all permits and meet all applicable land development regulations, for construction or use of the property.
9. The developer shall coordinate with the City Department of Public Works to properly plan for and address drainage and pedestrian improvements interior to and around the perimeter of the site. Except as otherwise provided herein, sidewalks are to be installed along all roadways within and adjacent to the site, and design shall provide for crosswalks and underground drainage where appropriate.
10. The developer shall successfully negotiate a utility service agreement with the City prior to permitting. No development permit related to the project will be issued until water and sewer services are available to serve the property.
11. All utilities serving this project shall be installed underground.
12. The developer will be required to construct an on-site storm water drainage control system that meets the design and performance standards as specified by the technical requirements for open and closed basins in the *Environmental Resource Permitting Information Manual, latest edition*, as published by the Southwest Florida Water Management District.
13. Prior to the City issuing a development order for this project, the developer will be required to address and resolve all issues related to impacts of the proposed development on public infrastructure and services. Concurrency deficiencies shall be mitigated with agencies that provide and maintain infrastructure and services that directly serve the proposed development.

CITY COUNCIL ACTION:

At the November 5, 2012 hearing, the City Council approved staff recommendation relative to this request and scheduled the second and final reading for November 19, 2012. At the November 19 hearing, City Council rescheduled the petition for the December 17, 2012 meeting. Staff requested the continuance after discovering the hearing notification sign posted on the subject property contained an incorrect hearing date. Subsequent to the continuance, a corrected sign was placed on the property and letters were mailed to surrounding property owners.

ATTACHMENTS:

1. Draft Ordinance No. 833
2. Area Map
3. Zoning Petition
4. Petitioner's Narrative
5. Planned Development Project Conceptual Site Plan

Attachment 1

Draft Ordinance No. 833

ORDINANCE NO. 833

AN ORDINANCE PROVIDING A ZONING CLASSIFICATION OF PDP (PLANNED DEVELOPMENT PROJECT), CONSISTING OF RESIDENTIAL USES FOR CERTAIN REAL PROPERTY DESCRIBED HEREIN; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS:

SECTION 1. ZONING. That the following described property in the City of Brooksville, Florida is hereby zoned as a Planned Development Project (PDP) with residential uses--Referenced Exhibit "A" for a graphic view of the property:

Evans Financial Services, Ltd
Parcel Key # 00356162. Legal Description:

The part of the West $\frac{3}{4}$ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, lying South of Mondon Hill Road and South of the ACL Railroad right-of-way,
LESS

Griggs Tract "A"

A portion of the Southwest $\frac{1}{4}$ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the South boundary of the Southwest $\frac{1}{4}$ of said Section 24, S.89°53'12"E., a distance of 20.94 feet to the Easterly maintained right-of-way of Jasmine Drive per Right-of-way Book 2, Pages 29 through 36, of the Public Records of Hernando County, Florida, for a POINT OF BEGINNING; thence along the Easterly maintained right-of-way of Jasmine Drive per Right-of-way Book 2, Pages 29 through 36 of the Public Records of Hernando County, Florida, the following eight courses: 1) N.01°28'06"E., a distance of 165.62 feet; 2) N.01°46'14"W., a distance of 216.03 feet; 3) N.00°34'43"E., a distance of 314.11 feet; 4) N.00°15'28"E., a distance of 121.56 feet; 5) N.01°37'34"W., a distance of 154.81 feet; 6) N.00°14'43"E., a distance of 261.25 feet; 7) N.00°45'03"E., a distance of 281.36 feet; 8) N.00°16'35"W., a distance of 100.02 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 558.02 feet; thence S.19°02'48"E., a distance of 18.00 feet; thence S.70°57'12"W., a distance of 152.54 feet to a point of curvature; thence southwesterly 341.00 feet along the arc of a curve to the left, said curve having a radius of 502.96 feet, a central angle of 38°50'45", and a chord bearing and distance of S.51°31'50"W., 334.51 feet; thence N.57°53'33"W., a distance of 10.00 feet to a non-tangent point of curvature; thence southerly 286.44 feet along the arc of a curve to the left, said curve having a radius of 512.96 feet, a central angle of 31°59'40", and a chord bearing and distance of S.16°06'37"W., 282.73 feet; thence N.89°53'12"W., a distance of 8.58 feet; thence S.00°16'43"E., a distance of 680.07 feet; thence N.89°53'12"W., a distance of 10.00 feet; thence S.00°16'43"E., a distance of 575.37 feet to the South boundary of the Southwest $\frac{1}{4}$ of said Section 24; thence along the South boundary of the Southwest $\frac{1}{4}$ of said Section 24, N. 89°59'31"W., a distance of 29.07 feet to the POINT OF BEGINNING.

AND

Jasmine Drive Flood Plain Compensation Area

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 508.71 feet; thence S.19°02'48"E., a distance of 18.00 feet for a POINT OF BEGINNING; thence continue S.19°02'48"E., a distance of 124.00 feet; thence N.70°57'12"E., a distance of 290.00 feet; thence S.19°02'48"E., a distance of 146.96 feet; thence S.71°05'42"W., a distance of 264.14 feet; thence S.48°42'49"W., a distance of 108.73 feet; thence S.22°26'51"W., a distance of 118.08 feet; thence S.01°42'00"E., a distance of 59.96 feet; thence S.25°44'50"W., a distance of 148.58 feet; thence S.20°53'12"E., a distance of 184.63 feet; thence S.12°18'29"W., a distance of 33.78 feet; thence S.89°19'28"W., a distance of 167.34 feet; thence N.18°56'49"W., a distance of 177.73 feet; thence N.07°24'58"W., a distance of 112.54 feet; thence N.38°33'26"E., a distance of 118.68 feet; thence N.06°49'07"W., a distance of 76.74 feet; thence N.50°30'38"W., a distance of 81.67 feet; thence N.43°02'49"W., a distance of 117.63 feet to a non-tangent point of curvature; thence Northeasterly 354.03 feet along the arc of a curve to the right, said curve having a radius of 502.96 feet, a central angle of 40°19'48", and a chord bearing and distance of N.50°47'18"E., 346.76 feet; thence N.70°57'12"E., a distance of 71.54 feet to the POINT OF BEGINNING.

AND

Griggs Tract "E"

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 589.70 feet for a POINT OF BEGINNING; thence continue along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 571.58 feet; thence S.19°02'48"E., a distance of 80.00 feet; thence S.70°57'12"W., a distance of 571.58 feet; thence N.19°02'48"W., a distance of 80.00 feet to the POINT OF BEGINNING.

AND

Griggs Tract "G"

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 1,715.88 feet for a POINT OF BEGINNING; thence continue along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 54.51 feet to the Southerly maintained right-of-way of Mondon Hill Road per Right-of-Way Book 2, Pages 29 through 36 of the Public Records of Hernando County, Florida, and a non-tangent point of curvature; thence along the Southerly maintained right-of-way of said Mondon Hill Road the following two (2) courses: 1) Easterly 292.17 feet along the arc of a curve to the right, said curve having a radius of 22,888.32 feet, a central angle of 00°43'53", and a chord bearing and distance of S.79°52'38"E., 292.17 feet; 2) S.79°30'41"E., a distance of 48.73 feet; thence S.10°29'19"W., a distance of 14.42 feet; thence N.81°37'18"W., a distance of 388.63 feet to the POINT OF BEGINNING.

AND

Jasmine Drive Flood Plain Compensation Area 2

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 508.71 feet; thence S.19°02'48"E., a distance of 18.00 feet for a POINT OF BEGINNING; thence N.70°57'12"E., a distance of 81.00 feet; thence S.19°02'48"E., a distance of 62.00 feet; thence N.70°57'12"E., a distance of 209.00 feet; thence S.19°02'48"E., a distance of 62.00 feet; thence S70°57'12"W., a distance of 290.00 feet; thence N.19°02'48"W., a distance of 124.00 feet to the POINT OF BEGINNING.

AND

Jasmine Drive Flood Plain Compensation Area 3

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 920.47 feet; thence N.89°19'28"E., a distance of 60.00 feet for a POINT OF BEGINNING; thence N.00°16'43"W., a distance of 334.23 feet; thence S.89°53'12"E., a distance of 8.58 feet to a non-tangent point of curvature; thence Northerly 286.44 feet along the arc of a curve to the right, said curve having a radius of 512.96 feet, a central angle of 31°59'40", and a chord bearing and distance of N.16°06'37"E., 282.73 feet; thence S.57°53'33"E., a distance of 10.00 feet; thence S.31°21'56"W., a distance of 13.03 feet; thence S.43°02'49"E., a distance of 117.63 feet; thence S.50°30'38"E., a distance of 81.67 feet; thence S.06°49'07"E., a distance of 76.74 feet; thence S.38°33'26"W., a distance of 118.68 feet; thence S.07°24'58"E., a distance of 112.54 feet; thence S.18°56'49"E., a distance of 177.73 feet; thence S.89°19'28"W., a distance of 237.82 feet to the POINT OF BEGINNING.

Location: South of Mondon Hill Road and east of Jasmine Drive.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS:

The aforementioned property located within the City of Brooksville, Florida, is hereby assigned a zoning classification of PDP (Planned Development Project) and the zoning map of the City of Brooksville shall be amended accordingly. The Planned Development Project is subject to the following conditions:

1. Unless otherwise specified herein, the project shall be developed in accordance with the Land Development Code as well as the rules and regulations of all applicable government entities.
2. The project shall be allowed a maximum of 427 single-family conventional dwellings.
3. Development standards for the project shall be as follows:

Minimum Lot Size: 5,000 square feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 7,000 square feet.

Minimum Lot Width: 50 feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 70 feet in width.

Front Yard Setback: 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet.

Rear Yard Setback: 20 feet.

Side Yard Setback: 5 feet for lots less than 7,000 square feet in size and 7.5 feet for lots 7,000 square feet and larger.

Maximum Building Height: 35 feet

4. The developer shall provide a buffer 20 feet in width along Mondon Hill Road. At the southern edge of the buffer, a tan or almond PVC fence six feet in height shall be installed. The fence shall contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. In lieu of the sidewalk required from the Good Neighbor Trail to the project entrance, a multi-use path eight feet in width shall be provided and shall be constructed in accordance with Hernando County's standards for sidewalks. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer shall be preserved. The buffer area shall be platted as a separate parcel and shall be owned and maintained by the Homeowners Association or similar entity.
5. Mailboxes shall be located in community kiosks provided throughout the project. Mailboxes on or adjacent to individual lots shall be prohibited.
6. A maximum of one access drive to Jasmine Drive and one access drive to Mondon Hill Road shall be permitted.
7. Prior to construction plan submittal, the developer shall provide to the Community Development Department for review and approval a detailed PDP development site plan depicting all the requirements specified herein as well as all appropriate and applicable data and information.
8. The petitioner/developer shall obtain all permits and meet all applicable land development regulations, for construction or use of the property.
9. The developer shall coordinate with the City Department of Public Works to properly plan for and address drainage and pedestrian improvements interior to and around the perimeter of the site. Except as otherwise provided herein, sidewalks are to be installed along all roadways within and adjacent to the site, and design shall provide for crosswalks and underground drainage where appropriate.
10. The developer shall successfully negotiate a utility service agreement with the City prior to permitting. No development permit related to the project will be issued until water and sewer services are available to serve the property.
11. All utilities serving this project shall be installed underground.

12. The developer will be required to construct an on-site storm water drainage control system that meets the design and performance standards as specified by the technical requirements for open and closed basins in the *Environmental Resource Permitting Information Manual, latest edition*, as published by the Southwest Florida Water Management District.
13. Prior to the City issuing a development order for this project, the developer will be required to address and resolve all issues related to impacts of the proposed development on public infrastructure and services. Concurrency deficiencies shall be mitigated with agencies that provide and maintain infrastructure and services that directly serve the proposed development.

SECTION 2. FINDINGS. The City Council does hereby find that the proposed zoning of this property with a PDP designation will not be inconsistent with the City's Comprehensive Plan and is compatible with existing land uses in this area.

SECTION 3. EFFECTIVE DATE. This Ordinance and zoning of the property described hereto shall take effect immediately upon its adoption.

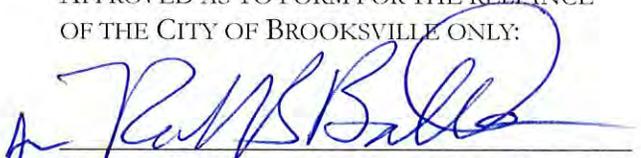
CITY OF BROOKSVILLE

Attest: _____
Janice L. Peters, CMC, City Clerk

By: _____
Lara Bradburn, Mayor

PASSED on First Reading November 5, 2012
NOTICE Published on October 28, 2012 (Continued on November 19, 2012)
PASSED on Second & Final Reading _____

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:



Thomas S. Hogan, The Hogan Law Firm, LLC
City Attorney

VOTE OF COUNCIL:

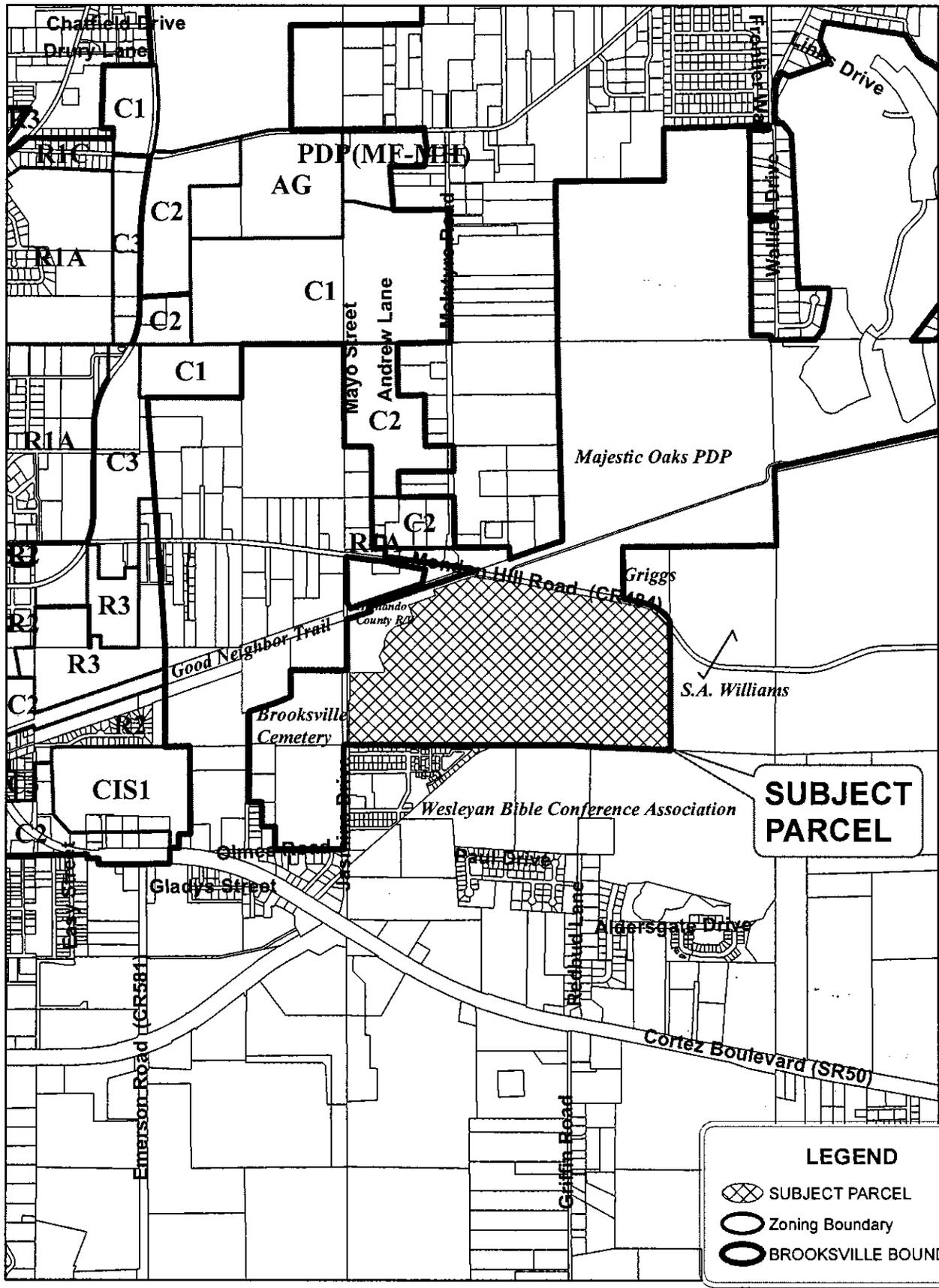
Bernardini _____
Bradburn _____
Burnett _____
Hohn _____
Johnston _____

Attachment 2

Area Map



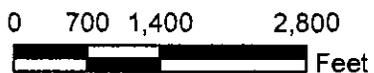
Attachment "A" to Ord. No. 833 Evans Financial Services LTD - RZ2012-01



**SUBJECT
PARCEL**

LEGEND

- SUBJECT PARCEL
- Zoning Boundary
- BROOKSVILLE BOUNDARY



*Base map information provided by the Hernando County Property Appraiser's office.
Map created by the Brooksville Community Development Department.
Disclaimer: This map is intended for planning purposes only, and should not be used to determine the precise location of any feature shown thereon.

Attachment 3

Zoning Petition

CITY OF BROOKSVILLE REZONING PETITION
Application for Public Hearing

Date: July 20, 2012

Type all information. If you need any assistance, call the Community Development Department at (352) 544-3810.

APPLICANT: Evans Financial Services, Ltd.

Mailing Address: 1700 Park Lane South, Suite 3, Jupiter, FL 33458

Daytime Telephone: (561) 743-0022 FAX No: (561) 743-0024 E-Mail Address: nick@amaro-cpa.com

REPRESENTATIVE: Coastal Engineering Associates, Inc.

Mailing Address: 966 Candlelight Blvd., Brooksville, FL 34601

Daytime Telephone: (352) 796-9423 FAX No: (352) 799-8359 E-Mail Address: dlacey@coastal-engineering.com

PUBLIC CONTACT PERSON: Donald Lacey, AICP, Sr. Vice President, Coastal Engineering Associates, Inc.

Daytime Telephone: same FAX No: same E-Mail Address: same

Will Expert Witness be utilized during the public hearings? NO

Legal Description: Type below the complete legal description of the property, including street address, if any, and the names of all owners. Include Section, Township and Range; and if applicable, Subdivision Name, Lot, Block, and Unit Number. Attach additional sheet if necessary.

See attached property description.

Size of Area Covered by Application: 170.8 acres

Highway and Street Boundaries: Mondon Hill Road and Jasmine Road

Current Zoning Classification: AG - Hernando County

Rezoning Requested: Residential PDP with SF use

Proposed Use of Property: residential subdivision

Has a public hearing been held on this property within the past twelve months? NO

ACKNOWLEDGMENT

This acknowledgment must be signed in the presence of a Notary Public.

I, Evans Financial Services, Ltd./James D Evans, hereby state and affirm that all information submitted within this petition is in all respects true and correct to the best of my knowledge and belief and that:

- I am the owner of the property covered under this application.
I am the legal representative of the owner or lessee of the property described, which is the subject matter of this application.

Signature of Applicant or Representative (James D Evans)

STATE OF FLORIDA
COUNTY OF HERNANDO

The foregoing instrument was acknowledged before me this 23 day of July, 2012, by James D Evans who is personally known to me or who has produced as identification.

Signature of Notary Public

NOTARY PUBLIC
NICHOLAS AMARO
MY COMMISSION # EE 081674
EXPIRES: August 6, 2015
Bonded Thru Budget Notary Services

PETITION # RZ

APPOINTMENT OF AGENT

CITY OF BROOKSVILLE
COUNTY OF HERNANDO
STATE OF FLORIDA

I, Evans Financial Services, Ltd/James D Evans, the owner(s) in fee simple of the below described real property hereby appoint Coastal Engineering Associates, Inc. as my (our) agent to file required petitions, sign required documents, make representations as to issues of fact and to appear, as may be necessary, before the appropriate City of Brooksville authority. My agent shall also have the authority to commit myself as owner to the necessary future performance conditions as may be directed by the appropriate City authority as a condition of granting my petition.

(Insert Legal Description Below)

Property Description is attached hereto.

CITY OF BROOKSVILLE
COUNTY OF HERNANDO
STATE OF FLORIDA

I, Nicholas Amaro, being duly sworn, hereby depose and say James D Evans is the owner of the herein described property to-wit:

Signature  Print Name Nicholas Amaro Date July 23, 2012



NICHOLAS AMARO
MY COMMISSION # EE 081674
EXPIRES: August 6, 2015
Bonded Thru Budget Notary Services

Attachment 4

Petitioner's Narrative

EVANS TRACT REZONING/MASTER PLAN NARRATIVE

General Description

The proposed project consists of approximately 170.8 acres and is located in Section 24, Township 22 South, Range 19 E, of Hernando County. More particularly, it is south of and adjacent to Mondon Hill Road as well as east of and adjacent to Jasmine Drive in the City of Brooksville. The proposed project is currently zoned in Hernando County (AG) and is within the designation of Suburban Residential on the City of Brooksville future land use map.

The applicant is requesting approval for the proposed zoning designation of Residential Planned Development Project with single family use and the attached Master Plan consisting of 427 single family units. This request is consistent with the 2.5 units per acre allowed within the Suburban Residential comp plan designation. There are three housing pods shown on the proposed master plan and a land use table proportioning the dwelling units among them.

Project entrances are proposed from Mondon Hill Road and Jasmine Drive. Jasmine Drive provides signalized access to Cortez Blvd. (S.R.50), which connects to regional commercial areas to the west and I-75 to the east. Additionally, The Good Neighbor Trail is in close proximity to the project.

The subject parcel is currently vacant and moderately to densely wooded with the majority of the property comprised of a hardwood – conifer mixed land use cover. Several isolated wetlands located within the western and southern portions of the property are depicted on the master plan. A small area within the western portion of the subject property falls within the 100 year floodzone. Development in wetlands and floodzones has been avoided. An application for a Conceptual Environmental Resource Permit (ERP) has been submitted to the Southwest Florida Water Management District (SWFWMD) for project stormwater retention.

Surrounding land uses include scattered small-acreage residential development to the west and northwest, the approved Majestic Oaks development to the northeast, vacant agricultural properties to the east and the Wesleyan Village retirement development to the south of the subject site.

The enclosed rezoning master plan, while conceptual, depicts areas where single family residential development will occur, along with portions of the property which will remain as open space, either as protected areas (wetlands) or for stormwater management. The two access points are consistent with those discussed during the comprehensive plan approval process and coordinated with the County during the improvement of Jasmine Drive. A combination of wetlands, drainage and open space will provide significant buffering to the west, northwest and south.

Proposed building setbacks are as follows:

Front: 25'
Side: 5'
Rear: 15'

I. Preliminary Layout

The proposed master plan has been included herewith.

II. Draft of Protective Covenants

A copy of the draft protective covenants will be provided during the platting process.

III. Preliminary Engineering Report

- A. Topography – Contours have been included on the proposed rezoning master plan. Topographic elevations on the site range from a low of approximately 90 feet m.s.l. to a high of approximately 120 feet m.s.l.
- B. Flood Plain – According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map community panel 12053C0211D effective date 02/02/12, the majority of the subject property falls within Zone C, indicating areas of minimal flooding. Portions of the western and southern boundary fall within Zone A or AE, defined as areas subject to inundation during the 100-year storm event. Development in these areas has been avoided.
- C. Soils – The USDA Hernando County Soil Survey indicates that a total of nine (9) soil types exist on the property; they include: Blichton loamy fine sand, 0 to 2 percent slopes, Blichton loamy fine sand, 2 to 5 percent slopes, Flemington fine sandy loam, 0 to 2 percent slopes, Flemington fine sandy loam, 2 to 5 percent slopes, Kendrick fine sand, 0 to 5 percent slopes, Micanopy loamy fine sand, 2 to 5 percent slopes, Nobleton fine sand, 0 to 5 percent slopes, Sparr fine sand, 0 to 5 percent slopes, and Wauchula fine sand, 0 to 5 percent slopes.
- D. Drainage – The subject property lies within the northern perimeter of the Bystre Lake basin. An application for a Conceptual Environmental Resource Permit (ERP) has been submitted to the Southwest Florida Water Management District (SWFWMD) for stormwater management improvements for the site. Their rules require the development of on-site retention and/or detention facilities in order to provide reasonable assurances that both volume and water quality standards are met. SWFWMD's ERP rules also address the protection of wetlands and groundwater resources to ensure they are not negatively affected by proposed development. The proposed property is well suited for the proposed residential development given its soil types, the City's wetlands protection policies and District surface water management regulatory criteria.
- E. Historical/archaeological - A cultural resources assessment survey of the subject site was previously completed. The results of the analysis identified one aboriginal lithic scatter site and one historic period site. Both sites were further evaluated to determine their eligibility for potential listing on the National Register of Historic Places (NRHP). It was determined that the two sites did not warrant eligibility for listing on the NRHP and that development of the property would have no effect on any cultural resources that are listed, determined eligible or considered potentially eligible for listing in the NRHP
- F. Environmental –
- 1) The subject property is undeveloped and vacant. No buildings or structures were observed on the property.
 - 2) The property is moderately to densely wooded with the majority of the property comprised of a hardwood – conifer mixed land use cover. The predominant tree species

observed among this cover include slash pine, laurel oak, and sweetgum with minor associations of southern magnolia, pignut hickory, live oak, eastern red cedar, cabbage palm, and red mulberry present throughout. Groundcover, when present, consists of American beautyberry, sparkleberry, viburnum, muscadine, poison ivy, panic grass, and cogon grass.

- 3) Several wetlands are located on the property and have been shown on the proposed master plan. Typical vegetation present among the forested wetlands includes sweetgum, Chinese tallow, red maple, elm, blackgum, buttonbush, Carolina willow, dwarf palmetto, alligator weed, and various sedges.
- 4) Some Specimen and majestic sized trees were observed on the property during the site visit. These will be properly identified and located on construction plans and handled in conformance with City of Brooksville regulations.
- 5) Four (4) active gopher tortoise burrows were observed within the open, northern interior portions of the subject property. Permitting through the Florida Fish and Wildlife Commission will be required for the preservation and/or relocation of the gopher tortoises prior to development of the property. No other listed animal or plant species were noted.

IV. Proposed Development Schedule

A proposed development schedule has not yet been determined.

V. Adequate Access Analysis

Access is gained to the property from Mondon Hill Road and Jasmine Drive.

VI. Water Supply and Sewage Disposal Plans

The proposed project is within the City of Brooksville Service area for both potable water and sanitary sewer.

VII. Development of Regional Impact Statement

The proposed project is below the DRI threshold.

Attachment 5

PDP Conceptual Site Plan



**AGENDA ITEM
 MEMORANDUM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER
FROM: RICHARD W. RADACKY, PUBLIC WORKS DIRECTOR
SUBJECT: Cross Connection Ordinance and Cross Connection Control Program
DATE: December 3, 2012

GENERAL SUMMARY/BACKGROUND: Protection of our drinking water from contamination is of concern to everyone. To comply with the Federal Safe Drinking Water Act, and the Florida Department of Environmental Protection (FDEP), the City must adopt a Cross Connection Control Ordinance and implement a Cross Connection Control Program (CCCP). Doing so is the first line of defense in protecting the City’s public water system from contamination by isolating actual or potential cross connections.

A cross connection is an unprotected connection between the City’s water system and any other source of unknown or unsafe origin by backflow. Backflow is a reversal of normal water flow within a water system, similar to a siphon. For example, cross connections can occur when:

- There is a drop in water line pressure such as fire fighting or line breakage.
- A garden hose is used to fill a swimming pool or ornamental pond and the end of the hose is below the water level in the pool or pond. Nearby a fire truck is pumping from a fire hydrant. The suction would cause water from the pool to flow back through the hose and into the drinking water supply line.
- A garden hose is employed to dispense chemicals, detergents, etc. With all the uses and attachments that can connect to a hose makes garden hoses the number one source for cross connection to a water supply.
- A customer’s reuse water supply for irrigation inadvertently becomes connected to their potable water supply. This can occur when plumbing repairs are made, or when irrigation designs are modified.

The City’s Cobb Road Water Reclamation Facility has had extensive modifications to provide reclaimed water to Southern Hills Plantation for irrigation of common areas, golf course, and residents lawns. Prior to activating the reclaim system, it is necessary to implement a CCCP as required by the Florida Administrative Code Rule 62-610 and 62-555, to prevent cross connections from users of reclaimed water and other uses that present risk of a cross connection, and potential contamination to the public water system.

Risks to the public water system include facilities using chemicals such as mortuaries, dry cleaners, laboratories, nursing homes, schools, and medical clinics. Backflow from those facilities would present a serious health hazard. Structures with an auxiliary water supply such as a well, swimming pool, pond, fire line, or irrigation system are high risk as well.

Staff has prepared a Cross Connection Control Ordinance and submitted it to the Florida Department of Environmental Protection (FDEP) for review. They have approved the proposed ordinance, which relies on a rule-referenced document, the “American Water Works Association Manual of Operation M14” for technical guidance of backflow prevention devices. Having a cross connection control

ordinance in place will greatly support the overall goal of the CCCP of protecting the drinking water from contaminants entering the City water system.

In the next few months, staff will be contacting City water use customers that present the greatest risk of contamination through backflow to the City's water system. They will be provided information on State regulations, what cross connections are, the risks, and responsibilities of not being protected by means of an approved backflow prevention device. Customers will also be informed of their responsibility for costs of installation, annual testing, and repair of their backflow prevention devices. Based on the adopted Ordinance, failure to comply will result in discontinuance of water service.

A Cross Connection Control Program does not guarantee that an incident may not occur. However, having a Cross Connection Control Ordinance in place provides the City authority to take the necessary steps to further protect the health and welfare of our community and its drinking water supply.

For more information and discussion on the benefits, responsibilities, and costs of cross connection control devices, see the attached PowerPoint presentation.

BUDGET IMPACT: Management of the program will require staff to direct time towards use of computer software to track and retain historical information, manipulate data, generate letters, forms, and maintain other notices and reporting functions including submissions to regulatory agencies.

Additional expenses include education and training of staff in testing and inspection, public coordination and education, inspection correspondence and record keeping of backflow devices. Other expenses include administrative supplies such as paper, envelopes, and postage for mailing out notices to affected water customers.

There will be no additional staffing needed for program implementation.

LEGAL REVIEW: The requirement for a Cross Connection Control Program is a State-mandated rule. The City Council has Home Rule Authority (Article VIII, 2(b), Florida Constitution, Section 166.011, Florida Statutes) to consider and take action on matters of fiscal benefit.

STAFF RECOMMENDATION: Staff recommends that the Brooksville City Council approve the first reading of the proposed Cross Connection Control Ordinance establishing the legal authority that empowers the City to implement a Cross Connection Control Program.

- ATTACHMENTS:**
1. Cross Connection Control Ordinance
 2. An excerpt from Florida Department of Environmental Protection's Water Reuse Program, Cross Connection Control, and Florida Administrative Code, Rule 62-610.491 and 62-555.360
 3. PowerPoint presentation on the benefits and understanding of cross connection control
 4. Hillsborough County backflow incident report
 5. Cross Connection control approval letter from Hernando County Health Department
 6. Cross Connection control brochure produced by the City's Public Works Department

Attachment 1

Cross Connection Control
Ordinance No. 834

ORDINANCE NO. 834

AN ORDINANCE OF THE CITY OF BROOKSVILLE, FLORIDA, PROVIDING FOR LEGAL AUTHORITY AND ADMINISTRATION; PROHIBITING CROSS CONNECTIONS; PROVIDING FOR INSPECTION MONITORING AND MAINTENANCE OF SYSTEMS; PROVIDING FOR EXEMPTIONS; PROVIDING FOR ENFORCEMENT AND PENALTIES FOR VIOLATION; PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND CERTAIN EXCEPTIONS; AND FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS

A. Title: This ordinance shall be known as the City of Brooksville "CROSS CONNECTION CONTROL Ordinance."

B. Purpose and Intent:

1. This ordinance is enacted under the home rule power of the City to ensure the health, safety, and general welfare of the users of the City of Brooksville water service area by protecting the public potable water supply from the possibility of contamination or pollution by isolating actual or potential cross connections in the water distribution system.
2. In compliance with the Federal Safe Drinking Water Act, the City of Brooksville has been designated to enforce state and federal regulations.
3. This designation requires the City of Brooksville to develop and implement a cross connection control program which will systematically and effectively prevent the contamination or pollution of the City's water distribution system.

C. Applicability: This ordinance shall apply to all water consumers and all properties connected to the City's water distribution system.

D. Responsibility: The City shall be responsible for the protection of the public potable water distribution system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connection. If, in the judgment of the City's Public Works Department an approved backflow prevention assembly is required for the safety of the water system, the Public Works Department shall give written notice to the consumer to install an approved backflow prevention assembly on his/her premises. The consumer shall immediately install such approved assembly at his/her own expense; and, failure, refusal, or inability on the part of the consumer to install, have tested, and maintain said assembly shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met. If water service is discontinued, the consumer will be subject to all charges to reinstate service.

SECTION 2. Definitions

Approved Cross Connection Control Measure shall reference an air-gap separation, a double check-valve assembly, a reduced-pressure principle backflow prevention assembly or other backflow prevention assemblies or methods that meet the requirements of state and federal regulations.

Auxiliary Water Supply shall mean any water supply on or available to the premises other than the water purveyor's approved public potable water supply. These auxiliary water supplies may include other potable water supplies, wells, ponds, pools, canals, receiving tanks, retention areas, reclaimed or reuse water supply, or any other natural or manmade water source.

Backflow shall mean the undesirable reversal of water flow or mixtures of water and other liquids, gases or other substances into the distribution pipes of the potable water system from any source or sources as defined by state and federal regulations.

Backflow Prevention Assembly shall mean an assembly or device that has been manufactured in full conformance with American Water Works Association (AWWA) Standard C506-69 or latest version, and be approved by the City's Public Works Department. Backflow prevention assemblies must also meet the laboratory and field performance specifications of the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California, or other approved agency and shall also meet the requirements of state and federal regulations.

Backflow Prevention Assembly Type shall mean any effective assembly used to prevent backflow into a potable water system. The type of device or assembly used shall be based on the degree of hazard either existing or potential. Acceptable types are:

- Double Check Valve Assembly,
- Double Detector Check Valve Assembly,
- Reduced Pressure Principle Assembly,

Certified Backflow Prevention Assembly Tester shall mean a person who can prove competency in testing backflow prevention assemblies to the satisfaction of the City's Public Works Department. The tester shall have attended and successfully completed an AWWA approved course for Backflow Prevention Assembly Testers, or a similar course endorsed by the AWWA, or other programs or training acceptable to the City's Public Works Department. A certified Backflow Prevention Assembly Maintenance and Repair Specialist as defined herein can also perform testing.

Certified Backflow Prevention Assembly Maintenance and Repair Specialist shall mean a person who can prove competency in repairing backflow prevention assemblies to the satisfaction of the City's Public Works Department. The maintenance and repair specialist shall have attended and successfully completed an AWWA approved course for Backflow Prevention Assembly Maintenance and Repair, or a similar course endorsed by the AWWA. All Backflow Prevention Assembly Maintenance and Repair Specialists shall be licensed plumbers registered with the City's Building Department, or other programs or training acceptable to the City's Public Works Department.

City shall refer to the designees having authority to enforce rules and regulations as set forth by the City in accordance with state and federal requirements for protecting the City's public water supply from a cross connection.

Consumer shall mean the property owner, user or customer who receives water from the City of Brooksville's potable water system.

Cross Connection shall mean a connection or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids, such as chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the color or add odor to the water.

Double Check Valve Assembly shall mean an assembly consisting of two (2) internally loaded check valves, either spring loaded or internally weighted, installed as a unit between two (2) tightly closing resilient-seated shutoff valves and fittings with properly located resilient-seated test cocks. This assembly shall only be used to protect against a non-health hazard.

Double Detector Check Valve Assembly shall mean a specifically designed assembly composed of an approved double check valve assembly with a specific bypass water meter and an approved double check valve assembly all properly sized. The meter shall register accurately for low flow rates and shall total all flows. This assembly shall be permitted on fire lines only to protect against a non-health hazard.

Health Hazard shall mean an actual or potential threat of contamination to the public potable water system that could cause illness or such effects.

Non Heath Hazard shall mean an actual or potential threat of contamination to the public potable water system that would not be a health hazard, but would constitute a nuisance or be aesthetically objectionable.

Reduced Pressure Principle Backflow Prevention Assembly shall mean an assembly containing two (2) independently acting approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve, located between the check valves and at the same time below the first check valve. These units are located between two (2) tightly closing resilient-seated shutoff valves as an assembly and equipped with properly located resilient-seated test cocks. This assembly shall be designed to protect against a health hazard.

Reuse Water shall mean the deliberate application of reclaimed water; water that has received at least secondary treatment and basic disinfection from a wastewater treatment facility.

SECTION 3. Technical Reference

Technical issues, references and applications not more specifically covered in this ordinance will be subject to the recommendations and specifications contained in the American Water Works Association, Manual of Water Supply Practices, M14, Recommended Practice for Backflow Prevention and Cross Connection Control or derivatives thereof.

SECTION 4. Cross Connection with Private or Reuse Water Supply Prohibited

- 4.1 It shall be unlawful for any person to connect or cause to be connected to the City's water pipes, by any means whatsoever, other pipes containing water from any water supply other than the potable water supply of the City's water distribution system.
- 4.2 If any person shall connect or cause to be connected to the City's water supply other than the supply of potable water furnished by the City, and also have upon the same property a water supply furnished by the City, the property shall have and is hereby required to have a dual system of pipes, one system of pipes being for potable water supplied by the City, and the other system of pipes being for the supply of water from the private or reuse supply, and it shall be unlawful for the two (2) systems to be connected together in any manner whatsoever.
- 4.3 Any property connected to the City water lines and that also has an auxiliary water supply other than the supply of potable water furnished by the City, shall have a backflow prevention assembly installed, in accordance with this ordinance.
- 4.4 The City may adopt policies to regulate cross connections and shall enforce such adopted policies as if fully set out herein.

SECTION 5. Backflow Prevention Assemblies

- 5.1 Each single-family residence, multi-family residence not individually metered, non-residential or commercial premises connected to the City water lines where a potential cross connection exists, shall have a backflow prevention assembly installed, in accordance with the City's specifications, inspection, and approval. Any such backflow prevention assembly shall be operated, maintained and tested by the consumer in accordance with City policies and may be inspected at any time by the City.
- 5.2 Several kinds of premises fall into the classification of a health hazard and require premises isolation from the City's potable water system by means of a backflow prevention assembly and some are noted as follows:
- Premises with an auxiliary water supply;
 - Hospitals, mortuaries, medical / dental clinics and so forth;
 - Laboratories;
 - Sewage treatment plants and sewage pump stations;
 - Food and beverage processing plants;
 - Chemical plants using a water process;
 - Metal plating plants;
 - Car washing facilities; and commercial laundry facilities;
 - Food and beverage processing plants;
 - Premises with reuse water systems;
- 5.3 Notice of time limit. In the event that any consumer does not install the backflow prevention assembly required hereunder, or whenever the City's Public Works Department

reasonably determines that a hazard to public health and safety exists by virtue of the absence of such backflow prevention devices at any establishment or premises, the consumer shall be required to install an appropriate backflow prevention assembly for the protection of the potable water system. Written notice of the requirement to install a backflow prevention assembly shall be mailed to the consumer's address as it appears on the City records. The notice shall state:

- a) The fact that a backflow prevention assembly is required.
- b) The type of backflow prevention assembly required to be installed.
- c) The fact that the assembly is required to be installed within the designated time limit from the date of the notice.
- d) The date that an inspection of the premises will occur to verify the installation of the backflow prevention assembly.
- e) The date on, and after, which delivery of water shall be discontinued to the premises if the assembly has not been installed.

SECTION 6. Change of occupancy or land use

- 6.1 At such times as a change of occupancy or land use occurs, the City shall have the right to review the new occupancy or land use and if, in the opinion of the City's Public Works Department, a different type of backflow prevention assembly is required due to an increased possibility of a potential hazard to the health and safety of potable water users, the consumer shall be responsible for the installation of the new assembly.

SECTION 7. Installation and Location of Backflow Prevention Assemblies

- 7.1 Backflow prevention assemblies shall be installed by properly licensed personnel. Installers shall consider potential pressure control issues caused by the location and installation of the backflow prevention assembly.
- 7.2 Backflow prevention assemblies shall be installed at the property line on the service line for the property downstream of the meter discharge and upstream of any other connection. All assemblies shall have an inlet and outlet valve separate to the shut off of the water line being serviced.
- 7.3 Alternate installation locations may be considered for existing connections to existing structures. All alternate installations must be downstream of the meter and upstream of any connection.
- 7.4 All installation locations are subject to approval by the City's Public Works Department.
- 7.5 A Double Detector Check Valve Assembly shall be used on all unmetered fire supply lines.
- 7.6 A Double Check Valve Assembly may be used on metered fire lines and residential properties without an auxiliary water supply or irrigation system.

- 7.7 A Reduced Pressure Principle Backflow Prevention Assembly shall be used on all non-residential properties and all residential properties with an auxiliary water supply or irrigation system. Reduced pressure principle backflow prevention assemblies shall be installed twelve (12) inches minimum above the ground or higher if the area is subject to flooding. All freeze control must be provided for the free flow from the relief of the assembly.
- 7.8 A Reduced Pressure Principle Backflow Prevention Assembly shall be used on all irrigation systems with water supplied from the City's potable water system.
- 7.9 All backflow prevention assemblies that automatically vent water shall have some means of controlling ground erosion caused by discharge of the assembly.

SECTION 8. Inspections

- 8.1 The City shall be allowed access to perform inspections and make an operational test(s) on any premises where backflow prevention assemblies are installed.
- 8.2 The City shall be allowed reasonable access to any property receiving water service from the City to perform inspections for cross connections within the property or to comply with any other regulatory requirement of law.
- 8.3 The Consumer is required to have a certified inspection of their backflow prevention assembly and supply the City with a certified copy of the inspection on an annual basis. Inspections are to be performed by a Certified Backflow Prevention Assembly Tester as defined herein.
- a) Annually the City will mail a notice to the Consumer that an annual inspection of their backflow prevention assembly is due. The notice will be mailed to the billing address on file for the water account.
 - b) The Consumer will be given a designated time limit from the date of the notice to have their backflow assembly inspected and repaired, as necessary, by a Certified Backflow Prevention Assembly Repair Specialist as defined herein.
- 8.4 Where inspection or testing demonstrates a significant hazard to potable water users, the City's Public Works Department may perform or require inspections and tests at intervals more frequent than annually.
- 8.5 Backflow prevention assemblies shall be repaired, overhauled, or replaced whenever such devices are found to be so defective as to present an increased likelihood of a potential hazard to the health and safety of potable water users. Records of such repairs, overhauls or replacements shall be submitted to the City's Public Works Department.
- 8.6 Any backflow prevention assembly which does not meet the requirements of this section but was an approved device for the purposes described herein at the time of installation and which has been properly maintained shall be inspected by the City's Public Works Department as it deems appropriate. Such device shall not be subject to the requirements of this section so long as the City's Public Works Department is assured such device will

satisfactorily protect the public potable water supply system. Wherever the existing device is moved from the present location, or requires more than minimum maintenance, or constitutes a hazard to the health and safety of potable water users, the device shall be replaced by a backflow prevention assembly meeting the requirements of this section.

SECTION 9. Enforcement

9.1 The City's Public Works Department shall cause the water service to the premises to be immediately terminated for a cross connection until the consumer has corrected the condition in conformance with this ordinance in any of the following situations:

- a) When it becomes known that a condition such as a cross connection, plumbing, structural or health hazard, or other violation of this ordinance is present.
- b) In those cases of extreme emergency, and where an immediate threat to life or public health is found to exist.

9.2 The City shall cause the water service to the premises to be terminated when the installation, testing, repairs, or replacement of backflow prevention assemblies or any other requirement within this ordinance is not performed in accordance with this ordinance. The City's Public Works Department shall provide written notice specifying the requirements needed.

- a) **First Notice:** The City's Public Works Department will provide written notice and be given thirty (30) days to comply with the requirements of this ordinance.
- b) **Second Notice:** After the first thirty day notice period has expired, the City's Public Works Department will provide a second written notice extending the compliance period an additional fifteen (15) days.
- c) **Termination for Non Compliance:** If the consumer has not complied after the expiration of the second-notice period, the City's Public Works Department shall terminate water service to the premises and service will not be restored until the deficiencies cited in the written notice are corrected. Termination of service is subject to the same charges for discontinuance of service for default payment of bill as established by City Code.

SECTION 10. Consumer Responsibility

10.1 It shall be the consumer's responsibility to prevent contaminants and pollutants from entering the public water supply system by means of a cross connection from his premises. All costs associated with testing, installation, repairs and maintenance of backflow prevention assemblies on his property is the sole responsibility of the consumer.

SECTION 11. Severability

11.1 The provisions of this ordinance are severable. If any portion of this ordinance is held by a court of competent jurisdiction to be invalid or unenforceable for any reason, such determination shall not affect the validity of the remainder of the ordinance or its application to any other ordinance.

SECTION 12. Conflicts and Repealer

All ordinances, or parts thereof, and resolutions in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 13. Amendment to Code

This ordinance shall be and become a part of the Code of the City of Brooksville, Florida, to amend and supplement Chapter _____ as directed herein.

SECTION 14. Codification

It is the intention of the City Council of the City of Brooksville that the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the City of Brooksville, Florida and the word "ordinance," or similar words may be changed to "section," "article," or other appropriate word or phrase and the sections of the ordinance may be renumbered or re-lettered to accomplish such intention; provided, however, that Sections _____ shall not be codified. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

SECTION 15. Effective Date

This Ordinance shall take effect immediately upon its adoption by the Brooksville City Council.

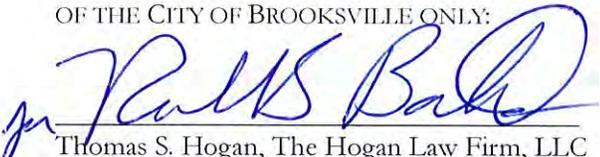
CITY OF BROOKSVILLE

Attest: _____
Janice L. Peters, CMC, City Clerk

By: _____
Lara Bradburn, Mayor

PASSED on First Reading _____
NOTICE Published on _____
PASSED on Second & Final Reading _____

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:


Thomas S. Hogan, The Hogan Law Firm, LLC
City Attorney

VOTE OF COUNCIL:
Bernardini _____
Bradburn _____
Burnett _____
Hohn _____
Johnston _____

Attachment 2

Florida Department of Environmental Protection's
Water Reuse Program, Cross Connection Control, excerpt and
Florida Administrative Code, Rule 62-610.491.

Florida Department of Environmental Protection Water Reuse Program (Verbatim)

Cross-Connection Control

Before a public access reuse system is placed into operation, the permittee must develop and obtain Department acceptance for a cross-connection prevention and inspection program as discussed in Rule 62-610.469, F.A.C. [see Rule 62-610.491(1)(b), F.A.C.] Public access reuse systems cannot be placed into operation until the DEP receives documentation of a Department accepted cross-connection control and inspection program for all public drinking water supply systems located within, or providing service within areas to be served by reclaimed water.

Florida Administrative Code (Verbatim)

62-610.491 Additional Operation and Maintenance Requirements.

(1) In addition to the operation and maintenance requirements specified in Rule 62-610.320, F.A.C., and the engineering report requirements specified in Rule 62-610.310, F.A.C., the following requirements apply to reuse systems for irrigation in public access areas.

(a) The permittee shall develop and obtain Department approval of an operating protocol as discussed in Rules 62-610.320 and 62-610.463, F.A.C.

(b) The permittee shall develop and obtain Department acceptance for a cross-connection prevention and inspection program as discussed in Rule 62-610.469, F.A.C.

(c) As part of the permit application, the applicant shall submit documentation of controls on individual users of reclaimed water through detailed agreements (including copy of the agreement) or by local ordinance (include copy of appropriate ordinance).

(d) A pretreatment program shall be developed and implemented pursuant to Rule 62-610.330, F.A.C.

(2) For new reuse systems, items required by paragraphs 62-610.491(1)(a) and (b), F.A.C., shall be approved or accepted and implemented prior to placing the initial part, portion, or phase of the reuse system into operation.

Specific Authority 403.051, 403.061, 403.087 FS. Law Implemented 403.021, 403.051, 403.061, 403.062, 403.085, 403.086, 403.087, 403.088 FS. History—New 4-4-89, Amended 4-2-90, Formerly 17-610.491, Amended 1-9-96.

Attachment 3

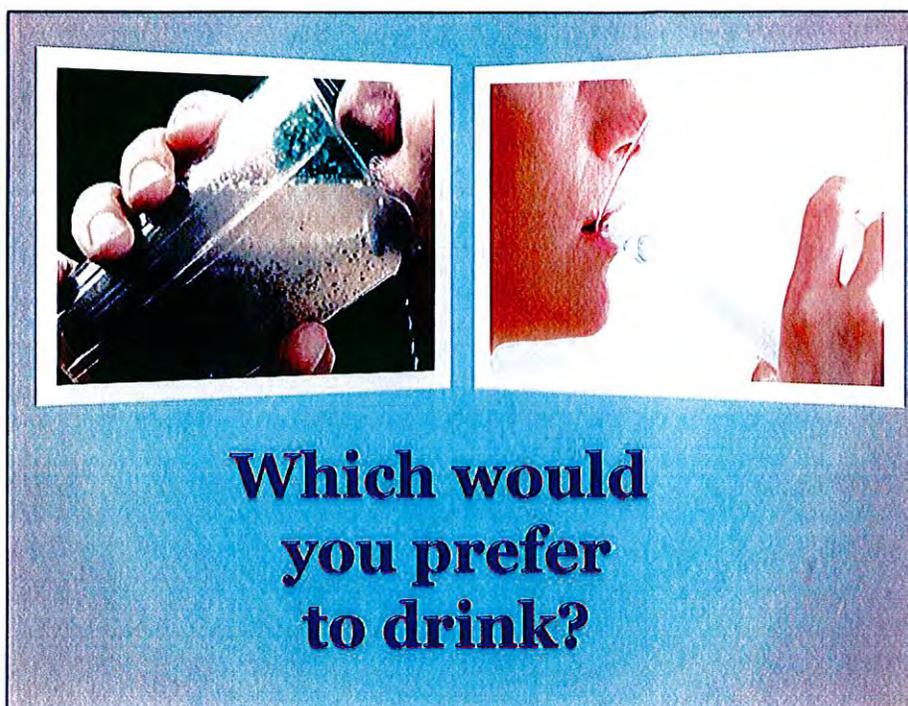
PowerPoint presentation on the
benefits and understanding of
cross connection control.

PURE, CLEAN WATER



It's what we all want and expect.

Protecting and maintaining clean, safe drinking water from contamination is an issue of concern to everyone, and this includes protecting the City's Public Water Supply from contamination of unclassified sources.



In compliance with the Federal Safe Drinking Water Act, and the Florida Department of Environmental Protection, the City of Brooksville must comply with the state's regulations of protecting the City's public water supply from the possibility of contamination or pollution by isolating actual or potential cross connections to the water distribution system.

C R S S CONNECTIONS



Can create health hazards. Drinking water systems may become polluted or contaminated.



Backflow to a public water supply can pollute or contaminate and make the water in that system unusable or unsafe to drink.

Why Be Concerned?



Cost

Millions of tax dollars are spent on infrastructure repairs and legal hurdles because of uncontrolled cross connections.

Health

Illness including death, contaminated food products, industrial and chemical products rendered useless because of uncontrolled cross connections.



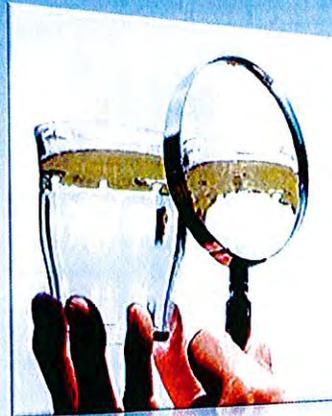
Incident: In 1996, a meter reader with the Hillsborough County Water Department noticed that the water meter at a home in northwest Hillsborough County was registering backwards. A cross connection had been created between the potable and reclaimed water systems at this premises, and reclaimed water was backflowing into the public potable water system.

The reclaimed water service connection to this residential premises had recently been hooked up to an existing irrigation system at the premises. The irrigation system, which was previously supplied with water from the home's potable water system, was not disconnected from the home's potable water system. Furthermore, a backflow preventer was not installed. Approximately 50,000 gallons of reclaimed water backflowed into the public potable water system.

What is a cross connection?

A cross connection is a point in a plumbing system where the potable water supply is connected to a non-potable source.

Pollutants or contaminants can enter the safe drinking water system through uncontrolled cross connections when backflow occurs.

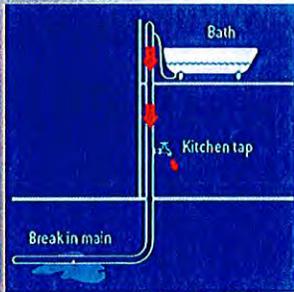


A cross connection is an unprotected structural connection between the public water supply and any other source or system of unknown or unsafe origin through which backflow (*reversal of the normal flow*) could occur.

What is Backflow?

Backflow is the reversal of normal water flow in a distribution system.

There are (2) types of backflow; backsiphonage and backpressure.



Backsiphonage is caused by a negative pressure, or vacuum in the supply line and can occur when a waterline breaks or repairs are made.

Backpressure is caused when the pressure in the downstream piping is greater than the supply pressure, creating a reversal of water flow. Principal causes are booster pumps, pressure vessels and elevated plumbing.

Backflow incidents occur daily, but are not detected or reported. A backflow condition can occur, for example; ***if there is a drop in supply line pressure such as fire fighting, supply line breaking, high usage or back pressure.*** Another example; ***if someone uses a garden hose to fill up their swimming pool and nearby a fire truck is using a fire hydrant, the suction would cause water from the pool to go through the hose and into the drinking water supply line.***

Common cross connections

Garden Hose

With all the uses and attachments that you can connect to a hose, makes it a number one source for cross-connection to the water supply.

Residential

- Wash basins and service sinks.
- Irrigation systems.
- Auxiliary water supplies such as, re-use, wells, ponds and tanks.
- Swimming pools.



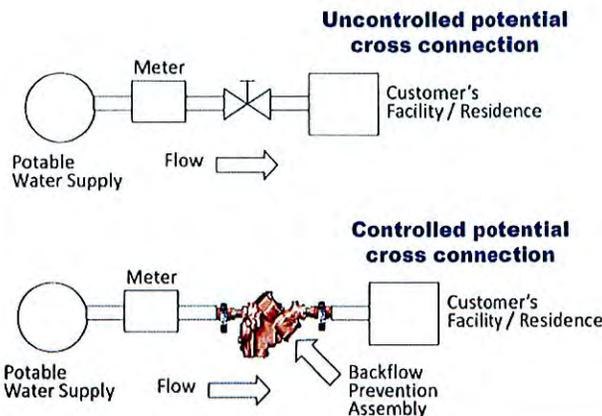
Industry

- Sewage treatment plants.
- Hospitals, mortuaries, clinics.
- Laboratories.
- Food and beverage processing facilities including restaurants.

The City is responsible to provide water that is usable and safe to drink under all foreseeable circumstances and therefore, must take all reasonable and necessary precautions to protect its public water supply against contamination from backflow.

Federal Safe Drinking Water Act

Under the direction of the Florida Department of Environmental Protection, cross connections are required to be controlled by an approved prevention device or assembly.



The goal is to protect and eliminate from the City's water supply system, the possibility of contamination or pollution by having installed on all high risk facilities, water reuse customers, and multi-use facilities (with a common water meter) a back flow prevention assembly. (A backflow prevention device is a tested and approved check valve preventing backflow in a water supply system) As well, consumers having an auxiliary water supply on their property such as a well, swimming pool, pond, irrigation system etc., would also receive priority for having installed a backflow prevention assembly. To achieve this goal, the following are some objectives under a Cross Connection Control Program (CCCP) that will be accomplished through progressive implementation:

Cross Connection Control Program

The City of Brooksville is in the process of implementing a Cross Connection Control Program that will protect the City's water distribution system from contamination.

Backflow installation by qualified installer.



Annual testing of backflow device.

1. Educate water supply customers through brochures and letters of backflow from 'cross connections'.
2. Conduct a sanitary survey and determine high/low risk.
3. Retro-fit existing high risk facilities with a backflow prevention assembly.
4. Notify all other 'high risk' water supply customers of the need to install a backflow prevention assembly.
5. Systematic monitoring and maintenance.

high risk - is contamination endangering a persons health.
low risk - is objectionable, but not a health hazard.

Facilities presenting a high hazard would be targeted first for testing, and or installation, including those that use reclaimed water for irrigation, such as the Southern Hills Development. ***(A high hazard is contamination endangering our health; a low hazard is when contamination is of a pollution type; objectionable, but not a health hazard.)*** Backflow prevention assemblies shall be tested, repaired and installed by properly licensed personnel.

Sanitary Survey Results

	Customer Accounts	Backflow Devices Installed	Percentage	Priority for Test & or Installation
Southern Hills & Cascades	168	168	100	High
Non-Residential & Other (Commercial, Churches, Multi-use facilities, etc.)	1547	113	7	*
Residential Single Family	2984	25	1	Low
Totals	4699	306	6	

* Of the Non-Residential & Other customer accounts surveyed, (Approx. 567) have been determined to be HIGH risk priority.

The City's Public Works conducted a survey of its 2010 water use customer base and found that approximately only 6% have installed backflow prevention devices. In October 2012 an actual inspection by Public Works staff of thirty five (35) commercial facilities that would be considered HIGH risk for contamination to the City water supply was performed. For example; of four (4) Dry Cleaners inspected, only one (1) had a backflow preventer. Five (5) Funeral Homes were inspected and only one (1) had a backflow preventer. Two (2) Pest Control businesses were inspected and neither had a backflow preventer installed. Of thirty five (35) businesses surveyed for backflow prevention devices, only twelve (12) or thirty four percent (34%) were found to have such devices in place preventing backflow into the water supply. That leaves sixty six percent (66%) of businesses surveyed that present a risk of contamination to the City's drinking water supply. The City has over five hundred (500) commercial customer water accounts that would be considered HIGH hazard. This represents a significant amount of risk for backflow incidents. Implementing a cross connection control program will be the start to taking the necessary measures to minimize the risk of contamination to the City water supply.

Backflow Prevention Devices



Pressure Vacuum Breaker Assembly. Backflow protection in a health hazard environment.

Depending on application and degree of hazard will determine the type of backflow prevention device/assembly used. Shown are just a few.

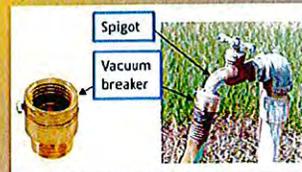


Double Check Valve Assembly. Backflow protection from pollutants not considered a health hazard.



Reduced Pressure Principle Assembly. Commonly used between water supply and facility in a health hazard environment.

Hose Bibb Vacuum Breaker. Simple, low cost backflow prevention.



The *Reduced Pressure Principle Assembly* is a commonly used for back flow prevention in health hazard situations.

Responsibility

The City:

To provide water that is usable and safe to drink under all foreseeable circumstances, taking all reasonable and necessary precautions to protect its public water supply against contamination from backflow.



The Consumer:

- *To prevent pollutants and contaminants from entering his/her potable water system(s) or the public potable water system.*
- *At owners expense; shall install, operate, test and maintain approved backflow prevention assemblies as directed by the City of Brooksville.*

Enforcement: The final result of non-compliance with the City's CCCP is to cause the water service to the premises to be terminated until the consumer has corrected the condition that presents a threat to the safety of the City's public water supply. Termination of service would be subject to the same charges as discontinuance of service for default payment of a water usage bill.

Establishing a CCCP requires much effort and has costs, but none greater than not having a program. The City may incur liability, and penalties if they do not comply with federal regulations, educate consumers, and do all in their means to provide clean, safe drinking water.

Attachment 4

Hillsborough County Backflow Incident Report

**BACKFLOW AT A PREMISES
WITH A RECLAIMED WATER SYSTEM**

DATE OF BACKFLOW INCIDENT: September 1996

LOCATION OF BACKFLOW INCIDENT: Hillsborough County, Florida

SOURCE(S) OF INFORMATION:

- Hillsborough County Water Department

CASE HISTORY

On September 18, 1996, a meter reader with the Hillsborough County Water Department noticed that the water meter at a home in northwest Hillsborough County was registering backwards. A cross-connection had been created between the potable and reclaimed water systems at this premises, and reclaimed water was back flowing into the public potable water system.

Apparently, the County's reclaimed water service connection to this residential premises had recently been hooked up to an existing irrigation system at the premises. The irrigation system, which was previously supplied with water from the home's potable water system, was not disconnected from the home's potable water system. Furthermore, a backflow preventer was not installed at the County's potable water service connection to the premises. The County Water Department estimated that about 50,000 gallons of reclaimed water back flowed into the public potable water system.

After discovering the cross connection, County Water Department personnel immediately shut off reclaimed water service to the residential premises where the cross connection was found and notified the County Health Department of the cross connection. County Water Department personnel then began flushing potable water mains in the area and advised the owner of the premises where the cross connection was found to flush all water outlets at the premises. Based upon analysis of water samples collected by its Environmental Laboratory staff, the County Water Department reckoned that the cross connection's impact was limited to that portion of the public potable water system within 1,000 feet of the cross connection.

On September 19, the owner of the residential premises where the cross connection was found hired a plumber to eliminate the cross connection.

Attachment 5

Cross Connection Control Letter from the
Hernando County Health Department.



Rick Scott
Governor

Steven L. Harris, M.D., M.Sc.
Interim State Surgeon General

April 6, 2012

Will Smith, Utilities Superintendent
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

Re: Cross Connection Control Ordinance

Dear Mr. Smith:

I have reviewed the City of Brooksville's proposed Cross Connection Control Ordinance. I concur that the health and safety of the citizens of Brooksville would be protected from the possibility of contamination or pollution by the implementation of a cross connection control program. The proposed ordinance clearly describes the technical requirements and responsible parties. Accordingly, the Hernando County Health Department is in support of the provisions described in the proposed Cross Connection Control Ordinance.

If you have any questions or concerns regarding this matter, please contact me at Albert_Gray@doh.state.fl.us or (352) 540-6802.

Sincerely,

A handwritten signature in blue ink, appearing to read "Albert C. Gray".

Albert C. Gray, M.P.H.
Environmental Manager

ACG/leg

cc: Philip W. Spence, M.A., Administrator



HERNANDO COUNTY HEALTH DEPARTMENT
Philip W. Spence, Administrator

7551 Forest Oaks Blvd
Spring Hill, FL 34606
(352) 540-6800
Fax: (352) 688-5015

300 South Main Street
Brooksville, FL 34601
(352) 540-6800
Fax: (352) 754-4132

Attachment 6

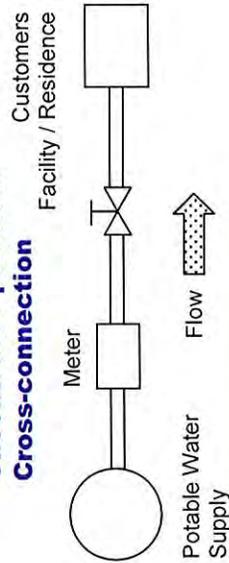
Cross connection control brochure produced by
the City's Public Works Department.

Why Be Concerned?

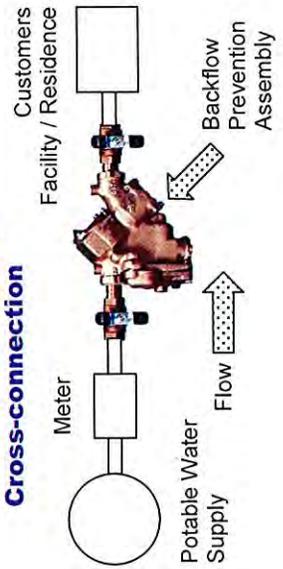
Most water systems in the United States and Canada have good sources of water and /or modern treatment plants to convert impure water to meet drinking water standards. Millions of dollars are spent to make the water potable before it enters the distribution system, so most water suppliers think that their water supply system is not in jeopardy from this point on. Studies have proven this to be wrong. Drinking water systems may become polluted or contaminated in the distribution system through uncontrolled cross-connections.

Cross-connections happen each day in the United States because people are unaware of the problems they can create. Illness, and in rare instances, even death may occur, contaminated food products and goods, industrial and chemical products rendered useless, are some of the consequences. As a result, many hours and dollars are lost due to **cross-connections**.

Uncontrolled potential Cross-connection



Controlled potential Cross-connection



Where are Cross-connections found?

Cross-connections are found in all plumbing systems. It is important that each cross-connection be identified and evaluated as to the type of backflow protection required to protect the drinking water supply. Some plumbing fixtures have built-in backflow protection. However, most cross-connections will need to be controlled through the installation of an approved backflow prevention device or assembly. Some common cross-connections found in plumbing and water systems include:

- Wash basins and service sinks.
- Hose bibs.
- Irrigation sprinkler systems.
- Auxiliary water supplies
i.e. re-use, wells, ponds, tanks
- Swimming pools.
- Solar heat systems.
- Fire sprinkler systems.

Every water system has cross-connections. The **Federal Safe Drinking Water Act** and the regulations of the **Florida Department of Environmental Protection** require cross-connections to be controlled by an approved backflow prevention device or assembly.



Shown in the picture above is a typical Backflow Prevention Assembly installed, also commonly referred to as an RP (Reduced Pressure) backflow prevention assembly.

For a backflow preventer to provide proper protection, it must be approved for backflow protection, installed correctly, tested annually by a Florida certified tester and repaired as necessary. The State requires backflow protection on all non-residential facilities, residential structures where auxiliary sources of water such as; pools, ponds, tanks, irrigation systems, re-use water systems are found, and multi-level structures where potential cross-connections may occur and are normally found.

Some facilities considered of a high hazard type would receive priority for backflow protection. The following is a partial list of such like facilities:

- Sewage treatment plants
- Hospitals, mortuaries, clinics.
- Laboratories.
- Food and beverage processing facilities including restaurants.
- Metal plating and chemical plants.
- Printing facilities.

Where Can I Learn More?

It is impossible to cover all of the information pertaining to cross-connections in a pamphlet. We hope the preceding information will inspire you to further educate yourself on the hazards of unprotected cross-connections.

For further information, related links and or education on cross-connection control, contact the TREEO Center at:

University of Florida
3900 SW 63rd Blvd.
Gainesville, FL 32608

Phone: (352) 392-9570
www.treeo.ufl.edu

What is a Cross-connection?

A cross-connection is a point in a plumbing system where the potable water supply is connected to a non-potable source. Briefly, a cross-connection exists whenever the drinking water system is or could be connected to any non-potable source (i.e. plumbing fixture or equipment used in a plumbing system). Pollutants or contaminants can enter the safe drinking water system through uncontrolled cross-connections when backflow occurs.

Backflow is the unwanted flow of non-potable substances back into the consumer's plumbing system and/or public drinking water system.

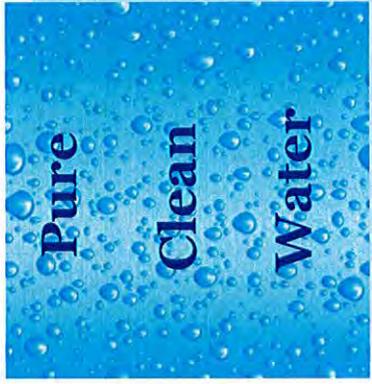
There are two types of backflow:

backsiphonage and **backpressure**.

Backsiphonage is caused by a drop in pressure in the supply line to a facility or plumbing fixture. Backsiphonage may occur when a waterline breaks and the supply pressure drops, or when repairs are made to the waterline and the water supply is shut off and pressure is reduced.

Backpressure can occur when the potable water supply is connected to another system operated at a higher pressure or has the ability to create pressure. The main causes are booster pumps, pressure vessels and elevated plumbing.

Backflow preventers are mechanical devices designed to prevent backflow through cross-connections. However, for backflow preventers to protect as designed, they must meet strict installation requirements, and therefore require Florida licensed and certified installers.



*It's what we all want.
It's what we all expect.*



For further information contact:

The City of Brooksville, Department of Public Works at:

600 South Brooksville Avenue,
Brooksville, Florida 34601

Phone: 352-540-3860 Fax: 352-544-5470

City of Brooksville website:
www.cityofbrooksville.us



Dept. of Public Works

CROSS CONNECTIONS

can create

Health Hazards

Drinking water systems
may become

POLLUTED

or

CONTAMINATED

through uncontrolled
Cross Connections





AGENDA ITEM MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCILMEN

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER *(Signature: T. Jennene Norman-Vacha)*

FROM: GEORGE TURNER, POLICE CHIEF *(Signature: George Turner)*

SUBJECT: ORDINANCE 835 - SYNTHETIC DRUGS

DATE: DECEMBER 8, 2012

GENERAL SUMMARY/BACKGROUND: Staff presents for first reading a proposed ordinance prohibiting the possession, sale, and distribution of illicit synthetic drugs and drug paraphernalia and providing restrictions on businesses within the City that sell and/or display such products.

According to the Drug Enforcement Administration (DEA), synthetic cannabinoids, also known as "Spice" or "K2", are mixtures of herbs and spices that are typically sprayed with a synthetic compound chemically similar to THC, the psychoactive ingredients in marijuana. These products are available for purchase in various retail outlets, tobacco shops, head shops, and over the internet. The products are often marketed as "incense" that can be smoked. The product sometimes resembles potpourri, but can also be found in liquid form to be smoked in electronic cigarettes, or as a food "additive." These products produce psychological effects similar to those of marijuana, and include paranoia, panic attacks, and giddiness. The physiological effects include increased heart rate and increased blood pressure; long term physiological effects are unknown.

The DEA has placed a number of synthetic cannabinoids into Schedule I (the class of substances that carry a high potential for abuse and have no currently accepted medical use) of the Controlled Substances Act (CSA), 21 USC §§ 81 et seq.), finding that placement into Schedule 1 was necessary to prevent an imminent hazard to the public safety.

Staff believes it to be in the best interests of citizens and residents to prohibit the possession, sale, and distribution of illicit synthetic drugs and misbranded drugs; and further believes it in the public interest to prohibit sale of drug paraphernalia to persons under the age of 18, and to prohibit a business from displaying drug paraphernalia to minors without the presence of a parent or guardian.

(Signature: JA) **BUDGET IMPACT:** There is no negative budget impact as a result of this ordinance.

LEGAL REVIEW: Pursuant to home rule authority provided for by Article VII, Section 2 of the Constitution of the State of Florida, Chapter 166, Florida Statutes, and Section 1.03 of the Charter of the City of Brooksville, the City Council has the power to conduct municipal functions and to adopt ordinances.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance No. 835 and schedule of 2nd reading on January 7, 2013.

ATTACHMENT: Ordinance No. 835 – Synthetic Drugs

ORDINANCE NO. 835

AN ORDINANCE OF THE CITY OF BROOKSVILLE RELATING TO ILLICIT SYNTHETIC DRUGS AND DRUG PARAPHERNALIA, PROVIDING FOR DEFINITIONS; PROVIDING FOR PROHIBITION OF SALE OR DISPLAY; PROVIDING FOR PROHIBITION OF SALE OF CERTAIN PRODUCTS; PROVIDING FOR RESTRICTIONS ON BUSINESSES; PROVIDING FOR PROHIBITION ON SALE OF PARAPHERNALIA; PROVIDING FOR PENALTIES; PROVIDING FOR CONFLICT AND SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, new herbal and/or chemical mixtures are being marketed and sold in the City of Brooksville which are not necessarily controlled by federal or state law but which are designed and marketed to mimic the effects of illegal narcotics; and

WHEREAS, according to the Drug Enforcement Administration (DEA), synthetic cannabinoids, also known as “Spice” or “K2” are mixtures of herbs and spices that are typically sprayed with a synthetic compound chemically similar to THC, the psychoactive ingredients in marijuana. These products are available for purchase in various retail outlets, tobacco shops, head shops, and over the internet. The products are often marketed as “incense” that can be smoked. The product sometimes resembles potpourri, but can also be found in liquid form to be smoked in electronic cigarettes, or as a food “additive.” These products produce psychological effects similar to those of marijuana, and include paranoia, panic attacks, and giddiness. The physiological effects include increased heart rate and increased blood pressure; long term physiological effects are unknown. The DEA has placed a number of synthetic cannabinoids into Schedule I (the class of substances that carry a high potential for abuse and have no currently accepted medical use) of the Controlled Substances Act (CSA), 21 USC §§ 81 et seq.), finding that placement into Schedule 1 was necessary to prevent an imminent hazard to the public safety; and

WHEREAS, according to the DEA, synthetic cathinones, also known as “Bath Salts,” are chemicals that are synthetic derivatives of cathinones, a central nervous system stimulant. These products are available for purchase in various retail outlets, tobacco shops, head shops, and over the internet. The products are sold in powder, tablet, and capsule form, and are usually ingested by sniffing/snorting but can also be taken orally, smoked, or put into a solution and injected. These products can produce agitation, insomnia, irritability, dizziness, depression, paranoia, delusions, suicidal thoughts, seizures, and panic attacks. Users have also reported effects such as impaired perception of reality, reduced motor control, and decreased ability to think clearly. Cathinone derivatives act as central nervous system stimulants causing rapid heart rate (which may lead to heart attacks and strokes, chest pains, nosebleeds, sweating, nausea, and vomiting). Drugs that have similar effects include amphetamines, cocaine, Khat, LSD, and MDMA. The DEA has placed a number of chemicals used to make bath salts into Schedule I of the CSA, finding that an order making possession or sale of these chemicals, or the products that contain them, was necessary to prevent an imminent hazard to the public safety; and

WHEREAS, in 2010, the American Association of Poison Control Centers (“AAPCC”) received 2,906 calls relating to exposures to synthetic marijuana and 304 calls relating to exposures to bath salts. In 2011, the AAPCC received 6,959 calls relating to exposures to synthetic marijuana and 6,138 calls relating to exposures to bath salts. As of April 2012, the AAPCC has received 2,389 calls relating to exposures to synthetic marijuana and 1,007 calls relating to exposures to bath salts; and

WHEREAS, during the 2011 session, the Florida Legislature passed HB 1039, Chapter 2011-90, Laws of Florida, which added synthetic stimulants to Schedule I of Florida’s controlled substance schedule. Following passage of HB 1039, chemists reconfigured the particular synthetic stimulants made illegal by HB 1039, and marketed new products that were not illegal under Florida law. During the 2012 session, the Legislature passed HB 1175, Chapter 2012-23, Laws of Florida, which added dozens of additional synthetic stimulants to Schedule I of Florida’s controlled substance schedule; and

WHEREAS, in response to the efforts by federal and state legislators to outlaw the chemicals in synthetic cannabinoids and synthetic cathinones, chemists immediately reconfigured the specific substances that were prohibited to produce “new” versions of these synthetic drugs. This was accomplished by altering the molecular architecture of the chemicals used in the products to produce a series of different compounds which are closely structurally related to the prohibited substances, but which are not listed in Schedule I of the state or federal controlled substance laws. The National Conference of State Legislatures has found that forty-three (43) states have outlawed specific versions of synthetic marijuana or bath salts, but minor variations in the chemical composition of these products create similar drugs not prohibited by current legislation. In some cases, these manufacturers and/or distributors of these new products went so far as to claim on the packaging that the products contained no prohibited chemicals, were in accordance with state and federal laws, or were “in compliance with New Florida Law HB 1175;” and

WHEREAS, manufacturers of these products are unknown to the consumer, as the packaging does not reveal the name and location of the manufacturer or distributor as required by federal laws pertaining to the labeling of consumer commodities. Manufacturers and distributors have not obtained FDA approval of these products as a food product, drug, dietary supplement, or other approved substance. Consumers suffering a reaction to or injury from these products have little chance of obtaining information concerning the contents of the product, as the identity and locations of the manufacturers are unknown; and

WHEREAS, although often marked “not for human consumption,” or being labeled as otherwise innocuous products (i.e., plant food, incense, potpourri, iPod cleaner, etc.), these products are in fact designed and marketed to the buyer as products that act upon and effect the human body and its systems as a legal method to get high or achieve the effects of illicit drugs. As products intended to act upon the human body, these products are required by Florida state regulations (Chapter 499, Florida Statutes) to carry adequate directions for use and adequate warnings on their labels; instead, these products most often carry no warnings or directions at all, or are labeled with sham or misleading directions (i.e., “place caplet over doorway to enhance mood”) in an attempt to avoid application of the regulations applicable to drug branding and labeling; and

WHEREAS, products containing synthetic stimulants are available and being marketed to young adults and children in the City of Brooksville by their availability in small packages at convenience stores. Further, the names and packaging of these substances appear to be designed to appeal to children and young adults, and increased usage among high school youths is a concern for both law enforcement and the medical community. The University of Michigan Institute for Social Research in “Monitoring the Future, National Results on Adolescent Drug Use, Overview of Key Findings 2011” found that 11.4% of high school seniors indicated use of synthetic marijuana; and

WHEREAS, the Brooksville Police Department (BPD) has advised that the agency is concerned that the proliferation and availability of these substances presents a threat to public safety, and is attempting to address the provision and marketing of these products through application of current state laws and through a voluntary program encouraging retailers not to sell these products. However, enforcement of current state regulations is not effective due to the chemical variation of the products, and the difficulty in quickly analyzing the specific chemical makeup of the products. The police department has verified the availability of a significant number of these products in the City of Brooksville, and urges adoption of an ordinance that would allow its officers to identify prohibited products through examination of the packaging and/or statements made at the point of sale; and

WHEREAS, the City of Brooksville City Council finds that illicit synthetic drugs are distributed, labeled, and marketed in a way that poses dangerous consequences to the consumer; and

WHEREAS, the City of Brooksville City Council deems it to be in the best interests of the citizens and residents to prohibit the possession, sale, and distribution of illicit synthetic drugs and misbranded drugs; further, the Council finds it in the public interest to prohibit sale of drug paraphernalia to persons under the age of 18, and to prohibit a business from displaying drug paraphernalia to minors without the presence of a parent or guardian; and

WHEREAS, laws offering additional protections and/or duplicating state and federal regulations concerning misbranded drugs and mislabeled commodities are not preempted.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Brooksville, Florida as follows:

SECTION 1. INCORPORATION OF RECITALS.

The Recitals above are acknowledged as true and correct and are incorporated herein as legislative findings of fact.

SECTION 2. APPLICABILITY.

This ordinance shall apply to all incorporated and annexed areas of the City of Brooksville

SECTION 3. DEFINITIONS. For purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(a) “*Spice/synthetic cannabinoids/synthetic marijuana*” shall mean any aromatic plant material in granular, loose leaf or powder form, or in liquid or as a food additive, or any herbal-incense-type stimulant or hallucinogen product, when the label is in any way false or misleading, or which does not contain a label specifying (1) the identity of the commodity and (2) the name and place of business of the manufacturer, packer, or distributor. Street names for these products include, but are not limited to: Bliss, Black Mamba, Bombay Blue, Fake Weed, Genie, Spice, Zohai, K2, K3, Smoke, Pot-Pourri, Buzz, Spice 99, Voodoo, Pulse, Hush, Mystery, Earthquake, Stinger, Ocean Blue, Serenity, Chronic Spice, Spice Gold, Spice Silver, Skunk, Mr. Nice Guy, Mr. Happy, K3 Legal, Sence, Smoke, Chill X, Earth Impact, Galaxy Gold, Space Truckin, Solar Flare, Moon Rocks, Aroma, Scope, Sky High, Atomic, G-20, Guerrilla Warfare, Makes Scents, g-13, Tiger Shark, California Dreams, Dank, Bullet, Mind Trip, Voodoo Child, Jazz, Nightlights, Matrix, Hypnotiq, AK47, Maui Wowie, Cloud 9, Daylights, Joker, Dead Man Walking, Brain Storm, Soul Sence, Kush, Kush Mania, Dragons Fire, Lucid, Mad Hatter, Scooby Snax, D-ZL, OMG, Demon, Barely In, Pineapple Express, Hayze.

(b) “*Bath Salts/synthetic cathinones/synthetic stimulants*” shall mean any crystalline or powder product in crystalline, loose-powder, block, tablet, or capsule form, or any stimulant-type product, when the label is in any way false or misleading, or which does not contain a label specifying (1) the identity of the commodity, and (2) the name and place of business of the manufacturer, packer, or distributor. Street names for these products include, but are not limited to: Bliss, Blue Silk, Cloud Nine, Drone, Energy-1, Ivory Wave, Lunar Wave, Meow Meow, Ocean Burst, Pure Ivory, Purple Wave, Red Dove, Snow Leopard, Stardust, Vanilla Sky, White Dove, White Knight, White Lightning, Blizzard, Bonzai Grow, Charge Plus, Charlie, Euphoria, Hurricane, Lunar Wave, Ocean, Pixie Dust, Posh, Scarface, Lovely Dovey, Aura, MDPV, MDPK, MTV, Maddie, Hurricane Charlie, Black Rob, Super Coke, PV, Peeve, Meph, Drone, MCAT.

(c) “*Drug*” shall mean an article that is intended to affect the function of the body of humans.

(d) “*Misbranded drug*” means a drug that violates Section 499.007, Florida Statutes, including but not limited to drugs for which (1) the label is in any way false or misleading; (2) the label does not bear the name and place of business of the manufacturer, repackager, or distributor of the finished form of the drug; (3) the label does not bear adequate directions for use; or (4) the label does not bear adequate warnings against use.

(e) “*Illicit synthetic drugs*” shall include spice, synthetic cannabinoids, synthetic marijuana, bath salts, synthetic cathinones, synthetic stimulants, or misbranded drugs.

(f) “*Drug paraphernalia*” means, other than devices to ingest or inject prescription drugs, any object used, intended for use or designed for use in ingesting, inhaling or otherwise introducing marijuana, cocaine, other illicit drugs, illicit synthetic drugs or controlled substances into the human body, including but not limited to: metal, wooden, acrylic, glass, stone, plastic or ceramic pipes (with or without screens, permanent screens, hashish heads or punctured metal bowls); water pipes; carburetion tubes and devices; smoking and carburetion masks; roach clips, miniature cocaine spoons and cocaine vials; chamber pipes; carburetor pipes; electric pipes; air-driven pipes; chillums; bongs; ice pipes or chillers. In determining whether an object is drug paraphernalia, a court or special master may consider any of the factors enumerated in § 893.164, Fla. Stat. (“Determination of paraphernalia”).

SECTION 6. RESTRICTIONS ON BUSINESSES.

Businesses that sell or display drug paraphernalia must have the required signage. Unaccompanied minors are prohibited.

(a) No person in control of the premises of any place of business selling or displaying drug paraphernalia shall allow or permit any person under the age of 18 to enter or remain on the premises unless the minor person is accompanied by one of his or her parents or by his or her legal guardian.

(b) Such premises must prominently display a sign (approved by or provided by the City of Brooksville) posted at the entrance, stating that drug paraphernalia is located within the premises, and prohibiting persons under 18 from entering the establishment without their parent or guardian.

(c) Exemption: These restrictions do not apply to premises (1) that prohibit the entry of persons under the age of 18; or (2) premises where sale and display of drug paraphernalia is located in a separate room from which persons under 18 are excluded without a parent or guardian, and provided that a sign (approved by or provided by City of Brooksville) is posted at the entrance to the room, stating that drug paraphernalia is located within the room, and prohibiting persons under 18 from entering the room without their parent or guardian. The room must contain a door, which is to remain closed except when in active use to enter or exit the room. The door shall contain a window of a minimum size of 18" x 18", located at a minimum height of 5' from the floor. This window shall remain unobstructed to allow law enforcement officers and persons in charge of the premises to view persons inside the room without the necessity of entry into the room. This provision is not intended to require permission, or special authority or a search warrant for law enforcement officers to enter the room.

SECTION 7. SALE OR PROVISION OF PARAPHERNALIA.

Sale or provision of paraphernalia to minors is prohibited. Possession of paraphernalia by minors is prohibited. No person shall sell or provide drug paraphernalia to any person under the age of 18. No person under the age of 18 shall possess drug paraphernalia.

(a) Defenses. A person who violates the provisions of this section shall have a defense to any civil action for violation of these provisions if, at the time of the violation: (1) the person under 18 falsely evidenced that he or she was at least 18 years of age; (2) the appearance of the person was such that an ordinarily prudent person would believe him or her to be at least 18 years of age; (3) the violator carefully checked one of the following forms of identification with respect to the minor: a driver's license or an identification card issued by this state or another state of the United States, a passport, or a United States Uniformed Services identification card; and (4) the violator acted in good faith and in reliance upon the representation and the appearance of the person under 18.

SECTION 8. PENALTIES.

The provisions of this article may be enforced and violations punished by any of the following methods, alone or in combination, in the sole discretion of the city:

(1) The Code Enforcement Hearing Officer appointed by the city shall have jurisdiction to enforce these provisions, and any person, firm, corporation, or agent determined to be in violation shall be subject to all penalties and remedies available to the hearing officer as provided by law. Code Enforcement procedures are as contained in Article 8, Section 8-1.5, City of Brooksville Land Development Code.

(2) Any violation of this provision may be treated as a civil infraction in accordance with the supplemental municipal code enforcement procedures set forth in §162.21, Florida Statutes as may be amended from time to time. Any law or code enforcement officer designated by the City is hereby empowered to issue a citation to a person when, based upon personal investigation, the officer has reasonable cause to believe that the person has committed a civil infraction in violation of this provision. For a person who does not contest the citation, initial violations of this provision shall carry a civil penalty of \$250.00, payable to the City. If contested, the court may impose a penalty of up to \$500.00 for each violation.

SECTION 9. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 10. CONFLICTS AND REPEALER.

This Ordinance shall be cumulative of all provisions of the ordinances of the City of Brooksville, Florida, except where provisions of this Ordinance are in direct conflict with the provisions of such ordinance(s), in which event all ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 11. CODIFICATION.

The provisions of this Ordinance, including its recitals, shall become and be made a part of the *Code of Ordinances of the City of Brooksville, Florida* and the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that Sections 9, 10, 11, and 12 shall not be codified. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

SECTION 12. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its adoption.

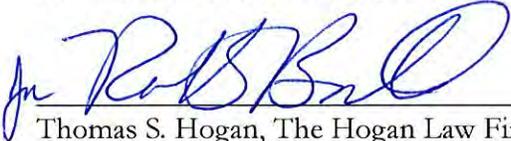
CITY OF BROOKSVILLE

Attest: _____
Janice L. Peters, CMC, City Clerk

By: _____
Lara Bradburn, Mayor

PASSED on First Reading _____
NOTICE Published on _____
PASSED on Second & Final Reading _____

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:



Thomas S. Hogan, The Hogan Law Firm, LLC
City Attorney

VOTE OF COUNCIL:

Bernardini _____
Bradburn _____
Burnett _____
Hohn _____
Johnston _____

12/17/12



AGENDA ITEM MEMORANDUM

To: Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Janice L. Peters, CMC, City Clerk

Subject: Council Board Appointments

Date: December 10, 2012

GENERAL SUMMARY/BACKGROUND: Annually City Council appoints or ratifies Council Member representation on various city boards, intergovernmental agencies and outside organizations.

A. Outside Agencies, Boards & Committees

Attached is a list of the current boards, noting the current member representative, and the usual meeting date, time, and place. Two boards have disbanded since last appointment, the Brooksville Business Alliance and the Assaults Against Law Enforcement Officers.

B. City Boards and Committees

1. Beautification Board

The Beautification Board was established November 18, 1985, by Resolution No. 85-17. Members are appointed by City Council and consist of seven (7) voting members. In addition to the appointed members, Articles of the Beautification Board state, "A City Council member, the City Manager or his designee, and an appointed representative for the County shall serve as ex-officio members of the Board". There has never been a County representative appointed to the board. A non-voting Student Representative was added in 1992. Council representative is not a voting member.

2. Cemetery Advisory Committee

The Cemetery Advisory Committee was created on March 16, 1992 by adoption of Resolution No. 92-13, which states "The Cemetery Advisory Committee shall consist of seven (7) permanent members to be appointed by City Council. One of the permanent appointees shall be a City Council Member". Initial appointments were three (3) members for 1- year terms, two (2) members for 2-year terms, and two (2) members for 3-year terms." Thereafter, terms were to be for 4-years.

The first Council Member appointed was Luther Cason who served an initial 3-year term until 1995. Mary Staib served from 1995 until 1999, and then was reappointed to a 1-year term. Since that time Council Members have been reappointed annually for 1-year terms. We believe this was an oversight on staff's part. Council representative is a voting member.

3. Good Neighbor Trail

The GNT Advisory Committee was established by Council on March 6, 2000 as a twelve (12) member board, later reduced by Council to ten (10) members and a trail enthusiast. Council representative is a voting member.

4. Parks & Recreation Board

City Council, on August 19, 1991, adopted Ordinance No. 500 officially establishing the Parks & Recreation Board (formally the McKethan Park Recreation Committee). The board consists of seven (7) permanent members, one of which is a Council Member, and 2 alternate members. Council representative is a voting member.

5. Citizen's Advisory Task Force Community Development Block Grant (CDBG)

Initially a seven (7) member task force was established in 1994 by City Council, the board was changed in 2000 to five (5) voting members and one (1) alternate, with a City Council Member serving as one of the appointed voting members. Recent changes to the Florida Administrative Code restricted membership of CDGB Boards to include at least 3 residents of the jurisdiction, "none of which shall be elected officials and no more than one employee of the local government". Vice Mayor Hohn had been previously appointed to replace Emory Pierce.

 **BUDGET IMPACT:** None

 **LEGAL IMPACT:** Pursuant to Sec. 2-01 of the City Charter, which grants the City Council legislative powers, the Council may appoint a Council Member to represent it as a liaison to various community advisory boards.

RECOMMENDATION: Staff requests appointment of members to the advisory boards as provided.

ATTACHMENT: List of Boards

OUTSIDE AGENCIES, BOARDS AND COMMITTEES

<p><u>ANTI-DRUG COALITION</u> 7074 Grove Road Daycare Behavioral House Theresa (ACenaps Corp 596-8000 or 540-9335) hernandoantidrug.org Frankie Burnett, Council Member</p>	<p>Last Wed of each month at 3:30 pm</p>
<p><u>CHILDREN'S ADVOCACY CENTER/COMMUNITY ALLIANCE</u> 880 Kennedy Boulevard PO Box 896 Janice Roy 754-8809 Kevin Hohn, Council Member</p>	<p>2nd Thursday bi-monthly at 10:00 am Mid-Florida Services Building Community Alliance at 9:00 am</p>
<p><u>METROPOLITAN PLANNING ORGANIZATION</u> 20 N Main Street, Room 262 Brooksville FL 34601 Tina 754-4057 ext 28032 Lara Bradburn, Vice Mayor Joe Johnston, Alternate</p>	<p>4th Tues of Jan-Jul, Sept-Oct 3rd Tues of Aug No Meeting in Nov 2nd Tues of Dec at John Law Ayers County Comm Chambers</p>
<p><u>TAKE STOCK IN CHILDREN</u> Pasco-Hernando Community College Eva Davis 797-5108 11415 Ponce de Leon Boulevard Brooksville FL 34601 Frankie Burnett, Council Member</p>	<p>Held Quarterly on the 1st Wed of the designated month at North Campus at 5:30 pm</p>
<p><u>TOURIST DEVELOPMENT COUNCIL</u> 26 S Brooksville Avenue Brooksville FL 34601 Joe Johnston, Mayor</p>	<p>4th Thurs of each month at 3:00 pm at I-75 Best Western Tourist Development Office</p>
<p><u>WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY</u> Jackson E. Sullivan, Executive Director 1107 Shalimar Drive, Tallahassee, FL 32312 Joe Johnston, Mayor **Travel & Per Diem reimbursed by WRWSA to Member</p>	<p>3rd Wed of each month at 4:30 pm Held in alternating places: Ocala, Hernando, Citrus and Sumter 2011 SCHEDULE ATTACHED</p>
<p><u>YOUTH AND FAMILY ALTERNATIVES</u> Gloria Gorby 727-835-4166 ext 304 18377 Sheriff Mylander Way, Brooksville FL 34601 Frankie Burnett, Council Member</p>	<p>Leadership Council Meeting 1st Wed. of each month at noon</p>

CITY BOARDS/COMMITTEES COUNCIL REPRESENTATIVES

ALL MEETINGS ARE HELD IN COUNCIL CHAMBERS

<p style="text-align: center;">BEAUTIFICATION BOARD Joe Bernardini (Non-Voting Member)</p>	<p style="text-align: center;">2nd Tues of each month at 5:30 pm</p>
<p style="text-align: center;">BROOKSVILLE CEMETERY ADVISORY COMMITTEE Frankie Burnett (Voting Member)</p>	<p style="text-align: center;">As Announced</p>
<p style="text-align: center;">GOOD NEIGHBOR TRAIL ADVISORY COMMITTEE Lara Bradburn (Voting Member)</p>	<p style="text-align: center;">As Necessary</p>
<p style="text-align: center;">PARKS AND RECREATION ADVISORY BOARD Joe Bernardini (Voting Member)</p>	<p style="text-align: center;">As Announced</p>



AGENDA ITEM MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: JANICE L. PETERS, CMC, CITY CLERK

SUBJECT: ADVISORY BOARD POSITION APPOINTMENTS

DATE: DECEMBER 10, 2012

GENERAL SUMMARY/BACKGROUND: The following advisory board positions are subject to appointment due to expiring terms and resignations. The vacancies were posted on the City's website as well as to the media.

As a result, the following applications are being submitted to City Council for consideration of appointment:

A. Mayoral Appointment with Council Consensus

Brooksville Housing Authority

One (1) full-time position to fill an unexpired 4-year term of office through May 31, 2015.

Sandra Roth New Applicant

B. Council Appointment

1. Beautification Board

Two (2) full-time positions to fill expiring 4-year terms of office through December 31, 2016.

Melissa Hemstreet New Applicant
Sally Sperling Reapplying (Expiring Term)

2. Firefighters' Pension Trust Fund Board of Trustees

One (1) full-time resident position to fill an unexpired 4-year term of office through December 31, 2013.

Timothy Mossgrove New Applicant as City Resident

3. **Parks and Recreation Advisory Board**

Three (3) full-time positions to fill expiring 4-year terms of office through December 31, 2016.

James Brooks	Reapplying (Expiring Term)
Alan Garman	Reapplying (Expiring Term)
Darren McKethan	New Applicant
Frank Miller	New Applicant
Gary Schraut	Reapplying (Expiring Term)
Roger Sherman	New Applicant

4. **Planning & Zoning Commission**

One (1) alternate position to fill an expiring 4-year term of office through December 31, 2016. One (1) vacant alternate position to fill an unexpired 4-year term of office through December 31, 2013. Applicants must be a City resident.

David Donato	New Applicant
Louise Taylor	Reapplying (Expiring Term)

5. **Police Officers' Pension Trust Fund Board of Trustees**

One (1) full-time resident position to fill an expiring 4-year term of office through December 31, 2016.

Charles W. Price, Jr.	Reapplying (Expiring Term)
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BUDGET IMPACT: None.

LEGAL REVIEW: Council has the authority pursuant to per Sec. 2-261 of the City's Code of Ordinances to appoint any advisory board composed of persons who shall be deemed qualified to act in an advisory capacity. Official Policy 4-2008, adopted by the City Council, sets forth the procedure for creation, appointments, reappointments, replacements, and removal from office for advisory board members.

STAFF RECOMMENDATION: Staff recommends Mayoral appointment of the Brooksville Housing Authority board member with Council consensus and Council appointment of members to the remaining boards as provided.

ATTACHMENTS: Board Rosters
Applications

**BEAUTIFICATION
BOARD**

BEAUTIFICATION BOARD

The Beautification Board was established November 18, 1985 by Resolution No. 85-17. Members are appointed by City Council and consists of seven (7) voting members. In addition to the appointed members of the Board, the Articles of the Beautification Board state "A City Council member, the City Manager or his designee, and an appointed representative for the County shall serve as ex-officio members of the Board". A non-voting Student Representative was added in 1992.

This board is responsible for the beautification of the City of Brooksville through education of the citizens, utilizing contests, information, award programs, etc. The Board Members serve for 4-year staggered terms of office, all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and are governed by Articles adopted by the Board and approved by City Council.

The following is a list of members of the Beautification Board, their terms of office, their home addresses and phone numbers:

Scott Renz, Chairman, 25180 Lake Lindsey Rd., Brooksville, 34601; 727-251-7353 (work); 544-2971 (home); Email: captainscottycsa@yahoo.com . Mr. Renz was reappointed December 20, 2010, to a 4-year term of office through December 31, 2014.

Sarah L. "Sally" Sperling, Vice Chairman, 520 Oakhill Court, Brooksville, 34601; 797-7070 ext. 456 (work), 848-0696 (home) or 848-4583 (cell); Email: sperling@tampabay.rr.com. Ms. Sperling was re-appointed on January 7, 2008, to a 4-year term of office through December 31, 2012.

Tracy Frazier, 521 Colonial Drive, Brooksville, 34601; 797-7024 (work), 754-9516 (home); Email: tmfseminole@tampabay.rr.com . Ms. Frazier was appointed December 19, 2011, to a 4-year term of office through December 31, 2015.

James O. Batten, 27151 Soult Rd., Brooksville, 34602; 540-5123 (work); Email: suz4911@aol.com. Mr. Batten was appointed December 19, 2011, to a 4-year term of office through December 31, 2015 replacing Lou Kavouras.

Kim Lemon, 400 South Brooksville Ave, Brooksville, 34601; 262-331-4009 (home); Email: kimmy1@live.com. Ms. Lemon was appointed on December 20, 2010, to a 4-year term of office through December 31, 2014.

Reiko Brown, 460 Hale Avenue #7, Brooksville, 34601; 352-942-7840 (home); Email theauthor313@yahoo.com. Ms. Brown was appointed on June 18, 2012, to a vacant unexpired term of office through December 31, 2015 due to resignation of Isha McCarty.

VACANT, A vacant 4-year term of office through December 31, 2016 due to resignation of Bonnie Meriwether on 10/30/12.

Ex-Officio & Support Staff:

Joe Bernardini, Council Member, City Council Liaison (non-voting), 201 Howell Avenue, Brooksville, FL 34601; 540-3810 (work); Email: jbernardini@cityofbrooksville.us . Mr. Bernardini was re-appointed December 5, 2011.

Kim Harsin, Secretary to the Board, 201 Howell Avenue, Brooksville, FL 34601; 540-3810, ext. 37163 (work); Email: kharsin@cityofbrooksville.us .

Student Representative (non-voting):

Alyson Tate Galoci, 122 South Main Street, Brooksville, FL 34601; 428-5316 (home), 428-8315; bailey_k@hcsb.k12.fl.us . Appointed on September 17, 2012 for a one-year term of office expiring September 17, 2013.

Rec'd
12/5/12 KH



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us



New Application



Re-application



Beautification Board (4 year terms – 7 members)



Brooksville Housing Authority (4 year terms – 7 members)



CDBG Citizen's Advisory Task Force (4 year terms – 5 members & 1 alternate)



Cemetery Advisory Committee (4 year terms – 7 members – city residency or documented tie to Cemetery)



EZDA Advisory Board (4 year terms – 11 members)



Firefighters Pension Trust Fund Board of Trustees* (2 year terms – 5 members)



Good Neighbor Trail (Non-Expiring Terms – 10 members)



Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)



Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)



Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)



Other _____

Name: Hemstreet (Last), Melissa (First), Lauren (Middle)

Address: 2518D Lake Lindsey Rd.
Brooksville FL 34601

Mailing Address (if different): _____

Business Address: _____

Occupation: College Student

Business Phone: _____ Home Phone: (352) 544-2971

Email address: hemstreetme@gmail.com

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # _____

Please rank your board preference(s):
1. Beautification Board
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: _____

Why would you like to serve on this board? To get involved in my city

What special skills would you bring to this position? Computer application skills, artistic ability

List fields of work experience: Sales, Service

List any licenses and/or degrees (location & year): Hernando High School Graduate, Attending PHCC

Local References (Please list three (3)):

- Scott Renz, Chairman of Beautification Board
- J.D. Batten, Board Member
- Lori Snyder, Manager Louies Bowling Alley

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: Delisa Hemstreet Date: 12/3/12

SCHEDULE OF BOARD MEETINGS

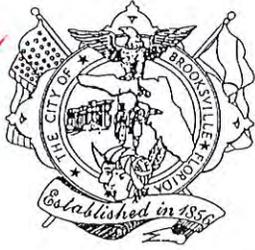
[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD 2nd TUES of each MONTH - 5:30 PM in Council Chambers

BROOKSVILLE HOUSING AUTHORITY 3rd TUES of each MONTH - 6:00 PM in Council Chambers

PLANNING & ZONING COMMISSION 2nd WED of each MONTH - 5:30 PM in Council Chambers

Rec'd
11/5/12 KKH



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

- Beautification Board (4 year terms – 7 members)
- Brooksville Housing Authority (4 year terms – 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms – 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms – 7 members – city residency or documented tie to Cemetery)
- EZDA Advisory Board (4 year terms – 11 members)
- Firefighters Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Good Neighbor Trail (Non-Expiring Terms – 10 members)
- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Other _____

Name: Sperling (Last), Sarah (Sally) (First), L. (Middle)

Address: 520 Oakhill Ct.
Brooksville, FL 34601

Mailing Address (if different): _____

Business Address: _____

Occupation: Retired; work part-time @ Paper Porch

Business Phone: _____ Home Phone: (352) 848-0696

Email address: sperling@tampabay.rr.com

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # (Signature)

Please rank your board preference(s):
1. Beautification Board - re-appt.
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: Currently on Beaut. Bd. formerly Parks & Rec. Bd., Charter Review Committee (twice), Great Brooksvillian Committee (twice)

Why would you like to serve on this board? Born/raised in Brooksville - love it!
Want to continue enhancing beauty of our town, and hopefully enhancing community involvement

What special skills would you bring to this position? Computer software skills - Word, Excel, Powerpoint
Public relations skills

List fields of work experience: Dealing w/ many persons re: computer support

List any licenses and/or degrees (location & year): BA degree from St. Leo Univ. 1988

Local References (Please list three (3)):
1. Sue Stoops - Principal @ CK8 school
2. Sue Wetherington - Supervisor of TIS, School District
3. Ellen Lovelock - Owner, Paper Porch

Would you have a problem with the meeting dates and times for the board/agency?
 Yes No
If yes, please explain: _____

Signed: Sarah J Sperling Date: 11/2/12

SCHEDULE OF BOARD MEETINGS
[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers

**BROOKSVILLE HOUSING
AUTHORITY**

BROOKSVILLE HOUSING AUTHORITY

The Brooksville Housing Authority Board is appointed by the Mayor of the City of Brooksville with approval of City Council, as set forth in F.S. 421.05. The Authority consists of seven voting members. All reasonable efforts will be made to seek applications from residents within the housing complex to serve on this board, striving to appoint two resident members* if possible. This commission is a decision-making public body, responsible for setting policy, guidelines and budgets for total management, operation and maintenance of the Housing Authority properties pursuant to Chapter 421, Florida Statutes, and any state and federal laws, rules and regulations applicable to the operation of a housing project via public funding sources. The terms of office are for 4-year terms.

(Resolution No. 256 adopted January 29, 1968 and Resolution No. 91-10 increasing number of members. Note: Res. #2003-06 adopted 5/5/03 rescinded provisions for alternate members).

The following list represents the members of the Brooksville Housing Authority Board. Their addresses and phone numbers are as follows:

Randy Woodruff, CHAIRMAN, 801 S. Broad St., Brooksville, FL 34601; 796-3224 (Work); E-mail: randy.woodruff@suncoastcpagroup.com. Re-appointed May 16, 2011, to a 4-year term of office expiring on May 31, 2015.

Clifford E. Manuel, Jr., VICE-CHAIRMAN 966 Candlelight Blvd., Brooksville, FL 34601; 799-3303 (Home), 796-9423 (wk); E-mail: cliff@coastal-engineering.com. Re-appointed July 6, 2009, to a 4-year term of office expiring on June 30, 2013.

James V. Brooks, Jr., 6400 Quarterhorse Ln., Brooksville, FL 34604; 796-5017 (Home), 585-2928 (wk); E-mail: brooks@mynaturecoast.net. Re-appointed August 16, 2010, to a 4-year term of office expiring on June 30, 2014.

VACANT, Arlene Mullen was appointed August 6, 2012 and then resigned on August 15, 2012 to an unexpired 4-year term of office expiring on May 31, 2015 replacing Brenda Colondres who was removed by Council on 11/21/11.

Gary E. Schraut, 702 S. Broad St., Brooksville, FL 34601; 796-7991 (Work), 796-1373 (Home); E-mail: gary@garyschraut.com. Re-appointed June 18, 2012 to a 4-year term of office expiring on June 30, 2016.

Yvette D. Taylor*, 814 Continental Drive, Brooksville, FL 34601; 397-3697 (Home), 544-4983 (wk), 238-9059 (cell); E-mail: ytaylor1970@yahoo.com. Re-appointed June 20, 2011, to a four year term of office expiring on June 30, 2015.

Francine S. Ward, 508 Underwood Ave., Brooksville, FL 34601; 754-1087 (Home), E-mail: fward24@tampabay.rr.com. Re-appointed May 16, 2011, to a 4-year term of office expiring on May 31, 2015.

Brooksville Housing Authority Ex-officio & Support Staff - 800 Continental Dr., Brooksville, FL 34601 796-6547.

Tommy L. Brooks, Executive Director; email tlbrooks@tampabay.rr.com

Alice Beatty, BHA Office Secretary, abeatty1@tampabay.rr.com

Nicki Braz, BHA Property Manager, nbraz@tampabay.rr.com



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

- Beautification Board (4 year terms - 7 members)
- Brooksville Housing Authority (4 year terms - 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms - 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms - 7 members - city residency or documented tie to Cemetery)
- EZDA Advisory Board (4 year terms - 11 members)
- Firefighters Pension Trust Fund Board of Trustees* (2 year terms - 5 members)
- Good Neighbor Trail (Non-Expiring Terms - 10 members)
- Parks & Recreation Advisory Board (4 year terms - 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms - 5 members & 2 alternates) (NOT ELIGIBLE)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms - 5 members)
- Other _____

Name: Rath (Last), Sandra (First), Reever (Middle)

Address: 15298 Hiburn St, Brooksville, FL 34604

Mailing Address (if different): _____

Business Address: _____

Occupation: Consultant, speaker

Business Phone: 206 958 7717 Home Phone: 352 799 2180

Email address: sandy@prosynergy.com

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # 104395203

Please rank your board preference(s):
1. Planning & Zoning Comm
2. Housing Authority
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

City of Brooksville
Application for Volunteer Board Position
Page 2 of 4

Resumé attached

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: _____

Why would you like to serve on this board? *I have an interest in helping the City become a more vibrant city in which to live and work.*

What special skills would you bring to this position? *I have strong facilitation skills, a fair and mature attitude, compassion and a good intellect. I am organized and responsive.*

List fields of work experience: *Consultant, speaker, writer, patient coordinator, former police officer. I serve as a voluntary Guardian ad Litem.*

List any licenses and/or degrees (location & year): *BA - Psychology, West Virginia University, 1974. All coursework complete Got Ph.D in psychology.*

Local References (Please list three (3)):

- Sylvia Simmons, Attorney, Guardian ad*
- Brad Stone, Owner, Advanced Imagination*
- Debbie Hogan, Attorney, Brooksville*

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: *Sandra Rath*

Date: *11-29-12*

SCHEDULE OF BOARD MEETINGS

[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers

Resume

Sandra Reeves Roth

Contact details

Contact telephone number: (352) 799-2180
Mobile telephone number: (206) 953-7717
Email address: sandy@prosynergy.com
Postal address: 15298 Hibern St, Brooksville, FL 34604

Personal

Married to Douglas F Roth, DDS for 42 years
Residing in Spring Hill and Brooksville, Fl since 2002
Residing in Seattle, WA 1986 - 2002
Residing in Springfield, VA 1980 - 1986

Education

1964 - 1968 Undergraduate, Psychology, University of Southern Mississippi
1973 - 1974 Bachelor of Arts, Psychology, West Virginia University
1974-1976 PhD coursework completed, Psychology, West Virginia University

Employment history

1986 - present Consultant, Speaker, Writer, Trainer
ProSynergy Dental Communications
2007 - present Managing Partner
Denture Care Center
1976-1981 National Secretary,
National Organization for Women
Washington, DC

1968 - 1973 Police Woman, Philadelphia, PA, Police Department

1968 - 1969 Field Secretary, Phi Mu Fraternity

Volunteer experience

2008 - present Guardian ad Litem, 5th Judicial Circuit, Hernando Co

2004 - present The Kois Center, Seattle WA, Committee Advisor

1998 - 2011 American Academy of Cosmetic Dentistry
Chair, Bylaws Commission
Member, Board of Directors
Chair, Professional Education Committee

1998 - 2003 Board of Directors, Seattle Choral Company, Seattle, WA

References

Sylvia Simmons, Attorney-at-Law, Guardian ad Litem Program, 5th Judicial
Circuit, Hernando County
(352) 754-4226

Debbie Hogan, Attorney-at-Law, The Hogan Law Firm
(352) 799-8294

Brad Stine
Owner, Advanced Imaging Concepts
(352) 597-0016

4282252

**FIREFIGHTERS' PENSION
TRUST FUND BOARD**

FIREFIGHTERS' PENSION TRUST FUND BOARD OF TRUSTEES

The Municipal Firefighters' Pension Trust Fund Board of Trustees was created by Florida Statutes, 175.061. The Board is composed of five members, two of whom are residents of the City* and appointed by Council; two full time firefighters who are elected by the majority of the members of the plan**; and the **fifth member**, who is not required to be a City resident, is chosen by a majority of the four members and ratified by Council.

Each member shall serve as a trustee for a period of four years from appointment all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and pursuant to changes to the Firefighters' Retirement Trust Fund made via Ordinance No. 754-C, adopted by Council on 04/05/10.***

This board is a decision-making public body responsible for all pension trust fund management and administration of the plan pursuant to Chapter 175, Florida Statutes. The board shall also make recommendations or provide guidance to City Council as it relates to revisions to the member's pension plan, which is approved by the City.

The following is a list of the members of the Firefighters' Pension Trust Fund Board of Trustees, their terms of office, addresses and phone numbers:

Regina Ann Martin*, **CHAIRMAN**, 1522 Sabra Drive; 799-3581 (work) or 796-3330 (home) email: akids@tampabay.rr.com. Reappointed by City Council on April 4, 2009. Ms. Martin's term of office will expire December 31, 2013. ***

★ **VACANT***, Mr. Babcock resigned on June 25, 2012. The term of office will expire December 31, 2013. ***

Bradley W. Sufficool**, **SECRETARY**, 85 Veterans Ave.; 540-3840 (work). Elected by the members of the Fire Department in the Retirement System 03/02/12. His term of office will expire on December 31, 2013. *(Replaced Joseph W. Keefer due to enrollment in the DROP Program.)*

William C. Kaplan**, 85 Veterans Ave.; 540-3842 (work). Elected by the members of the Fire Department in the Retirement System 05/15/11. His term of office will expire December 31, 2013. *(Replaced Tim Mossgrove due to enrollment in the DROP Program.)*

Joseph Pecora, 5045 Gevalia Dr, 34604, 352-573-7566 (cell phone). Appointed by the Board and ratified by Council on April 16, 2012, to fill an unexpired four year term of office as **fifth member** to the board expiring December 31, 2014. *** *(Replaced Wayne Sufficool due to resignation)*

Ex-Officio & Support Staff

Scott Christiansen, Board Attorney; Christiansen and Dehner, 63 Sarasota Center Boulevard, Suite 107, Sarasota, FL 34240; 941-377-2200.

Susan McCrary, Secretary to the Board (352) 540-3843.

Chair, Vice-Chair and Secretary were elected at the June 28, 2011 Board Meeting.

Rec'd 4/19/12
KH



City of Brooksville

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

- Beautification Board (4 year terms - 7 members)
- Brooksville Housing Authority (4 year terms - 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms - 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms - 7 members - city residency or documented tie to Cemetery)
- EZDA Advisory Board (4 year terms - 11 members)
- Firefighters Pension Trust Fund Board of Trustees* (4 year terms - 5 members)
- Good Neighbor Trail (Non-Expiring Terms - 10 members)
- Parks & Recreation Advisory Board (4 year terms - 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms - 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (4 year terms - 5 members)
- Other _____

Name: MOSSEROUÉ (Last), Timothy (First), ALAN (Middle)

Address: 507 UNDERWOOD AVE
BROOKSVILLE, FL 34601

Mailing Address (if different): SAME

Business Address: N/A

Occupation: FIRE CHIEF

Business Phone: 352-540-3840 Home Phone: 352-796-7858

Email address: TIMSIO@TAMPADAY.FL.COM

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # 

Please rank your board preference(s):
1. FIREFIGHTER PENSION
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: FIREFIGHTER PENSION

Why would you like to serve on this board? TO HELP SERVE MY COMMUNITY

What special skills would you bring to this position? HOLD UPPER LEVEL DEGREE IN PUBLIC ADMINISTRATION AND HAVE SERVED ON FF. PENSION BOARD BEFORE

List fields of work experience: SERVE IN FIRE SERVICE IN CITY OF BROOKSVILLE OVER 26 YEARS

List any licenses and/or degrees (location & year): 99 A/S DEGREE IN FIRE SCIENCE TECHNOLOGY
2009 RECEIVED B/S DEGREE IN PUBLIC SAFETY ADMINISTRATION
2013 PROJECTED TO GRADUATE WITH MASTERS IN PUBLIC ADMINISTRATION

Local References (Please list three (3)):

- DENNIS WILFONG
- JAMIE DAUGHERTY
- JAMES ADKINS

Would you have a problem with the meeting dates and times for the board/agency?
 Yes No

If yes, please explain:

Signed: Timothy Mosgrave

Date: 11/9/12

SCHEDULE OF BOARD MEETINGS

[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers

**PARKS & RECREATION
ADVISORY BOARD**

PARKS & RECREATION ADVISORY BOARD

The Parks & Recreation Advisory Board consists of seven (7) members and two (2) alternate members. In 1982 funds were donated to the City by members of the McKethan Family. The McKethan Park Recreation Committee was formed to oversee expenditures of these funds, mainly for Capital Outlay items. On January 25, 1988, City Council appointed the McKethan Park Recreation Committee as an advisory board for both McKethan and Tom Varn Park. As a result, the name of the committee was changed to the Parks & Recreation Advisory Board. On August 19, 1991, Council adopted Ordinance No. 500 officially establishing the Parks & Recreation Advisory Board and assigning staggered terms of office to the Board Members. Thereafter, appointed members shall serve four year terms, all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008.

The following is a list of the members of the Parks & Recreation Advisory Board, their terms of office, addresses and phone numbers.

- ★ Alan K. Garman, CHAIRPERSON, 23080 Dewitt Drive, 34601; 796-6319 (work) 796-7466 (home). Email: alang@civil-tech.com. Reappointed on 9/15/08 to a four year term of office through December 31, 2012.
- Toni Maletta, VICE CHAIRPERSON, 10175 Thayer Street; 799-3097 (home), 797-7006 (work), email: tonimaletta@yahoo.com. Ms. Maletta was appointed on January 3, 2011 as a full time member to the balance of a four year term of office through December 31, 2013, replacing Mark Blanton.
- ★ James V. Brooks, Jr., 6400 Quarterhorse Lane, Brooksville, FL 34604; 683-3780 (work) or 796-5017 (home), e-mail: brooks@mynaturecoast.net. Reappointed on 9/15/08 to a four year term of office through December 31, 2012.
- William E. Chatman, Jr., 201 Olive Street, 797-7015 (work) and 796-2132 (home). Reappointed on 12/21/09 to a four year term of office through December 31, 2013.
- Richard D. Gant, 4235 Nancy Creek Boulevard, 34602, 796-7200 (work) or 769-1342 (home), garyschraut2007@gmail.com. Reappointed on 01/03/11 to a four year term through December 31, 2014.
- ★ Gary E. Schraut, CRS, P.O. Box 1104, 34605; 796-7991 (work) or 796-1373 (home) 796-4121 (fax). Reappointed on 9/15/08 to a four year term of office through December 31, 2012.
- Joe Bernardini, City Council Liaison - Voting Member, 201 Howell Avenue; 799-0001 (home). Reappointed on December 20, 2011.
- Kelly Lee Lagedrost, ALTERNATE, 10011 Kimbrough Dr., Brooksville, FL 34601; 796-8236 (work) or 428-8461 (home). Appointed December 19, 2011 to a 4-year term ending December 31, 2015 replacing Jill Allen.
- Susan D. Rupe, ALTERNATE, 6132 Rupe Road, 34602; 796-8623 (home), (352)585-3741 (cell) email: tdcmom2@bellsouth.net. Ms. Rupe was appointed on January 3, 2011 to a four year term of office through December 31, 2014.

Ex-officio & Support Staff

Michael C. Walker, Parks, Facilities and Recreation Director for the City of Brooksville, City Liaison to the Board; 540-3830 (work).

Audrey Williams, Secretary for the Board; 540-3830 (work).

Rec'd
11/14/12
KH



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

- Beautification Board (4 year terms – 7 members)
- Brooksville Housing Authority (4 year terms – 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms – 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms – 7 members – city residency or documented tie to Cemetery)
- EZDA Advisory Board (4 year terms – 11 members)
- Firefighters Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Good Neighbor Trail (Non-Expiring Terms – 10 members)
- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Other _____

Name: Brooks James ✓
(Last) (First) (Middle)

Address: 6400 Quarter house Ln
Brooksville FL 34604

Mailing Address (if different): _____

Business Address: _____

Occupation: Self

Business Phone: 352-585-2928 Home Phone: 352-796-5017

Email address: _____

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # DP

Please rank your board preference(s):
1. Parks
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: _____

Why would you like to serve on this board? _____

What special skills would you bring to this position? _____

List fields of work experience: _____

List any licenses and/or degrees (location & year): _____

Local References (Please list three (3)):

1. _____
2. _____
3. _____

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

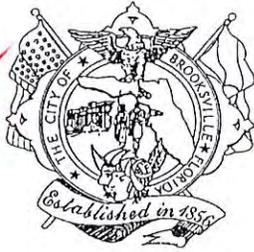
If yes, please explain: _____

Signed: James V. Brooks Date: 11-10-12

SCHEDULE OF BOARD MEETINGS

[Note – Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH – 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH – 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH – 5:30 PM in Council Chambers



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
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Telephone: (352) 540-3810
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*Rec'd
11/19/12 KH*

New Application Re-application

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- Good Neighbor Trail (Non-Expiring Terms – 10 members)
- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Other _____

Name: GARMAN, ALAN KENNETH
(Last) (First) (Middle)

Address: 23080 DEWITT DR
BROOKSVILLE, FL 34601

Mailing Address (if different): N/A

Business Address: 12 S. MAIN ST. - BROOKSVILLE, FL 34601
CIVIL

Occupation: ENGINEERING

Business Phone: 796-6319 Home Phone: 796-7466

Email address: a/ang@civil-tech.com

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # _____

*who cares
they don't
look at it.*

Please rank your board preference(s):
1. P&R
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: Personnel Board mid 90's. Parks REC Long time

Why would you like to serve on this board? BECAUSE I CARE ABOUT THE PARK and our youth

What special skills would you bring to this position? History

List fields of work experience: SITE PLANNING / ENGINEERING MIND. ATHLETE (washed-up one)

List any licenses and/or degrees (location & year): SEE PREVIOUS

Local References (Please list three (3)):

1. JOE BERNARDINI
2. DAVID PUGH
3. CHARLIE PRICE

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: Ala K. Lanna Date: 11-19-12

SCHEDULE OF BOARD MEETINGS

[Note – Balance of Boards meet quarterly or as needed]

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PLANNING & ZONING COMMISSION	2 nd WED of each MONTH – 5:30 PM in Council Chambers

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: Charter Review Board

Why would you like to serve on this board? My kids grew up using our city parks, and now I would like to help give back to the city.

What special skills would you bring to this position? I coached for many years in HYL. I have also worked in Real Estate and construction business.

List fields of work experience: Real Estate, Concrete, Furniture, and Auto Sales

List any licenses and/or degrees (location & year): HHS 1985
B.S. General Business Troy State University 1992

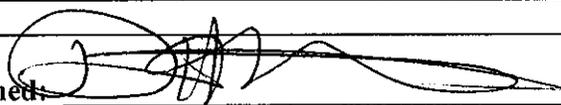
Local References (Please list three (3)):

- Gary Schout
- Mike Walker
- Tom Bronson

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed:  Date: 11-14-12

SCHEDULE OF BOARD MEETINGS

[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

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- Brooksville Housing Authority (4 year terms – 7 members)
- CDBG Citizen’s Advisory Task Force (4 year terms – 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms – 7 members – city residency or documented tie to Cemetery)
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- Firefighters Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Good Neighbor Trail (Non-Expiring Terms – 10 members)
- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Other _____

Name: Miller, FRANK A.
(Last) (First) (Middle)

Address: 10122 Kimbrough Drive
Brooksville FL 34601

Mailing Address (if different): _____

Business Address: 703 LAMAR Avenue, Brooksville FL 34601

Occupation: Attorney

Business Phone: 796-6733 Home Phone: 797-7650

Email address: FMILLER@CAGMIL.COM

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # _____

Please rank your board preference(s):
1. Parks
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: _____

Why would you like to serve on this board? To improve the City's Parks for all citizens and to promote youth participation.

What special skills would you bring to this position? Honesty, Integrity, a Vision.

List fields of work experience: Law.

List any licenses and/or degrees (location & year): B.A. - Economics
J.D. - Law; certified mediator.

Local References (Please list three (3)):

1. ROBERT Buckner
2. Tom Brownson
3. Jim Kimbrough

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: _____

Date: 12-5-12

SCHEDULE OF BOARD MEETINGS

[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers

Rec'd
11/19/12 KH



City of Brooksville

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application Re-application

- Beautification Board (4 year terms – 7 members)
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- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)
- Other _____

Name: Schraut, Gary E

Address: 9860 Domingo Drive Brooksville, Florida 34601

Mailing Address (if different): POB 1104 Brooksville, Florida 34650-1104

Business Address: 702 South Broad Street Brooksville, Florida 34601

Occupation: Realtor

Business Phone: 796.7991 Home Phone: 796.1373

Email address: gary@garyschraut.com

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # 104436764

Please rank your board preference(s):
1. Parks & Recreation Advisory Board
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No **If yes, please indicate name of board and dates of service:** Appeals & Zoning Board, Parks & Recreation, Housing Authority

Why would you like to serve on this board? Board member since 1990, would like continue to serve the City of Brooksville

What special skills would you bring to this position? 22 years experience on the advisory board

List fields of work experience: Local Realtor for 26 years, Business Owner in the city limits for 25 years.

List any licenses and/or degrees (location & year): Florida Real Estate Brokers Lic. 1987

Local References (Please list three (3)):

1. Dennis Wilfong
2. Robert Morris
3. Robert Buckner

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: 

Date: 11/19/2012

SCHEDULE OF BOARD MEETINGS

[Note – Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH – 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH – 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH – 5:30 PM in Council Chambers



City of Brooksville

Application for Volunteer Board Positions

201 Howell Avenue
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Telephone: (352) 540-3810
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Web: www.cityofbrooksville.us

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

New Application

Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)

Name: , Sherman, Roger Carlton

Address: 3400 Station Blvd, Brooksville, FL 34604

Mailing Address same

Business Address: N/A

Occupation: Retired

Business Phone: Home Phone: 352-799-2627

Email address: Castlemore@aol.com

Do you reside within the City limits? No (Garden Grove)

Are you a Registered Voter in Hernando County? Yes Voter ID #110388343

Please rank your board preference(s):

1. Parks and Recreation
2. Beautification
3. Any Other

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? No

Why would you like to serve on this board?

I have always served where I can on civic organizations as part of being a responsible citizen

What special skills would you bring to this position?

Administrative skills, graphic layout, parliamentary experience

List fields of work experience:

Chairman, Hillsborough County Museum Board; Commissioner of the Arts, St. Petersburg; Chair of the Special Board of Adjustments, St. Petersburg; Chairman, Henry B. Plant Museum, Tampa; Chairman, Hernando County Fine Arts Council

List any licenses and/or degrees (location & year):

BS, FSU, Advertising Communications and Public Relations, 1963

Licensed Interior Designer, Florida (Inactive)

Winner of the Governor's Award for the Arts 1976

Local References (Please list three (3)):

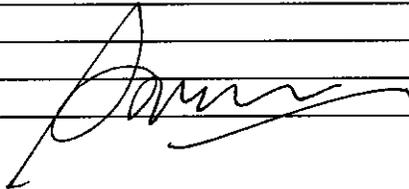
- 1. Ms. Jan Knowles**
- 2. Nickolas Nicholson**
- 3. Mr. Jon Yeager**

Would you have a problem with the meeting dates and times for the board/agency?

Yes

If yes, please explain: Not generally available from 9am until 11 am.

Signed:



Date: November 29, 2012

SCHEDULE OF BOARD MEETINGS

[Note – Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD 2nd TUES of each MONTH – 5:30 PM in Council Chambers

BROOKSVILLE HOUSING AUTHORITY 3rd TUES of each MONTH – 6:00 PM in Council Chambers

PLANNING & ZONING COMMISSION 2nd WED of each MONTH – 5:30 PM in Council Chambers

**PLANNING & ZONING
COMMISSION**

PLANNING & ZONING COMMISSION

The Planning & Zoning Commission consists of five (5) voting members and two (2) alternate members who must be City residents. The alternate members would vote in the absence of a full time member. This commission serves as a quasi-judicial decision-making public body to approve final decisions on certain petitions for special exceptions or interpretations and serve in an advisory capacity to make recommendations to City Council on zoning/re-zoning petitions, annexation petitions, comprehensive plan amendments, preliminary/final plats, and vacation of right of way petitions and other land use and zoning issues and decisions within the City of Brooksville as prescribed by City Code or Florida Statutes. The terms of office are for four (4) years and members must be City residents. The terms shall all expire in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008. The following is a list of the members of the Planning & Zoning Commission, their terms of office, addresses and phone numbers:

John A. Wanat, CHAIRMAN*, 501 Underwood Avenue, 796-7063 (home); 345-3566 (cell); Email: jywanat@live.com. Reappointed December 19, 2011, to a 3-year term, which expires December 31, 2014 (*the next appt would return to the 4-year appt***).

Elmer D. Korbus, VICE-CHAIRMAN*, 415 Hillside Court; 796-2980 (home); 584-6700 (cell); Email: ekorbus@tampabay.rr.com. Reappointed December 31, 2011, to a four year term, which expires December 31, 2015.

George H. Rodriguez, 110 S. Brooksville Avenue; 796-6857 (home); Email: georod1@tampabay.rr.com. Reappointed February 7, 2011 to a four year term, which expires December 31, 2015.

Anthony D. Pedonesi, 609 E. Fort Dade Avenue; 796-0600 (home); 397-5283 (work); Email: designerplus@msn.com. Appointed December 21, 2009, to a four year term, which expires December 31, 2013.

Ronald H. Lawson, 15 Crosby Street; 799-0513 (home); 596-4000 x3130 (work); Email: rlawson@wrec.net or mrron154@yahoo.com. Appointed as a full-time member on December 19, 2011, to a 2-year term which expires December 31, 2013 (*the next appt would return to the 4-year appt***).

* **Louise O. Taylor, ALTERNATE**, P.O. Box 372 - 34605; 345-8573 (home). Appointed December 19, 2011 to 1-year term, which expires December 31, 2012 (*the next appt would return to the 4-year appt***).

* **VACANT, ALTERNATE**, unexpired four year term of office through December 31, 2013. Due to the resignation of Robert Battista.

Ex-Officio & Support Staff

Thomas S. Hogan, Jr., Esquire, City Attorney, P.O. Box 485, Brooksville, FL 34605; (352) 799-8423 office and fax (352) 799-8294 (also receives packet), Email: cityattorney@cityofbrooksville.us

Bill Geiger, Community Development Director/City Liaison (Non-Voting) to the Board; 540-3815(work), Email: bgeiger@cityofbrooksville.us.

Judith A. Kilgore, Secretary to the Board; 540-3813 (work); Email: jkilgore@cityofbrooksville.us

J. Lisle Bozeman, Non-voting School Board Representative, Planning & Growth Management Coordinator, Hernando County School Board, 8050 Mobley Rd., 797-7096 Email: Bozeman_j@hcsb.k12.fl.us.

*Current Chair & Vice-Chair elected at the 3/14/12 meeting of the board.

**Council, at their 12/19/11 meeting opted to stagger the terms of 4 members expiring at the same time to 1,2,3 & 4 year terms. The 4-year terms will resume at the expiration of their respective 1, 2 or 3 years.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: _____

Why would you like to serve on this board? As A City Resident For 16+ Years And A County Resident For 42+ Years - I Have A Distinct Interest In Our City's Long Term Viability & Economic Growth.

What special skills would you bring to this position? Being In The Banking Industry Since 1977 - All In Hernando County - I Bring The Skills & Knowledge Of Finance Management, Budget, Economic Impact. Also Have Worked With Numerous Residential & Commercial Developers & Borrowers; Hernando Youth League's Director - 17 Years

List fields of work experience:
1972-1977: Ridge Manor Golf & CC: Maintenance & Club House Staff
1977-2005: Hernando State Bank/SunTrust Bank: Various Management Positions
2005-2006 - Capital City Bank: Area President
2006-Current - CenterState Bank: Community President

List any licenses and/or degrees (location & year):
1977: AS. Degree - Business Mgmt - Lake Sumter CC
1977-2000: Various Banking Degrees; Florida School of Banking & Banking School of the South - LSU

Local References (Please list three (3)):

1. CLIFF MANUEL
2. MARK TAYLOR
3. JUDGE DANIEL MERRITT SR / JUDGE DANIEL MERRITT JR

Would you have a problem with the meeting dates and times for the board/agency?
 Yes No
If yes, please explain: _____

Signed: [Signature] Date: 12-7-12

SCHEDULE OF BOARD MEETINGS
[Note - Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH - 5:30 PM in Council Chambers
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH - 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH - 5:30 PM in Council Chambers



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

201 Howell Avenue
Brooksville, Florida 34601-2041
Telephone: (352) 540-3810
Facsimile: (352) 544-5424
Web: www.cityofbrooksville.us

New Application

Re-application

- Beautification Board (4 year terms - 7 members)
- Brooksville Housing Authority (4 year terms - 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms - 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms - 7 members - city residency or documented tie to Cemetery)
- EZDA Advisory Board (4 year terms - 11 members)
- Firefighters Pension Trust Fund Board of Trustees* (2 year terms - 5 members)
- Good Neighbor Trail (Non-Expiring Terms - 10 members)
- Parks & Recreation Advisory Board (4 year terms - 7 members & 2 alternates)
- Planning & Zoning Commission* (4 year terms - 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees* (2 year terms - 5 members)
- Other _____

Name: TAYLOR, LOUISE O.
(Last) (First) (Middle)

Address: P.O. Box 372 34605-0372

1040 HOWELL AV BROOKSVILLE FL 34601

Mailing Address (if different): P.O. Box 372 BROOKSVILLE 34605-0372

Business Address: RETIRED FROM SELLING PROPERTY

Occupation: RETIRED FROM REAL ESTATE

Business Phone: _____ Home Phone: _____

Email address: _____

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # _____

Please rank your board preference(s):
1. PAND Z
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: BEAUTIFICATION BOARD (RET. NOV. 2010 after 15 YRS)

Why would you like to serve on this board? _____

What special skills would you bring to this position? KNOWLEDGE OF ZONING LAWS, KNOWLEDGE OF AREAS

List fields of work experience: BANKING and REAL ESTATE LICENSE SINCE

List any licenses and/or degrees (location & year): REAL ESTATE (BROKER)

Local References (Please list three (3)):
1. VERA HUCKABY, JOSEPH JOHNSTON
2. HARRY TIMMONS, JOE BERNARDINI
3. DOUG ZIPPERER (METHODIST MINISTER)

Would you have a problem with the meeting dates and times for the board/agency?
 Yes No
If yes, please explain: _____

Signed: Louise Taylor Date 11/30/12

SCHEDULE OF BOARD MEETINGS
[Note - Balance of Boards meet quarterly or as needed]

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**POLICE OFFICERS'
PENSION TRUST FUND**

POLICE OFFICERS' PENSION TRUST FUND BOARD OF TRUSTEES

The Municipal Police Officer's Pension Trust Fund Board of Trustees was created for all police officers hired after January 1, 1996, pursuant to Florida Statutes, 185. The Board is composed of five members, two of whom are residents of the City appointed by Council*; two full time police officers who are elected by the majority of the police officers who are members of the plan, and the fifth member is chosen by a majority of the four members on the Board and ratified by Council**.

Each member shall serve as a trustee for a period of four years from appointment all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and pursuant to changes to the POPTF Retirement Plan and Trust made via Ordinance No. 770-A, adopted by Council on 05/03/10.***

This board is a decision-making public body responsible for all pension trust fund management and administration of the plan pursuant to Chapter 185, Florida Statutes. The board shall also make recommendations or provide guidance to City Council as it relates to revisions to the member's pension plan, which is approved by the City.

The following is a list of the members of the Police Officer's Pension Trust Fund Board of Trustees, their terms of office, addresses and phone numbers:

Lieutenant Jason Brough**, CHAIRMAN, 87 Veterans Ave.; 540-3800 (Work). Appointed by the Board of Trustees as the fifth member on January 20, 2010 and ratified by City Council on February 1, 2010, to a 2-year term of office through January 31, 2012.*** (Term extended to a 4-year term through December 31, 2014).

Joseph P. Quinn*, VICE CHAIRMAN, 1311 Candlelight Blvd.; 352-442-1829 (Cell) E-mail: brickwagon70@aol.com. Reappointed by City Council on October 19, 2009, to a 2-year term of office. Mr. Quinn's term will expire on October 31, 2011.*** (Term extended to a 4-year term through December 31, 2013).

Sergeant Randal Orman, SECRETARY, 87 Veterans Ave.; 540-3800 (Work). Re-elected on May 7, 2008, by a majority of the police officers who are members of the plan to serve a 2-year term of office which will expire on May 31, 2010.*** (Term extended to a 4-year term through December 31, 2012).

Police Chief George Turner, 87 Veterans Ave.; 540-3800 (Work). Chief Turner was elected by a majority of the police officers who are members of the plan on December 7, 2009, to serve a 2-year term of office which will expire December 31, 2011.*** (Term extended to a 4-year term through December 31, 2013).

✱ **Charles W. Price, Jr.***, 614 Erin Way, Brooksville, FL 34601; 796-0762 (Home), email: candpprice@earthlink.net. Re-appointed by City Council on September 15, 2008 to a 2-year term of office which expires August 31, 2010.*** (Term extended to a 4-year term through December 31, 2012).

Ex-officio & Support Staff

Bonni S. Jensen, Esquire, Board Attorney; Hanson, Perry, and Jensen, P.A., 400 Executive Center Drive, Suite 207, West Palm Beach, FL 33401-2922; 561-686-6550 (Work).

Tiffany Still, Recording Secretary, City of Brooksville, 87 Veterans Avenue, Brooksville, FL 34601; Phone: 540-3800, Fax: 540-3879; Email: tstill@cityofbrooksville.us

*Member positions advertised via Press Release & appointed by Council under the Regular Agenda.

**5th Member elected by a majority of the police officer who are members of the plan and ratified by Council under the Consent Agenda.

Rec'd
10/30/12
K4



CITY OF BROOKSVILLE

Application for Volunteer Board Positions

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Telephone: (352) 540-3810
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EZDA Advisory Board (4 year terms – 11 members)

Firefighters Pension Trust Fund Board of Trustees* (2 year terms – 5 members)

Good Neighbor Trail (Non-Expiring Terms – 10 members)

Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)

Planning & Zoning Commission* (4 year terms – 5 members & 2 alternates)

Police Officers Pension Trust Fund Board of Trustees* (2 year terms – 5 members)

Other _____

Name: Price, Charles W
(Last) (First) (Middle)

Address: 614 Erin Way, Brooksville, FL 34601

Mailing Address (if different): _____

Business Address: _____

Occupation: retired

Business Phone: _____ Home Phone: 352 796-0762

Email address: candpprice@earthlink.net

Do you reside within the City limits? Yes No

Are you a Registered Voter in Hernando County? Yes No Voter ID # 104434209

Please rank your board preference(s):
1. Police Pension Trust Fund
2. _____
3. _____

* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis.

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No If yes, please indicate name of board and dates of service: Parks & Recreation Brd – 1986 thru 1992, Police Pension Trust Fund – 2006 to Present

Why would you like to serve on this board? My knowledge and experience brings value to this board.

What special skills would you bring to this position? I have over 30 years experience in operations management with most of it at the executive level.

List fields of work experience: Industrial Engineer in Aerospace Mfg, Production Mgr in Yacht Mfg, Shipping Mgr. in Cement Production, Operations Mgr in Cement Production, Gen'l Mgr in Cement and Aggregate Operations, Plant Mgr in Aggregate Production, Executive VP of Operations in large trucking operation.

List any licenses and/or degrees (location & year): BIE from Univ of Fla - 1963
Registered Engineer, PE, from the State Of Fla, 1972

Local References (Please list three (3)):
1. Jeannine Norman Vodka, Manager, City of Brooksville
2. Richard Radacky, Director of Public Works, City of Brooksville
3. Joe Bernadina, City Councilman, City of Brooksville

Would you have a problem with the meeting dates and times for the board/agency?
 Yes No
If yes, please explain: _____

Signed:  Date: 10-29-12

SCHEDULE OF BOARD MEETINGS
[Note – Balance of Boards meet quarterly or as needed]

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BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH – 6:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH – 5:30 PM in Council Chambers

CORRESPONDENCE-TO-NOTE
REGULAR COUNCIL MEETING – December 17, 2012

1. **TYPE:** Letter
 DATED: November 13, 2012
 RECEIVED FROM: Florida Department of Revenue
 ADDRESSED TO: Finance Director
 SUBJECT: Local Communications Services Tax Distribution Adjustment



Interim Executive Director
Marshall Stranburg

November 13, 2012

**Stephen Baumgartner
or Finance Director
City of Brooksville
201 Howell Avenue
Brooksville FL, 34601**

Dear Mr. Baumgartner:

The Florida Department of Revenue recently completed audits of some communications services providers. These audits determine compliance with the requirements of Chapter 202, Florida Statutes, including the duty to keep accurate records and correctly report and remit state and local tax.

Audit adjustments generally result from:

- resitusing previously reported amounts;
- disallowance of exempt sales or credits;
- identification of fees and charges subject to tax;
- disallowance or reduction of the collection allowance.

Based on the audit adjustments, the Department determined that the providers misallocated tax between jurisdictions.

An adjustment to your jurisdiction in the amount of **\$28,456.26** must be made and will be reflected in your local communications services tax distribution. Since the adjustment is less than 90% of your average monthly distribution, it will be made in your December 2012 distribution as required by Section 202.18(3)(c)3., Florida Statutes. This adjustment will result in an increase to your regular December 2012 distribution.

Data supporting the determination can be obtained by accessing the secure Communications Services Tax (CST) Local Government Information Sharing System website at <http://dor.myflorida.com/dor/taxes/cst.html> . Click the "Local government information sharing" link, log in, and then click on the link titled "2012 Files." Select the link for the detail file and your jurisdiction from the drop down list.

CTN
12.17.12
JMW

The 2012 Adjustment Distribution file includes the specific taxpayer detail that comprises the local tax adjustments to jurisdictions. Positive amounts are in black font and mean your jurisdiction will be receiving money; negative amounts are shown in red font with parenthesis. You will be notified annually when there are further adjustments affecting your monthly communications services tax distribution. Click on the "General Explanation" link for more information.

Additional information, such as dealer registration data, is available on the CST Local Government Information Sharing System website. Messages directed to all local governments concerning the current month's distribution are posted as needed. Jurisdictions may also download reports for any jurisdiction within the state.

We have always encouraged local governments to review their distribution data and, if needed, the data of surrounding jurisdictions, and report anomalies to us. We will continue to report your regular monthly distribution detail report on the CST Local Government Information Sharing System website. For assistance in accessing the CST Local Government Information Sharing System website, please contact the Local Government Unit at 850-717-6630. If you have any questions about your specific data, please call Katie Russell at (850) 717-7293.

Sincerely,

Kimberly Straubinger
Revenue Program Administrator
Revenue Accounting

KS/pr