

**CITY OF BROOKSVILLE**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
 201 Howell Avenue  
 Brooksville, Florida 34601  
 Phone: (352) 540-3810  
 Fax: (352) 544-5429  
[www.cityofbrooksville.us](http://www.cityofbrooksville.us)

**SUBDIVISION AND SITE DEVELOPMENT SUBMITTAL APPLICATION**

**Date:** \_\_\_\_\_

Subdivision Review Requested ( <i>check one</i> ): <input type="checkbox"/> Preliminary Plat <input type="checkbox"/> Construction and Design Plan <input type="checkbox"/> Final Plat	
Name of Project: _____	
1. Developer's Name: _____ Address: _____ _____ Day Time Phone: _____ Fax No: _____ Email Address: _____	2. Project Engineer's Name: _____ Address: _____ _____ Day Time Phone: _____ Fax No: _____ Email Address: _____
3. Zoning Classification: _____	4. Number of Lots Shown: _____
5. Proposed ownership and maintenance responsibility of the subdivision <input type="checkbox"/> Public <input type="checkbox"/> Private	
6. A completed Certificate of Concurrency application is on file? <input type="checkbox"/> Yes, but a revised application is included herewith. <input type="checkbox"/> No If no, an application and payment of \$100.00 fee must be made to Community Development Department. <b>See Resolution 2008-20 for Calculation of Review Fees</b>	
7. Notes and Calculation of Review Fees: <ul style="list-style-type: none"> <li>• Submittal of required documents. (See Land Development Code (LDC) Art IV, Section 4.3.1)</li> <li>• Following staff's comments, no charge will apply for submittal of conceptual plans (LDC Art VIII, Section 8-2.1(D)(1). However, a \$350.00 fee will be charged for each subsequent re-submittal thereafter of the Preliminary Plat, Construction and Design Plan or Final Plat. <b>See Resolution 2008-20 for Calculation of Review Fees</b></li> <li>• Make Check Payable to City of Brooksville.</li> <li>• A traffic analysis study is required when 50 or more peak hour trips are anticipated.</li> </ul>	
<b>AFFIDAVIT</b>	
<b>State of Florida</b> <b>County of Hernando</b> I, _____, as the (owner/legal representative) do hereby make application to City of Brooksville for platting procedures as noted above; that all answers to the questions in said application, all sketches and data attached to and made a part of this application are honest and true to the best of my knowledge and belief.	
_____ Signature	
Sworn to and subscribed before me this _____ day of _____, 20____. The individual is ___ Personally known to me, or ___ Produced identification: _____.	
_____ Signature of Notary Public	_____ Notary Seal/Stamp