

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601
MINUTES**

February 4, 2013

7:00 P.M.

Brooksville City Council met in regular session with Mayor Lara Bradburn, Vice Mayor Kevin Hohn, Council Members Joe Bernardini, Frankie Burnett and Joseph E. Johnston, III present. Also present were Jim Fisher, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. A member of the Hernando Times was also present.

The meeting was called to order by Mayor Bradburn, followed by an invocation and Pledge of Allegiance.

PRESENTATION AND REQUEST FOR WAIVERS

Art in the Park Fee Waiver Request

Consideration of waiving fees in the amount of \$475 for the Hernando County Fine Arts Council Art in the Park event at Tom Varn Park on March 9 and 10, 2013.

Chairman Jan Knowles reviewed the event as a non-profit entity that donates to scholarships.

City Manager Norman-Vacha indicated the agenda item has been revised for a vendor to sell alcohol in the park.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bernardini for approval of waiver and sale of alcohol in the park. Motion carried 5-0.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Mayor Bradburn requested adding the Rotary Day Proclamation to the Agenda as Item D-4.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Burnett for approval. Motion carried 5-0.

Proclamation – Black History Month Recognition

Consideration of Proclamation to acknowledge the contributions of outstanding humanitarian deeds during the celebration of Black History Month.

Mayor Bradburn read the proclamation in its entirety, which will be presented to Ms. Williams. Mayor Bradburn read the specifics of the Black History Month event for 2013. Further, she recognized Dr. Howard Blount. A Certification of Appreciation will be presented to him. A Certification of Appreciation was also presented to Kojack Burnett.

APPROVED BY BROOKSVILLE

CITY COUNCIL

ON 10/7/13 INITIALS AP

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Kiwanis of Spring Hill Check Presentation

Presentation of check to The First Tee of Brooksville \$1,500.

Dennis McKenna and President Godfrey Eason of the Kiwanis of Spring Hill presented the check to City Council.

Fuller Nursery Presentation

Presentation of tree donation to the City from Fuller Nursery of 11 Crepe Myrtle and 13 Magnolia Trees valued at \$6,850.

Mike Walker, Director of Parks, Facilities & Recreation reviewed the presentation by Owner Buck Fuller, of Fuller Nursery of a tree donation to the City of Brooksville.

Proclamation – Rotary Day

Consideration of Proclamation recognizing February 23, 2013, as Rotary Day in the City of Brooksville.

Mayor Bradburn read the proclamation in its entirety and presented it to Cheryl Hart.

CITIZEN INPUT

Mayor Bradburn asked for public input.

Bob Dumont addressed Council regarding the Drainage Retention Area (DRA) by his property off Highways 50 and 41 on Woodland Drive. He also advised Council Member Bernardini of an AT&T man-hole behind the sidewalk on Barnett Road.

City Manager Norman-Vacha advised staff is in receipt of the letter and petition from Mr. Dumont, which will be distributed to Council. The information has been passed onto Director Radacky to look into the situation.

Council Member Johnston asked if the pond is owned by the mobile home park and the City is working on an agreement with the park to alleviate flooding. City Manager Norman-Vacha confirmed and will bring back more details to Council as it progresses.

Cliff Manuel of Coastal Engineering asked could the CRA Meeting be moved up on the agenda due to a personal matter which prevented him from staying until the end of the meeting. Council consensus was to move the CRA meeting up.

City Council Meeting adjourned at 7:30 p.m. to the CRA Meeting and reconvened at 7:38 p.m.

CONSENT AGENDA

Minutes

September 26, 2012 Final Budget Hearing
October 1, 2012 Regular Meeting
October 15, 2012 Regular Meeting
November 5, 2012 Regular Meeting
November 19, 2012 Regular Meeting

Certificates of Public Convenience and Necessity (COPCN)

Consideration of approval for issuance of the COPCN to American Medical Response Inc., "AMR" and Bayfront Medical Center, Inc., d/b/a Bayflight and authorize the Mayor to sign the letters.

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HVAC Purchase

Consideration to purchase HVAC and associated equipment for the not-to-exceed amount of \$35,040 in correlation to the Council approved ESG improvements.

Motion:

Motion was made by Council Member Hohn and seconded by Council Member Johnston for approval of Consent Agenda. Motion carried 5-0.

REGULAR AGENDA

Resolution No. 2013-02 Brooksville Housing Authority Member Reduction

Consideration of Resolution reducing the number of members on the Brooksville Housing Authority Board to five (5).

City Clerk Peters stated the City received a resolution from the Brooksville Housing Authority's attorney adopted by them on November 20, 2012, stating that in order to facilitate meeting quorums the Board requested City Council consider reducing the number of appointed members to five (5). There are currently six (6) members on the board and Florida Statute allows no fewer than five but no more than seven members.

Council Member Bernardini recommended the sixth member as an alternate to help facilitate a quorum.

Council Member Johnston was uncertain as to which resolution this would revert back to and how this would affect the Board.

Council Member Burnett would like to see a resident of the Brooksville Housing Authority on the Board. Director Brooks stated there are currently five (5) residents living in the community.

Council Member Johnston supported reducing the board members to five (5) but noted that all the residents will eventually be moving and will then have to be removed.

City Manager Norman-Vacha agreed with Council Member Johnston and recommended tabling the resolution. The resolution is rescinding previous resolutions and would revert to Resolution No. 256.

Council consensus was to table the resolution to the March 4th meeting.

Mayor Bradburn addressed Council Member Burnett's concern with having a South Brooksville area resident on the Board. There are current members on the board who represent the community at-large. She felt it could be addressed at the time of term expirations.

Vice Mayor Hohn agreed with Council Member Burnett that the board should be represented by a resident of South Brooksville. He also agreed with Council Member Bernardini that there needs to be an alternate member.

Council Member Burnett pointed out the next expiring term is June of 2013. He is agreeable to fill that position with a resident.

Mayor Bradburn felt there are members on this board who have invested a great deal of time and energy to this board and suggested Council be mindful of who would be being replaced.

Director Brooks stated it is difficult to recruit volunteers for the board and criteria must be met.

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Council Member Bernardini asked what happens when all the residents are gone and when would the Board be dissolved. Director Brooks stated he would then ask HUD to take the liens off the property before it can be sold. He was not sure of a timeframe. In the meantime, appliances will be liquidated. He indicated they are seeking a financial advisor for possible housing replacement within the City limits and there may be funds that could be used to build a new facility. This could take several years.

Mayor Bradburn asked what is being done in the meantime to secure the vacant property. Director Brooks indicated they are looking into getting a security service to monitor the property. He stated the buildings are secured and are checked every day.

City Manager Norman-Vacha asked for clarification to bring back a complete resolution on March 4th. Council Consensus was to have five members and one alternate member.

City Manager Norman-Vacha suggested changing the language to appoint a resident and/or a member of the immediate community when available.

Council Member Burnett indicated City Council was not aware until January of Ms. Taylor moving to St. Petersburg in September.

Council Member Bernardini asked if the Housing Authority will be dissolved or will it continue receiving funds. Council Member Johnston recalled it was the intent to dissolve the Brooksville Housing Authority and enter into an interlocal agreement with the Hernando Housing Authority.

Mayor Bradburn requested a meeting be scheduled at a later date to discuss the status of the Brooksville Housing Authority.

Resolution No. 2013-03 SunTrust Bank Loan to Refund/Refinance Certain Water and Sewer Debt

Consideration to approve bank loan documents with Sun Trust Bank to refund/refinance water and sewer debt.

Mayor Bradburn introduced Adam Horn of SunTrust Bank and Bond Counsel Duane Draper of Bryant, Miller and Olive.

Mr. Horn briefly reviewed the financials of cost savings by refunding two loans and refinancing an existing loan. He advised the numbers have been updated. The intent of the refunding and refinancing was to level out the debt service for the water and sewer system, as well as releasing some of the reserves from that system for other projects. Another benefit in leveling out the debt service is that all debt will be paid off 12 years sooner than the current schedule. Referencing the summary of results, he indicated the savings achieved by refunding and refinancing is \$657,542.

Vice Mayor Hohn commended all involved for their efforts of significant savings.

Council Member Burnett commended Mr. Horn on his report.

Mr. Draper reviewed the resolution for Council consideration.

Mayor Bradburn commended the City Manager and Assistant Finance Director Delach on their many hours of work on the details of a plan.

Motion:

Motion was made by Council Member Burnett and seconded by Council Member Hohn for approval of Resolution No. 2013-03.

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Council Member Johnston commended Vice Mayor Hohn for having brought this to Council during budget discussions.

City Clerk Peters read Resolution No. 2013-03 by title, as follows:

A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA AMENDING AND SUPPLEMENTING CITY RESOLUTION NO. 99-01, AS AMENDED; AUTHORIZING ISSUANCE OF THE NOT TO EXCEED \$9,700,000 WATER AND SEWER SYSTEM REFUNDING REVENUE BOND, SERIES 2013, TO REFUND THE CITY'S OUTSTANDING WATER AND SEWER REVENUE BONDS, SERIES 1999A AND SERIES 1999B, WATER AND SEWER REVENUE REFUNDING BONDS, SERIES 2002 AND SUBORDINATED WATER AND SEWER REVENUE NOTE, SERIES 2008; PLEDGING THE NET REVENUES OF THE CITY'S WATER AND SEWER FACILITIES FOR THE PAYMENT OF SUCH BOND; DESIGNATING THE BOND AS A QUALIFIED TAX-EXEMPT OBLIGATION WITHIN THE MEANING OF THE INTERNAL REVENUE CODE; DESIGNATING AN ESCROW HOLDER AND APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT; AUTHORIZING A NEGOTIATED SALE OF THE BOND BASED ON THE TERMS DESCRIBED HEREIN; AND PROVIDING AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Burnett	Aye
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice Mayor Hohn	Aye
Mayor Bradburn	Aye

City Manager Norman-Vacha indicated staff would be back to Council in March for budget amendments as part of the release of reserves and they must be spent on capital within three (3) years. The remainder will be left in reserves in accordance with bank requirements on the bonds.

Resolution No. 92-13A – Cemetery Advisory Committee Amendment

Consideration of Resolution allowing for annual appointment of the required Council Member.

Motion:

Motion was made by Council Member Burnett and seconded by Council Member Johnston for approval of Resolution No. 92-13A.

City Clerk Peters read Resolution No. 92-13A by title, as follows:

A RESOLUTION AMENDING RESOLUTION 92-13, SECTION 2 CEMETERY ADVISORY BOARD MEMBERS.

Motion carried 5-0 upon roll call vote as follows:

Council Member Johnston	Aye
Council Member Bernardini	Aye

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Council Member Burnett	Aye
Vice Mayor Hohn	Aye
Mayor Bradburn	Aye

2013 Great Brooksvillian Process

Consideration and direction from Council for staff to begin the process of acquiring nominations for the 2013 Great Brooksvillian and volunteers for the Screening Committee.

City Clerk Peters reviewed it is time to kickoff the annual search for a Great Brooksvillian. Council requested to start the process earlier in the year. Staff will release a press release during March and April for nominations as well as applications from anyone wishing to serve on the screening committee to review the nominations. At the first meeting in May, staff will return to Council for appointment of the screening committee members.

Mayor Bradburn indicated last year the committee expressed confusion on the guidelines Council set forth. She advised a copy of the guidelines be available when recruiting for the screening committee. She suggested the ceremony not be automatically tied into the Art Reception every year to increase flexibility. Council Member Bernardini and Council Member Johnston agreed.

Council Member Johnston suggested adding a former living Great Brooksvillian to serve on the screening committee. Vice Mayor Hohn suggested it be a non-voting member. Mayor Bradburn agreed.

Council Member Burnett referenced item 14 “The committee is also free to create an ongoing file of potential nominees”. It was pointed out that this is what caused confusion last year and will eventually create problems. Mayor Bradburn disagreed because historic data is hard to come by and a lot of work to duplicate. That was the purpose of this language not that they would be automatically submitted for application but that the data could be kept available. Council Member Burnett felt the language should be clarified to reflect that. Mayor Bradburn stated the committee is free to make recommendations.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Johnston for approval. Motion carried 5-0.

CITIZEN INPUT

Council presented Kojack Burnett with a Certificate of Appreciation in honor of Black History Month. Mr. Burnett thanked Council for the honor.

Mayor Bradburn asked for public input, there was none.

ITEMS BY COUNCIL

T. Jennene Norman-Vacha, City Manager

Financial Workshop

City Manager Norman-Vacha proposed a workshop be set for February 26th at 6:30 p.m.

Pavement Management Workshop

Bob Titterington of Civil-Tech has the Pavement Management report ready and requested a workshop on March 5th at 6:30 p.m. for discussion.

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Kevin Hohn, Vice Mayor

Golf Tournament

Vice Mayor Hohn announced a golf tournament in March at Southern Hills Plantation Club. He expects to raise at least \$15,000. There will be PGA tour professionals, web.com tour professionals, former champions' tour players and major sponsors. There will be eighteen to twenty groups with PGA professionals for each.

Joe Bernardini, Council Member

Condolences to the Vynal Lewis Family

Council Member Bernardini indicated Beverly Lewis has been involved with the Art Council, Beautification Committee and a Great Brooksvillian nominee.

Frankie Burnett, Council Member

City Projects

Council Member Burnett took a tour of ongoing projects throughout the city with Public Works Director Radacky. He commended Public Works staff for their efforts and taking the time to give him a tour.

Council Member Johnston elaborated on the Candlelight project that staff is in negotiations with the Homeowners' Association to make a park with the sand removal. Mayor Bradburn is pleased the contractor agreed with her idea and she was impressed with the work that was done.

Volunteer Board Members

He felt individuals who do not get reappointed to City boards are presented a plaque from City Council.

City Staff Commendation

He recognized the City Manager and department heads for their work efforts every day.

Lara Bradburn, Mayor

Volunteer Board Members

Mayor Bradburn agreed Council must continue to find ways to thank the people who serve the community in various ways. She will begin to visit various boards and thank them for serving.

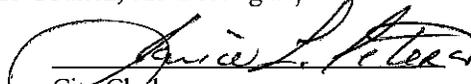
ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:40 p.m.

Attest:



Mayor



City Clerk