

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

AGENDA

November 17, 2014

7:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PRESENTATION & REQUESTS FOR WAIVERS

1. Fee Waiver Request - 2015 Children's Week Celebration

Consideration of request for fee waivers in the amount of \$375 for use of the Jerome Brown Community Center.

Presentation:	City Clerk
Recommendation:	Direction to Staff
Attachments:	Memo from Director of Parks, Facilities & Recreation dated 10/30/14, Letter of Request, Facility Use Agreement, Certificate of Insurance, Fee Waiver Spreadsheet

D. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

1. Resolution No. 2014-19 – Mary Cason Retirement

Consideration of resolution honoring Mary Cason who will retire from the Finance Department on November 18th, after more than 31 years of service.

Presentation:	Mayor
Recommendation:	Approval of Resolution upon Roll Call Vote
Attachment:	Proposed Resolution

2. Fire Department Inspections

Report to Council regarding annual inspections.

Presentation:	Fire Chief
Attachment:	Memo from Fire Chief dated 11/17/14, Annual Inspection Report

E. CITIZEN INPUT

REGULAR COUNCIL MEETING – November 17, 2014

F. CONSENT AGENDA

1. Minutes

- a) July 7, 2014 Regular Meeting
- b) July 14, 2014 Pension Workshop
- c) July 15, 2014 Budget Workshop
- d) July 21, 2014 Regular Meeting
- e) August 4, 2014 Regular Meeting
- f) August 12, 2014 Budget Workshop
- g) September 8, 2014 First Budget Hearing
- h) September 9, 2014 Workshop
- i) September 17, 2014 Final Budget Hearing

2. Moonlight Lane Storm Water Pipe Replacement Bid No. SD2014-07 Award

Consideration of award for the Moonlight Lane Storm Water Pipe Replacement to Ernest Dewitt Gay, Inc. for the not-to-exceed annual amount of \$21,339.

3. Final Fiscal Year 2014 Budget Amendments

Consideration of final budget amendments to the Fiscal Year 2014 budget.

CONSENT AGENDA APPROVAL (√)

Recommendation: Approval of Consent Agenda
Action: Motion to Approve
Attachments: 1) Minutes; 2) Memo from the Director of Public Works dated 11/10/14, Bid Certification, Bid Opening Minutes, Contract; 3) Memo from Assistant Director of Finance dated 11/7/14, Budget Amendment Forms

G. REGULAR AGENDA

1. Resolution No. 2014-20 - Certification of Canvassing Board Results

Consideration of resolution officially declaring the results of the November 4, 2014, Municipal Election of Betty Erhard as the Seat No. 4 City Council Member for a 4-year term of office beginning December 1, 2014, continuing until December 2018.

Presentation: City Manager
Recommendation: Approval of Resolution upon roll call vote
Attachment: Memo from City Clerk dated 11/5/14, Proposed Resolution, Qualifying Resolution No. 2014-11

REGULAR COUNCIL MEETING – November 17, 2014

2. 2014 Great Brooksvillian Selection

Review of Screening Committee recommendations and selection of the 2014 Great Brooksvillian recipient.

Presentation: Screening Committee Chair
Recommendation: Approval of Appointment or Direction to Staff
Attachments: Memo from Screening Committee Chair dated 10/24/14, Screening Committee Minutes

3. Foreclosure of Liens

Consideration to proceed with foreclosure of liens for unpaid property maintenance costs.

Presentation: City Attorney
Recommendation: Direction to Staff
Attachments: Memo from City Attorney dated 10/22/14; Copy of Liens; Location Maps, Tax Deeds

H. CITIZEN INPUT

I. ITEMS BY COUNCIL

J. ADJOURNMENT

CORRESPONDENCE TO NOTE

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's office 48 hours in advance of the meeting at (352) 540-3853. Meeting agendas and supporting documentation are available from the City Clerk's office and on line at www.cityofbrooksville.us.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

**FROM: MIKE WALKER, PARKS/FACILITIES & RECREATION
DIRECTOR**

SUBJECT: 2015 CHILDREN'S WEEK CELEBRATION, JBCC FEE WAIVER

DATE: OCTOBER 30, 2014

GENERAL SUMMARY/BACKGROUND: Youth and Family Alternatives and the Hernando County Community Alliance will be celebrating Children's Week Celebration from March 22nd thru March 28th, 2014. Youth and Family Alternatives has held an event at JBCC for the last several years and this year they have partnered with the Hernando County Community Alliance to offer an event again. The event offers a fun-filled and informative day for the youth along with adults, at a free community event. The family event this year will be held on Saturday, March 28, 2015, from 10 am till 2 pm. The rental fee for this event to be held at JBCC is in the amount of \$300.00, which is for 6 hours of rental time and kitchen use. There will also be two hours of staff time required for setup and tear down of the city stage which is being requested for the event. This will require 2 park attendants and city equipment to complete, which is estimated at \$75.00 for the staff time and equipment. The event organizer has been made aware that City Council may waive up to 50% of the \$375 fee, which is \$187.50.

The security deposit in the amount of \$200.00 and a certificate of insurance listing the city as an additional insured will still be required for the event.

BUDGET IMPACT: The budget impact will be a loss of Park rental income in the amount of \$187.50; this will impact the FY2015 budget. Fee waiver funding in the amount of \$10,000 is currently allocated within the General Fund budget for FY2015, line item number 001-010-511-59901. Of that amount, \$3,111.39 has been awarded, leaving a balance of \$6,888.62.

LEGAL REVIEW: Pursuant to Special Events Fee Waiver Policy No. 3-2012, the City Council has the authority to waive fees for rental or use of City facilities.

STAFF RECOMMENDATION: Direction to staff.

ATTACHMENTS: 1. Letter of request dated 10/02/14
2. Facility Use Agreement
3. Certificate of Insurance
4. Fee Waiver Spreadsheet

Attachment 1



October 2, 2014

City of Brooksville
Park & Recreation
Attn: Mike Walker
99 Jerome Brown Place
Brooksville, FL 34601

Dear Mr. Walker:

"Over the past 17 years, the only broad-based promotion of children and family issues in Florida has been Children's Week. A true grassroots event since its inception, Children's Week is supported by over 100 different non-profit, corporate, philanthropic, faith based, state agencies and organizations. Children's Week develops and implements over 200 community events and activities statewide, bringing thousands of parents, children, policy makers, professionals, community leaders and concerned citizens together to share valuable knowledge and information about children's issues in each community across the state and at the State Capitol." This message was announced on the children's week website. Please visit: (<http://www.childrensweek.org/>) for more information regarding this event.

Locally, Youth and Family Alternatives has partnered with the Hernando County Community Alliance and other community partners to be a part of this state-wide event to honor our own local children. For the last 22 years we celebrated young children during the Week of The Young Child events, hosted at Jerome Brown Center. This year, the same as last year, we believe it important to include all ages of children and have prepared a week long celebration with various partner agencies that will host events throughout the county during that week. Children's Week in Hernando County will be March 22, 2014 through March 28, 2014. A local proclamation is being prepared to be read by the Board of County Commissioners and Brooksville City Council to ensure that we as citizens "Put Kids First!" Our request is that the City will help us host this year's culminating event on March 28, 2014 as a celebration of children.

The Children's Week event last year was a huge success and very much appreciated by the community. Since we are non-profit organizations **our hope is that you will consider and grant a waiver of fees for the usage of the Jerome Brown Community Center and the stage.** The planning committee is aware that the City Council may waive up to fifty (50) percent of the fee unless there is a super majority vote to waive the entire fee.

Should you have any further questions, I can be reached at (352) 683-0583

Thank you so very much for this consideration.

Sincerely,

Lia Weber, Facilitator
Hernando County Community Alliance, Inc.
webereliz@tampabay.rr.com
Member, Children's Week Planning Committee- The Hernando County Community Alliance

Attachment 2

CITY OF BROOKSVILLE
PARKS & RECREATION DEPARTMENT
FACILITY USE AGREEMENT

deposit — fee
11/17 fee waiver request ✓ cc memo/letter

— on calendar
✓ ins. cert.



Jerome Brown Community Center Hall Conference Room Kitchen
 Other Facility _____

Name of applicant (User): Youth and Family Alternatives, Inc.

If an organization, name of representative: Carolyn Kehr

Not-for-Profit (attach copy of certificate) Government Agency City Co-Sponsored

Address: 18377 Sheriff Mylander Way City: Brooksville State: Fl Zip: 34601

Contact person: Carolyn Kehr Day Telephone 352-540-5015 Evening _____

Alternate contact person: Liz Weber Day Telephone 352-683-0583 Evening 352-683-0583

Description of event: Child Abuse Prevention Awareness Event - Agencies providing children's activities and information. Anticipated attendance: 400

Attendees will be: Adult Teen Elem. Preschool If youth event, number of supervising adults: _____

Day(s) of event: M - T - W - Th - F - Sa - Su Start date of event: 3-28-15 Ending date: 3-28-15

Time event begins: 10:00 AM / PM Time event ends: 2:00 AM / PM

Set-up: Date 3-27-15 From 3:00 AM / PM To 5:00 AM / PM

Will event be open to the general public? Yes No Admission/donation/fee**: No Yes \$ _____

Food/merchandise sales*: No Yes Describe: _____

Refreshments served: No Yes Describe: Hot Dogs, Chips and Water

Number of paid security officers (if applicable): 2 Scheduled from 10:00 AM / PM To 2:00 AM / PM

RATES & FEES

User Fees: The base user fee for the requested facility is \$ 300.⁰⁰ (plus Florida sales tax, if applicable) for the period set forth in this application. If applicable, each additional hour or part thereof, and the cost of additional equipment, supplies and services, will require an additional fee.

Deposit: An initial deposit equal to the Security Deposit is due when the Facility Use Agreement is signed. If the projected rental and fees exceed the basic Security Deposit, such additional amounts are to be paid not less than ten (10) days prior to the event. The User is responsible for leaving the facility in a clean and satisfactory condition upon the conclusion of the activity. The deposit will be refunded less any amount due for additional rental charges, damages or other additional services. If actual costs exceed the amount of the Deposit, such additional amounts will be due from User upon notice.

Refunds: (A) 75% of the deposit will be refunded if cancellation by applicant is received thirty (30) or more calendar days before the event date, or (B) 50% if canceled less than thirty (30) calendar days and the facility is subsequently leased for the same day/time period to another user, 25% if not re-leased.

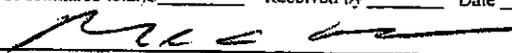
6 hours -
\$75 1st hr.
\$175. 5hrs
\$50 Kitchen
\$300

USE AGREEMENT TERMS

1. Use rates include utilities and waste removal. Damages are the responsibility of User, reasonable wear and tear accepted, as well as the cost of any additional rental periods or services.
2. Alcoholic beverages are prohibited in City Parks except within the Jerome Brown Community Center if/when an Alcoholic Beverage Distribution/Consumption Permit has been issued by the Parks and Recreation Director or authorized agent. Smoking is prohibited inside facilities. No illegal drugs, gambling or games of chance are allowed anywhere in City Parks. Any violation of the terms of this Agreement could at the City's option result in forfeiture of the deposit, and/or arrest and prosecution.
3. No activities are permitted to extend beyond 12:00 a.m. (midnight), unless approved in advance of the activity by the City's Parks and Recreation Director or authorized agent.
4. If required by the City, the User shall hire at his/her own expense, law enforcement officers for crowd control at events. Brooksville Police Officers will be utilized when available.
5. No admission charges or sale of items will be allowed without prior written permission from the Director of Recreation. If approved, User will be responsible for collection and payment of applicable sales and any other taxes.
6. User will be responsible for obtaining all necessary licenses and permits, including Alcoholic Beverage License, and any required Health Department permits, for provision of food.
7. Applications are to be submitted a minimum of ten (10) days prior to the requested lease dates, unless this requirement is modified by the Parks and Recreation Director or authorized agent. Fees are tentative and this application is subject to review and approval by the Parks and Recreation Department Director. The City reserves the right to cancel, postpone, or reschedule this event due to facility maintenance, inclement weather, public safety requirements or if facility is needed for emergency or other use by the City. The City's liability in such instances will be limited to the amount paid by applicant to use the facility, and upon refund to applicant, will serve as a general release of liability. The City's only obligation to the User will be refunding User's full deposit.
8. User assumes responsibility for any damages to the facility and injury to participants which are the result of the conduct or negligence of User and/or User's agents and guests. Liability and Property Damage Insurance is required for the use of the Jerome Brown Community Center and other designated facilities. A Certificate of Insurance with minimum limits of \$100,000/300,000/100,000; or \$300,000 Combined Single Limit, with the City as an Additional Named Insured and Certificate Holder, is to be provided to the City not less than seven (7) calendar days before the event. The City reserves the right to request higher limits to a maximum of \$100,000/300,000/500,000 or \$500,000 CSL depending on the proposed usage.
9. The City shall not be responsible for any damage or injury that may happen to the User, its agents, assistants, employees, patrons, guests, invitees, servants, or property from any cause whatever (unless occasioned by the sole negligence of the City) during the period covered by the Agreement. The User for itself, its agents, assistants, and employees expressly releases the City and agrees to hold the City harmless and to indemnify the City against any claim for loss, damage, injury or other liability arising out of the actions, fault, or negligence of the User, its agents, assistants, or employees, during the term of this Agreement.
10. The parties hereto understand that this Agreement will be interpreted pursuant to the laws of the State of Florida and the parties further agree that the venue of any legal action concerning the Agreement will be Hernando County.
11. This application, when executed by both parties, becomes a legally enforceable contract and User agrees to comply with all the terms and conditions set forth herein, and to all City Rules and Regulations. The undersigned warrants that if the applicant is not an individual, he/she has the authority to bind applicant.

To the best of my knowledge, all information on this application is correct. I have received, read, understand, and will comply with the provisions of this Facility Lease Agreement, and that this Agreement is not approved until execution by the City.

Name: Andrew Cable, VP Prevention Services Signature:  Date: 10/14/14
 Applicant/User

Insurance Required: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes; Certificate naming City as "Additional Insured" attached <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Alcoholic Beverage Distribution/Consumption Permit <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Attach copy of signed permit)	
Base Rent \$ <u>300.⁰⁰</u>	Other \$ <u>200.⁰⁰</u> Total Estimated Cost \$ <u>500.⁰⁰</u> Total Estimated Deposit \$ <u>200.⁰⁰</u>
Initial Deposit (minimum 50% of estimated total) \$ _____	Received by _____ Date _____ Balance Due (10 days prior to event) \$ _____
Application Approved By: <u></u> Date: _____	
Not valid unless signed by Director of Parks and Recreation or Authorized Agent.	

Attachment 3



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/26/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roe Insurance Inc. 9851 State Road 54 New Port Richey FL 34655	CONTACT NAME: Josephine Mansur PHONE (A/C No. Ext): (727) 376-0030 FAX (A/C No.): (727) 376-2262 E-MAIL ADDRESS: jc@roeins.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Youth & Family Alternatives 7524 Plathe Road New Port Richey FL 34653-4520	INSURER A: Admiral Insurance Company	NAIC # 24856
	INSURER B: Travelers	NAIC # 25682
	INSURER C: North River Insurance Co	NAIC # 21105
	INSURER D: Hudson Speciality Ins Company	NAIC # 37079
	INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2014-15 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	X	CO00000160905	6/12/2014	6/12/2015	MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> SEXUAL ABUSE \$1MIL/2MIL		CO00000160905	6/12/2014	6/12/2015	PERSONAL & ADV INJURY \$ 3,000,000
	<input checked="" type="checkbox"/> PROF LIAB \$3MIL/4MIL AGG		CO00000160905	6/12/2014	6/12/2015	GENERAL AGGREGATE \$ 4,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EMP BEN. \$ 1,000,000
B	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO		BA6398N266	6/12/2014	6/12/2015	BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS	BA6398N266	6/12/2014	6/12/2015	PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> COMP/COLL	<input checked="" type="checkbox"/> \$1,000 DED				Underinsured motorist Bl single \$ 1,000,000
C	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR				EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 1,000,000
	DED	RETENTION \$	5821016805 (Excess Auto)	6/12/2014	6/12/2015	\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
D	PROPERTY		HBQ1000196	6/12/2014	6/12/2015	E.L. DISEASE - POLICY LIMIT \$
						\$6,504,067

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
EMPLOYEE DISHONESTY COVERAGE: \$500,000 BLANKET BOND;
RE: Child Abuse Prevention Awareness event at the City of Brooksville Recreation Center on March 25, 2015.
City of Brooksville is included as additional insured on the General Liability.

CERTIFICATE HOLDER weber.liz1@gmail.com City of Brooksville Parks & Recreation Department 99 Jerome Place Brooksville, FL 34601-3178	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Josephine Mansur/JM <i>Josephine Mansur</i>
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Attachment 4

RESOLUTION NO. 2014-19

A RESOLUTION IN APPRECIATION OF THE YEARS OF SERVICE RENDERED TO THE CITY OF BROOKSVILLE AND ITS CITIZENS BY MARY CASON.

Whereas, MARY CASON was employed by the City of Brooksville on July 16, 1983, as a Dispatcher for the Police Department. Shortly thereafter she transferred to the Finance Department where she spent the remainder of her tenure moving through the ranks to become the Supervisor of Utility Billing; and,

Whereas, Mary Cason, has faithfully rendered a high level of quality service to the Finance Department, the City of Brooksville, and the citizens of this community with her professional expertise, dedication, attitude, helpfulness, and enthusiasm; and,

Whereas, during her tenure with the City of Brooksville, **MARY CASON** received comments from her superiors noting her positive interpersonal skills in dealing with City customers and her fellow employees, her reliability, and high level of commitment to the Citizens of Brooksville, working diligently towards improving the service of our City; and,

Whereas, MARY CASON has decided to retire from her employment with the City after more than 31 years, effective November 30, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, as follows:

1. That this Resolution is hereby adopted in recognition of more than thirty-one (31) years of faithful performance of duty by **MARY CASON**.
2. That this Resolution is further adopted to set forth the great affection and high esteem in which **MARY CASON** is hereby held by the City of Brooksville, its Council Members, employees and citizens, and to make record of their appreciation and testament to the services performed by **MARY CASON** as a servant of the people.

Adopted in regular session this 17th day of November, 2014.

CITY OF BROOKSVILLE

SEAL

By: _____
Kevin Hohn, Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF CITY COUNCIL:

Bernardini	_____
Bradburn	_____
Burnett	_____
Hohn	_____
Johnston	_____

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCILMEN

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: TIMOTHY MOSSGROVE, FIRE CHIEF

SUBJECT: FIRE INSPECTION PROGRAM UPDATE

DATE: NOVEMBER 17, 2014

GENERAL SUMMARY/BACKGROUND: At City Council's September 8, 2014 budget hearing, City Council requested additional information regarding fire inspections on commercial business within the City of Brooksville, particularly those dealing with hazardous waste. Discussions focused primarily on how inspections are prioritized and conducted for those properties that generate hazardous waste concerns. Council identified the following businesses as those that they believed generated hazardous waste concerns: funeral homes, dry cleaners, printing, metal works/fabrication business and nursing homes. In response to the outlined concerns and discussions above, staff has prepared this report to clarify what type of inspections are conducted by certified fire inspectors, the priority of what and when inspections are conducted and the capacity of authority in which fire inspectors operate.

Inspections of businesses in today's modern era are looked at and prioritized by identifying what is and is not a "target hazard". A "target hazard" is determined through a review/identification of buildings or events that will contribute to a large loss of life or significant economic impact in our community with incident or accident. Over the last three to four decades, safety systems have improved and many changes have been implemented to comply with new regulations and standards typically mandated by state and federal regulatory agencies. Today we review each business and their potential to create/cause/contribute to a large loss based on the actual systems that are now in place. For example, gas stations were historically considered a target hazard due to vehicle fueling and the potential fire danger if fueling station was run over. Obviously, this most definitely would have caused a catastrophic event. However, with today's modernization of technology and improved safety systems, gas stations are no longer considered as target hazards. If a fueling system is run over, only a minimal fire will be realized because of the advanced safety systems that are now in place at all fueling stations.

Types of Inspections

The type of inspections conducted by fire safety inspectors center around life safety and protection of property. When inspecting a place of business the focus is to ensure that the business' grounds and facilities are safe for the owner/employees, customers and neighboring businesses. This includes appropriate address numbering of the building, access for fire apparatus and nearest water supply. Inside the building, inspections for potential fire hazards, if any are identified and reported to the owner/occupant. Those include, but not limited to, checking operations and current compliance of alarm and sprinkler systems in building where required, appropriate building access/egress, fire extinguishers and placement, working emergency and exit lights, blocked exits, appropriate storage of cleaning supplies, misuse of extension cords and access to electrical panels.

Prioritization of Fire Safety Inspections

Fire inspections are prioritized for those businesses/facilities that are considered a "target hazard" within the City of Brooksville and based on the possibly/potential for a large loss of life or significant economic impact. Brooksville Fire Rescue has identified and prioritized the target hazards of the City to include places of gathering/assembly occupancy, assisted living care facilities, day care facilities, public schools and businesses with large number of employees and customers such as the Government Center/Courthouse, grocery stores and mercantile stores (Wal-Mart, Lowes, etc.). These "target hazards" are inspected annually. Other businesses not fitting the aforementioned profile as a "target hazard" in the City are inspected every three to five years on a periodic basis.

It is recognized that some of these business may have additional, annual or otherwise, inspections that are mandatory and completed by other state or federal regulatory agencies. Some of the businesses mandated for inspections/review are not and cannot be completed by a fire inspector, but instead require other certified specialists and/or those with regulatory authority. For example, dry cleaners are inspected annually by two State agencies. They are inspected by the Florida Department of Environmental Protection (FDEP) due to the chemical (PERC) that is used in their dry-to-dry, closed looped system and is listed as hazardous waste under the Code of Federal Regulations. They ensure the leak containment area is in place and that the business is engaged in a contract with a provider for the delivery, filling and removal of the product/cleaner from the enclosed holding tank on the machines in accordance with required State regulations. Additionally dry cleaners are inspected by the State of Florida, State Boiler Inspector who inspects the steam-cleaning equipment to assure that the equipment is being used and maintained in compliance and operating in accordance with State regulations. All of the dry cleaners in the City are Type IV and are compliant with NFPA 32 Standard for Dry Cleaning Plants, due to their equipment being the "dry-to-dry, closed looped" technology. This has been the situation for about fifteen (15) years or more.

Businesses such as hospitals, skilled nursing or convalescent hospitals, intermediate care facilities, clinics, dialysis clinics, dental offices, health maintenance organizations, surgical clinics, medial buildings, physicians' offices, laboratories, veterinary clinics and funeral homes are considered to be biomedical waste generators. In addition to the fire inspections performed by Brooksville Fire Rescue, these businesses are inspected by the State of Florida, Department of Health for biomedical waste compliance. The State Department of Health has authority and responsibility over compliance and regulations regarding packaging, transporting, storage, and treatment of biomedical waste. Additionally, the State of Florida, Department of Environmental Protection inspects the same businesses to assure compliance with the State regulations surrounding the incineration and/or disposal of biomedical waste.

As requested, a list of inspection activities of Brooksville Fire Rescue for last year is attached, which includes annual fire inspections, any required re-inspections, final fire inspections, periodic fire inspections, and fire inspections associated with permitting and plans review.

Staff will present information about our program during Council's Regular Session.

ATTACHMENT: Inspection Report

InspectionCause	InspectionType	AddressNumber	Address	City
Annual Inspection	Final Fire Inspection	3	Bailey	Brooksville
Annual Inspection	Final Fire Inspection	7601	Horse Lak	Brooksville
Annual Inspection	Plans Review	55	Ponce De Leon	Brooksville
Annual Inspection	Annual Inspection	449	Bell	Brooksville
Annual Inspection	Final Fire Inspection	201	Howell	Brooksville
Annual Inspection	Final Fire Inspection	201	Howell	Brooksville
Annual Inspection	Annual Inspection	990	PONCE DE LEON	BROOKSVILLE
Annual Inspection	Annual Inspection	19498	Fort Dade	Brooksville
Annual Inspection	Final Fire Inspection	208	Fort Dade	Brooksville
Annual Inspection	Annual Inspection	801	M L K Jr.	Brooksville
Annual Inspection	Annual Inspection	509	Colonial	Brooksville
Annual Inspection	Annual Inspection	711	Broad	Brooksville
Annual Inspection	Alarm Inspection	7396	Broad	Brooksville
Annual Inspection	Annual Inspection	671	Broad	Brooksville
Annual Inspection	Alarm Inspection	1185	Broad	Brooksville
Annual Inspection	Final Fire Inspection	433	Jefferson	Brooksville
Annual Inspection	Annual Inspection	575	Lamar	Brooksville
Annual Inspection	Annual Inspection	575	Lamar	Brooksville
Annual Inspection	Commercial Day Care	310	Ponce De Leon	Brooksville
Annual Inspection	Annual Inspection	20090	Cortez	Brooksville
Annual Inspection	Hood Suppression System	20090	Cortez	Brooksville
Annual Inspection	Annual Inspection	750	Broad	Brooksville
Annual Inspection	Hood Suppression System	750	Broad	Brooksville
Annual Inspection	Annual Inspection	511	Broad	Brooksville
Annual Inspection	Hood Suppression System	849	Broad	Brooksville
Annual Inspection	Hood Suppression System	1242	Broad	Brooksville
Annual Inspection	Final Fire Inspection	843	Broad	Brooksville
Annual Inspection	Annual Inspection	852	Broad	Brooksville
Annual Inspection	Hood Suppression System	852	Broad	Brooksville
Annual Inspection	Final Fire Inspection	849	Broad	Brooksville
Annual Inspection	Annual Inspection	1242	Broad	Brooksville
Annual Inspection	Hood Suppression System	940	Broad	Brooksville
Annual Inspection	Final Fire Inspection	1100	Broad	Brooksville
Annual Inspection	Hood Suppression System	1100	Broad	Brooksville
Annual Inspection	Annual Inspection	940	Broad	Brooksville
Annual Inspection	Final Fire Inspection	1212	Broad	Brooksville
Annual Inspection	Annual Inspection	1170	Broad	Brooksville
Annual Inspection	Hood Suppression System	1212	Broad	Brooksville
Annual Inspection	Hood Suppression System	1145	Broad	Brooksville
Annual Inspection	Annual Inspection	1145	Broad	Brooksville
Annual Inspection	Hood Suppression System	843	Broad	Brooksville
Annual Inspection	Final Fire Inspection	19211	Cortez	Brooksville
Annual Inspection	Annual Inspection	26	Brooksville	Brooksville
Annual Inspection	Final Fire Inspection	947	Candlelight	Brooksville
Annual Inspection	Annual Inspection	7305	Broad	Brooksville

Annual Inspection	Annual Inspection	800	Jefferson	Brooksville
Annual Inspection	Home Day Care	511	Lamar	Brooksville
Annual Inspection	Annual Inspection	724	Brooksville	Brooksville
Annual Inspection	Annual Inspection	630	Jefferson	Brooksville
Annual Inspection	Annual Inspection	129	Main	Brooksville
Annual Inspection	Final Fire Inspection	18377	Sheriff Thomas Mylander	Brooksville
Annual Inspection	Annual Inspection	55	Ponce De Leon	Brooksville
Annual Inspection	Annual Inspection	806	Broad	Brooksville
Annual Inspection	Annual Inspection	1122	Ponce De Leon	Brooksville
Annual Inspection	Annual Inspection	501	Broad	Brooksville
Annual Inspection	Annual Inspection	20	M L K Jr.	Brooksville
Annual Inspection	Annual Inspection	501	Broad	Brooksville
Annual Inspection	Annual Inspection	935	Jefferson	Brooksville
Annual Inspection	Annual Inspection	270	Broad	Brooksville
Annual Inspection	Annual Inspection	660	Broad	Brooksville
Annual Inspection	Final Fire Inspection	725	Desoto	Brooksville
Annual Inspection	Annual Inspection	242	Howell	Brooksville
Annual Inspection	Annual Inspection	1158 & 1154	Jefferson	Brooksville
Annual Inspection	Annual Inspection	422	Broad	Brooksville
Annual Inspection	Annual Inspection	1158	Ponce De Leon	Brooksville
Annual Inspection	Annual Inspection	801	Moonlight	Brooksville
Annual Inspection	Annual Inspection	515	Main	Brooksville
Annual Inspection	Home Day Care	801	Moonlight	Brooksville
Annual Inspection	Annual Inspection	941	Candlelight	Brooksville
Annual Inspection	Annual Inspection	503	Main	Brooksville
Annual Inspection	Annual Inspection	504	Broad	Brooksville
Annual Inspection	Annual Inspection	277	Jefferson	Brooksville
Annual Inspection	Annual Inspection	1114	Chatman	Brooksville
Annual Inspection	Final Fire Inspection	990	PONCE DE LEON	BROOKSVILLE
Annual Inspection	Annual Inspection	20	Broad	Brooksville
Annual Inspection	Annual Inspection	717	Benton	Brooksville
Annual Inspection	Annual Inspection	416	Broad	Brooksville
Annual Inspection	Alarm Inspection	609	Lamar	Brooksville
Annual Inspection	Annual Inspection	418	Broad	Brooksville
Annual Inspection	Annual Inspection	703	Lamar	Brooksville
Annual Inspection	Final Fire Inspection	1170	Broad	Brooksville
Annual Inspection	Final Fire Inspection	709	Broad	Brooksville
Annual Inspection	Annual Inspection	410	Broad	Brooksville
Annual Inspection	Annual Inspection	605	Lamar	Brooksville
Annual Inspection	Annual Inspection	617	Lamar	Brooksville
Annual Inspection	Annual Inspection	1022	Howell	Brooksville
Annual Inspection	Annual Inspection	638	Jefferson	Brooksville
Annual Inspection	Annual Inspection	307	Howell	Brooksville
Annual Inspection	Annual Inspection	510, 520, 530	MLK	Brooksville
Annual Inspection	Final Fire Inspection	801	M L K Jr.	Brooksville
Annual Inspection	Annual Inspection	307	Howell	Brooksville
General	Plans Review	19490	Cortez	Brooksville

Periodic	Annual Inspection	92	Ponce De Leon	Brooksville
Permit	Sprinkler	19490	Cortez	Brooksville
Permit	Final Fire Inspection	504	Broad	Brooksville
Permit	Final Fire Inspection	504	Broad	Brooksville
Permit	Final Fire Inspection	20150	Cortez	Brooksville
Permit	Final Fire Inspection	19490	Cortez	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	843	BROAD	Brooksville
Permit	Final Fire Inspection	7611	Horse Lake	Brooksville
Permit	Sprinkler	19490	Cortez	Brooksville
Permit	Plans Review	19542	Cortez	Brooksville
Permit	Sprinkler	7611	Horse Lake	Brooksville
Permit	Final Fire Inspection	616	Decatur	Brooksville
Permit	Plans Review	843	BROAD	Brooksville
Permit	Plans Review	60	Veterans	Brooksville
Permit	Plans Review	19490	Cortez	Brooksville
Permit	Plans Review	7611	Horse Lake	Brooksville
Permit	Final Fire Inspection	7117	Broad	Brooksville
Permit	Plans Review	87	Veterans	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	New Construction	200	Saxon	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	36	Broad	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Final Fire Inspection	684	Harvard	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	1529	Jefferson	Brooksville
Permit	Plans Review	19490	Cortez	Brooksville
Permit	Plans Review	200	Saxon	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Plans Review	109	Broad	Brooksville
Permit	Final Fire Inspection	709	Broad	Brooksville
Permit	Final Fire Inspection	651	Broad	Brooksville
Permit	Hood Suppression System	711	Broad	Brooksville
Permit	Final Fire Inspection	711	Broad	Brooksville
Permit	Final Fire Inspection	711	Broad	Brooksville
Permit	Plans Review	765	Broad	Brooksville
Permit	Final Fire Inspection	31	Main	Brooksville
Permit	Final Fire Inspection	724	Brooksville	Brooksville
Permit	Plans Review	201	Howell	Brooksville

Permit	Hood Suppression System	845	Broad	Brooksville
Permit	Hood Suppression System	845	Broad	Brooksville
Permit	Plans Review	709	Broad	Brooksville
Permit	Final Fire Inspection	725	Desoto	Brooksville
Permit	Final Fire Inspection	19209	Cortez	Brooksville
Permit	Final Fire Inspection	700	Bell	Brooksville
Permit	Plans Review	322	Broad	Brooksville
Permit	Plans Review	845	Broad	Brooksville
Permit	Final Fire Inspection	87	Veterans	Brooksville
Permit	Plans Review	55	Ponce De Leon	Brooksville
Permit	Final Fire Inspection	504	Broad	Brooksville
Permit	Hood Suppression System	322	Broad	Brooksville
Permit	Final Fire Inspection	504	Broad	Brooksville
Permit	Final Fire Inspection	650	Broad	Brooksville
Permit	Final Fire Inspection	326	Jefferson	Brooksville
Permit	Plans Review	201	Howell	Brooksville
Permit	Final Fire Inspection	296	Broad	Brooksville
Permit	Plans Review	87	Veterans	Brooksville
Permit	Final Fire Inspection	843	BROAD	Brooksville
Permit	Final Fire Inspection	7378	Broad	Brooksville
Permit	Hood Suppression System	843	BROAD	Brooksville
Permit	Final Fire Inspection	55	Ponce De Leon	Brooksville
Permit	Final Fire Inspection	316	Marianne	Brooksville
Permit	New Construction	19490	Cortez	Brooksville
Permit	Final Fire Inspection			
Permit	Final Fire Inspection			
Permit	Final Fire Inspection	7394 & 7388	Broad	Brooksville
Permit	Final Fire Inspection	640	Broad	Brooksville
Permit	Final Fire Inspection	715	Jefferson	Brooksville
Permit	Final Fire Inspection	628	Jefferson	Brooksville
Permit	Final Fire Inspection	600	Jefferson	Brooksville
Permit	Hood Suppression System	715	Jefferson	Brooksville
Permit	Final Fire Inspection			
Permit	Final Fire Inspection	7117	Broad	Brooksville
Permit	Final Fire Inspection	321	Marianne	Brooksville
Permit	Final Fire Inspection	20	Main	Brooksville
Permit	Plans Review	7611	Horse Lake	Brooksville
Permit	Plans Review	60	Veterans	Brooksville
Permit	Final Fire Inspection	819	Broad	Brooksville
Permit	Final Fire Inspection	20162	Cortez	Brooksville
Permit	Final Fire Inspection	10	Broad	Brooksville
Permit	Final Fire Inspection	4	Broad	Brooksville
Permit	Final Fire Inspection	819	Broad	Brooksville
Permit	Final Fire Inspection	20178	Cortez	Brooksville
Permit	Final Fire Inspection	20162	Cortez	Brooksville
Permit	Final Fire Inspection	1360	Ponce de Leon	Brooksville
Permit	Final Fire Inspection	719	Benton	Brooksville

Permit	Hood Suppression System	1685	Jefferson	Brooksville
Permit	Final Fire Inspection	1685	Jefferson	Brooksville
Permit	Final Fire Inspection	301	Marianne	Brooksville
Permit	Final Fire Inspection	3	Bailey	Brooksville
Permit	Final Fire Inspection	7	Bailey	Brooksville
Permit	Final Fire Inspection	711	Broad	Brooksville
Permit	Final Fire Inspection	422	Broad	Brooksville
Permit	Final Fire Inspection	646	Jefferson	Brooksville
Permit	Final Fire Inspection	433	Jefferson	Brooksville
Permit	Plans Review	20	Main	Brooksville
Permit	Final Fire Inspection	19426	Cortez	Brooksville
Permit	Final Fire Inspection	19211	Cortez	Brooksville
Permit	Final Fire Inspection	414-A	Liberty	Brooksville
Permit	Final Fire Inspection	43	Fort Dade	Brooksville
Permit	Final Fire Inspection	300	Jefferson	Brooksville
Permit	Final Fire Inspection	100	Ponce de Leon	Brooksville
Permit	Final Fire Inspection	814	Broad	Brooksville
Permit	Final Fire Inspection	806	Broad	Brooksville
Permit	Final Fire Inspection	945	Candlelight	Brooksville
Permit	Final Fire Inspection	322	Broad	Brooksville
Permit	Hood Suppression System	322	Broad	Brooksville
Permit	Final Fire Inspection	966	Jefferson	Brooksville
Permit	Hood Suppression System	322	Broad	Brooksville
Permit	Hood Suppression System	966	Jefferson	Brooksville
Permit	Final Fire Inspection	605	Jefferson	Brooksville
Permit	Final Fire Inspection	7366	Broad	Brooksville
Permit	Final Fire Inspection	433		Brooksville
Permit	Final Fire Inspection	605	Jefferson	Brooksville
Permit	Final Fire Inspection	605	Jefferson	Brooksville
Permit	Final Fire Inspection	720	Pon ce de Leon	Brooksville
Permit	Final Fire Inspection	212	Ponce de Leon	Brooksville
Permit	Final Fire Inspection	320	Broad	Brooksville
Permit	Final Fire Inspection	320	Broad	Brooksville
Permit	Final Fire Inspection	7358	Broad	Brooksville
Reinspection	Annual Inspection	19498	Fort Dade	Brooksville
Reinspection	Final Fire Inspection	628	Jefferson	Brooksville
Reinspection	Final Fire Inspection	819	Broad	Brooksville
Reinspection	Final Fire Inspection	819	Broad	Brooksville
Reinspection	Annual Inspection	129	Main	Brooksville
Reinspection	Final Fire Inspection	20178	Cortez	Brooksville
Reinspection	Final Fire Inspection	20162	Cortez	Brooksville
Reinspection	Final Fire Inspection	433	Jefferson	Brooksville
Reinspection	Final Fire Inspection	414-A	Liberty	Brooksville
Reinspection	Final Fire Inspection	19426	Cortez	Brooksville
Reinspection	Final Fire Inspection	7380	Broad	Brooksville
Reinspection	Final Fire Inspection	7380	Broad	Brooksville
Reinspection	Fire Extinguisher	19426	Cortez	Brooksville

Reinspection	Annual Inspection	242	Howell	Brooksville
Reinspection	Annual Inspection	1158	Ponce De Leon	Brooksville
Reinspection	Annual Inspection	26	Liberty	Brooksville
Reinspection	Annual Inspection	1158 & 1154	Jefferson	Brooksville
Reinspection	Annual Inspection	1158	Ponce De Leon	Brooksville
Reinspection	Annual Inspection	1158 & 1154	Jefferson	Brooksville
Reinspection	Annual Inspection	26	Liberty	Brooksville
Reinspection	Final Fire Inspection	212	Ponce de Leon	Brooksville
Reinspection	Annual Inspection	941	Candlelight	Brooksville
Reinspection	Final Fire Inspection	212	Ponce de Leon	Brooksville
Reinspection	Annual Inspection	92	Ponce De Leon	Brooksville
Reinspection	Annual Inspection	7366	Broad	Brooksville
Reinspection	Annual Inspection	615	Jefferson	Brooksville
Reinspection	Annual Inspection	7366	Broad	Brooksville
Reinspection	Final Fire Inspection	605	Jefferson	Brooksville
Reinspection	Final Fire Inspection	605	Jefferson	Brooksville
Request	Knox Box Installation	7601	Horse Lak	Brooksville
Request	Knox Box Installation	7623	Horse Lake	Brooksville
Request	Knox Box Installation	7635	Horse Lake	Brooksville
Request	Knox Box Installation	7631	Horse Lake	Brooksville
Request	Annual Inspection	208	Fort Dade	Brooksville
Request	Hood Suppression System	208	Fort Dade	Brooksville
Request	Knox Box Installation	7601	Horse Lak	Brooksville
Request	Hood Suppression System	7601	Horse Lak	Brooksville
Request	Final Fire Inspection	6436	Broad	Brooksville
Request	Plans Review	20	Main	Brooksville
Request	New Construction	1529	Jefferson	Brooksville
Request	Final Fire Inspection	990	PONCE DE LEON	BROOKSVILLE
Request	Final Fire Inspection	208	Fort Dade	Brooksville
Request	Commercial Day Care	329	Jefferson	Brooksville
Request	New Construction	600	Decatur	Brooksville
Request	Home Day Care	810	Stubbs	Brooksville
Request	Home Day Care	1518	Sabra	Brooksville
Request	Annual Inspection	20060	Cortez	Brooksville
Request	Final Fire Inspection	6436	Broad	Brooksville
Request	Final Fire Inspection	6436	Broad	Brooksville
Request	Plans Review	20	Main	Brooksville
Request	Plans Review	55	Ponce De Leon	Brooksville
Request	Annual Inspection	109	Broad	Brooksville
Request	Final Fire Inspection	605	Jefferson	Brooksville

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

July 7, 2014

5:30 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members Joe Bernardini and Lara Bradburn. Council Member Joseph E. Johnston, III, was absent. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Jennifer J. Battista, Acting Deputy Clerk; Bill Geiger, Community Development Director; Steve Gouldman, City Planner; Richard Radacký, Director of Public Works; Tim Mossgrove, Fire Chief and George Turner, Police Chief.

The meeting was called to order by Mayor Hohn. Council adjourned and reconvened in Executive Session.

Mayor Hohn announced the end of the Executive Session and the reconvening of the regular Council meeting at 7:00 p.m., followed by a recital of the first prayer offered at the Continental Congress in 1774 and Pledge of Allegiance.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Proclamation - Parks & Recreation Month

Presentation and Proclamation recognizing July as Parks & Recreation month.

The proclamation was read in its entirety by Mayor Hohn and presented to Mike Walker, Director of Parks, Facilities & Recreation. Council Member Bernardini expressed his opinion on the importance of the Parks Department to the community and its children and hoped that Council will remember this during the upcoming budget process.

Margaret R. Ghiotto Improvement Award - Residential Award

Recognition of improvements to the properties owned by Amanda Penley and Shanta Coleman-Derr, located at 217, 223 and 236 Pryor Street.

The improved property was reviewed by Beautification Board Chair Scott Renz. There was no one present to accept the award. Beautification Board Chairman Renz accepted it on their behalf.

Margaret R. Ghiotto Improvement Award - Commercial Award

Recognition of improvements to the property owned by C.R. & Susan Mills, located at 13 S. Brooksville Avenue; d/b/a Little Lady Café, Chester Burkett Proprietor.

The improved property was reviewed by Beautification Board Chair Scott Renz. A certificate was presented to Mrs. Burkett. She went on to inform Council about their menu and hours and encouraged everyone to stop by and try their restaurant.

CITIZEN INPUT

Mayor Hohn called for citizen input.

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Pat Miketinac spoke against the red light cameras, and about the recent petition submitted in an effort to place this issue on the ballot in the November election.

Vi Coogler expressed his disappointment that the Golden Corral in Brooksville had closed and wondered if the red light cameras had anything to do with it. He felt that there were many businesses closing in the City and had heard a rumor that Country Kitchen would be closing in December of this year.

George Rubis spoke in opposition to the red light cameras.

Margaret Bloomquist offered her support of the red light cameras.

Hamilton Hanson spoke against red light cameras.

Shirley Miketinac spoke against red light cameras and hoped that the petition they submitted would go forward. She added that she had made a public records request to the City Clerk's office.

CONSENT AGENDA

Minutes

August 27, 2013 Budget Workshop
September 25, 2013 Final Budget Hearing

Fleet Maintenance - Budget Amendment

Consideration of budget amendment for the purchase and replacement of one garage door in the amount of \$2,720.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Bradburn for approval of Consent Agenda. Motion carried 4-0.

PUBLIC HEARING

- Entry of Proof of Publication into the Record

Mayor Hohn called for Proof of Publication. Acting Deputy Clerk Battista indicated that the Public Hearing was published on Saturday, June 28, 2014 in the Tampa Bay Times.

Resolution No. 2014-10 - Alcoholic Beverage License

Consideration of Alcoholic Beverage License for property located at 10 South Main Street, d/b/a Rising Sun Café.

City Planner Steve Gouldman reviewed the issue and answered questions by Council Member Bernardini regarding the license category 2-COP as it relates to sale and consumption of alcohol both on and off premises. It was also pointed out that there was a correction to the Resolution, and "OFFICE" should read "OFF".

New owner, Catherine Reeves, came forward to describe the changes she would be making in the restaurant and their operating hours. She stated that the name has been changed to Rising Sun Bistro. They plan to serve and sell locally produced beer and wine. She encouraged everyone to stop by and try it.

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Motion:

Motion was made by Council Member Bernardini, and seconded Council Member Bradburn, for approval of Resolution No. 2014-10, as amended.

Acting Deputy City Clerk Battista read Resolution No. 2014-10 by title, as follows:

A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA, APPROVING AN APPLICATION FOR BEER AND WINE FOR SALE AND CONSUMPTION ON AND OFF THE LICENSED PREMISES (2-COP) FOR PROPERTY LOCATED AT 10 SOUTH MAIN STREET, BROOKSVILLE, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion carried 4-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye
Council Member Johnston	Absent

REGULAR AGENDA

Ordinance No. 754-F – Firefighters' Retirement Trust Fund Amendments

Consideration of approval of ordinance amending Section 1 of the City of Brooksville Firefighters' Retirement Trust Fund.

Fire Chief Mossgrove reviewed the ordinance amending Section 1 of the Firefighters' Retirement Trust Fund. Referencing the Pension Workshop, Council Member Bradburn expressed concern on whether this ordinance is premature. City Manager Norman-Vacha advised that this ordinance incorporates a change in terminology to reflect state requirements, and it would not tie Council's hands or affect the ability to talk about pension updates with Peter Strong.

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Bradburn with the understanding that Council will entertain future changes, for approval of First Reading of Ordinance No. 754-F.

Acting Deputy City Clerk Battista read Ordinance No. 754-F by title, as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, FURTHER AMENDING THE CITY OF BROOKSVILLE FIREFIGHTERS' RETIREMENT TRUST FUND, ADOPTED PURSUANT TO ORDINANCE NO. 525-I, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 1, DEFINITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Motion carried 4-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Bernardini	Aye

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Vice-Mayor Burnett	Aye
Mayor Hohn	Aye
Council Member Johnston	Absent

Second Reading will be held July 21, 2014.

Resolution No. 2014-11 - Election Qualifying Ratification

Consideration of Resolution ratifying the results of the qualifying period.

City Manager Norman-Vacha reviewed the issue. She stated that there is a correction to the head note.

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Bernardini, for approval of Resolution No. 2014-11, as amended. Mayor Hohn clarified amendments as striking the word “PRIMARY” and adding “REGULAR MUNICIPAL” and striking the word “APPOINTMENT” and adding “QUALIFYING”.

Acting Deputy City Clerk Battista read Resolution No. 2014-11 by title, as follows:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, APPROVING THE BALLOT FOR THE NOVEMBER 4, 2014, REGULAR MUNICIPAL ELECTION; DECLARING QUALIFYING OF CERTAIN CANDIDATES TO FILL THE CITY COUNCIL MEMBER SEAT NO. 4; DECLARING THAT NO MUNICIPAL ELECTION SHALL BE HELD FOR SEAT NOS. 1 & 5, AND PROVIDING AN EFFECTIVE DATE.

Motion carried 4-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye
Council Member Johnston	Absent

City Attorney Cliff Taylor pointed out that the unopposed individuals, Ms. Kahler and Mr. Battista, come under the government Sunshine Law even though they are not yet sworn in.

Advisory Board Appointments

Consideration of appointment of members to the position vacancies as provided.

City Manager Norman-Vacha reviewed the vacancies as follows:

Beautification Board

One (1) full-time position to fill an unexpired 4-year term of office through December 31, 2015, due to a resignation.

Ronald Lawson	Prior Non-appointed Applicant
Roger Sherman	Prior Non-appointed Applicant

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Motion:

Motion was made by Council Member Bradburn, and seconded by Council Member Bernardini, for appointment of Roger Sherman to the Beautification Board. Motion carried 4-0.

Good Neighbor Trail

One (1) full-time position to fill a vacant non-expiring position.

Ronette Snyder New Applicant

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Bradburn, for appointment of Ronette Snyder to the Good Neighbor Trail. Motion carried 4-0.

Great Brooksvillian Screening Committee

Five (5) full-time positions to fill terms of office through December 31, 2014. In December, board members will again be solicited to fill 1-year terms expiring December 31st annually.

Julia Jinkens	New Applicant
Sue Loveday	Prior Member Reapplying
Gail Samples	Prior Member Reapplying
Roger Sherman	New Applicant
Michelle Thompson	Prior Member Reapplying

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Bernardini, for appointment of all five applicants to the Great Brooksvillian Screening Committee. Motion carried 4-0.

CITIZEN INPUT

Mayor Hohn called for citizen input; there was none.

ITEMS BY COUNCIL

Lara Bradburn, Council Member

Council Member Bradburn congratulated Butch Battista and Natalie Kahler for their upcoming positions on the City Council. She requested that staff provide them with agendas and budget documents for the upcoming budget workshops and hearings. Mayor Hohn stated it's okay as long as they would like to receive them.

She thanked Mayor Hohn for his prayers at each Council meeting.

Hernando and Citrus MPO

She reminded those present of the upcoming meeting on July 15th of the newly combined MPO for Hernando and Citrus Counties.

Fee Waiver Update

She requested feedback on the update of their fee waiver policy. City Manager Norman-Vacha stated that she would bring this item before Council during a Budget Workshop. Council Member Bradburn requested a history of waivers from the past three years to be included.

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Early Street

She requested that staff check into a dirt pile on Early Street from bulldozing, and whether this has covered any bricks.

Police Department Accreditation

She reported on the impressive accreditation ceremony held in Bonita Springs which was very honoring to Chief George Turner and his staff. She offered her opinion that an open house should be organized and held in the next couple of months so that this accomplishment can be recognized publicly.

Cliff Taylor, City Attorney

Red Light Camera Petition

City Attorney Taylor advised that he has heard rumors that the City of Brooksville has hired a private investigator to work on the validity of the petition. He wanted it known that the City has not hired any investigators.

Council Member Bernardini

Council Member Bernardini commended the Mayor for his prayer at the beginning of the meeting.

He congratulated Chief Turner and his staff on the accreditation.

Frankie Burnett, Vice-Mayor

Vice-Mayor Burnett commended the Fire Chief and Police Chief and their staff for the professional standards achieved by both departments, and advised that it is a great feeling as a Council Member to see this kind of leadership.

He thanked staff for presenting and encouraging staff to attend the City's health fair on June 27th.

He commended the Mayor for his prayer at the beginning of the meeting and encouraged everyone to read it and absorb its meaning.

He expressed his appreciation to the City Manager, staff and Council for the great job they do in working together.

T. Jennene Norman-Vacha, City Manager

City Manager Norman-Vacha reminded Council about the upcoming pension workshop on July 14th, and budget workshop on July 15th.

Kevin Hohn, Mayor

Mayor Hohn congratulated the Police Chief and his staff on the recent accreditation accomplishment.

Mayor Hohn congratulated Mr. Battista and Ms. Kahler on their upcoming position on Council. He wished Vi Coogler, Bill Kemerer and Betty Erhard well on their campaigns for the election to be held in the fall.

REGULAR COUNCIL MEETING MINUTES – July 7, 2014

Council Member Bernardini reiterated that Mr. Battista and Mrs. Kahler need to receive budget packets since it will be their budget and they should help decide what they want to see.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:17 p.m.

Acting Deputy City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

**PENSION WORKSHOP
MINUTES**

July 14, 2014

6:30 P.M.

Brooksville City Council met in workshop session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members, Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director, and Tim Mossgrove, Fire Chief.

The workshop was called to order by Mayor Hohn at 6:33 p.m.

City Manager Norman-Vacha introduced Peter Strong of Gabriel Roeder Smith & Company.

PRESENTATION AND UPDATE OF INFORMATION BY GABRIEL ROEDER SMITH & COMPANY REGARDING THE FIRE PENSION.

Peter Strong, Lead Actuary for GRS, gave a brief review of the April Pension Workshop and an update of the new report*, with report comparisons.

Council Member Bradburn expressed concern about the yearly pay raise assumption. Mr. Strong explained that it is based on a past experience study. Discussion continued about rates and risk allocation.

Mayor Hohn asked for public input.

Peggy Bloomquist discussed cost savings and administration/communication costs related to a variable plan with Mr. Strong.

Natalie Kahler thanked Mr. Strong for his presentation and made some points regarding employee pay.

T. Jennene Norman-Vacha discussed the need to find qualified people with experience.

Bill Kemerer, referencing the firefighter career average and rates of return, expressed concern for some revenue numbers and assumptions.

Council Member Bradburn requested additional scenarios with existing employees of the last three or five years. Mayor Hohn asked for Mr. Strong to lower the salary assumption to \$33,000.

Council Member Bernardini would like to see the three to five year scenario without changes to employees with more than five years. Mr. Strong confirmed that would be between Scenario D and Scenario H.

PENSION WORKSHOP MINUTES - JULY 14, 2014

Vice-Mayor Burnett stated he is in favor of Scenario D and Scenario H, and would like to see them with realistic numbers instead of assumptions.

Discussion continued regarding employee tenure.

Council Member Johnston, referencing the objective to become fully funded without spending extra money, favored Scenario H for future members.

Council Member Bradburn selected Scenario H, again requesting to see information reflecting hires of the last three and five years. Mr. Strong pointed out that there should not be too much difference because there was only one employee between the two.

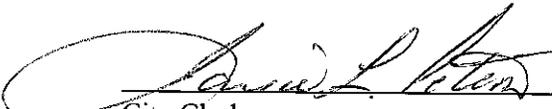
Mayor Hohn favored looking at a hybrid Scenario of H and D with less than five using the variable DV.

Mr. Strong asked for consensus on the assumptions to be used. Mayor Hohn likes the current assumptions with the exception of the starting salary and annual pay raise. He suggested changing it to 4%. Council consensus was to lower the pay and increase assumptions.

Mr. Strong confirmed that Council wants to add a variable component to Scenario H.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:35 p.m.


City Clerk

Attest: _____
Mayor

*Reports are available for review in the City Clerk's Office.

**CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

**BUDGET WORKSHOP
MINUTES**

July 15, 2014

6:30 P.M.

Brooksville City Council met in workshop session with Vice-Mayor Frankie Burnett, Council Members, Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Mayor Hohn was absent.

The workshop was called to order by Vice-Mayor Burnett at 6:33 p.m., followed by an Invocation and Pledge of Allegiance.

FY2015 BUDGET

Overview and General Fund & Fire Department Fund Budget Presentation

Discussion by Council on General Fund and Fire Department Fund Revenues and Expenditures with overall direction.

City Manager Norman-Vacha reviewed the budget adoption process and pointed out necessary city improvements that are not included in this budget, such as:

- Improvements to drainage retention area Bud McKethan Park
- Over \$200,00 in upgrading and changing the system of our current 800 Mh Communication System for first responders.
- Additional connection sidewalks/bike lanes to create a multi-modal pedestrian-friendly city
- Modernizing and improving stormwater drainage systems and closing open ditches; repairing and replacing culverts and bridges throughout the City.
- Replacement of 9 police vehicles that have surpassed the 7-year life span
- over \$35,000,000 for resurfacing and repaving/rebuilding of existing city streets and roads.
- Replacement of A/C systems at the JBCC
- Replacement of softball field lighting on poles that are damaged from woodpeckers
- Replacement of aged police in-car video systems
- Restroom upgrades for renewal and ADA compliance in city parks and facilities
- Restoration/resurfacing of tennis courts
- Updating and replacement of water fountains at the Tom Varn Park playground and other city park areas
- Replacement of older vehicles and equipment within the Public Works Streets and Parks Facilities and Recreation Departments
- Upgrading of computer operating systems licensing
- Replacement and upgrading of computers that are over 6 years old
- Monies for unsafe building abatement throughout the city

Assistant Finance Director Jim Delach reviewed budget highlights regarding Capital.

City Manager Norman-Vacha advised that the budget does not include employee raises or additional staffing. There are no new programs or projects to be funded. She advised there has been a 2% increase in property value used to balance this budget. She advised the roll-back rate is a little less. The difference in the existing millage and the roll-back rate is a little over \$13,000. She reviewed the drop in Fire Department revenue.

BUDGET WORKSHOP MINUTES - JULY 15, 2014

Council Member Johnston, referencing the tax bill, asked about the outstanding assessments from the first year. City Manager Norman-Vacha stated that approximately 87% has been collected and the balance remains on the tax bills.

City Manager Norman-Vacha advised she would like for Council to consider interest in changing previously exempted church and government properties from the fire assessment.

She indicated that at Council's regular meeting on Monday, Council will be adopting the millage for the General Fund and Fire Assessments that will appear on the Trim Notice and staff will present the dates of September 8th and 17th for the budget hearings for Council consideration.

Council Member Bradburn

Fire Station Roof

Council Member Bradburn asked for clarification of the problem and reason for cost. City Manager Norman-Vacha advised the bay area where the trucks park is leaking. Director Walker explained it is the bay and office area that is leaking when it rains which is part of the original structure.

Radio System

Referencing the 800 MHz radio, she asked if the cost could be spread over a longer period of time with the possibility of the same for the fire station roof. City Manager Norman-Vacha advised the roof money is being borrowed from the vehicle replacement fund and a five year term is appropriate if trying to return those dollars. She said they are proposing funding only a portion of the radio system this year with allowances for change next year.

Council discussion continued about funding possibilities.

Abatement Money

Council Member Bradburn showed photos of sample properties that need to be abated and asked that seed money be allocated to create an abatement program for degraded properties. Council discussion included using fee-waiver allocated monies for this purpose as well as abating the problems and recording liens against the properties.

Council consensus was to look into the issue but weren't confident that money could be found. Council Member Johnston pointed out it is a drawn out and expensive project. City Manager Norman-Vacha advised \$15,000 is in the budget this year for this purpose.

Fire Assessment

Council Member Bradburn, referencing exemptions, felt non-profit organizations and churches should be included in the assessment program, which is not a tax. After discussion with the fire consultant, she believes multi-family developments and mobile home communities should have been included originally but the cost of legal vetting now makes that cost prohibitive. City Manager Norman-Vacha advised the multi-family properties are currently paying per lot.

Council Member Bradburn and Council Member Johnston were in favor of adding the exempt properties to the assessment program.

Fire Inspections

Council Member Bradburn was happy to know that the department has added more fire inspectors. She reviewed Hillsborough County's system for inspections in which they divided businesses into three tiers of priorities. She would like to see money set aside for a software program.

City Manager Norman-Vacha advised there are now four certified inspectors and two more are nearing certification. She advised the City does have software which interfaces with the GIS system. There are currently 600 businesses in the system with about 100 requiring annual inspections.

BUDGET WORKSHOP MINUTES - JULY 15, 2014

Tree Planting

Council Member Bradburn noted that she had visited Stewart Tree Farm, along with Director Geiger and City Manager Norman-Vacha, to discuss a plan. She will get together a full report.

Southern Hills

Council Member Bradburn, referencing the settlement money, felt most should be set aside for future utility use but a small amount could be used for one-time smaller projects instead of borrowing. City Manager Norman-Vacha advised the funds do not fund the current capacity needs that the city will face shortly. Council Member Bradburn agreed but felt utility expenses are long-term investments which costs should be paid by long-term consumers.

City Manager Norman-Vacha discussed the presentation made to the bankruptcy court for the use of this money and pointed out that she will be returning to Council for budget amendments.

Vice-Mayor Burnett asked for public input.

Natalie Kahler felt churches should pay the assessment fee. She also felt the fee waivers are excessive and entities should budget for these fees. Council discussed.

Fund 143 Fire Department

Page 34 City Manager Norman-Vacha reviewed the proposed and current fire assessment scenarios. The total amounts do not include government, churches or nonprofits.

Council Member Bernardini opposes Scenario 1. Council Member Bradburn would not support an increase for a vacant lot. City Manager Norman-Vacha explained that there are two ways of changing the system, being the improvement value or the per lot fee charge. Discussion continued about rates, exemptions and vacant lots.

Vice-Mayor Burnett was in favor of the government and church assessment.

Council Member Bernardini is undecided. Council Member Johnston would like to leave it as is for this year and investigate for next year's budget.

Council Member Bradburn requested information on the median value of home and businesses with comparisons of the rate changes. Council Member Johnston also requested to apply those scenarios to Tier 2 rate of \$80 and a Tier I .80 and .85. City Manager Norman-Vacha will bring this information back to Council. Council Member Bernardini, referencing the median value, asked if Southern Hills could be taken out for another comparison.

Page 1 General Fund Full Time Staffing Summary

Positions were discussed.

Page 7 Council Member Bernardini pointed out the increase for violation of local ordinance. City Manager Norman-Vacha stated that projections are based upon noise violations and aggressive response from the Code Enforcement Division.

Page 12 Council Member Bradburn, regarding the increases to life and health insurance, asked when those numbers might be available. City Manager Norman-Vacha advised she hopes to have answers to reduce the 28% proposed increase or options for another plan.

Page 14 Council Member Bernardini discussed the increase to promotional activities and special events. He confirmed with City Manager Norman-Vacha that special events are fee waivers and the promotional activity is the Blueberry festival.

BUDGET WORKSHOP MINUTES - JULY 15, 2014

Page 16 Council Member Johnston asked about the 2nd line communication, if that is supposed to be under Other Contractual Services. City Manager Norman-Vacha indicated yes and will have this updated.

Page 18 Council Member Johnston would like to see an evaluation for Dr. Wilfong's salary before they finalize the budget. City Manager Norman-Vacha advised Dr. Wilfong is not paid a salary. Money was put in for promotional and travel but she didn't think he had been reimbursed for any.

Page 19 Council Member Bradburn asked about the two line items with other contractual services. City Manager Norman-Vacha explained the Building Department fees and a new software package to bring the City up-to-date.

Council Member Bradburn discussed the need for a FLUM update. Council consensus was for staff to look into the cost.

Page 21 Council Member Bernardini noted that incentive and special pay went up. City Manager Norman-Vacha explained that incentive is based on training and education and the degrees acquired by staff.

Page 22 Council Member Bernardini asked about the increase to non-capitalized equipment. City Manager Norman-Vacha stated that is the radio expense. The machinery equipment is a vehicle replacement which was not taken from the Vehicle Replacement Fund due to lack of funds. Council Member Johnston suggested reviewing the Vehicle Replacement Fund.

Page 28 Council Member Bernardini pointed out the increase to equipment and vehicle rental. City Manager Norman-Vacha said the additional money requested is for a scissor lift rental for in-house tree trimming. Capitalized equipment is an additional 100 feet of fencing.

Page 30 Council Member Bernardini asked about the change to leases and rentals. City Manager Norman-Vacha, referencing Dade City, said that additional money was included to rent Christmas decorations. She stated refurbishing money is still included.

City Manager Norman-Vacha went on to explain some of the operating supplies, as well as a brief pavement management update.

Page 32 Council Member Bernardini asked about contractual services. City Manager Norman-Vacha stated this was signal maintenance costs.

Council Member Bradburn referenced federal pass along money for signalization and intersection improvements on the county/MPO side.

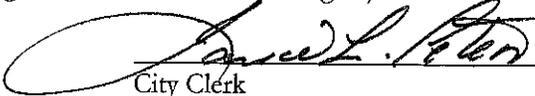
Vice-Mayor Burnett asked for public input. There was none.

Tentative Millage

Page 5 City Manager Norman-Vacha confirmed that 6.7317 is what has been used to balance this current budget. Council Member Bradburn mentioned some outstanding negotiations, and wants to prepare for any outcome by setting the tentative millage rate higher. Council consensus was 8.0.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 9:20 p.m.


City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

July 21, 2014

7:00 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III in attendance. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director, Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works, Mike Walker, Director of Parks, Facilities & Recreation, Tim Mossgrove, Fire Chief and George Turner, Police Chief.

The meeting was called to order at 7:00 p.m. by Mayor Hohn followed by an Invocation and the Pledge of Allegiance.

PRESENTATION & REQUESTS FOR FEE WAIVERS

Wal-Mart Distribution Center - Fee Waiver Request

Consideration of request for fee waiver in the amount of \$350 for the Miracle Network Kickball Tournament at Tom Varn Park on Saturday, August 2, 2014.

Kimberly Worgoskie of Wal-Mart Distribution was in attendance and reviewed the event.

Vice-Mayor Burnett pointed out that Wal-Mart has been a great giver to the community through the years and was in favor of the waiver.

Council Member Bernardini inquired if these waivers come from reserves for contingencies and if the department is actually losing any money. City Manager Norman-Vacha explained that the current fee structure would require the waiver be offset by reserves, which was discussed.

Council Member Bradburn commented that Council will be reviewing the fee waiver policy to address revenue neutral issues such as this.

Council Member Johnston advised since Council is currently over budget in fee waivers he will be voting against.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Bradburn for approval of the waiver of fees in the amount of \$350. Motion carried 4-1, with Council Member Johnston voting in opposition.

Frederick Kelly's Elk Lodge #1270 - Fee Waiver Request

Consideration of request for fee waiver in the amount of \$390 for the annual meeting of the Improved Benevolent Protective Order of the Elks of the World on Friday, September 26, 2014, at JBCC.

Joseph Maner of the Florida State Association of I.B.P.O.E.W. was in attendance and reviewed the event. Vice-Mayor Burnett also reviewed some of the Elks' various charitable donations. Mr. Maner confirmed they will have workers to set-up, tear-down and cleanup the facilities, and there will be approximately 150 people in attendance.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

Council Member Johnston again stated he felt it to be a great organization but because of over budgeted fee waivers he will be voting against.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Bradburn for approval of the waiver of fees in the amount of \$390. Motion carried 4-1, with Council Member Johnston voting in opposition.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Police Department Accreditation Recognition

Police Chief George Turner reviewed the Police Department's Reaccreditation. City Council, City Manager Norman-Vacha, and Phil Kicklighter and Steve Porter from the Hernando County Sheriff's Department, were presented with plaques in appreciation of their support.

City Council expressed appreciation for the Police Department, as well as the Hernando County Sheriff's Office for their support.

Florida Blueberry Festival Update

Update on the 2014 Florida Blueberry Festival.

Michael Heard, Chair the Florida Blueberry Festival Committee, advised approximately 47,000 people came to the festival. She reviewed financial data of the 2014 festival, advising the net proceeds were over \$75,000 and non-profit charitable obligations totaled \$37,570. She indicated that in both 2013 and 2014 there was significant growth in sales and sales tax revenue which can be directly attributed to the Festival.

She advised that over \$21,000 was spent promoting Hernando County and the City of Brooksville. Placement of media was billboards, radio, social media and the website. Friendly Kia spent \$100,000 in marketing because they were giving away a car plus a \$1,000 gas card. Ticket sales totaled around \$900,000.

She requested that City Council again support the Florida Blueberry Festival Committee for 2015 with a marketing and media contribution of \$20,000 and their in-kind support.

Vice-Mayor Burnett expressed appreciation for her dedication and hard work. She advised the committee has agreed to pay her a salary this year since she no longer lives in the county.

Mayor Hohn advised the monies requested would be addressed during budget discussions.

Mrs. Heard thanked all of Council and staff for their help.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Pat Miketinac commented on the proposed referendum regarding the red light cameras.

Shirley Miketinac commented on the passing of Virginia Jackson and the contrariety of opinions people have in general as spoken by John Locke.

Vi Coogler commented on the Blueberry Festival.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

CONSENT AGENDA

Minutes

- | | |
|----------------------|-----------------|
| a) August 13, 2013 | Budget Workshop |
| b) October 7, 2013 | Regular Meeting |
| c) October 21, 2013 | Regular Meeting |
| d) November 4, 2013 | Regular Meeting |
| e) November 18, 2013 | Regular Meeting |
| f) December 2, 2013 | Regular Meeting |
| g) December 16, 2013 | Regular Meeting |
| h) June 16, 2014 | Regular Meeting |

Park Fee Increases

Consideration to approve increases in parks fees for pavilion rentals and the memorial tree program.

Cemetery Budget Amendment

Consideration of budget amendment to increase the Cemetery Lot Sale Revenues by \$55,263 and the Cemetery Lot Buy Back Expense by \$3,900.

Building Division Budget Amendment

Consideration of budget amendment to increase permit fee revenues and Other Contractual Services in the amount of \$45,000.

Public Risk Management Renewal for 2014-15

Consideration to accept preliminary renewal premiums for property, liability and workers' compensation insurance coverage and decision of not exercising Notice of Intent to Withdraw from participation in the PRM Pool effective October 1, 2014.

Motion:

Motion was made by Council Member Bradburn and seconded by Vice-Mayor Burnett for approval of the Consent Agenda.

Council Member Bernardini asked if the Park Fee Increases had been discussed at a Parks & Recreation Board meeting. City Manager Norman-Vacha advised the fees are administrative in nature and do not require it.

Regarding the Building Division budget, Council Member Bernardini asked about the amendment. City Manager Norman-Vacha advised this is due to an increase in permitting.

Regarding the Park Fee Increases, Council Member Bradburn agreed respective boards should review these issues.

Motion carried 4-1, with Council Member Bernardini voting in opposition.

PUBLIC HEARING

- Entry of Proof of Publication into the Record

Ordinance No. 754-F – Firefighters' Retirement Trust Fund Amendments

Consideration of approval of ordinance amending Section 1 of the City of Brooksville Firefighters' Retirement Trust Fund.

Mayor Hohn called for proof of publication. City Clerk Peters indicated Item G1 was published on Friday, June 11, 2014, in the Hernando Times legal section of the St. Pete Times and there is a copy of the affidavit for the record.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

Fire Chief Mossgrove reviewed the ordinance amending Section 1 of the Firefighters' Retirement Trust Fund.

Council Member Bradburn asked the City Manager and City Attorney to review any impact this would have on the ability to make changes with pension reform. City Manager Norman-Vacha advised the law requires the change. City Attorney Taylor advised it does not hinder changes to other areas.

Mayor Hohn asked for public input; there was none.

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Bradburn, for approval of Second Reading of Ordinance No. 754-F.

City Clerk Peters read Ordinance No. 754-F by title, as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, FURTHER AMENDING THE CITY OF BROOKSVILLE FIREFIGHTERS' RETIREMENT TRUST FUND, ADOPTED PURSUANT TO ORDINANCE NO. 525-I, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 1, DEFINITIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Bernardini	Aye
Council Member Johnston	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

REGULAR AGENDA

Adoption of Current Year Proposed Millage rate for FY2015 Budget

Announcement of rolled-back rate and establish the budget hearings for September 8 and 17, 2014, at 6:30 p.m.

Jim Delach, Assistant Finance Director, reviewed the request, advising the prior year operating millage rate is 6.7317, the current year taxable value for operating purposes is \$381,361,875 and the prior year final gross taxable value is \$372,710,401. The current year rollback is 6.6963 and the prior year rollback is 6.7317. He reminded Council that once the tentative millage is set it can be lowered but not raised.

He also requested the establishment of the budget hearings for September 8th and 17th at 6:30 p.m.

Council discussed the language of the TRIM notice, which the state mandates.

Motion:

Motion was made by Council Member Bradburn, and seconded by Council Member Johnston, for adoption of a tentative millage rate of 7.5 mils, and for adoption of the hearing dates of September 8th and 17th at 6:30 p.m.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

Council discussed insurance rates and city repairs in relation to the millage.

Motion failed 2-3 with Council Member Bernardini, Vice-Mayor Burnett and Mayor Hohn voting in opposition. Council Member Bernardini asked that the millage and dates of hearings be voted on separately. He was ok with the hearing dates but preferred a higher tentative rate with the option of lowering it at the hearings.

Motion:

Motion was made by Council Member Bradburn for adoption of a tentative millage rate of 7.5 mils. Motion died for lack of a second.

Motion:

Motion was made by Council Member Bernardini, and seconded by Vice-Mayor Burnett, for adoption of a tentative millage rate of 8 mils. Motion passed 3-2, with Council Member Bradburn and Mayor Hohn voting in opposition.

Motion:

Motion was made by Council Member Bradburn, and seconded by Council Member Johnston, for adoption of the hearing dates of September 8th and 17th at 6:30 p.m. Motion carried 5-0.

Adoption of Proposed Fire Assessment rate for FY2015 Budget

Announcement of Fire Assessment rate and establish the hearing for September 8, 2014, at 6:30 p.m. for adoption of the appropriate resolution.

Fire Chief Mossgrove reviewed the request advising this is the third year of assessments utilizing the readiness to serve methodology.

In response to Council Member Bradburn's question, City Attorney Taylor indicated the request follows the same rules as for millage in that Council will not be able to go above what is tentatively set tonight.

Council Member Johnston asked if the staff recommendation should include churches and non-profits. City Manager Norman-Vacha advised this will come to Council in the resolution to adopt the assessment.

The proposed rates were discussed.

Motion:

Motion was made by Vice-Mayor Burnett for adoption of the staff recommended Fire Assessment of .78 per \$1,000 of relative improved value and \$83 per tax parcel. Motion died for lack of a second.

Motion:

Motion was made by Council Member Johnston, and seconded by Council Member Bradburn, for adoption of the Fire Assessment of .80 per \$1,000 of relative improved value and \$80 per tax parcel, to be approved at the budget hearing on September 8, 2014. Motion carried 4-1 with Council Member Bernardini voting in opposition.

Florida League of Cities Voting Delegate

Consideration of designating one official to be the voting delegate of the Florida League of Cities 88th Annual Conference.

After discussion, it was the consensus that Council Member Bradburn serve as the voting delegate for the City of Brooksville.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

Motion:

Motion was made by Council Member Johnston, and seconded by Vice-Mayor Burnett, for Council Member Bradburn to serve at the voting delegate. Motion carried 5-0.

Florida League of Cities Legislative Action Committees

Consideration of appointment of Council Members to the Florida League of Cities' Action Committees for September 2014 through August 2015.

	<u>Current Council</u>
Finance, Taxation & Personnel	Frankie Burnett
Transportation & Intergovernmental Relations	Joe Johnston
Energy & Environmental Quality	Kevin Hohn
Growth Management & Economic Development	Lara Bradburn
Urban Administration	Joe Bernardini

Motion:

Motion was made by Vice-Mayor Burnett, and seconded by Council Member Johnston, to keep the board appointments as they are currently. Motion carried 5-0.

Council Member Bradburn recommended that the City Manager attend the workshops related to government technology. Council consensus was to allow the City Manager to attend if her schedule allows.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Kojack Burnett thanked Council for their awards and appreciated the debate.

Bill Kemerer commented on the tentative millage.

ITEMS BY COUNCIL

Joseph E. Johnston, III, Council Member

Street Issues

Council Member Johnston pointed out that the new striping on Jefferson Street is short for the left turn lane. He asked for staff to discuss with FDOT. Referencing the same road, he stated that the speed limit is 50 going out of town, but 35 when driving into the same area. City Manager Norman-Vacha will look into the issue.

Tentative Millage

He clarified that he would not vote for a permanent 8.0 millage.

Lara Bradburn, Council Member

Tentative Millage

Council Member Bernardini agreed with Council Member Johnston.

Council Member Bernardini

Mosquito Control

Council Member Bernardini asked for an update on mosquito control. City Manager Norman-Vacha discussed. He recommended paying the County until the agreement issue is resolved. He is also concerned about treating the water at the pond.

REGULAR COUNCIL MEETING MINUTES – July 21, 2014

Tentative Millage

He noted that reducing impact fees did not help bring development and did not think the TRIM notice would be an issue.

Frankie Burnett, Vice-Mayor

Minutes

Vice-Mayor Burnett and City Manager Norman-Vacha discussed the varying dates of approved minutes.

He gave kudos to the Police Chief for his presentation and thanked staff for their efforts.

Kevin Hohn, Mayor

Mayor Hohn reminded all that sales taxes continue to rise and businesses continue to open in town. He stated that Golden Corral did not leave the City of Brooksville because of the red light cameras; it was closed for health reasons.

Trim Notice

He felt the 8.0 sends the wrong message.

Mosquito Control

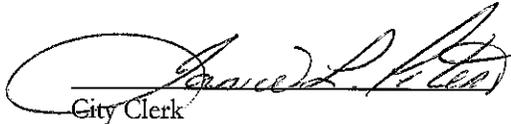
He advised the City Manager has been working diligently on the issue and felt the City should not be paying the County.

Foreign Exchange Student

He will be hosting a foreign exchange student from Copenhagen, Denmark for one year. She will be attending Hernando High as a junior. He spoke of the benefits of hosting.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 9:20 p.m.



City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

**REGULAR COUNCIL MEETING
MINUTES**

August 4, 2014

7:00 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III in attendance. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; Mike Walker, Director of Parks, Facilities & Recreation; and George Turner, Police Chief. Vice-Mayor Frankie Burnett was absent.

The meeting was called to order at 7:00 p.m. by Mayor Hohn followed by an Invocation and the Pledge of Allegiance.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Florida Water Professionals Month Proclamation

Consideration of a Proclamation proclaiming August 2014 as Florida Water Professionals Month.

The proclamation was read in entirety by Mayor Hohn and presented to Richard Radacky, Director of Public Works.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Pat Miketinac spoke regarding the red-light camera hearings and the City's ordinance.

Shirley Miketinac expressed sympathies to the Burnett family. She asked for better disclosure on the ordinance regarding the right turn at the red-light camera intersections.

Bill Kemerer spoke regarding the red-light camera hearings and the 5 mph right on red as well.

Mayor Hohn expressed sympathy to Kojack Burnett on the passing of his father.

CONSENT AGENDA

Minutes

- a. January 6, 2014 Regular Meeting
- b. February 3, 2014 Regular Meeting
- c. February 25, 2014 Financial Workshop

Department of Corrections - Work Crew Contract #WS870

Consideration of Inmate Work Squad Contract #WS870 for an amount not-to-exceed \$57,497.

REGULAR COUNCIL MEETING MINUTES – August 4, 2014

Professional Services - Hearing Officer/Special Master Contract

Consideration of automatic renewal of the contract with Attorney Kenneth L. Warnstadt for Professional Services.

Bid Award - PR2014-03 Tom Varn Park Pavilion Construction

Consideration of bid award to SVIII General Contractors, Inc., for the not-to-exceed amount of \$31,312.

Referencing the Department of Corrections contract, Council Member Bradburn asked that staff look into a part-time person to assist with mowing. City Manager Norman-Vacha will put together information.

Council Member Johnston asked where the Tom Varn Park pavilion will be located. City Manager Norman-Vacha advised it will be across from the volley ball court.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval of the Consent Agenda. Motion carried 4-0.

REGULAR AGENDA

2014 Federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funds under the American Recovery and Reinvestment Act of 2009

Consideration of allocation of local Federal Edward Byrne Memorial JAG funding as approved by the Hernando County Substance Abuse Policy Advisory Board, and authorize the Mayor to sign the attached letters for submittal to the Florida Department of Law Enforcement.

Chief Turner reviewed the allocation of funds.

Council Member Bradburn questioned Chief Turner's decision to not use this allotment towards a technology upgrade instead of a vehicle. Chief Turner advised there is no money in the vehicle replacement fund and the allocation for a vehicle has already been approved by FDLE. Radio upgrades have been budgeted going forward.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Johnston for approval. Motion carried 4-0.

Interlocal Agreement - Infrastructure Surtax Proceeds

Consideration of Interlocal Agreement among Hernando County, City of Brooksville, and District School Board, for distribution of proceeds from the Infrastructure Surtax Proceeds.

City Manager Norman-Vacha reviewed the tri-party agreement which relates to the proposed infrastructure surtax on the November ballot with 50% to the School Board and 50% to the County/City. The agreement has been approved by the Hernando County Board of County Commissioners and the School Board.

Council Member Bradburn, in regard to sections 5 and 6, asked if a resolution always requires a public hearing. City Attorney Taylor advised in emergency situations there are exceptions. City Manager Norman-Vacha indicated Council would be adopting a resolution later on to outline projects. Council Member Bradburn, referencing accountability and transparency, emphasized that any future changes can only occur after public input and public hearings.

REGULAR COUNCIL MEETING MINUTES – August 4, 2014

Referencing the use of proceeds, Council Member Bernardini advised the list needs to be confirmed. Mayor Hohn recommended the list be included in the resolution.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval of the Interlocal Agreement. Motion carried 4-0.

Mayor Hohn congratulated the City Manager on her negotiations of the distribution of proceeds.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Bill Kemerer further shared his comments on the red light camera technology. He referenced one incident involving an 88,000 lb rock truck go through a red light 2.6 seconds after the light turned red at 54 mph in a 45 mph zone. The technology works and opposes having a police officer man the intersections full-time. He encouraged Council to reconsider adjusting the speed for right turns.

Kojack Burnett thanked Council for their condolences.

ITEMS BY COUNCIL

T. Jennene Norman-Vacha, City Manager

City Manager Norman-Vacha reminded everyone that the next Budget Workshop is on August 12th at 6:30pm.

Joseph E. Johnston, III, Council Member

Red light cameras

Council Member Johnston advised he does not like that the legislature inserted themselves into the mix regarding careful and prudent right turns on red. He is in favor of placing a sign at each stating right turn on red light only after full stop – strictly enforced by camera.

Vehicle Replacement Fund

He asked if there will be a recommendation for use of those funds. City Manager Norman-Vacha suggested it be discussed at the August 26th workshop along with reserves.

He expressed condolences to the Burnett family.

Lara Bradburn, Council Member

Vehicle Replacement Fund & Reserves

Council Member Bradburn reminded all that when these funds are used they are gone, and we should be careful about using them for recurring expenses as opposed to one-time expenses.

Pavement Management

Council Member Bradburn asked if Council will be updated on this at the budget workshop. City Manager Norman-Vacha will make it part of the packet.

REGULAR COUNCIL MEETING MINUTES – August 4, 2014

Howell Avenue Sidewalk Project

She asked when this project will be getting underway. Director Geiger estimated it could begin as soon as November. Council Member Bradburn referenced future parades and warned against hazardous construction.

Joe Bernardini, Council Member

Red Light Cameras

Council Member Bernardini agreed with Council Member Johnston regarding signs advising no right on red without stopping. Referencing the speed detection device, he asked who calibrates it to make sure it is accurate. He disagrees with that part of it.

Yellow Light Timing

He is concerned about the fluctuation of timing.

Operation Backpack

He advised that backpacks will be given away on Saturday for grades K-8 at 10:00 a.m. at JBCC.

Movie in the Park

Council Member Bernardini advised that the Lego Movie will play on Friday, August 15th at 8:00 p.m. at Tom Varn Park.

Recycle Day

Council Member Bernardini reminded all that recycle day is this Wednesday.

He expressed his condolences to the Burnett family.

Kevin Hohn, Mayor

Mosquito Control

He again congratulated the City Manager on her negotiations with the County regarding this issue.

Red Light Camera Right on Red

He is in favor of bringing this back to Council for discussion of requiring a full stop before turning.

City Attorney Taylor advised staff has been reviewing. He agreed that careful and prudent is not defined and needs to be based on factual information. They are attempting to line up some experts for a discussion.

Council Member Johnston advised that having no right turn without a stop eliminates concern for calibration of the cameras. He thinks the term careful and prudent does not require a complete stop.

Council Member Bradburn expressed concern for sign pollution.

City Manager Norman-Vacha advised that staff is working with legal and will bring something back. Council Member Johnston recommended a workshop. Council agreed. He encouraged new Council and candidates to be in attendance.

Fire Department Scheduling

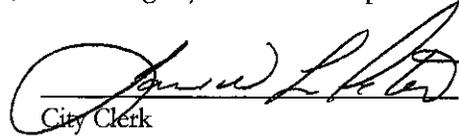
Mayor Hohn, referencing budgetary concerns and expenses, asked why the Fire Department runs 24-hour shifts. He recommended having one 12 hour shift from 7 am – 7 pm with the County

REGULAR COUNCIL MEETING MINUTES – August 4, 2014

covering the 7 pm to 7 am shift since they are in the same building. He felt this will eliminate the need to raise taxes. He asked that the City Manager go to discussions with the County to get a cost. Council concurred with looking at the numbers. Council Member Bradburn also recommended looking at call records for average times. Council Member Johnston didn't know if there would be enough savings to justify the change but agreed with looking into it. He advised most calls are EMS related. Council Member Bernardini was concerned with retention of firefighters.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:15 p.m.



City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

**BUDGET WORKSHOP
MINUTES**

August 12, 2014

6:30 P.M.

Brooksville City Council met in workshop session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members, Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief.

FISCAL YEAR 2015 BUDGET – OTHER THAN GENERAL FUND

Overview of Funds Other than General Fund Presentation

Discussion by Council on all City funds Other than General Fund Revenues and Expenditures, with overall direction.

City Manager Norman-Vacha introduced the funds being addressed, adding that an update will be provided on Pavement Management per Council's instruction and the health reimbursement account will be discussed in detail. She will also review the list of items that Council previously discussed and requested to be brought back at the August 26th budget workshop.

Pavement Management

Richard Radacky introduced Alan Garman and Dale Ravencraft of GPI Engineering. Mr. Garman advised that Daniel Avenue, Chatman Boulevard, Brooksville Avenue, and portions of Bell Avenue are in the bidding process. Phase I bids are expected by August 22nd.

Mildred Avenue and Veterans Avenue had unique problems and were removed from the first group of improvements. Mildred Avenue, after additional design, should stay exempt from permitting. Veterans Avenue is still undetermined due to drainage issues and they are working with Swiftmud to resolve the problems and stay out of permitting. The plans and engineer estimates for these two streets should be completed by October 15th.

He feels the design of Hammock Road needs to be put on hold because of definite drainage issues. Staff is discussing options for additional funding with Swiftmud management.

Council Member Johnston requested the budget reflect specific amounts be delineated to phases and specific streets.

Council Member Bradburn, regarding Hammock Road, expressed concern about addressing the drainage issues upstream so the problems do not continue downstream. Mr. Garman concurred and said that it has been part of the discussions. Council Member Bradburn did not want the focus to be avoiding permitting, and would rather not do anything at all then do it halfway. She feels the same about Veterans Avenue. Mr. Garman went on to explain the plan for Veterans

BUDGET WORKSHOP MINUTES - AUGUST 12, 2014

Avenue. He advised Veterans will need to be torn completely up and rebuilt. A typical road will have a couple inches asphalt, 6-8 inches of base and 12 inches of sub grade. Veterans has approximately 1 inch of asphalt, 2 inches of base and no sub grade. Council Member Bradburn was concerned that there would not be enough time to finalize a road list for the upcoming budget. Mr. Garman discussed maintaining the same master list which would adjust as funds are available. Council Member Bradburn would like to find a way to juggle things around to fulfill the promises that were made.

HRA Fund 609

City Manager Norman-Vacha, referencing page 72, advised HRA Fund 609 is being funded at 50%. She expects with the projected numbers that we will be in a deficit situation in this particular fund by the end of the fiscal year. Discussion continued with pros and cons of reducing or eliminating the benefit.

Council Member Johnston asked if the debit to the account posted at card issuance or when the funds are used. City Manager Norman-Vacha stated that it is when the reimbursement is made, and then Blue Cross Blue Shield sends us a bill as the third party administrator. She confirmed that unused money is not pulled from the fund.

Council Member Bradburn and City Manager Norman-Vacha briefly discussed the reporting details. Council Member Bradburn believes if the HRA amount is lowered you are lowering the agreed upon salary for employees. City Manager Norman-Vacha advised that it is not a mandated or promised benefit, but an added benefit that they have been able to provide.

City Manager Norman-Vacha asked for direction from Council. It was Council Member Bradburn's opinion that it is a promise to employees. Mayor Hohn did not agree, advising it is a benefit. Council Member Bradburn asked for projections showing funding at 75% with removing the convenience of the card.

Vice-Mayor Burnett does not feel employee wages are up to standards and promises were not kept in the past due to the economy. He would like to at least let things remain the same.

Mayor Hohn asked how many employees have been lost this year. City Manager Norman-Vacha will pull the numbers and provide it to Council.

Council Member Johnston briefly reviewed the history of the fund. He would prefer, if the fund is running a deficit, to take the money from special projects that grant waivers of fees to outside groups and give to our employees instead. Council Member Bernardini agreed with Vice-Mayor Burnett and Council Member Johnston.

Mayor Hohn pointed out that the fee waiver budget would not cover the expense.

General consensus of Council was to continue with the HRA.

Fee Waivers

Council Member Bernardini would like to see fee waivers for building usage only. Council Member Johnston agrees that buildings should be treated differently and will discuss it when it is brought back before Council.

BUDGET WORKSHOP MINUTES - AUGUST 12, 2014

Vice-Mayor Burnett believes in giving back to the community for worthwhile causes, but also felt Council should stick to the budgeted amount.

Mayor Hohn requested monies to be budgeted based on policy to promote fairness and to retain successful downtown events.

Council Member Bradburn recommended adding proof of rejection from other venues to encourage people to raise their own money or use another available facility rather than using JBCC because it's the free choice.

Council Member Johnston, referencing the TDC program, recommended a deadline to apply for funds.

City Manager Norman-Vacha confirmed that Council is interested in continuing to fund the \$500 benefit for employees. If funded at 100% for 125 employees, the projected budget would be \$65,771, or \$34,521 additional to fund above what is budgeted. She will also come back with alternatives.

Page 3 Council Member Bradburn, referencing Reserves, asked if the 2.47 million is earmarked. City Manager Norman-Vacha explained that they are not earmarked but can only be spent for the designated purpose of each fund.

Page 5 Local Option Gas Tax – Council Member Bradburn asked why a static number is shown on Intergovernmental Revenue when other jurisdictions are showing a decrease. City Manager Norman-Vacha advised there has been a decrease since 2011 and they are working from the state's projected numbers.

Page 6 Law Enforcement Investigative Trust - Council Member Bradburn asked why revenues for Fines and Forfeitures are cut in half. Chief Turner discussed, advising there is no change in law or policy. City Manager Norman-Vacha will provide more information on August 26th.

Expenditures – Council Member Bernardini asked about funds being used for things other than official investigations, such as fee waivers. City Manager Norman-Vacha confirmed the money is used to offset Police Department costs and the fund description should be updated.

Page 7 Road Impact Fees – City Manager Norman-Vacha advised these are adopted by the Hernando County Board of County Commissioners and they are based on projections of permitting. Council Member Bradburn asked if the Reserves are earmarked. City Manager Norman-Vacha stated that the funds are not earmarked but will be used for road impact projects. Director Geiger anticipated using them for construction projects in the near future. Discussion continued about use of the funds. The 7-year limit on expenditures was reviewed.

Mayor Hohn requested a schedule of the funds for impact fee accounts.

Page 8 Law Enforcement Impact Fees – Council Member Bernardini pointed out the description that can be utilized for page 6.

Page 9 Public Building Impact Fees - Council Member Bradburn asked for a new equipment shed to be considered. Discussion continued about previous use of the money.

BUDGET WORKSHOP MINUTES - AUGUST 12, 2014

Page 10 Fire/EMS Impact Fees – Council Member Bradburn asked if this money could be used toward the roof project. City Manager Norman-Vacha advised it could not be used because the roof problem is a maintenance situation.

Page 14 Good Neighbor Trail – Council Member Bradburn provided an update on the Good Neighbor Trail and asked how this money will be tracked going forward. City Manager Norman-Vacha explained the fund and pointed out that there is no money to spend; it is related to property. Council Member Bradburn discussed route alternatives for the Governor's allocation, advising Hernando County submitted an alternative route without input from trail users, the GNT Committee or the public.

Council Member Johnston, referencing the 2014 budget for Reserves, asked if it was actual money. City Manager Norman-Vacha went over the cash that is available from previous contributions to the fund. She stated that a budget amendment will be presented at the next Council meeting to remove that money from this fund.

Council Member Johnston pointed out that historical conversations about the trail did include connecting the Suncoast Parkway section to the Withlacoochee Trail and then to State Road 50.

Page 18 Cost Recovery – Council Member Bernardini asked why money is not associated with this fund and when it can be removed. City Manager Norman-Vacha advised that it can be taken out next year.

Page 20 First Tee – Council Member Bradburn, referencing the part-time instructor, asked if it's seasonal or hourly for the year. City Manager Norman-Vacha confirmed its hours per work all year long. Council Member Bradburn asked about the number of sessions and time frame for an instructor. Mayor Hohn stated there were at least six one week sessions this summer with six week fall sessions beginning shortly after school starts. Director Walker confirmed the new instructor works up to twenty hours per week, if program is needed, and programs will be available to the community all year.

Page 22 Enrichment Center Maintenance – Council Member Bradburn asked about the elevator cost. City Manager Norman-Vacha advised it is the maintenance agreement. The elevator has to be serviced on a regular basis.

Page 23 FDOT Projects – Council Member Bradburn asked if a design is available and if irrigation will be included. City Manager Norman-Vacha stated that irrigation is not reimbursable and it is not currently budgeted as there is no money.

Council Member Johnston pointed out a correction in the footnote.

Page 26 Fire Department Budget – Overtime hours were discussed. Council Member Bradburn asked if the new communication system was in this budget. City Manager Norman-Vacha advised it is within the uncapitalized equipment.

Page 28 Brownfields Assessment Grant – Council Member Bradburn asked if the 2013/2014 money paid was for the consultant. City Manager Norman-Vacha explained that 2014 is a projected number representing monies that allow us to complete processes with EPA. Having attended many of these meetings, she believes that Director Geiger and staff have done the bulk of the work thus

BUDGET WORKSHOP MINUTES - AUGUST 12, 2014

far. She felt the real cost will be in the property assessment. Council Member Bradburn would like to see details on payments to the consultant as to what we are actually paying them for.

Council Member Johnston pointed out a correction to the footnote.

Page 31 Fund 201 – Council Member Bradburn confirmed we are paying separate on the 2006 USDA and asked about payoff. City Manager Norman-Vacha advised it would be paid off in 2032. Council Member Bradburn, referencing reserves, asked if it would be beneficial to pay more each month. Mayor Hohn advised if there was more reserves it might be feasible to do so.

Page 36 Fund 308 – Council Member Bradburn, referencing the footnote about culvert and draining work, requested a list of those projects. City Manager Norman-Vacha advised it would include Candlelight, Southway Villas and Liberty Street culverts. Director Radacky provided details about the Candlelight drainage project to replace an existing line. Council Member Bradburn and Mayor Hohn expressed concern about silt clean up in the Candlelight ditch. Director Radacky advised there are no plans to remove the silt at this time.

Vice-Mayor Burnett advised you have to be at the site to see the flow of water during a downpour to see where the problems are.

City Manager Norman-Vacha and Director Radacky advised issues at the State Road 50 main pumping station has been addressed.

Page 41 Bond Settlement Fund – Council Member Johnston, referencing the 2015 budget, questioned the Prior Year Carry Forward. City Manager Norman-Vacha explained that money remains from the 2013 Actual even though they projected spending it all.

Page 43 Water and Wastewater Summary – Council Member Bradburn asked for an explanation of the water and sewer impact fee rate analysis. City Manager Norman-Vacha explained that these fees are collected for growth and the analysis helps to keep the rates regulated. Discussion continued about the difference between the impact fees and collection fees.

Council Member Bradburn asked if the Connection Fees Reserves would be used for the plant expansion. City Manager Norman-Vacha said this collection of money is used to run lines wherever they are necessary for business and residential growth.

Page 44 Water and Sewer Summary – Council Member Bradburn asked for an explanation of the Hydrant Fees. City Manager Norman-Vacha advised that the Hydrant Fees in the Fire Department Budget are those paid to us by the Hernando County Fire and Rescue District where we maintain and flow their hydrants. The Hydrant Fees related to utilities are where we maintain the function of the hydrants.

Council Member Bradburn asked about the Miscellaneous Revenues listed for \$22,000. City Manager Norman-Vacha will come back with additional information.

Page 46 Water and Sewer Summary – Council Member Bradburn asked for an update on Hernando Oaks. City Manager Norman-Vacha stated there have been preliminary discussions on reuse. Director Radacky discussed the participation of Swiftmud.

BUDGET WORKSHOP MINUTES - AUGUST 12, 2014

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:44 p.m.


City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
Council Chambers
201 Howell Avenue
Brooksville, FL 34601**

Fiscal Year 2014/15 Budget - First Public Hearing

MINUTES

September 8, 2014

6:30 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Council Member Bernardini was absent.

The workshop was called to order by Vice-Mayor Burnett at 6:30 p.m., followed by an Invocation and Pledge of Allegiance.

PUBLIC HEARING - PRESENTATION OF TENTATIVE BUDGET FOR FISCAL YEAR STARTING OCTOBER 1, 2014

City Clerk Peters read the public announcement.

Public Announcement - Ad Valorem Tax Rate (TRIM Notice)

Pursuant to Section 200.069, F.S., "Notice of Tentative Property Taxes for the City of Brooksville, Florida" (TRIM NOTICE) the proposed ad valorem rate for the Fiscal Year 2014/15 was advertised to be a maximum of 8.000 mills. This millage rate would be an 19.4707% increase over the current year's rolled-back rate of 6.6962 mills. After reviewing revenue projections and proposed expenditure levels for the 2014/15 Fiscal Year, the General Fund budget is balanced at a tentative rate of 6.6962 mills, which is equal to the current year's roll back rate, which is a 0.0000% increase. This means 6.6962 mills is to be levied to fund the Fiscal Year 2015 Budget.

Tentative FY2015 Budget and City Manager's Budget Message

Review tentative budget and points of discussion.

City Manager Norman-Vacha advised the proposed budget for FY2015 is \$47,415,944.00 which is balanced at a roll back rate of 6.6962 mills.

Crescent Bankruptcy Funds

City Attorney Taylor reviewed the bankruptcy settlement, indicating \$3.6 million was recovered. He advised no one from the bankruptcy court is going to oversee spending but there is an expectation from the community as to how the money would be spent. He contacted Attorney Darren Anderson who discussed a similar scenario he had with the City of Jacksonville. His advice to them was to shy away from making any expenditure from the recovered fund for anything except the purpose stated. They dedicated their money to utility improvements.

Council Member Bradburn, based on a discussion she had with Mr. Hogan, believes the City used previous funds as promised and that the latest settlement money was uncommitted.

FIRST BUDGET HEARING MINUTES – SEPTEMBER 8, 2014

Mayor Hohn advised there is a legal difference in funds being encumbered and doing the right thing. Council has not identified these funds for a specific use so they are not encumbered. Since legal documents were filed stating how the funds would be used, he does not think they should be used for other purposes.

Council Member Johnston agreed with Mayor Hohn but added that the funds should be considered encumbered considering the legal advice provided by both attorneys. They have provided their best advice to protect the Council and City from possible liability.

City Manager Norman-Vacha advised the budget as presented should be reviewed with any recommended changes.

Public Input

Mayor Hohn called for public input.

Michael May spoke on the proposed budget, specifically the increase to 8.0 mills and reserves. Mayor Hohn explained the tentative Trim Notice and reserves.

Resolution No. 2014-13 Fiscal Year 2015 Tentative Ad Valorem Tax Rate

Consideration of resolution levying a General Fund Ad Valorem Millage Rate of 6.6962 mills.

City Clerk Peters read Resolution No. 2014-13 by title, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR THE TENTATIVE BUDGET FOR THE FISCAL YEAR 2014-2015 TAXING YEAR PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Hohn called for further public input; there was none.

Motion:

Motion was made by Council Member Johnston and seconded by Vice-Mayor Burnett for approval of Resolution No. 2014-13.

Motion carried 3-1 upon roll call vote as follows:

Council Member Bradburn	Nay
Council Member Johnston	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye
Council Member Bernardini	Absent

Resolution No. 2014-12 FY2015 Fire Assessment

Consideration of Resolution for the imposition and collection of Special Assessments to fund Fire Protection Services.

Fire Chief Mossgrove reviewed the resolution noting that it was properly noticed to the public on August 16, 2014. He advised that churches and government property are included in this year's collections. The owners or agents were noticed by first class mail.

FIRST BUDGET HEARING MINUTES – SEPTEMBER 8, 2014

Mayor Hohn felt it unfortunate that the City has to make a choice to adopt a fire assessment. He feels the services could be combined with the County for efficiency.

Council Member Bradburn stated she fully supports the Brooksville Fire Department but thinks services would be enhanced if annual inspections are done to commercial entities dealing with hazardous waste. She advised there is currently no inspection that is specific to hazardous waste. Referencing reports of greater incidences involving explosions and contaminants around the country, she stressed the need to add those inspections. She stated that she cannot support the fire assessment until the proper programs are in place.

Motion:

Motion was made by Council Member Johnston and seconded by Vice-Mayor Burnett for approval of Resolution No. 2014-12.

City Clerk Peters read Resolution No. 2014-12 by title, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, APPROVING THE FISCAL YEAR 2014-15 NON-AD VALOREM ASSESSMENT ROLL FOR FIRE PROTECTION SERVICES, FACILITIES AND PROGRAMS; DIRECTING CERTIFICATION OF THE ASSESSMENT ROLL TO THE HERNANDO COUNTY TAX COLLECTOR; AMENDING CITY RESOLUTION NO. 2012-05; AND PROVIDING AN EFFECTIVE DATE.

Motion failed 2-2 upon roll call vote as follows:

Council Member Johnston	Aye
Council Member Bradburn	Nay
Vice-Mayor Burnett	Aye
Mayor Hohn	Nay
Council Member Bernardini	Absent

City Manager Norman-Vacha pointed out this is the last opportunity to adopt this resolution. She stated that the City does perform inspections and hazardous material sites are inspected annually. She advised that the assessment provides over 1 million dollars for fire services and there are no separate provisions in the General Fund.

Council Member Bradburn is aware that additional staff has been certified for inspections but she has not received any written information on how things are prioritized or which business and sites have been inspected in the last year. She assumes that inspections are already being done for businesses which involve children. City Manager Norman-Vacha advised they are being inspected and stated that she does not recall being asked for specific information.

Fire Chief Mossgrove advised he holds an Inspector Level 2 certification which is the highest in Florida. He indicated any state-owned and regulated entities with a high hazard, which are day care centers and nursing homes, are inspected annually and are 100% in compliance. All others call for periodic inspections, which is currently every 3 years, in compliance with the state statute and the Florida Administrative Code. He stated there are currently four inspectors with two people preparing to take the state exam. He also pointed out that when he became Chief in 2006 he was the only inspector. Council Member Bradburn recognizes the progress but does not feel every three years is sufficient for the other businesses such as dry cleaners, photographic labs, quasi-medical facilities, and other businesses that deal with hazardous waste. She requested a careful prioritization of targets for inspection.

FIRST BUDGET HEARING MINUTES – SEPTEMBER 8, 2014

Mayor Hohn asked if Council has the ability to direct staff to conduct more inspections. Council Member Johnston asked if the software used can categorize levels of priority. Chief Mossgrove advised yes and stated they have the ability to put businesses on a higher priority for inspection based on written criteria. Referring to Extremely Hazardous Substance (EHS) facilities, he stated that the City has become a pilot area for GIS and inspection reporting. He advised the program has been very successful and continues to move forward. City Manager Norman-Vacha confirmed with Chief Mossgrove that the City's Fire Department conducts its own hazardous material inspection and coordinates with the State.

Vice-Mayor Burnett commented on his experience as the Safety Director for the Hernando County School District and stated that all of the facility inspections were coordinated with the City or County Fire Department.

Council Member Bradburn asked about the timeframe of the inspections of certain businesses such as Brooksville Printing, Brooksville Cleaners, Patriot Metals. Chief Mossgrove did not have inspection information on Brooksville Printing or Brooksville Cleaners but advised Patriot Metals had been inspected within the last few months. Council Member Bradburn reiterated that inspections should be more frequently than every three years. She asked if a site inspection could be done when a user of hazardous waste relocates. Chief Mossgrove advised when one business relocates and new businesses move in they are provided inspection histories of the property, such as the old hospital property, where the Health Department was. Council Member Bradburn referenced a property wherein a fabricator had been located and advised there is significant pollution contamination on the site. She hoped the site had been inspected before the fabricator business moved into the site.

Fire Chief Mossgrove advised he heard Council loud and clear and had been working with the City Manager on improving efficiencies.

Council Member Bradburn asked for a list of inspected property within the last year, as well as a priority sheet. She will support the resolution with it being on record that Council does not have this information but it will be provided. Fire Chief Mossgrove advised it is a work in progress.

Following Council discussion and upon reconsideration:

Motion:

Motion was made by Council Member Bradburn, with stipulation that Council be provided the inspection list for the last year and target priority list for businesses dealing with hazardous waste, for approval of Resolution No. 2014-12 and seconded by Council Member Johnston. Motion carried 3-1 upon roll call vote as follows:

Council Member Johnston	Aye
Council Member Bradburn	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Nay
Council Member Bernardini	Absent

Ordinance No. 842 - Recommended Budget for Fiscal Year 2015

Consideration of first reading of tentative budget Ordinance effective October 1, 2014.

City Manager Norman-Vacha briefly reviewed the included funds.

FIRST BUDGET HEARING MINUTES – SEPTEMBER 8, 2014

City Clerk Peters read Ordinance No. 842 by title, as follows:

AN ORDINANCE APPROPRIATING CERTAIN MONIES FOR THE GENERAL OPERATIONS OF THE CITY OF BROOKSVILLE, FLORIDA, FROM ITS SEVERAL FUNDS FOR THE TWELVE MONTH PERIOD BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of Ordinance No. 842.

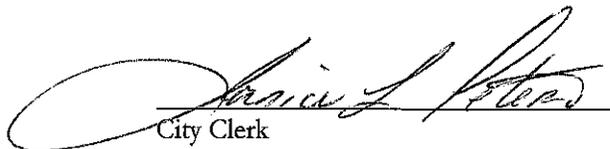
Motion carried 3-1 upon roll call vote as follows:

Council Member Johnston	Aye
Council Member Bradburn	Nay
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye
Council Member Bernardini	Absent

Referencing the Ad Valorem Tax Rate, City Manager Norman-Vacha advised that an additional resolution will need to be approved for the final budget at the final public hearing on September 17th.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 7:30 p.m.


City Clerk

Attest: _____
Mayor

CITY OF BROOKSVILLE
201 Howell Avenue
Brooksville, FL 34601

COUNCIL WORKSHOP
MINUTES

September 9, 2014

6:00 P.M.

Brooksville City Council met in workshop session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members, Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Mike Walker, Parks, Facilities and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief.

The workshop was called to order by Mayor Hohn at 6:00 p.m., followed by an Invocation and Pledge of Allegiance.

FEES AND FEE WAIVERS

Discussion of Special Events/Fee Waiver Policy including Jerome Brown Center and Park Facilities Fees.

City Manager Norman-Vacha reviewed the packet provided which includes information that Council requested during the Budget Workshop on August 26th. She discussed an additional attachment providing policy samples from other areas that is for informational purposes and does not include any recommendation from staff. She pointed out a document related to fee waivers that Council Member Johnston prepared and asked to be distributed to Council.

Council Member Bernardini agreed with Council Member Johnston's recommendations. He commented about event security and feels that the sheriff should decide whether he wants to use off-duty or on-duty personnel. Referencing the other city policies, he was interested in their population and budget to know where the fee money is coming from. He agrees with the policies that waive the permit fees and labor cost fees. Referencing the Veteran's Parade, he believes in giving back the community with personal money, but not with taxpayer's ad valorem dollars. He pointed out that the opinion of a worthy cause may not be the same for every person. He suggested using money collected from people who do bad things in the City to offset these fees so it can be used to make the City better. He noted that the fines are collected per City Ordinance and the Ordinance can be changed to reflect how the money is spent.

City Manager Norman-Vacha stated that it is Fund 109 which is confiscated forfeiture property. She advised it is severely regulated by Florida Statutes and the money is not always kept by the City. Historically it has been used to offset costs for the Police Department and recently it has been used to replace computers which would have otherwise been a General Fund expenditure. Mayor Hohn asked if this money should be placed into a holding account until it's released. City Manager Norman-Vacha agreed and went on to review the current monies within the fund.

Vice-Mayor Burnett stated that he still believes waiving fees is an enhancement to the City. He recommends the application process so Council can determine what they can do during the budget process. He understands fiscal management but pointed out that they need to be flexible in this situation

COUNCIL WORKSHOP MINUTES - September 9, 2014

and continue to invest in the City. He feels the written policy should stay as is and things should be reviewed on a case by case basis.

Council Member Johnston stated that he formulated his suggestions after review of the information provided by staff. He commented that the \$7,000 to \$10,000 amount in budget would work if the costs were limited to 50% and if the applicant was involved in obtaining security for the events. He stated that he likes Vice-Mayor Burnett's application deadline date of March 31st but it may not include all events, so he proposed a split with some during the first half of year and others during the second half of the year. Referencing the application submission, he suggested starting that portion next Fiscal Year since there is not enough time to implement it now.

Council Member Bradburn agrees that there should be some investment by the applicant, be it cash, application fee or through other contribution. Referencing the examples of other fee waiver policies, she believes many cities used economic impact as a ranking priority. She agreed with the Kissimmee policy which awarded points based on organization experience, budget and economic impact, marketing and collaboration. She commented on Deland's application which she believed to be very detailed. She believes it will assist Council to make accurate decisions on the cost of events. She advised that she had a conversation with the Sheriff and he seemed supportive of providing assistance during City/County events. She disagrees with the 50% cost sharing suggestion because there are some events that offer a greater economic opportunity. Council Member Johnston clarified that those events usually have a higher contribution from the City which equals out to 50% and remains proportional. Council Member Bradburn stated she agrees with setting a deadline for applications on an annual basis but believes a loophole needs to be created to allow for extraordinary events. She suggested utilizing a super majority vote. Referencing event security, she thought that volunteers could assist with road closures in most cases.

Vice-Mayor Burnett, regarding sworn officers, felt they are needed from a liability standpoint.

Council Member Bradburn pointed out resources such as the Explorers and the CERT Team. She discussed the necessary precautions to be taken such as training exercises, background checks, communication devices and proper relief. She stated it involves careful planning and the application process will help in that regard.

Council Member Bernardini does not think a sworn officer is needed to stop drivers from going around a barricade if placed on a one way street such as Cherry Street. He pointed out that the Hernando County School System allows people who are not certified law enforcement officers to guard our children at street crossings. He does not think a certified police officer is needed on every road. He questioned the City's liability related to the roads. He feels that they should take advantage of the trained auxiliaries and reserves to save taxpayer dollars on things that affect the whole county.

Council Member Johnston, referencing security for events, pointed out only five major events currently require police presence.

Mayor Hohn asked about the insurance requirements for security.

City Manager reviewed traffic control versus police presence along with volunteer training and reliability. Mayor Hohn suggested making a requirement that all volunteers be trained. He stated if they are not trained the City would assign a law enforcement officer and the group would have to pay for it. Council Member Johnston felt the organizers need to investigate outside sources, and if unable to fill all positions, they would submit a plan showing where traffic control or security is needed. He does not think the application should be approved if the organizer cannot identify and provide the necessary amount of security.

COUNCIL WORKSHOP MINUTES - September 9, 2014

Council Member Bernardini clarified that he is not referring to regular volunteers. He stated there are organizations that have volunteers within their groups such as the Sheriff's Department, Highway Patrol and Game and Fish. They would be certified people who are part of a volunteer organization that usually have to commit a certain number of volunteer hours to remain part of the organization. City Manager Norman-Vacha advised that those organizations have not been contacted for event volunteers. Vice-Mayor Burnett stated that organizers of events, especially parades, have to submit their routes to the Chief of Police and they coordinate together. He does not think that is the problem. He thinks the problem is how to handle the cost and how much Council wants to pay.

Council Member Bradburn expressed concern about who would contact the auxiliaries and what protocol would be in place so the groups have the necessary information.

Mayor Hohn felt the organizer should have a plan in place before submitting their application to the City. He suggested a cover sheet for the application with instructions for the organizer.

Council Member Johnston, referring to the 50% cost share, pointed out that staff time is being expended in some event preparation that is not currently recouped. He believes there should be a procedure in place that would shift some responsibility off the City staff and back onto the organizer.

City Manager Norman-Vacha suggested a new requirement for the City to be a sponsor listed on their event advertising. Council Member Johnston asked if fair labor standard practices would be affected by the City being listed as a co-sponsor. City Manager Norman-Vacha advised contributing to the event would not mean the City becomes the employer event hires.

Discussion continued about the 50% cost share and the possibility of a tier system.

Council consensus included:

- A cover sheet with instructions
- Require a map with locations of needed traffic control/security
- Deadline for the applications (two per year)
- Maximum waiver 50% subject to supermajority vote
- Due diligence to see if other avenues for volunteers were addressed
- Organizers must recycle

Mayor Hohn, referring to the Jerome Brown Center, noted that we account for fee waivers as if it is lost revenue. He stated the only expense is electricity and water. He felt we should be booking the actual cost. City Manager stated she can estimate the actual expenditure so they can compare both.

City Manager Norman-Vacha confirmed there is a line item for the Blueberry Festival this year and explained the costs allocation.

Council Member Johnston recommended event organizers who receive waivers be required to donate volunteer time to other city events/cleanup. City Manager Norman-Vacha suggested, for administrative purposes, not tying volunteer clean up for the Jerome Brown Center to a specific event.

Mayor Hohn asked for public input.

Natalie Kahler expressed concern that Council is getting tied down in details without mapping out what it's trying to accomplish. She stated she liked the idea of the City being a sponsor, but feels the City should be careful attaching their name to events if people cannot carry out their ideas. Discussion continued about when in the application process the City would decide to become a Co-Sponsor.

COUNCIL WORKSHOP MINUTES - September 9, 2014

Council Member Johnston believes that Council's philosophy is to make available to the public through its organizations and citizens the resources and facilities of the City of Brooksville. He advised Council allows events to occur in the City through the use of its facilities to promote the good of the City, economic benefit and name recognition. He pointed out that Council also needs to ensure that the burden of the events don't fall entirely on the City.

Mayor Hohn commented about the difficulty of codifying a philosophy amongst several people especially when you want to support something as a person but may not be able to as a City Councilman. He added that it may cause problems if Council only supports certain types of groups. City Manager Norman-Vacha advised the current policy address some of those things.

Butch Battista, regarding the 50% waiver, felt it should be a 100% vote of Council if making a decision that changes policy. Mayor Hohn disagreed because decisions can be based on philosophical differences. Discussion continued about Council's historical way of voting.

Council agreed to begin the application deadline for July 1, 2015 and to implement the 50% cost share immediately.

Discussion continued about upcoming events.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 7:53 p.m.


City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
Council Chambers
201 Howell Avenue
Brooksville, FL 34601**

Fiscal Year 2014/15 Budget - Final Public Hearing

MINUTES

SEPTEMBER 17, 2014

6:30 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members Lara Bradburn and Joseph E. Johnston, III present. Also present were Cliff Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief.

The meeting was called to order by Mayor Hohn at 6:30 p.m., followed by an Invocation and Pledge of Allegiance.

PUBLIC HEARINGS - PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2014

City Clerk Peters read the public announcement.

Public Announcement - Ad Valorem Tax Rate

Tonight's meeting is the second and final Public Hearing for the City of Brooksville to set the final millage rate and final budget for fiscal year 2015. The proposed millage rate is 6.6962 mills, which is 0.0000% over rollback rate of 6.6962 mills. The notice of Public Budget Hearing for this evening's meeting was advertised on Saturday, September 13, 2014, in the Tampa Bay Times, Hernando Section.

Consideration of the Recommended 2015 Fiscal Year Budget

City Manager Norman-Vacha advised no changes were made to the proposed budget since the first budget hearing.

Motion:

Motion was made by Council Member Johnston to amend the City Council Office Budget on page 17, and return \$20,000 for Blueberry Festival promotional activities to the General Fund Reserves until funds are applied for by the organizer, seconded by Vice-Mayor Burnett.

Council Member Bernardini did not disagree, but stated he is opposed to giving \$20,000 and \$10,000 from the General Fund for special events. He believes it should come from a different fund.

Motion carried 5-0.

FINANCE DIRECTOR – Page 29

Council Member Bradburn, referencing the City Manager's budget, asked how much is budgeted for a new Finance Director. City Manager Norman-Vacha advised \$68,578 plus benefits.

FINAL BUDGET HEARING MINUTES – SEPTEMBER 17, 2014

Motion:

Motion was made by Council Member Bradburn for an increase of \$10,000 to the salary for the Finance Director's position.

Vice-Mayor Burnett felt the City Manager is in charge of the day-to-day operations. Council Member Bradburn agreed but feels the City Manager is overworked and needs someone in that position. She stated this is the least impressive budget since she has been on this Council. She does not think that Council should continue to require other staff to take on extra duties for lack of a Finance Director. She believes the City is suffering as a whole and the City will not progress until the position is filled.

Council Member Bernardini, referring to Page 19, asked about the executive salaries. City Manager Norman-Vacha advised that is her salary and the \$68,578 is just the Finance Director salary.

Council Member Johnston agrees that the City needs a Finance Director but felt the salary should stay the same and be adjusted by a budget amendment when needed. He asked how we advertise the salary. City Manager Norman-Vacha advised there is a salary range and other cities are soliciting for the same position at this time, pointing out this is a specialized position. She has held interviews but does not feel that she has had a qualified candidate. She stated she will come to Council for extra money if that is what is required to bring in the right person but advised the salary is above minimum range and cautioned against adjusting salaries arbitrarily because of exiting staff and salaries.

Council Member Johnston asked if it would help to add "salary negotiable" to the ad to entice applicants. City Manager Norman-Vacha advised she will add the verbiage to the announcement.

Mayor Hohn asked where the announcement is posted. City Manager Norman-Vacha advised the Florida League of Cities, Florida City/County Manager's Association and an ad was run previously in the Tampa Bay Times. He asked if she had posted on LinkedIn. City Manager Norman-Vacha advised that will be her next step.

Vice-Mayor Burnett did not feel lack of a Finance Director is the reason for the City Manager's extended hours and felt all of staff deserves an increased salary.

Council Member Bradburn indicated the extra work she is doing is other than her position requires. She pointed out projects, such as the Pavement Management Program, the ADA restroom, and others that haven't been done mainly because there is no Finance Director and the City Manager is doing other jobs.

Vice-Mayor Burnett discussed his visits to City Hall and believes the City Manager is doing a great job. He pointed out how Council knows a lot more would have been done if the economic system was improved. He pointed out that the City Manager never came to Council with recommendation for layoffs or furloughs when it was a popular solution. He thinks she takes what she has and does the best with it and it has been passed down to the directors and staff.

Motion died for lack of a second.

LIBERTY STREET – Fund 308, Page 84

Council Member Bradburn asked about the three projects listed in the drainage portion of the streets budget, citing erosion problems at Parsons Creek. She believes the people who bought property adjacent to the creek knew about the problem. She stated that Liberty Street needs to be addressed but believes it is more beneficial to use the money towards another project.

FINAL BUDGET HEARING MINUTES – SEPTEMBER 17, 2014

Motion:

Motion was made by Council Member Bradburn to leave the budget item in Fund 308 but remove the Liberty Street project from list and look at alternative projects for the same amount of money.

Council Member Bradburn corrected her earlier statement advising it is Saxon Brook, not Parsons Creek.

Council Member Bernardini asked if this area is part of the CRA drainage project. Council Member Bradburn advised yes but this has to do with the eroding bank on the south side.

Council Member Johnston asked if the projects are listed in the footnotes by priority within the system. City Manager Norman-Vacha advised it is just a general list that staff believes has the greatest drainage needs. She stated that it would come back before Council before bid is awarded.

Council Member Bernardini believes it should be removed prior to bid so work is not put into a rejected project.

Vice-Mayor Burnett asked what would be put in the place of Liberty Street. Council Member Johnston pointed out that we are just taking it out of the footnote and if funds are leftover the City Manager will bring back other target areas. He stated that he does not have a problem removing it from the footnote as it does not affect the projects.

Motion was seconded by Council Member Bernardini. Motion carried 5-0.

FLOURIDE – Fund 401, Page 95 & 96

Council Member Bradburn indicated the Health Department has provided no evidence that adding Fluoride to the water supply has improved our community's health. She advised several cities, including Dallas, have since removed Fluoride from their system due to excessive harm to their community.

Motion:

Motion was made by Council Member Bradburn to remove Fluoride from the City's water system. Motion died for lack of a second.

WATER AND SEWER RATES & ECONOMIC INDEX – Page 91

Referring to page 10 of the City Manager's Statement, Council Member Bradburn stated that the citizens want to know why we are raising rates.

Motion:

Motion was made by Council Member Bradburn, and seconded by Council Member Bernardini, to not accept this year's indexed rate for the water & sewer system this year and leave them as they are today, eliminating the 1.41% rate increase.

Council Member Bernardini asked what affect it will have if the increase is not taken. Mayor Hohn advised the revenues would decrease 1.41%.

Council Member Johnston asked if the increase, and accompanying resolution, is attached to the repayment of any bond.

Vice-Mayor Burnett, referring to page 10 in the City Manager's Statement, pointed out a residential customer using 5,000 gallons of water would see an increase of .78 cents per month.

FINAL BUDGET HEARING MINUTES – SEPTEMBER 17, 2014

City Manager Norman-Vacha reviewed the associated resolution and advised it does not include language identifying bonds. She pointed out it was adopted by Council in 2008 following Council's displeasure with the 3% increase cap. She advised the balanced budget is based on inclusion of that increase.

Council Member Bradburn reminded all that since Council has decided to take all the bond settlement money and apply it towards that fund, there is no need for an increase this year.

Motion was seconded by Council Member Bernardini. Motion failed 3-2.

RED LIGHT CAMERAS

Council Member Bernardini recommended amending the ordinance setting uses of the 109 Law Enforcement Fund monies for special events. Mayor Hohn asked Council Member Bernardini to draft his changes so it can be added to a future agenda.

Public Input

Mayor Hohn called for public input; there was none.

Resolution No. 2014-16 Fiscal Year 2015 Final Ad Valorem Tax Rate

City Manager Norman-Vacha stated this is the same information that was adopted in the tentative budget. She advised, per the rules of the Department of Revenue, Council cannot go above the roll back rate but can go below it.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of Resolution No. 2014-16.

City Clerk Peters read Resolution No. 2014-16 by title, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, SETTING THE FINAL MILLAGE RATE FOR THE FINAL BUDGET FOR THE FISCAL YEAR 2015 TAXING YEAR PURSUANT TO SECTION 200.065, FLORIDA STATUTES; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion carried 4-1 upon roll call vote as follows:

Council Member Bradburn	Nay
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

Council Member Johnston pointed out that the agenda referenced resolution No. 2014-14 but the Resolution had the correct number listed 2014-16.

Council Member Bernardini asked why Council Member Bradburn voted against the resolution. Council Member Bradburn stated that ideas presented to staff are not being brought forward or discussed by Council. She feels the budget and ad valorem rate are false since the budget is funded by things that we promised people this year but were put off.

FINAL BUDGET HEARING MINUTES – SEPTEMBER 17, 2014

City Manager Norman-Vacha advised the projects that Council identified as priorities are coming back for bid award in October. She pointed out that regular status reports are provided to Council. Referring to Pavement Management, she stated that monies not spent were carried forward in the same line items and nothing has been dropped off the list.

Council Member Bradburn felt the prioritized road projects in the next budget year will not be done. City Manager Norman-Vacha advised the list has not changed but budget monies are limited and any money not spent on those allocated projects carried forward. Nothing has been dropped off the list.

Mayor Hohn pointed out that engineering studies had to be done and it takes time, using Veterans Avenue as an example. Discussion continued.

Ordinance No. 842 - Recommended Budget for FY2015

City Manager Norman-Vacha pointed out changes made to the Ordinance approved by Council this evening.

Referring to page 1, section A for General Fund, City Manager Norman-Vacha advised the entry for City Council will change from \$124,231 to \$104,231. Within the same area, the entry for General Fund Reserves will change from \$274,659 to \$294, 659. She stated the total General Fund is \$7,384,380.

Also, the foot note in Fund 308 will be updated with the removal of Liberty Street and Saxon Brook.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of Ordinance No. 842 with the recommended changes.

City Clerk Peters read Ordinance No. 842 by title, as follows:

AN ORDINANCE APPROPRIATING CERTAIN MONIES FOR THE GENERAL OPERATIONS OF THE CITY OF BROOKSVILLE, FLORIDA, FROM ITS SEVERAL FUNDS FOR THE TWELVE MONTH PERIOD BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015.

Motion carried 3-2 upon roll call vote as follows:

Council Member Johnston	Aye
Council Member Bradburn	Nay
Council Member Bernardini	Nay
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

Council Member Bernardini explained that his vote was due to his opposing the \$10,000 line item for fee waivers and the increase in the fire assessment.

ADJOURN TO COMMUNITY REDEVELOPMENT AGENCY MEETING

Mayor Hohn adjourned the final budget hearing at 7:35 p.m. to the CRA Meeting.

FINAL BUDGET HEARING MINUTES – SEPTEMBER 17, 2014

RECONVENE REGULAR COUNCIL MEETING

The final budget hearing reconvened at 7:50 p.m.

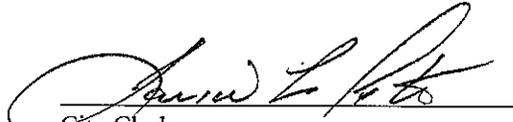
Mayor Hohn expressed appreciation to Council for all of their work. He thanked the City Manager and staff for their efforts to bring forth the budget document. He advised future Council to continue to look down the road as they design next year's budget.

Council Member Bernardini stated that this is the last budget he will work on for the City and each year has been tough. He stated even when the City had money they could not do all of the projects that they wanted to do. He pointed out that sometimes the general public thinks when something is discussed it becomes a mandate that it has to be done but it's not always possible. He commented on past budget meetings and how difficult it can be to find the best way to spend money. He expressed his appreciation for the City Manager and staff.

Discussion continued about past budgets and accomplishments.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:02 p.m.



City Clerk

Attest: _____
Mayor



**CONSENT AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER
FROM: RICHARD W. RADACKY, PUBLIC WORKS DIRECTOR
SUBJECT: MOONLIGHT LANE STORM WATER CULVERT REPLACEMENT - BID NO. SD2014-07 AWARD
DATE: NOVEMBER 10, 2014

GENERAL SUMMARY/BACKGROUND: At Moonlight Lane, west of Candlelight Boulevard, an underground storm water 30-inch diameter culvert has deteriorated and is collapsing due to age. The pipe can no longer function as intended. The Public Works Department proposes to remove and replace the drainage pipe. The existing pipe is 196 feet in length. Restoration will minimize the possibility of flooding to residences, especially during heavy rain events.

The drainage system removes storm water from low lying areas west of Moonlight Lane and discharges into Horse Lake Creek, via a small pond. The system also provides drainage from residential property along Moonlight Lane. Attached is a drawing which depicts the drainage system.

On Friday, October 31, 2014, three (3) bids were publicly opened and read aloud. Bids received were as follows:

BIDDER	BID AMOUNT
ERNEST DEWITT GAY, INC.	\$21,339
BRW CONTRACTING, INC.	\$23,000
D.A.B. CONSTRUCTORS, INC.	\$53,000

References provided in the bid documents of Ernest Dewitt Gay, Inc., the low bidder, were confirmed. Also, satisfactory responses were provided for similar work performed. Ernest Dewitt Gay, Inc., has not previously bid on work for the City.

Public Works staff visited their business site, and met with management to discuss the Moonlight Lane Storm Water Pipe Replacement Project and to evaluate their capability of meeting the City's requirements for this project. As a result, staff is confident that Ernest Dewitt Gay, Inc., can accomplish the work in a satisfactory manner.

BUDGET IMPACT: Funds were approved in the Fiscal Year 2015 Budget, Fund 308, titled Multi-Year Capital Project Accumulation, in the amount of \$21,339, for this project.

LEGAL REVIEW: Pursuant to City Charter, Article V, Section 5.04, Competitive Bidding, the City Council is authorized to approve bid award for procurement of personal property or services via the bid process within the statutory categories and limits established pursuant to Florida Statutes, Chapter 287.

STAFF RECOMMENDATION: Staff recommends that the City Council approve bid award to Ernest Dewitt Gay, Inc. in the amount of \$21,339 and authorize the Mayor to sign the necessary contract documents.

- ATTACHMENT(S):**
1. Bid Certification
 2. Bid Opening Minutes
 3. Contract

Attachment 1

BID/CERTIFICATION FORM
CITY OF BROOKSVILLE
MOONLIGHT LANE STORM WATER PIPE REPLACEMENT
BID NO.: SD2014-07

BIDDERS CERTIFICATION TO THE CITY OF BROOKSVILLE:

1. The undersigned warrants that: (A) this Bid is submitted in response to, and is in compliance with, all terms and conditions applicable thereto as set forth in the Advertisement, General Instructions and Conditions, Special Instructions and Conditions, Bid/Certification Forms and (if any), the Minimum Technical Specifications, Plans, Addendum, Exhibits, Agreement, Bonds and Insurance requirements, each of which has been carefully examined, (B) Bidder or Bidder's representative has made such investigation as is necessary to determine the character and extent of the work and their capability to perform the work, and (C) agrees that if the Bid is accepted by the City, Bidder will provide the necessary labor, materials, machinery, equipment, tools or apparatus, and perform all the work or services required to complete the assignment and/or contract within the time specified according to the requirements of the City as herein and hereinafter set forth, and (D) he/she is authorized to legally execute binding contracts for and on behalf of the Bidder.

2. Please check one:
 Bidder declares that the only person, persons, company or parties interested in this Bid are named in the Bid.

 Bidder, or one or more of bidder's officers, principals, or any owner of more than 5% in or of bidder, or members of their immediate families: (A) have a financial interest in another company, project, or property that could benefit financially from this proposed project; and/or (B) another individual or business will be compensated by (or on behalf of bidder) if bidder is selected by the City to bid the requested services. (Attach a detailed explanation for either.)

3. Bid Bond - If the Bid is accepted by the City, it will become a binding contract on both parties. If a Bid Bond or Cashier's Check/Certified Check is required, it shall be submitted with the Bid. If the undersigned shall fail to deliver or perform, or if applicable, execute a Contract as stated herein, then the City may, at its option, determine that the undersigned has abandoned the Award/Contract, and thereupon such Bid and/or Award shall be null and void, and any Cashier's Check/Certified Check or Bond accompanying this Bid shall be forfeited to and become the property of the City, and the full amount of said check, or if a Bid Bond, the full amount of such bond, shall be paid to the City as partial liquidated damages; otherwise, any Bond or Cashier's Check/Certified Check accompanying this Bid shall be returned to the undersigned within 30 calendar days from the date of Award, or if provisions for a Notice to Proceed are included, from the date of the Notice to Proceed.

4. Bidder proposes and agrees to provide all materials, services or equipment required for the City of Brooksville Moonlight Lane Storm Water Pipe Replacement Bid No.: SD2014-07, for the Total Bid Sum of Twenty one thousand three hundred Dollars (\$ 21,339.00).
thirty nine and 00/100

5. Number of days from date of the Notice to Proceed that will be required for the final completion of all work as described herein and as shown on the plans.

(Maximum 120 Calendar Days)

6. The City reserves the right to accept any or all prices itemized in any combination that best serves the interests of the City. The City further reserves the right to accept or reject any of the components of this Bid, including alternates.

7. BIDDER HEREBY ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDUMS: 1

Bidder/Company Name: Ernest Dewitt Gay, Inc.

Name of Bidder: Ernest Dewitt Gay, Inc.

Business structure: () Corporation, () Partnership, () Individual, () Other: _____

If a Partnership: _____

Name(s) of Partner(s): _____

If a Corporation: Ernest Gay, P Tracy Price, VP

Incorporated in State of: Florida Date of Incorporation: 7/2006

Business Address: PO Box 10364

City: Brooksville State FL Zip 34603

Telephone Number: 887 467-5005 Fax 727 245-9803

Submitted By: Tracy Price

Title: VP

Signature: _____

ATTEST: _____
Secretary

By: Ernest Gay
Print Name

Affix Corporate Seal
(If Corporation)

State of Florida
County of Hernando

The foregoing instrument was acknowledged before me this 31 day of Oct, 2014 by Tracy Price, who is personally known to me or who presented _____ as identification, and who (did) (did not) take an oath.

[Signature of Notary Public]



KRISTY M. HINZMAN
MY COMMISSION # EE 132950
EXPIRES: September 22, 2015
Bonded Thru Budget Notary Services

[Printed, typed or stamped name of Notary Public]

NOTE: BIDS MAY BE REJECTED IF ALL DOCUMENTS ARE NOT COMPLETE AND EXECUTED, AND THE NUMBER OF COPIES SPECIFIED/REQUESTED OF EACH ARE NOT SUBMITTED WITH THE BID.

Attachment 2

**BID OPENING MINUTES
MOONLIGHT LANE STORM WATER PIPE REPLACEMENT
BID NO.: SD2014-07**

October 31, 2014

3:00 P.M.

A Bid Opening was held at approximately 3:00 p.m. on Friday, October 31, 2014, in the City Hall Council Chambers for **MOONLIGHT LANE STORM WATER PIPE REPLACEMENT, BID NO. SD2014-07**. Janice L. Peters, City Clerk; Richard Radacky, Director of Public Works; Jon Dowler, Project Coordinator; Joe Nelson, Streets Supervisor and Ryan Timothy, Deputy City Clerk and Recording Secretary were in attendance.

City Clerk Peters advised that an Invitation to Bid was published in the Tampa Bay Times on October 16, 2014 and a Pre-Bid meeting was held on October 22, 2014. Subsequently there was one addendum issued.

As a result, 3 sets of bids were received, all properly sealed and notated. The bids were to include a Bid Certification Form with equipment list, Bid Bond or Cashiers Check in the amount of 5% of bid, proof of insurance, State of Florida Contractor License, Public Entity Crime Statement, Drug Free Workplace Form, list of subcontractors and references, signed Agreement for Services with one original set of bid forms and three copies.

The following companies submitted bids, which were opened and the results read as follows:

<u>Ernest Dewitt Gay, Inc. (EDG, Inc.), Brooksville, FL</u>	30-Days	<u>\$21,339.00</u>
All required documentation included; Drug Program Implemented		
<u>D.A.B. Constructors, Inc., Inglis, FL</u>	100-Days	<u>\$53,000.00</u>
All required documentation included; Drug Program Implemented		
<u>B.R.W. Contracting Inc., Land O Lakes, FL</u>	45-Days	<u>\$23,000.00</u>
All required documentation included; Drug Program Implemented		

City Clerk Peters informed bidders that the packets would be further reviewed by staff and their recommendations would be submitted to Council at a future meeting. The bid opening concluded at 3:06 p.m.

Recording Secretary

Attachment 3

**AGREEMENT FOR CONTRACTOR SERVICES
MOONLIGHT LANE STORM WATER PIPE REPLACEMENT
BID NO. SD2014-07**

This Agreement made as of this ____ day of _____, 2014, by and between the **City of Brooksville**, Florida - (the "CITY"), and **Ernest Dewitt Gay, Inc.**, authorized to do business in the State of Florida (the "CONTRACTOR"), and whose address is **P. O. Box 10364, Brooksville, FL 34603** Phone: **(352) 467-5005** Fax: **(727) 243-8722**.

In consideration of the mutual promises contained herein, the CITY and the CONTRACTOR agree as follows:

ARTICLE 1 - SERVICES

The CONTRACTOR'S responsibility under this Agreement is to furnish, deliver, and construct all materials, labor, and equipment and to perform all operations in accordance with the plans and specifications and as listed in the Bid Form for the **MOONLIGHT LANE STORM WATER PIPE REPLACEMENT PROJECT**.

Services of the CONTRACTOR shall be under the general direction of the CITY MANAGER, who may designate a person to act as the CITY'S representative (hereinafter "REPRESENTATIVE") during the performance of this Agreement.

ARTICLE 2 - SCHEDULE

This contractor shall commence services within 10-days of the Notice to Proceed and complete all services within **30 days**.

ARTICLE 3 - PAYMENTS TO CONTRACTOR

- A. The CITY shall pay to the CONTRACTOR for services satisfactorily performed **\$21,339.00**, which includes all direct charges, indirect charges and reimbursable expenses, if any. The CONTRACTOR will bill the CITY monthly.
- B. The invoices received from the CONTRACTOR pursuant to this Agreement will be reviewed and approved by the Department of Public Works, indicating that services have been rendered in conformity with the Agreement, and then will be sent to the Finance Department for payment. The invoice must specify the work performed. Ten percent (10%) of each invoiced amount will be withheld and retained by the CITY until completion of the work to the satisfaction of the CITY.
- C. In order for both parties herein to close their books and records, the CONTRACTOR will clearly state "final invoice" on the CONTRACTOR'S final/last billing to the CITY. This indicates that all services have been performed and all charges and costs have been invoiced to the CITY. Since this account will thereupon be closed, any and other further charges if not properly included on this final invoice shall be waived by the CONTRACTOR.
- D. CONTRACTOR acknowledges that it has reviewed the scope of work and inspected the work site and does not anticipate having any CONTRACTOR requested change orders.

ARTICLE 4 - TERMINATION

This Agreement may be terminated by the CONTRACTOR on 30 days prior written notice to the CITY in the event of substantial failure by the CITY to perform in accordance with the terms hereof through no fault of the CONTRACTOR. It may also be terminated by the CITY, with or without cause, immediately upon written notice to the CONTRACTOR. Unless the CONTRACTOR is in breach of this Agreement, the CONTRACTOR shall be paid for services rendered to the CITY'S satisfaction through the date of termination. After receipt of a termination notice and except as otherwise directed by the CITY the CONTRACTOR shall:

- A. Stop work on the date and to the extent specified.
- B. Terminate and settle all orders and subcontracts relating to the performance of the terminated work.
- C. Transfer all work in process, completed work, and other material related to the terminated work to the CITY.
- D. Continue and complete all parts of the work that have not been terminated.

ARTICLE 5 - PERSONNEL

The CONTRACTOR represents that it has or will secure at its own expense all necessary personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the CITY.

All of the services required herein under shall be performed by the CONTRACTOR or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under State and local law to perform such services.

The CONTRACTOR warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field.

ARTICLE 6 - SUBCONTRACTING

The CITY reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability of the subcontractor to perform properly under this Agreement. The CONTRACTOR is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities.

If a subcontractor fails to perform or make progress, as required by this Agreement, and it is necessary to replace the subcontractor to complete the work in a timely fashion, the CONTRACTOR shall promptly do so, subject to acceptance of the new subcontractor by the CITY.

ARTICLE 7 - FEDERAL AND STATE TAX

The CONTRACTOR shall be responsible for payment of its own FICA and Social Security benefits with respect to this Agreement and the personnel it employs.

ARTICLE 8 – INSURANCE & BONDS

- A. The CONTRACTOR shall not commence work under this Agreement until it has obtained all insurance and bonds required under this paragraph and such insurance has been verified by the CITY.
- B. All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida.

The CONTRACTOR shall maintain, during the life of this Agreement, comprehensive automobile liability insurance in the amount of \$1,000,000 and \$2,000,000 combined single limit for property damage and bodily injury liability covering claims which may arise from the ownership, use, or maintenance of owned and non-owned automobiles, including rented automobiles, whether such operations be by the CONTRACTOR or by anyone directly or indirectly employed by the CONTRACTOR. CONTRACTOR shall purchase and maintain a policy or policies of commercial general liability insurance satisfactory in all respects to CITY, and casualty and extended coverage insurance. All policies shall be occurrence form policies and shall name CITY as an additional insured, with the premium thereon fully paid by CONTRACTOR on or before their due date. The general liability insurance policy shall afford minimum protection of \$1,000,000 and \$2,000,000 combined single-limit coverage for bodily injury.

Required insurance shall be documented in Certificates of Insurance which provide that CITY shall be notified at least 30 days in advance of cancellation, non-renewal or adverse change. New Certificates of Insurance are to be provided to CITY at least 15 days prior to coverage renewals. City of Brooksville, Florida is to be named as an additional insured entity.

If requested by CITY, CONTRACTOR shall furnish complete copies of its insurance policies, forms and endorsements.

For commercial general liability coverage, CONTRACTOR shall, at the option of CITY, provide an indication of the amount of claims, payments or reserves chargeable to the aggregate amount of liability coverage.

Receipt of certificates or other documentation of insurance or policies or copies of policies by CITY, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of CONTRACTOR'S obligation to fulfill the insurance requirements herein.

CONTRACTOR shall also purchase and maintain workers compensation insurance for all obligations imposed by law, with employer's liability limits of at least the statutory limit, or provide notarized affidavit of exemption listing relevant statutes. CONTRACTOR shall also purchase any other coverage required by law.

CONTRACTOR'S maintenance of the insurance policies required hereunder shall not limit or otherwise affect its liability hereunder.

- C. In the event that a performance or payment bond is required due to use of grant funds for the project, by City Council or as otherwise required, the CONTRACTOR shall not commence work under this Agreement until it has obtained the required bonds and provided such bonds to the CITY.

ARTICLE 9 - EXCUSABLE DELAYS

The CONTRACTOR shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond the CONTRACTOR'S control and without its fault or negligence. Such causes may include, but are not limited to: acts of God; the City's omissive and commissive failures; natural or public health emergencies; labor disputes; freight embargoes; and severe weather conditions. If failure to perform is caused by the failure of the CONTRACTOR'S subcontractor(s) and is without the fault or negligence of them, the CONTRACTOR shall not be deemed to be in default.

Upon the CONTRACTOR'S request, the CITY shall consider the facts and extent of any failure to perform the work and, if the CONTRACTOR'S failure to perform was without its fault or negligence as determined by the CITY, any affected provision of this Agreement shall be revised accordingly; subject to the CITY'S rights to change, terminate, or stop any or all of the work at anytime.

ARTICLE 10 - LIQUIDATED DAMAGES

Liquidated damages shall be paid to the CITY at the rate of \$200.00 per day for all work awarded under the contract until the work has been satisfactorily completed as provided by the Contract Documents. Sundays and Legal Holidays shall be excluded in determining days in default.

It is agreed that the amount is the per-diem rate for damage incurred by reason of failure to complete the work. The said amount is hereby agreed upon as the reasonable costs which may be accrued by the CITY after the expiration of the time of completion. It is expressly understood and agreed that this amount is not to be considered in the nature of a penalty, but as liquidated damages which have accrued against the CONTRACTOR. The CITY shall have the right to deduct such damages from any amount due, or that may become due the CONTRACTOR, or the amount of such damages shall be due and collectable from the CONTRACTOR or Surety.

ARTICLE 11 - ARREARS

The CONTRACTOR shall not pledge the CITY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness.

ARTICLE 12 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS

The CONTRACTOR shall deliver to the CITY for approval and acceptance, and before being eligible for final payment of any amount due, all documents and materials prepared by and for the CITY under this Agreement.

All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the CITY or at its expense will be kept confidential by the CONTRACTOR and will not be disclosed to any other party, directly or indirectly, without the CITY'S prior written consent.

Such information and data shall be and will remain the CITY'S property and may be reproduced and reused at the discretion of the CITY.

All products generated by the CONTRACTOR for the CITY become the property of the CITY. The CITY may require submission of any electronic file version of reports, data, maps or other submission of documentation produced for or as a result of this project in addition to paper documents.

The CITY and the CONTRACTOR shall comply with the provisions of the Florida Public Records Law.

Public Records Law. CONTRACTOR acknowledges that it is familiar with the provisions of the Public Records Law of the State of Florida.

CONTRACTOR agrees to comply with Chapter 119, Florida Statutes, and specifically per Florida Statute 119.0701, CONTRACTOR agrees to keep and maintain public records that would be required by the City of Brooksville in order to perform the services provided for in this Agreement; CONTRACTOR agrees to provide public access to any required public records in the same manner as a public agency; CONTRACTOR agrees to protect exempt or confidential records from disclosure; CONTRACTOR agrees to meet public records retention requirement; and CONTRACTOR agrees that at the end of term of this Agreement, to transfer all public records to the City of Brooksville and destroy any duplicate exempt or confidential public records.

All products generated by the CONTRACTOR for the CITY become the property of the CITY. The CITY may require submission of any electronic file version of reports, data, maps or other submission of documentation produced for or as a result of this bid/proposal in addition to paper documents.

Further, in accordance with the Public Records Laws of the State of Florida, Section 119.0701, (2013), Contractor must:

- A. Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
- B. Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records are not disclosed except as authorized by law.
- D. Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public record disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.
- E. If a contractor does not comply with a public records request, the public agency shall enforce the contract provision in accordance with the contract.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto shall survive the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby.

ARTICLE 13 - INDEPENDENT CONTRACTOR RELATIONSHIP

The CONTRACTOR is, and shall be, in the performance of all work services and activities under this Agreement, an independent contractor, and not an employee, agent, or servant of the CITY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to the CONTRACTOR'S sole direction, supervision, and control. The CONTRACTOR shall exercise control over the means and manner in which it and its employees perform the work, and in all

respects the CONTRACTOR'S relationship and the relationship of its employees to the CITY shall be that of an independent contractor and not as employees or agents of the CITY.

The CONTRACTOR does not have the power or authority to bind the CITY in any promise, agreement or representation.

ARTICLE 14 - CONTRACT ASSIGNMENT

The CONTRACTOR shall not sublet, sell, transfer, assign or otherwise dispose of the CONTRACT or any portion thereof, or of his right, title, or interest therein, without written consent of the CITY. The CONTRACTOR shall complete the work contemplated by the terms and conditions of this Agreement in an amount equivalent to at least 50 percent (50%) of the dollar value of work to be performed under this Contract utilizing its own business or corporate entity, so that no single labor, material man, or subcontractor shall be permitted to perform more than 50% of the work contemplated by this Contract.

ARTICLE 15 - AMENDMENT

None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by a written instrument executed by the parties hereto.

ARTICLE 16 - ENFORCEMENT COSTS

If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation in connection with any provision, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all expenses even if not taxable as court costs (including, without limitation, all such fees, costs and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled.

ARTICLE 17 - AUTHORITY TO PRACTICE

The CONTRACTOR hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner.

ARTICLE 18 - SEVERABILITY

If any term or provision on this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provisions to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 19 - CITY'S REPRESENTATIVE AND AUTHORITY

The person designated by the CITY MANAGER shall serve as the CITY'S REPRESENTATIVE and shall decide questions which may arise as to quality and acceptability of materials furnished and work performed, and shall interpret the intent of the Contract Documents with reasonable promptness.

The REPRESENTATIVE will not be responsible for the construction means, controls, techniques, sequences, procedures, or construction safety.

The REPRESENTATIVE may assign Project Inspector(s) who shall serve to assist the REPRESENTATIVE in determining if the work performed and the materials used meet the Contract requirements. The Project Inspector shall be authorized to issue Field Orders. The Project Inspector shall be authorized to stop all or any portion of the work if in his opinion the work is not proceeding according to the requirements of the plans and specifications.

ARTICLE 20 - MODIFICATION

The CITY reserves the right to make changes in the work, including alterations, reductions therein or additions thereto. Upon receipt by the CONTRACTOR of the CITY'S notification of a contemplated change, the CONTRACTOR shall (1) if requested by CITY, provide an estimate for the increase or decrease in cost due to the contemplated change, (2) notify the CITY of any estimated change in the completion date, and (3) advise the CITY in writing if the contemplated change shall affect the CONTRACTOR'S ability to meet the completion dates or schedules of this Agreement.

If the CITY so instructs in writing, the CONTRACTOR shall suspend work on that portion of the work affected by a contemplated change, pending the CITY'S decision to proceed with the change.

If the CITY elects to make the change, the CITY shall issue a contract amendment or change order and the CONTRACTOR shall not commence work on any such change until such written amendment or change order has been issued and signed by each of the parties.

ARTICLE 21 - CONTRACT DOCUMENTS

The other documents which comprise the entire Agreement are attached hereto, made a part hereof and consist of the following:

- A. Advertisement for Bids.
- B. Special Instructions and Conditions
- C. General Instructions and Conditions
- D. Minimum Technical Specifications
- E. Bid Forms
 - Bid Certification Form
 - Drug-Free Workplace Certification
 - Public Entity Crimes Statement
- G. Addendums (if any)
- H. Performance & Payments Bonds (if required)
- I. Change Orders (if any)

In the event of a conflict between the terms of the above documents and the terms of this Agreement, the terms of this Agreement shall prevail.

There are no contract documents other than those listed above and there are no promises or understandings other than those stated herein.

ARTICLE 22 - VENUE

All applicable laws, regulations and ordinances of the State of Florida, Hernando County and the City of Brooksville will apply to consideration and award of any bid/proposal and the performance of the bidder/proposal pursuant thereto, and shall be governed by the laws of the State of Florida both as to intention and performance. The venue for any action arising from the award or subsequent performance shall lie exclusively in the Circuit Court of Hernando County, Florida, or the United States District Court for the Middle District of Florida, as applicable.

ARTICLE 23 - NOTICE

All notices required in this Agreement shall be sent by certified mail, return receipt requested, and if sent to the CITY shall be mailed to:

City of Brooksville
201 Howell Avenue
Brooksville, Florida 34601
Attention: City Clerk
Phone: (352) 540-3853
Fax: (352) 544-5424
Email: jpeters@cityofbrooksville.us

With a copy to: City Attorney

c/o The Hogan Law Firm
P.O. Box 485
Brooksville, Florida 34605

and if sent to the CONTRACTOR shall be mailed to:

Ernest Dewitt Gay, Inc.
P. O. Box 10364
Brooksville, FL 34603

This Agreement is entered into as of the day and year first written above and is executed in at least two original copies of which one is to be delivered to the CONTRACTOR, and one to the CITY CLERK for filing in the official records.

CITY CLERK

CITY OF BROOKSVILLE, FLORIDA

Attest: _____
Janice L. Peters, CMC
City Clerk

By: _____
Kevin Hohn, Mayor

Contractor Witnesses:
(2 REQUIRED)

Contractor:

Witness: Kristy Gay
Name
Kristy Gay
Signature

Ernest Dewitt Gay, Inc.
Business Name

By: _____
Signature

Witness: William Blas
Name
William Blas
Signature

Tony Price
Print Name and Title

APPROVED AS TO FORM FOR THE RELIANCE OF THE
CITY OF BROOKSVILLE ONLY:

THOMAS S. HOGAN, JR., THE HOGAN LAW FIRM, LLC
CITY ATTORNEY



**CONSENT AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: JIM DELACH, ASSISTANT FINANCE DIRECTOR

SUBJECT: FINAL FISCAL YEAR 2014 BUDGET AMENDMENTS

DATE: November 7, 2014

GENERAL SUMMARY/BACKGROUND: In finalizing the accounting/financial records for fiscal year (FY) 2014, we find that several budget amendments are necessary. Budget amendment forms are attached for the following requested amendments:

- 1) Amend General Fund - 001 in the amount of \$149,445. Amendment attached increases revenues in the amount of \$149,445 due to the receipt of unbudgeted/received monies as follows:
 - \$4,217 - Other State Grants Revenue
 - \$102,000 - Ad Valorem Tax Delinquent
 - \$40,888 - Public Service Taxes - Electricity
 - \$2,340 - Local Option Gas Tax Fund Transfer (see below)
- 2) Amend Local Option Gas Fund - 108 in the net amount of \$7,127. Amendment attached increases revenues in the amount of \$9,467.00 and increases expenditures (Transfer to General Fund line item) in the amount of \$2,340; leaving a net increase of \$7,127 for the Fund.
- 3) Amend Road Impact Fees Fund - 110 in the amount of \$1,650. Amendment attached increases revenues in the amount of \$1,650 due to additional interest earned.
- 4) Amend Parks Impact Fees Fund - 115 in the amount of \$5,754. Amendment attached increases revenues in the amount of \$5,754 due to additional impact fee monies received.
- 5) Amend The Enrichment Center Maintenance Fund - 139 in the net amount of \$6,970. Amendment attached increases revenues in the amount of \$6,970, increases expenditures in the amount of \$8,284 and decreases the Reserves line item in the amount of \$1,314. Amendment is requested due to the increase in shared costs and expenditures not previously budgeted.
- 6) Amend Brownfields Assessment Grant Fund 144 in the amount of \$13,941. Amendment attached increase the revenues in the amount of \$13,941 and increases expenditures (Other Contractual Services) in the same amount due to additional costs and expenses not previously budgeted with the associated reimbursable revenues from the Grant.

- 7) Amend Multi-Year Capital Project Accumulation Fund – 308 in the amount of \$759. Amendment attached increases revenues in the amount of \$759 due to additional interest earned.
- 8) Amend Capital Improvement Revenue (2006 USDA Revenue Bonds) Fund - 309 in the net amount of \$1,051. Amendment attached increases revenues in the amount of \$1,058 and increases the expenditures (Transfers to General Fund line item) in the amount of \$7; leaving a net increase of \$1,051 for the Fund.
- 9) Amend Water Connection Fees Fund – 407 in the amount of \$9,800. Amendment attached increases revenues in the amount of \$9,800 due to additional water connection fees received.
- 10) Amend Sewer Connection Fees Fund – 408 in the amount of \$36,444. Amendment attached increases revenues in the amount of \$36,444 due to additional sewer connection fees received.
- 11) Amend Water & Wastewater Construction Fund - 409 in the amount of \$3,540,905. Amendment attached increases revenues in the amount of \$3,540,905 due to receipt of Crescent Resources bankruptcy settlement (\$3,537,939) and an increase in interest earned (\$2,966).
- 12) Amend Vehicle Replacement Fund – 502 in the \$2,510. Amendment attached increases revenues in the amount of \$2,510 due to additional interest earned.
- 13) Amend Firefighters' Retirement Fund – 607 in the net amount of \$169,315. Amendment attached increases revenues in the amount of \$177,518 due to gains in investments (\$141,458), employer contributions (\$20,636) and State pension contributions (\$15,424). Expenditures are also increased in the amount of \$8,203, due to an increase in legal fee costs. This will leave a net increase of \$169,315 for the Fund.
- 14) Amend Health Reimbursement Account Fund – 609 in the amount of \$18,332. Amendment attached increases expenditures in the amount of \$18,332 due to the actual incurred costs/expenses (reimbursements). This amendment will leave a negative reserve balance for the Fund for FY2014. Monies have been budgeted within the FY2015 budget to correct the negative reserve/fund balance and provide additional monies for expected expenditures in FY2015.
- 15) Amend Police Officers' Retirement Fund – 613 in the net amount of \$99,457. Amendment attached increases revenues in the amount of \$105,829 due increase in fair-market value (\$87,347) and employer contributions (\$18,482). Expenditures are also increased in the amount of \$6,372 due to additional costs/expenses within the Other Contractual Services line item. This will leave a net increase of \$99,457 for the Fund.

BUDGET IMPACT: The budget impacts are reflected in the above summary for requested amendments and reflected on the attached Budget Amendment Forms for FY2014.

LEGAL REVIEW: The City is vested with home rule authority pursuant to Article VII, Section 2 of the Constitution of the State of Florida and Chapter 166, Florida Statutes. Pursuant to Section 1.03 of the Charter, the City has all governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions and render municipal services to include matters of fiscal impact.

STAFF RECOMMENDATION: Staff recommends approval the outlined fiscal year 2014 budget amendments and appropriate signatures on the attached Budget Amendment Forms.

ATTACHMENTS: 15 Budget Amendment Forms

BUDGET AMENDMENT FORM

Fiscal Year 2014

Water & Wastewater Construction Fund 409

Account Name/Dept	Account Number	Approved Budget FY 2013-14	Increase	Decrease	Amended Budget FY 2013-14
Interest-FMIVT	409-000-361-48808	\$600	\$2,747		\$3,347
Insurance Claims/Settlements	409-000-369-48895	\$0	\$3,537,939		\$3,537,939
Interest-SBA	409-000-361-48811	\$0	\$219		\$219
TOTAL		\$600	\$3,540,905	\$0	\$3,541,505

Reason for Amendment: Increase in revenues of \$3,540,905 due to interest revenues increase of \$2,966 and Cresent Resources bankruptcy settlement was realized in the amount of \$3,537,939.

Department Director Signature

Date

Finance Director Signature

Date

City Manager Signature

Date

Approved by City Council, during Regular Session:

Date



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: JANICE L. PETERS, CITY CLERK

SUBJECT: RESOLUTION NO. 2014-20 - 2014 ELECTION RESULTS

DATE: NOVEMBER 5, 2014

GENERAL SUMMARY/BACKGROUND: Pursuant to Section 30-12(b) of the City's Election Code, we have received a certified copy of the Hernando County Canvassing Board's final report of the compiled election results for the Municipal Election included on the General Election Ballot for the City of Brooksville Seat No. 4. City of Brooksville Seat No. 4 is elected for a 4-year term beginning December 1, 2014, and continuing until the first regular meeting in December 2018. Results were as follows:

Seat No. 4

Vi Coogler	<u>229</u>	Votes (10.53%)
Betty Erhard	<u>1,180</u>	Votes (54.25%)
Bill Kemerer	<u>766</u>	Votes (35.22%)

Betty Erhard is declared the winner with 1,180 votes, or 54.25% of the total votes cast. Three certified copies of the complete precinct tabulations are on file in the City Clerk's Office. Percentages are based on the total number of Votes Cast.

Council, at its July 7, 2014, meeting, adopted Resolution No. 2014-11 (attached), declaring the results of qualifying, which included the following:

Seat No. 1

Robert Battista was unopposed and shall fill the designated Council Member Seat No. 1 and that he shall serve on the City Council for the four year term beginning at the first regular Council Meeting in December, 2014 (12/01/2014) and ending at the first regular Council Meeting in December, 2018.

Seat No. 5

Natalie Kahler was unopposed and shall fill the designated Council Member Seat No. 5 and that she shall serve on the City Council for the four-year term beginning at the first regular Council Meeting in December, 2014 (12/01/2014) and ending at the first regular Council Meeting in December, 2018.

FINANCIAL IMPACT: There is no financial impact in adopting Resolution No. 2014-20.

LEGAL REVIEW: Process pursuant to Section 30-12(b) of the Election Code for the City of Brooksville.

RECOMMENDATION: Staff recommends Council officially declare the results of the 2014 General Election as tabulated above by adoption of Resolution 2014-20.

ATTACHMENT: 1. Resolution No. 2014-20
2. Resolution No. 2014-11

Attachment 1

RESOLUTION NO. 2014-20

**A RESOLUTION OF THE CITY OF BROOKSVILLE
DECLARING OFFICIAL RESULTS OF MUNICIPAL
ELECTION; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, a regular municipal election was held for City Council Member Seat No. 4 on November 4, 2014; and,

WHEREAS, Section 30-12(e) of the Election Code for the City of Brooksville stipulates that the Canvassing Board shall transmit the certification of the results of the tabulation of the ballots cast for the municipal election, to City Council at its next regular meeting thereafter; and,

WHEREAS, at such meeting City Council shall officially declare the results of the election; and,

WHEREAS, the candidate receiving the greatest number of votes for the specific seat qualified for shall be elected and the ballot question results shall be officially declared.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BROOKSVILLE OF THE CITY OF BROOKSVILLE, as follows:

Section 1. City Council hereby officially declares the following results of the tabulation of votes cast at the November 4, 2014, regular municipal election, as certified by the Canvassing Board:

Seat No. 4 City Council Member Seat

Betty Erhard is elected to fill the designated Seat No. 4 City Council Member Seat and that she shall serve on the City Council for the term beginning at the first regular Council Meeting in December, 2014 (12/01/2014) and ending at the first regular Council Meeting in December, 2018.

Section 2. This resolution shall take effect upon its passage and approval, this 17th day of November, 2014.

City of Brooksville

Kevin Hohn, Vice Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE RELIANCE OF
THE CITY OF BROOKSVILLE ONLY:

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

VOTE OF COUNCIL:

Bernardini _____
Bradburn _____
Burnett _____
Hohn _____
Johnston _____

Attachment 2

RESOLUTION NO. 2014-11

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, APPROVING THE BALLOT FOR THE NOVEMBER 4, 2014, REGULAR MUNICIPAL ELECTION; DECLARING QUALIFYING OF CERTAIN CANDIDATES TO FILL THE CITY COUNCIL MEMBER SEAT NO. 4; DECLARING THAT NO MUNICIPAL ELECTION SHALL BE HELD FOR SEAT NOS. 1 & 5, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, qualifying for the November 4, 2014, municipal election ended at Noon on June 20, 2014, for City Council Seat No. 1 currently held by Joe Bernardini, City Council Seat No. 4 currently held by Kevin Hohn and Seat No. 5 currently held by Lara Bradburn; and,

WHEREAS, Robert Battista is the only candidate who qualified to fill Seat No. 1, which term ends in December 2018; and,

WHEREAS, Vivian Coogler, Betty Erhard, and William Kemerer are the three candidates who qualified to fill Seat No. 4, which term ends in December 2018; and,

WHEREAS, Natalie Kahler is the only candidate who qualified to fill Seat No. 5, which term ends in December 2018; and,

WHEREAS, Section 2.10(a) of the City Charter states that in the event that no more than one (1) person qualifies as a candidate, either for ballot listing or write-in, for a designated seat on the City Council, that seat or office shall not be listed on the regular city election ballot. The City Council by resolution shall designate the qualified candidate as the council member for the designated seat. Should only one person qualify as a candidate for a designated seat scheduled for election, City Council by resolution shall designate the qualified candidate as the council member for the designated seat.

NOW, THEREFORE, be it resolved by the City Council of the City of Brooksville, Florida as follows:

Section 1. That *Robert Battista* is qualified and shall fill the designated Council Member Seat No. 1 and that he shall serve on the City Council for the four year term beginning at the first regular Council Meeting in December, 2014 (12/01/2014) and ending at the first regular Council Meeting in December, 2018.

Section 2. That the regular municipal election, scheduled for November 4, 2014, shall continue for the purpose of the electorate deciding on Council Seat No. 4 thereupon scheduled, with the names of the candidates to appear on the ballot as follows:

Vivian Coogler
Betty Erhard
William Kemerer

Section 3. That *Natalie Kahler* is qualified and shall fill the designated Council Member Seat No. 5 and that she shall serve on the City Council for the four-year term beginning at the first regular Council Meeting in December, 2014 (12/01/2014) and ending at the first regular Council Meeting in December, 2018.

Section 4. This resolution shall become effective upon adoption.

PASSED AND ADOPTED this 7th day of July, 2014, A.D.

City of Brooksville

Kevin Hohn, Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:

Thomas S. Hogan, The Hogan Law Firm, LLC
City Attorney

VOTE OF COUNCIL:

Bernardini AYE
Bradburn AYE
Burnett AYE
Hohn AYE
Johnston Absent



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER
FROM: MICHELLE THOMPSON, SCREENING COMMITTEE CHAIR
**SUBJECT: SCREENING COMMITTEE RECOMMENDATION FOR THE 2014
GREAT BROOKSVILLIAN**
DATE: OCTOBER 24, 2014

GENERAL SUMMARY/BACKGROUND: Nominations for the 2014 "Great Brooksvillian of the Year" closed on August 15, 2014. Four nominations were received – Bruce W. Gimble; Joseph M. Mason, Jr.; E. E. "Ernie" Weaver, Jr.; and James L. Singer.

Pursuant to Official Policy No. 2-2012, the Screening Committee met to review the nominations and to make their recommendations to City Council. The minutes of those meetings are attached. Along with review of the nominations received, the Committee opted to reconsider prior nominees Jan Knowles and Lee Gordon. The Board's top three recommendations are as follows with Jan Knowles being the first recommendation and Lee Gordon and Ernie Weaver being tied for second:

Jan Knowles (3 #1 Votes, 12 points total)

Lee Gordon (1 #1 Vote, 9 points total)

E.E. "Ernie" Weaver, Jr. (1 #1 Vote, 9 points total)

Traditionally the award ceremony is scheduled to be held in conjunction with the Fall City Hall Art Reception, but because of the extension of time to receive nominees there are no other receptions this year. Some options for the award ceremony would be to have it before a scheduled Council meeting or at the first art reception in 2015.

FINANCIAL IMPACT: The budget impact would be approximately \$300 for the cost of the award plaque and invitations/mailings, along with food.

LEGAL REVIEW: Process pursuant to provisions of Official Policy No. 3-2008 and 2-2012.

RECOMMENDATION: Council selection of the 2014 "Great Brooksvillian of the Year" and direct staff as to a date to hold the reception.

ATTACHMENTS: 1. Screening Committee Minutes of 10/02/14
2. Screening Committee Minutes of 10/23/14

Attachment 1

**CITY OF BROOKSVILLE
GREAT BROOKSVILLIAN SCREENING COMMITTEE
201 Howell Avenue
Brooksville, FL 34601**

AGENDA

October 2, 2014

4:00 P.M.

The 2014 Great Brooksvillian Screening Committee Members met on Thursday, October 2, 2014, in the City Council Chambers. In attendance were Screening Committee Members Julia Jinkens, Sue Loveday, Michelle Thompson, and Roger Sherman, along with Janice L. Peters, City Clerk City Clerk/Recording Secretary. Board Member Samples was not in attendance.

The meeting was called to order at 4:03 p.m. by City Clerk Peters. She called for nominations for Chair and Vice Chair appointments.

Selection of Chairman/Vice Chairman

Motion:

Motion was made by Board Member Jinkens and seconded by Board Member Loveday for appointment of Michelle Thompson Chairman. Motion passed 4-0.

Motion:

Motion was made by Board Member Jinkens and seconded by Board Member Sherman for appointment of Board Member Loveday as Vice Chairman. Motion passed 4-0.

Board Member Loveday advised of her phone number for the member list.

City Clerk Peters gave an overview of the term of the board members, which is 1-year terms ending in December of each year, along with the annual timeline for award. All board members indicated they are interested in reapplying for the 2015 term.

She then advised Council had authorized the board to reconsider any prior nominations that were not chosen.

Chairman Thompson began the meeting with discussion of the nominees.

Review of Nominations/Discussion

The board reviewed Joseph Mason's, nomination. It was noted that the contributions of nominees to the betterment of the City should be known.

The contributions of Mr. Ernie Wever was discussed and it was pointed out that he was a big contributor to the City, involved in the Hernando Youth League, has a park named after him and served on City Council.

SCREENING COMMITTEE MEETING MINUTES - OCTOBER 2, 2014

Rev. Bruce W. Gimble's nomination was reviewed.

Prior year nominees were reviewed.

MOTION:

Motion was made by Board Member Sherman and seconded by Board Member Loveday to reconsider Jan Knowles, past nominee. Motion carried 4-0.

MOTION:

Motion was made by Board Member Loveday and seconded by Board Member Sherman to reconsider Lee Gordon past nominee. Motion carried 4-0.

Copies of Jan Knowles' and Lee Gordon's nomination packets will be included in the next agenda. Further discussion of the nominees continued.

The short list to be considered for further review, pending Board Member Samples' input at the next meeting is:

Bruce Gimble
Joe Mason
Ernie Wever
Jan Knowles (Prior Year Nominee)
Lee Gordon (Prior Year Nominee)

Next Meeting

Future dates of possible meetings were October 23rd or November 6th at 4:00 p.m. City Clerk Peters will coordinate with Board Member Samples to see which date works for her.

Adjournment

Motion:

Motion was made by Board Member Loveday seconded by Board Member Sherman to adjourn at 4:46 p.m.

City Clerk

Chairman

Attachment 2

**CITY OF BROOKSVILLE
GREAT BROOKSVILLIAN SCREENING COMMITTEE
201 Howell Avenue
Brooksville, FL 34601**

AGENDA

Thursday, October 23, 2014

4:00 P.M.

The 2014 Great Brooksvillian Screening Committee Members met on Thursday, October 23, 2014, in the City Council Chambers. In attendance were Michelle Thompson, Chairman, Sue Loveday, Vice-Chairman, and Members Julia Jinkens, Gail Samples, and Roger Sherman, along with Janice L. Peters, City Clerk/Recording Secretary.

The meeting was called to order at 4:00 p.m. by Chairman Thompson

Approval of Minutes

October 2, 2014

Motion:

Motion was made by Board Member Jinkens and seconded by Board Member Sherman for approval of the 10/02/14 Minutes. Motion passed 5-0.

Review of Nominations/Discussion

Board Member Samples commented on the current and former nominees and former nominees.

It was board member Samples to consider Jan Knowles, Lee Gordon and Ernie Weaver for nominations for the 2014 Great Brooksvillian.

MOTION:

Motion was made by Board Member Samples and seconded by Board Member Loveday to recommend Jan Knowles, past nominee, Lee Gordon, past nominee, and Ernie Weaver for the 2014 Great Brooksvillian. Motion carried 5-0.

Adjournment

Motion:

Motion was made by Board Member Samples seconded by Board Member Sherman to adjourn at 4:36 p.m.

City Clerk

Chairman



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL

**VIA: T. JENNENE NORMAN-VACHA
CITY MANAGER**

CAT
**FROM: CLIFFORD A. TAYLOR, ESQ.
THE HOGAN LAW FIRM, LLC
AS CITY ATTORNEY**

SUBJECT: CODE ENFORCEMENT LIEN FORECLOSURES

DATE: NOVEMBER 3, 2014

GENERAL SUMMARY: On August 16, 2010 City Council reviewed and discussed two (2) non-homestead properties (606 Harar Avenue and 409 Cook Avenue) with unsatisfied liens that were eligible for foreclosure. Council decided to not proceed with foreclosures at that time. City Council directed that staff return after a period of time with the properties for further consideration if the liens remained unsatisfied. The lien on the non-homesteaded property located at 409 Cook Avenue has been satisfied. The lien on the non-homestead property located at 606 Harar is still unsatisfied and remains eligible for foreclosure.

Pursuant to Section 38-95 of the City's Code (see Legal Note for further explanation), staff is seeking direction from City Council.

Parcel #: R26 122 19001000000030; Key #: 00010375; Lots 3 and 4 Addis Ababa Subdivision. Code Enforcement opened a case regarding this property in August of 2008 due to a complaint from a neighbor regarding a violation of Section 38-92(a) of the City of Brooksville Code. A notice of violation was sent to the owner on August 14, 2008 by certified mail and the return receipt was signed for by the owner. On September 15, 2008, the property was inspected again and was not in compliance, so it was posted. On September 24, 2008, the property was again inspected and was still not in compliance, so the file was sent over for clean up by the city contractor. On October 10, 2008, a certified letter/invoice was sent to the owner for the cleanup by the city contractor and thirty days was given to make payment. A receipt for the letter was signed for by the owner. On November 10, 2008, payment was still not received, so a Notice of hearing was sent via certified mail to the owner and the receipt came back signed. The hearing date was later cancelled and a new Notice of Hearing was sent on December 11, 2008, for a hearing on January 20, 2009. A notice was left by the postal service, but the letter was never picked up and the receipt was never returned. On December 22, 2008, the property was posted with a Notice of Hearing for January 20, 2009. The property was eventually brought up for hearing due to grass and weed growth in excess of eighteen inches, a violation of Section 38-92(a) of the City of Brooksville Code on January 20, 2009. The Special Master held that the property was not in compliance at the January 20, 2009, hearing and an Order Imposing Lien was signed on April 15, 2009, by the Special Master. Pursuant to Section 162.10 of the Florida Statutes, no lien provided under the Local Government Code Enforcement Boards Act shall continue for a period longer than 20 years after the certified copy of an order imposing a fine has been recorded, unless within that time an action is commenced in a court of competent jurisdiction. If the City chooses not to foreclose the lien, it will remain in effect as set

forth in Section 162.10. On May 29, 2009, a Public Sanitary Nuisance Abatement Special Assessment Lien in the amount of \$395.75 was placed on the property. Additionally, on August 12, 2014, a Special Master's Order was recorded in the amount of \$288.45 and on November 3, 2014, another Public Sanitary Nuisance Abatement Lien was approved for recording against the property in the amount of \$164.98. To date, \$1,066.84, inclusive of interest, is due on the property.

Parcel #: R272221934500000020; Key #: 00149930; Saxon Heights Unit 2, Lot 2; Commonly known as 409 Cook Avenue. Code Enforcement opened a case regarding this property in June of 2008 due to a violation of City Code Section 38-92 of the City of Brooksville Code. On June 23, 2008, a Notice of Violation was sent certified mail to the owner of the property. On August 6, 2008, the property was posted as it was still not in compliance. On August 15, 2008, the file was sent to the city contractor for clean up. On September 9, 2008, a letter/invoice was sent to the owner by certified mail and the receipt was signed and returned. After thirty days, no payment was made by the owner, so on October 14, 2008, a Notice of Hearing was sent certified mail and a return receipt was signed and returned. The property was eventually brought up for hearing due to grass and weed growth in excess of eighteen inches, a violation of Section 38-92(a) of the City of Brooksville Code on October 28, 2008. The Special Master held that the property was not in compliance at the October 28, 2008, hearing and an Order Imposing Lien was signed on October 28, 2008, by the Special Master. Pursuant to Section 162.10 of the Florida Statutes, no lien provided under the Local Government Code Enforcement Boards Act shall continue for a period longer than 20 years after the certified copy of an order imposing a fine has been recorded, unless within that time an action is commenced in a court of competent jurisdiction. If the City chooses not to foreclose the lien, it will remain in effect as set forth in Section 162.10 A Public Sanitary Nuisance Abatement Special Assessment Lien has also been recorded against this property. **LIEN SATISFIED**

BUDGET NOTE: The costs associated with these types of lien foreclosures, not including attorneys' fees, are as follows: \$395.00 for filing fees on properties of \$50,000.00 or less or \$900.00 for properties valued between \$50,001.00 and \$250,000.00. Additionally, fees of \$10.00 per summons, \$10.00 per lis pendens and \$50.00 for service of process generally apply. Attorneys' fees are dependent on a variety of factors including, but not limited to: whether the case is settled quickly, whether the property will be brought up for judicial sale, motions filed by the opposing parties and how far the litigation process progresses, and thus are impossible to predict. However, a municipality who successfully forecloses these types of liens is entitled to their reasonable attorneys' fees and costs. Generally, the fees and costs average about \$3,000.00.

LEGAL NOTE: Pursuant to Sec. 38-95 of the City's Code, "If the special assessment lien is not paid within one year, the city attorney may commence foreclosure proceedings to foreclose upon the special assessment lien." Furthermore, the City may proceed with Foreclosure of the Code Enforcement liens in accordance with Chapter 162 of the Florida Statutes and may collect its fees and costs upon successful prosecution of the code enforcement lien foreclosure case. Furthermore, the City may Petition the Circuit Court for Injunctive Relief, a Writ of Execution and/or a Money Judgment under Chapter 162. The City may proceed with foreclosure of the Public Sanitary Nuisance Abatement Special Assessment Liens under Chapter 173 of the Florida Statutes and may collect its fees and costs upon successful prosecution of the special assessment lien foreclosure case.

RECOMMENDATION: The City Attorney seeks direction from the City Council as to whether or not it desires to proceed with foreclosure proceedings on the special assessment lien described above.

ATTACHMENTS:

1. Williams Lien, Property Appraiser Map, Tax Deed
2. Schamberger Lien, Property Appraiser Map, Tax Deed

Attachment 1



LIENOR: CITY OF BROOKSVILLE

OFFICIAL RECORDS
BK: 2657 PG: 191

LIENEE: Williams, Cynthia

PUBLIC SANITARY NUISANCE ABATEMENT SPECIAL ASSESSMENT LIEN

This Public Sanitary Nuisance Abatement Special Assessment Lien is executed and levied this 29th day of May, 2009, by the City of Brooksville, a municipal corporation of the State of Florida, in accordance with the provisions of Section 38-95 of the Code of the City of Brooksville, Florida, and as amended hereafter, and by the authority vested thereby.

WHEREAS, the City of Brooksville has determined that a public sanitary nuisance as defined by the City of Brooksville Code of Ordinances, Section 38-92, and as amended hereafter, existed on the hereinafter described property; and,

WHEREAS, the City of Brooksville caused said public sanitary nuisance to be abated at the City's direction at a cost of Three Hundred Ninety-Five Dollars and Seventy Five Cents (\$395.75) as evidenced on Final Certification of Expenses [Attachment A hereto]; and,

WHEREAS, the City of Brooksville Code Section 38-95 provides for the creation and establishment of a lien in the amount of such expenditure against the property specially benefitted which said land has been determined as having been specially benefitted.

WITNESSETH:

For and in consideration of the expenditures by the City of Brooksville from its governmental funds heretofore made to benefit the hereinafter described property, there is hereby created, established and levied by operation of law a lien upon the following described real property located and situated in the City of Brooksville, Hernando County, Florida, to wit:

Key #: 00010375
Legal Description: Lots 3 and 4 Addls Ababa Subdivision ORB1048Pg 1890
Street Address: 606 Harar Avenue, Brooksville, Florida, 34601
Owner: Cynthia Williams
Owner's Address: 2249 Lema Drive, Spring Hill, FL 34609

Said lien may be foreclosed by the City of Brooksville at any time according to procedure set out in the Florida Statutes for the foreclosure of mortgages.

Pursuant to the provisions of Section 38-95.a, and as amended hereafter, the costs enumerated herein shall be payable with interest at a rate of ten (10%) percent per annum from the date of such final certification until paid.

IN WITNESS WHEREOF, the City of Brooksville has caused this lien to be executed and created pursuant to and by operation of law on the day and year first above written.

CITY OF BROOKSVILLE

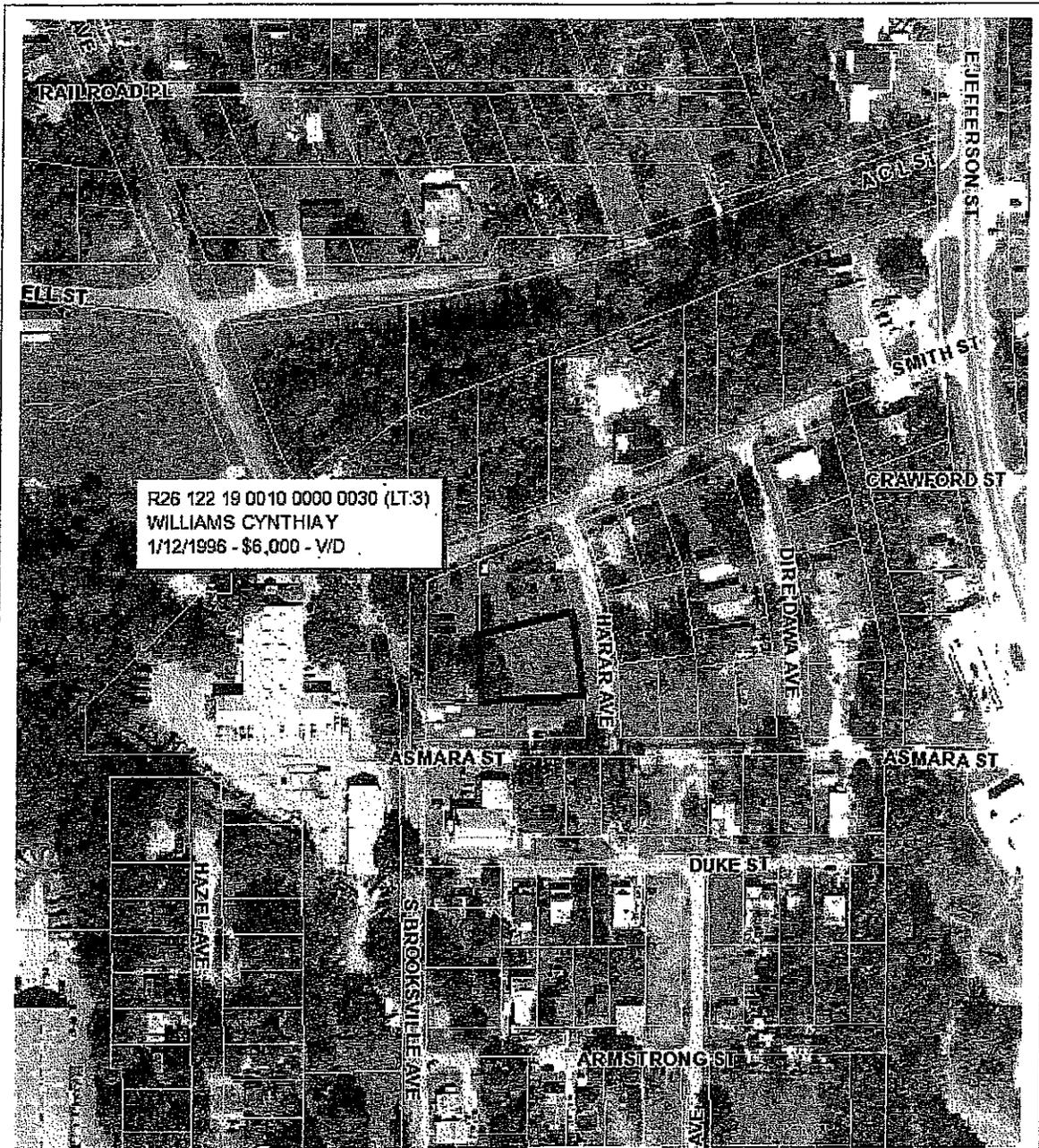
By: Joe Bernardini
Joe Bernardini, Mayor

ATTEST: Janice L. Peters
Janice L. Peters, City Clerk, CMC

APPROVED AS TO LEGAL FORM AND
CONTENT FOR THE RELIANCE OF
THE CITY OF BROOKSVILLE ONLY:

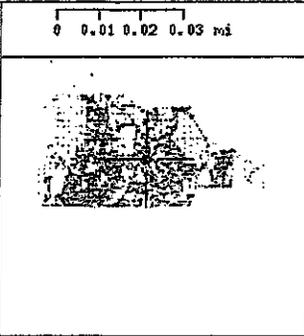
PREPARED BY AND CITY OF BROOKSVILLE
RETURN TO: 201 HOWELL AVENUE
BROOKSVILLE, FL 34601

Thomas S. Hogan, Jr.
Thomas S. Hogan, Jr., City Attorney



R26 122 19 0010 0000 0030 (LT:3)
 WILLIAMS CYNTHIA Y
 1/12/1996 - \$6,000 - V/D

Hernando County Property Appraiser			
Alvin R. Mazourek CFA - Brooksville, Florida - 352-754-4190			
PARCEL: R26 122 19 0010 0000 0030 KEY: 00010375			
ADDIS ABABA LOTS 3 & 4			
Name:	WILLIAMS CYNTHIA Y	LandVal	\$9,082.00
Site:		BldgVal	\$0.00
Mail:	2249 LEMA DR SPRING HILL FL 34609-3720	JustVal	\$9,082.00
Sales	1/12/1996 \$6,000.00 V (D)	Assd	\$9,082.00
Info	2/1/1990 \$6,000.00 I (D)	Exmpt	\$0.00
	1/1/1980 \$0.00 ()	Taxable	\$9,082.00
Levy:	WIBRES	Map:	B5B2
GIS:	Class:	Quality:	TPPCnt:0



This information was derived from data which was compiled by the Hernando County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the market value, ownership, or zoning of the property. Zoning information should be obtained from the Hernando County Development Department. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

CAMA Updated: 11/27/2009 | GIS Updated: 11/27/2009 | © Copyright 2003 All Rights Reserved - Hernando County Property Appraiser

TAX DEED

Prepared By: Debby Ellinghuysen
20 North Main St., Room 362
Brooksville, FL. 34601
Clerk TDA# 10-038

OFFICIAL RECORDS
BK: 2724 PG: 1135

STATE OF FLORIDA
COUNTY OF HERNANDO

2010011885
DEBBY 2724/1135

The following Tax Sale Certificate Numbered 102 issued on May 30, 2006 was filed in the Office of the Tax Collector of this County and application made for the issuance of a tax deed, the applicant having paid or redeemed all other taxes or tax sale certificates on the land described as required by law to be paid or redeemed, and the costs and expenses of this sale, and due notice of sale having been published as required by law, and no person entitled to do so having appeared to redeem said land; such land was on the 5th day of March, 2010 offered for sale as required by law for cash to the highest bidder and was sold to:

FRED D. FLETCHER OR FRED W. FLETCHER OR FELIX D. FLETCHER

ADDRESS:
P O BOX 519
HALLANDALE, FL 33008-0519

R

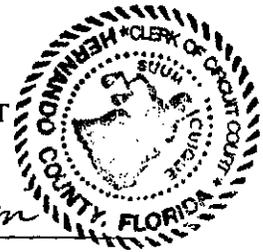
03/05/2010 3:44PM # Pages 1
Filed & Recorded in Official Records of
HERNANDO COUNTY CLERK OF COURT
KAREN NICOLAI

being the highest bidder and having paid the sum of his bid as required by the Laws of Florida.

NOW, this 8th day of March, 2010 the County of Hernando, State of Florida, in consideration of the sum of (\$ 1,412.78) ONE THOUSAND FOUR HUNDRED TWELVE AND 78 / 100, being the amount paid pursuant of the Laws of Florida does hereby sell the following lands situated in the County and State and described as follows:

**ADDIS ABABA LOTS 3 AND 4
KEY #00010375**

KAREN NICOLAI
CLERK OF THE CIRCUIT COURT
HERNANDO COUNTY



BY: Jo Ann Pilgrim
JO ANN PILGRIM, D.C.

PROPERTY ID NUMBER R26-122-19-0010-0000-0030

WITNESS:

Dee Morgan
DEE MORGAN

Vicky Bales
VICKY BALES



STATE OF FLORIDA
COUNTY OF HERNANDO

On this 8th day of March, 2010 before me personally appeared Karen Nicolai, Clerk of Circuit Court or Jo Ann Pilgrim, Deputy Clerk for Karen Nicolai, Clerk of the Circuit Court in and for the State and this County known to me to be the person described in and who executed the foregoing instrument, and acknowledged the execution of this instrument to be his/her own free act and deed for the use and purpose therein mentioned, who is personally known to me and who did not take an oath.

Witness my hand and official seal date aforesaid.

Tracey Mery

NOTARY PUBLIC STATE OF FLORIDA

RECORDING FEES 10.00
MISCELLANEOUS FEES 4.00
DEED DOC STAMP 10.50
03/05/2010 AP Deputy Clk



3/2

BEFORE THE SPECIAL MASTER
IN AND FOR THE CITY OF BROOKSVILLE, FLORIDA

RTHE CITY OF BROOKSVILLE, FLORIDA
a Florida Municipality,
Plaintiff,

INSTR #2014041587 BK: 3117 PG: 1370 Page 1 of 3
FILED & RECORDED 8/12/2014 10:15 AM TT Deputy Clk
Don Barbee Jr, HERNANDO County Clerk of the Circuit Court

vs.

Case No. 2014 4 127

FRED FLETCHER,
Defendant.

_____ /

SPECIAL MASTER'S ORDER

THIS MATTER came before the Special Master for hearing on June 24, 2014, after notice to the Defendant, on Citation #1807 issued by the Plaintiff, CITY OF BROOKSVILLE CODE ENFORCEMENT, 201 Howell Ave., Brooksville, Florida 34601, to the Defendant, FRED FLETCHER, P.O. Box 519, Hallandale, FL 33008. The citation was mailed to the Defendant by certified mail, return receipt requested, and was subsequently posted at Brooksville City Hall and at the Defendant's property and site of the violation, described as Bacons Little Ethiopia Lots 25 & 28, (Key #00010712). The Defendant, being duly informed and advised, failed to appear for the hearing. The City was represented by CLIFF TAYLOR, ESQ., of the Hogan Law Firm, Assistant City Attorney. Proceedings were had in the absence of the Defendant.

The Special Master heard the testimony of City of Brooksville Certified Code Enforcement Officer MARK CASKIE.

Upon **CONSIDERATION**, the Special Master finds as follows:

A. Upon testimony and evidence presented, the Plaintiff established that on April 23, 2014 Officer Caskie inspected property owned by the Defendant and described as described as Bacons Little Ethiopia Lots 25 & 28, (Key #00010712), Brooksville, Florida. Officer Caskie testified that the property is vacant and was overgrown with weeds and grass measuring 60 and 32 inches throughout the property. On April 28, 2014 a citation was issued. The Certified Mail was returned. On May 28, 2014 Officer Caskie sent a copy of the citation to the Defendant by regular first class mail which was not returned. The citation was also posted at Brooksville City Hall and on the property at the site of the violation. As of the date of hearing the property was mowed by the City contractor.

B. The Special Master finds that there was sufficient notice provided to the Defendant that this property needs to be mowed before the grass and weeds reach a height of eighteen inches. It is not the duty of The City of Brooksville Code Enforcement to alert the Defendant when the property needs to be mowed. It is, however, the affirmative duty of the property owner to monitor his, her, or its own property and keep the grass and weeds mowed before they reach a height to cause a violation. Additionally, so long as the deed

for the property remains in the name of the Defendant, as recorded in the Public Records of Hernando County, mere abandonment of the property will not relieve a party from its obligation to maintain the property. Bringing the violation into compliance after a citation has been issued will not excuse a civil penalty for such a violation.

UPON THESE FINDINGS, it is therefore **ORDERED**:

1. Regarding citation #1807 the Defendant, FRED FLETCHER, is found GUILTY of allowing an accumulation of weeds and grass to exceed a height of eighteen inches on property described as Bacons Little Ethiopia Lots 25 & 28, (Key #00010712), Brooksville, Hernando County, Florida, in violation of City of Brooksville Code of Ordinances Chapter 38, Article III, Section 38-92(a).

a) The Defendant shall pay a civil penalty in the amount of \$100.00, payable to the City of Brooksville Code Enforcement Department, 201 Howell Ave., Brooksville, Florida 34601 pursuant to City of Brooksville Code of Ordinances, Ordinance 826, Section 8-1.5.G.7.b.

2. That pursuant to authority granted by Ordinance 826, Section 8-1.5.G.7.d, City of Brooksville Code of Ordinances, and Section 162.09(2)(d), Florida Statutes, the Defendant is hereby ordered pay administrative costs on behalf of the City Attorney in the amount of \$75.00, on behalf of the hearing officer in the amount of \$100.00, certified mail costs in the amount of \$12.96, and first class mail in the amount of \$0.49, payable to the City of Brooksville Code Enforcement Department.

3. **The total of penalties and costs due and payable to the Plaintiff, City of Brooksville Code Enforcement Department, 201 Howell Ave., Brooksville, Florida 34601 is \$288.45. In the event that this Special Master's Order is recorded in the public records pursuant to paragraph 4, herein, The City of Brooksville shall be entitled to collect for their actual costs of recording this Order and a Satisfaction, which additional costs shall be added to the total of penalties and costs stated herein.**

4. If the Defendant fails to comply with this Order within 30 days, pursuant to Ordinance 826, Section 8-1.5.G.7.f, City of Brooksville Code of Ordinances, a certified copy of this Order shall be recorded in the public records of Hernando County, Florida and wherever else the Defendant may live or own property and thereafter shall constitute a lien against real and personal property owned by the Defendant.

REQUESTS FOR FURTHER REVIEW shall be addressed as follows:

An aggrieved party, including the local governing body, may appeal a decision of the Special Master to the Circuit Court. Such appeal shall not be a hearing de novo, but shall be limited to appellate review of the record created before the Special Master. An appeal shall be filed within thirty (30) days of the execution of the Order to be appealed.

YOU ARE FURTHER advised that if you decide to seek further review of any decision made by the Special Master with respect to any matter considered at such hearing, you will need a record of the proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings

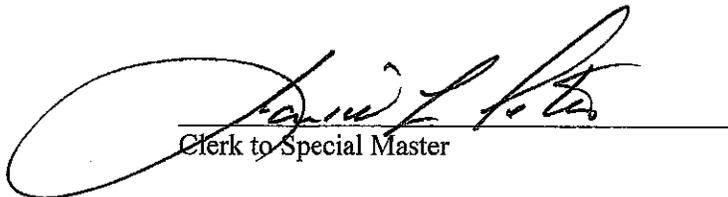
is made which record includes the testimony and evidence upon which the further review is to be based. Production of verbatim transcripts shall be the responsibility and at the personal expense of the party seeking review of the Special Master's Order.

DONE AND ORDERED at Brooksville, Hernando County, Florida this 25th day of June, 2014.


KENNETH L. WARNSTADT
Special Master

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true and correct copy of the foregoing Special Master's Order has been sent to FRED FLETCHER, P.O. Box 519, Hallandale, FL 33008 by Regular U.S. Mail and certified mail, return receipt requested, and to the City of Brooksville Code Enforcement Department, 201 Howell Ave., Brooksville, FL 34601 by hand delivery on June 30, 2014.


Clerk to Special Master



LIENOR: CITY OF BROOKSVILLE

LIENEE: FRED FLETCHER

PUBLIC SANITARY NUISANCE ABATEMENT SPECIAL ASSESSMENT LIEN

This Public Sanitary nuisance Abatement Special Assessment Lien is executed and levied this 3rd day of November, 2014, by the City of Brooksville, a municipal corporation of the State of Florida, in accordance with the provisions of Section 38-95 of the Code of the City of Brooksville, Florida, and as amended hereafter, and by the authority vested thereby.

WHEREAS, the City of Brooksville has determined that a public sanitary nuisance as defined by the City of Brooksville Code of Ordinances, Section 38-92, and as amended hereafter, existed on the hereinafter described property; and,

WHEREAS, the City of Brooksville caused said public sanitary nuisance to be abated at the City's direction at a cost of One Hundred Sixty-Four Dollars and Ninety-Eight Cents (\$164.98) as evidenced on Final Certification of Expenses [Attachment A hereto]; and,

WHEREAS, the City of Brooksville Code Section 38-95 provides for the creation and establishment of a lien in the amount of such expenditure against the property specially benefitted which said land has been determined as having been specially benefitted.

WITNESSETH: For and in consideration of the expenditures by the City of Brooksville from its governmental funds heretofore made to benefit the hereinafter described property, there is hereby created, established and levied by operation of the law a lien upon the following described real property located and situated in the City of Brooksville, Hernando County, Florida, to wit:

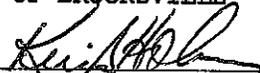
Key #: 00010712
Legal Desc.: Bacons Little Ethiopia Lots 25 & 28
Street Address: Bacon Street
Owner: Fred Fletcher
Owner's Address: P. O. Box 519, Hallandale FL 33008-0519

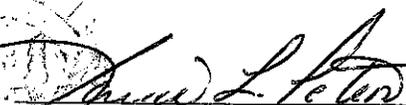
Said lien may be foreclosed by the City of Brooksville at any time according to procedures set out in the Florida Statutes for the foreclosure of mortgages.

Pursuant to the provisions of Section 38-95.a, and as amended hereafter, the costs enumerated herein shall be payable with interest at a rate of ten percent (10%) per annum from the date of such final certification until paid.

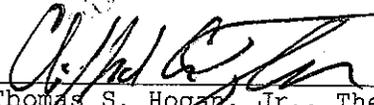
IN WITNESS WHEREOF, the City of Brooksville has caused this lien to be executed and created pursuant to and by operation of law on the day and year first above written.

CITY OF BROOKSVILLE

By: 
Kevin Hohn, Mayor

ATTEST: 
Janice L. Peters, City Clerk

APPROVED AS TO LEGAL FORM AND CONTENT FOR
RELIANCE OF THE CITY OF BROOKSVILLE ONLY:


Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

PREPARED BY AND RETURN TO:
CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601

ATTACHMENT A

FINAL CERTIFICATION OF EXPENSES

DATE: November 3, 2014

PROPERTY: Bacon Street, Lots 25 & 28 (Key #00010712), Brooksville, FL 34601

OWNER: Fred Fletcher

Description of Expenses:

Nuisance Administrative Surcharge	\$ 25.00
Site Inspections	
3 @ \$20.00 Per Inspection	\$ 60.00
PAFF Landscape, Inc.....	\$ 45.00
Postage Fees	
1 @ \$6.48.....	\$ 6.48
Recording of Lien, Final Certification, and Release of Lien	\$ 28.50
Total Amount of Expenses.....	<u>\$164.98</u>

PLEASE MAKE CHECK PAYABLE TO:

**City of Brooksville
201 Howell Avenue
Brooksville, FL 34601**

Attn: Code Enforcement

Attachment 2

LIENOR: CITY OF BROOKSVILLE

OFFICIAL RECORDS
BK: 2657 PG: 186

LIENEE: Schamberger, Christie R.

PUBLIC SANITARY NUISANCE ABATEMENT SPECIAL ASSESSMENT LIEN

This Public Sanitary Nuisance Abatement Special Assessment Lien is executed and levied this 29th day of May, 2009, by the City of Brooksville, a municipal corporation of the State of Florida, in accordance with the provisions of Section 38-95 of the Code of the City of Brooksville, Florida, and as amended hereafter, and by the authority vested thereby.

WHEREAS, the City of Brooksville has determined that a public sanitary nuisance as defined by the City of Brooksville Code of Ordinances, Section 38-92, and as amended hereafter, existed on the hereinafter described property; and,

WHEREAS, the City of Brooksville caused said public sanitary nuisance to be abated at the City's direction at a cost of Four Hundred Fifteen Dollars and Ninety-three Cents (\$415.93) as evidenced on Final Certification of Expenses [Attachment A hereto]; and,

WHEREAS, the City of Brooksville Code Section 38-95 provides for the creation and establishment of a lien in the amount of such expenditure against the property specially benefitted which said land has been determined as having been specially benefitted.

WITNESSETH:

For and in consideration of the expenditures by the City of Brooksville from its governmental funds heretofore made to benefit the hereinafter described property, there is hereby created, established and levied by operation of law a lien upon the following described real property located and situated in the City of Brooksville, Hernando County, Florida, to wit:

Key #: 00149930
Legal Description: Saxon Heights Unit 2 Lot 2
Street Address: 409 Cook Avenue, Brooksville, FL 34601
Owner: Christie R. Chamberger
Owner's Address: 16088 Lecanto St., Brooksville, FL 34604

Said lien may be foreclosed by the City of Brooksville at any time according to procedure set out in the Florida Statutes for the foreclosure of mortgages.

Pursuant to the provisions of Section 38-95.a, and as amended hereafter, the costs enumerated herein shall be payable with interest at a rate of ten (10%) percent per annum from the date of such final certification until paid.

IN WITNESS WHEREOF, the City of Brooksville has caused this lien to be executed and created pursuant to and by operation of law on the day and year first above written.

CITY OF BROOKSVILLE

By: Joe Bernardini
Joe Bernardini, Mayor

ATTEST: Janice L. Peters
Janice L. Peters, City Clerk, CMC

APPROVED AS TO LEGAL FORM AND
CONTENT FOR THE RELIANCE OF
THE CITY OF BROOKSVILLE ONLY:

PREPARED BY AND CITY OF BROOKSVILLE
RETURN TO: 201 HOWELL AVENUE
BROOKSVILLE, FL 34601

Thomas S. Hogan, Jr.
Thomas S. Hogan, Jr., City Attorney



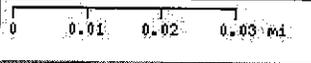
Hernando County Property Appraiser

Alvin R. Mazourek CFA - Brooksville, Florida - 352-754-4190

PARCEL: R27 222 19 3450 0000 0020 | KEY: 00149930

SAXON HEIGHTS UNIT 2 LOT 2

Name:	SCHAMBERGER CHRISTIE R	LandVal	\$8,454.00
Site:	409 COOK AVE	BldgVal	\$37,654.00
Mail:	16088 LACANTO ST	JustVal	\$47,296.00
	BROOKSVILLE FL 34604-8093	Assd	\$47,296.00
Sales	10/31/2006 \$81,900.00I (Q)	Exmpt	\$25,000.00
Info	10/8/2004 \$30,000.00I (Q)	Taxable	\$22,296.00
	1/18/2002 \$15,500.00I (D)		



This information was derived from data which was compiled by the Hernando County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the market value, ownership, or zoning of the property. Zoning information should be obtained from the Hernando County Development Department. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

Data Updated: 6/20/2008 | GIS Map Updated: 6/20/2008 | © Copyright 2003 All Rights Reserved - Hernando County Property Appraiser

TAX DEED

Prepared By: Vicky Bales
20 North Main St., Room 362
Brooksville, FL. 34601
Clerk TDA# 13-122

STATE OF FLORIDA
COUNTY OF HERNANDO

The following Tax Sale Certificate Numbered 3895 issued on May 31, 2010 was filed in the Office of the Tax Collector of this County and application made for the issuance of a tax deed, the applicant having paid or redeemed all other taxes or tax sale certificates on the land described as required by law to be paid or redeemed, and the costs and expenses of this sale, and due notice of sale having been published as required by law, and no person entitled to do so having appeared to redeem said land; such land was on the 6th day of December, 2013 offered for sale as required by law for cash to the highest bidder and was sold to:
BUSINESS SOLUTIONS OF HILLSBOROUGH LLC

ADDRESS:
PO BOX 115
DURANT, FL 33530

R

being the highest bidder and having paid the sum of his bid as required by the Laws of Florida.

NOW, this 9th day of December, 2013 the County of Hernando, State of Florida, in consideration of the sum of (\$ 6,000.00) SIX THOUSAND AND 00 / 100, being the amount paid pursuant of the Laws of Florida does hereby sell the following lands situated in the County and State and described as follows:

**SAXON HEIGHTS UNIT 2 LOT 2
KEY #00149930**

DON BARBEE JR.
CLERK OF THE CIRCUIT COURT
HERNANDO COUNTY

PROPERTY ID NUMBER R27-222-19-3450-0000-0020

WITNESS:

Dee Morgan
DEE MORGAN

Debby Ellinghuysen
DEBBY ELLINGHUYSEN

BY: Jo Ann Pilgrim
JO ANN PILGRIM, D.C.



STATE OF FLORIDA
COUNTY OF HERNANDO

On this 9th day of December, 2013 before me personally appeared Don Barbee, Jr., Clerk of Circuit Court or Jo Ann Pilgrim, Deputy Clerk for Don Barbee, Jr., Clerk of the Circuit Court in and for the State and this County known to me to be the person described in and who executed the foregoing instrument, and acknowledged the execution of this instrument to be his/her own free act and deed for the use and purpose therein mentioned, who is personally known to me and who did not take an oath.

Witness my hand and official seal date aforesaid.

Tracey Mery
NOTARY PUBLIC STATE OF FLORIDA



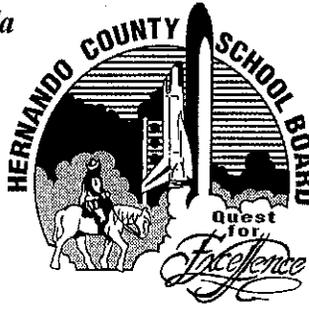
TRACEY MERY
MY COMMISSION # FF 048241
EXPIRES: September 6, 2017
Bonded Thru Budget Notary Services

CORRESPONDENCE-TO-NOTE
REGULAR COUNCIL MEETING – November 17, 2014

1. **TYPE:** Letter
 DATED: November 4, 2014
 RECEIVED FROM: J. Lisle Bozeman, Hernando County School Board
 ADDRESSED TO: City Manager
 SUBJECT: Hernando County School District's 2014/15 5-Year Work Plan

2. **TYPE:** Media Release
 DATED: November 10, 2014
 RECEIVED FROM: Brooksville Police Department
 ADDRESSED TO: Media
 SUBJECT: Hit & Run - Red Light Camera

The School District of Hernando County, Florida
Facilities Operations Department
8016 Mobley Road
Brooksville, FL 34601
Phone: (352) 797-7050
Fax: (352) 797-7150



Superintendent: *Lori Romano, Ph.D.*
Board Chairperson: *Gus Guadagnino*
Board Vice Chairperson: *Dianne Bonfield*
Board Members:
Matthew A. Foreman
Cynthia J. Moore
John K. Sweeney

November 4, 2014

T. Jennene Norman-Vacha, City Manager
City of Brooksville
201 Howell Avenue
Brooksville, Florida 34601

11-04-14P01:37 RCVD

Re: Hernando County School District's 2014-2015 Five Year Work Plan

Dear Ms Norman-Vacha,

Per the City, County and School District Interlocal Agreement of School Concurrence, I have attached a copy of the Hernando County School District's 2014-2015 Five Year Work Plan. This Plan details the District's projected revenues and expenditures for capital for each year of the School District's Five-Year Planning Period (2014/2015-2018/2019). The first year of the Plan is the same as the current year (2014-2015) capital outlay budget for projects approved by the School Board on September 16, 2014.

The Work Plan also includes the current and projected inventory of student stations by school, inventory of relocatables, enrollment and COFTE projections, capacity calculations for schools and the district, and projected long range facility/infrastructure needs for the 5, 10 and 20 year planning periods. This document is linked with the District's 5-Year Plant Survey adopted by the School Board on June 25, 2013 and FISH (Florida Inventory of School Houses) through the EFIS (Educational Facilities Information System).

The Hernando County School District All Funds Budget was adopted by the School Board on September 16, 2014. The Hernando County School District's 2014- 2015 Five-Year Work Plan was approved by the Hernando County School Board on October 7, 2014 and submitted to the State Department of Education on October 8, 2012 for approval.

Please let me know if you have any questions or need further information.

Sincerely,

J. Lisle Bozeman
Manager of Planning and Grant Development
Hernando County School Board
8016 Mobley Road
Brooksville, Florida 34601

It is the policy of the Hernando County School District not to illegally discriminate or allow its employees to illegally discriminate on the basis of race, color, religion, national origin, age, sex, marital status, disability or GINA in its educational programs or employment practices.

CTN
11-07-14

Cc: Bill Geiger, City of Brooksville Community Development Director
Iris McNeal, Secretary to the Hernando County School Board and General Counsel
Lori M. Romano, Ph. D., Superintendent of Hernando County School District
Sonya Jackson, Assistant Superintendent of Operations for Hernando County School District
Sean Arnold, Director of Facilities, Maintenance and Security, Hernando County School District

INTRODUCTION

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.

If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.

If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

Summary of revenue/expenditures available for new construction and remodeling projects only.

	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	Five Year Total
Total Revenues	\$24,203,311	\$17,469,544	\$29,517,673	\$20,810,649	\$18,945,490	\$110,946,667
Total Project Costs	\$4,929,170	\$900,000	\$900,000	\$900,000	\$900,000	\$8,529,170
Difference (Remaining Funds)	\$19,274,141	\$16,569,544	\$28,617,673	\$19,910,649	\$18,045,490	\$102,417,497

District HERNANDO COUNTY SCHOOL DISTRICT

Fiscal Year Range

CERTIFICATION

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

Date of School Board Adoption 10/7/2014

Work Plan Submittal Date 10/8/2014

DISTRICT SUPERINTENDENT Dr. Lori M. Romano

CHIEF FINANCIAL OFFICER George Gall,

DISTRICT POINT-OF-CONTACT PERSON J. Lisle Bozeman

JOB TITLE Manager of Planning & Grant Development

PHONE NUMBER 352-797-7050

E-MAIL ADDRESS bozeman_j@hcsb.k12.fl.us

Expenditures

Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
HVAC	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000	\$9,000,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO ADMINISTRATIVE SUPPORT, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Flooring	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Roofing	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$9,000,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, DISTRICT MAINTENANCE/PLANT OPERATIONS, DISTRICT TRANSPORTATION, DISTRICT WAREHOUSE, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HEART LITERACY/RSVP, HERNANDO ADMINISTRATIVE SUPPORT, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, TRANSPORTATION 2, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Safety to Life	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Fencing	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Parking	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Electrical	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fire Alarm	\$20,000	\$20,000	\$50,000	\$50,000	\$50,000	\$190,000

Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DAWN CENTER, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, DISTRICT MAINTENANCE/PLANT OPERATIONS, DISTRICT TRANSPORTATION, DISTRICT WAREHOUSE, EASTSIDE ELEMENTARY, ELAINE BEELER EDUCATIONAL RESOURCE CENTER, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HEART LITERACY/RSVP, HERNANDO ADMINISTRATIVE SUPPORT, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, REILY EXCEPTIONAL STUDENT EDUCATION CENTER, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, TRANSPORTATION 2, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Telephone/Intercom System	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Maintenance/Repair	\$1,116,836	\$1,093,369	\$1,155,704	\$1,168,346	\$1,181,305	\$5,715,560
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Sub Total:	\$3,281,836	\$4,258,369	\$4,350,704	\$4,363,346	\$8,376,305	\$24,630,560

PECO Maintenance Expenditures	\$481,336	\$493,369	\$505,704	\$518,346	\$531,305	\$2,530,060
1.50 Mill Sub Total:	\$3,086,413	\$4,090,000	\$4,170,000	\$4,170,000	\$8,170,000	\$23,686,413

Other Items	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Athletic Safety Equipment	\$15,000	\$25,000	\$25,000	\$25,000	\$25,000	\$115,000
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DAWN CENTER, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Technology	\$270,913	\$300,000	\$300,000	\$300,000	\$300,000	\$1,470,913
Locations:	BROOKSVILLE ELEMENTARY, CENTRAL SENIOR HIGH, CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS, CHOCACHATTI ELEMENTARY, DAWN CENTER, DELORES S PARROTT MIDDLE, DELTONA ELEMENTARY, DISTRICT MAINTENANCE/PLANT OPERATIONS, DISTRICT TRANSPORTATION, EASTSIDE ELEMENTARY, Endeavor Academy, EXPLORER K-8, FOX CHAPEL MIDDLE, FRANK W SPRINGSTEAD SENIOR HIGH, HEART LITERACY/RSVP, HERNANDO ADMINISTRATIVE SUPPORT, HERNANDO SENIOR HIGH, JOHN D FLOYD K-8, MOTON ELEMENTARY, NATURE COAST TECHNICAL HIGH, PINE GROVE ELEMENTARY, POWELL MIDDLE, REILY EXCEPTIONAL STUDENT EDUCATION CENTER, SPRING HILL ELEMENTARY, SUNCOAST ELEMENTARY, TRANSPORTATION 2, Weeki Wachee High School, WEST HERNANDO MIDDLE, WESTSIDE ELEMENTARY, Winding Waters K-8					
Total:	\$3,567,749	\$4,583,369	\$4,675,704	\$4,688,346	\$8,701,305	\$26,216,473

Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$3,086,413	\$4,090,000	\$4,170,000	\$4,170,000	\$8,170,000	\$23,686,413
Maintenance/Repair Salaries	\$4,057,448	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$12,057,448
School Bus Purchases	\$0	\$0	\$500,000	\$500,000	\$500,000	\$1,500,000
Other Vehicle Purchases	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Payments	\$548,385	\$500,000	\$500,000	\$500,000	\$500,000	\$2,548,385
COP Debt Service	\$10,329,555	\$10,666,165	\$10,662,515	\$10,664,915	\$10,667,278	\$52,990,428
Rent/Lease Relocatables	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$1,242,552	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$6,742,552
Qualified School Construction Bonds (QSCB)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
Local Expenditure Totals:	\$19,264,353	\$18,556,165	\$19,132,515	\$19,134,915	\$23,137,278	\$99,225,226

Revenue

1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2014 - 2015 Actual Value	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
(1) Non-exempt property assessed valuation		\$8,111,249,542	\$8,314,030,781	\$8,521,881,550	\$8,734,928,589	\$8,953,301,804	\$42,635,392,266
(2) The Millege projected for discretionary capital outlay per s.1011.71		1.50	1.50	1.50	1.50	1.50	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$13,626,899	\$13,967,572	\$14,316,761	\$14,674,680	\$15,041,547	\$71,627,459
(4) Value of the portion of the 1.50-Mill ACTUALLY levied	370	\$11,680,199	\$11,972,204	\$12,271,509	\$12,578,297	\$12,892,755	\$61,394,964
(5) Difference of lines (3) and (4)		\$1,946,700	\$1,995,368	\$2,045,252	\$2,096,383	\$2,148,792	\$10,232,495

PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
PECO New Construction	340	\$0	\$0	\$0	\$0	\$0	\$0
PECO Maintenance Expenditures		\$481,336	\$493,369	\$505,704	\$518,346	\$531,305	\$2,530,060
		\$481,336	\$493,369	\$505,704	\$518,346	\$531,305	\$2,530,060

CO & DS Revenue Source

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$110,653	\$110,653	\$110,653	\$110,653	\$110,653	\$553,265
CO & DS Interest on Undistributed CO	360	\$3,711	\$3,711	\$3,711	\$3,711	\$3,711	\$18,555
		\$114,364	\$114,364	\$114,364	\$114,364	\$114,364	\$571,820

Fair Share Revenue Source

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Item	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Brooksville Elementary Addition (56 student stations) - Quarry Preserve DRI School Planning Agreement - will be re-tested at conditional plat	\$0	\$0	\$10,529,770	\$0	\$0	\$10,529,770
	\$0	\$0	\$10,529,770	\$0	\$0	\$10,529,770

Sales Surtax Referendum

Specific information about any referendum for a 1-cent or ½-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2013 - 2014? No

Additional Revenue Source

Any additional revenue sources

Item	2014 - 2015 Actual Value	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0

Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from 1/2 cent sales surtax authorized by school board	\$4,050,000	\$4,500,000	\$9,000,000	\$9,000,000	\$9,000,000	\$35,550,000
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, including Profit On Investment	\$150,000	\$100,000	\$100,000	\$100,000	\$100,000	\$550,000
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$33,941,776	\$19,274,141	\$16,569,545	\$18,087,903	\$19,910,649	\$107,784,014
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	(\$6,533,675)	\$0	\$0	\$0	\$0	(\$6,533,675)
Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$31,673,101	\$23,939,141	\$25,734,545	\$27,252,903	\$29,075,649	\$137,675,339

Total Revenue Summary

Item Name	2014 - 2015 Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$11,680,199	\$11,972,204	\$12,271,509	\$12,578,297	\$12,892,755	\$61,394,964
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$19,264,353)	(\$18,556,165)	(\$19,132,515)	(\$19,134,915)	(\$23,137,278)	(\$99,225,226)
PECO Maintenance Revenue	\$481,336	\$493,369	\$505,704	\$518,346	\$531,305	\$2,530,060
Available 1.50 Mill for New Construction	(\$7,584,154)	(\$6,583,961)	(\$6,861,006)	(\$6,556,618)	(\$10,244,523)	(\$37,830,262)

Item Name	2014 - 2015 Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Five Year Total
CO & DS Revenue	\$114,364	\$114,364	\$114,364	\$114,364	\$114,364	\$571,820
PECO New Construction Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Other/Additional Revenue	\$31,673,101	\$23,939,141	\$36,264,315	\$27,252,903	\$29,075,649	\$148,205,109
Total Additional Revenue	\$31,787,465	\$24,053,505	\$36,378,679	\$27,367,267	\$29,190,013	\$148,776,929
Total Available Revenue	\$24,203,311	\$17,469,544	\$29,517,673	\$20,810,649	\$18,945,490	\$110,946,667

Project Schedules

Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Nothing reported for this section.

Planned Cost:							
Student Stations:							
Total Classrooms:							
Gross Sq Ft:							

Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Project Description	Location	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total	Funded
Roof Repair and Exterior Renovations	WESTSIDE ELEMENTARY	\$3,500,000	\$0	\$0	\$0	\$0	\$3,500,000	Yes
Roll Forward from Prior Year	Location not specified	\$433,170	\$0	\$0	\$0	\$0	\$433,170	Yes
Amphitheater Construction	Weeki Wachee High School	\$96,000	\$0	\$0	\$0	\$0	\$96,000	Yes

Special School Maintenance	Location not specified	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$4,500,000	Yes
		\$4,929,170	\$900,000	\$900,000	\$900,000	\$900,000	\$8,529,170	

Additional Project Schedules

Any projects that are not identified in the last approved educational plant survey.

Nothing reported for this section.

Non Funded Growth Management Project Schedules

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Project Description	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total	Funded
New K-8 School L Eastside of county/Hickory Hills	\$0	\$0	\$0	\$29,146,400	\$0	\$29,146,400	No
	\$0	\$0	\$0	\$29,146,400	\$0	\$29,146,400	

Tracking

Capacity Tracking

Location	2014 - 2015 Satis. Stu. Sta.	Actual 2014 - 2015 FISH Capacity	Actual 2013 - 2014 COFTE	# Class Rooms	Actual Average 2014 - 2015 Class Size	Actual 2014 - 2015 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2018 - 2019 COFTE	Projected 2018 - 2019 Utilization	Projected 2018 - 2019 Class Size
HERNANDO SENIOR HIGH	1,883	1,788	1,187	78	15	66.00 %	-175	-7	970	60.00 %	14
BROOKSVILLE ELEMENTARY	973	973	781	51	15	80.00 %	-218	-13	650	86.00 %	17
Endeavor Academy	151	151	55	13	4	36.00 %	0	0	68	45.00 %	5
WESTSIDE ELEMENTARY	870	870	586	47	12	67.00 %	0	0	545	63.00 %	12
EASTSIDE ELEMENTARY	808	808	446	44	10	55.00 %	-107	-5	500	71.00 %	13
FRANK W SPRINGSTEAD SENIOR HIGH	2,060	1,957	1,547	82	19	79.00 %	-158	-6	1,368	76.00 %	18
FOX CHAPEL MIDDLE	1,252	1,126	632	54	12	56.00 %	0	0	589	52.00 %	11
SPRING HILL ELEMENTARY	1,017	1,017	677	51	13	67.00 %	-116	-7	679	75.00 %	15
POWELL MIDDLE	1,195	1,075	790	51	15	73.00 %	0	0	745	69.00 %	15
JOHN D FLOYD K-8	1,459	1,313	1,002	72	14	76.00 %	-74	-4	990	80.00 %	15
DELORES S PARROTT MIDDLE	1,143	1,028	775	51	15	75.00 %	0	0	700	68.00 %	14
CENTRAL SENIOR HIGH	2,389	2,269	1,079	99	11	48.00 %	-403	-16	920	49.00 %	11
PINE GROVE ELEMENTARY	1,574	1,574	580	78	7	37.00 %	0	0	900	57.00 %	12
WEST HERNANDO MIDDLE	1,489	1,340	738	62	12	55.00 %	0	0	800	60.00 %	13
DELTONA ELEMENTARY	1,075	1,075	832	54	15	77.00 %	0	0	860	80.00 %	16
MOTON ELEMENTARY	868	868	613	46	13	71.00 %	-20	-1	577	68.00 %	13
TRANSPORTATION 2	160	0	0	6	0	0.00 %	0	0	0	0.00 %	0
SUNCOAST ELEMENTARY	1,034	1,034	896	55	16	87.00 %	-14	-1	912	89.00 %	17
CHOCACHATTI ELEMENTARY	949	949	828	43	19	87.00 %	-20	-1	725	78.00 %	17
NATURE COAST TECHNICAL HIGH	1,371	1,233	1,205	58	21	98.00 %	0	0	1,103	89.00 %	19
CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS	1,778	1,600	1,578	80	20	99.00 %	-62	-3	1,505	98.00 %	20
DAWN CENTER	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
EXPLORER K-8	2,095	1,885	1,750	95	18	93.00 %	0	0	1,560	83.00 %	16

Weeki Wachee High School	1,615	1,534	1,287	62	21	84.00 %	0	0	1,248	81.00 %	20
Winding Waters K-8	1,560	1,404	1,194	73	16	85.00 %	0	0	1,200	85.00 %	16
	30,768	28,871	21,057	1,405	15	72.94 %	-1,367	-64	20,114	73.13 %	15

The COFTE Projected Total (20,114) for 2018 - 2019 must match the Official Forecasted COFTE Total (20,114) for 2018 - 2019 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2018 - 2019	
Elementary (PK-3)	6,592
Middle (4-8)	7,913
High (9-12)	5,609
	20,114

Grade Level Type	Balanced Projected COFTE for 2018 - 2019
Elementary (PK-3)	0
Middle (4-8)	0
High (9-12)	0
	20,114

Relocatable Replacement

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	Year 5 Total
SUNCOAST ELEMENTARY	110	0	0	0	0	110
CHOCACHATTI ELEMENTARY	88	0	0	0	0	88
DELTONA ELEMENTARY	72	0	0	0	0	72
PINE GROVE ELEMENTARY	176	0	0	0	0	176
JOHN D FLOYD K-8	242	0	0	0	0	242
SPRING HILL ELEMENTARY	36	0	0	0	0	36
FRANK W SPRINGSTEAD SENIOR HIGH	225	0	0	0	0	225
Endeavor Academy	37	0	0	0	0	37
HERNANDO SENIOR HIGH	75	0	0	0	0	75
Total Relocatable Replacements:	1,061	0	0	0	0	1,061

Charter Schools Tracking

Information regarding the use of charter schools.

Location-Type	# Relocatable units or permanent classrooms	Owner	Year Started or Scheduled	Student Stations	Students Enrolled	Years in Contract	Total Charter Students projected for 2018 - 2019
Gulf Coast Academy	7	LEASE RENT	2003	134	134	15	134

Gulf Coast Middle School	7	LEASE RENT	2013	120	110	15	120
Brooksville Engineering, Science & Technology Academy	7	LEASE RENT	2013	132	129	5	132
	21			386	373		386

Special Purpose Classrooms Tracking

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
Total Educational Classrooms:		0	0	0	0	0	0

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
Total Co-Teaching Classrooms:		0	0	0	0	0	0

Infrastructure Tracking

Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).

Not Specified

Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).

Not Specified

Consistent with Comp Plan? No

Net New Classrooms

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2013 - 2014 fiscal year.					List the net new classrooms to be added in the 2014 - 2015 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2014 - 2015 should match totals in Section 15A.			
Location	2013 - 2014 # Permanent	2013 - 2014 # Modular	2013 - 2014 # Relocatable	2013 - 2014 Total	2014 - 2015 # Permanent	2014 - 2015 # Modular	2014 - 2015 # Relocatable	2014 - 2015 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0

Relocatable Student Stations

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	5 Year Average
BROOKSVILLE ELEMENTARY	222	54	54	54	54	88
Endeavor Academy	30	30	30	30	30	30
WESTSIDE ELEMENTARY	280	258	258	258	258	262
EASTSIDE ELEMENTARY	72	40	40	40	40	46
HERNANDO SENIOR HIGH	45	0	0	0	0	9
SUNCOAST ELEMENTARY	18	18	18	18	18	18
CHOCACHATTI ELEMENTARY	212	212	212	212	212	212
NATURE COAST TECHNICAL HIGH	0	0	0	0	0	0
DELTONA ELEMENTARY	84	84	84	84	84	84
MOTON ELEMENTARY	118	98	98	98	98	102
POWELL MIDDLE	0	0	0	0	0	0
JOHN D FLOYD K-8	256	256	256	256	256	256
DELORES S PARROTT MIDDLE	0	0	0	0	0	0
CENTRAL SENIOR HIGH	100	100	100	100	100	100
PINE GROVE ELEMENTARY	444	306	306	306	306	334
WEST HERNANDO MIDDLE	220	220	220	220	220	220
EXPLORER K-8	0	0	0	0	0	0
CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS	44	44	44	44	44	44
FRANK W SPRINGSTEAD SENIOR HIGH	300	225	225	225	225	240
FOX CHAPEL MIDDLE	132	132	132	132	132	132
SPRING HILL ELEMENTARY	213	134	134	134	134	150
DAWN CENTER	0	0	0	0	0	0
Weeki Wachee High School	0	0	0	0	0	0
Winding Waters K-8	0	0	0	0	0	0
TRANSPORTATION 2	160	0	0	0	0	32

Totals for HERNANDO COUNTY SCHOOL DISTRICT						
Total students in relocatables by year.	2,950	2,211	2,211	2,211	2,211	2,359
Total number of COFTE students projected by year.	20,684	20,426	20,291	20,103	20,114	20,324
Percent in relocatables by year.	14 %	11 %	11 %	11 %	11 %	12 %

Leased Facilities Tracking

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2014 - 2015	FISH Student Stations	Owner	# of Leased Classrooms 2018 - 2019	FISH Student Stations
BROOKSVILLE ELEMENTARY	0	0		0	0
Endeavor Academy	0	0		0	0
WESTSIDE ELEMENTARY	0	0		0	0
EASTSIDE ELEMENTARY	0	0		0	0
HERNANDO SENIOR HIGH	0	0		0	0
JOHN D FLOYD K-8	0	0		0	0
DELORES S PARROTT MIDDLE	0	0		0	0
CENTRAL SENIOR HIGH	0	0		0	0
WEST HERNANDO MIDDLE	0	0		0	0
FRANK W SPRINGSTEAD SENIOR HIGH	0	0		0	0
FOX CHAPEL MIDDLE	0	0		0	0
SPRING HILL ELEMENTARY	0	0		0	0
POWELL MIDDLE	0	0		0	0
PINE GROVE ELEMENTARY	0	0		0	0
DELTONA ELEMENTARY	0	0		0	0
MOTON ELEMENTARY	0	0		0	0
SUNCOAST ELEMENTARY	0	0		0	0
CHOCACHATTI ELEMENTARY	0	0		0	0
NATURE COAST TECHNICAL HIGH	0	0		0	0
CHALLENGER K-8 SCHOOL OF SCIENCE AND MATHEMATICS	0	0		0	0
DAWN CENTER	0	0		0	0
EXPLORER K-8	0	0		0	0
Weeki Wachee High School	0	0		0	0
Winding Waters K-8	0	0		0	0
leased to another entity			Hernando County School District	6	320
	0	0		6	320

Failed Standard Relocatable Tracking

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

Planning

Class Size Reduction Planning

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

Redistricting will be used to maximize permanent capacity to the greatest extent possible. Additional staffing plans are being implemented in order to meet class size reduction.

School Closure Planning

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

None.

Long Range Planning

Ten-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan.

Project	2018 - 2019 / 2023 - 2024 Projected Cost
HVAC	\$25,000,000
Roofs	\$10,000,000
Covered Walkways	\$100,000
	\$35,100,000

Ten-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.

Project	Location, Community, Quadrant or other general location	2018 - 2019 / 2023 - 2024 Projected Cost
Westside Elem School Addition, Phase I	Southwest of county	\$13,236,342
Brooksville Elem School Addition/Quarry Preserve DRI	North of City of Brooksville	\$11,052,977
Westside Elem School Addition, Phase II	Southwest side of County	\$11,737,649
Eastside Elem School Phase I Conversion	Eastside of County	\$11,010,150
Eastside Elem School Phase II Conversion	Eastside of County	\$8,272,765
Eastside Elem School Phase III Conversion	Eastside of County	\$3,006,439
JD Floyd K-8 Phase II additions	South west side of county	\$10,576,740
JD Floyd K-8 Phase III Additions	Southwest side of County	\$6,496,600
Pine Grove Elem School Phase II Addition	West Central side of County	\$10,752,105
Spring Hill Elem School Phase II Additions	West side of County	\$8,505,663
Deltona Elem School Addition, Phase I	Southwest side of County	\$8,345,061
Deltona Elem School Phase II Addition	Southwest side of County	\$7,608,870

Deltona Elem School Phase III Addition	Southwest side of County	\$6,436,615
Springstead High School Phase I Addition	Southwest side of County	\$13,585,387
Springstead High School Phase II Addition	Southwest side of County	\$8,486,690
		\$139,110,053

Ten-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2013 - 2014 FISH Capacity	Actual 2013 - 2014 COFTE	Actual 2013 - 2014 Utilization	Actual 2014 - 2015 / 2023 - 2024 new Student Capacity to be added/removed	Projected 2023 - 2024 COFTE	Projected 2023 - 2024 Utilization
Elementary - District Totals	12,216	12,216	7,262.77	59.45 %	-1,274	8,450	77.23 %
Middle - District Totals	10,732	9,655	8,015.89	83.02 %	-501	8,196	89.53 %
High - District Totals	11,381	10,741	6,678.35	62.17 %	-1,232	5,941	62.48 %
Other - ESE, etc	236	236	36.19	15.25 %	-85	46	30.46 %
	34,565	32,848	21,993.20	66.95 %	-3,092	22,633	76.06 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

Combination schools (K-8) are grouped for computational purposes as PK-5 and 6-8. PK-5 were added in the Elementary totals and 6-8 in the middle school totals. Others (Endeavor Academy) was split evenly between Middle and High School and reduced from those categories accordingly.

Ten-Year Infrastructure Planning

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 06 thru 10 out years (Section 28).

Eastside of County for Elementary "L" K- 8 along with Eastside Elementary conversion - may require water, sewer, electrical, possible turn lanes and signalization. Some traffic work around the school additions on southwest side of the county especially around the High school, some improvements around Pine Grove Elementary School and on the north side in the City of Brooksville.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 06 thru 10 out years (Section 29).

Possible closure of Moton Elementary School and Fox Chapel Middle School due to age/condition and shifting population. Possible demolition or reuse for other district purposes. No anticipated revenues associated with these closures.

Twenty-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan.

Nothing reported for this section.

Twenty-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 11-20 years beyond the 5-year district facilities work program.

Project	Location, Community, Quadrant or other general location	2023 - 2024 / 2033 - 2034 Projected Cost
Suncoast Elem School Phase I Addition	Southwest Side of County	\$9,701,274
Suncoast Elem School Phase II Addition	Southwest Side of County	\$7,582,356
New K-8 "M" (US 98)	Northcentral side of County	\$29,146,000
New K-8 "N" (Sunrise, I-75 Corr	East side of County	\$29,146,000
New K-8 "O" (McKethan Rd)	Eastside of County	\$29,146,000
New High School (McKethan Rd)	Eastside of County	\$39,000,000
Eastside Bus Terminal	Eastside of County	\$2,958,000
Annexed Eastside District Office	Eastside of County	\$3,423,780
Brooksville Elem School Castaldi	Center of County	\$20,000
		\$150,123,410

Twenty-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2013 - 2014 FISH Capacity	Actual 2013 - 2014 COFTE	Actual 2013 - 2014 Utilization	Actual 2014 - 2015 / 2033 - 2034 new Student Capacity to be added/removed	Projected 2033 - 2034 COFTE	Projected 2033 - 2034 Utilization
Elementary - District Totals	12,216	12,216	7,262.77	59.45 %	1,925	21,480	151.90 %
Middle - District Totals	10,732	9,655	8,015.89	83.02 %	-372	7,400	79.72 %
High - District Totals	11,381	10,741	6,678.35	62.17 %	172	7,225	66.21 %

Other - ESE, etc	236	236	36.19	15.25 %	-85	60	39.74 %
	34,565	32,848	21,993.20	66.95 %	1,640	36,165	104.86 %

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

Combination schools (K-8) are grouped for computational purposes as PK-5 and 6-8. PK-5 were added in the Elementary totals and 6-8 in the middle school totals. Others (Endeavor Academy) was split evenly between Middle and High School and reduced from those categories accordingly.

Twenty-Year Infrastructure Planning

Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 11 thru 20 out years (Section 28).

East side of County for "M", "N", "O" K-8's and New High School - may require water, sewer, electrical, possible turn lanes and signalization improvements. These projects are related to county approved new developments and much of the infrastructure improvements should be provided through Development Agreements.

Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 thru 20 out years (Section 29).

Nothing reported for this section.



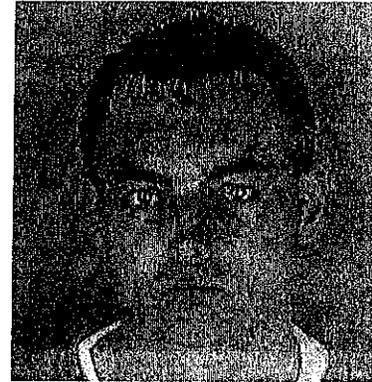
Brooksville Police Department Media Release



Phone (352) 540-3800 Fax (352) 540-3879
Hernando County Crime Stoppers 1-866-990-8477 (TIPS)

Date: NOVEMEBR 10, 2014

INCIDENT: HIT & RUN - RED LIGHT CAMERA
DEFENDANT: JASON ONEAL RUANE / 08-27-1981
3366 S. OAKDALE TERR INVERNESS, FL
CHARGE(S): LEAVING THE SCENE OF AN ACCIDENT
WHEN: 10/24/2014 @ 1514 HOURS
WHERE: W. JEFFERSON @ CORTEZ BLVD



NARRATIVE:

On NOVEMBER 7, 2014 a Traffic Crash involving a Hit and Run that occurred on OCTOBER 24, 2014 was solved due to video provided by the CITY OF BROOKSVILLE RED LIGHT CAMERA SYSTEM. The video indicates RUANE entered the intersection approximately 6 seconds after the light turned red travelling at approximately 49mph. After reviewing the attached video officers made contact with the defendant JASON ONEAL RUANE. RUANE stated he was not paying attention and talking with his passenger when all of the sudden he looked up and saw a white truck in the intersection. RUANE stated it was too late to react and only missed the SUV because it moved out of the way. The unsuspecting SUV continued west on Cortes Blvd. Unfortunately, another vehicle heading north on Cortez hit RUANE'S vehicle a second later. The collision only caused minor damage but RUANE failed to stop and continued east on W. Jefferson. RUANE was cited for running a Red Light and Leaving the Scene of a Traffic Accident, with Property Damage. Video attached.

If you have information regarding this crime, please contact the Brooksville Police Department at 352-540-3800. If you wish to remain anonymous, call the Hernando County Crime Stoppers Toll free at 1-866-990-8477 (TIPS) or you may email your tip by clicking below.

<http://www.hernandosheriff.org/Tips/>

You may be eligible for a reward up to \$1,000.

*CITN
11-17-14
[Signature]*