

**BID OPENING MINUTES  
CITY OF BROOKSVILLE  
DEPARTMENT OF PUBLIC WORKS RE-ROOF  
BID NO. PR2016-04**

**June 24, 2016**

**3:30 p.m.**

A Bid Opening was held at approximately 3:31 p.m. on Friday, June 24, 2016 in the Joseph Johnston III Council Chambers, City Hall, for the CITY OF BROOKSVILLE DEPARTMENT OF PUBLIC WORKS RE-ROOF, **BID NO. PR2016-04**. In attendance Virginia C. Wright, City Clerk; Mike Walker, Director of Parks, Recreation, & Facilities; and Tom Brandhuber, Facilities Supervisor and William Smith, Superintendent of Utilities.

City Clerk Wright advised that a Request for Bids Notice was published in the June 4, 2016, edition of the Tampa Bay Times with a closing date set for June 17, 2016. A Mandatory Pre-Bid Meeting was held on June 10, 2016. It was noted that during the Mandatory Pre-Bid Meeting Mike Walker, Director of Parks, Recreation & Facilities announced the Bid Opening date would be extended to June 24, 2016 at 3:30 p.m. to allow for sufficient time for proposed bidders to submit questions.

City Clerk Wright stated bids will only be accepted from those companies who were in attendance at the June 10, 2016 Mandatory Pre-Bid Meeting.

As a result, 2 sets of bids/proposals were received, all properly sealed and notated. The bids were to include a Bid Certification Form, Proof of Insurance in amounts required by the City, State of Florida or Hernando County Contractor License or Certificate, Public Entity Crime Statement, Drug-Free Workplace Certification, one (1) signed original agreement with three (3) signed copies; List of Subcontractors with names of directors or owners, addresses, telephone numbers and email addresses; List of reference for similar type of work with contact information. Five (5) Addendums were issued for this project and must be acknowledged in the bid packet submitted.

The following companies submitted bids, which were opened and the results read as follows:

1. **Gulf States Industries, Inc.**  
**P.O. Box 3756**  
**Holiday, FL 34692**

**Total Bid: \$222,264.00**

2. **Ryman Commercial Roofing**  
**36413 SR 54**  
**Zephyrhills, FL 33541**

**Total Bid: \$104,635.00**

City Clerk Wright noted that Gulf States Industries, Inc. bid submission did not include the required (1) original signed contract agreement along with 3 signed copies. Ryman Commercial Roofing submitted a completed bid packet.

City Clerk Wright informed bidders that the bid packets would be further reviewed by staff, and their recommendation would be presented at a future City Council Meeting.

The bid opening concluded at 3:39 p.m.

s/Virginia C. Wright  
Virginia C. Wright  
City Clerk