

**CITY OF BROOKSVILLE
COMMUNITY REDEVELOPMENT AGENCY (CRA)
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

June 20, 2016

8:30 P.M.

Brooksville Community Redevelopment Agency met with Chairman Natalie Kahler and Board Members Robert Battista, Frankie Burnett, Betty Erhard, and William Kemerer. Also present were Clifford A. Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Virginia Wright, City Clerk; Mike Walker, Parks, Facilities & Recreation Director; Tannette Gayle, Director of Finance; Bill Geiger, CRA Executive Director, Steve Gouldman, City Planner; Richard Radacky, Public Works Director; George Turner, Police Chief and David Freda, Fire Chief.

The meeting was called to order by Chair Kahler at 8:37 p.m.

APPROVAL OF MINUTES

Minutes

March 21, 2016 Regular Meeting

Chair Kahler requested a motion to approve the March 21, 2016 CRA Minutes of the Meeting.

Motion:

Motion was made by Board Member Battista seconded by Board Member Burnett to approve the minutes.

Motion passed 5-0

FORM 8B/MEMORANDUM OF VOTING CONFLICT

City Clerk Wright read Form 8b into the record as follows:

Form 8b Memorandum of Voting Conflict for County, Municipal and other Local Public Officers.

Form 8b must be filled out by any person serving at the county, city or other local level of government on an appointed or elected board, council, commission, authority or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143 of the Florida Statutes.

At the March 21, 2016 Community Redevelopment Agency (CRA) Meeting, Chair Kahler declared a conflict of interest. Chair Kahler abstained from voting. Chair Kahler filed Form 8b on March 22, 2016 with the City Clerk. Copies of Form 8b were provided to all CRA Members.

The Disclosure of Local Officer's Interest is as follows: I, Natalie Kahler, hereby disclose that on March 21, 2016 a measure came or will come before my agency which inured to the special gain or loss of my business associate. The measure before my agency and nature of my conflicting interest in the measure is as follows: The contractor, John Cavalier is my direct supervisor at my job at Chinsegut Hill Retreat. Signed by Natalie Kahler and filed with City Clerk Wright, March 22, 2016.

REGULAR AGENDA

1. COMMUNITY REDEVELOPMENT AGENCY (CRA) WATER TOWER BEAUTIFICATION IMPROVEMENT PROJECT

Mr. Geiger, CRA Executive Director reported that on April 16, 2016 the CRA consultant, Coastal Engineering, made a presentation to the City Council regarding the beautification project at the downtown water tower site. The presentation included proposed site improvement details, as well as cost estimates and time table estimates to complete the project. At that time, City Council directed the project be presented to the Good Neighbor Trail Advisory Committee (GNTAC) for their review and recommendations.

Executive Director Geiger stated a special GNTAC meeting was held on May 9, 2016 for review and discussion of the project proposal. The GNTAC approved recommendations, and a motion for those recommendations carried 6-0.

The carried motion is as follows:

- Welcome Structure, that would provide escape from rain events and would be architecturally in keeping with the historic district near this property
- Bike Racks architecturally appropriate in keeping with the historic district (i.e., horse tethered-style)
- Cold Water Fountain with at least 2 or 3 filling stations that would be capable of filling water bottles
- Kiosk
- Site Preparation
- Landscaping
- Paint Existing Building
- Seal/Paint Existing parking
- Provide places to sit

The GNTAC also noted that this project should not detract from the Russell Street/GNT Trailhead or redirect any funding source that could be used for Russell Street improvements.

Executive Director Geiger stated staff has worked with the CRA consultant to prepare a Task Order to move forward with this project if the work and budget is approved by the CRA and City Council. Task Order No. 3 provides for design, bid and construction inspection services.

Executive Director Geiger stated staff is requesting approval of Task Order No. 3 to move forward with and complete the Downtown Water Tower Project, and to approve the budget amendment to reflect the project in the 2015/2016 fiscal year or provide direction to staff otherwise.

Chair Kahler requested a motion.

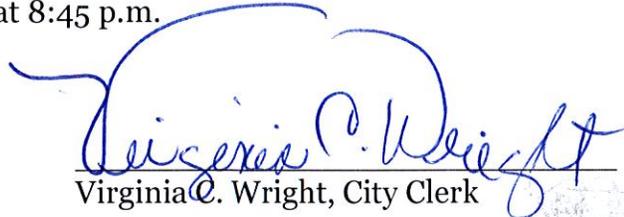
Motion:

Motion was made by CRA Board Member Battista and seconded by CRA Board Member Kemerer to approve Task Order No. 3 to move forward with and complete the Downtown Water Tower Project, and to approve the budget amendment to reflect the project in the 2015/2016 fiscal year.

Motion passed 5-0

ADJOURNMENT

There being no further business to consider, the Brooksville Community Redevelopment Agency adjourned at 8:45 p.m.


Virginia C. Wright, City Clerk

ATTEST: 
Natalie Kahler, CRA Chair

