

CITY OF BROOKSVILLE

POSITION TITLE:	Sanitation Collector
DEPARTMENT:	Public Works
DIVISION:	Sanitation
SUPERVISED BY:	Sanitation Operations Supervisor

JOB DESCRIPTION

POSITION SUMMARY: A Sanitation Collector loads/unloads solid waste/recyclables to and from sanitation vehicles. The person in this job will be expected to safely perform manual tasks with speed and efficiency. This person works under the daily authority of a Sanitation Operator (vehicle driver) who will assign duties needed to complete daily collection routes. This person will be responsible for cleaning and maintenance of sanitation vehicles and dumpsters. Job performance will be based on compliance with established guidelines, satisfactory performance of required job duties and schedules set by the Department. This person must be capable of being insured under the City's insurance carrier. A person in this job will perform other duties as necessary and assigned.

ESSENTIAL JOB FUNCTIONS:

- Collects garbage, trash, and recyclables and assists in transporting them to a disposal/ management area.
- Rides and loads packer-type rear-loader garbage trucks, dump trucks, or trucks equipped with hydraulic-lifting devices (boom truck) to collect garbage, trash and recyclables.
- Responsible for the cleaning, maintenance and assisting in repair of assigned equipment and collection vehicles.
- Responsible for dumpster cleaning and maintenance.

JOB STANDARDS:

Formal Education: High School Diploma or GED.

Experience: Any combination of experience or training which provides the necessary knowledge, skills and abilities.

Licenses & certifications: Valid Florida Drivers License, minimum Class "E" (passenger vehicle) with good driving record.

CRITICAL KNOWLEDGE, SKILLS, ABILITIES & EXPERTISE:

Physical Requirements: All of the following will be required for this position: Sitting, standing, uses of fingers, arms, hands, and legs, driving pick-up trucks and cars, heavy lifting and carrying (40) forty pounds, squatting, walking, pushing, pulling, kneeling, balancing and turning. Good eyesight (corrected) and hearing (corrected) are essential.

Equipment: Packer-type collection vehicles equipped with hydraulic packers and small tools including shovel, rake, pitch fork, grease gun, hand tools and steam cleaner.

Skills & Expertise:

- Knowledge of operating pick-up trucks and cars.
- Knowledge of small tools and safety practices.
- Skill in working safely around garbage, trash and collection vehicles.

- Skill in collection of garbage, trash and recyclables.
- Ability to understand and follow directions in English sufficiently to successfully perform required job duties.
- Ability to operate assigned pick-up trucks and cars.
- Ability to conduct, observe and perform safety practices and use of Personal Protective Equipment.
- Ability to work in extreme and/or adverse weather conditions.
- Ability to read, comprehend, implement and complete written and/or oral directions.
- Ability to lift and load (40) forty pounds into assigned collection vehicles.
- Ability to project and maintain a good public image.
- Ability to be respectful and courteous, provide excellent customer service, and interact effectively with co-workers, supervisors and management staff.
- Ability to comply with personnel policies.
- Ability to report to work on time at early times of the day.

ENVIRONMENTAL FACTORS:

Job Location: Department of Public Works, City of Brooksville

Work Environment: This is a physically demanding position where working alone or with little or no supervision is frequent. A person in this position will be working outdoors, exposed to extreme and/or adverse temperatures and weather conditions.

NON-ESSENTIAL/SECONDARY FUNCITONS:

Performs any additional duties as directed by the Sanitation Operators, Sanitation Operations Supervisor and the Director of Public Works.

Reasonable accommodation will be made for otherwise qualified individuals with a disability.

Employee Signature

Date

Supervisor Signature

Date

<u>HR INFORMATION</u>			
FLSA STATUS: Non-Exempt	EEO CATEGORY: 5	W/C CODE:	
PAY GRADE: 579	SALARY RANGE:	Minimum	Mid-Range
REVISED April 15, 2012		Maximum	