

CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE

MINUTES

December 15, 2008

7:00 P.M.

Brooksville City Council met in regular session with Mayor Joe Bernardini, Vice Mayor Lara Bradburn and Council Members Joseph E. Johnston, III, and Richard E. Lewis present. Also present were Thomas S. Hogan, Jr. and Jennifer Rey, City Attorneys; T. Jennene Norman-Vacha, City Manager; Karen M. Phillips, City Clerk; Janice L. Peters, Deputy City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Emory Pierce, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today, Hernando Times were also present. Council Member David Council Member Pugh was absent.

The meeting was called to order by Mayor Bernardini, followed by an invocation and Pledge of Allegiance.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Beautification Board - Holiday Decoration Contest

Recognition of annual decoration contest winners for best City of Brooksville Residential and Commercial Displays for the 2008 Holiday Season. [Note: Winners to be announced at meeting]

Mayor Bernardini, presented awards to the following:

- COMMERCIAL: Jacik Realty Investments of 307 Howell Avenue
- HONORABLE MENTION: Celebrations by Carrie
- RESIDENTIAL: Brian Araniecke of 251 Pryor Street
- HONORABLE MENTIONS: Robert & Diane Huggins of 916 Wood Drive
- Howard & Mary Pearson of 615 Garden Street

All were present except the Pearsons. Council Member Lewis will deliver the award to them.

The winners were presented with a plaque, donated by Allstar Awards, the Hernando County Tourism's annual Christmas Ornament and a Poinsettia donated by Allen's Flowers. Honorable mention winners were presented with a certificate.

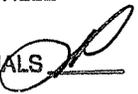
Week of the Young Child

Consideration of waiving fees in the amount of \$495 for the Week of the Young Child event at JBCC on Saturday, April 19, 2009.

Judy Everett, Penny Oliver and Colleen Talbot addressed Council and indicated it is their 20th Year Anniversary.

Mayor Bernardini asked if their organization has additional insurance. City Attorney Hogan advised they will need to name the City of Brooksville as additionally insured. Judy Everett indicated she will contact Deveraux Kids, Inc., who is the lead agency.

APPROVED BY BROOKSVILLE
CITY COUNCIL

ON 3/16/09 INITIALS 

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Motion:

Motion was made by Vice Mayor Bradburn and seconded by Council Member Lewis for approval contingent upon receipt of the insurance certificate. Motion carried 4-0.

Florida Association of City Clerks (FACC) Resolution Presentation

Presentation of retirement resolution to City Clerk Karen M. Phillips by FACC Central West Director.

Kelly Koos, CMC, City Clerk, City of Lakeland and FACC's Central West Director read a resolution from FACC to retiring City Clerk Karen M. Phillips and presented it to her.

City Clerk Phillips thanked Kelly and asked that she extend her thanks to the board and members for recognizing her.

CITIZEN INPUT

Mayor Bernardini pointed out that the agenda has been changed to allow for Citizen Input at this time and clarified that there will also be time allowed at the end of the meeting as well. There was no citizen input.

CONSENT AGENDA

Minutes

October 6, 2008 Regular Meeting

Waterline Extension Bid Award UD2008-07 (Closed 11/14)

Consideration of bid award to Brooksville Civil Site Services, LLC for the not-to-exceed amount of \$309,227.50 and authorize the Mayor to sign Agreement for Contractor Services after legal review. Funds are available in CIP Budget 401-000-169-19049.

Vice Mayor Bradburn, referencing the Waterline Extension bid award, asked about notification to surrounding residents regarding hook up to the new lines.

Emory Pierce, Director of Public Works, indicated the plan is to do away with the old 2" lines and all residents will be added to the new system with no adverse change to their water pressure. Notification of construction and transferring of service to the new lines will be going out shortly.

Director Pierce advised he will be presenting a change order to Council for the next street scheduled for updating if the contractor will agree to do the work at the same price. If not, it will be bid out as a separate project.

Council Member Lewis asked if any fire hydrants were being replaced in conjunction with the installation of the larger pipes. Director Pierce indicated Irene, Bell, Olive and Howell will have hydrants replaced. The work on Howell Avenue will be done at night.

Motion:

Motion was made by Vice Mayor Bradburn and seconded by Council Member Lewis for approval of the Consent Agenda. Motion carried 4-0.

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PUBLIC HEARINGS

Ordinance No. 771 - Special Exceptions to be brought to Council

Consideration of ordinance requiring all special exceptions be brought to City Council for review and approval/denial after Planning & Zoning Commission review. [First Reading 12/01/08]

City Clerk Phillips read Ordinance No. 771 by title, as follows:

AN ORDINANCE AMENDING THE CODE OF THE CITY OF BROOKSVILLE, FLORIDA TO PROVIDE FOR THE GOVERNING BODY TO HEAR AND DECIDE ALL SPECIAL EXCEPTION USE PETITIONS AFTER REVIEW BY THE PLANNING AND ZONING COMMISSION; AMENDING CHAPTER 101, SUBPART B, LAND DEVELOPMENT CODE, GENERAL AND ADMINISTRATIVE, ARTICLE II, SECTION 101-36, ADDITIONAL FUNCTIONS OF PLANNING AND ZONING COMMISSION; AMENDING CHAPTER 117, MANUFACTURED HOMES AND TRAILERS, ARTICLE II. TRAVEL TRAILERS, MOTOR HOMES, RECREATIONAL VEHICLES AND TRAILER PARKS AND CAMPGROUNDS, DIVISION 2. TRAILER PARKS, SUBDIVISION II, SPECIFIC LAND USE REGULATIONS, SECTION 117-71. SPECIFIC EXCEPTION USE REQUIREMENT; AND AMENDING CHAPTER 137, ZONING AND LAND USE, ARTICLE II ADMINISTRATION AND ENFORCEMENT, SECTION 137-43, ADDITIONAL DUTIES OF PLANNING AND ZONING COMMISSION; PROVIDING FOR CODIFICATION, CONFLICTS, REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

Motion:

Motion was made by Council Member Lewis and seconded by Vice Mayor Bradburn for approval with discussion.

Vice Mayor Bradburn stated she considers this to be a strong first step in the process of revamping the City's codes and ordinances.

Mayor Bernardini asked for public input; there was none.

Motion carried 4-0 upon roll call vote, as follows:

Council Member Johnston	Aye
Council Member Pugh	ABS
Council Member Lewis	Aye
Vice Mayor Bradburn	Aye
Mayor Bernardini	Aye

REGULAR AGENDA

Southern Hills Plantation Reimbursement & Impact Fee Credit Request Verification Report Submittal #4

Consideration of approval of Submittal #4 in the amount of \$734,156.32 for sewer and \$126,345.00 for transportation for the purpose of booking the impact fee credits.

Director Pierce reviewed the request, indicating the requested sewer impact fee credits are for work completed on the Wiscon/Mobley Road force main. The transportation impact fee credits are for work completed on Governor's Blvd, more specifically, the fairgrounds property purchase. Tom Mountain was present to answer any questions.

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Vice Mayor Bradburn thanked Coastal for putting the report together.

Motion:

Motion was made by Council Member Lewis and seconded by Council Member Johnston for approval of the request. Motion carried 4-0.

Intergovernmental, Board Assignments and Organizations - City Council Member Appointments

Appointments to various Boards and Committees

Appointments to the various Boards and Committees are as follows:

City Boards/Committees

Beautification Board	Joe Bernardini
Brooksville Cemetery Advisory Board	Richard E. Lewis
CDBG Citizens Task Force (Inactive)	Council Member Johnston
Good Neighbor Trail Advisory Committee	Lara Bradburn
Parks and Recreation Advisory Board	Joe Bernardini

Representative

External Boards/Committees

Anti Drug Coalition	Richard E. Lewis
Brooksville Again	Lara Bradburn
Committee against Assault on LEO	Joe Johnston
Community Alliance	Check for inactivity
Elder Affairs	Richard E. Lewis
Florida League of Cities Legislative Action Committees;	
Intergovernmental Committee	Joe Johnston
Energy & Environmental Committee	Joe Bernardini
Finance & Taxation Committee	David Pugh
Growth Management & Transportation	Lara Bradburn
Urban Administration Committee	No Representative
Heart of Florida (Inactive)	David Pugh
Hernando County Fair Association	Joe Bernardini
Juvenile Justice Council	Richard E. Lewis
Metropolitan Planning Organization	Lara Bradburn
Sheriff's Department/Community Board	Inactive
Suncoast League of Municipalities	David Pugh
Take Stock in Children	Richard E. Lewis
Tourist Development Council	Richard E. Lewis
Withlacoochee Regional Planning Council	Joe Johnston
Withlacoochee Regional Water Supply Auth.	Joe Bernardini
Youth and Family Alternatives	No Representative

Representative

Vice Mayor Bradburn commented on the Florida League of Cities state of their meetings. She indicated that one of the legislative priorities that passed was support of the Central Florida Rail System plan, which was only heard by one legislative committee in the Senate. It died because of the liability issue but there will be another push for the plan, a \$1.2B plan that does not increase capacity on any of the lines. CXS is obligated, under Federal Mandate, to improve the safety of their lines. They were already paying about \$600M and now the DOT has negotiated a deal underneath the table for \$1.2B of taxpayer's money. Paula Dockery took the lead and killed that piece of legislation but it will return this session with some major changes.

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Vice Mayor Bradburn indicated the committee she is on advised they support central Florida's plan to introduce rail to the state but not on the backs of local communities and only if it was part of a state-wide train or rail network.

Discussion of Goals for City Manager

City Manager Norman-Vacha briefly reviewed the attachments to the agenda concerning accomplishments of the 2007/08 fiscal year and asked for Council goals.

Mayor Bernardini expressed that he was glad to see the goals accomplished this year on paper from the departments. He felt the list of current goals to be extensive and discussion is needed. He also recommended keeping the 2nd Monday of each month this year be kept open for possible workshops. City Clerk Phillips advised that Council adopted the 2nd Monday of every other month for tentative workshops when they adopted the meeting and holiday schedule. Vice Mayor Bradburn requested a 2-week notice of workshops.

Council consensus was to workshop the item for the 2nd Monday in January at 6:00 p.m.

The following is the collective list of goals as discussed by Council:

All Departments

(As Applicable)

- Cost Cutting Possibilities
- Identifying Funding
- Suggestion Box for Employees Ideas
 Gift cards for implementation

Administration/City Manager's Office

- Records Management
 - Imaging
 - Destruction
 - Storage
- Paperless Processes - Efficiency
 - Laptops
 - Elimination of duplication
- Restroom Revamping
- Air Unit
- Restructuring Space Usage (Offices)
- HR Policy
- Job Descriptions
- Management Analyst in place
- Progress Energy - Back Owed Money (90 Days)

Community Development/Legal

- Code/Ordinance Review (Timelines, the sooner the better.)
 - Development of Municipal Impacts (Local DRI)
- Good Neighbor Trail (Progress is being made)

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- Better Utilization of Certified Planner
- Master Drainage Plan for the City
(Parsons Ditch, Cloverleaf, Milk-a-Way Farms, etc.)
- US41 Landscaping (within 3 months?)
- Zoning Changes
- Usage of City's Properties for Cell Phone Towers
- Wilkes Oil Property Cleanup & Acquisition
- JPA - Annexation (within 6 months?)
- Continued and increased intergovernmental communication and cooperation between the City and County
South Brooksville Area
- Address enclaves within the City
- Seagate Annexation
- Comp Plan & Future Land-use Map upgrading & revamping
Identify future commercial zones
Identify manufactured housing
Identify multi-family housing
- Building Division Transfer Prep - (In house or moving them to City hall, before next budget cycle ends)
- Upgrade to Code Enforcement
Training
Restructuring of Staff
- Revitalization
Look at economic development in a new way
Options for working with Mike McHugh's office
Options for doing more in-house
Creating more jobs in the City by attracting new businesses
Economic Program - Enterprise Zone
Infrastructure
Brick Street Restoration (Funding)
Historic Preservation

Finance

- Budget Process Revamping, including continuation of streamlined budget process
- Elimination of budget amendments because of oversights via built-in mechanisms
- Transition of 3-Tiered Audit Process for subsequent years
- Rewrite & Update of Policy

Fire Department

- Analysis of Advanced Life Support (ALS)
- City/County Joint Station
- Greater identification of low-pressure water areas in the City
Fireflow
- SOP Guidelines Update

Parks & Recreation

- Enrichment Center Project
- Emergency Shelter Project

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- Quarry Marketing Plan
- Paving of Walking Trail
- Action on Going Green Initiatives
 - Energy Efficiency (2-3 Months)
- Landscaping
 - All around the City
 - City Hall (median)
 - Entrance to the Quarry
- BBQ Festival Revival
- Canopied Streets
 - Protection of current trees
 - Replanting (quarterly?)
- As-builts for Quarry Updated
- Cooperation with County Parks & Recreation
 - Joint Projects
- Veteran's Memorial at Parks or Cemetery through Ginny Brown-Waite's office
- Improved Advisory Board Involvement
- Communication Level

Police

- Continued advancement of Accreditation Process (3-year Process)
- Continuance of Prostitution & Drug Stings
- Barricade at Union Streets (next agenda)
- Red Light Cameras Program (quickly) Test captured 500 violations.
- Improving Media Relations

Public Works

- Right-of-way & Drainage Ditch Maintenance (Immediately)
- MLK Sidewalk (Priority)
- Storage Tank Cleanup Stats
- Colored circles on sidewalks downtown?
- Water Reuse (Sooner the Better)
- Reuse water being pumped to the mines be re-routed to Southern Hills for free
- Radio Read Meters
- GPS Mapping of Water & Sewer Lines (Top Priority)
 - Mapping Camera Balls
- Investigate funding possibilities
 - Matching Funds

City Manager Norman-Vacha asked what format Council would like for the workshop.

Vice Mayor Bradburn recommended a big-board concept with lists including costs, length of project, long-term goals etc.

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ITEMS BY COUNCIL

Lara Bradburn, Vice Mayor

December 13 Activities

Vice Mayor Bradburn thanked all for their input in celebration of the Great Brooksvillian event and indicated about \$50,000 was raised for Partners in Health.

Christmas

She wished all a blessed Christmas Day and encouraged all to reflect on what they have been given.

Richard E. Lewis, Council Member

Council Member Lewis wished all Happy Holidays and Merry Christmas.

Joe Johnston, Council Member

Christmas Parade

Council Member Johnston thanked staff and all who contributed to the event and wished everyone Merry Christmas and Happy Holidays.

Thomas S. Hogan, Jr., City Attorney

He wished all Merry Christmas and Happy New Year.

Jennifer C. Rey, City Attorney

Attorney Rey wished all Merry Christmas.

T. Jennene Norman-Vacha, City Manager

City Manager Norman Vacha expressed appreciation in being able to work with Council. She felt the workshop in January to be the time to start ironing out priorities and looks forward to accomplishing great things in the new year.

Karen M. Phillips, City Clerk

She indicated this to be her final meeting, stating it has been a great pleasure and honor to work with everyone.

Joe Bernardini, Mayor

Mayor Bernardini thanked City Clerk Philips for the number of years she contributed to the City of Brooksville.

Christmas Parade & Great Brooksvillian Event

He felt this to be the biggest and most prestigious events to date and stated that 100% of the money raised for Partners in Health is used for helping people. No administrative fees are paid out of those donations.

He also wished employees and citizens Merry Christmas and Happy New Year. He is looking forward to setting goals and accomplishing more within the coming year.

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CITIZEN INPUT

Kojack Burnett

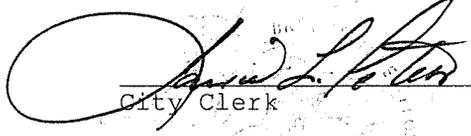
He recommended moving Citizen Input back to the end of the Agenda and wished all Merry Christmas.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 8:57 p.m.

Attest:


Mayor


City Clerk



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