CITY OF BROOKSVILLE
SPECIAL MEETING
FIRST PUBLIC HEARING
FISCAL YEAR 2008/09 BUDGET

AGENDA

SEPTEMBER 3, 2008 **7:00 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC HEARING - PRESENTATION OF PROPOSED BUDGET FOR FISCAL YEAR STARTING OCTOBER 1, 2008

1. Public Announcement - Ad Valorem Tax Rate (TRIM Notice)
Pursuant to Section 200.069, F.S., "Notice of Proposed Property Taxes" (TRIM NOTICE) the proposed ad valorem rate for the Fiscal Year 2008/09 was advertised to be a maximum of 7.0000 mills. This millage rate would be a 6.3345% increase over the rolled back rate of 6.5830 mills. After reviewing revenue projections and proposed expenditure levels for the 2008/09 Fiscal Year, the General Fund budget is balanced at a proposed rate of 6.3230 mills, which is 3.9496% less than the current year's rolled-back rate.

2. Proposed Budget
Review proposed budget and points of discussion.

Presentation: City Manager & Council

3. Ad Valorem Tax Rate for Fiscal Year 2008/09
Consideration of establishing ad valorem tax rate.

Presentation: Finance Director
Recommendation: Millage Rate to be adopted upon roll call vote

4. Ordinance No. 769 - Recommended Budget for Fiscal Year 2008/09
Consideration of first reading of proposed budget effective October 1, 2008.

Presentation: Finance Director
Recommendation: Approval on First Reading upon roll call vote and Schedule Second and Final Reading for September 17, 2008,
Attachment: Proposed Ordinance; 2008/09 Fiscal Year Budget Summary

D. ADJOURNMENT

Meeting agendas and supporting documentation are available from the City Clerk's office, and online at www.cityofbrooksville.us. Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352/544-5407.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.

August 29, 2008

Honorable Mayor David Pugh, Jr.
Vice Mayor Frankie Burnett
Council Member Joe Bernardini
Council Member Lara Bradburn
Council Member Richard Lewis

During our August Budget Workshops, Council reviewed, discussed and directed staff to proceed with exploring several specific areas for improving efficiencies and cutting spending. Additionally we have continued to look for ways to better coordinate "what we do", or consolidate services as appropriate, to save money, increase the quality of services, streamline processes and take advantages of economies of scale.

As we work to restructure, reshape, reduce, recreate, realign and reallocate, some will welcome, encourage and even applaud our direction; others will not support our efforts due to concerns, fears, or connection to the past, the status quo, and that which is comfortable. We will all be challenged to make the difficult choices and decisions.

We have reviewed the following areas and have included proposed changes to the FY 2008-09 budget documents as provided for Council's Public Budget Hearings:

1. **Restructure and realignment of Administration** – It is always very important to keep the overhead and administrative costs of any organization at a minimum.

   We have reviewed areas for possible reduction of staff and realignment of function within overall City administration, specifically within the area called "Department of Administration."

   This is a "department" that was created some time ago with a management style oriented toward the centralization of administrative functions. Originally this department included Human Resources and Management Information Systems (Technology Services) and regular City Clerk functions (including recordkeeping/record maintenance, Council agenda prep/minutes, etc). Human Resources was later reorganized to a stand alone department. Recently, we have contracted with the Hernando County Technology Services team to serve as an out-sourced MIS/technology department.

   The functions left for oversight in the "administrative" department include the functions regularly/normally handled by a City Clerk. Of particular concern in this area remains City record management, inclusive of recordkeeping, archiving records, record imaging for preservation, and regular destruction of records as allowed/prescribed by law. Additionally as critical is the continuing interface with the City Manager in the preparation and compilation of agenda items/packets, minutes and organization of Council records, contracts and agreements and follow-up.

We do not believe that there is a need for a separate "administrative" department, but recommend that the staff function under the direct supervision of the City Manager. Further recommendations also include the elimination of a separate department for Human Resources; again staff would serve under the direct supervision of the City Manager as support staff. Technology Services would continue to function as a contractual arrangement under the direction of the City Manager.

Staff recommends the elimination of existing Administrative Assistant I position; reclassification of the Director of Administration to City Clerk, with appropriate reduction in salary; reclassification of Administrative Assistant I to Administrative Assistant III to bring position in line with realignment/reallocation of functions with requirements of the position. Staff further recommends the elimination of "Department of Administration" and "Human Resources Department," providing for the staff in these areas to function in a support role and under the direct supervision of the City Manager.

2. **Addition of Management Analyst position under City Manager** - We have reviewed adding functions for research and preparation of City-wide/community projects/programs and providing support to the City Manager/Council in analyzing business and/or operating procedures, work problems and procedures, including organizational change, communications, information flow, integrated production/ service delivery methods, inventory control, and/or cost analysis.

   The City does not have updated departmental standard operating procedures and policies in place. Further we have not developed critical performance standards, measurements and/or reporting procedures to assure the most effective and efficient delivery of services is being provided to the taxpayers/citizens of Brooksville.

   Staff feels that the position is needed if the City Council desires to work toward obtaining funding from other public and private sources for capital and operational needs/community programs/projects, taking steps in improving and growing the City's economic base and adding city-wide performance reviews, operational improvements and organizational standards/measurements.

   Should Council desire adding the functions within the City Manager's Office, this position can be realized by restructuring and realigning the current vacant position of Redevelopment Coordinator within the Development Department and placing the position under the direction/supervision of the City Manager. This could be accomplished without additional costs; in fact the proposed budget document suggests a reduced salary level in comparison to previous budget documents with the change in functions/direction.

3. **Review Realignment of Staffing Levels for Fleet Maintenance** – Staff has discussed the proper staffing level for the City's Fleet Maintenance Division. The Public Works Director believes that three (3) positions are best for operations and has provided

a local market review/analysis. The review is enclosed in the section entitled "Fleet Maintenance" for your review.

The City has 108 vehicles, inclusive of backhoes and a fuel tanker. Staff has provided that from March 14th through August 14th this year (5 month period) 358 pieces of equipment/vehicles were worked on in Fleet Maintenance.

Staff recommends that we do a more closely review of the work orders and "breakdowns" of City vehicles/equipment to determine the actual workload and "what" is required. It would seem with only a little over 100 vehicles, including Fire trucks that are "sent out" as well as newer vehicles that are under warranty and/or the work is performed by the local dealerships such a high level of vehicle maintenance/repair would not be created.

In the mean time, we recommend and have included within the budget documents funding only two (2) positions with the Fleet Maintenance Division, thereby eliminating a Mechanic position for FY 2008-09. The following savings can be realized at approximately $51,000, with a $25,015 deduction within the General Fund:

Fleet Internal Services

	Cost for 3 FTE	Cost for 2 FTE	Difference/ Savings
Administration	$380	$262	$118
HR	$362	$251	$111
IT	$362	$251	$111
Development	$362	$251	$111
Finance	$380	$262	$118
Police	$27,070	$18,721	$8,341
Fire	$7,908	$5,468	$2,440
Parks, Facilities	$11,960	$8,272	$3,688
Cemetery	$1,846	$1,276	$570
Streets	$30,472	$21,073	$9,399
Water & Waste	$21,401	$17,957	$3,444
Solid Waste	$73,882	$51,093	$22,789
TOTAL	***$176,385***	***$125,137***	$51,248
		General Fund Savings	$25,015

4. **Waiver of Fees** – at the Jerome Brown Community Center and for parades, street closings and other events were presented to Council during the budget workshop sessions for discussion.

Council requested that staff pull actual costs for fee waiver from Council minutes in an attempt to identify all costs before determining an appropriate funding level within the FY 2008-09 budget.

Provided in the section entitled "Wavier of Fees" is a recap of the fees that have been waved by City Council from January 2007 through present. The recap shows that Council has typically waved a little over $11,000 per year. Additionally provided in this section is the memorandum and documentation submitted during the budget workshop.

Staff requests that the City Council provide direction and desired funding level for this area.

5. **Advisory Boards** – were reviewed for modification of process and policy during the budget workshops. Council indicated that they would like to see other options for "staggering" the terms of board members.

   Enclosed in the section entitled "Advisory Boards" is a term expiration report that offers Council several other options. Additionally we have enclosed the prior documentation provided during the budget workshop and information/research on using a "hearing officer" in lieu of a Planning and Zoning Board for Council to discuss and provide policy direction.

6. **Employee Medical Insurance** - continues to be a costly benefit for employees, but one that is very important to the City's workforce. Staff has worked diligently to seek a plan that is beneficial to employees and their families that are in the Plan. Health care costs and health care coverage continues to be a topic of national debate and many are working toward solutions for relief. This year the City faces an extraordinary increase in premiums following an expensive year in claims/losses. Further information and recommendations are provided in the section entitled "Employee Medical Insurance."

7. **Utilities – Water, Sewer and Solid Waste CPI Rate Increases** – were discussed by Council during the budget workshops.

   Enclosed within the section entitled "Utility Rates" staff has provided information to aid Council in its decision/direction. Staff has provided information as to the CPI and the calculated rate adjustment that is due with the existing provisions within the City's Resolution that automatically sets rates/provides for increases/decreases with the CPI.

   As discussed during the budget workshops, the budget documents before Council do not include the rate increase for the water, wastewater or solid waste collections at this time.

   Staff requests direction from Council in this area.

Other points of discussion include the following that have not yet been adjusted within the budget documents:

1. **Reserve for Contingencies** - Enclosed in section entitled "Reserves" is a memorandum from Finance Director outlining the recommendations of several recognized authorities as to appropriate levels of reserves for operating levels, specifically for the General Fund.

   All agree that anything below 5% of operating expenditures is too low and can cause issues with debt rating agencies. Most state that the recommended reserve level is between 5% and 15% of the operating revenues. Applied the City's FY 2008-09 budget the range would be between $378,136 ($7,562,729 x 5%) and $1,134,409 ($7,562,729 x 15%).

   Currently proposed within the budget documents is a Reserve level in the amount of$1,173,625. We recommend that the City Council reduce this level and apply the difference toward a reduction in the millage rate to 6.069 mills and earmarked the balance to begin funding the City's Capital Improvement Plan projects.

   Staff recommends that Reserves in the General Fund be funded at 12% of the fiscal year's operating revenues or to the level of $907,527. We recommend that the millage rate be reduced to 6.069 mills (a reduction of $144,438) and further apply approximately $121,660 toward the funding of capital projects to be determined by Council.

   The following is the level of reserves previously committed in recent years:

	GF Operating Revenues	GF Reserve for Contingencies	% of Revenues for Reserves
2008-09	$7,562,729	1,173,625	15.52%
2007-08	$7,507,041	1,010,448	13.46%
2006-07	$7,648,128	611,018	7.99%
2005-06	$6,243,403	457,805	7.33%

2. **Fluoride** - Council discussed removing fluoride from the City's water supply. Staff has estimated the cost of the fluoride to be approximately $7,000 per year plus the indirect costs of personnel to add the fluoride daily (approximately 15 minutes per day).

   We have received quite a few emails and letters from citizens and State agencies that have shown an interest in Council's decision in this area. We have placed all of the received information for your review under the section entitled "Fluoride."

   Council's budget documents do not reflect the elimination of the fluoride/fluoride funding at this point. Staff seeks direction and decision from Council in this area.

3. **Community Redevelopment Agency** – Council requested that it would like an overview and recap of the history of the commitments and financial obligations between the Community Redevelopment Agency and the City's General Fund.

   Staff will provide an overview and account during the Public Budget Hearing.

4. **Realignment of the Utilities Customer Service positions** – Staff would like to discuss the need to realign the costs of the Utilities billing and collection personnel that functions under the supervision of the Finance Director.

   Last fiscal year, the amount of the "transfer in" from the Utilities/Solid Waste Divisions was adjusted to fund part of the costs for the Customer Service/Collection staff and the mailing/postage expenditures directly related to the Utility bills for customers; this had previously been charged to/funded by the General Fund. Included within Council's budget documents is a proposed breakdown of the staffing levels that should be allocated to the Utilities funds that is more in line with the functions of the positions. We are recommending that this be reflected within the budget documents and in departmental allocations, as opposed to an adjustment of the "transfer in" that is appropriate for administrative fees/costs to the General Fund, not directly related staff/expenditures.

   Changes in the allocation/distribution have not been made within the actual budgeted numbers within the General Fund nor the Water/Wastewater and Solid Waste funds at this point. Staff seeks Councils input and direction.

   Staff will provide an overview and accounting during the Public Budget Hearing.

We look forward to continuing our efforts of working together with City Council in finalizing the direction of the 2008-09 fiscal year budgets. We anticipate that the final proposed Budget Document for the September 17th Hearing will be produced and available to Council and the public, not later than Monday, September 8th.

T. JENNENE NORMAN-VACHA
City Manager

Fleet Maintenance

CITY OF BROOKSVILLE
MEMORANDUM

To: T. Jennene Norman-Vacha, City Manager

From: Emory H. Pierce, Director of Public Works
William Smith, Superintendent of Utilities

Re: Maintenance Shop

Date: 08/22/2008

A review of completed work orders related to the shop for the period March 14th thru August 14th, 2008 (5 months) shows that 358 pieces of equipment/vehicles were worked on during that period. This averages out to 3.2 vehicles per working day or about 7 vehicles per week per mechanic w/three mechanics. Our survey of local private shops shows productivity rates ranging from 6-11 vehicles per week per mechanic. (Copy of survey attached) There are a number of factors that must be considered when comparing these productivity rates.

I. The number one difference is that we maintain 8 garbage type trucks, a street sweeper, and some other pieces of heavy equipment. Based on work order numbers Sanitation will pay for 41% of the shop overhead in FY 09/10.

   A. It takes much longer to get parts for the garbage trucks because the parts have to come from Tampa. If we need a part quickly we have to send somebody down there to get it. Normally with car parts you can get anything you need in 30 minutes, (if you are willing to go pick it up), from any number of nearby auto parts places.

   B. The cost of parts/repairs generally requires quotes and a purchase order; unfortunately our system requires more paper work than the private sector.

   C. If the truck needs to be repaired in Tampa one of the mechanics generally drives it down there and somebody else has to follow in a pickup to bring them back. The process has to be repeated when the truck is fixed.

   D. The garbage trucks require welding repairs that often take many days to complete.

II. Our mechanics ferry vehicles back and forth to, dealerships for warrantee work and to PD, Fire, and City Hall. So that routine maintenance/oil changes get done.

III. They retrieve vehicles that break down on the road. We rarely have a vehicle towed into the shop.

IV. They respond after hours 24/7 when garbage trucks, PD, or Fire trucks break down etc.

V. Shop Mechanics repair/rebuild rusted out dumpsters and do other welding/fabrication.

VI. We routinely give priority to Police and Fire vehicles which can cause ineffeciency when we take a utility vehicle off of the lift to get started on the higher priority job.

VII. We have two inside bays with one lift and one outside bay/work area with a lift.

By our latest count the Shop maintains 108 pieces of rolling equipment, spread amongst the Departments as follows:

Department	**Vehicles**
Cemetery/Parks	**2**
Finance / Admin	**2**
Fire	**12**
Parks/Golf Course	**5**
Street	**15 (includes 1 backhoe)**
Maintenance	**1**
Sanitation	**9**
Police	**28 (includes 2 military surplus, fuel tanker)**
Utility	**28 (includes 2 backhoes)**
Building & Grounds/Parks	**6**
Grand Total	**108**

Therefore, based on all factors, our analysis leads us to conclude that our shop will function most effeciently with three employees (mechanics).

EHP/mh

F:\Emory\2008\081508maintshop.doc

FLEET MAINTENANCE
LOCAL SHOP INITIAL SURVEY
8/21/2008

		Master Auto Air	Ravenaughs	JR's 4x4	Multiple Equipment Sales & Service
	Person Spoken To	Carlos Marrero	Danny Revenaughs	JR Coker	Larry & Phyllis Huffman
1.	**How many bays do you have?**	6 inside & 1 outside	8 inside	2 inside & 2 outside	4 inside
2.	**How many lifts do you have?**	4 inside & 1 outside	6 inside	None	None
3.	**How many mechanics do you employ?**	5 full time	6 full time & 1 part time	2 full time	3 full time & 1 part time
4.	**How many total employees?**	6 full time	6 full time & 1 part time	2 full time	4 full time & 1 part time
5.	**On an average, how many jobs do you turn out a week per mechanic?**	8-9	11-12	10-11	6-8
6.	**Do you subcontract any specialty work?**	Alignments & Transmission repairs	Transmission repairs	Alignments, Transmission repairs & tire changes	Alignments, Transmission repairs & tire changes
7.	**Is there a minimum charge per job?**	No	$20.00	No	No
8.	**What is your hourly shop rate?**	$62.50	$60.00	$50.00	$65.00
9.	**What do you think would be some of the advantages for the City outsourcing its fleet maintenance work?**	Uncertain	Reduced downtime & cost	Help keep money with City Tax Payers	Reliable source of skilled work.
10.	**Would you be interested in bidding for this work from the City?**	No	Cars & light trucks	Light trucks	Heavy trucks & equipment
11.	**When fire and police vehicles and garbage trucks are down, it is often a critical situation. How can the City be assured the critical work gets priority scheduling?**	Could not guarantee this.	Could not guarantee but would to best to meet required schedule.	Could not guarantee but being a small shop you will get priority service.	Could not guarantee but willing to put on additional mechanics if guaranteed a minimum amount of work.
12.	**What is it that you absolutely will *not* work on?**	Heavy Trucks & equipment	Heavy Trucks & equipment	Automobiles, Volkswagens, Heavy Trucks & equipment	No Cars

Wavier of Fees

2007 Waiver of Fees Requests

01/08/07	Red Mule Runners	$1,960.00	
01/22/07	Tangerine Time 07/08	$522.50	
01/22/07	Big Brother Big Sister Super Bowl Party	$240.00	
03/05/07	Week of the Young Child	$425.00	
03/05/07	HC Fair Association – 2007 Fair	$2,556.00	
04/16/07	NAACP	$426.83	
05/21/07	Alcoholics Anonymous	$310.00	
07/16/07	United Way Annual Campaign Meeting	$371.83	
08/01/07	Healthy Start Coalition	$275.00	
08/01/07	Hernando High Parade	$1,097.06	
08/20/07	Veterans Parade	$378.00	
11/05/07	Kiwanis – Christmas Parade	$2,758.00	They submitted $1000 of the original $3,758

2007 Total Fees Waived $11,320.22

2008 Waiver of Fees Requests

01/07/08	Flatlanders Challenge (Red Mule Runners)	$1,159.00	They submitted $500 of the original $1659.00
01/07/08	Kid Central	$185.00	
02/04/08	Week of the Young Child	$495.00	
02/04/08	Friends of the Children – BBQ	$475.00	
03/03/08	Tangerine Time 08/09	$325.00	
03/17/08	HC Arts, Crafts & Music Festival	$742.00	$192 Released from General Fund
03/17/08	HC Fair Association – 2008 Fair	$3,557.27	$1409.68 Released from General Fund
04/21/08	Mary Drake Summer S.T.A.R.T. Breakfast	$180.00	
04/21/08	United Way Annual Campaign Meeting	$180.00	
04/21/08	HC Intergroup Dinner (AA)	$415.00	
05/19/98	Veterans Parade	$638.28	
07/21/08	HC Fine Arts – A Taste of Jazz Meetings	$177.50	

2008 Total Fees Waived $8,529.05

FACILITY SURVEY
FEES WAIVED

Land O'Lakes	813-929-1260	N/C to Schools & County
Lecanto	352-527-5761	N/C Government Agency Charges all other groups Proof of Insurance Proof of Not-for-Profit
Zephyrhills	813-78-0022	N/C – Not-for-Profit Groups Proof of Insurance Proof of Not-for-profit
Crystal River	727-415-2600	No facilities
Inverness	352-726-3913	N/C – Government Agency & Not-for-Profit Proof of Insurance
Lakeland	863-648-3284	No Bldg s/Parks
Sumter	352-793-3624	N/C – Government Agency 50% fees for Not-for-Profit No fees waived for other groups
Holiday	727-942-4739	N/C Schools Not-for-Profit – Pays set fee Proof of Insurance Proof of Not-for-Profit
Hernando	352-754-4031	Charge all groups Letter to Director, then to Council for approval of fees to be waived.

Jennene

~~Charlotte Roberts~~

From: Charlotte Roberts
Sent: Thursday, August 14, 2008 11:54 AM
To: Emory Pierce
Cc: Allison Earwood
Subject: RE: Christmas Parade

Emory/Allison

I'm not sure if it's because the "e" is omitted from "brooksville" in the email address.

From: Emory Pierce
Sent: Thursday, August 14, 2008 10:42 AM
To: T. Jennene Norman-Vacha; Karen Phillips; Charlotte Roberts
Subject: FW: Christmas Parade

System not delivering email to jnvacha@ci.brooksvill.fl.us. Please see that she gets this info.

From: Emory Pierce
Sent: Thursday, August 14, 2008 10:35 AM
To: T. Jennene Norman-Vacha; Karen Phillips
Subject: Christmas Parade

In order to comply with our FDOT permit to close Broad St. and Jefferson St. we/somebody will need to rent 4 of the lighted signs for at least 7 days prior to the parade. Last year we only rented two for about 4 days each. Last years cost was $80/day/sign.
In any event to do it as per the permit it will cost about $2500.

BUDGET WKSHP
AGENDA ITEM NO. C
8/12/08

AGENDA ITEM
MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCILMEN

FROM: T. JENNENE NORMAN-VACHA, CITY MANAGER

SUBJECT: WAIVER OF FEES

DATE: AUGUST 8, 2008

GENERAL SUMMARY/BACKGROUND: Council asked to review/re-visit the waiver of fees associated with the Jerome Brown Community Center (JBCC) and other special events that have been approved over the last couple of years for budget discussion purposes.

Enclosed for your review/discussions are the following:

- JBCC Fee Wavier during 2007-08 (Attachment 1)
- JBCC Fee Wavier during 2008-09 (Attachment 2)
- JBCC Fee Wavier during 2009-10 (Attachment 3)
- Veterans' Parade Estimated Fee Wavier Costs for 2007 and 2008 (Attachment 4)
- Christmas Parade Estimated Fee Wavier Costs for 2007 (Attachment 5)

For fiscal year 2008-09, Council has already approved for the following fee waivers:

- Fine Arts Council "A Taste of Jazz Committee Meetings (October 7 and November 18, 2008) approximately $50.00
- Blazin' Butts and Briskets BBQ (October 17-18, 2008) $475.00
- 2008 Veterans' Parade (November 8, 2008) $638.28
- Alcoholics Anonymous Dinner (November 8, 2008) $415.00
- 2008/09 Tangerine Time (December 31, 2008) $325.00

These total approximately $1,903.28 for the year thus far.

Attachment 1

	A	B	C	D	E	F
1	JBCC - Facility Lease Agreements 2007 -2008					
2						
3	ORGANIZATION	PROGRAM	ROOM	DATE	FEE	PAID
4						
5	Wayne Vutech	Tangerine Time 07-08	Hall,Kitchen	12/31/2008	$325.00	Fees Waived
6	GWRRA-Chapter FL1-L2	Rally-Food-Games	Hall,Kitchen	11/14,15/2008	$365.00	Open
7	Hernando County Intergroup	AA/Graditude Dinner	Hall,Kitchen	11/08/2008	$415.00	Fees Waived
8	B'ville Regional Hospital	Family Fun Day-Picnic	TVP	10/25/2008	$292.86	Open
9	Friends of the Children	Blazin Butts-N-Brisket	TVP	10/17,18/2008	$475.00	Fees Waived
10	Worthy of Love Ministries	Harlem Wizads/Basketball	Hall,Kitchen	11/02/2008	$138.45	Open
11	United Way of Hernando Co.	Campaign Kick Off Event	Hall	09/08/2008	$180.00	Fees Waived
12	HLY Ridge Manor Baseball	Dixie Baseball Banquet	Hall,Kitchen	07/11/2008	$215.00	$215.00
13	Loretta Redding	Family Reunion	Hall,Kitchen	07/05/2008	$255.60	Canceled
14	H.C. Fine Arts Council	Taste of Jazz/meetings	Conf Room	7/8,8/12,/9/9,30/10/	$177.50	Fees Waived
15	New Journey Church	Worship Service	Conf Room,Hall	June - Aug.2008	$205.10	$2,873.40
16	Mark Drake	4th Fathers Day Breakfast	Hall,Kitchen	06/13,14/2008	$180.00	Canceled
17	New Journey Church	Worship Service	Conf Room,Hall	05/04,11,18,25/2008	$205.10	$820.40
18	HH Fine Arts	Art,Craft & Music Festiv	TVP	05/03,04/2008	$500.00	$500.00
19	City of Brooksville	Volunteer Reception	Hall,Kitchen	04/29/2008	$195.00	Canceled
20	Childhood Development	Week of the Young Child	Conf Room,Hall	04/19/2008	$495.00	Fees Waived
21	New Journey Church	Worship Service	Conf Room,Hall	04/06,13,20,27/2008	$205.10	$820.40
22	Progress Energy	911 Electrical Safety Tr	Hall	03/18/08	$65.00	Fees Waived
23	Humane Society N.C.	Pet Expo	TVP	03/14,15/2008	$400.00	$400.00
24	New Journey Church	Worship Service	Conf Room,Hall	3/02,09,16,23,30/200	$205.10	$1,025.00
25	Kids Central, Inc	Youth Resource Fair	Hall,Kitchen	02/18/08	$185.00	Fees Waived
26	New Journey Church	Worship Service	Conf Room,Hall	02/03,10,17,24/2008	$205.10	$820.00
27	HYL Basketball Inc	HYL basketball games	Hall	Dec,Jan,Feb	$11.00	$990.00
28	New Journey Church	Worship Service	Conf Room,Hall	01/06,13,20,27/2008	$205.10	$820.00
29	New Journey Church	Worship Service	Conf Room,Hall	2/02,09,16,23/30/200	$205.10	$1,025.00
30	Ray Stanbru	Alcoholics Anonymous	Hall,Kitchen	11/17/2007	$310.00	Fees Waived
31	GWRRA-Chapter FL1-L2	Chapter Rally	Hall,Kitchen	11/03/2007	$275.00	$275.00
32	Central Healthy Start Coali	Pregnancy Party	Hall,Kitchen	11/10/2007	$275.00	Fees Waived
33	New Journey Church	Worship Service	Conf Room,Hall	11/4,11,18,25/2007	$205.10	$820.40
34	Tara Roberts	Birthday Party 16th	Hall,Kitchen	10/27/2007	$378.08	Canceled
35	B'ville Blazin	Butts-n-Brisket BBQ Cont	TVP	10/19,20/2007	$275.00	Fees Waived
36	New Journey Church	Worship Service	Conf Room,Hall	10/7,14,21,28/2007	$205.10	$820.40
37	Margaret Lane	Wedding Reception	Hall,Kitchen	10/5,6/2007	$330.15	$330.15
38						
39	TOTAL				$8,559.54	$12,555.15
40	DIFFERENCE					-$3,995.61

Attachment 2

JBCC - Facility Lease Agreements 2006 -2007

ORGANIZATION	PROGRAM	ROOM	DATE	FEE	PAID
Wayne Vutech	Tangerine Time 07-08	Hall,Kitchen	12/31/2008	$325.00	Open
Friends of the Children	Blazin Butts-N-Brisket	TVP	10/17,18/2008	$475.00	Fees Waived
City of Brooksville	Volunteer Reception	Hall,Kitchen	04/29/2008	$195.00	Fees Waived
Childhood Development	Week of the Young Child	Conf Room,Hall, Kitchen	04/19/2007	$495.00	Fees Waived
Progress Energy	911 Electrical Safety Trailer Event	Hall	03/18/08	$65.00	Fees Waived
Humane Society N.C.	Pet Expo	TVP	03/14,15/2007	$400.00	Open
New Journey Church	Worship Service	Conf Room,Hall	02/03,10,17,24	$205.10	$1,025.00
New Journey Church	Worship Service	Conf Room,Hall	01/06,13,20,27/2008	$205.10	$1,025.00
HYL Basketball Inc	HYL basketball games	Hall	Dec,Jan,Feb	$11.00	$990.00
New Journey Church	Worship Service	Conf Room,Hall	12/2,9,16,23/30/2007	$205.10	$1,025.00
Ray Stanbru	Alcoholics Annonymouns	Hall,Kitchen	11/17/2007	$310.00	Fees Waived
GWRRA-Chapter FL1-L2	Chapter Rally	Hall,Kitchen	11/03/2007	$275.00	$275.00
Central Healthy Start Coalition	Pregnancy Party	Hall,Kitchen	11/10/2007	$275.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	11/4,11,18,25/2007	$205.10	$820.40
Tara Roberts	Birthday Party 16th	Hall,Kitchen	10/27/2007	$378.08	Cancelled
B'ville Blazin	Butts-n-Brisket BBQ Contest	TVP	10/19,20/2007	$275.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	10/7,14,21,28/2007	$205.10	$820.40
Margaret Lane	Wedding Reception	Hall,Kitchen	10/5,6/2007	$330.15	$330.15
Hernando Health Care	Family Fun Day	TVP Walking	09/22/2007	$292.86	$275.00
Brooksville Kiwanis Club	Kids Day	TVP	09/15/2007	$275.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	09/2,9,16,23,30/2007	$205.10	$1,025.50
Sun King Enterprises	Disc Golf Tournament	TVP Walking Trails	09/01/2007	$292.86	$292.86
United Way/Hernando	Kick-Off Campaign	Hall,Kitchen	08/30/2007	$340.80	Fees Waived
Audrey Siske	Baby Shower	Hall,Kitchen	08/04/2007	$198.65	Cancelled
Rosemary Atkins	Grant Writing Workshop	Conf Room,Kitchen	08/09/2007	$125.00	$125.00
Patrick Skipper	Class Reunion	Hall,Kitchen	08/03/2007	$340.80	$340.80
New Journey Church	Worship Service	Conf Room,Hall	08/05,12,19,26/2007	$205.10	$820.40
Cynthia Davis	Sweet Sixteen B-Day	Hall,Kitchen	07/14/2007	$330.15	Cancelled
COB Police Dept.	Family Fun Day	Hall,Kitchen	07/28/2007	$275.00	Fees Waived
Elbert Elliott	Wedding Reception	Hall,Kitchen	07/07/2007	$514.56	$514.56

New Journey Church	Worship Service	Conf Room,Hall	07/01,08,15,22,29/2007	$205.10	$579.36
Louella VanSendt	Wedding Reception	Hall,Kitchen	06/30/2007	$330.15	$300.00
Benjamin Hawkins	Wedding Reception	Hall,Kitchen	06/16/2007	$330.15	Cancelled
Michael Rosselli	Diecast Show	Hall,Kitchen	06/02/2007	$314.18	$314.18
New Journey Church	Worship Service	Conf Room,Hall	06/03,10,17,24/2007	$205.10	$1,025.50
DeWayne Washburn	Birthday Party	Hall,Kitchen	05/26/2007	$191.70	$191.70
Beth Ann Marcinek	Wedding Reception	Hall,Kitchen	05/19/2007	$292.88	Cancelled
H.C. Association Realtors	Educational Class	Conf Room	05/1,8,15,22,29/2007	$122.48	$122.48
New Journey Church	Worship Service	Conf Room,Hall	05/06,13,20,27/2007	$579.36	$579.36
Paul Sepulveda	Hernando Pro Wrestling	Hall,Kitchen	04/28/2007	$0.00	Cancelled
COB - Police Dept	Departmental Meeting	Conf Room	04/25/2007	$45.00	Fees Waived
NACCP	Community Health Fair	Hall,Conf Room	04/21/2007	$280.00	Fees Waived
City of Brooksville	Annual Volunteer Appreciation	Hall,Kitchen	04/17/2007	$195.00	Fees Waived
Childhood Development	Week of the Young Child	Conf Room,Hall, Kitchen	04/13,14/2007	$425.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	04/01,08,15,22,29/2007	$202.34	$1,011.75
Humane Society N.C.	Pet Expo	TVP	03/17/2007	$600.00	$600.00
Leon Brown	Ministerial Conf	Hall,Kitchen	03/8,9,10/2007	$635.00	$635.00
New Journey Church	Worship Service	Conf Room,Hall	03/04,11,18,25/2007	$202.34	$809.36
African American Club	Awards Reception JB Scramble	Conf Room,Hall, Kitchen	02/17/2007	$395.00	Cancelled
New Journey Church	Worship Service	Conf Room,Hall	02/04,11,18,25/2007	$202.34	$809.36
Big Brother& Big Sister	Super Bowl Party	Hall,Kitchen	02/03/2007	$240.00	Cancelled
Cub Scout Pack #443	Pinewood Derby	Hall,Kitchen	01/27/2007	$240.00	$240.00
New Journey Church	Worship Service	Conf Room,Hall	01/07,14,21,28/2007	$202.34	$809.36
Wayne Vutech	Tangerine Time 06-07	Hall,Kitchen	12/31/2006	$252.50	Fees Waived
Pathway To Peace Christian Church	Congregation Fund Raiser	Hall,Kitchen	12/16/2006	$250.00	$250.00
New Journey Church	Worship Service	Conf Room,Hall	12/03,10,17,24,31/2006	$202.34	$1,011.70
BPOE	Elks Annual Hoop Shot	Hall, Kitchen	12/09 2006	$170.00	Fees Waived
Michael Bennett	HLY BasketBall	Hall,Kitchen	12/02,8,9,16,23/2006	$330.00	$330.00
Pamela Howard	Birthday Party	Hall,Kitchen	12/02/2006	$340.80	Cancelled
Kenyonna Hawkins	Birthday Party (16)	Hall	12/01/2006	$266.25	$266.25
Alcoholics Anonymous	Annual Gratitude Dinner	Hall,Kitchen	11/18/2006	$415.00	Fees Waived
Church of the Living God	Church Conference	Hall	11/16/2006	$130.00	$130.00
GWRRA-Chapter FL1-L2	Chapter Rally	Hall,Kitchen	11/10,11/2006	$404.70	$404.70
New Jour[illegible] hurch	Worship Service	Conf Ro[illegible] all	11/05,12,19,26/2006	$202.34	36

Pearlie Delaine	Baby Shower	Conf Room, Kitchen	11/04/2006	$106.50	$106.50
H.C. Philippine American	Halloween Party	Hall,Kitchen	10/28/2006	$225.00	$225.00
Just Us, Inc.	Canidate Forum	Hall,Kitchen	10/26/2006	$165.00	Fees Waived
FSSDAR,Daughters of the Amercian Revolution	Research Genealogy Workshop	Conf Room	10/21/2006	$181.10	Fees Waived
FSSDAR,Daughters of the Amercian Revolution	Pumpkin Festival/Founders Week	Tom Varn Park	10/21/2006	$30.00	Fees Waived
Hernando County Tourisn	50's & 60'SockHop	Hall,Kitchen	10/20/2006	$215.00	Fees Waived
Brooksville Blazin Butts & Brisket	BBQ Contest/Founders Week/W-Alcoholic beverages	Tom Varn Park	10/20,21/2006	$475.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	10/01,08,15,22/29/2006	$202.34	$1,011.70
TOTAL				$19,229.94	$22,277.69
DIFFERENCE					-$3,047.75

Attachment 3

JBCC - Facility Lease Agreements 2005 -2006

ORGANIZATION	PROGRAM	ROOM	DATE	FEE	PAID
Pamela Howard	Birthday Party	Hall,Kitchen	12/02/2006	$340.80	Open
Alliance Ministries	Church Conference	Conf Room	11/16,17,18/2006	$310.00	Open
Alcoholics Anonymous	Annual Gratitude Dinner	Hall,Kitchen	11/18/2006	$415.00	Fees Waived
GWRRA-Chapter FL1-L2	Chapter Rally	Hall,Kitchen	11/10,11/2006	$404.70	Open
FSSDAR,Daughters of the Amercian Revolution	Research Genealogy Workshop	Conf Room	10/21/2006	$181.10	Fees Waived
Hernando Historical Museum Assoc.	Pumpkin Festival/Founders Week	Tom Varn Park	10/21/2006	$30.00	Open
Hernando County Tourisn	50's & 60'SockHop	Hall,Kitchen	10/20/2006	$215.00	Open
Brooksville Blazin Butts & Brisket	BBQ Contest/Founders Week/W-Alcoholic beverages	Tom Varn Park	10/20,21/2006	$475.00	Fees Waived
C.A.R.D.	Play model/Sibshops	Conf Room	09/16,5/19/2007	$1,150.00	Open
Sun King Discs,Inc.	Disc Golf Tournament	Walking Trails	09/16/2006	$292.88	$292.88
New Journey Church	Worship Service	Conf Room,Hall	09/03,10,17,24/2006	$202.34	$809.40
United way of Hernando County	Meeting	Hall,Kitchen	08/31/2006	$165.00	Fees Waived
Holt Construction Services Inc	Hurricane Expo	Hall,Kitchen	08/26/2006	$218.33	$218.33
New Journey Church	Worship Service	Conf Room,Hall	08/20,27/2006	$202.34	$404.70
Congresswoman Brown-Waite	Small Business Advisory Council	Conf Room	08/17/2006	$45.00	$45.00
H.C. Community Anti-Drug Coalition	Youth Group Dance	Hall	08/19/2006	$260.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	08/06,13/2006	$202.34	$404.70
Faith Covenant Ministries	Revival	Hall	08/10/2006	$415.00	$415.00
Hernando Mission Church	Church Anniversary Celebration	Hall,Kitchen	08/05/2006	$300.00	Canceled 5/8/2006
New Hope Missionary Baptist Church	Teen Dance & Basketball Competition	Hall	08/04/2006	$190.00	$190.00
David Raley	Birthday & Graduation Party	Hall,Kitchen	07/29/2006	$303.52	$303.53
Labor Finders	Employee Awards Banquet	Hall,Kitchen	07/01/2006	$303.53	Canceled 6/20/2006
Big Brothers, Big Sisters	Play Day	Hall,Kitchen	06/24/2006	$250.00	Fees Waived
H.C.Family YMCA	Basketball Program/7-weeks	Hall	06/15 thru 07/27/2006	$308.00	$308.00
Mark Drake	Father Day Breakfast	Hall,Kitchen	06/16/17/2006	$205.00	Fees Waived
Cindy Parker	Graduation Party	Hall,Kitchen	06/11/2006	$266.25	Canceled 6/7/06
Hernando Bridge Assoc.	Bridge Tournament	Hall,Kitchen	06/7,8,9/10/2006	$800.00	$800.00

Eckerd Youth Challenge	Annual Picnic	Hall,Kitchen	06/02/2006	$185.00	$185.00
Bill Pope	Business Meeting	Conf Room	06/01,28/2006	$276.90	$276.90
New Journey Church	Worship Service	Conf Room,Hall	06/04,11/2006	$202.34	$404.70
Sabrina Frazier	Wedding Reception	Hall,Kitchen	05/27/2006	$292.90	$292.90
H.C. Fine Arts Council	Art,Craft,Music Festival	Tom Varn Park	05/26,27,28/2005	$500.00	$500.00
New Journey Church	Worship Service	Conf Room,Hall	05/07,14,21,28/2006	$202.34	$809.40
GE Security	Equipment exchange /local Realtors	Hall/Conf Room	05/16,17,18/2006	$841.35	$841.35
Faith Covenant Ministries	Prayer Breakfast	Hall,Kitchen	05/06/2006	$205.00	$205.00
American Cancer Society	Relay For Life	Tom Varn Park	04/28,29/2006	$475.00	Fees Waived
City of Brooksville	2006 Annual Volunteer Appreciation Reception	Hall,Kitchen	04/25/2006	$185.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	04/16,23,30/2006	$202.34	$607.02
H.C.S.D./BES	After School Tutoring Program	Conf Room	04/13,05/18/2006	$85.00	Fees Waived
Week of The Young Child	Community Family Fun Day	Hall,Kitchen	04/01/2006	$380.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	03/19,4/02/4/09/2006	$202.34	$607.02
Humane Society/Nature Coast	Pet Expo	Hall,Kitchen,Conf Room,TVP	03/25,26/2006	$1,035.00	$1,035.00
H.C.Sheriff's Office	Community Policing Classes	Conf Room	03/23/2006	$110.00	Canceled/Fees Waived/
Anctor Medical	Diabetes Health Day	Conf Room	03/15/2006	$101.18	$101.18
New Journey Church	Worship Service	Conf Room,Hall	03/05,12/2006	$202.34	$404.70
Hernando Youth League Baseball	Pictures	Hall	03/03/2006	$155.00	$155.00
Cub Scouts Pack 443	Cub Scout Award Banquet	Hall, Kitchen	02/24/2006	$285.00	$285.00
H.C.Sheriff's Office	Community Policing Classes	Conf Room	02/22/2006	$110.00	Canceled/Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	02/19,26/2006	$202.34	$404.70
African/AM Club Hernando	Award Presentation	Hall,Kitchen	02/17/2006	$250.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	02/05,12/2006	$202.34	$404.70
Big Brother/Big Sister of Hernando Co.	Kids Super Bowl Party	Outside/JBCC	02/04/2006	N/C	Fees Waived
H.C.Sheriff's Office	Community Policing Classes	Conf Room	01/25/2006	$110.00	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	01/22,29/2006	$202.34	$404.70
Nancy Dyson	Wedding/Reception	Hall,Kitchen	01/21/2006	$292.88	$292.88
Mid-Florida Dalmation Club	Dalmation AKC Show	Hall, Kitchen	01/18/2006	$191.70	$191.70
H.C.Family YMCA	Basketball Program/8-weeks	Hall	01/17 thru 03/09/2006	$616.00	$616.00
Hernando Mission	Health Fair/Community	Hall,Kitchen	01/14/2005	$260.00	Fees Waived

New Journey Church	Worship Service	Conf Room,Hall	01/08,15/2006	$202.34	$404.70
B'Ville Elks Lodge #2582	National Elks Hoop Shoot	Hall,Kitchen	01/07/2006	$143.78	Fees Waived
Mike Bennett	Youth Basketball/Saturday games	Hall	01/7 thru 3/4/2006	$616.00	$616.00
New Journey Church	Worship Service	Conf Room,Hall	01/01/2006	$90.53	$90.53
Tangerine Time Committee	Tangerine Time New Years Eve Event	Hall,Kitchen,Conf Room	12/30,31/2005	$252.50	Fees Waived
New Journey Church	Worship Service	Conf Room,Hall	12/18,12/25/2005	$202.34	$202.34
NAACP - H.C. Branch	Education Forum (FCAT)	Hall,Kitchen	12/16,12/17/2005	$355.00	Fees Waived
Springstead H.S.AFJROTC	Military Ball	Hall,Kitchen	12/10/2005	$250.00	$250.00
New Journey Church	Worship Service	Conf Room,Hall	12/04,12/11/2005	$202.34	$404.70
Don Barber	Bible Talks	Conf Room	12/07/2005	$37.30	$37.30
United Way of H.C.	Volunteer Recep.Center	Hall,Kitchen	12/07/2005	$165.00	Fees Waived
Paul VonEhr	Family Wedding Reception	Hall,Kitchen	12/03/2005	$404.70	$404.70
New Journey Church	Worship Service	Conf Room,Hall	11/27,12/04/2005	$202.34	$404.70
Jerone Sharpe	Hernando Ethnic Expo	Hall,Kitchen	11/19,20/2005	$889.28	$889.28
New Journey Church	Worship Service	Conf Room,Hall	11/13,11/20/2005	$202.34	$292.87
Don Barber	Bible Talks 10 week class/pd Nov.classes	Conf Room	11/09/2005	$111.83	$111.83
Dianna Butts	Birthday Party (50)	Hall, Kitchen	11/05/2005	$303.53	$303.53
New Journey Church	Worship Service	Conf Room,Hall	10/30,11/06/2005	$202.34	$404.70
Belinda Williams	Wedding Reception	Hall, Kitchen	10/29/2005	$303.53	$303.53
Ruth Bunch	Birthday Dinner	Hall, Kitchen	10/22/2005	$415.35	$415.35
New Journey Church	Worship Service	Conf Room,Hall	10/16,10/23/2005	$202.34	$404.70
Allen Temple AME Church	Worship Service	Hall,Kitchen	10/09/2005	$170.00	$170.00
Mike Bennett	HYL Basketball Sign ups	Lobby Area	10/8/15/205	$110.00	Fees Waived
Peggy Henry	Wedding Reception	Hall, Kitchen	10/08/2005	$266.25	$266.25
New Journey Church	Worship Service	Conf Room,Hall	10/02,10/09/2005	$202.35	$404.70
TOTAL				$22,865.27	$19,998.10
DIFFERENCE					$2,867.17

Attachment 4

CITY OF BROOKSVILLE

STREET CLOSURE
COST PROJECTION

201 Howell Avenue
(352)544-5407

Event: VETERAN'S DAY PARADE 2008

Starting: 10:00 Am End: 11:00 AM

Police Department BASED on 2 HOUR MINIMUM CALL in PAY OVT.

Personnel	3	@	$ 23.88	=	$	143.28
Equipment	2	@	$ 23.89	=	$	95.56
	1	@	$ 54.24	=	$	54.24
	1	@	$ 56.36	=	$	56.36
	1	@	$ 66.24	=	$	66.24
	1	@	77.60	=	$	77.60

POLICE DEPARTMENT TOTAL $ 493.28

Fire Department

Personnel		@	$	=	$	
Equipment		@	$	=	$	
		@	$	=	$	
		@	$	=	$	
		@	$	=	$	

FIRE DEPARTMENT TOTAL $ NA

Public Works

Personnel	2@8HR	@	$ 15.00	=	$	120.00
Equipment	1 TRUCK	@	$ 25.00	=	$	25.00
		@	$	=	$	
		@	$	=	$	
		@	$	=	$	

PUBLIC WORKS TOTAL $ 145.00

ESTIMATED TOTAL DUE CITY $ 638.28

TOTAL Actual Costs $ 638.28 Billed $

Payment Received By:

G:\WP_WORK\ClerkOffice\FORMS\street.wpd Revised: 10/03

CITY OF BROOKSVILLE

STREET CLOSURE
COST PROJECTION

201 Howell Avenue
(352)544-5407

Event: 2007 Veterans Appreciation Parade.

Starting: Nov. 10, 2007 10AM End: Nov. 10, 2007 11AM

Police Department

Personnel	7 Police Ofc's	@	$ 27.00 hr x 2hrs	= $	378.00
Equipment		@	$	= $	
		@	$	= $	
		@	$	= $	
		@	$	= $	

(*) See attached Memo

POLICE DEPARTMENT TOTAL $ 378.00

Fire Department

Personnel		@	$	= $	
Equipment		@	$	= $	
		@	$	= $	
		@	$	= $	
		@	$	= $	

FIRE DEPARTMENT TOTAL $

Public Works

Personnel		@	$	= $	
Equipment		@	$	= $	
		@	$	= $	
		@	$	= $	
		@	$	= $	

PUBLIC WORKS TOTAL $

ESTIMATED TOTAL DUE CITY $

TOTAL Actual Costs $ Billed $

Payment Received By:

G:\WP_WORK\ClerkOffice\POLICIES\street closure.wpd

Revised: 10/03

Attachment 5

AGENDA ITEM NO. F-3b
11-5-07

KIWANIS CLUB
OF BROOKSVILLE, INC.

MEETS TUESDAY
NIGHT 6:00 P.M.

POST OFFICE BOX 685
BROOKSVILLE FL 34605-0685

October 26, 2007

The City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

RE: Christmas Parade

Dear Karen Phillips:

In view of the current conditions of fiscal conservation, the Brooksville Kiwanis Club in their endeavor to keep the tradition of providing the community the joy of the annual Christmas parade, we understand that the cost of providing police protection for the parade route needs to be addressed. We wish to have this issue placed on the next City agenda.

The Kiwanis Club wishes to request a partial waiver of any fees that might be incurred. The Club is willing to pay a cap amount of $1,000.00 in the assistance of paying for any expenses that might be needed. As we are working together with other not-for-profit groups, we do not wish to place the full burden upon the City or the other groups. The parade route has been expended this year to help the City Alliance to provide additional expansion of bringing the people to the downtown area. We hope that the City will take this into consideration while discussing this matter.

I look forward to having an answer so that we may proceed with the final plans of providing the parade to the community.

Sincerely,

M Cunier
SIGNED IN ABSTENTIA TO AVOID DELAY
Scott Smith, President

Serving Our Community Since 1923

CITY OF BROOKSVILLE

APPLICATION FOR TEMPORARY STREET CLOSURE

201 Howell Avenue
(352)544-5407

INSTRUCTIONS: Complete top portion of form and return to Clerk's Office, 201 Howell Avenue, Brooksville, FL 34601. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than $100,000 for each individual and $300,000 for event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event. **Certificate Attached - ☐ Yes ☐ No**

Name or Organization Brooksville Kiwanis Club		Event 33rd Annual Brooksville Christmas Parade	
Person in Charge Ron Wheeles, Chair		Address P O Box 685, Brooksville FL 34605-0685	Telephone 352-796-7225
If unavailable (Alternate Name) Gregg Sutton, Co-Chair		Address Same	Telephone 352-754-4062
Date of Event 12/8/07	Starting Time 7 am set up ~~10 am parade start~~	Ending Time (approx) 12:30 pm	Estimated Number of ~~Participants~~ 279-5525 600+

Proposed Route (include Street/Avenue, attach location map)

See attached map - from H.C. School Board grounds from Oakwood, south on Howell to east on Ft. Dade (ends at Bell Ave.)

I/We Brooksville Kiwanis Club assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

Signature Ron Wheeles, Chair

State of Florida

County of Hernando

The foregoing instrument was acknowledged before me this 7th day of SEPT, 2007, by Ron Wheeles, who is personally known to me or who presented N/A as identification, and who (did) (did not) take an oath.

[Signature of Notary Public]

Karen M. Phillips
[Printed, typed or stamped name of Notary Public]

KAREN M. PHILLIPS
MY COMMISSION # DD511746
EXPIRES: January 29, 2010
FI Notary Discount Assoc. Co.
1-800-3-NOTARY

[Commission Number of Notary Public]

NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.

Total Deposit $_____ Received By: _____ Date _____

Police Chief	Date	City Manager	Date

Distribution: Original to Applicant; Copies to Chief of Police, Director of Public Works, City Manager and City Clerk

NOTE: A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.

CITY OF BROOKSVILLE

STREET CLOSURE
COST PROJECTION

201 Howell Avenue
(352)544-5407

Event: KIWANIS CHRISTMAS PARADE

Starting: 10 Am End: 2 pm

Police Department SEE ATTACHED

Personnel		@	$	=	$
Equipment		@	$	=	$
		@	$	=	$
		@	$	=	$
		@	$	=	$

POLICE DEPARTMENT TOTAL $ 2,481

Fire Department Chief 10 hr. OVT RATE - 0 -

Personnel	Captain 5hr	@	$ 27.95	=	$ 139.65
Equipment	Lt 5hr	@	$ 19.80	=	$ 99.00
	5 FF 5hr	@	$ 18.27	=	$ 456.75
		@	$	=	$
		@	$	=	$

FIRE DEPARTMENT TOTAL $ 695

Public Works

			OVT RATE		
Personnel	4 8HR	@	$ 16.64	=	$ 532
Equipment	2 TRUCKS	@	$	=	$ 50
		@	$	=	$
		@	$	=	$
		@	$	=	$

PUBLIC WORKS TOTAL $ 582

ESTIMATED TOTAL DUE CITY $ 3,758

TOTAL Actual Costs $_____ Billed $_____

Payment Received By: _____

To: Chief Turner

From Sgt Maeder

Date: 10-25-07

Subj: Christmas Parade Cost Estimate for Overtime

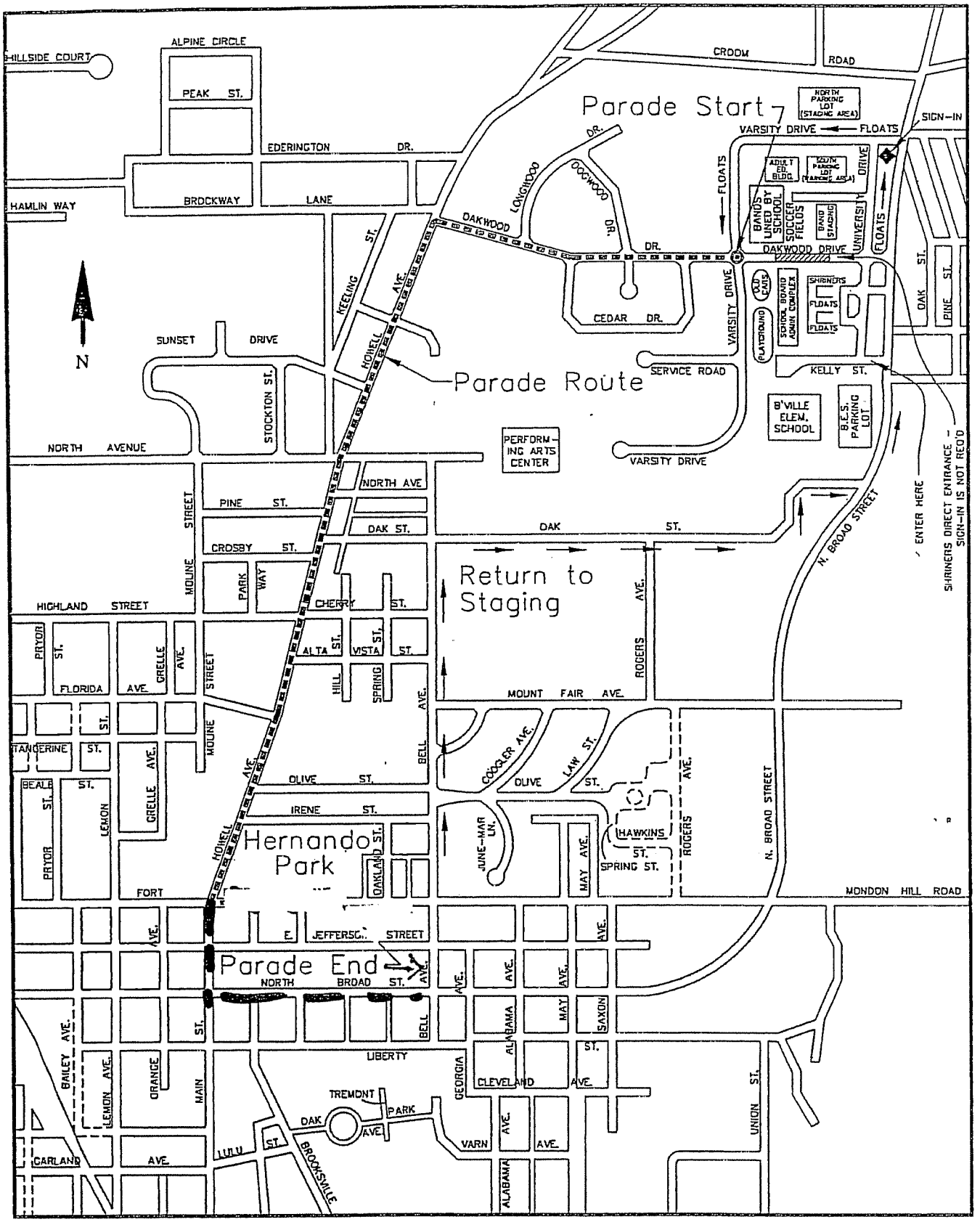
Police

Police Chief @ 10 hours =

Lieutenant	$42.78 @ 8 hours =	$342.24
Detective	$35.82 @ 6 hours =	$214.92
Detective	$32.85 @ 6 hours =	$197.10
Sergeant	$37.60 @ 7 hours =	$263.20
Sergeant	$37.60 @ 5 hours =	$188.00
Sergeant	$32.18 @ 5 hours =	$160.90
Patrolman x3	$23.21 @ 6 hours =	$417.78
Patrolman x2	$23.21 @ 5 hours =	$232.10
Patrolman	$22.10 @ 5 hours =	$110.50
Patrolman x2	$15.47 @ 4 hours =	$123.76
Evid. Tech	$17.81 @ 4 hours =	$89.05
Disp. Sgt.	$28.32 @ 4 hours =	$141.60

Police man hour cost = $2,481.15

2007 ANNUAL CHRISTMAS PARADE - 12/8/07



C:\CADD DWG's\Parade_Route

◆ VEHICLE/FLOAT SIGN-IN AREA (CORNER OF VARSITY DR. & UNIVERSITY DR.)

NOTE: ALL VEHICLES AND FLOATS MUST BE SIGNED IN AND PRE-REGISTERED UPON ARRIVAL (UNLESS NOTED OTHERWISE)

SHRINER STAGING AREA

Advisory Boards

ADVISORY BOARD TERM EXPIRATION REPORT

ADVISORY BOARD	TERM	MEMBER NAME	ORIG APPT DATE	LONG TEN POS.	NEW TEN POS.	CURR APPT DATE	CURRENT EXPIRATION	YEAR END CONVERSION	Longest Ten STAGGER OPT #1	Longest Ten + 1 yr. STAGGER OPT #2	Newest Ten STAGGER OPT #3	Newest Ten + 1 yr. STAGGER OPT #4
Beautification Board	*4 yrs.*	Delores Jackson	06/02/03	2	6	03/06/06	***03/31/10***	***12/31/10***	12/31/10	12/31/11	12/31/08	12/31/09
		Scott Renz	02/04/08	7	1	02/04/08	***05/31/10***	***12/31/10***	12/31/08	12/31/09	12/31/11	12/31/12
		Lou Kavouras	02/02/04	3	5	01/08/07	***01/31/11***	***12/31/11***	12/31/10	12/31/11	12/31/09	12/31/10
		Nicole Sensale	01/08/07	6	2	01/08/07	***01/31/11***	***12/31/11***	12/31/08	12/31/09	12/31/10	12/31/11
		Louise Taylor	02/13/95	1	7	01/08/07	***01/31/11***	***12/31/11***	12/31/11	12/31/12	12/31/08	12/31/09
		Sally Sperling	01/24/05	4	4	01/07/08	***01/31/12***	***12/31/12***	12/31/09	12/31/10	12/31/09	12/31/10
		Jay Thompson	01/22/07	5	3	02/04/08	***02/01/12***	***12/31/12***	12/31/09	12/31/10	12/31/10	12/31/11
		Halley Sasser	03/03/08	???	???	03/03/08	???	???	???	???	???	???
Brooksville Cemetery Advisory Board	4 yrs.	Pat Brewer	04/16/01	3	4	04/18/05	04/30/09	***12/31/09***	12/31/09	12/31/10	12/31/09	12/31/10
		Doug Davis	04/20/92	2	5	04/18/05	04/30/09	***12/31/09***	12/31/10	12/31/11	12/31/08	12/31/09
		David Merritt	04/16/01	4	3	04/18/05	04/30/09	***12/31/09***	12/31/09	12/31/10	12/31/09	12/31/10
		Luther Cason	04/20/92	1	6	04/03/06	04/30/10	***12/31/10***	12/31/10	12/31/11	12/31/08	12/31/09
		Jan Knowles	11/07/05	5	2	11/07/05	04/30/10	***12/31/10***	12/31/08	12/31/09	12/31/10	12/31/11
		Jay Thompson	05/21/07	6	1	05/21/07	04/30/11	***12/31/11***	12/31/08	12/31/09	12/31/10	12/31/11
		Richard E. Lewis (CC)	12/04/06	N/A	N/A	12/03/07	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
Brooksville Housing Authority	4 yrs.	Cliff Manuel Jr.	12/17/07	N/A	N/A	12/17/07	06/30/09	N/A	N/A	N/A	N/A	N/A
		James Brooks Jr.	08/20/07	N/A	N/A	08/20/07	06/30/10	N/A	N/A	N/A	N/A	N/A
		Brian Adair	12/17/07	N/A	N/A	12/17/07	05/31/11	N/A	N/A	N/A	N/A	N/A
		Francine Ward	12/17/07	N/A	N/A	12/17/08	05/31/11	N/A	N/A	N/A	N/A	N/A
		Randy Woodruff	12/17/07	N/A	N/A	12/17/07	05/31/11	N/A	N/A	N/A	N/A	N/A
		Yvette Taylor	08/20/07	N/A	N/A	08/20/07	06/30/11	N/A	N/A	N/A	N/A	N/A
		Gary Schraut	12/17/07	N/A	N/A	06/16/08	06/30/12	N/A	N/A	N/A	N/A	N/A
Firefighters Pension Trust Fund Board of Trustees	2 yrs.	Tim Mossgrove (FF)	01/01/99	N/A	N/A	01/31/07	01/31/09	N/A	N/A	N/A	N/A	N/A
		Gerald Ward (FF)	01/24/04	N/A	N/A	01/31/07	01/31/09	N/A	N/A	N/A	N/A	N/A
		Regina Martin	06/16/97	N/A	N/A	02/12/07	02/28/09	N/A	N/A	N/A	N/A	N/A
		Paul Babcock	08/21/06	N/A	N/A	11/19/07	10/31/09	N/A	N/A	N/A	N/A	N/A
		Frank Phillips (5th Member)	08/22/02	N/A	N/A	01/07/08	01/31/10	N/A	N/A	N/A	N/A	N/A

ADVISORY BOARD TERM EXPIRATION REPORT

ADVISORY BOARD	TERM	MEMBER NAME	ORIG APPT DATE	LONG TEN POS.	NEW TEN POS.	CURR APPT DATE	CURRENT EXPIRATION	YEAR END CONVERSION	Longest Ten STAGGER OPT #2	Longest Ten + 1 yr. STAGGER OPT #1	Newest Ten STAGGER OPT #4	Newest Ten + 1 yr. STAGGER OPT #3
Good Neighbor Trail Advisory Committee	No Term	Vincent Morris (Div. Of For.)	03/06/00	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		Eugene Kelly	03/06/00	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		Jan Knowles	03/06/00	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		Virginia Jackson	03/06/00	N/A	N/A	N/A	No Expir		N/A	N/A	N/A	N/A
		Mike Hannigan	03/07/05	N/A	N/A	N/A	No Expir		N/A	N/A	N/A	N/A
		Steve Diez (H.C. Planning)	08/13/03	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		Richard Gant (P&R Rep)	03/06/00	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		Staci Lewis White	12/15/03	N/A	N/A	N/A	No Expir	N/A	N/A	N/A	N/A	N/A
		John Beatty (Trail Enthusiast)	12/15/03	N/A	N/A	06/11/03	No Expir	N/A	N/A	N/A	N/A	N/A
		Lara Bradburn (City Council)	12/04/06	N/A	N/A	12/03/07	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
Parks & Recreation Advisory Board	4 yrs.	James Brooks Jr.	04/01/87	1	6	08/16/04	08/31/08	***12/31/08***	12/31/10	12/31/11	12/31/08	12/31/09
		Alan Garman	06/01/92	3	4	08/16/04	08/31/08	***12/31/08***	12/31/09	12/31/10	12/31/08	12/31/08
		Gary Schraut	08/19/91	2	5	08/16/04	08/31/08	***12/31/08***	12/31/10	12/31/11	12/31/09	12/31/10
		Mark Blanton	09/16/02	6	1	09/12/05	08/31/09	***12/31/09***	12/31/08	12/31/09	12/31/10	12/31/11
		William Chatman Jr.	08/17/98	5	2	10/17/05	08/31/09	***12/31/09***	12/31/08	12/31/09	12/31/10	12/31/11
		Richard Gant	05/01/95	4	3	08/31/06	08/31/10	***12/31/10***	12/31/09	12/31/10	12/31/09	12/31/10
		Toni Maletta - Alternate	08/21/06	N/A	N/A	08/21/06	08/31/10	***12/31/10***	N/A/Alt	N/A/Alt	N/A/Alt	N/A/Alt
		VACANT - Alternate	N/A	N/A	N/A	Vacant Pos	01/31/11	***12/31/11***	N/A/Alt	N/A/Alt	N/A/Alt	N/A/Alt
		Joe Bernardini (CC)		N/A	N/A	12/03/07	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL	ANNUAL
Planning & Zoning Commission	4 yrs.	Shannon Andras-Pettry–Alt.	11/05/07	N/A	N/A	11/05/07	05/31/09	***12/31/09***	N/A/Alt	N/A/Alt	N/A/Alt	N/A/Alt
		Ernie Wever Jr.	01/08/07	5	1	01/08/07	01/31/09	***12/31/09***	12/31/08	12/31/09	12/31/10	12/31/11
		George Rodriguez	07/06/88	1	5	03/06/06	03/31/10	***12/31/10***	12/31/10	12/31/11	12/31/08	12/31/09
		Elmer Korbus	01/28/91	2	4	01/08/07	01/31/11	***12/31/11***	12/31/10	12/31/11	12/31/09	12/31/10
		Louise Taylor	03/17/97	3	3	01/08/07	01/31/11	***12/31/11***	12/31/09	12/31/10	12/31/09	12/31/10
		Donald Varn – Alternate	01/08/07	N/A	N/A	01/08/07	01/31/11	***12/31/11***	N/A/Alt	N/A/Alt	N/A/Alt	N/A/Alt
		John Wanat	01/25/99	4	2	01/08/07	01/31/11	***12/31/11***	12/31/09	12/31/10	12/31/10	12/31/11
Police Officers Pension Trust Fund Board of Trustees	2 yrs.	Charles Price Jr.	08/21/06	N/A	N/A	08/21/06	08/31/08	N/A	N/A	N/A	N/A	N/A
		Joseph Quinn	08/04/97	N/A	N/A	11/19/07	10/31/09	N/A	N/A	N/A	N/A	N/A
		Jason Matheson (PO)	12/14/05	N/A	N/A	12/31/07	12/31/09	N/A	N/A	N/A	N/A	N/A
		Jason Brough (5th Member)	08/04/03	N/A	N/A	01/04/08	01/31/10	N/A	N/A	N/A	N/A	N/A
		Randall Orman (PO)	06/01/02	N/A	N/A	05/19/08	05/31/10	N/A	N/A	N/A	N/A	N/A

BUDGET WKSHP
AGENDA ITEM NO. D
8/12/08

City of Brooksville

MEMORANDUM

To: Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Karen M. Phillips, Director of Administration/City Clerk

Subject: Advisory Board Modification Process

Date: August 8, 2008

On July 21st, City Council directed that staff gather some additional information for discussion during the budget workshop regarding modifications to the Advisory Board process, specifically relating to implementation of term limits and costs associated with the operation of the various boards so a determination could be made on the continued necessity of each.

Attached is a report on the estimated staff time/involvement (Attachment A) required for each board, together with a report on the appointment dates (Attachment B) for each of the current board members.

Also attached is a copy of the previous packet materials (Attachment C) for your convenience.

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ATTACHMENT A

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Staff Time/ Involvement Report

CITY OF BROOKSV ILLE
ADVISORY BOARD STAFF TIME REQUIREMENTS

Beautification Board:
Lindsay Morgan – Recording Secretary; City Council Member Joe Bernardini Non - Voting Liaison

Board meets once a month (second Tuesday, 5:30 pm with hiatus in June & July). Meetings usually last 1.5 hrs. Staff prep time for the agenda & packet preparation is approximately 1 - 2 hrs., with meeting followup of approximately 1 - 1.5 hrs. on the average. There is also additional time required of staff for taking of pictures of the Beautification Award properties when applicable as well as time for the following annual extra activities that the Board participates in:

Arbor Day Celebration - April
Children's Christmas Tree Decorating – December
Christmas Decoration Contest – December
Bi-Annual Beautification of the Year Award Luncheon – January

For some of the above projects, there is also staff time involved from other departments [i.e. Parks Dept. staff for Arbor Day event, Parks Facilities staff for Tree Decorating event.]

Additional projects in the past have been:

Country Club Estates Entrance Median Replanting Project
Heritage Museum Grounds Clean
Quarry Golf Course/Tennis Courts Planting Projects
Christmas Wreath Decoration Fundraising Project (ongoing)

Brooksville Housing Authority:
No City Staff or Council liaisons, however, City Manager and/or Mayor Pugh have been sitting in on BHA Meetings. There is no agenda packet or meeting followup by City Staff.

Board meets once a month (third Tuesday, 6:00 pm). Meetings usually last 3 - 4 hrs. Extra activities have not been determined but usually don't involve City Staff.

Cemetery Advisory Board:
Mike Walker & Richard Howard are Staff Liaisons and Audrey Williams – Recording Secretary; City Council Member Richard Lewis is Voting Member.

Board meets quarterly or as needed, usually at 5:15 pm. Meetings usually last 1 hr. Staff prep time for the agenda & packet preparation is approximately 2.5 – 3 hrs. per quarter, with additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. There are usually no extra activities involving staff.

Firefighters Pension Trust Fund Board of Trustees:
Two plan members are automatically elected to sit on board (Chief Mossgrove & Lt. Ward current members); Chief or other administrative staff members only attend if needed for specific purposes; Susan McCrary - Recording Secretary; No City Council liaisons.

Board meets quarterly or as needed, usually at 5:30 pm. Meetings usually last 1.5 - 2 hrs. Staff prep time for the agenda & packet preparation is approximately 2 - 3 hrs. quarterly, with additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. There are usually no extra activities involving staff.

Good Neighbor Trail Advisory Committee:
Bill Geiger is Staff Liaison and Brian Brijbag - Recording Secretary; Mike Walker attends when available as Parks Staff Liaison; City Council Member Lara Bradburn is Voting Member.

Meetings as necessary, usually at 5:30 pm, however, the Committee has not met in the last year but will meet in August. Meeting time varies upon stage the project is in at the time, and staff prep time for the agenda & packet preparation is approximately based on the items to be discussed, additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. The committee has been involved in several major activities associated with the project (with several more in the future as the project progresses), including plants, trees and wildlife surveys, outreach and education events and community activities at the site. Staff time is usually required at these events, oftentimes from different departments as well.

Parks & Recreation Advisory Board:
Mike Walker is Staff Liaison and Audrey Williams – Recording Secretary: Council Member Joe Bernardini is Voting Member.

Board meets quarterly or as needed, usually at 5:15 pm. Meetings usually last 1 hr. Staff prep time for the agenda & packet preparation is approximately 2.5 – 3 hrs. per quarter, with additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. There are usually no extra activities involving staff unless the Board gets involved in a new project or program.

Planning & Zoning Commission:
Bill Geiger is Staff Liaison and City Attorney attends all meetings; Pat Jobe – Recording Secretary: There are no City Council Liaison representatives. There is also a School Board Non-Voting Member (Ken Pritz).

Board meets once a month as needed (second Wednesday, 6:30 pm – on the average 10 meetings per year). Meetings usually last 1.5 hrs. Staff prep time for the agenda & packet preparation varies dependent upon the number of active petitions, requiring approximately 6 hrs. per petition. is approximately 2.5 – 3 hrs. per meeting, with additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. It should be noted that the same amount of staff time would be required, however, whether this were a P&Z Commission function or City Council took over the petition duties of the commission. There are usually no extra activities involving staff.

Police Officers Pension Trust Fund Board of Trustees:
Two plan members are automatically elected to sit on board (Off. Orman & Off. Matheson current elected members) however, currently Off. Brough selected as 5th member appt. by Board and ratified by Council; Chief or other administrative staff members only attend if needed for specific purposes; Margaret Bosack - Recording Secretary; No City Council liaisons.

Board meets quarterly or as needed, usually at 5:00 pm. Meetings usually last 1.5 - 2 hrs. Staff prep time for the agenda & packet preparation is approximately 2 - 3 hrs. quarterly, with additional staff time required for minutes and material followup proportionate to agenda items and length of meeting. Finance Dept. staff also assist this board in securing insurance coverage (1 – 2 hrs.) and preparation of their Annual Report (6 hrs.) There are usually no extra activities involving staff.

ATTACHMENT B

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Member Appointment Date Report

City of Brooksville
Advisory Board Member Appointment History

BEAUTIFICATION BOARD	
Name	**Appointed**
Delores Jackson	6/2/2003
Lou Kavouras	2/2/2004
Scott Renz	2/4/2008
Haley Sasser	3/3/2008
Nicole Sensale	1/8/2007
Sarah L. "Sally" Sperling	1/24/2005
Louise O. Taylor	2/13/1995
Jay Arthur Thompson	1/22/2007
Joe Bernardini, Council Liaison	12/4/2006
Lindsay Morgan, Recording Secretary	N/A

BROOKSVILLE CEMETERY ADVISORY COMMITTEE	
Name	**Appointed**
Charles "Pat" Brewer	4/16/2001
Luther E. Cason	01/08/96; Council 4/20/92
Clarke "Doug" Davis	4/20/1992
Jan Knowles	11/7/2005
David L. Merritt	4/16/2001
Jay Arthur Thompson	5/21/2007
Richard E. Lewis, Council Liaison	12/4/2006
Mike Walker, Director of Parks & Recreation	N/A
Audrey Williams, Recording Secretary	N/A

City of Brooksville
Advisory Board Member Appointment History

FIREFIGHTERS' PENSION TRUST FUND BOARD OF TRUSTEES	
Name	**Appointed**
Paul D. Babcock	8/21/2006
Regina Ann Martin	6/16/1997
Capt. Tim Mossgrove	Jan-99
Frank Phillips	08/22/02; As an employee 1/1/1993
Lt. Gerald Ward	1/24/2004
Susan Mae McCrary, Recording Secretary	N/A

GOOD NEIGHBOR TRAIL ADVISORY COMMITTEE	
Name	**Appointed**
John Beatty	12/15/2003
Steve Diez	8/13/2003
Richard D. Gant	3/6/2000
Mike Hannigan	3/7/2005
Virginia Jackson	3/6/2000
Eugene Kelly	3/6/2000
Jan Knowles	3/6/2000
Vince Morris	3/6/2000
Staci Lewis White	12/15/2003
Lara Bradburn, Council Liaison	12/4/2006
Bill Geiger, Community Development Director	N/A
Mike Walker, Director of Parks & Recreation	N/A
Brian Brijbag, Recording Secretary	N/A

City of Brooksville
Advisory Board Member Appointment History

BROOKSVILLE HOUSING AUTHORITY	
Name	**Appointed**
Brian L. Adair	12/17/2007
James V. Brooks	8/20/2007
Clifford E. Manuel, Jr.	12/17/2007
Gary E. Schraut	12/17/2007
Yvette D. Taylor	8/20/2007
Francine S. Ward	12/17/2007
Randy Woodruff	12/17/2007

PARKS & RECREATION ADVISORY BOARD	
Name	**Appointed**
Mark Blanton	9/16/2002
James V. Brooks	Apr-87
William E. Chatman, Jr	8/17/1998
Richard D. Gant	5/1/1995
Alan K. Garman	6/1/1992
Toni Maletta	8/21/2006
Gary E. Schraut	8/19/1991
VACANT	
Joe Bernardini, Council Liaison	12/3/2007
Mike Walker, Director of Parks & Recreation	N/A
Audrey Williams, Recording Secretary	N/A

City of Brooksville
Advisory Board Member Appointment History

PLANNING & ZONING COMMISSION	
Name	**Appointed**
Shannon R. Andras-Pettry	11/5/2007
Elmer D. Korbus	1/28/1991
Ken Pritz	Jan-05
George H. Rodriguez	7/6/1988
Louise O. Taylor	3/17/1997
Donald Carnes Varn	1/8/2007
John A. Wanat	1/25/1999
E.E. "Ernie" Wever, Jr.	1/8/2007
Thomas S. Hogan, Jr., City Attorney	N/A
Bill Geiger, Community Development Director	N/A
Patricia Jobe, Recording Secretary	N/A

POLICE OFFICER'S PENSION TRUST FUND BOARD OF TRUSTEES	
Name	**Appointed**
P.O. Jason Brough	8/4/2003
P.O. Jason Matheson	12/14/2005
P.O. Randal Orman	Jun-02
Charles W. Price	8/21/2006
Joseph P. Quinn	8/4/1997
Margaret Bosack, Recording Secretary	N/A

ATTACHMENT C

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July 21, 2008
Packet Materials

AGENDA ITEM NO. E-3
7/21/08

City of Brooksville

MEMORANDUM

To: Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Karen M. Phillips, Director of Administration/City Clerk

Subject: Official Policy No. 4-2008 - Advisory Boards

Date: July 14, 2008

Based on past direction from City Council, staff has been researching new and innovative methods by which other neighboring communities our size handle their advisory board appointments, reviewing the City's current processes in place as it relates to our advisory boards and drafting new policies, procedures and documents. These documents have further been revised based on comments from City Council Members at the June 16, 2008 Regular Council Meeting.

A current trend appears to be term limits, which has been discussed by City Council in the past, together with the structuring of term expirations to a uniform time period to streamline the solicitation and appointment, as well as orientation process. With that, the attached advisory board policy (see Attachment 1) has been prepared with the philosophy of setting term limits for all applicable boards for a maximum of two full four year terms, which mirrors the City Council Member term limits. Additionally, we have prepared a spreadsheet (see Attachment 2) which converts the Beautification Board to four year terms (currently three year terms) and extending the expiration date of the existing member terms of each applicable board to December 31st of the current calendar year expiration. It should be noted, however, the Firefighters and Police Pension Trust Fund Boards have statutory regulations which set terms for two years and appear to prohibit term limits and the Good Neighbor Trail Advisory Committee, which is a subcommittee of the P&R Board, has no terms and will in fact sunset when the trail and project is complete so they are all marked as not applicable on the report. Additionally, the 4 year terms for Brooksville Housing Authority members are also statutorily set but term limits could be stipulated pursuant to the City Attorney, however, since the board is in a transition status at present, this Board has not been included in the conversion process to date.

Seeking interested and qualified individuals to apply for positions on our advisory boards is oftentimes difficult, and the thought process, as also expressed by other entities, is that streamlining and clarifying the process so that applicants know exactly what they are applying for and creating a certain aura of honor and prestige in being appointed and serving as a volunteer on a City Advisory Board will help to generate a greater success in gathering volunteers enthusiastic in serving their community. The policy includes repeal of previous policies and incorporates all processes into one policy.

Financial Impact
No budgetary impact.

Legal Impact

The policy has been reviewed by legal, which has determined that it is legally sufficient and in proper legal form. However, legal counsel has advised that for any board, commission or authority created by the City Council through the passage of an ordinance or resolution, any modifications to terms or term limits would also need to be by ordinance or resolution, respectively.

Staff Recommendation

Staff is recommending: (a) approval of the attached policy; (b) repeal of Policy Nos. 1-87 and 1-94 ; (c) conversion of the terms of office for the current Beautification Board Members by one year to increase to four year terms (this board was not created by ordinance or resolution so no further documents should be required); (d) extension of the expiration date for each of the current appointed Board Members on the Beautification Board, Brooksville Cemetery Advisory Board, Parks & Recreation Advisory Board and Planning & Zoning Commission to December 31st of their current expiration year; (e) designation that each of the current appointed Board Members of the above referenced boards (i.e. Beautification, Cemetery, P&R and P&Z) be considered to be in the first of a full four year term through the indicated expiration date, with any subsequent reappointment to be their final prior to being required to sit out at least one year pursuant to the term limit policy; and (f) authorize ordinances or resolutions be prepared and brought forward as appropriate to effectuate the changes.

As stated earlier, recommendations (d) and (e) do not include the Good Neighbor Trail Advisory Committee because they do not have terms and are a sub-committee of the Parks & Recreation Advisory Board and set to sunset once the project is complete, the Firefighters Pension Trust Fund Board of Trustees and Police Pension Trust Fund Board of Trustees due to statutory stipulations and the Brooksville Housing Authority as a result of their current transition status.

ATTACHMENT 1

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Advisory Board Policy

CITY OF BROOKSVILLE

OFFICIAL POLICY
NO. 4-2008

PROCEDURE FOR CREATION, APPOINTMENTS, REAPPOINTMENTS, REPLACEMENTS AND REMOVAL FROM OFFICE FOR ADVISORY BOARDS

I. PURPOSE

It is the intent of the City Council, by adoption of this policy, to solicit public interest and to establish a ~~more~~ fair and equitable procedure for creation of boards, appointments, reappointments/ replacements and removal from office for members to volunteer on City Advisory Boards, Committees, Commissions and Task Forces (hereafter referred to as "board"). It is further the intent of the City Council that the most qualified individuals are appointed to serve on City Boards.

II. POLICY STATEMENT

A. Creation of New Board/Terms

1. Upon creation of a new board and for all new appointments, board members shall initially be appointed to a four (4) year term of office, which expires on the last day of the calendar year (December 31st), unless the terms are otherwise set by statute or general law.

2. Appointments to fill an unexpired term of office shall not be considered as a full term of office and the members shall be appointed to the remaining balance of the existing term, unless otherwise specified by statute or general law.

3. Consecutive terms shall be limited to two (2) full four (4) year terms of office, with a minimum period of one (1) year period of time out of office before being allowed to seek appointment again (unless prohibited by statute or general law).

4. Existing members' terms of office at the time of adoption of this policy shall be adjusted as set by City Council.

III. REMOVAL FROM OFFICE

A. Attendance

1. Reliable attendance at meetings is usually, but not always, a prerequisite to effective participation of a member. Chairpersons of committees may excuse absences. Three unexcused absences in a six meeting period will automatically initiate the removal procedure set forth below.

2. The chairperson and recording secretary shall prepare and submit to the City Clerk a report of member attendance at each scheduled meeting, whether or not a quorum is achieved. The City Clerk shall compile attendance records.

3. The appointed body may on motion passed by majority vote recommend removal of a member and initiate the removal proceedings set forth below. The motion shall specifically set forth the grounds on which removal is requested.

4. A City Council Member or the City Manager may initiate removal of a member of an appointed body by the proceedings set forth below by filing a request for City Council to consider such removal. The request shall specifically set forth the grounds on which removal is requested.

B. Procedures for Removal

1. Cause for Removal: Unless otherwise provided in law, by Charter or by Ordinance of the City, members serve at the will of City Council.

2. The City Clerk shall submit a report to City Council at the next available Council Meeting if there are absences that exceed the specified number above. The City Clerk will provide the affected member with a copy of the report no later than five (5) days before the report is to be reviewed by Council.

3. City Council may elect to treat such absences as the member's resignation or provide the member with the opportunity to speak on their own behalf as to the reason for the unexcused absences.

4. Resignations shall be effective when accepted by City Council. Upon acceptance of the resignation, the position on the board shall be deemed vacant. The City Council shall then notify the members of the relative board when any resignation has been accepted and direct the commencement of the solicitation process for a replacement member to fill the balance of the term of office.

EXHIBIT I

1-87

CITY OF BROOKSVILLE
OFFICIAL POLICY

TO BE REPEALED UPON ADOPTION

==========

SUBJECT: POLICY PROCEDURE FOR REAPPOINTMENTS TO CITY BOARDS

==========

RE: ADOPTED BY CITY COUNCIL 3/10/87 REVISED 1/24/94

==========

PURPOSE: It is the intent of the City Council, by adoption of this policy, to solicit public interest and to establish a more fair and equitable procedure for appointments, reappointments or replacement of members to City Boards. It is further the intent of the City Council that the most qualified individuals are appointed to serve on City Boards.

It is the Council's intent that the following policy will be followed when appointments, reappointments or replacement of members is necessary on any City Board:

1. A news release will be placed in local newspapers of general circulation advising of any opening on City Boards and the qualifications for said positions. The news release will indicate that letters of interest and resumes are being accepted by the City Council for these positions. A deadline will be established for receiving these resumes and will be noted in the news release. Serving members may apply for reappointment by memorandum.

2. Individuals who already are serving on a City Board whose terms will expire will be notified of the expiration of their term approximately six weeks prior to the date of term expiration. They will be requested to submit a letter of interest as to whether or not they wish to continue serving on said Board.

3. Vacancies created by individuals who resign prior to the expiration of their term will be viewed as a new appointment and the procedure outlined in Item No. 1 above will be followed. All resignations must be submitted in writing to the City Council. Resignations are effective on receipt by the City Clerk, unless otherwise provided in law.

4. All resumes either from individuals requesting reappointment or individuals seeking their first term will be submitted to the City Council for their review and selection approximately two weeks prior to the meeting at which reappointment to City Boards is scheduled to be heard. The Council will select the most

DOUGLAS G. BEVINS
ATTORNEY AT LAW
143 SOUTH MAIN STREET
BROOKSVILLE, FLORIDA 34601

CIVIL PRACTICE
TRIAL PRACTICE
FEDERAL PRACTICE

PHONE (904) 799-4309
FAX (904) 799-4117

RECEIVED JUN 17 1994

June 17, 1994

Ms. Karen M. Phillips, CMC, City Clerk
City of Brooksville
26 South Brooksville Avenue
Brooksville, Florida 34601

Re: Advisory Board

Dear Karen:

This is in response to your inquiry about the procedure for circumstances when a vacancy on an Advisory Board is advertised and no one applies. After review of the policy regarding reappointment to City Boards as adopted March 10, 1987 and revised January 24, 1994 and Ordinance 422, the answer is that neither provide guidance. The policy behind the official procedures is to provide everybody a fair chance. If everybody had a fair chance to apply and nobody did, then I think the City is free to do whatever it believes will produce a qualified Board member at the earliest opportunity.

In light of this operation, I believe City Administration has the option to either readvertise -- if that is what the Administration feels is prudent, or to place the issue before Council for them to seek names.

If I can be of further assistance in these regards, please call.

PC: Policy # 1-87

Sincerely,

Douglas G. Bevins

DB/bw

bw\Files\Ub-Rcpt. 6/17/94

CITY OF BROOKSVILLE
26 SOUTH BROOKSVILLE AVENUE
BROOKSVILLE, FLORIDA 34601-2998

TELEPHONE
~~904-796-4952~~
904-544-5400

FAX
~~904-799-5874~~
904-544-5424

SAMPLE OF PRESS RELEASE - OFFICIAL POLICY 1-87

PRESS RELEASE

DATE: (Date of Release)

FROM: City of Brooksville

SUBJECT: Notice of Vacancy on City of (Name of Board or Reflect "Varioius Boards")

==========

City Council for the City of Brooksville is now accepting applications from individuals interested in volunteering their time to serve as a Member on the (Name of Board/Boards) for the balance of a (# of Years) year term through (End of Term Date).

In order to apply for this board position an appropriate application form must be completed. Resumes alone will not be accepted. An application form may be obtained from the office of the City Clerk and must be completed and returned no later than (Day, Date & Time) to the City Clerk at 26 South Brooksville Avenue, Brooksville, Florida 34601-2998.

All Applicants for this volunteer position must be a registered voter in the State of Florida. (NOTE: Any other requirements for specific boards would be reflected in this paragraph)

Persons with disabilities needing assistance in the application process should contact the City Clerk's office to make necessary arrangements at (904) 544-5400 or TDD line at (904) 544-5420.

TO BE REPEALED UPON ADOPTION

EXHIBIT II

1-94

CITY OF BROOKSVILLE
OFFICIAL POLICY

==========

SUBJECT: REMOVAL OF MEMBERS FROM APPOINTED BOARDS - NON-ATTENDANCE

==========

RE: ADOPTED BY CITY COUNCIL JANUARY 24, 1994

==========

1. **PURPOSE:** The purpose of this policy is to provide the best available participation by citizens on appointed bodies. Bodies constituted by the City Council perform a wide range of duties, functioning in diverse fashions. What makes for effective contribution on one board might not so serve on another. These policies are recommended to promote optimal participation and contribution to the welfare of the City. They are intended to be flexible, providing City Council with the means to act on the public's behalf in varying situations.

2. **ATTENDANCE:**

A. Reliable attendance at meetings is usually, but not always, a prerequisite to effective participation of a member. Chairpersons of committees may excuse absences. Three unexcused absences in a six meeting period will automatically initiate the removal procedure set forth below.

B. The chairperson shall prepare and submit to the City Clerk a report of member attendance at each scheduled meeting, whether or not a quorum is achieved. The City Clerk shall compile attendance records and initiate the removal proceeding set forth below any time a member has three unexcused absences in the last six meetings. Such initiation shall be by a memorandum to Council, placed on the next appropriate agenda.

C. The appointed body may on motion passed by majority vote recommend removal of a member and initiate the removal proceedings set forth below. The motion shall specifically set forth the grounds on which removal is requested.

D. A City Council Member or the City Manager may initiate removal of a member of an appointed body by the proceedings set forth below by filing a request for City Council to consider such removal. The request shall specifically set forth the grounds on which removal is requested.

3. **PROCEDURES FOR REMOVAL:**

A. Cause for Removal: Unless otherwise provided in law, by Charter or by Ordinance of the City, members serve at the will of City Council.

ATTACHMENT 2

*****

Term Expiration Report

ATTACHMENT 2

*****

Term Expiration Report

ADVISORY BOARD TERM EXPIRATION REPORT

ADVISORY BOARD	TERM	MEMBER NAME	APPT DATE	CURRENT EXPIRATION	YEAR END CONVERSION
Beautification Board	*4 yrs.*	Delores Jackson	03/06/06	*03/31/10*	*12/31/10*
		Scott Renz	02/04/08	*05/31/10*	*12/31/10*
		Lou Kavouras	01/08/07	*01/31/11*	*12/31/11*
		Nicole Sensale	01/08/07	*01/31/11*	*12/31/11*
		Louise Taylor	01/08/07	*01/31/11*	*12/31/11*
		Sally Sperling	01/07/08	*01/31/12*	*12/31/12*
		Jay Thompson	02/04/08	*02/01/12*	*12/31/12*
Brooksville Cemetery Advisory Board	4 yrs.	Pat Brewer	04/18/05	04/30/09	*12/31/09*
		Doug Davis	04/18/05	04/30/09	*12/31/09*
		David Merritt	04/18/05	04/30/09	*12/31/09*
		Luther Cason	04/03/06	04/30/10	*12/31/10*
		Jan Knowles	11/07/05	04/30/10	*12/31/10*
		Jay Thompson	05/21/07	04/30/11	*12/31/11*
		Richard E. Lewis (CC)	12/03/07	ANNUAL	ANNUAL
Brooksville Housing Authority	4 yrs.	Cliff Manuel Jr.	12/17/07	06/30/09	N/A
		James Brooks Jr.	08/20/07	06/30/10	N/A
		Brian Adair	12/17/07	05/31/11	N/A
		Francine Ward	12/17/08	05/31/11	N/A
		Randy Woodruff	12/17/07	05/31/11	N/A
		Yvette Taylor	08/20/07	06/30/11	N/A
		Gary Schraut	06/16/08	06/30/12	N/A
Firefighters Pension Trust Fund Board of Trustees	2 yrs.	Tim Mossgrove (FF)	01/31/07	01/31/09	N/A
		Gerald Ward (FF)	01/31/07	01/31/09	N/A
		Regina Martin	02/12/07	02/28/09	N/A
		Paul Babcock	11/19/07	10/31/09	N/A
		Frank Phillips (5th Member)	01/07/08	01/31/10	N/A
Good Neighbor Trail Advisory Committee	No Terms	Vincent Morris (Div. Of Forestry)		No Expir	N/A
		Eugene Kelly		No Expir	N/A
		Jan Knowles/Virginia Jackson/Mike Hannigan (Mus Rep)		No Expir	N/A
		Steve Diez (Hernando County Planning)		No Expir	N/A
		Richard Gant (Parks & Recreation Advisory Board)		No Expir	N/A
		Staci Lewis White		No Expir	N/A
		John Beatty (Trail Enthusiast)	06/11/03	No Expir	N/A
		Lara Bradburn (City Council)	12/03/07	ANNUAL	ANNUAL
Parks & Recreation Advisory Board	4 yrs.	James Brooks Jr.	08/16/04	08/31/08	*12/31/08*

ADVISORY BOARD TERM EXPIRATION REPORT

		Alan Garman	08/16/04	08/31/08	***12/31/08***
		Gary Schraut	08/16/04	08/31/08	***12/31/08***
		Mark Blanton	09/12/05	08/31/09	***12/31/09***
		William Chatman Jr.	10/17/05	08/31/09	***12/31/09***
		Richard Gant	08/31/06	08/31/10	***12/31/10***
		Toni Maletta - Alternate	08/21/06	08/31/10	***12/31/10***
		VACANT - Alternate	Vacant Pos	01/31/11	***12/31/11***
		Joe Bernardini (CC)	12/03/07	ANNUAL	ANNUAL
Planning & Zoning Commission	4 yrs.	Shannon Andras-Pettry – Alternate	11/05/07	05/31/09	***12/31/09***
		Ernie Wever Jr.	01/08/07	01/31/09	***12/31/09***
		George Rodriguez	03/06/06	03/31/10	***12/31/10***
		Elmer Korbus	01/08/07	01/31/11	***12/31/11***
		Louise Taylor	01/08/07	01/31/11	***12/31/11***
		Donald Varn – Alternate	01/08/07	01/31/11	***12/31/11***
		John Wanat	01/08/07	01/31/11	***12/31/11***
Police Officers Pension Trust Fund Board of Trustees	2 yrs.	Charles Price Jr.	08/21/06	08/31/08	N/A
		Joseph Quinn	11/19/07	10/31/09	N/A
		Jason Matheson (PO)	12/31/07	12/31/09	N/A
		Jason Brough (5th Member)	01/04/08	01/31/10	N/A
		Randall Orman (PO)	05/19/08	05/31/10	N/A

Note: ITALIC/BOLD INDICATES CHANGES

interoffice	
MEMORANDUM	

To: T. Jennene Norman-Vacha, City Manager
From: Bill Geiger, Community Development Director
Subject: Hearing Officer Information
Date: August 13, 2008

In follow-up to the budget workshop last evening, please find attached a copy of the information compiled by the County on the above-referenced topic. As you know, City Council expressed an interest in receiving this information, so here it is to share.....

I've reviewed the information and concur with the observations stated by the County's Planning Department Director. We will continue to monitor the County's consideration of this topic and will provide updates on any significant modifications to their existing policy and Board procedures.

Let me know if there is anything else that you may specifically want me to do in this regard.

pc: file

G:\WP_WORK\Bgeig\Manager\jnv 08132008 hearing officer.doc

July 18, 2008

BOCC MEETING DATE: August 13, 2008

MEMORANDUM

PD-180

TO: Honorable Chairman and Members of the Board of County Commissioners

VIA: David Hamilton, County Administrator

FROM: Ronald F. Pianta, AICP, Director
Planning Department

SUBJECT: Hearing Officer Update

Brief Overview:	The Board requested that the Planning Department provide information regarding the use of hearing officers for zoning cases. The attached memorandum and survey was prepared by the planning staff at the request of the Board.
Budget Impact:	To be determined by Board action.
Legal Impact:	The Board has the authority to discuss this matter.
Recommended Action:	It is recommended that the Board consider the attached information and provide direction as determined appropriate.
Administrative Note:	____ Reviewed ____ See attached memo

☐ ***Issue is a quasi-judicial function of the Board and Exparte procedures apply.***

The Board of County Commissioners requested that the Planning Department research the use of hearing officers for the review of zoning cases. A survey was conducted of all the other 66 Florida Counties (attached) to identify those that have instituted use of the hearing officer process to review zoning cases. The four (4) counties identified by the survey that utilize the hearing officer process are Escambia, Hillsborough, Lee and Pinellas. In addition, the Planning Staff discussed the process with those counties that utilize a hearing officer procedure, and conducted research on the hearing officer process as it pertains to other jurisdictions nationally. That information is included in the attached memorandum.

Although the jurisdictions that use a hearing officer process have structured the specific procedures differently, several general observations can be gleaned from the information obtained as follows: there is a budgetary impact associated with the use of a hearing officer, there is currently no statewide professional entity or state agency that certifies hearing officers although there are generally accepted qualifications, use of the hearing officer process tends to be more structured and quasi-judicial in nature, findings of fact and recommendations are issued after the hearing, and use of the hearing officer process can lead to a loss of local input and perspective that Planning Commission members bring to the zoning process.

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MEMORANDUM

TO: **Ron Pianta**
Jerry Greif

FROM: **Pamela S. Howard, Planner I**

DATE: **July 18, 2008**

RE: **Research on Hearing Examiners**

STATEMENT OF PURPOSE

On May 20, 2008 the Board of County Commissioners requested that the Planning Department conduct research regarding the use of a Hearing Examiner for zoning cases.

PLANNING AND ZONING COMMISSION

Currently, Hernando County utilizes an appointed volunteer Planning and Zoning Commission to review zoning amendments, code amendments, special exception uses and conditional uses. The members are appointed by the Board of County Commissioners for 4 year terms. Provisions pertaining to the Planning and Zoning Commission are found in Appendix A, Article V, Section 5 of the Hernando County Code.

HEARING EXAMINER

The American Law Institute included hearing examiners in its Model Land Development Code, noting that "many local governments are beginning to delegate more regulatory functions to zoning administrators or zoning examiners in hopes of reducing the vast amount of time consumed by public hearings before multi-member boards."

Currently, nine states have statutes that authorize county / municipal governments to create hearing examiner positions: Alaska, Arizona, Idaho, Illinois, Indiana, Maryland, Oregon, Tennessee and Washington. Some examples are provided below:

Albuquerque, New Mexico:

The Hearing Examiner makes a decision in the form of a written recommendation to the governing body and the governing body has the option to accept the decision without holding a second public hearing if there are no objections, but are required to hold a second hearing if requested by an aggrieved party. In Albuquerque, the zoning hearing examiner is part of the City's Legal Department.

Spokane, Washington:

The City Council appoints an attorney who specializes in land use law as a Hearing Examiner. The Hearing Examiner's Office is a separate office. The Hearing Examiner "holds public administrative or quasi-judicial hearings, receives public testimony and written evidence, reviews and interprets applicable land use ordinances and issues a written decision or recommendation setting forth findings of fact and conclusions of law.

King County, Seattle, Washington:

The Examiner is appointed by King County Council, but does not have the requirement of being an attorney; the qualifications are that the examiner "shall have such training or experience as will qualify them to conduct administrative or quasi-judicial hearings on regulatory enactments and to discharge the other functions conferred upon them and shall hold no other appointive or elective public office or position in the county government . . . ."

The hearing examiner hears land use or development proposals and administrative appeals. The examiner issues a final decision on preliminary plats, plat alterations and preliminary plat revisions. Zoning reclassifications, shoreline environment redesignation, urban planned development, special use, plat vacations and deletion of special district overlay are heard by the examiner who makes a recommendation to the county council. With the exception of site-specific plan amendments, persons who disagree with the examiner's written recommendation / decision may file a formal appeal to the county council.

FLORIDA SURVEY

There are currently four counties in Florida that use Hearing Examiners – Escambia, Lee, Hillsborough and Pinellas.

Escambia County:

The Board ("BOCC") established its Rezoning Hearing Examiner in 1996 (Ordinance 96-7). The examiner is appointed to hear all rezoning applications which require a quasi-judicial hearing. The examiner then makes a written recommendation, identifying findings of fact and conclusions of law for either approval, approval with modifications or denial of the rezoning by the BOCC at a scheduled public hearing. Per the Escambia County website, there are 3 examiners, local attorneys that have been appointed by the BOCC and are assigned on a rotational basis. According to Stacey Ward, a Planner with Escambia County, they have a two year contract with a two year option to renew. They are paid on an hourly basis ($145 / hour) and are budgeted through the Escambia County Planning Department.

In this County, only those persons present and giving testimony at the quasi-judicial hearing before the examiner may subsequently address the examiner's recommendation when it is considered at the BOCC meeting. Only a party of record to the proceedings before the hearing examiner may address the BOCC and then only to the correctness of the findings of fact or conclusions of law.

Lee County:

The County's Hearing Examiner's Office was established in 1988 to conduct public hearings on zoning and land use matters. In 1990, the office began conducting Code Enforcement hearings.

Hearing Examiners are required by ordinance to be attorneys and members of a bar association. In addition, hearing examiners are required to have experience in land use and growth management matters. At this time, the county has two hearing examiners. This department is an independent department and according to the Lee County website, currently has an annual budget of $806,971.00. As in Escambia County, the hearing examiner make a recommendation to the BOCC and the BOCC will only hear testimony from members of the public who testified before the hearing examiner at the quasi-judicial hearing.

Hillsborough County:

Land Use Hearing Officers ("Hearing Officers") are not employees of the County; they are appointed by the BOCC from among at least three persons recommended by the Administrator. The term is not to exceed four years, and each Hearing Officer's term is staggered and the applications are assigned on a rotational basis. The requirements are to have a degree in planning or an interrelated professional field, with at least three years of professional experience; or have a degree in architecture, engineering or law and have been licensed to practice in Florida for at least three years.

Rezonings begin with a public hearing before the Hearing Officer, who hears testimony from all interested parties, including the public and then renders a recommendation to the BOCC. The BOCC can only consider the record of the proceedings before the Hearing Officer, however, additional evidence and oral argument requests may be filed pursuant to certain criteria outlined in Hillsborough County's Land Development Code.

Pinellas County:

Rezoning requests are handled by the Building and Development Review Services.

The Examiner is actually the County Administrator's Office. Several departments designate staff members to form a panel to review rezoning on behalf of the Administrator and make recommendations to him. Those are then passed to the County Commissioners as the Examiner's recommendation. Supporting evidence is first presented at the Examiner's hearings and all verbal testimony is given under oath. The Examiner then files a written report to the BOCC, setting forth findings and recommendations. At a scheduled BOCC public hearing, the Board considers the same request that was presented to the Examiner and also considers the examiner's written findings and recommendations. All persons desiring to be heard can do so; there is no prerequisite that public testimony must have been taken by the Hearing Examiner to testify at the BOCC hearing.

The budget is a little over $300,000.00. However, the review staff also administers the Board of Adjustment. Paul Cassel, Director of the Building and Development Review Services, estimates that about half of the review staff's time is devoted to the hearing examiner process. All legal notices are provided by the Clerk of the Circuit Court, however costs for supplemental notices (mail outs and signage) are covered in the $300,000.00 budget.

HEARING EXAMINER QUALIFICATIONS

Hearing Examiners are usually trained as an attorney, city planner or other type of design professional. Escambia and Lee County require its hearing examiners to be attorneys. There are no state agencies who certify or license hearing officers.

HEARING EXAMINER COSTS

Escambia County: Hearing Examiners are local attorneys who are appointed by the BOCC and are paid on an hourly basis, currently at $145.00 an hour. The monies are budgeted through the Escambia County Planning Department, Long Range Planning. The recommended 08/09 budget for Hearing Examiners is $77,913.00.

Hillsborough County: Hearing Examiners are appointed by the BOCC and are paid $75.00 an hour with an annual cap of $75,000.00. The recommended 08/09 budget for four land use hearing officers is $257,402.00. Legal advertising is budgeted separately at $66,000.00, as well as the Court Reporting Services, which is

budgeted at $30,000.00. These items are funded in the Planning & Growth Management Department, Planning and Zoning Division.

Lee County: The County established a County Hearing Examiner's Office in 1988 and currently has a budget for the 07/08 year of $806,971.00.

Pinellas County: Building and Development Review Services currently has a $300,000.00 budget for the Examiner process as well as the Board of Adjustment. Paul Cassell, Director of Building and Development Review Services, estimates that the staff devotes about half of their time to the Examiner's process.

ORGANIZATIONAL STRUCTURE

Escambia and Hillsborough County contract out for its hearing officer services.

Lee County established a separate Hearing Examiner's Office in 1988.

Pinellas County's Hearing Officer is the County Administrator's Office.

PROCEDURES / PROCESSES

Following is a basic outline of a rezoning process beginning with the Hearing Examiner. The hearing itself is quasi-judicial; a court reporter is present to transcribe the hearing.

A Public Participation Form is filled out by members of the public who desire to speak at the hearing and/or receive a copy of the Hearing Examiner's recommendations at the conclusion of the case.

The applicant's presentation is first and any witnesses can be cross examined by County staff and any attorneys who are present and representing members of the public. If not qualified as a "party" to the hearing, a member of the public will have to wait until the public comment portion of the hearing. Any questions at this time should be limited to the scope of witnesses' testimony.

Staff's presentation, based on the staff report, is next. The applicant and applicant's attorney is allowed to cross examine the staff on their presentation. Again, public questions at this time are limited to the scope of the testimony.

The third step is where the public can make any comments; however, any comments should be limited to the substance of the application. The public is encouraged to identify any specific areas of concern.

The Hearing Examiner has a specific number of days within which to prepare findings of fact and recommendation for the BOCC.

Usually within a four week time frame, the matter will be heard by the BOCC. Generally, only members of the public who addressed the Hearing Examiner are permitted to address the BOCC. No new evidence is presented at this hearing. The BOCC does not allow public comment more than once. If the BOCC remands the case back to the Hearing Examiner, the next presentation before the BOCC will be without public comments.

The procedures vary by jurisdiction.

PROS AND CONS

Arguments in favor of the Hearing Examiner option range from:

- Freeing the time of planning commission and zoning board members for other things.
- Ability to hold hearings are more frequent and can reduce delay.
- Examiners are accountable and can be hired and discharged without being subject to set terms.
- Examiner is a neutral, outside professional who hears the case without bias or a particular interest.
- Use of a hearing examiner has the potential to cut down on further appeals and litigation.

Arguments against the Hearing Examiner option range from:

- Increased cost to applicants and tax payers to provide the service.
- By removing the small day-to-day land use decisions from the planning commissions, it decreases their ability to make decisions based on their familiarity with development trends.
- Loss of local perspective.
- Substitution of examiner may not be necessary if current situation works well.

RECOMMENDATION

It is recommended that the Board review the information provided.

COUNTY	P & Z	BCC	BOA	HEARING EXAMINER	NOTES
Alachua	X	X			
Baker		X			All items go to BOCC
Bay	X	X			
Bradford	X	X			
Brevard	X	X	X		
Broward	X	X			
Calhoun	X	X			
Charlotte	X	X			Development Review Committee
Citrus	X	X			
Clay	X	X			
Collier	X	X			
Columbia	X	X			
Dade	X	X			
De Soto	X	X			
Dixie		X			All items go to BOCC
Duval		X			City Council & Land Use Committee
Escambia		X		X	
Flagler	X	X			
Franklin	X	X			
Gadsden	X	X			
Gilchrist	X	X			
Glades	X	X			
Gulf	X	X			
Hamilton	X	X			
Hardee	X	X			
Hendry	X	X			
Hernando	X	X			
Highlands	X	X			
Hillsborough		X		X	
Holmes	X	X			
Indian River	X	X	X		
Jackson	X	X			
Jefferson	X	X			
Lafayette		X			Goes to RPC First
Lake	X	X			
Lee		X		X	
Leon	X	X			
Levy	X	X			
Liberty	X	X			
Madison	X	X			
Manatee	X	X			
Marion	X	X			
Martin	X	X	X		
Monroe	X	X			
Nassau	X	X	X		
Okaloosa	X	X	X		
Okeechobee	X	X			
Orange	X	X	X		
Osceloa	X	X	X		
Palm Beach	X	X			
Pasco	X	X			
Pinellas		X	X	X	
Polk	X	X	X		
Putnam	X	X			
St. Johns	X	X	X		
St. Lucie	X	X	X		
Santa Rosa	X	X	X		
Sarasota	X	X			
Seminole	X	X	X		
Sumter		X	X		
Suwannee	X	X			
Taylor	X	X			
Union		X			All Items go to BOCC
Volusia	X	X			
Wakulla	X	X			
Walton	X	X			
Washington	X	X			

Employee Medical Insurance

Employee Medical Insurance - as claims and losses have increased, this year the City receives a significant increase in premiums.

The issue is not unique to the City of Brooksville. Nationally employers and employees alike are feeling the impact of increasing health/medical costs. As the cost of health care climbs, health insurance remains a valuable employee benefit. It is an integral component of the overall compensation packages that allows the City of Brooksville to attract and retain quality workers.

Most employees see their employer provided health insurance not only as medical protection for themselves and their family members, but also a significant source of income protection. Depending on the nature of an illness and the benefits provided, an employee's financial well-being could be jeopardized by unanticipated medical expenses if s/he lacks health insurance coverage.

With a slowing economy and escalating costs, employees are concerned about whether their incomes will keep pace with rising prices generally and whether they will have to pay more for health care or health insurance.

It is critical that we take new measures in working with employees to improve the City's losses/claims and attempt to fund new ways to keep costs under control. Most employers across the nation are looking at Consumer Driven Health Plans and employee wellness programs to help. We must be more aggressive in taking measures in this area.

The City has used had a Consumer Driven Health Plan (CDHP) approach for several years. The chosen vehicle is our Health Reimbursement Account (HRA) that was established to help offset a higher deductible (typically over $1,000 per year) and greater out-of-pocket maximums. Without an even greater deductible/out-of-pocket costs, we do not see where additional savings can be realized for the City at this time.

Currently, the City's employee health care plan has a deductible of $1,500 per employee per year with a maximum out of pocket expense of $3,000 per employee per year (in-network). The City's employee health care plan is coupled with a Health Reimbursement Account (HRA), providing additional monies to assist with offsetting the cost the deductible for employees. The City provides up to $1,000 per employee per year for reimbursing qualifying medical expenditures for those with employee coverage.

In FY 2007-08, the City paid employee premiums for the health plan in the amount of $362.71 per month, or approximately $4,353 per employee annually. In addition, the City agreed to fund/pay up to an additional $1,000 per year per employee for the HRA component. This totals approximately $5,353 per employee annual for coverage. It is important to note that although the City has committed to the HRA of $1,000 per employee per year, in past years the City has not funded the total amount, leaving it an unfunded liability. Monies based on past expenditure

trends were budgeted for expected costs and so far have provided for required funding of the HRAs.

In FY 2007-08, the City's health plan experienced a significant number of claims and several costly claims that have resulted in higher expected costs for FY 2008-09. This coupled with the market and industry trends in the State of Florida for health care have resulted in a renewal rate increase of thirty-nine percent (39%) or $504.17 per month for the City's existing employee coverage. Working with the City's agent, the Gehring Group, we have aggressively sought other options/alternatives. Staff believes there are a couple of different plans that could be a viable option. The following chart provides a comparison of the plans with the City's existing coverage:

	Current Plan with Renewal Rates		Alternate Plan		Recommended Plan	
	Blue Options PPO Plan 3360		***HDHP Blue Options Plan 3160/61***		***Blue Options Plan 1553***	
	IN NETWORK	OUT OF NETWORK	IN NETWORK	OUT OF NETWORK	IN NETWORK	OUT OF NETWORK
Calendar Year Deductible (for Single)	$1,500	$2,500	$1,250	$2,500	$750	$2,250
Out of Pocket (for single)	$3,000	$5,000	$5,000	$10,000	$3,000	$3,000
Physician Services						
Primary care	$25	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$20	CYD + Co-Ins
Specialist	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$35	CYD + Co-Ins
Pre-Natal	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$35	CYD + Co-Ins
Chirop	$2,500 CYMax	$2,500 CYMax	$2,500 CYMax	$2,500 CYMax	$35	CYD + Co-Ins
Lab Services	No Charge	CYD + Co-Ins	CYD	CYD + Co-Ins	No Charge	CYD + Co-Ins
Hospital Services						
Inpatient	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$750/$1,250	CYD + Co-Ins
Outpatient	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$150/$250	CYD + Co-Ins
ER	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	$100	CYD + Co-Ins
Physician Serv	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins	CYD + Co-Ins
Outpatient Ther	$2,500 CYMax	$2,500 CYMax	$2,500 CYMax	$2,500 CYMax	CYD + Co-Ins	$2,500 CYMax
Pharmacy Plan						
Generic	$15	Not covered	$15	Not covered	$10	Not covered
Preferred Brand	$30	Not covered	$30	Not covered	$25	Not covered
Non-Preferred	$50	Not covered	$50	Not covered	$50	Not covered
PREMIUMS						

Employee	$504.17	$418.37	$537.78
E + Spouse	$1,032.74	$878.90	$1,028.01
E+ Child(ren)	$938.86	$798.23	$934.77
E + Family	$1,578.58	$1,348.06	$1,526.63

It is a fine balance when trying to "share costs" of health plans. While increasing the deductibles and out-of-pocket allowances in a health plans can minimize premiums, it can also encourage employees to delay or nix needed care which in the end can result in higher costs/claims. Greater deductibles and out-of-pocket provisions do help employees be better consumers of medical care/services, but during a weakened economy where finances are tightened and most are pinching pennies to save money or just make ends meet, many will decide to skip medication needs or scheduling doctors' visits which in turn can resut in greater medical care/needs and drive premiums even higher.

We are recommending funding/approval of the Blue Options 1553 Plan at a premium of $537.78 per month per employee or approximately $6,453 annually. The plan is a PPO plan utilizing the Blue Options network. This network includes all local hospitals and many local physicians. It offers a co-payment option for employees that use the network for medical care. Additionally, it provides a deductible that is half of the City's current plan's deductible. All of the "co-payments" paid by an employee are applied to the calendar year maximum out-of-pocket costs.

With the selection of the recommended plan, we further recommend that the City of Brooksville reduce and/or eliminate the funding of the HRA plan. City Council has several options, including the following:

- Reduce funding of the HRA to $500 per employee per year and begin funding the liability of the HRA commitment at 50% this year (budgeting $250 per employee per year) within a separate fund where any/all unused funds would stay in place and allow added funding next year to hopefully fund the liability at 100%.
- Reduce funding of the HRA to $250 per employee per year and begin funding the liability of the HRA commitment at 100% this year (budgeting $250 per employee per year) within a separate fund where any/all unused funds would stay in place and allow funding a "reimbursement amount" each following year.
- Do not provide the HRA benefit this year since the deductible is less than $1,000 per calendar year for the employee coverage and because the plan allows for "co-payment" options for employees that stay in the network without having to meet the calendar year deductible first.

The proposed budget document does include funding in the total amount of $6,453 per employee per year for employee medical insurance coverage and $250 per year employee to partially fund

an HRA for employees. The total costs for the HRA funding is estimated and funded at $37,313 for the entire City or at $22,850 for the General Fund.

Staffs recommends renewing the City's health plan as Blue Options 1553 Plan and eliminate the funding of the HRA at this time. Further staff recommends that Council direct staff to review and implement programs, methods and alternatives, including an educational and wellness initiatives, to reduce claims/losses and further help control employee health plan costs as possible.

Further, if Council concurs with the above recommendation, staff recommends that the realized general Fund cost savings of $22,850 be earmarked for funding in support of the City's Capital Improvement Plan.

Utility Rates

CITY OF BROOKSVILLE FINANCE DEPARTMENT

Date: August 20, 2008

To: Honorable Mayor and City Council Members

VIA: T. Jennene Norman-Vacha, City Manager

From: Stephen J Baumgartner, Finance Director

RE: Impact of Automatic Rate Increase for City's Utility Funds.

WATER AND WASTEWATER FUND

The Water and Wastewater Fund Revenues for our 08 09 Budget are projected based on 07 08 revenue projections. The automatic rate adjustment based on the Consumer Price Index is not included in our 08 09 Budget. The CPI index for Tampa-St. Petersburg-Clearwater Florida area is available and the increase from last year is 3.82%. If Council did not want to raise rates based on the CPI, Resolution 2004-01 would need to be modified. See attached Resolution 2004-01 B. II for the governing language.

City Council asked during the Budget Workshop of 8/12/08 the impact if the rate increase is not implemented and Resolution 2004-01 is modified or repealed. The revenue projections for water revenues are at $1,785,000 for the new fiscal year. If we do not implement the rate increase the lost revenue would be approximately $68,000. The revenue projections for wastewater revenues are projected at $1,655,000 for 08 09. The lost revenue with no rate increase would be approximately $63,000.

Therefore the loss to the Fund is estimated at $131,000. See Memorandum from Mary Cason depicting the rates if Resolution 2004-01 is followed.

SOLID WASTE FUND

The Solid Waste Fund Revenues in our 08 09 Budget document are projected based on 07 08 revenue projections. As in Water and Wastewater, no increase has been included in the 08 09 Budget. Resolution 2006-19 governs the Solid Waste rate increases. Solid Waste's CPI is based on the same criteria as Water and Wastewater. However, Resolution 2006-19 is written that Residential Curbside Collections from October 2008 thru September 2009 will be $16.95 per month ($16.09 was effective October 2007). Beginning with the billing cycle starting October 2009, the Residential Curbside rates are to be automatically adjusted based on the Consumer Price Index. Commercial collection, Special Commercial Collection, and shared dumpsters shall be automatically increased or decreased based on changes in the Consumer Price Index formula set forth in Resolution 2006-19.

See Memorandum from Mary Cason entitled Solid Waste Collection Rates for 2008/09. This shows what the rates would be based on Resolution 2006-19. Also, attached is the Resolution 2006-19. Residential rates are referred to in D.I. and J. II. and commercial rates in J. I.

If Council modifies or repeals Resolution 2006-19, the cost to the Solid Waste Fund is as follows: The residential rate increases are locked in by the Resolution and the increase is approximately 5.3%. This was done based on the rate study. The Solid Waste Fund would lose approximately $24,000 in 08 09 Residential Solid Waste revenues. Our estimate is based on annual Residential Revenues of $457,000.

Solid Waste Commercial rates are tied to the CPI and therefore those revenues we would expect to rise 3.82%. We estimated $847,000 in Commercial Solid Waste revenues and therefore the loss revenues would be approximately $32,000.

Therefore, the impact of no increase would cost the Fund approximately $56,000.

SUMMARY

If Council did not want to raise rates based on the CPI, Resolution 2004-01 and 2006-19 would need to be modified in some way. As an example, the City's lease agreement with the Property Appraiser for the 3rd Floor has a CPI index, which would have been 5.1872% effective 10/1/08, but the agreement has a maximum annual increase that shall not exceed 3 percent. City Council could consider a cap on our utility rates to prevent unforeseen large rate increases.

The CPI increases are governed by the Consumer Price Index-All Urban Consumers-All Items for the Tampa-St. Petersburg-Clearwater area, Base Period 1987=100 as published by the U.S. Department of Labor, Bureau of Labor Statistics. The CPI history the last several years follows on below:

Year	Percentage Increase Based on CPI
2008	3.82%
2007	5.20%
2006	4.50%
2005	3.44%
2004	2.09%

Attachments: Resolution 2004-1; Resolution 2006-19; Memos dated August 19 and August 20th depicting Water and Wastewater rates and Solid Waste Rates.

sjb

AGENDA ITEM NO. F-1a
2-2-04

RESOLUTION NO. 2004-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, READOPTING AND SUPPLEMENTING WATER AND SEWER SERVICE CHARGES AND RATES; PROVIDING FOR CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Ordinance No. 558 authorizes the establishment of monthly service charges, rates and fees for water and sewer services by resolution; and

WHEREAS, on August 4, 1997 City Council adopted Resolution No. 97-22, which established the above mentioned rates and fees; which rates were modified by Resolution No. 99-16 adopted on September 13, 1999, and by Resolution No. 2003-13 adopted on August 19, 2003; and

WHEREAS, the City Council wishes to adopt rates and charges for irrigation only water service and for temporary utility service; and

WHEREAS, the City Council wishes to readopt all utility rates and charges in one resolution for ease of reference;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA:

SECTION 1. Resolutions Nos. 97-22, 99-16 and 2003-13 are hereby repealed.

SECTION 2. The following utility fees, rates and charges are hereby readopted:

A. UTILITY INSTALLATION FEES

I. WATER SERVICE INSTALLATION FEES: Prior to the issuance of a building permit, each request for water service shall be submitted on a form provided by the city, with an installation fee based on the size of the meter, as follows:

Meter Size	Installation Fee
5/8" x 3/4"	$ 320.00
1"	$ 410.00
1 1/2"	$ 625.00
2"	$ 900.00

Larger than 2": Actual cost to the city of such installation.

In other than city maintained rights-of-way: Actual cost to the city of such installation

II. SEWER SERVICE INSTALLATION FEES: Prior to the issuance of a building permit, each applicant for residential, commercial or industrial sewer service shall pay an installation fee based on the actual cost of such installation to the city.

B. MONTHLY SERVICE CHARGES AND RATES

I. RATES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2003, AND ENDING SEPTEMBER 30, 2004:

(a) ALL WATER USERS INSIDE THE CITY LIMITS:

1. Minimum monthly charge (Includes 0-3,000 gallons.) $16.25

2. Monthly charge per 1,000 gallons, or part thereof, for 3,001 to 8,000 gallons $ 1.80

3. Monthly charge per 1,000 gallons, or part thereof, for over 8,000 gallons $ 2.40

(b) **ALL SEWER USERS INSIDE THE CITY LIMITS WITH WATER SERVICE** (Sewer flows are equal to 80% of water meter flows):

1. Minimum monthly charge (Includes 0-2,400 gallons of sewer flow.) $18.50

2. Monthly charge per 1,000 gallons of sewer flow, or part thereof, for over 2,400 gallons $ 3.75

(c) **SEWER ONLY CUSTOMERS SHALL** be charged in accordance with sewer flows as estimated by the city, but no less than $20.83 per month per ERU for sewer.

(d) **USERS WITH INOPERATIVE WATER METERS SHALL** be charged for water and or sewer service based on an assumed minimum consumption of 10,000 gallons of water per month for each month that the City determines the meter was inoperative unless there is adequate usage history for the City to project consumption rates based on a six (6) month average of consumption prior to the inoperative period.

(e) **USE OF WATER FOR CONSTRUCTION PURPOSES** shall be charged according to the following rates. The monthly bill shall be determined by multiplying the total number of gallons used in that month from all meters assigned to any one entity by the applicable rate for that volume of use (plus any other applicable charges):

Gallons Used Per Month	Rate Per 1,000 Gallons, or Part Thereof
0 - 10,000	$ 2.50
10,001 - 20,000	$ 2.60
20,001 - 30,000	$ 2.70
30,001 - 40,000	$ 2.80
40,001 - 50,000	$ 2.90
50,001 - 100,000	$ 3.00
100,001 - 200,000	$ 4.00
200,001 - 300,000	$ 5.00
300,001 - 400,000	$ 6.00
400,001 - 500,000	$ 7.00
500,001 and over	$10.00

II. **RATES FOR SUBSEQUENT FISCAL YEARS:** Beginning with the billing for the fiscal year starting October, 2004, the rates and charges hereby established shall be automatically increased or decreased based on the change in the Consumer Price Index - All Urban Consumers - All Items for the Tampa-St. Petersburg-Clearwater, FL area, as published by the U.S. Department of Labor, Bureau of Labor Statistics. The base index shall

be the inde.. for the first half of calendar ar 2003, and rates for each fiscal year shall be determined based on the index for the first half of the calendar year in which such fiscal year begins. As an example, the rates for the fiscal year starting in October, 2006, shall be the rates established in this resolution multiplied by the index number for the first half of calendar year 2006 and divided by the index for the first half of calendar year 2003.

C. MISCELLANEOUS DISCONNECT/RECONNECT AND SPECIAL CHARGES

I. SERVICE CHARGE FOR VOLUNTARY DISCONTINUANCE AND RECONNECTION OF SERVICE: The customer shall be charged the following service charges for disconnection and reconnection of service:

Disconnection of service during regular working hours:	$12.50
Disconnection of service after regular working hours:	$25.00
Reconnection of service during regular working hours:	$12.50
Reconnection of service after regular working hours:	$25.00

II. SERVICE CHARGE FOR INVOLUNTARY DISCONTINUANCE AND RECONNECTION OF SERVICE: If a customer's service is discontinued for default in payment of any water, sewer or garbage charge levied by the city, the customer shall be charged the following service charges for reconnection of service:

Reconnection during regular working hours:	$25.00
Reconnection after regular working hours:	$50.00

III. SPECIAL CHARGES FOR METER TAMPERING AND UNAUTHORIZED CONNECTIONS: In addition to any civil or criminal action taken for damage to city property and applicable disconnect and reconnect charges, a special service charge of $100.00 or the city's costs for parts, labor, repair and replacement, whichever is higher, will be assessed for vandalized meters or valves and for unauthorized connections or modifications of meters or valves. The customer will also be charged for water (and sewer, if applicable), based on the city's estimate of water used, which shall not be less than the daily average determined by pro-rating the highest monthly consumption during the preceding 2 years. Service will not be restored until all special service and other amounts due are paid.

D. DEPOSITS AND TRANSFER FEE

I. RESIDENTIAL SERVICE CONNECTION DEPOSIT: New residential service connections shall be charged a deposit of $150.00.

II. NON-RESIDENTIAL SERVICE CONNECTION DEPOSIT: A new non-residential service connection shall be charged a deposit based on meter size, as follows:

Meter Size	Deposit
5/8" x 3/4"	$ 150.00
1"	$ 250.00
1 1/2"	$ 350.00
2"	$ 450.00
3"	$ 600.00

4"	$ 900.00
6"	$1,500.00

III. **DEPOSIT REDUCTIONS AND INCREASES:** A customer may request a deposit reduction if the existing deposit exceeds the total of the three highest bills for water (and sewer, if applicable) during the preceding twelve-month period, provided that the deposit shall not be less than $150.00. If periodic review of an account determines the deposit is less than three times the average billing for the previous twelve-month period, the required deposit may be increased accordingly. The customer will have the option of providing any additional deposit due in three equal monthly installments.

IV. **FEE FOR TRANSFER OF DEPOSITS:** A fee of $25.00 shall be charged for any permitted transfer of deposit for solid waste, water and/or sewer service.

SECTION 3. The City Council hereby adopts the following new fees, rates and charges for irrigation only water service and for temporary utility service:

A. <u>IRRIGATION ONLY WATER SERVICE:</u>

I. **SERVICE INSTALLATION FEES:** For irrigation only water service inside city limits, the installation fee shall be $410.00 for the installation of a 5/8" meter and a reduced pressure zone backflow prevention device. If a private plumber is used by the property owner to install the meter and backflow prevention device, the installation fee shall be $200.00 to cover the cost of the meter and backflow prevention device supplied by the city. The cost of installation for a larger meter, or for parts supplied by the city if a private plumber is used by the property owner to install the meter and backflow prevention device, shall be the actual cost to the city, as determined by the city manager. Such charges shall be subject to the provisions of subsection 2.B.II of this Resolution

II. **MONTHLY SERVICE CHARGES AND RATES:** Irrigation only water service inside city limits shall pay the following monthly service charges and rates and shall be subject to the provisions of subsections 2.B.I.(d) and 2.B.II of this Resolution:

(a)	Minimum monthly charge (In addition to the following water charges)	$ 3.00
(b)	Monthly charge per 1,000 gallons, or part thereof, up to 8,000 gallons	$ 1.80
(C)	Monthly charge per 1,000 gallons, or part thereof, for over 8,000 gallons	$ 2.40

III. **MISCELLANEOUS DISCONNECT/RECONNECT AND SPECIAL CHARGES:** Irrigation only water service shall be subject to the same disconnect/reconnect and special charges as are set out in subsection 2.C of this Resolution.

IV. **DEPOSITS AND TRANSFER FEE:** Irrigation only water service shall be subject to one-half of the required deposits and the same deposit transfer fee as are set out in subsection 2.D of this Resolution.

B. <u>TEMPORARY UTILITY SERVICE:</u> An existing utility customer whose account is current and who desires temporary utility services for up to thirty (30) days at a different location, in order to facilitate such things as cleaning and renovations between tenants, may be provided such service on the terms and conditions set out herein:

I. **CHARGES AND FEES FOR SERVICE:** Temporary service as provided for herein shall be subject to the same monthly service charges and rates as are

set out in subsections 2.B.I.(a) through and 2.B.II of this Resolution, as well as service charges for solid waste collection, and the same reconnect/disconnect charges as are set out in subsection 2.C.I of this Resolution.

II. **DEPOSIT:** No deposit shall be required for temporary service as provided herein, provided there is a deposit for the customer's current account of at least $150.00. If the deposit for the customer's current account is lower than $150.00, the customer may receive temporary service by increasing such deposit to $150.00, which increase shall be credited to the customer's account after the temporary service has been discontinued and all charges therefor have been paid.

III. **DISCONTINUANCE:** Temporary service as provided herein shall be terminated upon the earliest of the following occurrences:

(a) The customer requests termination; or

(b) Thirty (30) days has passed since the temporary service was turned on; or

(c) The end of the billing cycle during which the temporary service was turned on or, if the next meter reading is scheduled within seven (7) days after the temporary service was turned on, the end of the subsequent billing cycle.

SECTION 4. Conflict.

Any resolution or policy of the city, or any portion thereof, in conflict with the provisions of this Resolution, is hereby repealed to the extent of such conflict.

SECTION 5. Severability.

In the event that any portion or section of this Resolution is determined to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such decision shall in no manner affect the remaining portions or sections of this Resolution, which shall remain in full force and effect.

SECTION 6. Effective Date.

This Resolution shall take effect immediately upon its adoption by the Brooksville City Council.

PASSED AND ADOPTED this _____ day of _____, 2004.

CITY OF BROOKSVILLE, FLORIDA

BY: _____
Mary A. Staib, Mayor

ATTEST: _____
Karen M. Phillips, CMC, City Clerk

Approved as to form and content for the reliance of the City of Brooksville only:

David La Croix, City Attorney

VOTE OF COUNCIL:

Bernardini _____
Johnston _____
Lewis _____
Staib _____
Wever _____

RESOLUTION NO. 2006-19

RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA RESCINDING PRIOR SOLID WASTE COLLECTION FEE RESOLUTION; RESTATING AND ESTABLISHING SERVICE CHARGES AND RATES FOR SOLID WASTE COLLECTION SERVICES; PROVIDING FOR SEVERABILITY AND CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, due to the constantly fluctuating costs associated with inspecting collecting, handling, hauling and disposal of solid waste in the City of Brooksville, Ordinance No. 557 authorizes the establishment of monthly service charges and rates for solid waste services by Resolution; and,

WHEREAS, Resolution No. 2004-18 was adopted September 13, 2004 establishing the monthly service charges and rates for solid waste services; and,

WHEREAS, City Council wishes to amend said monthly service charges and rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, as follows:

SECTION 1. Resolution No. 2004-18 is hereby rescinded in its entirety.

SECTION 2. The following monthly service charges and rates for solid waste services shall be paid to the City, which service charges and rates shall be included on the regular monthly statement for utility services, or other appropriate billing form as shall be determined by the City.

A. COMMERCIAL COLLECTION

I. Monthly Service Charges: the charges for commercial collection are based on size of container and number of pick-ups per week, as follows:

MONTHLY CHARGES
NUMBER OF PICK-UPS PER WEEK

Container Size (Cubic Yard)	Frequency (Times Per Week)					
	1	2	3	4	5	6
2 CY	$72.72	$104.60	$136.49	$168.39	$200.28	$232.17
4 CY	$104.60	$168.39	$232.17	$295.95	$359.73	$423.50
6 CY	$136.49	$232.17	$327.83	$423.50	$519.18	$614.84
8 CY	$168.39	$295.95	$423.50	$551.06	$678.62	$806.18

II. Surcharge: the following rates, in addition to the monthly service charge, shall apply to special services associated with commercial collection of solid waste in the City of Brooksville:

a) Five dollars ($5.00) per pick-up when the driver has to unlock/lock, open and/or close gates.

b) Five dollars ($5.00) per pickup for hard to access dumpsters subject to relocation for which customer refuses the relocation.

c) Extra pick-ups, call-backs and bulky item special service are covered under a separate rate schedule.

B. SPECIAL COMMERCIAL CURBSIDE COLLECTION

I. Monthly Service Charges: For those special commercial curbside customers as defined in Section 7-43 of the Brooksville Code of Ordinances, a minimum monthly service charge of twenty-four dollars and 90 cents ($24.90) shall be paid to the City for a maximum of five cans, bags, or bundles per pick-up. A charge of two dollars ($2.00) shall be made for each additional can, bag or bundle. Commercial curb-side customers requesting back-door or through-the-door service will be charged at the two (2) cubic yard commercial bulk container rate.

C. COMMERCIAL COMPACTOR AND ROLL-OFF SERVICE

I. Private Collector Monthly Service Charges: In accordance with the requirements of Section 7-42 of the Brooksville Code of Ordinances, a commercial customer utilizing the services of a private contractor authorized by the City to provide compactor or roll-off service shall be assessed a monthly service charge for each customer of fifteen dollars ($15.00), or five dollars ($5.00) for each pick-up and disposal of compacted refuse performed by the collector during the month covered by the monthly invoice rendered directly to the customer by the collector, whichever is greater.

II. Monthly Charges for City Provided Service: The monthly service charge for compactor service provided by the City shall be based on the cubic yard capacity of the compactor or roll-off service and shall be assessed at sixteen dollars ($16.00) per cubic yard collected during the month. In addition, if the compactor equipment is provided by the City, a monthly rental rate will be charged for the compactor and associated equipment, which represents the actual cost of such compactor and associated equipment to the City, amortized on a monthly basis over the life expectancy of such equipment, plus the estimated average costs of repairs and maintenance.

D. RESIDENTIAL CURBSIDE COLLECTION

I. Monthly Service Charges: The monthly service charge for curb-side service for each single-family residence, dwelling unit or living unit, not receiving commercial or residential centralized service is to be in accordance with the following schedule:

Effective with the following billing cycle
Sept. 2006 thru Sept. 2007; $15.28 per month
Oct. 2007 thru Sept. 2008; $16.09 per month
Oct. 2008 thru Sept. 2009; $16.95 per month

RATES FOR SUBSEQUENT FISCAL YEARS: Beginning with the billing cycle starting October, 2009, the rates shall be automatically adjusted based on the Consumer Price Index formula set forth in Section J.(III).

II. For those periods of time where the customer has made application to the City for a vacancy rate as provided for in Section 7-61 of the Brooksville Code of Ordinances, the monthly service charge shall be three dollars ($3.00).

III. For those customers who have exceeded the quantity limitation of five (5) containers or bundles on any given day of collection, an additional charge of two dollars ($2.00) per each such container or bundle shall be added to the monthly charge.

E. SHARED DUMPSTERS

I. The rates assessed to multiple customers sharing a common bulk container unit (dumpster) shall be in proportionally equal amounts for each such customer according to dumpster size except that in no case shall a multiple customer pay less than twenty four dollars and ninety cents ($24.90) per month.

F. RESIDENTIAL CENTRALIZED SERVICE

I. Monthly Service charges: The monthly service charge for residential centralized collection service for each individual dwelling or living unit not receiving commercial or residential curb-side service is to be in accordance with the following schedule:

Effective with the following billing cycle
Sept., 2006 thru Sept. 2007; $12.22 per month
Oct. 2007 thru Sept. 2008; $12.87 per month
Oct. 2008 thru Sept. 2009; $13.56 per month

RATES FOR SUBSEQUENT FISCAL YEARS: Beginning with the billing cycle starting October, 2009, the rates shall be automatically adjusted based on the Consumer Price Index formula set forth in Section J.(III).

G. SPECIAL SERVICE COLLECTION RATES

I. All residential call-backs or extra pick-ups, ten dollars ($10.00) per pick-up.

II. Commercial customers serviced by residential trucks, call-backs, or extra pick-ups, ten dollars ($10.00) per pick-up.

III. Commercial (dumpster) service, forty-eight dollars ($48.00) per pick-up for call-backs or extra pick-ups.

IV. Non-recurring on-call dumpster or roll-off service for contractors, thirty-six dollars ($36.00) per pick-up, plus six dollars ($6.00) per yard of container capacity up to eight (8) cubic yards. The fee for containers with capacity in excess of eight (8) cubic yards will be fifty-six dollars ($56.00), plus five dollars ($5.00) per cubic yard of container capacity.

V. Pickup of items exceeding the limits described above shall only be done in accordance with the fees listed in paragraph I. City staff shall use either the estimated weight or volume based on which measure will most accurately recover the City's cost for providing this service.

H. BOOM TRUCK SERVICE

I. It is anticipated that the pick-up of the items listed below will occur once each week if properly bundled or containerized and once each month if not, for each property in the City that is paying the County Solid Waste Assessment. There will be no extra charge for those properties providing the amount, quantity, size, and weight are within the limits listed below.

II. All properties not paying the County Solid Waste Assessment which includes all businesses, apartment complexes over five units, and all units receiving commercial can service will receive this service only if they pay the fees listed in paragraph H-VI.

III. The pick-up of garden or lawn trash, for no extra charge, will occur only under the following conditions:

a) The property is paying the County Solid Waste Assessment.

b) The garden or lawn trash must be bundled or containerized in amounts not to exceed forty (40) pounds in weight and in such a manner as to enable one (1) individual to lift the trash into the compaction truck or into the boom truck to be picked up at least once per week (weekly).

c) Unbundled, non-containerized or loose leaves, garden and lawn trash, and construction debris will only be pick-up by the boom truck to the extent that the clam-shell type bucket can safely pick-up such items at least once per month (monthly).

d) The City will not rake or bundle any such materials.

e) The total volume placed at curb-side, for pick-up at any one time, shall not exceed two (2) cubic yards. Otherwise, an additional volume based charge will be required.

f) Garden and lawn trash not meeting the criteria listed herein will not be picked up unless the appropriate fee listed in paragraph I is paid to the City.

g) Amounts occupying a volume greater than two cubic yards shall require a fee based on the estimated volumes listed in paragraph H-VI.

IV. The pick-up of demolition and construction debris items for no extra charge will only occur under the following conditions:

a) The property is paying the County Solid Waste Assessment

b) The volume is two (2) cubic yards or less and these items include but are not limited to:

(1) Drywall or plaster materials
(2) Cement blocks or bricks
(3) Boards or lumber
(4) Roofing materials
(5) Plumbing fixtures
(6) Rugs or carpets

V. The pick-up of household items for no extra charge will only occur under the following conditions:

a) The property is paying the County Solid Waste Assessment

b) The volume is two (2) cubic yards or less.

c) Only one such item per month and these items include but are not limited to:

(1) Chair
(2) Couch
(3) Mattress with or without bed frame and box spring
(4) Stove
(5) Refrigerator
(6) Other items of similar nature and not exceeding 300 lbs in weight or a volume of two cubic yards such as rugs, hot water heater, TV, or other appliances

(7) Similar items over two (2) cubic yards, but weighing less than 2200 lbs shall require a fee to be paid to the City in accordance with paragraph H-VI.

(8) Items weighing over 2200 lbs cannot be pick-up by the City.

VI. ESTIMATED WEIGHT AND VOLUME FEES

FEE	LBS	CUBIC YARDS
$30.00	300-500	Minimum
$50.00	501-700	Over 2-4
$70.00	701-900	Over 4-6
$90.00	901-1100	Over 6-8
$115.00	1101-1300	Over 8-10
$150.00	1301-1500	Over 10-12
$165.00	1501-1700	Over 12-14
$190.00	1701-1900	Over 14-16
$215.00	1901-2200	Over 16-18 maximum truck-load

I. EFFECTIVE DATE: This resolution shall take effect as of the September 2006 billing.

J. RATES FOR SUBSEQUENT FISCAL YEARS:

I. Commercial

Beginning with the billing cycle for the fiscal year starting October, 2007, the rates hereby established for Commercial collection, Special Commercial Curbside Collection, and including Shared Dumpsters shall be automatically increased or decreased based on changes in the Consumer Price Index formula set forth in Section J.(III).

II. Residential

Beginning with the billing for the fiscal year starting in October, 2009, the September 2009 rates for Residential Curbside Collection and Residential Centralized Service shall be automatically increased or decreased based on the Consumer Price Index formula set forth in Section J.(III).

III. Adjustment Formula

Utilizing the Consumer Price Index-All Urban Consumers-All Items for the Tampa-St. Petersburg-Clearwater, FL area, Base Period 1987=100, as published by the U.S. Department of Labor, Bureau of Labor Statistics, the new rate(s) will be determined by multiplying the then current service charges by the Index for the first six (6) months of the calendar year in which a rate change is to be made, and dividing by the Index for the same period for the preceding year. As an example, the rates for the fiscal year starting in October, 2007, shall be the September 2007 rates multiplied by the index number for the first half of calendar year 2007 and divided by the index for the first half of calendar year 2006.

K. SEVERABILITY: If any provision of the resolution or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications, and to this end, the provisions of this resolution are hereby declared severable.

L. REPEALER: This resolution hereby repeals all resolutions, or parts thereof, in conflict herewith.

ADOPTED this 7th day of August, 2006.

CITY OF BROOKSVILLE, FLORIDA

BY: s/David Pugh
~~JOSEPH E. JOHNSTON, III~~
~~Mayor~~
David Pugh, Acting Mayor

ATTEST: S/Janice L. Peters
Janice L. Peters
Acting City Clerk

VOTE OF COUNCIL:

Burnett	NAY
Johnston	AYE
Pugh	NAY
Staib	AYE
Wever	AYE

Approved as to Form and Content for the Reliance of the City of Brooksville only:

s/David LaCroix
David La Croix, City Attorney

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To: Mr. Stephen Baumgartner, Finance Director

From: Ms. Mary G. Cason, Utility Billing Supervisor

Date: August 19, 2008

Re: Water & Wastewater Rates for 2008/09

Message:

Resolution 2004-01 provides for automatic rate adjustment based on increases or decreases in the Consumer Price Index- All Urban Consumers – All Items for the Tampa – St Petersburg – Clearwater, Florida area. Pursuant to resolution 2004-001, the new water and wastewater effective October 2008 billing cycle are set forth below.

		Current	Revised
Water:			
	Minimum monthly bill	**$18.86**	**$19.58**
	Per 1,000 gallons (4,000- 8,000)	**$2.09**	**$2.17**
	Per 1,000 gallon (over 8,000)	**$2.79**	**$2.89**
Wastewater:			
	Minimum monthly bill	**$21.47**	**$22.29**
	Per 1,000 gallons (4,000 and over water billed)	**$3.48**	**$3.61**

25% surcharge for customers outside the City limits.

Memo

To: Mr. Stephen Baumgartner, Finance Director
From: Ms. Mary G. Cason, Utility Billing Supervisor Cm
Date: September 18, 2007
Subject: Water / Sewer Rate Adjustment

Resolution 2003-13 provides for an automatic annual rate adjustment based on increases / decreases in the Consumer Price Index - All Urban Consumers - All Items for the Tampa - St. Petersburg - Clearwater, Fl area. Pursuant to resolution 2003-13, the new water and sewer rates effective with October 2007 billing cycle are set forth below.

		Current	Revised
Water:			
	Minimum monthly bill	$17.93	$18.86
	Per 1,000 gallons (4,000 - 8,000)	$1.99	$2.09
	Per 1,000 gallons (over 8,000)	$2.65	$2.79
Sewer:			
	Minimum monthly bill	$20.41	$21.47
	Per 1,000 gallons (4,000 and over water billed.	$3.32	$3.48

Outside of City (25% Surcharge)

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include graphs NEW! More Formatting Options

Data extracted on: August 19, 2008 (9:08:20 AM)

Consumer Price Index - All Urban Consumers

Series Id: CUUSA321SA0
Not Seasonally Adjusted
Area: Tampa-St. Petersburg -Clearwater, FL
Item: All items
Base Period: 1987=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
1998													137.5	137.1	137.9
1999													140.6	139.4	141.8
2000													145.7	145.1	146.2
2001													148.8	148.0	149.6
2002													153.9	152.2	155.6
2003													158.1	157.6	158.6
2004													162.0	160.9	163.1
2005													168.5	166.4	170.6
2006													175.2	173.9	176.6
2007													184.288	182.886	185.689
2008														189.884	

Water & Sewer

189.884 ÷ 157.6 = 1.205

To: Mr. Stephen Baumgartner, Finance Director

From: Ms. Mary G. Cason, Utility Billing Supervisor

Date: August 20, 2008

Re: Solid Waste Collection Rates for 2008/09

Message:

Beginning with the billing cycle for the fiscal year starting October 2008, the rates established in Resolution #2006-19 for Commercial Collection, Special Commercial Curbside Collection and Shared Dumpsters account shall automatically increase or decrease based on changes in the Consumer Price Index – All Urban Consumers – All Items for the Tampa – St. Petersburg – Clearwater area. The new solid waste collection rates are set forth below.

Container Size (Cubic yards)	Frequency (times per week)					
	1	2	3	4	5	6
2 cy	$79.41	$114.22	$149.05	$183.88	$218.71	$253.53
4 cy	$114.22	$183.88	$253.53	$323.18	$392.83	$462.46
6 cy	$149.05	$253.53	$357.99	$462.46	$566.94	$671.41
8 cy	$183.88	$323.18	$462.46	$601.76	$741.05	$880.35

The monthly service charge for curbside service for each single family residence will be $16.95.The monthly service charge for residential centralized collection for each individual dwelling unit will be $13.56. The monthly service charge for Special Commercial Curbside customers will be $27.21.

Note: The residential curbside and the residential centralized collection service charges are not increased or decreased by the Consumer Price Index until October 2009. Ordinance 2006-19 is specific on the amount to be charged for these types of customers.

Memo

POSTED 10/2/07

To: Mr. Stephen Baumgartner, Finance Director
From: Ms. Mary G. Cason, Utility Billing Supervisor CM
Date: September 19, 2007
Subject: Solid Waste Collection Rate Adjustment

Beginning with the billing cycle for the fiscal year starting October 2007, the rates established in Resolution #2006-19 for Commercial Collection, Special Commercial Curbside Collection and including Shared Dumpsters accounts shall automatically increase or decrease based on changes in the Consumer Price Index - All Urban Consumers - All Items for the Tampa - St Petersburg - Clearwater area. The new solid waste collection rates are set forth below.

Container Size (cubic yards)	**Frequency (Times Per Week)**					
	1	2	3	4	5	6
2 cy	**$76.48**	**$110.01**	**$143.54**	**$177.09**	**$210.63**	**$244.17**
4 cy	**$110.01**	**$177.09**	**$244.17**	**$311.24**	**$378.32**	**$445.38**
6 cy	**$143.54**	**$244.17**	**$344.77**	**$445.38**	**$546.01**	**$646.61**
8 cy	**$177.09**	**$311.24**	**$445.38**	**$579.54**	**$713.69**	**$847.84**

The monthly service charge for curbside service for each single family residence will be **$16.09**. The monthly service charge for residential centralized collection service for each individual dwelling unit will be **$12.87.** The monthly service charge for those special commercial curbside customers will be **$26.19**.

Note: The residential curbside and the residential centralized collection service fee are not increased or decreased by the Consumer Price Index until October 2009. Ordinance 2006-19 is specific as to what the service fee will be from September 2006 thru September 2009.

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Data extracted on: August 19, 2008 (9:08:20 AM)

Consumer Price Index - All Urban Consumers

Series Id: CUUSA321SA0
Not Seasonally Adjusted
Area: Tampa-St. Petersburg -Clearwater, FL
Item: All items
Base Period: 1987=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
1998													137.5	137.1	137.9
1999													140.6	139.4	141.8
2000													145.7	145.1	146.2
2001													148.8	148.0	149.6
2002													153.9	152.2	155.6
2003													158.1	157.6	158.6
2004													162.0	160.9	163.1
2005													168.5	166.4	170.6
2006													175.2	173.9	176.6
2007													184.288	182.886	185.689
2008														189.884	

189.884 ÷ 173.9 = 1.092

Sanitation

CITY OF BROOKSVILLE
MEMORANDUM

To: T. Jennene Norman-Vacha, City Manager
Steve Baumgartner, Finance Director

From: Emory H. Pierce, Director of Public Works

Re: Sanitation and Utility CPI/Automatic Rate Increases

Date: August 25, 2008

My recommendation is to forgo any residential garbage pickup rate increase. The rate study did not anticipate the reductions in personnel that have occurred since 2006.

I think we should keep the projected 3.82% increase in the commercial rate. Based on our analysis the City's commercial/dumpster rates are lower (overall) than those in the private sector.

The utility automatic rate increases should be kept in place. Utilities has significant capital funding needs and an unencumbered cash flow is necessary to fund the needed capital improvements. What happens when utilities forgo the relatively small automatic annual rate increases is that maintenance and capital improvements to support growth are not done. Often these items will be foregone, for many years (8-10), until the utility gets into regulatory problems. Then this foregone maintenance and capital improvement work will have to be done in a great rush under Administrative or Consent Orders, which is never efficient, and the utility will be forced to raise rates 30-40% at one time. It happened here once before; even though it was one of the reasons I was hired and I do not want to see it happen again.

We also have a competitor utility on our border that can expand into our service area. Once that happens our territory is lost forever along with the future revenues from that area. Without adequate cash flow to fund expansion, out to the limits of our planned service area we leave our system vulnerable. If we lose territory it will be difficult to keep revenues increasing and thus the transfers to the General Fund which helps keep Ad Valorem tax rates down.

EHP/mh

F:\Emory\2008\082508san&utyCPIAutomaticRateIncreases.doc

CITY OF BROOKSVILLE FINANCE DEPARTMENT

Date: August 14, 2008

To: T. Jennene Norman-Vacha, City Manager

Cc: Emory Pierce, Public Works Director & Karen Philips, City Clerk

From: Stephen J Baumgartner, Finance Director

RE: USDA's response to Question on CPI

I received a call back from USDA concerning my e-mail question to USDA (attached). The question was posed by Council Member Lewis at the Budget Workshop on 8/12/08 concerning whether there would be issues with USDA if the City Council changed the CPI index on our Water and Wastewater rates. Council Member Lewis's concerns were based on our USDA Bond covenants, etc.

In the phone call, USDA Representative LaTasha Pace said that Rural Development Area Specialist Angela Prioleau said there was no problem with Council amending those Resolutions. Her view was the CPI index was done after the 99 Bonds were issued and the 06 Issue is tied to General Fund. Once the City Council makes a rate decision, she asked me to notify USDA by letter. I will make that notification when Council acts.

Thank you.

sjb

Steve Baumgartner

From: Steve Baumgartner

Sent: Wednesday, August 13, 2008 11:07 AM

To: angela.prioleau@fl.usda.gov

Cc: T. Jennene Norman-Vacha; Karen Phillips; Emory Pierce; Jim Delach

Subject: Question from Brooksville to USDA

Angela--
I called this a.m. and you were out of the office. I spoke to LaTasha concerning my question and asked her if I should ask you or Mr. Fuller. She said to pose the question to you plus Mr. Fuller was out also. She said you would be checking your e-mails while you are out of the office.

At our Budget workshop last night, Council were reviewing the Budget for the Water & Wastewater Fund for 08 09. Previously, Council passed a Resolution beginning with the billing for the fiscal year starting October 2004, that the rates and charges shall be automatically increased or decreased based on the Consumer Price Index--All Urban Consumers--All Items for the Tampa-St. Petersburg-Clearwater, FL area as published by the U.S. Dept. of Labor. This is still in effect. Because of the economy, the City Council is reluctant to raise water and wastewater rates due to the economic situation of many residents. We expect the CPI to be a fairly significant increase (specific CPI information not available yet).

Our Water & Wastewater 08 09 Budget presented does not incorporate the CPI at this time. However, Council Member Lewis asked if this impacted any of our USDA Bond Issues. There are no Bond covenants with our 99 Bonds that relate to this since the CPI formula was first adopted on 8/19/03. Our 06 Issue is strictly General Fund and the Mobile Home Licenses are collateral for that issue. However, we did notify your office at the time we did the future rate increases or decreases based on the CPI. My view is that Council should be able to forego or modify the CPI index or repeal it, but certainly we wanted to make sure USDA had no objections. Your response would be most appreciated. I certainly can write you a formal letter with the information, but wanted to touch base with you first. Thank you.

Steve Baumgartner, Finance Director,
201 Howell Avenue, Brooksville, FL 34601
voice 352-544-5400 X101 fax 352-544-5433
www.ci.brooksville.fl.us

Reserves

CITY OF BROOKSVILLE FINANCE DEPARTMENT

Date: August 29, 2008

To: Honorable Mayor and City Council Members

VIA: T. Jennene Norman-Vacha, City Manager

From: Stephen J Baumgartner, Finance Director

RE: Operating Reserve Ratios

In the past, we have researched the recommended operating reserve ratios for General Fund. Here are several authorities that address this issue:

1. SunTrust recommended between 5% and 15% of operating revenues or 2 months of operating expenditures.

2. GFOA (Government Finance Officers Association) recommends that regardless of size, the general purpose government should maintain an unreserved fund balance in the General Fund of no less than 5% to 15% of regular General Fund Revenues.

3. To meet unforeseen contingencies, a ratio below 5% is considered a red flag by the debt rating agencies of probable stress. This is based on the CAFR Governmental Funds information.

4. The GFOA also suggests anywhere from three to six months for a reasonable reserve compared to expenditures. However, this also would include other reserves that are put aside in special reserves i.e. special revenues funds (not just in General Fund). Our 9/30/07 Audit (page 4) showed Pooled Cash and Investments totaling $5,761,583 in our Governmental Activities Funds (not included is Business-type Activities). The Audit ending 9 30 06 showed $5,120,365 in our Governmental Activities Funds.

If we review the Audit ending 9 30 07 the City had the following audited numbers in General Fund:

FY 2006 07 General Fund

Fund Balance, End of Year	$1,540,057
Total 06/07 Revenues	$7,932,290
Ratio	19.42%
Total 06/07 Expenditures	$7,657,070
Reserves Available in Months	2.41

Based on Recommended 2008 09 General Fund

Fund Balance, End of Year (9/30/08)	$1,173,625
Total projected 08 09 Revenues	$7,562,729
Ratio	15.52%
Total Expenditures	$7,853,135
Reserves Available in Months	1.79

sjb

Fluoride

T. Jennene Norman-Vacha

From: Karen Phillips on behalf of David Pugh
Sent: Thursday, August 14, 2008 1:25 PM
To: Emory Pierce; William Smith; T. Jennene Norman-Vacha
Subject: FW: Seminole county

fyi received by Mayor today...

****

Karen M. Phillips
Director of Administration/City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
http://www.ci.brooksville.fl.us
kphillips@ci.brooksville.fl.us
(352) 544-5407 (Phone)
(352) 544-5424 (Fax)

From: sbankse [mailto:sbankse@bellsouth.net]
Sent: Thursday, August 14, 2008 11:46 AM
To: David Pugh
Subject: Seminole county

Just to mention that Seminole county said they were going to stop fluoridation and the Environmental told of the new science of no ingested benefit and no approval or proof of benefit of the FSA. Somehow the health department behind the scenes found grant money and they decided to apply for the 100,000 and keep fluoridation. They mentioned they would consider the fluoride value issue later. Sounder like it was the easy no big fight way out. Read the comments by email to the newspaper article as most get the science right against fluoride. The dentists and health department usually talk only fluoridation policy which ignores disclosure of dental fluorosis. The Pizzo review 2007 shows 51% with dental fluorosis and the York 2000 UK review showed fluoridation tripled damaged teeth from 15% to 48% with 12.5% ugly enough for cosmetic restoration. This cost is far greater then any possible benefit. Canada is lowering the level from 1.2ppm in the beginning decades ago and in several steps to .7 ppm now. But some are at .5ppm and .6ppm already but still dental fluorosis exceeds benefit.
The worst damage in a study was at 1ppm in 1990 with 80% damaged and 14% with moderate and severe damage which they try to imply can not happen unless 2ppm or 4ppm.. Blacks at 1ppm now have 4% with the moderate and severe but whites only 2%. 4% is not rare and even very mild can be brown stains forever and easy to see across the room. The health department and dentists just read the talking points like trained parrots but stick to the com ic book version of science. Debates are avoided at all costs as they prove themselves fools in short order if questions of current science are asked. Fluoridation is policy based . Nteu.org is the EPA union website and click fluoride. Or fluoridealert.org is excellent for science and video s of researchers. Jim Schultz 386 235 5069 Thank you for your effort to do the right thing.

T. Jennene Norman-Vacha

From:	NYSCOF@aol.com
Sent:	Thursday, August 14, 2008 8:26 AM
To:	David Pugh; Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; T. Jennene Norman-Vacha
Cc:	lmarrero@hernandotoday.com
Subject:	Fluoride Lowers IQ, Studies Show

New York – August 14, 2008 - Dr. Vyvyan Howard, a prominent fetal toxicologist said in a recent Canadian TV interview that current brain/fluoride research convinces him that we should stop water fluoridation.

Dr. Howard, President of the International Society of Doctors for the Environment and Senior Lecturer, Developmental Toxico-Pathology, University of Liverpool, England, made presentations at three Toronto Canada meetings of the International Society of Fluoride Research, Fluoride Action Network and the Citizens for a Safe Environment.

Studies done in several countries show that children's IQ are likely to be lower in high natural water fluoride areas, said Howard. These studies are plausible because fluoride is known to affect the thyroid hormone which affects intelligence and fluoride is also neurotoxicant, said Howard. Such studies have not been conducted in countries that artificially fluoridate the water such as the US, UK and Canada, but should be, he said.

Howard's assessments came before publication of "Fluoride and Children's Intelligence: A Meta-analysis" in *Biological Trace Element Research* *by Tang et al* concluding "A qualitative review of the studies found a consistent and strong association between the exposure to fluoride and low IQ." (e-published ahead of print 8/10/08)

"This new brain research together with the NRC's evidence of fluoride's thyroid and bone damage and the CDC's recommendation against use of fluoridated water in infant formula as well as the National Kidney Foundation's withdrawal of their fluoridation support makes a strong case for ending this 60-year-old fluoridation experiment." says attorney Paul Beeber, President, New York State Coalition Opposed to Fluoridation, Inc

Fluoride, added to water supplies ostensibly to prevent tooth decay, is also in virtually all US non-organic foods and beverages from pesticide residues and processing with fluoridated water.

"There have now been over 40 animal studies which show that fluoride can damage the brain, and no less than 18 studies which show that fluoride lowers IQ in children, and only 2 that don't," says Paul Connett, PhD, Executive Director, Fluoride Action Network (FAN).

In 2006, the U.S. National Research Council's (NRC) expert fluoride panel reviewed recent fluoride toxicology and concluded, "It's apparent that fluorides have the ability to interfere with the functions of the brain."

Michael Connett, Project Director for the Fluoride Action Network co-authored a poster presentation at the International Association of Dental Research entitled, "Fluoride and its effect on human intelligence." which identified 20 ecological studies that purport an association between high fluoride exposure and decreased human intelligence.

"The weight of evidence that's on the table now says that, on a precautionary basis, we should stop this practice (fluoridation)," said Dr. Howard.

FAN is now working on getting an additional 7 Chinese studies published for the first time in English-language journals by the end of the year. These additional studies include two studies showing that fluoride can pass the placenta and damage the brain of the fetus, and 5 more studies finding a reduction in IQ among children exposed to excess fluoride.

"The Canadian Dental Association says there is no evidence to support the claims that fluoride in drinking water can lead to lower IQs," reported the Lethbridge Herald

Here's the evidence: http://www.FluorideAlert.org/brain

The President of the Ontario Dental Association further displayed ignorance of current fluoride research, apparently widespread in the dental community, when he insisted in the CTV broadcast that fluoride incorporates into children's developing teeth to prevent decay. That theory was discarded long ago in favor of science which shows fluoride gets into tooth enamel by topical means alone.

A study by Yoder concluded, "The majority of dental professionals surveyed were unaware of the current understanding of fluoride's predominant posteruptive mode of action."

"No child is, or ever was, fluoride deficient. In fact, the U.S. Centers for Disease Control tells us that 1/3 of U.S school children are fluoride-overdosed causing dental fluorosis - white spotted, yellow, brown and/or pitted teeth. It's time to stop fluoridation," says Beeber.

After 60 years of water fluoridation, the CDC reports that 51% of 6 - 11 year-olds have cavities and 40% of 6 - 11 year-olds have fluorosis

Short biography of Dr. Howard: http://www.science.ulster.ac.uk/biomed/staff/howard_v.htm

Contact: Paul Connett, PhD 315-379-9200 paul@fluoridealert.org Fluoride Action Network
http://www.FluorideAction.Net

Paul Beeber, JD 516-433-8882 nyscof@aol.com New York State Coalition Opposed to Fluoridation, Inc.
http://www.orgsites.com/ny/nyscof

SOURCE: New York State Coalition Opposed to Fluoridation, Inc.

T. Jennene Norman-Vacha

From: Jason Krueger [jkrueger@fluoridealert.org]
Sent: Sunday, August 17, 2008 10:00 PM
To: David Pugh
Cc: Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; T. Jennene Norman-Vacha; CityAttorney@ci.brooksville.fl.us; Julie Sherraden
Subject: strongly opposed to fluoridation

Mayor Pugh and members of the city council,

I read with interest that the city is considering the discontinuation of fluoridation at http://www2.hernandotoday.com/content/2008/aug/14/ha-brooksville-council-frowns-on-fluoride/

This is particularly exciting news because so many municipalities across the world are stopping this program for any number of reasons. Just a short list of reasons may include:

1. (Unethical) The government should not add a chemical to the water as a form of medicine. Doing so violates our freedom to choose individual forms of treatment.
2. (Inefficient) Less than 1% of total household water used is actually consumed. The rest waters the lawn, washes dishes, flushes toilets, etc.
3. (Ineffective) Non-fluoridated communities share the same low rates of cavities as those with fluoridation. It simply does not work as advertised.
4. (Dangerous) The type of fluoride used is not pharmaceutical grade, it is unrefined industrial grade fluorosilicic acid (H_2SiF_6). A summary of adverse health effects is shown at http://www.fluoridealert.org/health/
5. (Irresponsible) Infants under 1 year of age are cautioned against consuming formula mixed with fluoridated tap water. Are parents supposed to purchase bottled water? If so, are they to be reimbursed from the state because their tap water is not safe?

For any of the above reasons, I highly recommend the discontinuation of this common, yet problematic program.

--
Jason Krueger
Fluoride Action Network
<www.fluoridealert.org>

HEADQUARTERS
1111 E. Tennessee St.
Tallahassee, FL 32308-6914
Phone: (800) 877-9922 • (850) 681-3629
Fax: (850) 561-0504
E-mail: fda@floridadental.org

GOVERNMENTAL AFFAIRS OFFICE
118 E. Jefferson St.
Tallahassee, FL 32301
Phone: (850) 224-1089
Fax: (850) 224-7058
E-mail: gao@floridadental.org

FLORIDA DENTAL ASSOCIATION

FOUNDED 1884

August 21, 2008

T. Jennene Norman-Vacha
City Manager
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

Dear Ms. Norman-Vacha:

The Florida Dental Association was informed that the Brooksville City Council may discontinue the fluoridation of public drinking waters due to budgetary reductions which would affect the purchase of the needed chemicals to properly support this major public health program. The association is currently working with representatives from the Florida Department of Health public health dental program, the Hernando County Dental Association and the Hernando County health department to address this matter of public health concern. One solution under study may be the establishment of a regional purchasing cooperative with surrounding counties that would reduce the cost of the fluoride chemical.

The dental profession supports the continued fluoridation of Brooksville water supplies. Fluoride is nature's cavity fighter occurring naturally in the earth's crust in combination with other minerals found in soil and rocks. Small amounts of fluoride occur naturally in all water sources. Water fluoridation is the process of adjusting the natural level of fluoride to a concentration sufficient to protect against tooth decay (0.7 to 1.2 parts per million). Fluoride in these low concentrations is not toxic or harmful.

In 2000, the U.S. Surgeon General David Satcher wrote in his report, Oral Health in America, "Community water fluoridation is safe and effective in preventing dental caries in both children and adults. Water fluoridation benefits all residents served by community water supplies regardless of their social or economic status." Additionally, the Centers for Disease Control and Prevention and the National Institute of Dental and Craniofacial Research and the American Water Works Association, among many other health and public safety organizations continue to support water fluoridation as a safe method of preventing tooth decay in people of all ages.

Based on current data, approximately two-thirds of the U.S. population and over 70% of Florida's citizens are served by public water systems that are fluoridated. The FDA, along with its district and local dental societies, continues to work with federal, state, and municipal and county agencies to increase the number of communities benefiting from water fluoridation.

The Florida Dental Association would welcome the opportunity to discuss continuation of fluoridation of the City of Brooksville's public drinking waters and available solutions to the budgetary problems with the purchase of the needed chemicals to conduct this program. Please feel free to contact me to discuss this issue further or to schedule a meeting with you or the city council members to address the fluoridation program.

I look forward to your response to this letter.

Sincerely,

Ted Haeussner, DDS

President

Florida Dental Association

Cc: Dr. Linda Barry, President, Hernando County Dental Association

Elizabeth Callaghan, Hernando County Health Department

Sean Isaac, Florida Department of Health, Public Health Dental Program

T. Jennene Norman-Vacha

From: Jan Pettit [jpettit@tds.net]
Sent: Thursday, August 21, 2008 3:17 PM
To: David Pugh; Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; T. Jennene Norman-Vacha
Subject: about fluoridation, Thanks!

Categories: Yellow Category

Dear Mayor and council members:

As a child I visited my Aunt Annie and Uncle Shaw Coogler in Brooksville. I loved the little town and used to swim in the Weekewachi (spelling?) spring before it was developed.

Thank you for doing some research on your own and for questioning the views of "authorities" who are ignorant of fluoridation's dangers.
Dentists believe that fluoridation is good for teeth, it is NOT!

Two of my 6 grandchildren had their baby teeth erupt with severe dental fluorosis, the outward sign of fluoride poisoning. The 5 year old's teeth are now crumbling! The CDC and the ADA admit that 41% and up to 63% of children in fluoridated areas have some form of dental fluorosis.

There are now about 20 studies, mostly from China, that show that children with dental fluorosis have on average between a 5 and 11 point deficit in IQ. This explains why schools have had to dumb down the textbooks.

It also explains why dentists and dental authorities refuse to debate fluoridation. They have nothing to back up their mantra-like claims of "safe and effective, safe and effective!"

Dentists in fluoridated areas, according to the ADA Journal, make more money and there are more of them than in non-fluoridated areas.
They still maintain that fluoridation loses them business but correcting the damage from fluoride in bleaching and capping fluoride-damaged teeth has made their incomes overtake doctors'!

I live in Palatka and am fighting to remove fluoride from our water supply.

You're to be congratulated if you succeed in removing this abomination!!

Sincerely,

Janet Pettit

PC JNU ✓
Emy
Fend

The Gentle Dentist

4048 Commercial Way
Spring Hill, Florida 34606

T 352.688.5522
F 352.666.5838
DrJergins@TheGentleDentist.ORG

TheGentleDentist.ORG

08-29-08 P03:52

August 27, 2008

American Dental Association

Florida Dental Association
Delegate (Alt)

West Coast Dental Association
Executive Board

Hernando County Dental Association
Immediate Past President

Pierre Fauchard Academy
Fellow

Brooksville City Council
201 Howell Ave
Brooksville, FL 34601

Dear Council Members:

Thank you for your time and service to the residents of Brooksville.

I would like to submit this letter for the public record regarding the council's recent discussion of the possible removal of fluoride from the city's water supply.

Unfortunately, some council members are haphazardly citing research studies without full familiarity with the scientific literature that overwhelmingly makes the case for fluoridation. The vast weight of the evidence is in favor of fluoridation's positive benefits. Studies describing harmful effects from water fluoridation, on the other hand, are few and far between; yet fluoride has been demonized.

As a health care professional, I would like to go on the record as stating that optimally dosed, fluoridated water provides a barrier to disease, especially for people whose habits place them at high risk for development of severe dental decay and infection. Even with the widespread use of toothpaste, professional application of fluoride, and mouth rinses, water fluoridation has been shown to reduce tooth decay by 18-40% among children and by nearly 35% among adults.

It would be of great detriment to the residents of Brooksville if the city council made the ill-advised decision to remove fluoride from the city's water supply.

Sincerely,

M. BRADLEY JERGINS, DMD

General Dentist & Brooksville resident

T. Jennene Norman-Vacha

From: Tom Petrie [focused2win@verizon.net]
Sent: Monday, September 01, 2008 12:33 PM
To: David Pugh
Cc: Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; T. Jennene Norman-Vacha
Subject: The dangers of fluoride

September 1, 2008

Hello Mayor and associates:

THE CHEMISTRY OF FLUORIDE HASN'T CHANGED SINCE THIS TOXIC WASTE PRODUCT WAS FOISTED ON THE AMERICAN PUBLIC SIXTY-THREE YEARS AGO.

After over thirty years of researching fluoride, I would think citizens and leaders of this country would be more informed on this issue. Sadly they're not. Certainly the media is partly to blame: Not one major story on this hoax has been presented in a comprehensive way by a major television station or a major US newpaper or magazine in the previous 40 years! This is one of the reasons the knowledge on this subject amongst the general US population is as abysmal as it was back in the 60's and 70's. One reason is laziness: people can't even spend 10 minutes studying an important question such as "Do I want a toxic industrial waste produce--a chemical more toxic than lead*, in my drinking water?" Do Americans know that fluoride contributes to public apathy? (Notice any of this lately?) How does fluoride reduce IQ in children? (Go to a recent study: Du, Jun, Tang, Qin-ging, et. al., Fluoride and Children's Intelligence: A Meta Analysis, Biol. Trace Elem. Res., July 16, 2008). Neither the media or the public seems to be asking these questions. I could ask sixty more questions and I have in my article, posted on my website: "Sixty Reasons to Oppose Fluoridation of the Drinking Water." (http://tompetrie.net/id6.html).

As long as folks continue to get their education about fluoride from trade organizations like the American Dental Association, and solidify their opinions based on unqualified "endorsements," and articles in various newspapers that avoid most of the important questions on the subject, it's not surprising the level of ignorance on the subject that still remains today. (It was the ADA which in 1965 stated in their journal "The question of the safety and effectiveness of fluoridation is no longer considered debatable in the scientific community.") Good thing: it didn't work back then, and it still doesn't work now. But it certainly was able to keep dentists quiet, should they wish to get out of line!

We know that few Americans, with one minute attention spans as they are, will venture to spend 20-30 minutes reading a 21 page article with hundreds of references on the hoax known as fluoridation. Perhaps you might be an exception. If not, the fluoride hoax will continue. If your response is typical, (e.g., believing nonsense from organizations with a vested interest in promoting this extraordinarily harmful program called fluoridation, like the ADA and dentists with no training in human biochemistry), this hoax will sadly, continue on the American public.

Cordially,

Tom Petrie
Spring Valley, NY
Nutritionist

*For further references, go to: http://tompetrie.net/id6.html. Also, go to: http://www.fluoridealert.org and http://www.fluoridation.com) I for one, am tired of writing the same information over and over again when few really care. And we get sicker and sicker and sicker. I hope there's a God since we can't depend on politicians to do

their job and God will have to come in when the incidence of cancer passes one in two. Oops...I made a mistake! it already has! In 2007, one in two American men will get cancer. Sorry, I forgot to mention this fact: fluoride is the MOST potent chemical carcinogen in our environment today. Yes it's in the references above. What? I made a mistake? It's tobacco? No, you're wrong: tobacco is *a product*, not *a chemical*. Tobacco is heavily SPRAYED with a fluoride containing pesticide (cryolite)...one of the major reasons for the carcinogenicity of tobacco! A pack of cigarettes contains 2-3 milligrams of this toxic chemical! And then, there's teflon, drugs (like prosac and crestor), fluoridated water containing products like beer, soda, tomato sauce, etc., fluoride in coffee (because of pesticides), fluoride as an air pollutant, fluoride in wine (again pesticides), fluoride in green tea (accumulates it from the air), fluoride in produce (from pesticides and high soil content in numerous areas of the country), etc., etc. No wonder Americans are so overweight: Fluoride depresses thyroid function, thereby making us more overweight. See references for further details.

Send reply if this e-mail taught you anything. Thanks.

Tom Petrie is a graduate of Cornell University with a degree in Nutrition and Biochemistry. He was Nutritionist with the Pritikin Longevity Center in Santa Monica, CA and Nutritionist for the Total Health Foundation in Albany, NY. He has been a guest on WABC radio and local TV. He currently works with The Healing Clinic in Spring Valley and the Schachter Center for Complementary Medicine in Suffern. He recently completed his first book on the subject of preventing and reversing heart disease (awaiting publication). His next book is on the health hazards of fluoride. He lectures frequently in Westchester, Rockland Counties and occasionally in the Bronx. He is an avid distance runner, race-walker, bicyclist and disc golfer. Private Consultations and evening appointments are available. His Website is: http://tompetrie.net. Cell phone is 914-643-7333.

T. Jennene Norman-Vacha

From: Nyscof3@aol.com
Sent: Monday, September 01, 2008 3:25 PM
To: David Pugh; Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; T. Jennene Norman-Vacha
Subject: Why Brooksville, Florida should halt fluoridation of your public water supplies

Dear Mayor, City Clerk and City Council members:

I understand that your prudent decision to halt fluoridation has taised objections by some dental and health authorities. It would appear that they are not up to date on the latest studies, research and findings on the outdated, failure and hazardous practice of fluoridation. This information is readily available to them or anyone who seeks the information.

Here are 10 of the many reasons why Brooksville, Florida should stand firm to cease adding fluoride chemicals to the public water supply.

(1) The National Academy of Sciences' (NAS) National Research Council (NRC) released a three year 500+ page fluoride review in March 2006. It concluded that the maximum contaminant level (MCL) of fluoride is not protective of the population and should be lowered, and they reported on studies of health risks and harmful effects at the levels used in water. They reported new health concerns regarding fluoridation, such as: thyroid dysfunction, bone damage, kidney impairment, lowered IQ in children, dental fluorosis, and more. (Research shows that infants have a not fully developed renal handling capacity for fluoride.)

(2) The National Kidney Foundation has this year withdrawn its endorsement of fluoridation, on behalf of those with chronic kidney disorders.

(3) The American Dental Association (ADA) (in Nov. 2006) and the U.S. Centers for Disease Control (CDC) (in Dec. 2006) advises that fluoridated water NOT be used in infant formula during the first year of life.. This belated caution likely came as a result of the NRC fluoride report. This caution alone should require the cessation of water fluoridation, and certainly not its initiation.

(4) Fluoridated water contains 250 times more fluoride than in human breast milk !

(5) Over 20 studies show that fluoride can lower IQ in children. .

(6) The Food and Drug Administration (FDA) has never approved fluoride as a prescription drug for use in human consumption.

(7) Studies show that fluoridation is linked to elevated lead levels in children's blood.

(8) The U.S. CDC data shows that 32% of children have dental fluorosis (permanently stained, discolored or pitted teeth) causes by excess fluoride. It is important to understand that once the public water supply is fluoridated, it results in fluoridated drinking water, fluoridated cooking water, and a fluoridated food and beverage chain. This inevitably increases total fluoride intake, increases health risks and uncontrolled dosages of fluoride.

(9) Since 1999, authorities, including the CDC, have reported that fluoride's predominant effect is topical (such as in toothpaste), not systemic (as in fluoridated water or supplements). Therefore,

fluoridation is unnecessary, ineffective and extremely costly.

(10) The silicofluoride chemicals most commony used for fluoridation are unpurified industrial waste products, mostly from fertilizer, containing traces of arsenic, lead and other undesirable contaminants. **They have never been tested or approved as safe for human consumption.**

These are but several of the many reasons why fluoridation should not be promoted, encouraged, considered or implemented..

It should be noted that eleven unions of the U.S. EPA representing 7000 scientists and other professionals, are calling for the discontinuance of fluoridation, on behalf of the health and welfare of the public.

To date (beginning in August 2007 with 600 professionals), over 1800 physicians, dentists, scientists, environmentalists and educators have released an Online Professional Petition, citing the scientific evidence of fluoridation's hazards and failure, and urging that fluoridation be ended.

Please protect the health of your citizens and safeguard your public drinking water, by saying NO to fluoridation.

For illuminating details and scientific data, click on to: wwwfluoridealert.org.

Sincerely,

Paul S. Beeber, Esq.
President and General Counsel
New York State Coalition Opposed to Fluoridation, Inc. (NYSCOF)
P.O. Box 263
Old Bethpage, NY 11804-0263
516-935-0124
nyscof3@aol.com

Informative web sites: www.fluoridealert.org
www.fluorideresearch.org
www.orgsites.com/ny/nyscof
www.fluoridenews blogspot.com

Informative web sites: www.fluoridealert.org
www.fluorideresearch.com
www.orgsites.com/ny/nyscof

T. Jennene Norman-Vacha

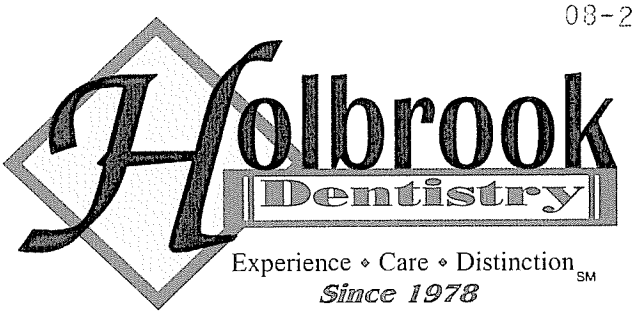
From: pnh@bellsouth.net [philipheinecke@bellsouth.net]
Sent: Tuesday, September 02, 2008 1:01 PM
To: David Pugh; fburnette@ci.brooksville.fl.us; Joe Bernardini; Richard Lewis; T. Jennene Norman-Vacha
Subject: Brooksville water flouridation

As a local dentist in the Brooksville community for the last 20 years, I am concerned about the upcoming budget hearings. It has come to my attention that the city council is considering the removal of the fluoridation in the water. Please reconsider. The benefits of fluoridated water outweigh any potential adverse affects. I am including a link to an ADA summary about water fluoridation. If you would just take a few minutes and look at the questions and answer, it should alleviate any concerns.

http://www.ada.org/public/topics/fluoride/facts/fluoridation_facts.pdf

Sincerely, Dr. Philip Heinecke
103 Bell Ave.
Brooksville, FL. 34601
352-796-3380

08-28-08 P04:02 IN



August 28, 2008

T. Jennene Norman-Vacha
City Manager
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

Subject: Continuing Fluoridation in Brooksville

Dear Ms. Norman-Vacha:

The Hernando County Dental Association is aware that the Brooksville City Council may discontinue the fluoridation of public drinking water due to budgetary reductions. The Hernando County Dental Association, the Florida Department of Health, the Hernando County Health Department, many area dentists, pediatricians and physicians support the continued fluoridation of the City of Brooksville water supply.

Water fluoridation benefits all residents served by community water supplies and is a safe method of preventing tooth decay in people of all ages. Water fluoridation has also been proven cost effective. For most cities, every $1 invested in water fluoridation saves $38 in dental treatment costs, an expense that often becomes the burden of taxpayers.

The Hernando County Dental Association and other area supporters of community water fluoridation respectfully request the opportunity to discuss continuing fluoridation of the City of Brooksville's public drinking water at the September 3rd City of Brooksville budget meeting.

Thank you for your consideration of this request.

Sincerely,

Linda Barry

Linda Barry, DMD
President, Hernando County Dental Association

CC: CITY COUNCIL MEMBER

401 Howell Avenue ◆ Brooksville, Florida ◆ 34601 ◆ (352) 796-3931 ◆ FAX: 796-2861

PC: FD
Rel
Rec'd
Eng

9/2/08 jp

Karen Phillips

From: Anita Knight [atigerclaw@gmail.com]
Sent: Tuesday, September 02, 2008 1:06 AM
To: David Pugh
Cc: Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; jnracha@ci.brooksville.fl.us
Subject: Re: Fluoridation

Dear Brooksville City Government,

This is but one example of the unintended consequences of using fluoridation chemicals, especially the liquid form most often used: Fluorosilicic Acid (H2SiF6).

Your local utilities department can provide the American Water Works Association standard for the type fluoridation agent to be used there. AWWA Standard for Fluorosilici Acid B703-06 is the latest issue for the liquid form. The Foreword gives the source and process as the phosphate mines and fertilizer industries here in central Florida. Also, notes how corrosive it is. There is an entire page of contaminants in the commercial grade agent, starting with heavy metals as arsenic, lead, and more down to "Radionuclides" as uranium and radium 226-228 and Alpha and Beta particles. Low levels, but can be cumulative in the body especially if the diet is poor in calcium and magnesium.

That is noted in the U.S. Dept. of Health & Human Services/ATSDR; "Toxicological Profile for Fluorides, Hydrogen Fluoride, and Fluorine (F), 1993, pages 112, 125, and 128.

Another government document that was sent me by Congressman Bill Young is: "Health Effects of Ingested Fluoride", 1993, National Academy of Sciences' report for Congress. See pages 5, 11 (The subcommittee found inconsistencies in the fluoride toxicity data base and gaps in knowledge. Accordingly it further recommends research in the areas of total fluoride intake, dental fluorosis, bone strength and fractures, and carcinogenicity.), 16, 30, 34 (moderate to severe dental fluorosis pictures), 41, 44-45 (cavities form in these weakened teeth), 128 and 129.

Anita Knight atigerclaw@gmail.com Tel. 727-525-7383 St. Petersburg, FL

[ ]1: Neurotoxicology. 2007 Sep;28(5):1023-31. Epub 2007 Jun 30. Compound (MeSH Keyword), Substance (MeSH Keyword), LinkOut

Effects of fluoridation and disinfection agent combinations on lead leaching from leaded-brass parts.

Maas RP, **Patch SC**, **Christian AM**, **Coplan MJ**.

Environmental Quality Institute, The University of North Carolina-Asheville, One University Heights, Asheville, NC 28804, United States.

This study concerns effects on water-borne lead from combinations of chlorine (CL) or chloramines (CA) with fluosilicic acid (FSA) or sodium fluoride (NaF). CL is known to corrode brass, releasing lead from plumbing devices. It is known that CA and CL in different ratios with ammonia (NH) mobilize copper from brass, which we have found also enhances elution of lead from leaded brass alloys. Phase I

involved leaded-brass 1/4 in. elbows pre-conditioned in DI water and soaked in static solutions containing various combinations of CL, CA, FSA, NaF, and ammonium fluosilicate. In Phase II 20 leaded-brass alloy water meters were installed in pipe loops. After pre-conditioning the meters with 200 flushings with 1.0 ppm CL water, seven different solutions were pumped for a period of 6 weeks. Water samples were taken for lead analysis three times per week after a 16-h stagnation period. In the static testing with brass elbows, exposure to the waters with CA+50% excess NH3+FSA, with CA and ammonium fluosilicate, and with CA+FSA resulted in the highest estimated lead concentrations. In the flow-through brass meter tests, waters with CL+FSA, with CL+NaF, and with CL alone produced the highest average lead concentration for the first 3-week period. Over the last 3 weeks the highest lead concentrations were produced by CL+NaF, followed by CL alone and CA+NH3+FSA. Over the first test week (after CL flushing concentrations were increased from 1.0 to 2.0 ppm) lead concentrations nearly doubled (from about 100 to nearly 200 ppb), but when FSA was also included, lead concentrations spiked to over 900 ppb. Lead concentrations from the CL-based waters appeared to be decreasing over the study period, while for the CA+NH3+FSA combination, lead concentrations seemed to be increasing with time.

PMID: 17697714 [PubMed - indexed for MEDLINE]

Related Links

- Confirmation of and explanations for elevated blood lead and other disorders in children exposed to water disinfection and fluoridation chemicals. [Neurotoxicology. 2007]
- The efficiency of removal of lead and other elements from domestic drinking waters using a bench-top water filter system. [Sci Total Environ. 1997]
- Evidence that monochloramine disinfectant could lead to elevated Pb levels in drinking water. [Environ Sci Technol. 2006]
- An assessment of lead exposure potential from residential cutoff valves. [J Environ Health. 2002]
- Perfluorinated surfactants in surface and drinking waters. [Environ Sci Pollut Res Int. 2006]

1 cFB
Rec
Rec'd
9/2/08

Karen Phillips

From: Anita Knight [atigerclaw@gmail.com]
Sent: Tuesday, September 02, 2008 1:13 AM
To: David Pugh
Cc: Frankie Burnett; Joe Bernardini; Lara Bradburn; Richard Lewis; jnracha@ci.brooksville.fl.us
Subject: Re: Fluoridation

Dear Mayor and Council,

Below here are the two government documents noted in my previous email.

Anita Knight atigerclaw@gmail.com Tel. 727-525-7383 St. Petersburg

See pages 112, 125, 128, and 129. References are important also.

The first Toxicological Profile for fluorides, hydrogen fluoride, and fluorine (F) was published by ATSDR in April 1993. Report No. ATSDR/TP-91/17.
ATSDR was mandated by the US Congress in 1987 to prepare toxicological profiles for hazardous substances at Superfund sites (on the National Priorities List) "that pose the most significant potential threat to human health, as determined by ATSDR and EPA." Currently there are 275 hazardous substances in this category. In 1987, 150 hazardous substances were identified, and fluoride was included in that list.

See pages 5, 11, 16, 30, 34 (moderate to severe dental fluorosis), 41, 44-45 (cavities form in these weakened teeth), 128 and 129.

National Academy Press - Health Effects of Ingested Fluoride

- 2 visits - 10:17pm
Health Effects of Ingested Fluoride (1993) Commission on Life **Sciences** (CLS) **...** Dr. Frank Press is president of the **National Academy of Sciences. ...**
www.nap.edu/books/030904975X/html/ - 38k - Cached - Similar pages - Note this

Karen Phillips

From: pnh@bellsouth.net [philipheinecke@bellsouth.net]
Sent: Tuesday, September 02, 2008 1:01 PM
To: David Pugh; fburnette@ci.brooksville.fl.us; Joe Bernardini; Richard Lewis; T. Jennene Norman-Vacha
Subject: Brooksville water flouridation

As a local dentist in the Brooksville community for the last 20 years, I am concerned about the upcoming budget hearings. It has come to my attention that the city council is considering the removal of the fluoridation in the water. Please reconsider. The benefits of fluoridated water outweigh any potential adverse affects. I am including a link to an ADA summary about water fluoridation. If you would just take a few minutes and look at the questions and answer, it should alleviate any concerns.

http://www.ada.org/public/topics/fluoride/facts/fluoridation_facts.pdf

Sincerely, Dr. Philip Heinecke
103 Bell Ave.
Brooksville, FL. 34601
352-796-3380

AGENDA ITEM NO. C-4
9/3/08

ORDINANCE NO. 769

AN ORDINANCE APPROPRIATING CERTAIN MONIES FOR THE GENERAL OPERATIONS OF THE CITY OF BROOKSVILLE, FLORIDA, FROM ITS SEVERAL FUNDS FOR THE TWELVE MONTH PERIOD BEGINNING OCTOBER 1, 2008 AND ENDING SEPTEMBER 30, 2009.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, as follows:

I. **GENERAL APPROPRIATIONS FOR FISCAL YEAR 2008:** That the following sums are hereby estimated as revenues, expenditures and fund balances for the fiscal year beginning October 1, 2008 and ending September 30, 2009.

a) General Fund	
Fund Balance October 1	$1,464,031
Revenues	7,562,729
TOTAL AVAILABLE FOR APPROPRIATION	**$9,026,760**
General Government	$ 810,472
City Council	72,147
Administration Department	456,659
Human Resource Department	113,540
Community Redevelopment Department	513,089
Finance Department	486,664
Police Department	1,810,690
Fire Department	1,562,982
Parks & Recreation Department	1,308,943
Department of Public Works	717,949
General Fund Reserves	1,173,625
TOTAL GENERAL FUND	**$9,026,760**
b) Special Revenue Funds	
Police Education Fund (104)	
Fund Balance October 1	$ 12,458
Revenues	2,860
TOTAL AVAILABLE FOR APPROPRIATION	**$ 15,318**
Expenditures	$ 0
Reserves	15,318
TOTAL APPROPRIATION	**$ 15,318**
Local Option Gas Tax Fund (108)	
Fund Balance October 1	$ 32,563
Revenues	290,006
TOTAL AVAILABLE FOR APPROPRIATION	**$ 322,569**
Expenditures	$ 290,006
Reserves	32,563
TOTAL APPROPRIATIONS	**$ 322,569**
Law Enfmt. Invest. Trust Fund (109)	
Fund Balance October 1	$ 35,445
Revenues	0
TOTAL AVAILABLE FOR APPROPRIATION	**$ 35,445**

Expenditures	$ 30,000
Reserves	5,445
TOTAL APPROPRIATIONS	**$ 35,445**
Road Impact Fees Fund (110)	
Fund Balance October 1	$ 1,852,454
Revenues	150,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 2,002,454**
Expenditures	$ 0
Reserves	2,002,454
TOTAL APPROPRIATIONS	**$ 2,002,454**
Law Enfmt. Impact Fees Fund (112)	
Fund Balance October 1	$ 18,583
Revenues	6,400
TOTAL AVAILABLE FOR APPROPRIATION	**$ 24,983**
Expenditures	$ 0
Reserves	24,983
TOTAL APPROPRIATIONS	**$ 24,983**
Public Bldg. Impact Fees Fund (113)	
Fund Balance October 1	$ 250,657
Revenues	14,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 264,657**
Expenditures	$ 0
Reserves	264,657
TOTAL APPROPRIATIONS	**$ 264,657**
Fire/EMS Impact Fees Fund (114)	
Fund Balance October 1	$ 87,212
Revenues	11,800
TOTAL AVAILABLE FOR APPROPRIATION	**$ 99,012**
Expenditures	$ 0
Reserves	99,012
TOTAL APPROPRIATIONS	**$ 99,012**
Park Impact Fees Fund (115)	
Fund Balance October 1	$ 102,930
Revenues	9,400
TOTAL AVAILABLE FOR APPROPRIATION	**$ 112,330**
Expenditures	$ 0
Reserves	112,330
TOTAL APPROPRIATIONS	**$ 112,330**
Law Enforcement Trust Fund (116)	
Fund Balance October 1	$ 27,375
Revenues	4,500
TOTAL AVAILABLE FOR APPROPRIATION	**$ 31,875**
Expenditures	$ 15,000
Reserves	16,875
TOTAL APPROPRIATIONS	**$ 31,875**

Justice Assistance Grant (118)	
Fund Balance October 1	$ 9
Revenues	15,030
TOTAL AVAILABLE FOR APPROPRIATION	**$ 15,039**
Expenditures	$ 15,030
Reserves	9
TOTAL APPROPRIATIONS	**$ 15,039**
Good Neighbor Trail Fund (120)	
Fund Balance October 1	$ 74,824
Revenues	437,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 511,824**
Expenditures	$ 511,824
Reserves	0
TOTAL APPROPRIATIONS	**$ 511,824**
Fire Grants & Donations Fund (122)	
Fund Balance October 1	$ 0
Revenues	4,410
TOTAL AVAILABLE FOR APPROPRIATION	**$ 4,410**
Expenditures	$ 0
Reserves	4,410
TOTAL APPROPRIATIONS	**$ 4,410**
Police Grants & Donations Fund (123)	
Fund Balance October 1	$ 13,743
Revenues	3,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 16,743**
Expenditures	$ 15,740
Reserves	1,003
TOTAL APPROPRIATIONS	**$ 16,743**
Major Storm Readiness Fund (124)	
Fund Balance October 1	$ 75,422
Revenues	1,200
TOTAL AVAILABLE FOR APPROPRIATION	**$ 76,622**
Expenditures	$ 0
Reserves	76,622
TOTAL APPROPRIATIONS	**$ 76,622**
CDBG Community Revitalization (131)	
Fund Balance October 1	$ 128,368
Revenues	0
TOTAL AVAILABLE FOR APPROPRIATION	**$ 128,368**
Expenditures	$ 0
Reserves	128,368
TOTAL APPROPRIATION	**$ 128,368**
Tree/Streetscaping (134)	
Fund Balance October 1	$ 87,326
Revenues	300
TOTAL AVAILABLE FOR APPROPRIATION	**$ 87,626**
Expenditures	$ 30,000
Reserves	57,626
TOTAL APPROPRIATIONS	**$ 87,626**

FDOT-Highway Landscaping Grant (140)

Fund Balance October 1	$ 0
Revenues	150,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 150,000**
Expenditures	$ 150,000
Reserves	0
TOTAL APPROPRIATION	**$ 150,000**

c) Capital Projects Funds

McKethan Park (302)

Fund Balance October 1	$ 75,624
Revenues	29,500
TOTAL AVAILABLE FOR APPROPRIATION	**$ 105,124**
Expenditures	$ 15,000
Reserves	90,124
TOTAL APPROPRIATIONS	**$ 105,124**

Public Facilities Repair and Maintenance Fund (306)

Fund Balance October 1	$ 20,343
Revenues	10,500
TOTAL AVAILABLE FOR APPROPRIATION	**$ 30,843**
Expenditures	$ 30,843
Reserves	0
TOTAL APPROPRIATIONS	**$ 30,843**

Multi Year Capital Project Accumulation Fund (308)

Fund Balance October 1	$ 116,789
Revenues	33,143
TOTAL AVAILABLE FOR APPROPRIATION	**$ 149,932**
Expenditures	$ 110,000
Reserves	39,932
TOTAL APPROPRIATIONS	**$ 149,932**

Capital Improvement Revenue Fund (309)

Fund Balance October 1	$ 18,468
Revenues	32,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 50,468**
Expenditures	$ 30,000
Reserves	20,468
TOTAL APPROPRIATIONS	**$ 50,468**

Bond & Interest Sinking Fund (310)

Fund Balance October 1	$ 14,408
Revenues	30,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 44,408**
Expenditures	$ 31,476
Reserves	12,932
TOTAL APPROPRIATIONS	**$ 44,408**

d) Proprietary Fund Funds

Public Works - Water & Wastewater (ALL)

Fund Balance October 1	$ 4,946,949
Revenues	5,779,020
TOTAL AVAILABLE FOR APPROPRIATION	**$10,725,969**
Expenditures	$ 6,442,291
Reserves	4,283,678
TOTAL APPROPRIATIONS	**$10,725,969**

Public Works - Solid Waste Collection (403)

Fund Balance October 1	$ 662,735
Revenues	1,533,532
TOTAL AVAILABLE FOR APPROPRIATION	**$ 2,196,267**
Expenditures	$ 1,419,297
Reserves	776,970
TOTAL APPROPRIATIONS	**$ 2,196,267**

Public Works - Vehicle Maint. Internal Service Fund (501)

Fund Balance October 1	$ 10,241
Revenues	125,137
TOTAL AVAILABLE FOR APPROPRIATION	**$ 135,378**
Expenditures	$ 125,637
Reserves	9,741
TOTAL APPROPRIATIONS	**$ 135,378**

Public Works - Vehicle Replacement Internal Service Fund (502)

Fund Balance October 1	$ 0
Revenues	1,474,963
TOTAL AVAILABLE FOR APPROPRIATION	**$ 1,474,963**
Expenditures	$ 185,000
Reserves	1,289,963
TOTAL APPROPRIATIONS	**$ 1,474,963**

Public Works - Equipment Replacement Internal Service Fund (503)

Fund Balance October 1	$ 0
Revenues	20,300
TOTAL AVAILABLE FOR APPROPRIATION	**$ 20,300**
Expenditures	$ 0
Reserves	20,300
TOTAL APPROPRIATIONS	**$ 20,300**

e) Trust and Agency Funds

Butterweck Bond Fund (603)

Fund Balance October1	$ 2,060
Revenues	50
TOTAL AVAILABLE FOR APPROPRIATION	**$ 2,110**
Expenditures	$ 0
Reserves	2,110
TOTAL APPROPRIATIONS	**$ 2,110**

Special Cemetery Perpetual Care Fund (605)	
Fund Balance October 1	$ 310,844
Revenues	17,500
TOTAL AVAILABLE FOR APPROPRIATION	**$ 328,344**
Expenditures	$ 0
Reserves	328,344
TOTAL APPROPRIATIONS	**$ 328,344**
Firefighters' Retirement Fund (607)	
Fund Balance October 1	$ 3,885,481
Revenues	340,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 4,225,481**
Expenditures	$ 380,000
Reserves	3,845,481
TOTAL APPROPRIATIONS	**$ 4,225,481**
HRA Funding Account (609)	
Fund Balance October 1	$ 0
Revenues	37,313
TOTAL AVAILABLE FOR APPROPRIATION	**$ 37,313**
Expenditures	$ 33,040
Reserves	4,273
TOTAL APPROPRIATIONS	**$ 37,313**
Donor Memorial Wall Fund (612)	
Fund Balance October 1	$ 7,273
Revenues	225
TOTAL AVAILABLE FOR APPROPRIATION	**$ 7,498**
Expenditures	$ 0
Reserves	7,498
TOTAL APPROPRIATIONS	**$ 7,498**
Policemen's Retirement Fund (613)	
Fund Balance October 1	$ 2,675,399
Revenues	340,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 3,015,399**
Expenditures	$ 25,000
Reserves	2,990,399
TOTAL APPROPRIATIONS	**$ 3,015,399**
Community redevelopment Agency (615)	
Fund Balance October 1	$ 35,799
Revenues	94,000
TOTAL AVAILABLE FOR APPROPRIATION	**$ 129,799**
Expenditures	$ 192,975
Reserves	(63,176)
TOTAL APPROPRIATIONS	**$ 129,799**

II. TRANSFERS: Any sum, or sums, appropriated within the various departments and funds of the City of Brooksville, if not required for such purpose may be applied to the expense of the Department to which said sums are appropriated or the fund from which it was appropriated.

III. EXPENDITURES: Expenditures authorized under this Ordinance shall be processed with the approval of the City Manager or designee. Payments made shall be by electronic transfer or by check drawn by the Director of Finance and signed by the City Manager or City Clerk and the Mayor or Vice Mayor.

IV. BUDGET OVER-EXPENDITURES: Under no circumstances may a Departmental Appropriation be over-expended without the consent and approval of the City Council. Consent and approval of the City Council may be given during duly called and constituted sessions of said Council identifying said budget amendments or adjustments.

V. ENCUMBRANCES UNDER CONTRACT: That valid commitments for goods and services which remain uncompleted as of September 30, 2008, shall not lapse, but shall be automatically re-appropriated and incorporated into the final budget of the City for the fiscal year beginning October 1, 2008, and ending September 30, 2009.

VI. ENCUMBRANCES NOT UNDER CONTRACT: That City Council approved funds as of September 30, 2008, shall be automatically re-appropriated and incorporated into the final budget of the City for the fiscal year beginning October 1, 2008, and ending September 30, 2009.

VII. EFFECTIVE DATE: This Ordinance shall become effective immediately upon the later of its adoption or 12:01 A.M., October 1, 2008 as required by the Code of the City of Brooksville, Florida and applicable State Law.

VIII. REPEALER: All Ordinances, or parts of Ordinances, in conflict herewith are hereby expressly repealed.

CITY OF BROOKSVILLE

Attest:_____ By:_____
Karen M. Phillips, City Clerk David Pugh, Mayor

PASSED on First Reading _____
NOTICE Published on _____
PASSED on Second & Final Reading _____

Approved as to form and content for the reliance of the City of Brooksville only:

_____
Thomas S. Hogan, Jr., City Attorney

VOTE OF COUNCIL:
Bernardini ____
Bradburn ____
Burnett ____
Lewis ____
Pugh ____

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CITY OF BROOKSVILLE

CITY OFFICIALS

Mayor
David Pugh

Vice Mayor
Frankie Burnett

Council Members
Joe Bernardini
Lara Bradburn
Richard Lewis

City Manager
T. Jennene Norman-Vacha

City Attorney
Thomas Hogan, Jr., Esquire

Department/Division Heads

City Clerk/Director of Administration	Karen M. Phillips, CMC
Community Development Director	Bill Geiger
Finance Director	Stephen J. Baumgartner
Fire Chief	Tim Mossgrove
Interim Human Resource Director	Margaret Bosack
Parks, Recreation & Facilities Director	Mike Walker
Police Chief	George Turner
Public Works Director	Emory Pierce, P.E.
Utilities Superintendent	William Smith

FISCAL YEAR 2009 BUDGET

MESSAGES AND SUMMARIES

City-wide Organization Chart
All Fund Financial Summaries
City-wide Staffing
Five Year Debt Service Schedule

SCHEDULE OF DEBT SERVICE

Fund/Division	Amount Issued	Maturity Date	Interest Rate	Due FY 2009	Due FY 2010	Due FY 2011	Due FY 2012	Due FY 2013
1 General Fund/Promissary Note	$633,659	05/10/2021	4.23%	$57,269	$57,269	$57,269	$57,269	$57,269
2 General Fund/Promissary Note *	$573,968	07/21/2011	3.94%	$86,249	$86,249	$86,249	$0	$0
3 Capital Improvement Rev. Fund/USDA Loan**	$258,800	09/01/2036	4.125%	$16,476	$15,436	$16,230	$15,983	$15,735
Total General Fund	1,466,427			159,994	158,954	159,748	73,252	73,004
4 Water & Wastewater	4,630,000	09/01/2039	3.25%	213,518	213,950	213,285	214,555	214,695
5 Water & Wastewater	2,050,000	09/01/2039	3.25%	94,573	94,435	94,265	95,063	94,795
6 Water & Wastewater	6,610,000	10/01/2018	4.34%	565,039	566,164	575,764	574,364	571,514
7 Water & Wastewater ***	1,558,656	08/15/2018	3.49%	185,723	185,723	185,723	185,723	185,723
8 Water & Wastewater (no debt incurred yet) ****	1,200,000	03/01/2024	4.375% (est.)		110,778	110,778	110,778	110,778
Total Water & Wastewater	16,048,656			1,058,853	1,171,050	1,069,037	1,069,705	1,066,727
9 Solid Waste Fund	153,367	05/05/2009	3.00%	23,005	0	0	0	0
10 Solid Waste Fund	148,000	09/19/2014	3.98%	24,329	24,329	24,329	24,329	24,329
11 Solid Waste Fund *****(No debt incurred yet)	195,532	12/01/2013	4.25% (est.)	33,318	44,424	44,424	44,424	44,424
Total Solid Waste Fund	496,899			80,652	68,753	68,753	68,753	68,753
TOTAL	$18,011,982			$1,299,499	$1,398,757	$1,297,538	$1,211,710	$1,208,484

Legend	Debt Type	Bond Or Note Holder	Issued Fiscal Year
1 Fire Truck (Ladder)	Note Payable	SunTrust	FY2006
2 City Hall Refinance & Park Bldg	Note Payable	SunTrust	FY2003
3 2006 USDA Loan for Generators/Shutters	2006 Bonds	USDA	FY2006
4 Treatment Plant Construction	1999A Bonds	USDA	FY 2000
5 Line Interconnection Construction	1999B Bonds	USDA	FY 2000
6 Refinancing 1988A & 1992	2002 Bonds	Bondholders	FY 2002
7 Hancock Water & Sewer Note Series 2008 $1.558,655.50	Note Payable	Hancock Bank	FY 2008
8 USDA Bond for Radio Read Meters (15 year loan)	2009 Bonds	USDA (tentative)	FY2009
9 2004 Front Loader Garbage Truck	Capital Lease	SunTrust Leasing	FY 2004
10 2007 Rear Load Refuse Garbage Truck	Capital Lease	Hancock Bank	FY 2007
11 Sanitation Truck to be purchased FY 2009	Loan or Lease	To Be Determined	FY 2009

* City refinanced New City Hall Loan ($480,986) and added $92,982 for Park Office and cost of issuing Loan. Promissory Note is held by SunTrust.

** USDA Loan for Generators and storm shutters for City Hall. This was an USDA loan/grant. An additional $15,000 in budgeted to amount above for principal reduction.

*** Hancock Bank Water & Sewer Note Series 2008; 10 year note that refinanced the $2.25 SunTrust Line of Credit that was issued for S..R. 50 West Water & Wastewater Improvements

**** Radio Read Meter financing is from USDA who has made a commitment to the City for a 15 year loan. No payment is shown in FY 2009 because USDA has annual payment terms. Our 08/09 Budget reflects funds transferred montlhy as normally required by normal expected bond convenants.

***** Purchase of 2009 Peterbilt 320 Cab & Chassis with 2009 Heil Half Pack 28 yard front loader body. This assumes 5 year amortization with 1st quarterly payment due 3/01/09

****** Purchase of New Garbarge Truck; estimated at $200,000 with first quarterly payment due 8/01/09 assuming 5 years amortization.

GENERAL FUND

Summaries

General Fund Financial Summary
Millage Data
General Fund Revenues
General Fund Expenditures
General Fund Transfers Out Summary
General Fund Uncapitalized Summary
General Fund Capital Outlay Summary

CITY OF BROOKSVILLE
GENERAL FUND BALANCE ANALYSIS

DESCRIPTION	05/06 Adopted Budget	06/07 Adopted Budget	07/08 Adopted Budget	08/09 Recommended Budget
Projected Operating Revenue	$6,243,403	$7,648,128	$7,507,041	$7,562,729
Department Personal & Operating Expenditures				
General Government	$449,880	$605,050	$578,347	$649,195
City Council	56,743	57,137	62,008	71,397
Administration	597,718	579,477	468,168	371,646
Human Resources	137,249	154,574	115,443	113,039
Community Development	310,537	563,896	559,054	511,588
Finance	482,592	507,328	456,890	457,041
Police	1,479,709	1,761,305	1,796,420	1,726,048
Fire	1,227,876	1,418,538	1,398,899	1,426,439
Parks,Recreation & Facilities	778,653	889,083	1,281,430	1,252,944
Public Works	1,018,060	1,053,920	696,556	541,116
Total Operating Expenditures	**$6,539,017**	**$7,590,308**	**$7,413,215**	**$7,120,453**
Department Capital Outlay				
General Government	$0	$0	$0	$76,000
City Council	6,000	0	0	0
Administration	0	0	0	0
Human Resources	0	0	0	0
Community Development	0	0	0	0
Finance	0	0	0	24,861
Police	12,000	0	6,068	24,842
Fire	12,000	0	6,067	0
Parks,Recreation & Facilities	15,750	43,000	0	0
Public Works	5,000	18,000	0	0
Total Capital Outlay	**$50,750**	**$61,000**	**$12,135**	**$125,703**
Department Totals				
General Government	$449,880	$605,050	$578,347	$725,195
City Council	62,743	57,137	62,008	71,397
Administration	597,718	579,477	468,168	371,646
Human Resources	137,249	154,574	115,443	113,039
Community Development	310,537	563,896	559,054	511,588
Finance	482,592	507,328	456,890	481,902
Police	1,491,709	1,761,305	1,802,488	1,750,890
Fire	1,239,876	1,418,538	1,404,966	1,426,439
Parks,Recreation & Facilities	794,403	932,083	1,281,430	1,252,944
Public Works	1,023,060	1,071,920	696,556	681,616
Total All Departments	**$6,589,767**	**$7,651,308**	**$7,425,350**	**$7,386,656**
Revenues Less Department Expenditures	-$346,364	-$3,180	$81,691	$176,073
Accumulated Reserves (Beginning)	$1,284,154	$1,088,638	$1,266,903	$1,464,031
Funds Available for non operating exp.	**$937,790**	**$1,085,458**	**$1,348,594**	**$1,640,104**
Non Operating Expenditures:				
Transfers Out To Other Funds	$321,669	$324,529	$207,120	$239,960
Debt Service	$99,262	$149,911	$143,519	$143,519
Total Non Operating	$420,931	$474,440	$350,639	$383,479
Accumulated Reserves (Ending) Before Allocations	$516,859	$611,018	$997,955	$1,256,625
Allocations:				
Vacation/Sick Accrual	$91,679	$152,700	$140,575	$98,795
Self Insurance Pool	$0	$0	$0	$0
Total Allocations	$91,679	$152,700	$140,575	$98,795
Accumulated Reserves (Ending) Less Allocations	$425,180	$458,318	$857,380	$1,157,830
Total Reserves Computation				
General Fund Reserve for Contingencies	$457,805	$611,018	$997,955	$1,173,625
General Fund Wage Adjustment Reserve	$59,054	$0	$0	$0 (1)
Special Revenue Reserves (Spec Rev Funds)	$794,364	$1,413,078	$1,487,191	$2,841,705
Capital Project Reserves (Cap Proj Fund)	$150,577	$134,873	$48,272	$163,456
Total Reserves	$1,461,800	$2,158,969	$2,533,418	$4,178,786

(1) Money set aside for 05/06 wage adjustments.

CITY OF BROOKSVILLE

General Fund Budget Summary

	DESCRIPTION	07/08 Adopted Budget	08/09 Recommended Budget	$ Difference	% Difference
1					
2	**Projected Operating Revenues**	$7,507,041	$7,562,729	$55,688	0.74%
3					
4	**Departmental Personal & Operating Expenditures**				
5	General Government	578,347	649,195	$70,848	12.25%
6	City Council	62,008	71,397	$9,389	15.14%
7	Administration	468,168	371,646	-$96,522	-20.62%
8	Human Resources	115,443	113,039	-$2,404	-2.08%
9	Community Development	559,054	511,588	-$47,466	-8.49%
10	Finance	456,890	457,041	$151	0.03%
11	Police	1,796,420	1,726,048	-$70,372	-3.92%
12	Fire	1,398,899	1,426,439	$27,540	1.97%
13	Parks,Recreation & Facilities	1,281,430	1,252,944	-$28,486	-2.22%
14	Public Works	696,556	681,616	-$14,940	-2.14%
15	**TOTAL Operating Expenditures**	7,413,215	7,260,953	-152,262	-2.05%
16					
17	Capital Outlay	12,135	125,703	113,568	935.87%
18	**TOTAL Capital & Operating Expenditures**	7,425,350	7,386,656	-38,694	-0.52%
19					
20	Revenues less Oper. & Capital Expenditures	81,691	176,073	94,382	115.54%
21					
22	Accumulated Reserves (Beginning)	1,266,903	1,464,031	197,128	15.56%
23					
24	Funds Available for non operating exp.	1,348,594	1,640,104	291,510	21.62%
25					
26	Non operating expenditures:				
27	Transfers Out	207,120	239,960	32,840	15.86%
28	Total Non operating	207,120	239,960	32,840	15.86%
29	Debt Service	149,911	143,519	-6,392	
30	Accumulated Reserves (Ending)	991,563	1,256,625	265,062	26.73%
31					
32	**Allocations:**				
33	Vacation/Sick Accruals	140,575	98,795	-41,780	-29.72%
34	Self Insurance Pool	0	0	0	0.00%
35	Total Allocations	140,575	98,795	-41,780	-29.72%
36					
37	General Fund Reserve for Contingencies	997,955	1,173,625	175,670	17.60%
38	Special Revenue Reserves (Spec Rev Funds)	1,487,191	2,841,705	1,354,514	91.08%
39	Capital Project Reserves (Cap Proj Funds)	48,272	163,456	115,184	238.61%
40					
41	**TOTAL Reserves**	$2,533,418	$4,178,786	$1,645,368	64.95%
42					
43	Total Reserves as % of Total General Fund	32.59%	54.09%		(1)
44					
45	(1) This percentage is calculated by dividing the Total Reserves by the Total General				
46	Fund Expenditures				

CITY OF BROOKSVILLE

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	
Current Year Gross Taxable Value	204,729,846	222,444,561	223,608,049	236,798,225	252,221,165	275,057,175	279,807,297	355,254,847	486,674,322	543,050,744	568,653,310	
Prior Year Final Gross Taxable Value	200,938,844	205,743,879	224,602,537	225,960,862	239,021,702	253,713,238	274,404,384	287,393,489	351,157,823	482,065,315	545,843,654	
Roll Back Rate	7.8519	7.3994	8.0355	7.6339	7.5941	7.5738	7.8700	6.4197	5.5408	6.9484	6.5830	M
Proposed Millage Rate	8.0000	8.0000	8.0000	8.0000	8.0000	8.0000	7.8700	7.5000	7.5000	6.3230	6.3230	I
Difference between Rates	-0.1481	-0.6006	0.0355	-0.3661	-0.4059	-0.4262	0.0000	-1.0803	-1.9592	0.6254	0.2600	L
												L
Ad Valorem Revenue at Roll-back Rate	1,615,480	1,661,924	1,815,709	1,799,627	1,799,627	1,915,393	2,202,083	2,280,630	2,696,565	3,773,334	3,743,445	A
Ad Valorem Revenue at proposed rate	1,645,951	1,796,820	1,807,687	1,791,654	1,791,654	2,017,769	2,202,083	2,664,411	3,650,057	3,433,710	3,595,595	G
Difference in Ad Valorem Revenue	30,471	134,896	-8,022	-7,973	-7,973	102,376	0	383,781	953,492	-339,624	-147,850	E
												I
Value of a Mill (1.0000)	205,744	225,961	225,961	235,741	235,741	252,897	279,807	355,255	486,674	543,051	568,653	N
Value of tenth of Mill (0.1000)	20,574	22,596	22,596	23,574	23,574	25,290	27,981	35,525	48,667	54,305	56,865	F
Value of hundredth of Mill (0.0100)	2,057	2,260	2,260	2,357	2,357	2,529	2,798	3,553	4,867	5,431	5,687	O

Millage Rate Matrix:

Current Year Taxable Value for budgeting purposes:
568,653,310.00

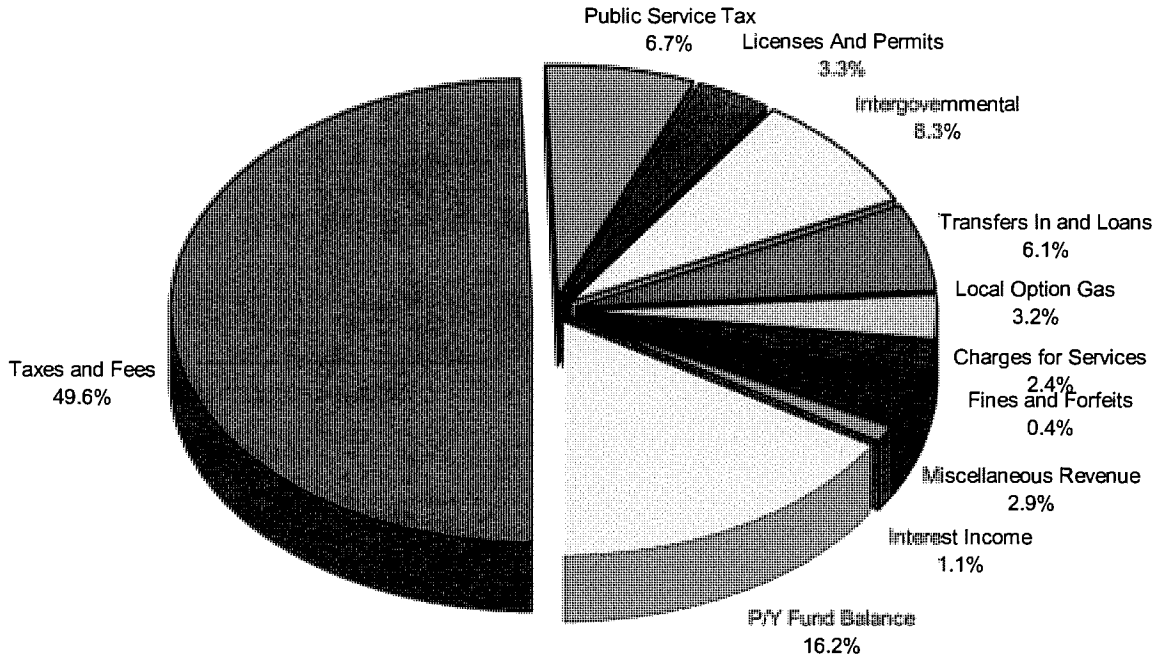
Millage Rate Matrix	Anticipated Revenue at Given Millage	Revenue Difference from Roll-back
10.0000	5,686,533	1,943,088
9.9000	5,629,668	1,886,223
9.8000	5,572,802	1,829,357
9.7000	5,515,937	1,772,492
9.6000	5,459,072	1,715,627
9.5000	5,402,206	1,658,761
9.4000	5,345,341	1,601,896
9.3000	5,288,476	1,545,031
9.2000	5,231,610	1,488,165
9.1000	5,174,745	1,431,300
9.0000	5,117,880	1,374,435
8.9000	5,061,014	1,317,569
8.8000	5,004,149	1,260,704
8.7000	4,947,284	1,203,839
8.6000	4,890,418	1,146,973
8.5000	4,833,553	1,090,108
8.4000	4,776,688	1,033,243
8.2000	4,662,957	919,512
8.1000	4,606,092	862,647
8.0000	4,549,226	805,781
7.9000	4,492,361	748,916
7.8000	4,435,496	692,051
7.7000	4,378,630	635,185
7.6000	4,321,765	578,320

Millage Rate Matrix	Anticipated Revenue at Given Millage	Revenue Difference from Roll-back	
7.5000	4,264,900	521,455	
7.4000	4,208,034	464,589	
7.3000	4,151,169	407,724	
7.2000	4,094,304	350,859	
7.1000	4,037,439	293,994	
7.0000	3,980,573	237,128	
6.9484	3,951,231	207,786	
6.9000	3,923,708	180,263	
6.8000	3,866,843	123,398	
6.7000	3,809,977	66,532	
6.6000	3,753,112	9,667	
6.5830	3,743,445	0	← ROLL-BACK RATE
6.5000	3,696,247	-47,198	
6.4000	3,639,381	-104,064	
6.3230	3,595,595	-147,850	← 08/09 BUDGET RATE
6.3000	3,582,516	-160,929	
6.2000	3,525,651	-217,794	
6.1000	3,468,785	-274,660	
6.0000	3,411,920	-331,525	
5.9000	3,355,055	-388,390	
5.8000	3,298,189	-445,256	
5.7000	3,241,324	-502,121	
5.6000	3,184,459	-558,986	
5.5000	3,127,593	-615,852	

GENERAL FUND REVENUE SOURCES SUMMARY

		05/06 Actual	06/07 Actual	07/08 Budget	08/09 Requested
	REVENUE				
1	Taxes and Fees	$3,839,667	$4,593,930	$4,331,749	$4,473,942
2	Public Service Tax	$605,796	$594,920	$596,000	$600,500
3	Licenses and Permits	$147,304	$303,530	$315,800	$295,100
4	Intergovern'l Revenue	$901,200	$851,159	$795,430	$743,044
5	Charges For Services	$240,624	$239,266	$205,085	$212,400
6	Fines and Forfeits	$36,886	$37,848	$36,500	$33,250
7	Miscellaneous Revenue	$276,576	$263,284	$219,547	$260,931
8	Interest Income	$72,141	$155,805	$127,500	$99,000
9	Transfers In & Loans	$1,518,766	$937,825	$879,430	$838,562
10	P/Y Fund Balance	$1,451,201	$1,258,865	$1,266,903	$1,464,031
11	**TOTAL**	**$9,090,161**	**$9,236,432**	**$8,773,944**	**$9,020,760**

GENERAL FUND REVENUE SOURCES
For FISCAL YEAR 2008



- Taxes and Fees
- Public Service Tax
- Licenses And Permits
- Intergovernmental
- Transfers In and Loans
- Local Option Gas
- Charges for Services
- Fines and Forfeits
- Miscellaneous Revenue
- Interest Income
- P/Y Fund Balance

GENERAL FUND REVENUE DETAIL

	Revenue Detail	05/06 Actual	06/07 Actual	07/08 Budget	08/09 Projected	
001-000-311-40000	Ad Valorem Taxes	$2,502,174	$3,303,123	$3,199,633	$3,295,914	
001-000-311-40001	Delinq't Ad Valorem	$155,305	$196,501	$62,416	$120,000	
	Total Ad Valorem Taxes	**$2,657,479**	**$3,499,624**	**$3,262,049**	**$3,415,914**	
001-000-314-41100	Electricity Public Service Taxes	$571,567	$564,326	$560,000	$560,500	
001-000-314-41400	Fuel Oil/Propane Utility Public Taxes	$34,229	$30,594	$36,000	$40,000	
	Total Public Services Taxes	**$605,796**	**$594,920**	**$596,000**	**$600,500**	
001-000-323-40301	Progress Energy Franch Fees	$580,514	$574,367	$575,598	$560,000	
001-000-323-40400	Peoples Gas Franchise Fees	$1,485	$19,530	$20,000	$6,000	
001-000-323-40200	Comm Service Tax	$600,189	$500,409	$474,102	$492,028	
	Total Franchise Fees	**$1,182,188**	**$1,094,306**	**$1,069,700**	**$1,058,028**	
001-000-316-42100	Local Business Tax	$55,095	$48,927	$26,500	$0	
001-000-329-42101	Peddler, Solicitor, Permits	$647	$1,312	$1,300	$1,600	
001-000-329-42102	Tree Removal Permit	$20	$420	$500	$500	
001-000-329-42104	Monument Permits-Cemetery	$0	$0	$0	$0	
001-000-322-42200	Building Permits	$49,600	$183,685	$237,500	$250,000	
001-000-329-42900	Other Licenses, Fees, and Permits	$41,942	$69,186	$50,000	$43,000	
	Total Licenses and Permits	**$147,304**	**$303,530**	**$315,800**	**$295,100**	
001-000-335-45120	State Rev Shared Proceeds	$406,919	$408,677	$387,971	$382,891	
001-000-335-45140	Mobile Home Licenses	$31,631	$0	$0	$0	(1)
001-000-335-45150	Alcoholic Beverage Licenses	$6,927	$6,098	$5,500	$5,600	
001-000-335-45180	Local Govt. Half Cent Sales Tax	$438,180	$403,998	$396,459	$347,553	
	Total State Shared Revenue	**$883,657**	**$818,773**	**$789,930**	**$736,044**	
001-000-335-45520	Firefighters Supply Comp	$1,750	$6,765	$5,500	$7,000	
001-000-341-48180	County Occupational License	$7,898	$2,185	$0	$0	
	Total Local Intergovernmental	**$9,648**	**$8,950**	**$5,500**	**$7,000**	
001-000-331-43200	Federal Grants: Public Safety	$0	$0	$0	$0	
001-000-331-43500	Federal Grants: Economic Environment	$395	$19,432	$0	$0	
001-000-331-43706	Federal Grants: Other	$0	$0	$0	$6,000	
001-000-334-44500	State Grants: Economic Environment	$0	$0	$0	$0	
001-000-334-44700	State Grant Culture/Recreation	$7,000	$0	$0	$0	
001-000-334-47000	Grants From Other Local Units	$0	$4,004	$0	$0	
001-000-339-48000	Brooksville Housing Authority-in lieu of taxes	$500	$0	$0	$0	
	Total Intergovernmental Revenue	**$7,895**	**$23,436**	**$0**	**$6,000**	
001-000-341-48190	Election Qualification Fees	$648	$0	$0	$0	
001-000-342-48240	Accident Reports	$917	$763	$700	$700	
001-000-342-48242	Hydrant Fees	$7,260	$7,860	$7,260	$7,200	
001-000-342-48290	BERT Reimbursement	$39,256	$5,959	$0	$0	
001-000-349-48760	Other Chg for Services BHA/Police	$5,980	$33,020	$0	$0	
	Misc. Charge	$54,061	$47,602	$7,960	$7,900	
001-000-343-48695	Cemetery Lot Sales	$57,403	$50,083	$40,000	$38,000	
001-000-343-48696	Cremation Lot Sales	$0	$1,600	$3,000	$2,000	
001-000-343-48697	Cemetery Sales - Special Use Fee	$5,500	$0	$2,000	$0	
001-000-343-48698	Columbarium	$0	$5,700	$15,000	$500	
001-000-369-48897	Cemetery-Miscellaneous Revenue	$1,753	$1,040	$1,000	$1,500	
001-000-343-48690	Cremation Vault	$0	$0	$0	$0	
001-000-343-48691	Cemetery Transfer Fee	$100	$50	$0	$0	
001-000-343-48692	Cemetery Staking Plots	$1,200	$700	$600	$900	
001-000-343-48694	Cemetery Donor Memorial Fees	$100	$0	$0	$0	
001-000-343-48693	Cemetery Monument Sales	$0	$0	$50	$0	
	Cemetery Revenue	$66,056	$59,173	$61,650	$42,900	

GENERAL FUND REVENUE DETAIL

	Revenue Detail	05/06 Actual	06/07 Actual	07/08 Budget	08/09 Projected
001-000-369-48899	JBCC-Miscellaneous Revenue	$3,574	$11,289	$5,000	$8,000
001-000-347-48723	Facility Rental Fee	$19,890	$14,538	$15,000	$14,000
001-000-347-48725	Instructional Fees - JBCC	$1,718	$2,594	$1,500	$3,000
001-000-347-48726	Adult Fees (daily) - JBCC	$168	$1,519	$2,000	$100
001-000-347-48728	Concession Stand Proceeds	$6	$37	$100	$100
	Jerome Brown Center Revenue	$25,356	$29,977	$23,600	$25,200
001-000-347-48747	The First Tee Grant	$31,860	$10,189	$12,000	$0
001-000-369-48898	Quarry Golf Course-Miscellaneous Revenue	$1,141	$992	$1,500	$1,000
001-000-347-48729	Membership - QGC	$28,511	$28,969	$28,500	$28,000
001-000-347-48730	Green Fee - QGC	$67,342	$70,173	$70,000	$71,000
001-000-347-48731	Driving Range Fees - QGC	$18,036	$16,716	$17,000	$17,500
001-000-347-48732	Cart Rentals - QGC	$1,049	$762	$1,000	$1,000
001-000-347-48733	Refreshment Sales - QGC	$6,076	$5,019	$5,500	$4,000
001-000-347-48734	Golf Supplies & Wear Sales - QGC	$8,333	$6,968	$8,500	$7,500
001-000-347-48746	Disc Golf	$227	$1,671	$1,000	$1,500
001-000-347-48747	First Tee	$7,000	$0	$15,000	$0
	Quarry Golf Revenue	$169,575	$141,459	$160,000	$131,500
001-000-347-48737	League Fees Softball	$0	$10,100	$1,375	$21,000
001-000-347-48738	Practice Lessons Softball	$0	$720	$600	$1,000
001-000-347-48741	Tennis Court Fees	$0	$2,915	$2,000	$2,500
001-000-347-48743	Pavilion Facility Fees	$0	$2,660	$2,000	$2,400
001-000-347-48744	Batting Cage Fees	$6,807	$5,553	$5,400	$5,500
001-000-362-48820	Rental Fees/Signs	$0	$0	$0	$3,500
001-000-363-48821	School Board - Tom Vam Park	$20,000	$20,000	$20,000	$20,000
001-000-369-48900	Parks-Miscellaneous Revenue	$0	$5,305	$3,700	$0
	Parks Revenue	$26,807	$47,253	$35,075	$55,900
	Total Charges For Service	**$341,855**	**$325,464**	**$288,285**	**$263,400**
001-000-351-48801	Court Fines	$34,668	$34,113	$32,200	$32,000
001-000-351-48802	Safety Violations	$754	$787	$700	$600
001-000-354-48804	Parking Tickets	$1,364	$598	$500	$500
001-000-354-48805	Violations of Local Ordinances	$0	$2,250	$3,000	$0
001-000-359-48807	False Alarm Fines	$100	$100	$100	$150
	Total Fines	**$36,886**	**$37,848**	**$36,500**	**$33,250**
001-000-361-48809	Interest Federated				$48,000
001-000-361-48810	Interest (Banks)	$13,024	$25,965	$20,000	$12,000
001-000-361-48811	Interest on SBA	$44,969	$103,400	$85,000	$35,000
001-000-361-48812	Interest-Tax Collector	$2,346	$3,065	$2,500	$4,000
001-000-361-48813	Interest- FHLB (Variable)	$10,910	$7,425	$0	$0
001-000-361-48814	Interest- FHLB (Fixed)	$0	$15,699	$20,000	$0
001-000-363-48830	Impact Fees - Interest	$892	$251	$0	$0
	Total Interest	**$72,141**	**$155,805**	**$127,500**	**$99,000**
001-000-362-48815	Rent - City Hall (3rd floor)	$55,554	$57,221	$58,938	$60,706
001-000-362-48816	Antenna Space Rental	$5,165	$2,583	$0	$0
	Total Rentals	**$60,719**	**$59,804**	**$58,938**	**$60,706**

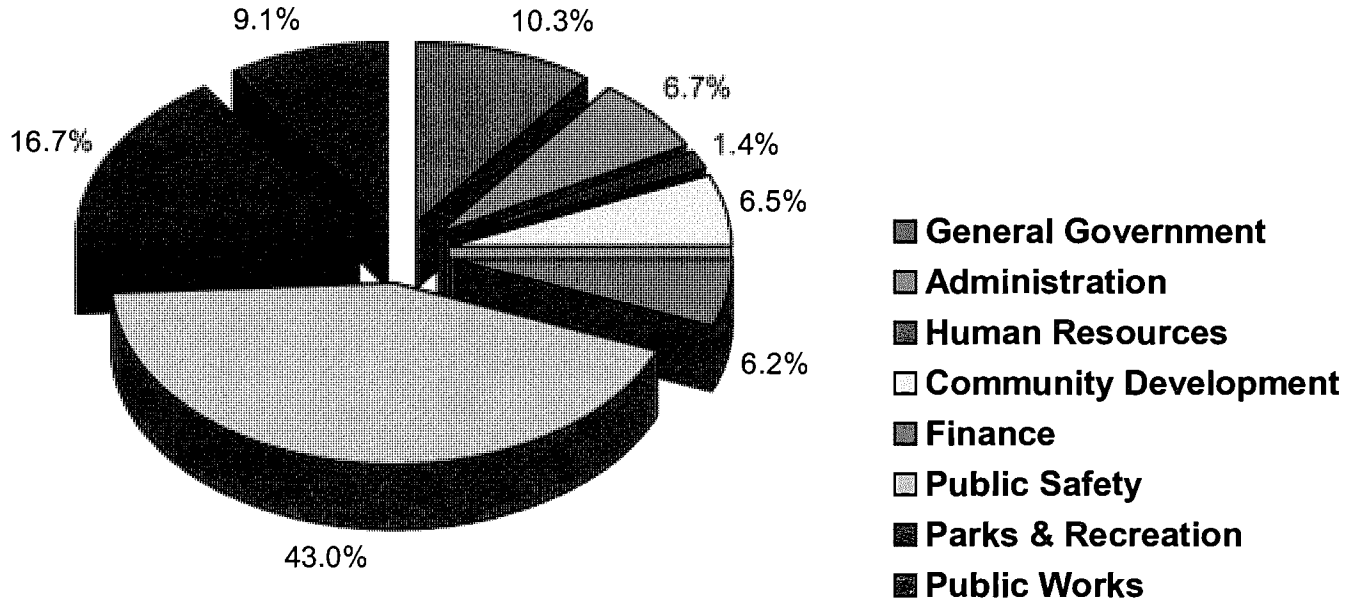
GENERAL FUND REVENUE DETAIL

	Revenue Detail	05/06 Actual	06/07 Actual	07/08 Budget	08/09 Projected
001-000-364-48840	Sale or Disposal of Fixed Assets-Govern.	$6,175	$4,872	$0	$10,000
001-000-365-48850	Sales of Surplus Materials	$6,680	$730	$0	$3,000
001-000-366-48860	Contributions and Donations - Govern Funds	$15,225	$500	$1,000	$14,000 (2)
001-000-369-48890	Miscellaneous Revenue	$51,958	$85,940	$35,000	$32,000
001-000-369-48891	Street Lighting & Signal Maintenance	$0	$0	$0	$48,000
001-000-369-48893	Vending Machine Commission	$602	$396	$300	$300
001-000-369-48896	Police-Miscellaneous Revenue	$6,036	$4,775	$5,000	$5,000
001-000-369-48892	CRA Service Fee	$27,950	$20,069	$27,950	$27,950
001-000-383-49724	Installment Purch. Proceeds/Capital Lease	$75,000	$129,400	$0	
001-000-384-49725	Debt Proceeds-Govern Funds	$633,659	$0	$0	$0
Presentation Only	Principal Pay back of Loan to CRA	$0	$0	$8,159	$8,975
	Total Other Revenue	**$823,285**	**$246,682**	**$77,409**	**$149,225**
001-000-381-49105	Trans In-from Parks & Rec Trans	$10,007	$10,035	$10,000	$0
001-000-381-49108	Trans In-from Local Option Gas	$314,687	$315,545	$297,435	$290,006
001-000-381-49309	Trans In from Capital Impr. Rev. Fund	$0	$0	$23,324	$0
001-000-381-49401	Trans In from Utilities	$393,800	$393,800	$444,452	$444,452
001-000-381-49403	Trans In from Solid Waste	$89,000	$89,000	$104,104	$104,104
001-000-381-49700	Other Transfers In	$2,613	$45	$115	$0
	Total Transfers In	**$810,107**	**$808,425**	**$879,430**	**$838,562**
	Revenue Before P/Y Carry forward	**$7,638,960**	**$7,977,567**	**$7,507,041**	**$7,562,729**
	Prior Year Carry forward	**$1,451,201**	**$1,258,865**	**$1,266,903**	**$1,464,031**
	TOTAL REVENUES	**$9,090,161**	**$9,236,432**	**$8,773,944**	**$9,026,760**

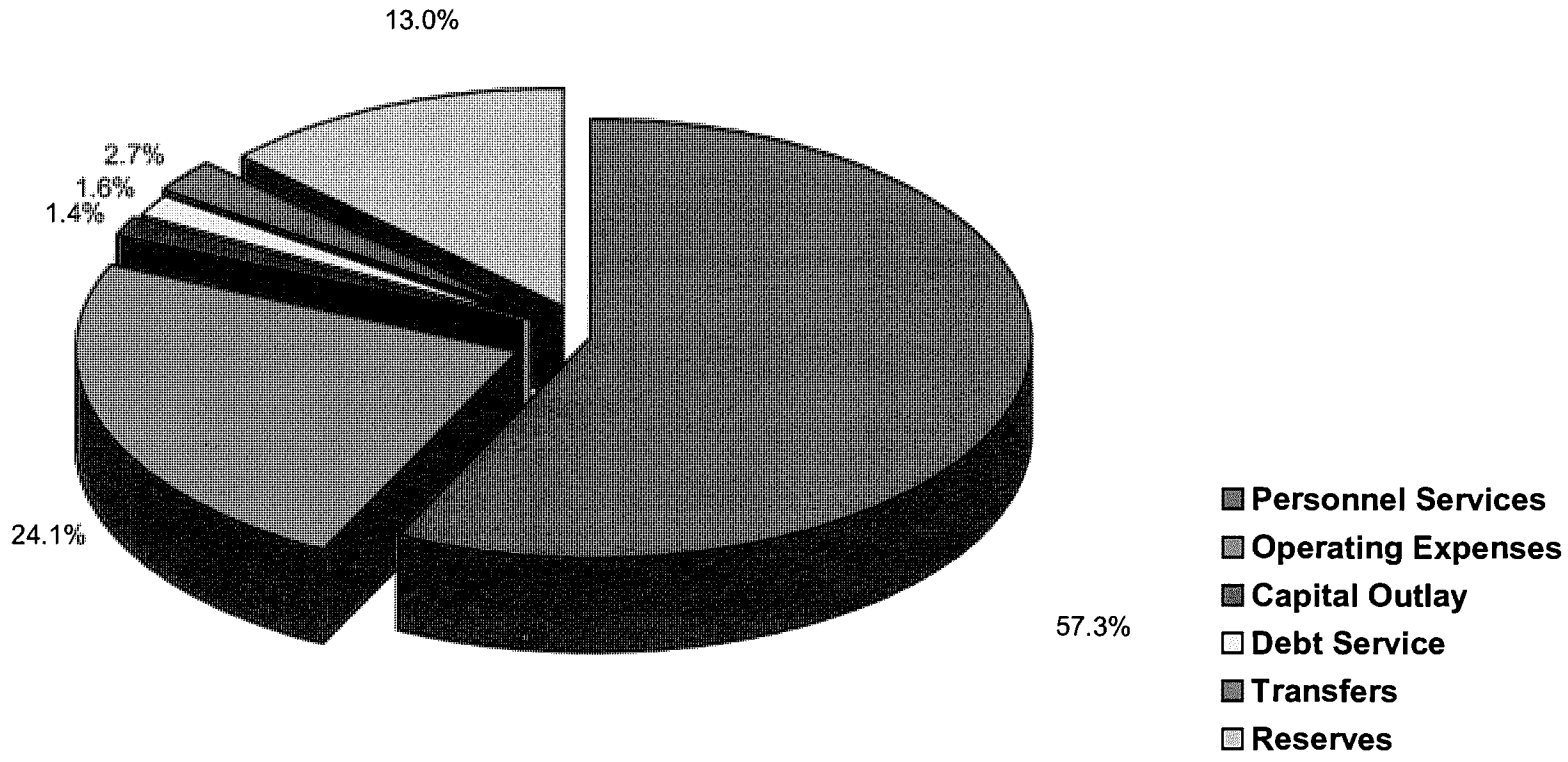
(1) Mobile Home Licenses are collateral for 2006 USDA Loan and are posted to Fund 309 (Capital Improvement Revenue Fund) based on USDA Capit Revenue Bond provisions (Series 2006). Mobile Home Licenses Surplus is transferred back to General Fund annually

(2) Christmas decorations $3,500, United Way $10,000.

General Fund Expenditures by Department For Fiscal Year 2008



General Fund Expenditures by Category
For Fiscal Year 2008



GENERAL FUND EXPENDITURE SUMMARY

	Total General Fund	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	General Government	$739,483	$752,417	$650,624	$810,472	$810,472
2	City Council	$52,817	$61,321	$62,584	$69,328	$72,147
3	Administrative Operations Division	$406,849	$449,658	$351,166	$391,432	$373,408
4	Mgmt Information Services Division	$78,278	$98,765	$119,334	$60,362	$83,251
5	Human Resources Division	$150,306	$142,381	$116,225	$102,215	$113,540
6	Community Development Department	$183,965	$417,023	$560,604	$563,740	$513,089
7	Finance Department	$499,259	$449,330	$459,016	$488,782	$486,664
8	Police Department	$1,641,619	$1,992,675	$1,953,299	$1,829,556	$1,810,690
9	Fire Department	$1,991,362	$1,394,321	$1,434,241	$1,512,990	$1,562,982
10	Parks & Facilities Division	$417,282	$443,284	$851,673	$766,619	$775,446
11	Cemetery Division	$132,473	$120,281	$115,089	$118,389	$118,749
12	Recreation Division	$114,723	$150,656	$137,173	$178,101	$180,513
13	Quarry Golf Course Division	$212,357	$226,754	$224,826	$227,252	$234,235
14	Streets and Drainage Division	$1,215,112	$1,211,032	$740,135	$724,625	$577,449
15	Street Lighting and Signal Division	$0	$0	$0	$0	$140,500
16	**TOTAL GENERAL FUND**	**$7,835,885**	**$7,909,898**	**$7,775,989**	**$7,843,863**	**$7,853,135**
17						
18	**Total General Fund**					
19	Personnel Services	$4,787,339	$5,375,474	$5,554,145	$5,108,224	$5,172,104
20	Operating expenses	$1,748,763	$1,891,441	$1,859,070	$2,163,299	$2,171,849
21	Capital Outlay	$747,452	$159,385	$12,135	$141,203	$125,703
22	Debt Service	$103,681	$143,743	$143,519	$143,519	$143,519
23	Transfers Out	$448,650	$339,855	$207,120	$287,618	$239,960
24						
25	**TOTAL GENERAL FUND**	**$7,835,885**	**$7,909,898**	**$7,775,989**	**$7,843,863**	**$7,853,135**
26						
27	Unallocated Reserves	$1,263,081	$1,326,534	$997,955	$1,182,897	$1,173,625
28						
29						
30						
31						
32	Total allocated Reserves			$0	$0	0
33						
34	**Reserve Contingencies**	**$1,263,081**	**$1,326,534**	**$997,955**	**$1,182,897**	**$1,173,625**

		05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
34	**GENERAL GOVERNMENT**					
35	**General Government**					
36	Personnel Services	$0	$0	$0	$0	$0
37	Operating expenses	$568,453	$595,040	$578,347	$649,195	$649,195
38	Capital Outlay	$0	$83,455	$0	$76,000	$76,000
39	Debt Service	$72,484	$72,466	$72,277	$72,277	$72,277
40	Transfers	$98,546	$1,456	$0	$13,000	$13,000
41						
42		$739,483	$752,417	$650,624	$810,472	$810,472
43						
44						
45						
46	**CITY COUNCIL**					
47	**City Council**					
48	Personnel Services	$44,573	$43,980	$50,838	$53,083	$57,652
49	Operating expenses	$8,244	$10,933	$11,170	$13,745	$13,745
50	Capital Outlay	$0	$5,976	$0	$0	$0
51	Debt Service	$0	$0	$0	$0	$0
52	Transfers	$0	$432	$576	$2,500	$750
53	Reserve Contingencies					
54		$52,817	$61,321	$62,584	$69,328	$72,147
55						
56						
57	**ADMINISTRATION DEPARTMENT**					
58	**Administrative Operations**					
59	Personnel Services	$349,756	$381,492	$324,516	$334,512	$341,556
60	Operating expenses	$55,568	$56,549	$25,100	$37,540	$30,090
61	Capital Outlay	$0	$9,475	$0	$16,000	$0
62	Debt Service	$0	$0	$0	$0	$0
63	Transfers	$1,525	$2,142	$1,550	$3,380	$1,762
64	Reserve Contingencies					
65		$406,849	$449,658	$351,166	$391,432	$373,408
66						
67	**Mgmt Information Services**					
68	Personnel Services	$48,837	$77,948	$90,702	$0	$0
69	Operating expenses	$26,610	$17,567	$27,850	$60,000	$83,000
70	Capital Outlay	$0	$0	$0	$0	$0
71	Debt Service	$0	$0	$0	$0	$0
72	Transfers	$2,831	$3,250	$782	$362	$251
73	Reserve Contingencies					
74		$78,278	$98,765	$119,334	$60,362	$83,251
75						
76						
77	**HUMAN RESOURCES DEPARTMENT**					
78	**Human Resources**					
79	Personnel Services	$131,969	$134,255	$106,993	$43,221	$54,907
80	Operating expenses	$17,580	$6,944	$8,450	$58,132	$58,132
81	Capital Outlay	$0	$0	$0	$0	$0
82	Debt Service	$0	$0	$0	$0	$0
83	Transfers	$757	$1,182	$782	$862	$501
84	Reserve Contingencies					
85		$150,306	$142,381	$116,225	$102,215	$113,540

GENERAL FUND EXPENDITURE SUMMARY

		05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
89	**COMMUNITY DEVELOPMENT**					
90	**Community Development**					
91	Personnel Services	$155,729	$186,629	$327,064	$328,098	$282,308
92	Operating expenses	$27,079	$228,828	$231,990	$232,280	$229,280
93	Capital Outlay	$0	$0	$0	$0	$0
94	Debt Service	$0	$0	$0	$0	$0
95	Transfers	$1,157	$1,566	$1,550	$3,362	$1,501
96						
97		$183,965	$417,023	$560,604	$563,740	$513,089
98						
99						
100	**FINANCE DEPARTMENT**					
101	**Finance**					
102	Personnel Services	$443,193	$412,647	$431,894	$432,213	$432,213
103	Operating expenses	$53,965	$28,847	$24,996	$26,828	$24,828
104	Capital Outlay	$0	$5,310	$0	$24,861	$24,861
105	Debt Service	$0	$0	$0	$0	$0
106	Transfers	$2,101	$2,526	$2,126	$4,880	$4,762
107	Reserve Contingencies					
108		$499,259	$449,330	$459,016	$488,782	$486,664
109						
110						
111	**POLICE DEPARTMENT**					
112	**Police**					
113	Personnel Services	$1,329,039	$1,664,634	$1,672,835	$1,491,842	$1,484,325
114	Operating expenses	$214,220	$232,428	$215,185	$243,723	$241,723
115	Capital Outlay	$15,472	$5,265	$6,068	$18,842	$24,842
116	Debt Service	$0	$0	$0	$0	$0
117	Transfers	$82,888	$90,348	$59,211	$75,149	$59,800
118	Reserve Contingencies					
119		$1,641,619	$1,992,675	$1,953,299	$1,829,556	$1,810,690
120						
121						
122						
123	**FIRE DEPARTMENT**					
124	**Fire**					
125	Personnel Services	$1,065,983	$1,138,913	$1,206,559	$1,235,517	$1,292,199
126	Operating expenses	$143,632	$102,601	$100,740	$134,240	$134,240
127	Capital Outlay	$661,947	$0	$6,067	$0	$0
128	Debt Service	$17,184	$57,269	$57,270	$57,270	$57,270
129	Transfers	$102,616	$95,538	$63,605	$85,963	$79,273
130	Reserve Contingencies					
131		$1,991,362	$1,394,321	$1,434,241	$1,512,990	$1,562,982

GENERAL FUND EXPENDITURE SUMMARY

		05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
132	**PARKS & RECREATION & FACILITIES DEPARTMENT**					
133	**Parks and Facilities**					
134	Personnel Services	$277,671	$287,397	$545,967	$438,668	$458,433
135	Operating Expenses	$101,778	$114,931	$273,515	$285,165	$285,165
136	Capital Outlay	$9,950	$15,000	$0	$5,500	$0
137	Debt Service	$14,013	$14,008	$13,972	$13,972	$13,972
138	Transfers	$13,870	$11,948	$18,219	$23,314	$17,876
139	Reserve Contingencies					
140		$417,282	$443,284	$851,673	$766,619	$775,446
141	**Cemetery**					
142	Personnel Services	$61,274	$75,016	$82,154	$83,982	$85,412
143	Operating expenses	$27,688	$19,394	$18,947	$16,561	$16,561
144	Capital Outlay	$29,460	$11,440	$0	$0	$0
145	Debt Service	$0	$0	$0	$0	$0
146	Transfers	$14,051	$14,431	$13,988	$17,846	$16,776
147	Reserve Contingencies					
148		$132,473	$120,281	$115,089	$118,389	$118,749
149	**Recreation**					
150	Personnel Services	$78,844	$96,497	$104,564	$120,251	$123,288
151	Operating expenses	$35,495	$42,957	$32,225	$56,600	$56,600
152	Capital Outlay	$0	$8,418	$0	$0	$0
153	Debt Service	$0	$0	$0	$0	$0
154	Transfers	$384	$2,784	$384	$1,250	$625
155	Reserve Contingencies					
156		$114,723	$150,656	$137,173	$178,101	$180,513
157						
158	**Quarry Golf Course**					
159	Personnel Services	$109,084	$145,448	$156,608	$145,482	$152,465
160	Operating expenses	$96,462	$73,038	$67,450	$75,020	$75,020
161	Capital Outlay	$6,235	$7,500	$0	$0	$0
162	Debt Service	$0	$0	$0	$0	$0
163	Transfers	$576	$768	$768	$6,750	$6,750
164	Reserve Contingencies					
165		$212,357	$226,754	$224,826	$227,252	$234,235
166						
167						
168	**PUBLIC WORKS DEPARTMENT**					
169	**Streets and Drainage**					
170	Personnel Services	$691,387	$730,618	$453,451	$401,355	$407,346
171	Operating expenses	$371,989	$361,384	$243,105	$274,270	$133,770
172	Capital Outlay	$24,388	$7,546	$0	$0	$0
173	Debt Service	$0	$0	$0	$0	$0
174	Transfers	$127,348	$111,484	$43,579	$49,000	$36,333
175	Reserve Contingencies					
176		$1,215,112	$1,211,032	$740,135	$724,625	$577,449
177						
178						
179	**Street Lighting and Signal Division**					
180	Personnel Services	$0	$0	$0	$0	$0
181	Operating expenses	$0	$0	$0	$0	$140,500
182	Capital Outlay	$0	$0	$0	$0	$0
183	Debt Service	$0	$0	$0	$0	$0
184	Transfers	$0	$0	$0	$0	$0
185	Reserve Contingencies					
		$0	$0	$0	$0	$140,500

General Fund Capital Outlay Summary
FY 2008/2009

Department/Division	Costs
General Government	
City Hall Elevator upgrades	60,000
New Telephone System	16,000
Total	$76,000
City Council	
Total	$0
Administration Operations	
New Copier	0
Total	$0
Management Information Services	
	0
Total	$0
Human Resources	
Total	$0
Community Development	
	0
Total	$0
Finance	
Electronic P.O., electronic timesheets and clocks	0
and Budgeting Software	24,861
Total	$24,861
Police Department	
FASCO Evidence lockers & Refrigeration System	13,842
Retro Fit Windows	6,000
New flooring in Locker room due to water damage	5,000
Total	$24,842

Department/Division	Costs
Fire Department	
	0
Total	$0
Parks & Facilities Division	
Copier	0
Total	$0
Parks - Cemetery	
Total	$0
Parks - Recreation Division	
	0
Total	$0
Parks - Quarry Golf Course	
Total	$0
DPW - Streets & Drainage	
Total	$0
Total General Fund Capital	
Total	**$125,703**

GENERAL FUND CAPITAL SUMMARY

General Fund Uncapitalized Equipment Outlay Summary
FY 2008/2009

Department/Division		Costs
General Government		
	Total	$0
City Council		
Upgrade City Council's workstation		$1,000
	Total	$1,000
Administration Operations		
Flatbed scanner		0
Laptop computer		0
B&W laser pool high speed printer		2,000
Upgrade 4 workstations		0
Misc. Uncapitalized		500
	Total	$2,500
Management Information Services		
Hardware and Software for the City		23,000
	Total	$23,000
Human Resources		
	Total	$0
Community Development		
Replacement of 2 computer and related equip.		0
	Total	$0
Finance		
2 computers for Customer Serv. Cash Receipts		0
	Total	$0
Police Department		
2 Desktop PC's		2,000
Replace chairs		1,000
Flat bed scanner		0
Other misc. uncapitalized		720
	Total	$3,720

Department/Division		Costs
Fire Department		
5" Supply line 3 sections		2,370
5" pony 2 sections ('25' per section		1,000
3" Hose 8 sections		1,860
1.75" hose 8 sections		1,600
1" Forestry hose 2 sections (100' per section)		390
10 can of Form (class A & B)		910
Thermal imager batteries		200
Ventilation saw		$2,100
Positive Pressure Fan		2,600
Foam tubes for biltz fire		1,280
Misc.		190
	Total	14,500
Parks & Facilities Division		
9 Weed eaters at $460 each		4,140
1 blower		400
Replace Light fixtures in buildings for electricity savings		25,000
Misc. equipment as needed		$300
	Total	$29,840
Parks - Cemetery		
Replacement of Chain Saw		250
Misc. equipment as needed		250
	Total	$500
Parks - Recreation Division		
4 Basketball goals and hardware ($750. each)		3,000
	Total	$3,000
Parks - Quarry Golf Course		
Misc. equipment as needed		500
	Total	$500
DPW - Streets & Drainage		
Replacement of Chain Saws		1,500
	Total	$1,500
Total General Fund Uncapitalized Equipment		
	Total	**$80,060**

GENERAL FUND UNCAPITALIZED SUMMARY

Departmental/Divisional Statements

General Government
City Council
Administration Department - Administration Operations Division
Administration Department - Management Information Systems Division
Human Resource Department
Community Development Department
Finance Department
Police Department
Fire Department
Parks, Recreation & Facilities Department - Parks & Facilities Division
Parks, Recreation & Facilities Department - Cemetery Division
Parks, Recreation & Facilities Department - Recreation Division
Parks, Recreation & Facilities Department - Quarry Golf Course Division
Public Works Department - Streets & Drainage Division

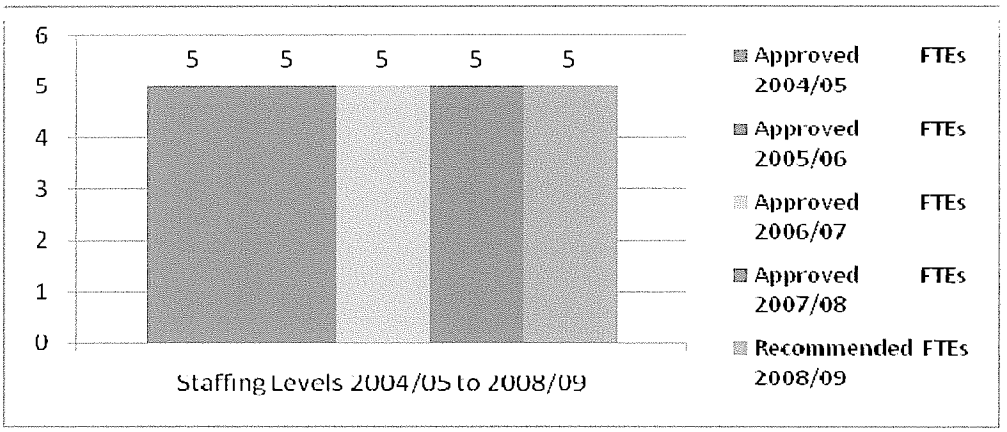
GENERAL GOVERNMENT

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
2	001-009-510-52302	Health Reimbursement Account	$6,635	$4,824	$2,700	$0	$0
3	001-009-510-53100	Professional services	$0	$28,930	$0	$0	$0
4	001-009-510-53200	Accounting & Auditing	$50,350	$60,495	$60,000	$60,000	$60,000
5	001-009-510-53400	Other Contractual Services	$6,641	$6,471	$10,420	$9,870	$9,870
6	001-009-510-53401	Contract Labor	$6,000	$11,270	$6,000	$6,000	$6,000
7	001-009-510-54100	Communication/Freight Charges	$0	$0	$0	$50	$50
8	001-009-510-54110	Postage	$25,842	$29,105	$9,800	$9,800	$9,800
9	001-009-510-54300	Electric	$14,993	$49,460	$46,000	$46,000	$46,000
10	001-009-510-54303	Water	$1,362	$3,408	$4,000	$3,300	$3,300
11	001-009-510-54400	Equipment & Vehicle Rental	$2,321	$727	$1,000	$2,500	$2,500 (1)
12	001-009-510-54500	General Business Insurance	$163,279	$212,549	$293,702	$245,000	$245,000
13	001-009-510-54540	Fiduciary Liab. Insurance	$0	$0	$0	$0	$0
14	001-009-510-54550	Public Official Insurance	$31,161	$35,715	$31,061	$26,000	$26,000
15	001-009-510-54560	Insurance Claims and Deductibles	$0	$0	$1,500	$2,000	$2,000
16	001-009-510-54600	Repair & Maintenance Services	$1,050	$8,158	$3,450	$3,400	$3,400
17	001-009-510-54700	Printing & Binding Services	$431	$3,518	$2,000	$4,000	$4,000 (2)
18	001-009-510-54800	Advertising Activities	$2,418	$1,539	$1,500	$1,500	$1,500
19	001-009-510-54810	Promotional Activities	$17,142	$22,158	$4,800	$4,975	$4,975 (3)
20	001-009-510-54900	Other Current Charges	$147,270	$19,941	$11,600	$16,400	$16,400 (4)
21	001-009-510-54900	Office Supplies	$0	$474	$0	$0	$0
22	001-009-510-55210	Operating Supplies	$0	$120	$0	$0	$0
23	001-009-510-55223	Repair & Maintenance Supplies	$1,417	$2,252	$0	$4,500	$4,500 (5)
24	001-009-510-55240	Institutional Supplies	$0	$3,020	$0	$0	$0
25	001-009-510-55400	Books, Subscription, Membership	$1,655	$1,729	$1,400	$1,400	$1,400
26	001-009-510-55500	Uncapitalized Equipment	$4,714	$1,100	$0	$0	$0
27	001-009-514-53100	Legal	$40,848	$38,053	$45,000	$159,500	$159,500
28	001-009-574-59901	Special Events	$6	$0	$0	$0	$0
29	001-009-590-57301	Contributions	$1,000	$1,000	$1,000	$1,000	$1,000
30	001-009-590-57301	Community Redevelopment TIF	$41,918	$49,024	$41,414	$42,000	$42,000
31		**Total Operating Expenditures**	**$568,453**	**$595,040**	**$578,347**	**$649,195**	**$649,195**
32							
33		**CAPITAL OUTLAY**					
34	001-009-510-55610	Land	$0	$0	$0	$0	$0
35	001-009-510-55620	Buildings & Improvements	$0	$0	$0	$60,000	$60,000 (6)
36	001-009-510-55630	Improvement -Non Building	$0	$0	$0	$0	$0
37	001-009-510-55640	Machinery & Equipment	$0	$83,455	$0	$16,000	$16,000 (7)
38		**Total Capital Outlay**	**$0**	**$83,455**	**$0**	**$76,000**	**$76,000**
39							
40		**DEBT SERVICE**					
41	001-009-517-57100	Interest	$15,165	$12,888	$10,352	$7,912	$7,912
42	001-009-517-57200	Principal	$57,319	$59,578	$61,925	$64,365	$64,365
43		**Total Debt Service**	**$72,484**	**$72,466**	**$72,277**	**$72,277**	**$72,277**
44							
45	001-009-581-56306	Public Facilities R & M Fund	$98,546	$1,456	$0	$10,000	$10,000
46	001-009-581-56609	HRA Funding Account	$0	$0	$0	$3,000	$3,000
47		**Transfers Out**	**$98,546**	**$1,456**	**$0**	**$13,000**	**$13,000**
48							
49							
50		**TOTAL EXPENDITURES**	**$739,483**	**$752,417**	**$650,624**	**$810,472**	**$810,472**
51							

52 (1) Actual cost for new postage meter rental higher than in prior year.
53 (2) Cost to reprint brochures without grant revenue.
54 (3) Includes costs of Beautification Board Promo,tourism related advertising, emp. Retirement exp, as well as Great Brooksvillian and Volunteer exp.
55 (4) Bank analysis fees, recording fees & reimbursement or delinquent taxes adjustments.
56 (5) Includes expenses to retrofit dias.
57 (6) Elevator upgrades
58 (7) New phone system for City Hall.
59

City Council

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09
Councilman	1	1	1	1	$5,400	1	$5,400
Councilman	1	1	1	1	$5,400	1	$5,400
Councilman	1	1	1	1	$5,400	1	$5,400
Mayor	1	1	1	1	$7,200	1	$7,200
Vice Mayor	1	1	1	1	$6,000	1	$6,000
	5	5	5	5	$29,400	5	$29,400



City Council

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$29,400	$2,249
RETIREMENT			
Elected Officials	16.53%	$29,400	$4,860
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$29,400	$206
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$19,368
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$750
EMPLOYEE DENTAL INSURANCE			$1,101
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$468
	TOTAL ANNUAL BENEFIT COSTS		$29,002

CITY COUNCIL

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-010-511-51100	Regular Salaries	$29,400	$29,400	$29,400	**$29,400**	**$29,400**
3		Total Wages	**$29,400**	**$29,400**	**$29,400**	**$29,400**	**$29,400**
4							
5	001-010-511-52100	FICA	$1,960	$2,199	$2,249	**$2,249**	**$2,249**
6	001-010-511-52200	Retirement	$4,573	$4,860	$4,478	**$4,860**	**$4,860**
7	001-010-511-52300	Health Insurance	$6,581	$6,225	$13,011	**$15,266**	**$19,368**
8	001-010-511-52301	Life Insurance	$0	$119	$0	**$0**	**$468**
9	001-010-511-52302	Health Reimbursement Account	$1,900	$1,000	$1,500	**$0**	**$0**
10	001-010-511-52320	Dental Insurance				**$1,102**	**$1,101**
11	001-010-511-52400	Worker's Comp	$159	$177	$200	**$206**	**$206**
12		Total Benefits	**$15,173**	**$14,580**	**$21,438**	**$23,683**	**$28,252**
13							
14		**Total Personnel Service Costs**	**$44,573**	**$43,980**	**$50,838**	**$53,083**	**$57,652**

	GL CODES	**OPERATING EXPENDITURES**	**05/06 Actual**	**06/07 Actual**	**07/08 Budget**	**Requested 08/09 Budget**	**Recommended 08/09 Budget**
15	001-010-511-53101	Medical Services	$0	$0	$0	**$125**	**$125**
16	001-010-511-53400	Other Contractual Services	$249	$2,194	$5,520	**$5,520**	**$5,520**
17	001-010-511-54000	Travel & Per Diem	$1,199	$1,242	$1,500	**$1,500**	**$1,500**
18	001-010-511-54100	Communications&Freight Charge	$967	$1,403	$1,100	**$1,500**	**$1,500** (1)
19	001-010-511-54300	Electric	$2,249	$0	$0	**$0**	**$0**
20	001-010-511-54303	Water	$204	$0	$0	**$0**	**$0**
21	001-010-511-54600	Repair & Maintenance Service	$736	$1,206	$0	**$725**	**$725** (2)
22	001-010-511-54700	Printing & Binding Services	$108	$75	$150	**$150**	**$150**
23	001-010-511-54800	Advertising Activities	$0	$8	$0	**$0**	**$0**
24	001-010-511-54900	Other Current Charges	$672	$450	$100	**$975**	**$975** (3)
25	001-010-511-55100	Office Supplies	$400	$311	$200	**$100**	**$100**
26	001-010-511-55220	Computer Supplies	$51	$0	$100	**$100**	**$100**
27	001-010-511-55223	Repair & Maintenance Supplies	$175	$275	$0	**$0**	**$0**
28	001-010-511-55230	Clothing/Uniforms	$25	$71	$0	**$0**	**$0**
29	001-010-511-55240	Institutional Supplies	$177	$0	$0	**$0**	**$0**
30	001-010-511-55400	Books, Subscriptions, Mbrships	$432	$531	$1,000	**$550**	**$550** (4)
31	001-010-511-55410	Training & Education	$600	$720	$1,500	**$1,500**	**$1,500**
32	001-010-511-55500	Uncapitalized Equipment	$0	$2,447	$0	**$1,000**	**$1,000** (5)
33		Total Operating Costs	**$8,244**	**$10,933**	**$11,170**	**$13,745**	**$13,745**
34							
35		**CAPITAL OUTLAY**					
36	001-010-511-55640	Machinery & Equipment	$0	$5,976	$0	**$0**	**$0**
37		Total Capital Outlay Costs	**$0**	**$5,976**	**$0**	**$0**	**$0**
38							
39	001-010-581-56608	Self Insured Dental Plan Fund	**$0**	**$432**	**$576**	**$0**	**$0**
40	001-010-581-56609	HRA Funding Account	**$0**	**$0**	**$0**	**$2,500**	**$750**
41		**TRANSFERS OUT**	**$0**	**$432**	**$576**	**$2,500**	**$750**
42							
43							
44		**Total Expenditures**	**$52,817**	**$61,321**	**$62,584**	**$69,328**	**$72,147**
45							

46 (1) Current Costs
47 (2) Maintenance fee for digital recorder.
48 (3) Current costs- includes fees for background checks on advisory board members.
49 (4)Current expenses.
50 (5) Upgrade Council's workstation $1,000.

City Manager's Office*

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Assistant I	1	1	1	1	$24,190	1	$28,080	**
Administrative Assistant I	1	1	1	1	$27,040	1	$27,040	
Administrative Assistant II	1	1	1	1	$29,349	0	$0	***
City Clerk/Director of Adminstration	1	1	1	1	$64,605	1	$49,293	****
City Manager	1	1	1	1	$85,010	1	$85,010	
Deputy City Clerk	1	1	1	1	$29,432	1	$29,432	
Assisant to City Manager	1	1	1	0	$0	0	$0	
Environmental Specialist	0	0	1	0	$0	0	$0	*****
Management Analyst	0	0	0	1	$39,125	1	$28,797	******
TOTALS	7	7	8	7	$259,626	6	$247,652	
Overtime Hours					$0		$1,000	

* Previously called Department of Administration

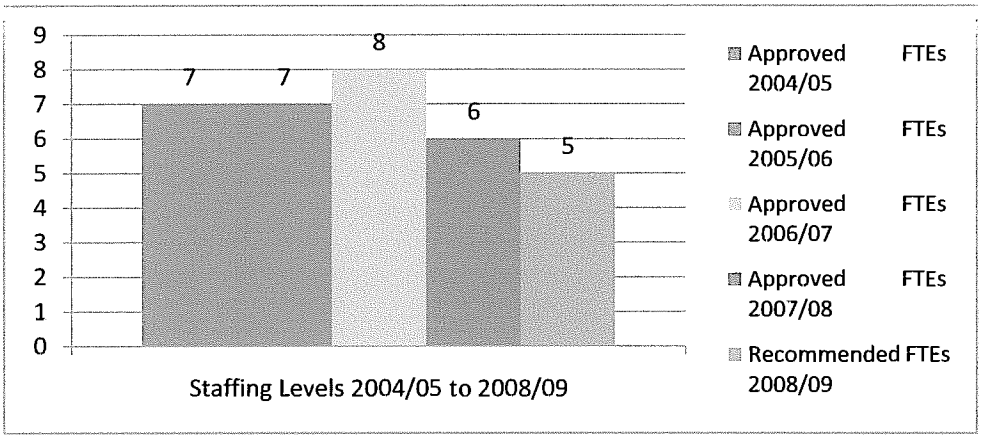
** Recommend Reclassification to Administrative Assistant III (in-line with current duties/responsibilities & recommended reorganization)

*** Recommend elimination of this position due to realignment of functions.

****Recommend Reclassification to City Clerk (due to realignment of function)

***** Transferred to Parks & Recreation Department, Building & Grounds Division

****** Transferred from Community Development Department



City Manager's Office*

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$248,652	$19,022
RETIREMENT			
Regular Employees	9.85%	$114,349	$11,263
Senior Management	13.12%	$134,303	$17,621
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$248,652	$1,741
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$38,736
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$1,500
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$2,202
EMPLOYEE LIFE INSURANCE (Annualized Salary X Premium)			$2,318
	TOTAL ANNUAL BENEFIT COSTS		$94,402

ADMINISTRATION DEPARTMENT: Administrative Operations Division

	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
2	001-011-512-51200	Regular Salaries	$280,968	$305,537	$256,598	$261,581	$247,653
3	001-011-512-51400	Overtime	$1,906	$3,342	$0	$1,000	$1,000
4		Total Wages	**$282,874**	**$308,879**	**$256,598**	**$262,581**	**$248,653**
5							
6	001-011-512-52100	FICA	$21,486	$23,464	$19,630	$20,088	$19,022
7	001-011-512-52200	Retirement	$25,146	$28,633	$30,072	$30,821	$28,884
8	001-011-512-52300	Health Insurance	$13,696	$13,923	$13,011	$15,266	$38,736
9	001-011-512-52301	Life Insurance	$1,915	$1,793	$1,909	$2,448	$2,318
10	001-011-512-52302	Health Reimbursement Account	$2,983	$2,911	$1,500	$0	$0
11	001-011-512-52320	Dental Insurance				$1,470	$2,202
12	001-011-512-52400	Worker's Comp	$1,656	$1,889	$1,796	$1,838	$1,741
13		Total Benefits	**$66,882**	**$72,613**	**$67,918**	**$71,931**	**$92,903**
14							
15		**Total Personnel Service Costs**	**$349,756**	**$381,492**	**$324,516**	**$334,512**	**$341,556**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
16	001-011-512-53101	Medical Services	$490	$320	$200	$125	$125
17	001-011-512-53400	Other Contractual Services	$1,320	$14,942	$150	$2,550	$2,550 (1)
18	001-011-512-53401	Contract Labor	$5,730	$10,415	$0	$0	$0
19	001-011-512-54000	Travel & Per Diem	$1,628	$3,316	$2,500	$3,200	$3,200 (2)
20	001-011-512-54100	Communications&Freight Charge	$3,377	$3,694	$2,100	$2,680	$2,680
21	001-011-512-54210	Auto Repair Services	$784	$528	$200	$0	$0 (3)
22	001-011-512-54300	Electric	$10,677	$0	$0	$0	$0
23	001-011-512-54303	Water	$817	$0	$0	$0	$0
24	001-011-512-54560	Insurance Claims and Deductibles	$0	$0	$0	$0	$0
25	001-011-512-54600	Repair & Maintenance Service	$4,696	$3,500	$5,100	$4,100	$4,100 (4)
26	001-011-512-54700	Printing & Binding Services	$6,964	$30	$5,000	$5,300	$5,300
27	001-011-512-54800	Advertising Activities	$860	$2,139	$500	$500	$500
28	001-011-512-54900	Other Current Charges	$1,088	$193	$500	$500	$500
29	001-011-512-54902	Election Cost	$0	$0	$0	$0	$0 (5)
30	001-011-512-55100	Office Supplies	$4,108	$4,754	$3,500	$3,500	$3,500
31	001-011-512-55210	Operating Supplies	$0	$240	$400	$360	$360
32	001-011-512-55211	Medical Supplies	$0	$0	$50	$0	$0
33	001-011-512-55220	Computer Supplies	$770	$495	$1,000	$1,500	$1,500 (6)
34	001-011-512-55223	Repair & Maintenance Supplies	$1,153	$212	$0	$0	$0
35	001-011-512-55230	Clothing/Uniforms	$234	$186	$0	$0	$0
36	001-011-512-55240	Institutional Supplies	$1,238	$0	$0	$0	$0
37	001-011-512-55250	Fuels & Lubricants	$632	$534	$100	$0	$0 (3)
38	001-011-512-55253	Auto Repair Supplies (in-house)	$456	$1,605	$100	$0	$0 (3)
39	001-011-512-55400	Books,Subscription,Membership	$3,456	$2,493	$1,700	$1,700	$1,700
40	001-011-512-55410	Training & Education	$1,751	$2,020	$2,000	$1,575	$1,575 (7)
41	001-011-512-55500	Uncapitalized Equipment	$3,339	$4,933	$0	$9,950	$2,500 (8)
42		**Total Operating Costs**	**$55,568**	**$56,549**	**$25,100**	**$37,540**	**$30,090**
43							
44		**CAPITAL OUTLAY**					
45	001-011-512-55640	Machinery & Equipment	$0	$9,475	$0	$16,000	$0
46		**Total Capital Outlay Costs**	**$0**	**$9,475**	**$0**	**$16,000**	**$0**
47							
48		**TRANSFERS OUT**					
49	001-011-581-56502	Vehicle Replacement Fund	$0	$0	$0	$0	$0
50	001-011-581-56501	Internal Service Fund	$181	$606	$398	$380	$262
51	001-011-581-56608	Self Insured Dental Plan Fund	$1,344	$1,536	$1,152	$0	$0
52	001-011-581-56609	HRA Funding Account	$0	$0	$0	$3,000	$1,500
53		**Total Transfers Out**	**$1,525**	**$2,142**	**$1,550**	**$3,380**	**$1,762**
54							
55		**Total Expenditures**	**$406,849**	**$449,658**	**$351,166**	**$391,432**	**$373,408**
56							

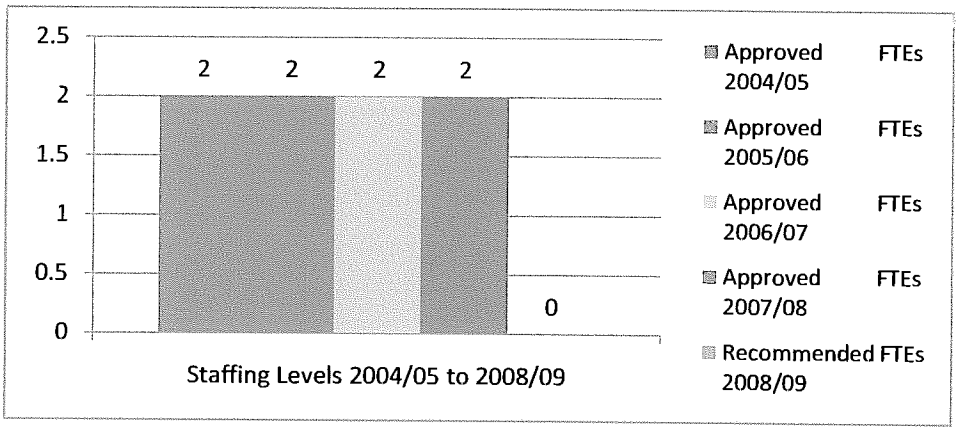
57 (1) Records management costs.
58 (2) Based on current employee continuing education expenses.
59 (3) Vehicle reassigned to another department.
60 (4) Reduction due to reduced number of copies.
61 (5) SOE has verified no expense anticipated.
62 (6) Upgrade technology resources.
63 (7) Based on current expenses.
64 (8) B & W laser pool high speed printer ($2,000) and Misc. uncapitalized items.

City Manager's Office - Technology Services*

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Network Administrator	1	1	1	1	$48,637	0	$0	**
Computer Systems Specialist	1	1	1	1	$22,278	0	$0	**
TOTALS	2	2	2	2	$70,915	0	$0	

* Previously called Department of Administration, MIS Division

** Recommended Staffing Level eliminated due to contract/cooperative efforts with Hernando County BOCC



City Manager's Office - Technology Services*

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$0	$0
RETIREMENT			
Regular Employees	9.85%	$0	$0
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$0	$0
EMPLOYEE MEDICAL INSURANCE ($5,089 per empl			$0
EMPLOYEE HRA ALLOWANCE ($500 per employee annually)			$0
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$0
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$0
	TOTAL ANNUAL BENEFIT COSTS		$0

ADMINISTRATION DEPARTMENT: Management Information Services Division

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-016-513-51200	Regular Salaries	$36,728	$59,032	$68,123	$0	$0
3	001-016-513-51400	Overtime	$436	$669	$0	$0	$0
4		Total Wages	**$37,164**	**$59,701**	**$68,123**	**$0**	**$0**
5							
6	001-016-513-52100	FICA	$3,465	$4,537	$5,211	$0	$0
7	001-016-513-52200	Retirement	$3,805	$5,893	$6,710	$0	$0
8	001-016-513-52300	Health Insurance	$3,290	$5,036	$8,674	$0	$0
9	001-016-513-52301	Life Insurance	$292	$394	$507	$0	$0
10	001-016-513-52302	Health Reimbursement Account	$65	$1,914	$1,000	$0	$0
11	001-016-513-52320	Dental Insurance	$0	$0	$0	$0	$0
12	001-016-513-52400	Worker's Comp Insurance	$756	$473	$477	$0	$0
13		Total Benefits	**$11,673**	**$18,247**	**$22,579**	**$0**	$0
14							
15		**Total Personnel Service Costs**	**$48,837**	**$77,948**	**$90,702**	**$0**	$0

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
	GL CODES	**OPERATING EXPENDITURES**					
16	001-016-513-53400	Other Contractual Services	$5,269	$1,803	$10,000	$60,000	$60,000 (1)
17	001-016-513-54000	Travel & Per Diem	$683	$69	$500	$0	$0
18	001-016-513-54100	Communications&Freight Charges	$4,566	$4,276	$4,000	$0	$0
19	001-016-513-54110	Postage	$0	$0	$0	$0	$0
20	001-016-513-54300	Electric	$2,249	$0	$0	$0	$0
21	001-016-513-54303	Water	$204	$0	$0	$0	$0
22	001-016-513-54600	Repair & Maintenance Service	$100	$0	$0	$0	$0
23	001-016-513-54700	Printing & Binding Services	$46	$0	$50	$0	$0
24	001-016-513-54900	Other Current Charges	$163	$140	$50	$0	$0
25	001-016-513-55100	Office Supplies	$546	$120	$350	$0	$0
26	001-016-513-55220	Computer Supplies	$1,978	$1,529	$2,000	$0	$0
27	001-016-513-55223	Repair & Maintenance Supplies	$158	$0	$0	$0	$0
28	001-016-513-55230	Clothing/Uniforms	$23	$45	$0	$0	$0
29	001-016-513-55240	Institutional Supplies	$177	$0	$0	$0	$0
30	001-016-513-55250	Fuels & Lubricants	$89	$195	$300	$0	$0
31	001-016-513-55252	Small Tools	$0	$0	$50	$0	$0
32	001-016-513-55253	Auto Repair Supplies (In House)	$3	$0	$400	$0	$0
33	001-016-513-55400	Books,Subscription,Membership	$297	$264	$350	$0	$0
34	001-016-513-55410	Training & Education	$325	$200	$500	$0	$0
35	001-016-513-55500	Uncapitalized Equipment	$9,734	$8,926	$9,300	$0	$23,000 (2)
36		**Total Operating Costs**	**$26,610**	**$17,567**	**$27,850**	**$60,000**	**$83,000**
37							
38		**CAPITAL OUTLAY**					
39	001-016-513-55640	Machinery & Equipment	$0	$0	$0	$0	$0
40		**Total Capital Outlay Costs**	**$0**	**$0**	**$0**	**$0**	**$0**
41							
42		**TRANSFERS OUT**					
43	001-016-581-56502	Vehicle Replacement Fund	$2,266	$2,260	$0	$0	$0
44	001-016-581-56501	Internal Service Fund	$181	$606	$398	$362	$251
45	001-016-581-56608	Self Insured Dental Plan Fund	$384	$384	$384	$0	$0
46		**Total Transfers Out**	**$2,831**	**$3,250**	**$782**	**$362**	**$251**
47							
48		**Total Expenditures**	**$78,278**	**$98,765**	**$119,334**	**$60,362**	**$83,251**
49							

50 (1) Contract with County for technology services.

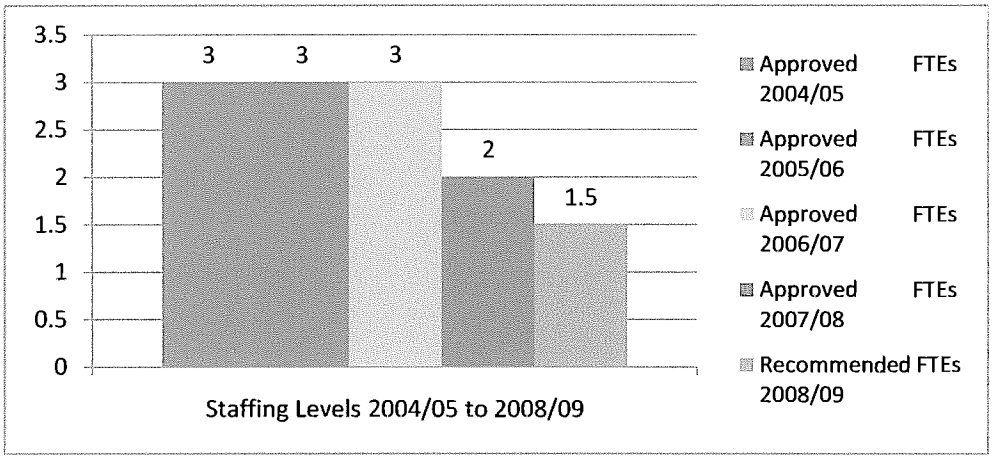
51 (2) Hardware and software needs for the City

City Manager's Office - Human Resources Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Assistant II	1	1	1	1	$29,334	1	$29,952	*
Administrative Assistant II	0	0	1	0	$0	0.5	$10,000	**
Human Resource Director	1	1	1	1	$50,568	0	$0	
Administrative Aide	1	1	0	0	$0	0	$0	
TOTALS	3	3	3	2	$79,902	1.5	$39,952	
Overtime Hours					$500		$500	

* Recommend Reclassification to Human Resource Specialist I

** Recommend Reclassification to Human Resource Student intern (due to change of function)



City Manager's Office - Human Resources Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$40,452	$3,095
RETIREMENT			
Regular Employees	9.85%	$40,452	$3,985
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$40,452	$283
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$6,456
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$250
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$367
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$280
		TOTAL ANNUAL BENEFIT COSTS	$14,716

HUMAN RESOURCE DEPARTMENT

		PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	001-024-513-51102	Financial & Administrative Salaries	$44,797	$38,380	$44,387	**$0**	**$0**
2	001-024-513-51200	Regular Salaries	$44,743	$51,963	$25,218	**$27,188**	**$37,188**
3	001-024-513-51400	Overtime	$223	$960	$500	**$0**	**$0**
4	001-024-513-51601	Vacation Pay	$6,888	$5,891	$3,600	**$1,829**	**$1,829**
5	001-024-513-51602	Sick Pay	$3,451	$1,328	$3,044	**$1,219**	**$1,219**
6	001-024-513-51603	Holiday Pay	$4,764	$4,288	$3,653	**$1,463**	**$1,463**
7	001-024-513-52100	FICA	$7,381	$7,626	$6,151	**$2,425**	**$3,190**
8	001-024-513-52200	Retirement	$10,249	$11,440	$9,573	**$3,122**	**$3,122**
9	001-024-513-52300	Health Insurance	$6,581	$6,799	$8,674	**$5,089**	**$5,089**
10	001-024-513-52301	Life Insurance	$652	$699	$595	**$297**	**$297**
11	001-024-513-52302	Health Reimbursement Account	$1,694	$4,184	$1,000	**$0**	**$0**
12	001-024-513-52320	Dental Insurance				**$367**	**$367**
13	001-024-513-52400	Worker's Comp	$546	$697	$598	**$222**	**$272**
14		**Total Personnel Service Costs**	**$131,969**	**$134,255**	**$106,993**	**$43,221**	**$54,036**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
15	001-024-513-52500	Unemployment Compensation	$0	$0	$0	**$0**	**$0**
16	001-024-513-53100	Legal Services	$0	$0	$0	**$24,741**	**$24,741**
17	001-024-513-53101	Medical Services	$0	$116	$100	**$100**	**$100**
18	001-024-513-53400	Other Contractual Services	$8,749	$0	$0	**$24,741**	**$24,741**
19	001-024-513-54000	Travel & Per Diem	$1,049	$1,207	$500	**$500**	**$500**
20	001-024-513-54100	Communications&Freight Charge	$289	$354	$250	**$250**	**$250**
21	001-024-513-54110	Postage	$0	$0	$50	**$50**	**$50**
22	001-024-513-54300	Electric	$2,249	$0	$0	**$0**	**$0**
23	001-024-513-54303	Water	$204	$0	$0	**$0**	**$0**
24	001-024-513-54600	Repair & Maintenance Service	$100	$0	$0	**$0**	**$0**
25	001-024-513-54700	Printing & Binding Supplies	$241	$740	$0	**$0**	**$0**
26	001-024-513-54800	Advertising Activities	$9	$226	$100	**$100**	**$100**
27	001-024-513-54810	Promotional Activities	$0	$0	$3,000	**$3,000**	**$3,000**
28	001-024-513-54900	Other Current Charges	$293	$10	$50	**$50**	**$50**
29	001-024-513-55100	Office Supplies	$2,272	$2,909	$3,000	**$3,000**	**$3,000**
30	001-024-513-55211	Medical Supplies	$0	$0	$0	**$0**	**$0**
31	001-024-513-55220	Computer Supplies	$1,573	$165	$750	**$750**	**$750**
32	001-024-513-55223	Repair & Maintenance Supplies	$81	$23	$0	**$0**	**$0**
33	001-024-513-55230	Clothing/Uniforms	$65	$63	$0	**$0**	**$0**
34	001-024-513-55240	Institutional Supplies	$177	$0	$0	**$0**	**$0**
35	001-024-513-55400	Books,Subscription,Membership	$141	$16	$150	**$350**	**$350**
36	001-024-513-55410	Training & Education	$88	$225	$500	**$500**	**$500**
37	001-024-513-55500	Uncapitalized Equipment	$0	$890	$0	**$0**	**$0**
38		**Total Operating Costs**	**$17,580**	**$6,944**	**$8,450**	**$58,132**	**$58,132**
39							
40		**CAPITAL OUTLAY**					
41	001-024-513-55640	Machinery & Equipment	$0	$0	$0	**$0**	**$0**
42		**Total Capital Outlay Costs**	**$0**	**$0**	**$0**	**$0**	**$0**
43							
44		**TRANSFERS OUT**					
45	001-024-581-56502	Vehicle Replacement Fund	$0	$0	$0	**$0**	**$0**
46	001-024-581-56501	Internal Service Fund	$181	$606	$398	**$362**	**$251**
47	001-024-581-56608	Self Insured Dental Plan Fund	$576	$576	$384	**$0**	**$0**
48	001-024-581-56609	HRA Funding Account	$0	$0	$0	**$500**	**$500**
49		**Total Transfers Out**	**$757**	**$1,182**	**$782**	**$862**	**$751**
50							
51							
52		**Total Expenditures**	**$150,306**	**$142,381**	**$116,225**	**$102,215**	**$112,919**

Development Department*

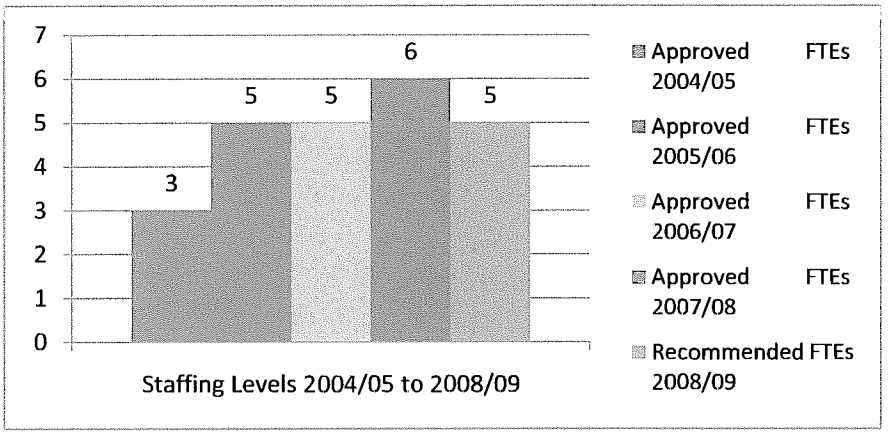
	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Assistant II	0	1	1	1	$26,416	1	$26,416	
Community Development Director	1	1	1	1	$64,043	1	$64,043	**
Code Enforcement Officer	0	0	0	1	$34,549	1	$34,549	***
Planning & Zoning Coord	1	1	1	1	$39,541	1	$39,541	
Redevelopment Coord	1	1	1	1	$39,125	0	$0	****
Planner	0	1	1	1	$41,600	1	$41,600	
TOTALS	3	5	5	6	$245,274	5	$206,149	
Overtime Hours					$500		$500	

* Previously called Community Development Department

** Recommend change in title to Development Director to reflect change in department name.

*** Transferred from the Police Deparment (due to realignment of function)

**** Transferred from Community Development Department



Development Department*

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$206,149	$15,770
RETIREMENT			
Regular Employees	9.85%	$142,106	$13,997
Senior Management	13.12%	$64,043	$8,402
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$206,149	$1,443
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$32,280
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$1,250
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$1,835
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$1,930
	TOTAL ANNUAL BENEFIT COSTS		$76,908

COMMUNITY DEVELOPMENT DEPARTMENT

	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
2	001-015-515-51200	Regular Salaries	$121,609	$142,009	$246,688	$245,274	$206,149
3	001-015-515-51400	Overtime	$1,088	$1,423	$2,600	$2,600	$500 (1)
4		Total Wages	**$122,697**	**$143,432**	**$249,288**	**$247,874**	**$206,649**
5							
6	001-015-515-52100	FICA	$8,997	$10,644	$19,071	$18,962	$15,770
7	001-015-515-52200	Retirement	$11,832	$16,026	$26,621	$26,510	$22,399
8	001-015-515-52300	Health Insurance	$8,226	$12,146	$21,685	$25,444	$32,280
9	001-015-515-52301	Life Insurance	$699	$1,006	$1,854	$2,320	$1,930
10	001-015-515-52302	Health Reimbursement Account	$2,379	$2,136	$2,950	$0	$0
11	001-015-515-52320	Dental Insurance	$0	$0	$0	$1,837	$1,837
12	001-015-515-52400	Worker's Comp	$899	$1,239	$5,595	$5,151	$1,443
13		Total Benefits	**$33,032**	**$43,197**	**$77,776**	**$80,224**	**$75,659**
14							
15		**Total Personnel Service Costs**	**$155,729**	**$186,629**	**$327,064**	**$328,098**	**$282,308**
16							
17							

18 (1) Occassionally, departmental employees are required to attend meetings with city boards or external agencies to
19 represent the city's interests. Flex time will be used, when possible, to keep O.T. pay to a minimum.

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
20	001-015-515-53101	Medical Services	$280	$68	$150	$150	$150
21	001-015-515-53121	Planning Consultants	$0	$0	$0	$0	$0
22	001-015-515-53400	Other Contractual Services	$9,703	$223,633	$217,900	$214,000	$214,000 (1)
23	001-015-515-53401	Contract Labor	$303	$0	$0	$0	$0
24	001-015-515-54000	Travel & Per Diem	$468	$1,240	$3,100	$2,500	$2,500 (2)
25	001-015-515-54100	Communications	$696	$767	$690	$1,100	$1,100
26	001-015-515-54110	Postage	$160	$26	$300	$300	$300
27	001-015-515-54300	Electric	$3,746	$0	$0	$0	$0
28	001-015-515-54303	Water	$341	$0	$0	$0	$0
29	001-015-515-54600	Repair & Maintenance Service	$167	$0	$0	$0	$0
30	001-015-515-54700	Printing & Binding Services	$77	$363	$500	$600	$600
31	001-015-515-54800	Advertising Activities	$0	$565	$500	$650	$650
32	001-015-515-54900	Other Current Charges	$166	$0	$300	$1,500	$1,500
33	001-015-515-55100	Office Supplies	$1,250	$310	$1,400	$1,400	$1,400
34	001-015-515-55210	Operating Supplies	$0	$0	$500	$500	$500
35	001-015-515-55220	Computer Supplies	$1,193	$1,263	$2,500	$3,500	$3,500
36	001-015-515-55223	Repair & Maintenance Supplies	$165	$0	$0	$430	$430
37	001-015-515-55230	Clothing/Uniforms	$176	$104	$250	$150	$150
38	001-015-515-55240	Institutional Supplies	$354	$0	$0	$0	$0
39	001-015-515-55250	Fuels & Lubricants	$0	$0	$450	$900	$900
40	001-015-515-55400	Books,Subscription,Membership	$194	$189	$800	$800	$800
41	001-015-515-55410	Training & Education	$353	$300	$650	$800	$800 (2)
42	001-015-515-55500	Uncapitalized Equipment	$7,287	$0	$2,000	$3,000	$0
43		**Total Operating Costs**	**$27,079**	**$228,828**	**$231,990**	**$232,280**	**$229,280**
44							
45		**CAPITAL OUTLAY**					
46	001-015-515-55640	Machinery & Equipment	$0	$0	$0	$0	$0 (3)
47		**Total Capital Outlay Costs**	**$0**	**$0**	**$0**	**$0**	**$0**
48							
49		**TRANSFERS OUT**					
50	001-015-581-56502	Vehicle Replacement Fund	$0	$0	$0	$0	$0
51	001-015-581-56501	Internal Service Fund	$197	$606	$398	$362	$251
52	001-015-581-56608	Self Insured Dental Plan Fund	$960	$960	$1,152	$0	$0
53	001-015-581-56609	HRA Funding Account	$0	$0	$0	$3,000	$1,250
54		**Total Transfers Out**	**$1,157**	**$1,566**	**$1,550**	**$3,362**	**$1,501**
55							
56		**Total Expenditures**	**$183,965**	**$417,023**	**$560,604**	**$563,740**	**$513,089**
57							

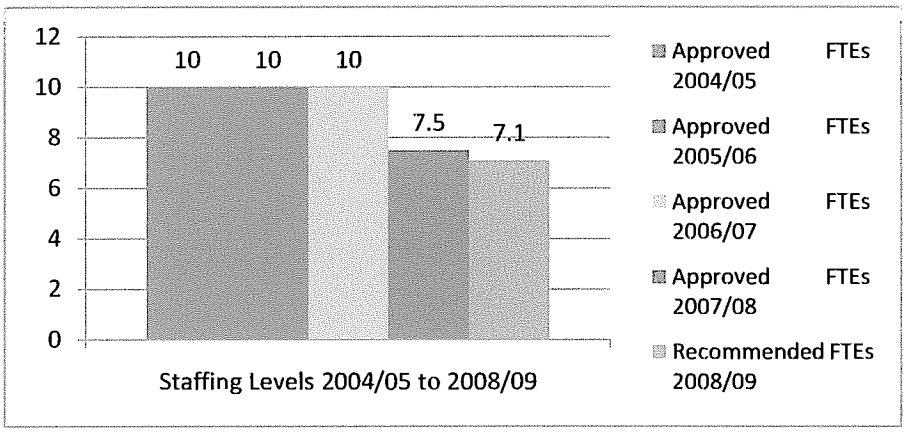
58 (1) PDCS permitting contract ($200,000/=80% of revenues collected);CPA-CIE transportation analysis report/
59 grant applications ($10,000) and Code Enforcement hearing costs ($4,000).
60 (2) FRA/APA/FPZA conferences and chapter meetings-CEU requirments.
61 (3) Would like to replace current code enforcement vehicle with a newer surplussed vehicle from another department
62 this fiscal year.

Finance Department

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Assistant II	1	1	1	1	$23,504	1	$24,209	*
Administrative Specialist I	1	1	1	1	$20,114	1	$20,114	
Administrative Specialist III	1	1	1	0.5	$12,688	0.25	$6,344	**
Administrative Specialist III	1	1	1	1	$26,354	1	$26,354	
Administrative Specialist III	1	1	1	0.5	$12,688	0.25	$6,534	**
Accountant II	2	2	0	0	$0	0	$0	
Senior Accountant	1	1	1	0	$0	0	$0	
Assistant Finance Director	0	0	1	1	$53,352	1	$53,352	
Chief Accounant	0	0	1	1	$41,746	1	$41,746	
Finance Director	1	1	1	1	$63,378	1	$65,279	
Utility Billing Supervisor	1	1	1	0.5	$20,706	0.4	$17,062	**
TOTALS	10	10	10	7.5	$274,529	6.9	$260,993	
Overtime Hours					$1,500		$1,000	

* This position was funded as an Administrative Assistant III in 2007/08.

** These positions were realigned to the Public Works Department, Utilities Division beginning 2007/08 as are functioning primarily for enterprise fund needs. Additional adjustments reflecting actual work made in 2008/09.



Finance Department

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$261,993	$20,042
RETIREMENT			
Regular Employees	9.85%	$196,714	$19,376
Senior Management	13.12%	$65,279	$8,565
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$261,993	$1,834
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$44,546
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$1,725
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$2,532
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$2,443
		TOTAL ANNUAL BENEFIT COSTS	$101,064

FINANCE DEPARTMENT

		PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	001-012-513-51200	Regular Salaries	$343,861	$313,200	$326,582	$324,225	$324,225
2	001-012-513-51400	Overtime	$1,106	$2,889	$1,500	$0	$0
3			**$344,967**	**$316,089**	**$328,082**	**$324,225**	**$324,225**
4							
5	001-012-513-52100	FICA	$25,687	$23,472	$25,098	$24,803	$24,803
6	001-012-513-52200	Retirement	$30,331	$31,767	$34,405	$33,863	$33,863
7	001-012-513-52300	Health Insurance	$29,612	$29,624	$34,696	$40,710	$40,710
8	001-012-513-52301	Life Insurance	$2,482	$2,510	$2,441	$3,035	$3,035
9	001-012-513-52302	Health Reimbursement Account	$8,282	$6,966	$4,875	$0	$0
10	001-012-513-52320	Dental Insurance	$0	$0	$0	$3,307	$3,307
11	001-012-513-52400	Worker's Comp	$1,832	$2,219	$2,297	$2,270	$2,270
12		Total Benefits	**$98,226**	**$96,558**	**$103,812**	**$107,988**	**$107,988**
13							
14		**Total Personnel Service Costs**	**$443,193**	**$412,647**	**$431,894**	**$432,213**	**$432,213**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
15	001-012-513-52500	Unemployment	$0	$0	$0	$0	$0
16	001-012-513-53101	Medical Services	$0	$319	$100	$176	$176
17	001-012-513-53400	Other Contractual Services	$14,593	$11,988	$5,698	$9,233	$9,233 (1)
18	001-012-513-53401	Contract Labor	$0	$559	$0	$0	$0
19	001-012-513-54000	Travel & Per Diem	$1,670	$671	$850	$1,122	$1,122
20	001-012-513-54100	Communications&Freight Charge	$1,898	$2,932	$2,500	$1,908	$1,908
21	001-012-513-54110	Postage	$33	$9	$50	$40	$40
22	001-012-513-54300	Electric	$10,492	$0	$0	$0	$0
23	001-012-513-54303	Water	$953	$0	$0	$0	$0
24	001-012-513-54560	Insurance Claims & Deductibles	$5,000	$0	$0	$0	$0
25	001-012-513-54600	Repair & Maintenance Services	$468	$1,715	$1,698	$1,702	$1,702
26	001-012-513-54700	Printing & Binding Services	$3,274	$2,866	$3,500	$3,325	$3,325
27	001-012-513-54900	Other Current Charges	$431	$982	$400	$100	$100
28	001-012-513-55100	Office Supplies	$6,790	$4,435	$6,000	$5,475	$5,475
29	001-012-513-55220	Computer Supplies	$197	$486	$800	$360	$360
30	001-012-513-55223	Repair & Maintenance Supplies	$470	$0	$0	$0	$0
31	001-012-513-55230	Clothing/Uniforms	$0	$269	$0	$0	$0
32	001-012-513-55240	Institutional Supplies	$1,415	$0	$0	$0	$0
33	001-012-513-55250	Fuels & Lubricant	$219	$227	$200	$288	$288
34	001-012-513-55400	Books,Subscription,Membership	$635	$235	$300	$150	$150
35	001-012-513-55410	Training & Education	$5,077	$979	$2,500	$949	$949
36	001-012-513-55500	Uncapitalized Equipment	$350	$175	$400	$2,000	$0
37		**Total Operating Costs**	**$53,965**	**$28,847**	**$24,996**	**$26,828**	**$24,828**
38							
39		**CAPITAL OUTLAY**					
40	001-012-513-55640	Machinery & Equipment	$0	$5,310	$0	$24,861	$24,861 (2)
41		**Total Capital Outlay Costs**	**$0**	**$5,310**	**$0**	**$24,861**	**$24,861**
42							
43		**TRANSFERS OUT**					
44	001-012-581-56502	Vehicle Replacement Fund	$0	$0	$0	$0	$0
45	001-012-581-56501	Internal Service Fund	$181	$606	$398	$380	$262
46	001-012-581-56608	Self Insured Dental Plan Fund	$1,920	$1,920	$1,728	$0	$0
47	001-012-581-56609	HRA funding Account	$0	$0	$0	$4,500	$4,500
48		**Total Transfers Out**	**$2,101**	**$2,526**	**$2,126**	**$4,880**	**$4,762**
49							
50							
51		**Total Expenditures**	**$499,259**	**$449,330**	**$459,016**	**$488,782**	**$486,664**
52							

53 (1) Microix $3,251 (new P.O., budgeting, timesheets software); MIP Sage maintenance $5,090; FAS GOV Fixed Assets maint. $892.

54 (2) Microix P.O.'s time clock and budgeting software.

Police Department

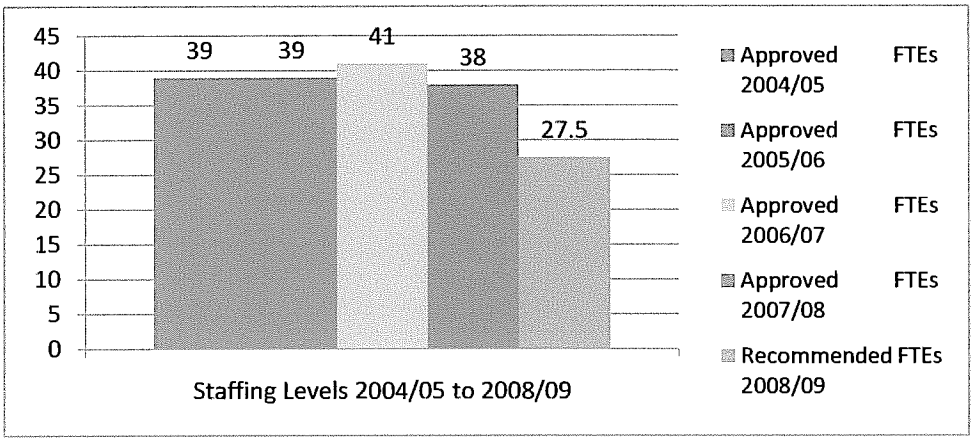
	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Adminitration Assistant III	1	1	1	1	$36,316	0	$0	*
Adminitration Assistant II	1	1	1	1	$25,459	1	$26,223	
Adminitration Specialist III	1	1	1	1	$25,854	1	$26,630	
Evidence Technician	1	1	1	1	$24,690	1	$23,507	
Lieutenant	1	1	1	1	$61,110	1	$61,110	
Police Chief	1	1	1	1	$79,997	1	$82,397	
Police Detective Sergeant	1	1	1	0	$55,266	1	$55,266	
Police Detective	1	1	1	2	$100,405	1	$37,253	
Police Officer II	1	1	1	1	$33,786	1	$33,786	
Police Officer II	1	1	1	1	$34,791	1	$34,791	
Police Officer II	1	1	1	1	$34,747	1	$34,747	
Police Officer II	1	1	1	1	$36,058	1	$36,058	
Police Officer II	1	1	1	1	$33,786	1	$33,786	
Police Officer II	1	1	1	1	$34,791	1	$34,791	
Police Officer II	1	1	1	1	$34,791	1	$34,791	
Police Officer II	1	1	1	1	$34,791	1	$34,791	
Police Officer II	1	1	1	1	$38,329	1	$39,479	
Police Officer II	1	1	1	1	$37,587	1	$37,587	
Police Officer II	1	1	1	1	$33,786	1	$33,786	
Police Officer II	1	1	1	1	$33,786	1	$33,786	
Police Officer II	1	1	1	1	$33,786	1	$33,786	
Police Officer II	0	0	1	1	$33,786	1	$33,786	
Police Officer II	0	0	1	0	$0	0	$0	
Polce Sergeant	1	1	1	1	$48,245	1	$48,245	
Polce Sergeant	1	1	1	1	$41,103	1	$41,103	
Polce Sergeant	1	1	1	1	$56,391	1	$56,391	
Polce Sergeant	1	1	1	1	$49,206	1	$49,206	
Polce Sergeant	0	0	0	0	$41,103	1	$41,103	
Public Service Aide	1	1	1	0	$0	0	$0	
Code Enforcement Officer	1	1	1	0	$0	0	$0	**
Dispatch Supervisor	1	1	1	1	$40,086	0	$0	***
Dispatcher	1	1	1	1	$26,502	0	$0	***
Dispatcher	1	1	1	1	$26,502	0	$0	***
Dispatcher	1	1	1	1	$26,502	0	$0	***
Dispatcher	1	1	1	1	$26,502	0	$0	***
Dispatcher - PT	6	6	6	6	$12,000	0	$0	***
Police Officer - Reserve	1	1	1	1	$12,000	1	$15,000	****
TOTALS	39	39	41	38	$1,303,843	27	$1,053,187	
Overtime Hours					$66,500		$58,500	

* Position eliminated during 2007/08

** This position was transferred to the Community Development Department in 2006/07 (due to realignment of function)

*** Staffing Level eliminated due to contract/cooperative efforts with Hernando County Sheriff's Office.

**** For years 2004/05 through 2007/08 Reserve Police Officer levels had been reflected at 15 with minimal funding. We changed to more accurately reflect the "FTE Equivalency."



Police Department

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$1,111,687	$85,044
RETIREMENT			
Regular Employees	9.85%	$76,360	$7,521
Special Risk	20.92%	$194,054	$45,685
Police	0.00%		$0
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$52,853	$370
Police 7720	5.80%	$1,058,834	$61,412
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$161,400
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$6,250
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$9,542
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$1,664
		TOTAL ANNUAL BENEFIT COSTS	$378,889

POLICE DEPARTMENT

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-013-521-51200	Regular Salaries	$978,901	$1,268,739	$1,202,094	$1,047,069	$1,038,187
3	001-013-521-51400	Overtime-Unscheduled	$29,242	$32,177	$36,500	$72,063	$46,500
4	001-013-521-51410	Overtime-Scheduled	$10,132	$10,227	$20,000	$20,000	$12,000
5	001-013-521-51411	Overtime-Bert	$2,070	$0	$0	$0	$0
6	001-013-521-51420	Overtime-Drug Enforcement	$0	$3,979	$10,000	$0	$0
7	001-013-521-51607	Reserves & Volunteers	$26,402	$5,476	$12,000	$15,000	$15,000
8		Total Wages	**$1,046,747**	**$1,320,598**	**$1,280,594**	**$1,154,132**	**$1,111,687**
9							
10	001-013-521-52100	FICA	$78,350	$98,766	$97,965	$86,866	$85,044
11	001-013-521-52200	Retirement	$56,392	$65,891	$70,388	$56,193	$53,206
12	001-013-521-52300	Health Insurance	$74,769	$98,967	$130,110	$119,586	$161,400
13	001-013-521-52301	Life Insurance	$3,372	$4,454	$3,442	$3,137	$1,664
14	001-013-521-52302	Health Reimbursement Account	$19,475	$12,992	$17,510	$0	$0
15	001-013-521-52320	Dental Insurance	$0	$0	$0	$9,002	$9,542
16	001-013-521-52400	Worker's Comp Insurance	$49,934	$62,966	$72,826	$62,926	$61,782
17		Total Benefits	**$282,292**	**$344,036**	**$392,241**	**$337,710**	**$372,638**
18		**Total Personnel Service Costs**	**$1,329,039**	**$1,664,634**	**$1,672,835**	**$1,491,842**	**$1,484,325**

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
	GL CODES	**OPERATING EXPENDITURES**					
19	001-013-521-52400	Workers Comp Claims	$1,400	$0	$0	$0	$0
20	001-013-521-52500	Unemployment Compensation	$967	-$142	$0	$0	$0
21	001-013-521-53101	Medical Services	$3,931	$2,595	$4,000	$4,210	$4,210
22	001-013-521-53400	Other Contractual Services	$6,198	$1,697	$4,000	$4,654	$4,654 (1)
23	001-013-521-53500	Criminal Investigation	$2,445	$2,877	$3,500	$1,400	$1,400
24	001-013-521-54000	Travel & Per Diem	$1,307	$2,103	$2,000	$5,040	$5,040
25	001-013-521-54100	Communications&Freight Charge	$13,154	$12,716	$14,500	$16,060	$16,060
26	001-013-521-54110	Postage	$58	$31	$200	$80	$80
27	001-013-521-54210	Automotive Repair Service	$12,013	$12,916	$15,000	$15,454	$15,454
28	001-013-521-54300	Electric	$14,359	$14,905	$15,000	$15,840	$15,840
29	001-013-521-54303	Water	$1,693	$2,314	$2,500	$2,640	$2,640
30	001-013-521-54560	Insurance Claims and Deductibles	$500	$3,000	$5,000	$5,000	$5,000
31	001-013-521-54600	Repair & Maintenance Service	$12,922	$6,605	$10,480	$8,991	$8,991 (2)
32	001-013-521-54700	Printing & Binding Services	$1,104	$1,759	$750	$1,300	$1,300
33	001-013-521-54800	Advertising Activities	$1,117	$819	$1,200	$1,000	$1,000
34	001-013-521-54900	Other Current Charges	$1,777	$29,725	$2,000	$1,000	$1,000
35	001-013-521-54910	Ammunition	$2,471	$2,053	$1,500	$7,529	$7,529
36	001-013-521-55100	Office Supplies	$4,397	$4,844	$4,900	$7,535	$7,535
37	001-013-521-55210	Operating Supplies	$584	$2,941	$3,500	$5,794	$5,794
38	001-013-521-55211	Medical Supplies	$205	$553	$500	$500	$500
39	001-013-521-55220	Computer Supplies	$2,422	$2,371	$4,500	$3,069	$3,069
40	001-013-521-55223	Repair & Maintenance Supplies	$11,213	$6,193	$0	$0	$0
41	001-013-521-55230	Clothing/Uniforms	$9,464	$8,351	$12,735	$12,247	$12,247
42	001-013-521-55240	Institutional Supplies	$4,484	$3,921	$0	$2,991	$2,991
43	001-013-521-55250	Fuels & Lubricants	$62,032	$65,948	$69,550	$91,000	$91,000
44	001-013-521-55251	Tags & Titles	$357	$466	$500	$580	$580
45	001-013-521-55252	Small Tools	$157	$401	$500	$500	$500
46	001-013-521-55253	Automotive Repair Supplies(in-house)	$19,712	$18,479	$20,000	$15,000	$15,000
47	001-013-521-55400	Books,Subscription,Membership	$905	$228	$700	$1,389	$1,389
48	001-013-521-55410	Training & Education	$2,532	$4,798	$5,000	$7,200	$7,200
49	001-013-521-55500	Uncapitalized Equipment	$18,340	$16,961	$11,170	$5,720	$3,720 (3)
50		**Total Operating Costs**	**$214,220**	**$232,428**	**$215,185**	**$243,723**	**$241,723**
51							
52		**CAPITAL OUTLAY**					
53	001-013-521-55620	Building & Improvements	$0	$0	$0	$18,842	$24,842 (4)
54	001-013-521-55640	Machinery & Equipment	$15,472	$5,265	$6,068	$0	$0
55	001-013-521-55641	Automotive & Heavy Equipment	$0	$0	$0	$0	$0
56	001-013-521-55650	Construction in Progress	$0	$0	$0	$0	$0
57		**Total Capital Outlay Costs**	**$15,472**	**$5,265**	**$6,068**	**$18,842**	**$24,842**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
58							
59		**TRANSFERS OUT**					
60	001-013-581-56502	Vehicle Replacement Fund	$57,505	$54,060	$20,629	$34,829	$34,829
61	001-013-581-56501	Internal Service Fund	$19,239	$29,760	$32,630	$27,070	$18,721
62	001-013-581-56608	Self Insured Dental Plan Fund	$6,144	$6,528	$5,952	$0	$0
63	001-013-581-56609	HRA Funding Account	$0	$0	$0	$13,250	$6,250
64		**Total Transfers Out**	**$82,888**	**$90,348**	**$59,211**	**$75,149**	**$59,800**
65							
66		**Total Expenditures**	**$1,641,619**	**$1,992,675**	**$1,953,299**	**$1,829,556**	**$1,810,690**
67							

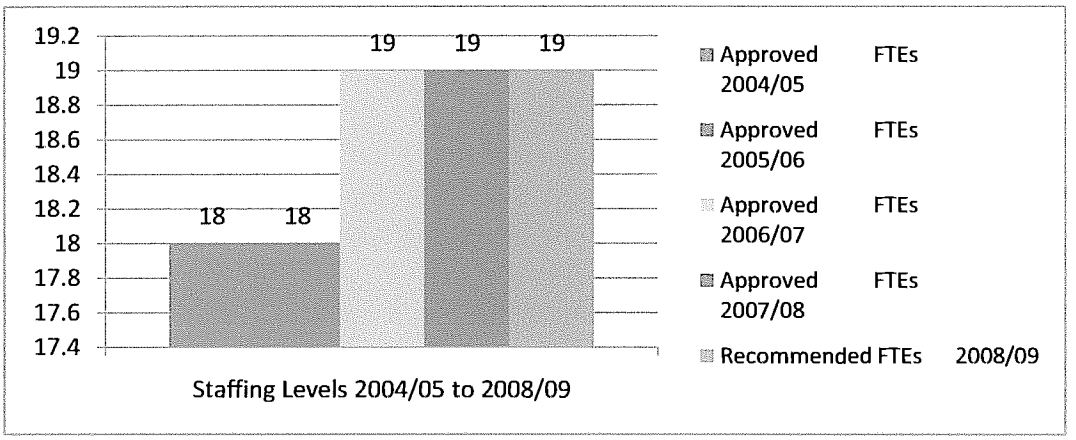
68 (1) Phone maint., Psych exams, radar cert-semi., radio maint. Per qtr., Bldg. alarm monitoring, Pest control, towing services, fire ext. cert., speedometer cert.
69 (2) Copier maint., telecom repairs, HCSO Motorola Maint., Taser repairs.
70 (3) 2 Desktop P.C. $2,000, replace chairs $1,000; Other misc.
71 (4)FASCO Evidence lockers and Refrigeration System $13,842. Redue Flooring in locker room (due to water damage) $5,000,Retro fit windows ($6,000)

Fire Department

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
District Chief	1	1	1	1	$56,580	1	$56,580	*
Captain	1	1	1	1	$41,030	1	$41,030	*
Captain	1	1	1	1	$40,855	1	$40,855	*
Administrative Asst III	1	1	1	1	$35,859	1	$35,859	
DRIVER/ENGINEER	1	1	1	1	$41,205	1	$41,205	
Captain	1	1	1	1	$47,640	1	$47,640	*
Fire Chief	1	1	1	1	$69,888	1	$69,888	
District Chief	1	1	1	1	$48,630	1	$48,630	*
Firefighter I	1	1	1	1	$33,779	1	$33,779	
Firefighter I	1	1	1	1	$33,779	1	$34,793	
Firefighter I	1	1	1	1	$33,779	1	$33,779	
Firefighter I	1	1	1	1	$34,798	1	$34,798	
Firefighter I	1	1	1	1	$34,798	1	$35,842	
Firefighter I	0	0	1	1	$33,779	1	$33,779	
Firefighter I	1	1	1	1	$36,487	1	$36,487	
Firefighter I	1	1	1	1	$36,546	1	$36,546	
Firefighter I	1	1	1	1	$34,798	1	$35,842	
District Chief	1	1	1	1	$50,086	1	$50,086	*
Firefighter - Reserve	1	1	1	1	$30,000	1	$30,000	**
TOTALS	18	18	19	19	$774,320	19	$777,421	
Overtime Hours					$61,000		$62,000	

* Positions' titles changed in 2007/08 with Council approved for better alignment to State recognized command titles.

** For years 2004/05 through 2007/08 Reserve Firefighters levels had been reflected at 15 or 10 with minimal funding. We adjusted to more accurately reflect the "FTE Equivalency."



Fire Department

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$839,421	$64,216
RETIREMENT			
Regular Employees	9.85%	$35,859	$3,532
Special Risk	20.92%		$0
Fire	23.30%	$803,562	$187,230
WORKERS' COMPENSATION			
Firefighters 7704	8.30%	$803,562	$66,696
Clerical 8810	0.70%	$35,859	$251
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$122,664
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$4,750
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$6,973
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$1,216
		TOTAL ANNUAL BENEFIT COSTS	$457,527

FIRE DEPARTMENT

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-014-522-51200	Regular Salaries	$646,068	$710,894	$714,884	$726,862	$747,421
3	001-014-522-51400	Overtime-Unscheduled	$26,059	$21,525	$30,000	$30,000	$30,000
4	001-014-522-51410	Overtime-Scheduled	$34,384	$38,998	$31,000	$32,000	$32,000
5	001-014-522-51607	Reserves & Volunteers	$61,195	$32,417	$30,000	$30,000	$30,000
6		Total Wages	**$767,706**	**$803,834**	**$805,884**	**$818,862**	**$839,421**
7							
8	001-014-522-52100	FICA	$56,337	$59,761	$61,650	$62,643	$64,216
9	001-014-522-52200	Retirement	$125,900	$137,855	$163,730	$189,211	$190,762
10	001-014-522-52300	Health Insurance	$53,470	$61,603	$78,066	$91,598	$122,664
11	001-014-522-52301	Life Insurance	$1,970	$2,528	$1,487	$1,490	$1,216
12	001-014-522-52302	Health Reimbursement Account	$8,940	$8,268	$12,485	$0	$0
13	001-014-522-52320	Dental Insurance	$0	$0	$0	$6,614	$6,973
14	001-014-522-52400	Worker's Comp Insurance	$51,660	$65,064	$83,257	$65,099	$66,947
15		Total Benefits	**$298,277**	**$335,079**	**$400,675**	**$416,655**	**$452,778**
16							
17		**Total Personnel Service Costs**	**$1,065,983**	**$1,138,913**	**$1,206,559**	**$1,235,517**	**$1,292,199**
18							

19 (1) Chief Mossgrove will graduate in January 2009 from college with a BS in Fire Service Administration and his monthly incentive will raise from $50 00 to $110 00.

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
20	001-014-522-53101	Medical Services	$2,348	$821	$1,800	$6,500	$6,500 (1)
21	001-014-522-53400	Other Contractual Services	$5,018	$807	$0	$250	$250
22	001-014-522-54000	Travel & Per Diem	$935	$2,119	$2,500	$3,000	$3,000 (2)
23	001-014-522-54100	Communications&Freight Charge	$3,935	$4,373	$4,000	$8,500	$8,500
24	001-014-522-54110	Postage	$119	$292	$50	$50	$50
25	001-014-522-54210	Automotive Repair Service	$8,431	$4.563	$7,500	$7,500	$7,500
26	001-014-522-54300	Electric	$9,112	$9,056	$8,500	$9,350	$9,350
27	001-014-522-54303	Water	$2,133	$2,677	$2,200	$2,200	$2,200
28	001-014-522-54400	Equipment & Vehicle Rental	$143	$0	$0	$0	$0
29	001-014-522-54540	Fiduciary Liability Insurance	$125	$125	$0	$125	$125
30	001-014-522-54560	Insurance Claims and Deductibles	$0	$0	$0	$0	$0
31	001-014-522-54600	Repair & Maintenance Service	$7,644	$13,591	$6,500	$14,750	$14,750
32	001-014-522-54700	Printing & Binding Service	$875	$154	$500	$500	$500
33	001-014-522-54800	Advertising Activities	$2,446	$1,278	$1,500	$1,500	$1,500
34	001-014-522-54900	Other Current Charges	$704	$990	$700	$700	$700
35	001-014-522-54901	B.E.R.T. Expenditures	$10,892	$733	$0	$0	$0
36	001-014-522-55100	Office Supplies	$1,672	$644	$1,500	$1,500	$1,500
37	001-014-522-55210	Operating Supplies	$5,448	$1,688	$2,000	$2,500	$2,500
38	001-014-522-55211	Medical Supplies	$1,912	$1,924	$2,500	$2,500	$2,500
39	001-014-522-55220	Computer Supplies	$620	$2,127	$1,500	$1,500	$1,500
40	001-014-522-55223	Repair & Maintenance Supplies	$4,733	$6,172	$0	$0	$0
41	001-014-522-55225	Chemicals	$1,359	$824	$1,000	$1,000	$1,000
42	001-014-522-55226	Safety Supplies/Gear	$0	$91	$6,300	$16,175	$16,175
43	001-014-522-55230	Clothing/Uniforms	$17,407	$7,393	$7,500	$4,740	$4,740
44	001-014-522-55240	Institutional Supplies	$2,669	$2,437	$0	$0	$0
45	001-014-522-55250	Fuels & Lubricants	$13,933	$13,716	$15,000	$20,000	$20,000
46	001-014-522-55252	Small Tools	$2,428	$1,263	$1,800	$1,800	$1,800
47	001-014-522-55253	Automotive Repair Supplies(in-house)	$5,142	$6,367	$4,000	$4,000	$4,000
48	001-014-522-55400	Books,Subscription,Membership	$1,461	$1,346	$2,000	$2,000	$2,000
49	001-014-522-55410	Training & Education	$4,726	$4,146	$6,780	$7,100	$7,100 (2)
50	001-014-522-55500	Uncapitalized Equipment	$25,262	$10,884	$13,110	$14,500	$14,500 (3)
51		**Total Operating Costs**	**$143,632**	**$102,601**	**$100,740**	**$134,240**	**$134,240**
52							
53							
54		**CAPITAL OUTLAY**					
55	001-014-522-55620	Building	$0	$0	$0	$0	$0
56	001-014-522-55640	Machinery & Equipment	$661,947	$0	$6,067	$0	$0
57		**Total Capital Outlay Costs**	**$661,947**	**$0**	**$6,067**	**$0**	**$0**
58							
59		**DEBT SERVICE**					
60	001-014-517-57200	Principal	$8,584	$30.943	$32,624	$34,026	$34,026
61	001-014-517-57100	Interest	$8,600	$26,326	$24,646	$23,244	$23,244
62		**Total Debt Service**	**$17,184**	**$57,269**	**$57,270**	**$57,270**	**$57,270 (4)**
63							
64							
65		**TRANSFERS OUT**					
66	001-014-581-56502	Vehicle Replacement Fund	$88,631	$83,524	$50,555	$69,055	$69,055
67	001-014-581-56501	Internal Service Fund	$10,721	$8,558	$9,594	$7,908	$5,468
68	001-014-581-56608	Self Insured Dental Plan Fund	$3,264	$3,456	$3,456	$0	$0
69	001-014-581-56609	HRA Funding Account	$0	$0	$0	$9,000	$4,750
70		**Total Transfers Out**	**$102,616**	**$95,538**	**$63,605**	**$85,963**	**$79,273**
71							
72		**Total Expenditures**	**$1,991,362**	**$1,394,321**	**$1,434,241**	**$1,512,990**	**$1,562,982**
73							

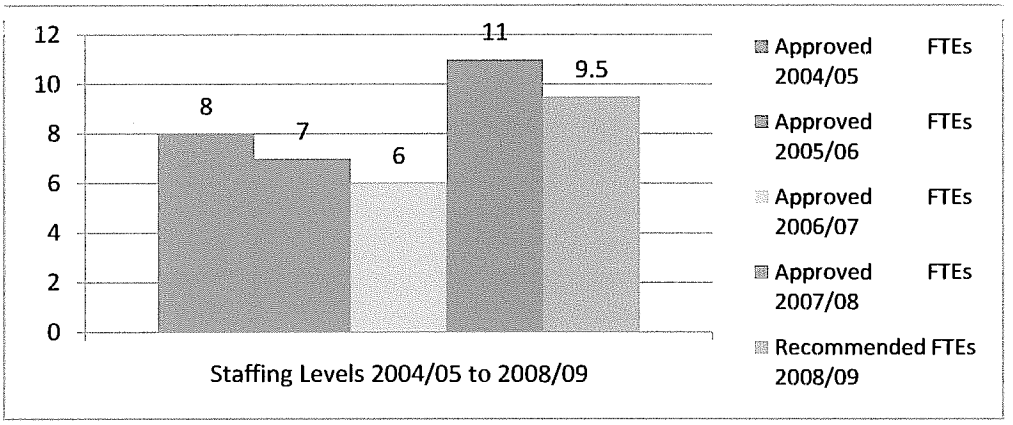
74 (1) Cost of annual firefighter physicals 18 at $355 00 each $6,400, Hepatitis B shots or booster and TB test $50 per shot projection
75 (2) Firefighter Survival Hotel $350 Meals $200,Infectious Contral Seminar $300 Meals $100, Fire Chief's Conference Hotel $973 Meals $
76 (3) 5" supply line 3 sections $2,370, 5" pony sections 2 sections $1,000, 3" Hose 8 sections$1,860, 1 75" hose 8 sections $1,600, 1" forestry
77 hose 2 sections $390, 3 cans of class B foam $420, 7 cans of class A foam $490, Thermal imager batteries $200,
78 Ventilation saw $2,100, Positive pressure fan $2,600, Foam tubes for blitz fire $1,280 and Misc. $190
79 (4) 2005 Loan for Sutphen Ladder Truck due 2021

Parks & Recreation Department - Parks & Facilities Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Asst III	1	1	1	1	$34,528	1	$35,564	
Park & Recreation Director	1	1	1	1	$57,699	1	$57,699	
Park Attendant II	1	1	1	1	$20,530	1	$20,530	
Park Attendant II	0	0	0	1	$23,741	0	$0	
Program Coordinator	0	1	1	1	$30,222	0	$0	
Park Attendant I	1	0	0	0	$0	1	$19,198	
Maintenance Tech III	1	1	1	2	$83,013	1	$42,913	*
Equipment Operator I	2	2	1	0	$0	0	$0	
Buildings & Grounds Sprvr	0	0	0	1	$48,464	1	$48,464	*
Environmental Specialist	0	0	0	1	$22,277	1	$22,277	**
Horticultural Technician	0	0	0	1	$26,250	1	$26,250	*
Inmate Supervisor	0	0	0	1	$32,739	1	$32,739	*
Intern - PT	1	0	0	0	$0	0.5	$7,500	
TOTALS	8	7	6	11	$379,463	9.5	$313,133	
Overtime Hours					$6,000		$1,000	

* Transferred from Public Works Department, Streets Division in 2007/08 to Parks & Recreation Department, Building & Grounds Division. 2008/09 combined with Parks & Recreation Division.

** Transferred from the Administration Department in 2007/08.



Parks & Recreation Department - Parks & Facilities Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$314,133	$24,031
RETIREMENT			
Regular Employees	9.85%	$256,434	$25,259
Senior Management	13.12%	$57,699	$7,570
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$43,164	$302
Building Operations 9015	8.80%	$173,442	$15,263
Parks 9102	7.80%	$97,527	$7,607
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$58,104
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$2,250
EMPLOYEE DENTAL INSURANCE ($367 per employee annually)			$3,303
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$2,861
		TOTAL ANNUAL BENEFIT COSTS	$146,550

PARKS AND RECREATION And Facilities DEPARTMENT: Parks And Facilities Division

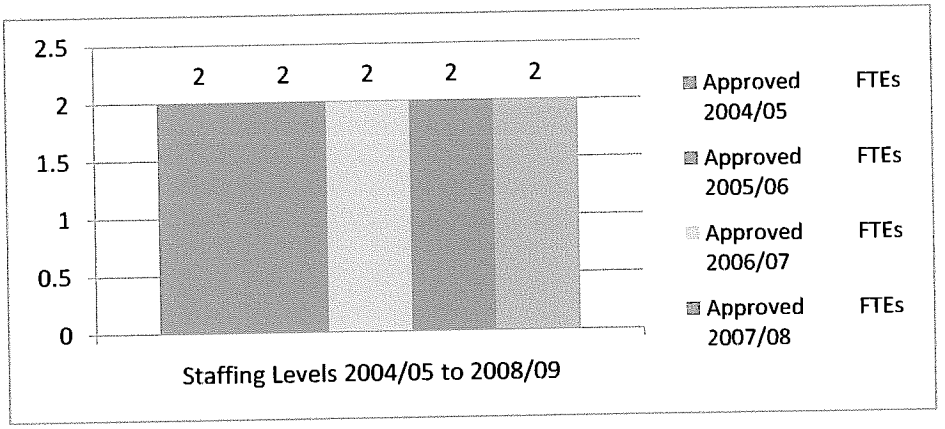
			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	GL CODES	PERSONNEL SERVICES					
2	001-020-572-51102	Financial & Administrative Salaries	$47,012	$49,645	$49,986	$50,598	$50,598
3	001-020-572-51200	Regular Salaries	$132,268	$129,279	$309,607	$218,133	$218,133
4	001-020-572-51400	Overtime	$2,224	$2,152	$6,000	$1,000	$1,000
5	001-020-572-51601	Vacation Pay	$10,870	$11,217	$8,392	$16,142	$16,142
6	001-020-572-51602	Sick Pay	$6,905	$6,762	$6,571	$11,654	$11,654
7	001-020-572-51603	Holiday Pay	$9,034	$9,320	$7,885	$13,985	$13,985
8	001-020-572-51609	Bert Stipend	$998	$332	$0	$0	$0
9	001-020-572-52100	FICA	$15,942	$15,919	$29,716	$23,258	$23,258
10	001-020-572-52200	Retirement	$18,691	$21,711	$38,923	$31,833	$31,833
11	001-020-572-52300	Health Insurance	$17,271	$21,329	$43,370	$40,710	$40,710
12	001-020-572-52301	Life Insurance	$1,422	$1,711	$2,853	$2,836	$2,836
13	001-020-572-52302	Health Reimbursement Account	$1,872	$1,489	$5,000	$0	$0
14	001-020-572-52320	Dental Insurance	$0	$0	$0	$3,307	$3,307
15	001-020-572-52400	Worker's Comp	$13,162	$16,531	$37,664	$25,212	$25,212
16		Total Personnel Service Costs	$277,671	$287,397	$545,967	$438,668	$438,668

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
17	GL CODES	OPERATING EXPENDITURES					
18	001-020-572-53101	Medical Services	$244	$233	$150	$350	$350
19	001-020-572-53400	Other Contractual Services	$2,661	$10,804	$75,715	$67,500	$67,500
20	001-020-572-53401	Contractual Labor	$2,751	$966	$2,500	$1,000	$1,000
21	001-020-572-54000	Travel & Per Diem	$108	$241	$600	$600	$600
22	001-020-572-54100	Communications&Freight Charge	$1,726	$1,865	$3,000	$2,800	$2,800
23	001-020-572-54110	Postage	$0	$0	$100	$100	$100
24	001-020-572-54200	Transportation	$0	$0	$0	$0	$0
25	001-020-572-54210	Automotive Repair Service	$140	$321	$1,500	$1,500	$1,500
26	001-020-572-54300	Electric	$28,543	$30,600	$30.000	$33,000	$33,000
27	001-020-572-54303	Water	$7,010	$10,006	$10.000	$9,000	$9,000
28	001-020-572-54400	Equipment & Vehicle Rental	$725	$400	$4,000	$4,000	$4,000
29	001-020-572-54401	Rentals and Leases	$148	$0	$200	$150	$150
30	001-020-572-54560	Insurance Claims and Deductibles	$153	$0	$1,000	$1,000	$1,000
31	001-020-572-54600	Repair & Maintenance Services	$7,461	$7,821	$8,500	$8,500	$8,500
32	001-020-572-54700	Printing & Binding Services	$46	$118	$800	$925	$925
33	001-020-572-54800	Advertising Activities	$2,021	$546	$750	$750	$750
34	001-020-572-54900	Other Current Charges	$258	$748	$500	$0	$0
35	001-020-572-54920	Recreational Supplies	$1,278	$2,270	$2,000	$1,500	$1,500
36	001-020-572-55100	Office Supplies	$1,011	$1,629	$2,000	$2,000	$2,000
37	001-020-572-55210	Operating Supplies	$976	$14,119	$16,500	$20,000	$20,000
38	001-020-572-55211	Medical Supplies	$48	$0	$0	$0	$0
39	001-020-572-55220	Computer Supplies	$515	$23	$950	$950	$950
40	001-020-572-55223	Repair & Maintenance Supplies	$23,260	$13,265	$51,300	$50,000	$50,000
41	001-020-572-55225	Chemicals	$3,335	$1,262	$4,500	$3,000	$3,000
42	001-020-572-55230	Clothing/Uniforms	$1,574	$1,060	$2,700	$2,200	$2,200
43	001-020-572-55240	Institutional Supplies	$3,156	$3,949	$22,300	$23,500	$23,500
44	001-020-572-55250	Fuels & Lubricants	$4,404	$4,218	$19,500	$14,500	$14,500
45	001-020-572-55252	Small Tools	$1,220	$2,306	$2,500	$1,250	$1,250
46	001-020-572-55253	Auto Repair Supply (in-house)	$1,914	$3,617	$3,500	$3,500	$3,500
47	001-020-572-55400	Books,Subscription,Membership	$215	$320	$500	$500	$500
48	001-020-572-55410	Training & Education	$572	$845	$1,250	$1,250	$1,250
49	001-020-572-55500	Uncapitalized Equipment	$4,305	$1,379	$4,700	$29,840	$29,840
50		**Total Operating Costs**	**$101,778**	**$114,931**	**$273,515**	**$285,165**	**$285,165**
51							
52		**Debt Service**					
53	001-020-517-57100	Interest	$2,932	$2,491	$2,001	$1,529	$1,529
54	001-020-517-57200	Principal	$11,081	$11,517	$11,971	$12,443	$12,443
55		**Total Debt Service**	**$14,013**	**$14,008**	**$13,972**	**$13,972**	**$13,972**
56							
57							
58		**CAPITAL OUTLAY**					
59	001-020-572-55610	Land	$0	$0	$0	$0	$0
60	001-020-572-55620	Building	$0	$0	$0	$0	$0
61	001-020-572-55630	Improvements-Non Buildings	$9,950		$0	$0	$0
62	001-020-572-55640	Machinery & Equipment	$0	$15,000	$0	$5,500	$0
63	001-020-572-55650	Construction In Progress	$0	$0	$0	$0	$0
64		**Total Capital Outlay Costs**	**$9,950**	**$15,000**	**$0**	**$5,500**	**$0**
65							
66		**TRANSFERS OUT**					
67	001-020-581-56308	McKethan Capital Project Fund	$0	$0	$0	$0	$0
68	001-020-581-56502	Vehicle Replacement Fund	$4,748	$2,344	$2,354	$2,354	$2,354
69	001-020-581-56501	Internal Service Fund	$7,778	$8,452	$13,753	$11,960	$8,272
70	001-020-581-56503	Equipment Replacement Fund	$0	$0	$0	$5,000	$5,000
71	001-020-581-56608	Self Insured Dental Plan Fund	$1,344	$1,152	$2.112	$0	$0
72	001-020-581-56609	HRA Funding Account	$0	$0	$0	$4,000	$4,000
73		**Total Transfers Out**	**$13,870**	**$11,948**	**$18,219**	**$23,314**	**$19,626**
74							
75		**Total Expenditures**	**$417,282**	**$443,284**	**$851,673**	**$766,619**	**$757,431**
76							

77 (1) Tire repair, fencing, copy machine repair, window glass repair, door lock service
78 (2) Field paint, mulch, sand, clay,trashcans,inmate weed eaters line.
79 (3) Tissue, gloves, bleach, hand soap, ect
80 (4)(1) Weed eater @ $460 00, (1) blower @ $400.00. Replace light fixtures at City Hall, JBCC, Police, Fire, and DPW facilities $25,000.
81 (5) Parks and Building & Grounds are combined as of the 08 09 Budget

Parks & Recreation Department - Cemetery Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09
Cemetery Sexton	1	1	1	1	$33,550	1	$33,550
Park Attendant I	0	0	0	1	$20,155	1	$20,760
Park Attendant II	1	1	1	0	$0	0	$0
TOTALS	2	2	2	2	$53,706	2	$54,310
Overtime Hours					$1,000		$500



Parks & Recreation Department - Cemetery Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$54,810	$4,193
RETIREMENT			
Regular Employees	9.85%	$54,810	$5,399
WORKERS' COMPENSATION			
Cemetery Operations 9220	12.50%	$54,810	$6,851
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$12,912
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$500
EMPLOYEE DENTAL INSURANCE			$734
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$513
	TOTAL ANNUAL BENEFIT COSTS		$31,102

PARKS AND RECREATION AND FACILITIES DEPARTMENT: Cemetery Division

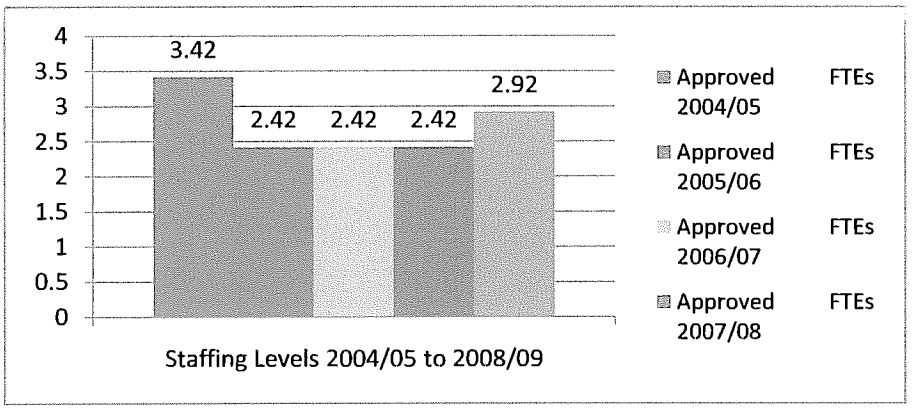
			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-017-539-51200	Regular Salaries	$44,066	$51,720	$54,089	$55,308	$54,310
3	001-017-539-51400	Overtime	$380	$118	$1,000	$500	$500
4		Total Wages	**$44,446**	**$51,838**	**$55,089**	**$55,808**	**$54,810**
5							
6	001-017-539-52100	FICA	$3,400	$3,970	$4,214	$4,269	$4,193
7	001-017-539-52200	Retirement	$3,668	$5,109	$5,427	$5,498	$5,399
8	001-017-539-52300	Health Insurance	$3,290	$6,814	$8,674	$10,178	$12,912
9	001-017-539-52301	Life Insurance	$305	$373	$402	$518	$513
10	001-017-539-52302	Health Reimbursement Account	$1,425	$982	$1,000	$0	$0
11	001-017-539-52320	Dental Insurance	$0	$0	$0	$735	$734
12	001-017-539-52400	Worker's Comp Insurance	$4,740	$5,930	$7,348	$6,976	$6,851
13		Total Benefits	**$16,828**	**$23,178**	**$27,065**	**$28,174**	**$30,602**
14							
15		**Total Personnel Service Costs**	**$61,274**	**$75,016**	**$82,154**	**$83,982**	**$85,412**

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
16	**GL CODES**	**OPERATING EXPENDITURES**					
17	001-017-539-53101	Medical Services	$70	$36	$100	$50	$50
18	001-017-539-53400	Other Contractual Services	$3,879	$1,871	$1,930	$1,500	$1,500
19	001-017-539-54100	Communications&Freight Charge	$633	$769	$650	$500	$500
20	001-017-539-54110	Postage	$11	$0	$0	$50	$50
21	001-017-539-54210	Automotive Repair Service	$17	$0	$0	$50	$50
22	001-017-539-54300	Electric	$757	$620	$700	$650	$650
23	001-017-539-54303	Water	$2,191	$2,321	$2,300	$2,500	$2,500
24	001-017-539-54400	Equipment & Vehicle Rental	$50	$0	$0	$0	$0
25	001-017-539-54401	Rentals & Leases	$0	$0	$0	$0	$0
26	001-017-539-54600	Repair & Maintenance Services	$4,203	$847	$2,500	$1,500	$1,500
27	001-017-539-54700	Printing & Binding Services	$16	$15	$500	$500	$500
28	001-017-539-54800	Advertising Activities	$297	$288	$500	$311	$311
29	001-017-539-54900	Other Current Charges	$411	$211	$200	$0	$0
30	001-017-539-54912	Cemetery Lot Buy Back	$3,139	$1,350	$0	$0	$0
31	001-017-539-54913	Cost of goods sold	$0	$0	$0	$0	$0
32	001-017-539-55100	Office Supplies	$103	$225	$500	$500	$500
33	001-017-539-55210	Operating Supplies	$215	$1,777	$2,000	$2,000	$2,000
34	001-017-539-55211	Medical Supplies	$33	$0	$0	$0	$0
35	001-017-539-55220	Computer Supplies	$35	$28	$67	$100	$100
36	001-017-539-55223	Repair & Maintenance Supplies	$3,233	$1,573	$0	$0	$0
37	001-017-539-55230	Clothing/Uniforms	$875	$719	$750	$750	$750
38	001-017-539-55240	Institutional Supplies	$194	$321	$0	$0	$0
39	001-017-539-55250	Fuels & Lubricants	$2,780	$3,401	$2,600	$3,500	$3,500
40	001-017-539-55252	Small Tools	$740	$529	$1,000	$500	$500
41	001-017-539-55253	Auto Repair Supply (in-house)	$432	$309	$750	$750	$750
42	001-017-539-55400	Books,Subscription,Membership	$245	$0	$300	$250	$250
43	001-017-539-55410	Training & Education	$25	$0	$100	$100	$100
44	001-017-539-55500	Uncapitalized Equipment	$3,104	$2,184	$1,500	$500	$500
45		**Total Operating Costs**	**$27,688**	**$19,394**	**$18,947**	**$16,561**	**$16,561**
46							
47		**CAPITAL OUTLAY**					
48	001-017-539-55620	Building	$0	$0	$0	$0	$0
49	001-017-539-55630	Improvements-Non Building	$29,460	$226	$0	$0	$0
50	001-017-539-55640	Machinery & Equipment	$0	$11,214	$0	$0	$0
51		**Total Capital Outlay Costs**	**$29,460**	**$11,440**	**$0**	**$0**	$0
52							
53		**TRANSFERS OUT**					
54	001-017-581-56502	Vehicle Replacement Fund	$0	$0	$0	$0	$0
55	001-017-581-56501	Internal Service Fund	$3,667	$4,047	$3,604	$1,846	$1,276
56	001-017-581-56503	Equipment Replacement Fund	$0	$0	$0	$5,000	$5,000
57	001-017-581-56608	Self Insured Dental Plan Fund	$384	$384	$384	$0	$0
58	001-017-581-56605	Cemetery Perpetual Care Fund	$10,000	$10,000	$10,000	$10,000	$10,000
59	001-017-581-56609	HRA Funding Account	$0	$0	$0	$1,000	$500
60		**Total Transfers Out**	**$14,051**	**$14,431**	**$13,988**	**$17,846**	**$16,776**
61							
62							
63		**Total Expenditures**	**$132,473**	**$120,281**	**$115,089**	**$118,389**	**$118,749**

Parks & Recreation Department - Recreation Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Bus Driver-PT	0.42	0.42	0.42	0.42	$10,000	0.42	$10,000	*
Golf Program Instructor	0	0	0	0	$0	0.5	$12,574	
Park Attendant I	1	0	0	0	$0	0	$0	
Recreation Leader III	1	1	1	1	$32,760	1	$32,760	
Recreation Leader III	1	1	1	1	$28,579	1	$28,579	
TOTALS	3.42	2.42	2.42	2.42	$71,339	2.92	$83,913	
Overtime Hours					$3,000		$1,000	

* For years 2004/05 through 2007/08 Part Time Bus Driver levels had been reflected at 1 with minimal funding. We adjusted to more accurately reflect the "FTE Equivalency."



Parks & Recreation Department - Recreation Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$84,913	$6,496
RETIREMENT			
Regular Employees	9.85%	$84,913	$8,364
WORKERS' COMPENSATION			
Parks 9102	7.80%	$73,913	$5,765
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$16,140
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$625
EMPLOYEE DENTAL INSURANCE			$918
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$692
	TOTAL ANNUAL BENEFIT COSTS		$38,999

Operations Budget
Recreation Division

PARKS AND RECREATION And Facilities DEPARTMENT: Recreation Division

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-025-572-51200	Regular Salaries	$58,100	$68,157	$71,258	$83,913	$83,913
3	001-025-572-51400	Overtime	$800	$1,725	$3,000	$1,000	$1,000
4		Total Wages	**$58,900**	**$69,882**	**$74,258**	**$84,913**	**$84,913**
5							
6	001-025-572-52100	FICA	$3,732	$5,169	$5,681	$6,496	$6,496
7	001-025-572-52200	Retirement	$4,885	$6,870	$7,315	$8,364	$8,364
8	001-025-572-52300	Health Insurance	$5,755	$7,110	$8,674	$12,722	$16,140
9	001-025-572-52301	Life Insurance	$333	$444	$478	$692	$692
10	001-025-572-52302	Health Reimbursement Account	$411	$1,162	$1,000	$0	$0
11	001-025-572-52320	Dental Insurance	$0	$0	$0	$919	$918
12	001-025-572-52400	Worker's Comp Insurance	$4,828	$5,860	$7,158	$6,145	$5,765
13		Total Benefits	**$19,944**	**$26,615**	**$30,306**	**$35,338**	**$38,375**
14							
15		**Total Personnel Service Costs**	**$78,844**	**$96,497**	**$104,564**	**$120,251**	**$123,288**

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
	GL CODES	**OPERATING EXPENDITURES**					
16	001-025-572-53101	Medical Services	$109	$337	$100	$100	$100
17	001-025-572-53400	Other Contractual Services	$2,192	$905	$825	$9,500	$9,500 (1)
18	001-025-572-54000	Travel & Per Diem	$117	$149	$500	$500	$500
19	001-025-572-54100	Communications&Freight Charge	$584	$1,067	$800	$800	$800
20	001-025-572-54110	Postage	$5	$28	$0	$0	$0
21	001-025-572-54200	Transportation	$0	$0	$0	$0	$0
22	001-025-572-54300	Electric	$12,919	$15,010	$14,000	$14,000	$14,000
23	001-025-572-54303	Water	$1,821	$2,489	$2,500	$2,500	$2,500
24	001-025-572-54400	Equipment Rental	$0	$343	$500	$500	$500
25	001-025-572-54500	General Business Insurance	$0	$146	$0	$0	$0
26	001-025-572-54600	Repair & Maintenance Services	$160	$1,850	$1,500	$1,500	$1,500
27	001-025-572-54700	Printing & Binding Services	$73	$312	$1,000	$1,000	$1,000
28	001-025-572-54800	Advertising Activities	$1,206	$928	$1,000	$1,000	$1,000
29	001-025-572-54900	Other Current Charges	$713	$802	$250	$0	$0
30	001-025-572-54913	Cost of Goods Sold	$107	$0	$500	$500	$500
31	001-025-572-54920	Recreational Supplies	$1,287	$3,107	$1,500	$15,500	$15,500 (2)
32	001-025-572-55100	Office Supplies	$1,549	$1,805	$1,800	$1,800	$1,800
33	001-025-572-55210	Operating Supplies	$82	$989	$1,500	$1,000	$1,000
34	001-025-572-55211	Medical Supplies	$36	$0	$0	$50	$50
35	001-025-572-55220	Computer Supplies	$468	$245	$500	$500	$500
36	001-025-572-55223	Repair & Maintenance Supplies	$2,998	$2,725	$0	$0	$0
37	001-025-572-55225	Chemicals	$0	$0	$100	$0	$0
38	001-025-572-55226	Safety Supplies	$0	$0	$50	$50	$50
39	001-025-572-55230	Clothing/Uniforms	$277	$1,319	$400	$0	$0
40	001-025-572-55240	Institutional Supplies	$2,802	$4,200	$0	$0	$0
41	001-025-572-55250	Fuels & Lubricants	$1,997	$1,199	$1,800	$2,200	$2,200
42	001-025-572-55252	Small Tools	$42	$46	$100	$100	$100
43	001-025-572-55400	Books,Subscription,Membership	-$2	$0	$0	$0	$0
44	001-025-572-55410	Training & Education	$299	$270	$500	$500	$500
45	001-025-572-55500	Uncapitalized Equipment	$3,654	$2,686	$500	$3,000	$3,000 (3)
46		**Total Operating Costs**	**$35,495**	**$42,957**	**$32,225**	**$56,600**	**$56,600**
47							
48		**CAPITAL OUTLAY**					
49	001-025-572-55620	Building	$0	$0	$0	$0	$0
50	001-025-572-55640	Machinery & Equipment	$(	$8,418	$0	$0	$0
51	001-025-572-55650	Construction In Progress	$0	$0	$0	$0	$0
52		**Total Capital Outlay Costs**	**$0**	**$8,418**	**$0**	**$0**	**$0**
53							
54		**TRANSFERS OUT**					
55	001-025-581-56502	Vehicle Replacement Fund	$0	`2,400	$0	$0	$0
56	001-025-581-56501	Internal Service Fund	$0	$0	$0	$0	$0
57	001-025-581-56608	Self Insured Dental Plan Fund	$384	; 384	$384	$0	$0
58	001-025-581-56609	HRA Funding Account	$0	$0	$0	$1,250	$625
59		**Total Transfers Out**	**$384**	**:2,784**	**$384**	**$1,250**	**$625**
60							
61		**Total Expenditures**	**$114,723**	**$1: ',656**	**$137,173**	**$178,101**	**$180,513**
62							

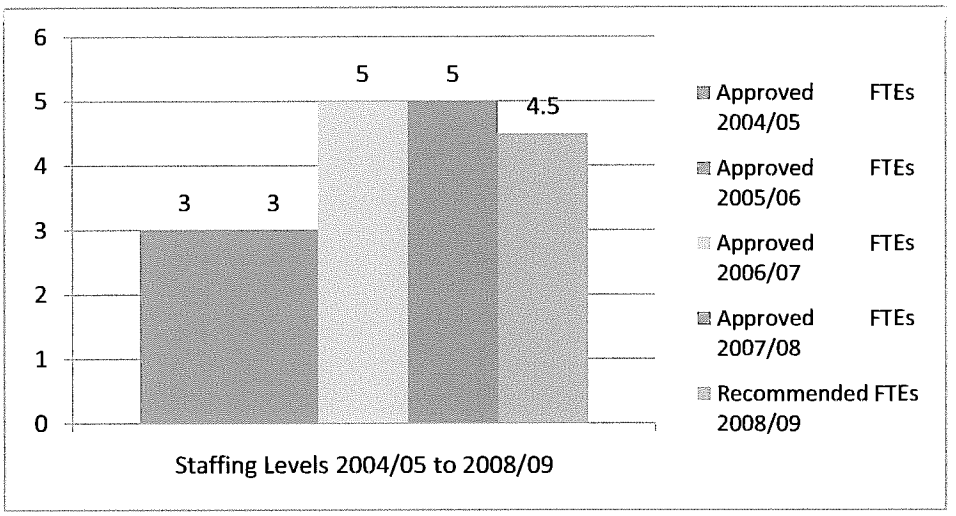
63 (1) Adult programs umpire/official.(off set from league registrations)
64 (2) 50 dz. Softballs @ $55 per dz. (for Adult Softball Program), Basketballs 10 @ $35 each, Volle 'balls 8 @ $30 each, Board games, Arts and
65 Craft material $150.00 , Youth & Adult program T- Shirts (off set by registration fees) $11,500
66 (3) 4 Basketball Goals and hardware $750 Each.

Parks & Recreation Department - Quarry Golf Course Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Greenskeeper	1	1	1	1	$28,434	1	$28,434	
Greenskeeper	0	0	1	1	$26,957	1	$26,957	
Pro-Shop Atendant	1	1	1	1	$19,781	1	$19,781	*
Golf Progm Instructor	1	1	1	1	$17,213	0.5	$12,574	
Pro-Shop Atendant-PT	0	0	0.5	0.5	$7,020	0.5	$7,020	**
Pro-Shop Atendant-PT	0	0	0.5	0.5	$7,020	0.5	$7,020	**
TOTALS	3	3	5	5	$106,424	4.5	$101,785	
Overtime Hours					$1,500		$500	

* For years 2004/05 through 2006/07 the full-time Pro-Shop Attendant was budgeted/staffed as a Golf Pro/Pro-Shop Manager.

* For years 2006/07 through 2007/08 PT Pro-Shop Attendant levels had been reflected at 2 with minimal funding. We changed to more accurately reflect the "FTE Equivalency."



Parks & Recreation Department - Quarry Golf Course Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$102,285	$7,825
RETIREMENT			
Regular Employees	9.85%	$102,285	$10,075
WORKERS' COMPENSATION			
Clerical 8810	0.70%		$0
Building Operations 9015	8.80%		$0
Parks 9102	7.80%	$102,285	$7,978
Cemetery Operations 9220	12.50%		$0
Garbage Collections 9403	19.80%		$0
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$22,596
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$875
EMPLOYEE DENTAL INSURANCE			$1,285
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$821
	TOTAL ANNUAL BENEFIT COSTS		$51,455

Operations Budget
Quarry Golf Course

PARKS AND RECREATION AND FACILITIES DEPARTMENT: Quarry Golf Division

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-026-572-51200	Regular Salaries	$83,803	$111,952	$109,796	$101,785	$101,785
3	001-026-572-51400	Overtime	$0	$311	$1,500	$500	$500
4		Total Wages	**$83,803**	**$112,263**	**$111,296**	**$102,285**	**$102,285**
5							
6	001-026-572-52100	FICA	$6,330	$8,548	$8,514	$7,826	$7,825
7	001-026-572-52200	Retirement	$6,961	$10,967	$10,963	$10,076	$10,075
8	001-026-572-52300	Health Insurance	$3,290	$4,147	$13,011	$17,811	$22,596
9	001-026-572-52301	Life Insurance	$495	$507	$595	$821	$821
10	001-026-572-52302	Health Reimbursement Account	$770	$868	$1,500	$0	$0
11	001-026-572-52320	Dental Insurance	$0	$0	$0	$1,286	$1,285
12	001-026-572-52400	Worker's Comp Insurance	$7,435	$8,148	$10,729	$5,377	$7,578
13		Total Benefits	**$25,281**	**$33,185**	**$45,312**	**$43,197**	**$50,180**
14							
15		**Total Personnel Service Costs**	**$109,084**	**$145,448**	**$156,608**	**$145,482**	**$152,465**

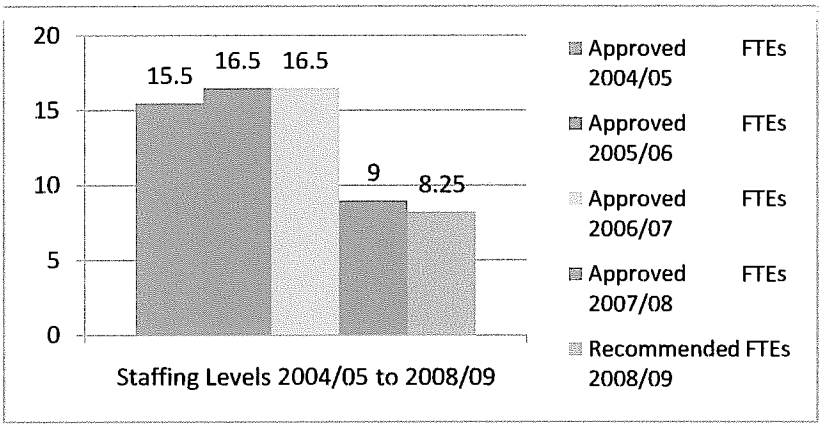
			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
16	**GL CODES**	**OPERATING EXPENDITURES**					
17	001-026-572-52500	Unemployment Compensation	$0	$4,261	$0	$0	$0
18	001-026-572-53101	Medical Services	$0	$220	$0	$100	$100
19	001-026-572-53400	Other Contractual Services	$6,663	$2,124	$2,850	$2,500	$2,500 (1)
20	001-026-572-53401	Contract Labor	$0	$0	$500	$500	$500
21	001-026-572-54000	Travel & Per Diem	$876	$873	$1,500	$1,000	$1,000
22	001-026-572-54100	Communications&Freight Charge	$807	$804	$800	$900	$900
23	001-026-572-54110	Postage	$32	$10	$0	$20	$20
24	001-026-572-54200	Transportation	$0	$0	$0	$0	$0
25	001-026-572-54300	Electric	$4,191	$5,764	$5,000	$6,000	$6,000
26	001-026-572-54303	Water	$1,784	$1,765	$1,800	$2,000	$2,000
27	001-026-572-54400	Equipment Rental	$11,664	$11,255	$12,000	$12,500	$12,500 (2)
28	001-026-572-54401	Rentals & Leases	$144	$0	$0	$0	$0
29	001-026-572-54600	Repair & Maintenance Services	$6,152	$3,955	$5,000	$4,000	$4,000 (3)
30	001-026-572-54700	Printing & Binding Services	$723	$0	$1,500	$1,500	$1,500
31	001-026-572-54800	Advertising Activities	$6,282	$1,528	$2,000	$1,500	$1,500
32	001-026-572-54810	Promotional Activities	$3,396	$0	$0	$10,000	$10,000 (4)
33	001-026-572-54900	Other Current Charges	$1,320	$1,496	$1,500	$0	$0
34	001-026-572-54913	Cost of Goods Sold	$7,784	$6,483	$8,000	$8,000	$8,000 (5)
35	001-026-572-54920	Recreational Supplies	$14	$78	$500	$500	$500
36	001-026-572-55100	Office Supplies	$808	$961	$1,000	$1,000	$1,000
37	001-026-572-55210	Operating Supplies	$2,620	$8,280	$9,000	$10,000	$10,000 (6)
38	001-026-572-55211	Medical Supplies	$44	$0	$0	$0	$0
39	001-026-572-55220	Computer Supplies	$633	$0	$500	$0	$0
40	001-026-572-55223	Repair & Maint Supplies	$22,774	$9,782	$0	$0	$0
41	001-026-572-55225	Chemicals	$6,332	$5,977	$6,000	$6,000	$6,000
42	001-026-572-55230	Clothing/Uniforms	$788	$523	$500	$0	$0
43	001-026-572-55240	Institutional Supplies	$467	$580	$0	$0	$0
44	001-026-572-55250	Fuels & Lubricants	$3,228	$3,738	$4,000	$4,000	$4,000
45	001-026-572-55252	Small Tools	$438	$137	$500	$500	$500
46	001-026-572-55410	Training & Education	$2,621	$525	$2,500	$2,000	$2,000
47	001-026-572-55500	Uncapitalized Equipment	$3,877	$1,919	$500	$500	$500
48		**Total Operating Costs**	**$96,462**	**$73,038**	**$67,450**	**$75,020**	**$75,020**
49							
50		**CAPITAL OUTLAY**					
51	001-026-572-55640	Machinery & Equipment	$6,235	$7,500	$0	$0	$0
52	001-026-572-55641	Automotive & Heavy Equipment	$0	$0	$0	$0	$0
53		**Total Capital Outlay Costs**	**$6,235**	**$7,500**	**$0**	**$0**	**$0**
54							
55							
56	001-026-581-56503	Equipment Replacement Fund	$0	$0	$0	$5,000	$5,000
57	001-026-581-56608	Self Insured Dental Plan Fund	$576	$768	$768	$0	$0
58	001-026-581-56609	HRA Funding Account	$0	$0	$0	$1,750	$875
59		**TRANSFER OUT**	$576	$768	$768	$6,750	$6,750
60							
61		**Total Expenditures**	**$112,357**	**$226,754**	**$224,826**	**$227,252**	**$234,235**
62							

63 (1) Aerating greens, alarm monitoring, First Tee Web-Site contract.
64 (2) Golf Cart lease Agreement.
65 (3) Lawn Mower repairs, golf cart repairs.
66 (4) First Tee annual Golf Tournament (Expenses are offset by the tournament revenues).
67 (5) Merchandise purchased to resell in Pro -Shop.
68 (6) Sand, scorecards, mulch, battery cables, golf balls, mower blades, filters, hole flags.

Public Works Department - Streets Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Assistant III	1	1	1	1	$31,907	1	$31,907	
Public Works Director	1	1	1	1	$72,114	1	$72,114	
Equipment Operator II	1	1	1	1	$26,874	0	$0	
Equipment Operator II	0	1	1	1	$32,282	1	$32,282	
Finance Technician	1	1	1	1	$28,746	1	$28,746	
Public Works Supervisor	0.5	0.5	0.5	0	$0	0.25	$7,586	
Streets & Building Sprvr	1	1	1	0	$0	0	$0	*
Inmate Supervisor	1	1	1	0	$0	0	$0	*
Horticulture Tech	1	1	1	0	$0	0	$0	*
Maintence Technician I	1	1	1	1	$30,285	2	$53,790	
Maintence Technician III	1	1	1	0	$0	0	$0	*
Public Works Technician II	3	3	3	1	$23,754	1	$23,754	
Streets Foreman	1	1	1	1	$38,251	0	$0	
Public Works Technician I	1	1	1	0	$0	0	$0	
Equipment Operator I	1	1	1	1	$26,874	1	$26,874	
TOTALS	15.5	16.5	16.5	9	$311,085	8.25	$277,051	
Overtime Hours					$2,000		$500	

* Transferred to Parks & Recreation Department, Building & Grounds Division in 2007/08.



Public Works Department - Streets Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$277,551	$21,233
RETIREMENT			
Regular Employees	9.85%	$205,437	$20,236
Senior Management	13.12%	$72,114	$9,461
WORKERS' COMPENSATION			
Streets 5509	12.90%	$144,285	$18,613
Clerical 8810	0.70%	$60,653	$425
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$54,876
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$2,125
EMPLOYEE DENTAL INSURANCE			$3,028
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$1,923
		TOTAL ANNUAL BENEFIT COSTS	$131,918

Operations Budget
Streets

PUBLIC WORKS DEPARTMENT: Streets and Drainage Division

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	**GL CODES**	**PERSONNEL SERVICES**					
2	001-019-541-51200	Regular Salaries	$489,997	$515,131	$313,045	$276,743	$277,051
3	001-019-541-51400	Overtime	$16,141	$7,897	$2,000	$0	$500
4		Total Wages	**$506,138**	**$523,028**	**$315,045**	**$276,743**	**$277,551**
5							
6	001-019-541-52100	FICA	$37,610	$38,604	$24,101	$21,171	$21,233
7	001-019-541-52200	Retirement	$44,439	$53,611	$33,716	$29,617	$29,697
8	001-019-541-52300	Health Insurance	$52,151	$50,953	$39,033	$41,982	$54,876
9	001-019-541-52301	Life Insurance	$3,546	$3,508	$2,344	$2,576	$1,923
10	001-019-541-52302	Health Reimbursement Account	$8,599	$12,761	$6,218	$0	$0
11	001-019-541-52302	Dental Insurance	$0	$0	$0	$3,031	$3,028
12	001-019-541-52400	Worker's Comp Insurance	$38,904	$48,153	$32,994	$26,235	$19,038
13		Total Benefits	**$185,249**	**$207,590**	**$138,406**	**$124,612**	**$129,795**
14							
15		**Total Personnel Service Costs**	**$691,387**	**$730,618**	**$453,451**	**$401,355**	**$407,346**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
16	001-019-541-53101	Medical Services	$546	$1,070	$1,000	$250	$250
17	001-019-541-54500	General Business Insurance	$0	$0	$200	$200	$200
18	001-019-541-53400	Other Contractual Services	$54,760	$66,445	$4,540	$66,625	$46,125 (1)
19	001-019-541-53401	Contract Labor	$1,632	$3,978	$2,000	$2,000	$2,000
20	001-019-541-54000	Travel & Per Diem	$78	$141	$250	$75	$75
21	001-019-541-54100	Communications&Freight Charge	$5,615	$4,604	$4,150	$1,500	$1,500 (2)
22	001-019-541-54110	Postage	$4	$14	$50	$30	$30
23	001-019-541-54200	Transportation	$0	$0	$0	$0	$0
24	001-019-541-54210	Automotive Repair Service	$7,646	$6,415	$5,000	$2,500	$2,500 (3)
25	001-019-541-54300	Electric - Building	$4,423	$3,972	$3,100	$4,000	$4,000
26	001-019-541-54301	Utilities Services	$0	$0	$0	$0	$0
27	001-019-541-54302	Electric - Street Lighting	$125,282	$122,891	$128,000	$120,000	$0 (4)
28	001-019-541-54303	Water	$10,521	$3,903	$3,000	$2,700	$2,700
29	001-019-541-54400	Equipment & Vehicle Rental	$2,767	$4,105	$2,000	$1,200	$1,200 (5)
30	001-019-541-54500	General Business Insurance	$277	$204	$300	$300	$300
31	001-019-541-54560	Insurance Claims and Deductibles	$163	$1,071	$150	$150	$150
32	001-019-541-54600	Repair & Maintenance Services	$4,892	$7,979	$4,000	$6,989	$6,989 (6)
33	001-019-541-54700	Printing & Binding Services	$738	$854	$800	$800	$800
34	001-019-541-54800	Advertising Activities	$260	$0	$250	$0	$0
35	001-019-541-54811	Christmas Decorations	$2,698	$1,814	$0	$0	$0
36	001-019-541-54900	Other Current Charges	$224	$151	$175	$0	$0
37	001-019-541-55100	Office Supplies	$2,205	$2,108	$1,350	$2,536	$2,536
38	001-019-541-55210	Operating Supplies	$2,409	$6,638	$1,500	$500	$500 (7)
39	001-019-541-55211	Medical Supplies	$0	$0	$100	$0	$0
40	001-019-541-55220	Computer Supplies	$1,021	$229	$250	$250	$250
41	001-019-541-55223	Repair & Maintenance Supplies	$27,285	$17,756	$10,500	$7,500	$7,500 (8)
42	001-019-541-55225	Chemicals	$728	$653	$500	$500	$500
43	001-019-541-55226	Safety Supplies	$5,444	$3,461	$3,500	$1,100	$1,100
44	001-019-541-55227	Safety Marking Devices	$6,847	$11,251	$6,000	$6,000	$6,000
45	001-019-541-55230	Clothing/Uniforms	$4,166	$4,859	$4,140	$3,500	$3,500
46	001-019-541-55235	Barricades	$688	$756	$2,000	$750	$750
47	001-019-541-55240	Institutional Supplies	$2,016	$2,078	$0	$240	$240
48	001-019-541-55250	Fuels & Lubricants	$33,281	$29,965	$18,000	$22,000	$22,000
49	001-019-541-55251	Tags & Title	$141	$96	$0	$0	$0
50	001-019-541-55252	Small Tools	$9,776	$4,940	$5,000	$3,500	$3,500
51	001-019-541-55253	Auto Repair Supply (in-house)	$25,363	$24,703	$16,000	$7,500	$7,500
52	001-019-541-55300	Road Materials & Supplies	$0	$0	$0	$0	$0
53	001-019-541-55310	Asphalt - Hot Mix	$9,308	$6,665	$8,500	$0	$0
54	001-019-541-55311	Lime rock/screening	$906	$1,390	$1,500	$1,500	$1,500
55	001-019-541-55312	Sidewalks	$449	$3,432	$500	$3,500	$3,500
56	001-019-541-55313	Drainage	$6,894	$2,884	$2,500	$2,000	$2,000
57	001-019-541-55400	Books,Subscription,Membership	$471	$49	$300	$75	$75
58	001-019-541-55410	Training & Education	$738	$4,614	$500	$500	$500 (9)
59	001-019-541-55500	Uncapitalized Equipment	$9,327	$3,246	$1,500	$1,500	$1,500 (10)
60		**Total Operating Costs**	**$371,989**	**$361,384**	**$243,105**	**$274,270**	**$133,770**
61							
62		**CAPITAL OUTLAY**					
63	001-019-541-55630	Improvements - Non Building	$4,771	$0	$0	$0	$0
64	001-019-541-55640	Machinery & Equipment	$19,617	$7,546	$0	$0	$0
65	001-019-541-55650	Road & Drainage Projects	$0	$0	$0	$0	$0
66		**Total Capital Outlay Costs**	**$24,388**	**$7,546**	**$0**	**$0**	**$0**

Operations Budget
Streets

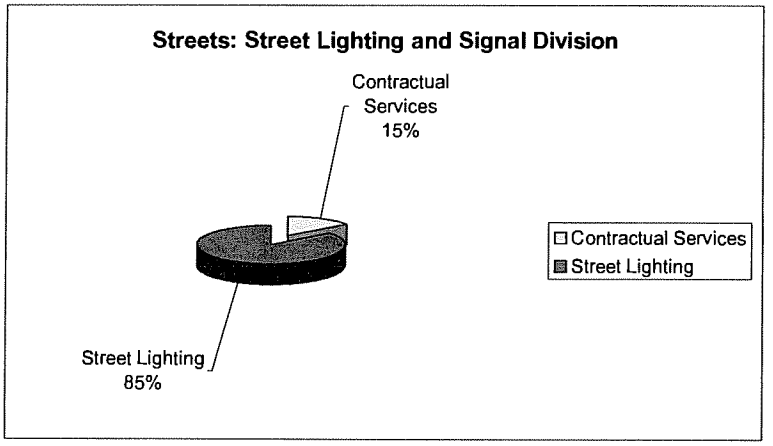
	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
67							
68		**TRANSFER OUT**					
69	001-019-581-56502	Vehicle Replacement Fund	$15,257	$17,187	$5,781	$8,135	$8,135
70	001-019-581-56308	Multi Year Capital Fund 308	$75,000	$0	$0	$0	$0
71	001-019-581-56109	Law Enforcement Investigative Trust	$0	$23,500	$0	$0	$0
72	001-019-581-56401	Water Wastewater	$0	$32,257	$0	$0	$0
73	001-019-581-56501	Internal Service Fund	$33,923	$35,660	$36,070	$30,472	$21,073
74	001-019-581-56503	Equipment Replacement Fund	$0	$0	$0	$5,000	$5,000
75	001-019-581-56608	Self Insured Dental Plan Fund	$3,168	$2,880	$1,728	$0	$0
76	001-019-581-56609	HRA Funding Account	$0	$0	$0	$5,393	$2,125
77		**Total Transfers Out**	**$127,348**	**$111,484**	**$43,579**	**$49,000**	**$36,333**
78							
79		**Total Expenditures**	**$1,215,112**	**$1,211,032**	**$740,135**	**$724,625**	**$577,449**
80							

81 (1) Tree removals in City R-O-W not done by City crews and code enforcement mowing. Contract with Hernando County for 250 hours
82 of street patching ($32,125) and cost of asphalt $8,500.
83 (2) City Hall apportions charges for cell phones and dept. land line service from this account.
84 (3) Auto repair service decreased because equipment transferred to parks.
85 (4) Street Lighting expenses moved to new Division entitled Street Lighting and Signal Division effective 10 01 08
86 (5) pays for plotter at about $100 per month.
87 (6) Street Dept equipment; annual RR crossing signal services to CSX for Lamar, Ft. Dade and Daniel crossing ($4,061 in 07/08); office copier service
88 (35% split); phone system maintenance(35% split) and semi annual office carpet cleaning.
89 (7) This line was high in years past due to bulb out and other City maintenance purchases. Now that Parks has those tasks this budget item will
90 probably stay very low.
91 (8) Fill dirt, cold patch and gravel x
92 (9) Storm water and NPDES compliance training.
93 (10) Replacement of chain saws.

PUBLIC WORKS DEPARTMENT: Street Lighting and Signal Division (1)

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	001-029-541-53400	Other Contractual Services				$0	$20,500 (1)
2	001-029-541-54302	Electric - Street Lighting				$0	$120,000
3		**Total Operating Costs**	**$0**	**$0**	**$0**	**$0**	**$140,500**
4							
5		**CAPITAL OUTLAY**					
6							
7							
8							
9		**Total Capital Outlay Costs**	**$0**	**$0**	**$0**	**$0**	**$0**
10							
11		**TRANSFER OUT**					
12							
13							
14							
15		**Total Transfers Out**	**$0**	**$0**	**$0**	**$0**	**$0**
16							
17		**Total Expenditures**	**$0**	**$0**	**$0**	**$0**	**$140,500**
18							

19 (1) New Divison effective 10 01 08
20 (2) Signal Maintanence payment to Hernando County



SPECIAL REVENUE FUNDS SUMMARIES

SPECIAL REVENUE FUNDS SUMMARY

TOTAL ALL SPECIAL REVENUE FUNDS

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$535,074	$403,728	$875,902	$585,036
Metropolitan Planning Organization	0	0	305,000	305,000
Fines & Forfeitures	28,519	54,028	2,700	6,900
Miscellaneous	52,254	24,925	30,000	3,500
Interest Income	79,932	84,813	60,795	61,060
FHLB Interest	10,910	31,846	30,000	0
Special Assessment	211,961	292,967	216,000	134,000
Transfers In	93,400	23,500	0	4,410
Prior Year Carry forward	1,720,548	2,094,614	2,139,189	2,799,369
Total Income	**$2,732,598**	**$3,010,421**	**$3,659,586**	**$3,899,275**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	132,545	63,581	13,960	101,330
Capital Outlays	176,781	101,447	1,851,000	661,824
Transfers Out	328,658	325,580	307,435	294,416
Reserves	2,094,614	2,519,813	1,487,191	2,841,705
Total Expenditures	**$2,732,598**	**$3,010,421**	**$3,659,586**	**$3,899,275**

POLICE SPECIAL EDUCATION FUND 104

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	2,965	3,718	2,700	2,600
Miscellaneous	0	0	0	0
Interest Income	336	427	400	260
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	7,122	10,423	13,498	12,458
Total Income	**$10,423**	**$14,568**	**$16,598**	**$15,318**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	10,423	14,568	16,598	15,318
Total Expenditures	**$10,423**	**$14,568**	**$16,598**	**$15,318**

INFORMATION ABOUT POLICE SPECIAL EDUCATION FUND

Description: Used for Police Special Education i.e. Training and education including travel and per diem.
Revenue Source: Monthly Traffic Civil Fines (LET/TT-Civil from Hernando County Clerk of Circuit Court)
Expenditures: Police Education

PARKS & RECREATION-TRANSPORTATION 105

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09 (1)
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	10,007	10,035	10,000	0
Interest Income	11	14	15	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	235	246	258	0
Total Income	**$10,253**	**$10,295**	**$10,273**	**$0**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	10,007	10,035	10,000	0
Reserves	246	260	273	0
Total Expenditures	**$10,253**	**$10,295**	**$10,273**	**$0**

(1) Fund being closed to be accounted for in General Fund. United Way Grant will be reported in General Fund.

LOCAL OPTION GAS TAX 108

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$314,604	$315,545	$297,435	$290,006
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	3	0	0	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	32,643	32,563	33,919	32,563
Total Income	**$347,250**	**$348,108**	**$331,354**	**$322,569**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	314,687	315,545	297,435	290,006
Reserves	32,563	32,563	33,919	32,563
Total Expenditures	**$347,250**	**$348,108**	**$331,354**	**$322,569**

Description: Local Option Gas Taxes.

Revenue Source: Funds are provided from gas taxes collected and distributed by the State of Florida: Hernando County has 6 cents tax on 1 to 6 cent Local Option and 2 cents on 1 to 5 cent Local Option. City receives Distribution percentage.

Expenditures: Transferred to General Fund for road maintenance expenses.

LAW ENFORCEMENT INVESTIGATIVE TRUST 109

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$0	$0	$0	$0	
Fines & Forfeitures	0	0	0	0	
Miscellaneous	-6,185	0	0	0	
Interest Income	361	457	450	0	
Special Assessment	0	0	0	0	
Transfers In	0	23,500	0	0	
Prior Year Carry forward	43,823	36,535	36,967	35,445	
Total Income	**$37,999**	**$60,492**	**$37,417**	**$35,445**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	0	0	0	30,000	(1)
Capital Outlays	0	23,500	0	0	
Transfers Out	1,464	0	0	0	
Reserves	36,535	36,992	37,417	5,445	
Total Expenditures	**$37,999**	**$60,492**	**$37,417**	**$35,445**	

(1) Weapons and Gun Racks

Description: Law Enforcement Investigative Trust Fund
Revenue Source: Property in lieu of forfeiture. This Fund is City created and is not required by the State of Florida.
Expenditures: Fund are used for official investigations by the City of Brooksville Police Department.

SPECIAL REVENUE FUNDS

ROAD IMPACT FEES FUND 110

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	120	0	0	0
Interest Income	57,344	63,907	40,000	50,000
FHLB Interest	10,910	27,827	25,000	0
Special Assessment	100,653	207,019	150,000	100,000
Transfers In	0	0	0	0
Prior Year Carry forward	1,165,405	1,334,432	1,316,000	1,852,454
Total Income	**$1,334,432**	**$1,633,185**	**$1,531,000**	**$2,002,454**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	900,000	0
Transfers Out	0	0	0	0
Reserves	1,334,432	1,633,185	631,000	2,002,454
Total Expenditures	**$1,334,432**	**$1,633,185**	**$1,531,000**	**$2,002,454**

Description: Impact Fees for Roads

Revenue Source: Impact Fees collected on new construction. City has adopted the Impact Fees according to Hernando Ordinances.

Expenditures: Capital expenditures for Roads. Fund are to be spent within 7 years of receipt.

LAW ENFORCEMENT IMPACT FEES FUND 112

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$10,507	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	14,258	0	0	0
Interest Income	3,974	2,114	1,030	400
Special Assessment	0	0	0	6,000
Transfers In	0	0	0	0
Prior Year Carry forward	64,378	44,136	21,298	18,583
Total Income	**$82,610**	**$56,757**	**$22,328**	**$24,983**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	38,474	38,350	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	44,136	18,407	22,328	24,983
Total Expenditures	**$82,610**	**$56,757**	**$22,328**	**$24,983**

Description: Impact Fees for Law Enforcement

Revenue Source: Impact Fees collected on new construction. City has adopted the Impact Fees according to Hernando Ordinances.

Expenditures: Capital expenditures for Law Enforcement purposes. Fund are to be spent within 7 years of receipt. County Ordinance defines capital as equipment purchases wih an expected life of 3 years or more.

PUBLIC BUILDING IMPACT FEES FUND 113

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	7,233	5,387	4,500	4,000
FHLB Interest		4,019	5,000	0
Special Assessment	42,832	37,301	33,000	10,000
Transfers In	0	0	0	0
Prior Year Carry forward	116,249	166,314	203,314	250,657
Total Income	**$166,314**	**$213,021**	**$245,814**	**$264,657**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	166,314	213,021	245,814	264,657
Total Expenditures	**$166,314**	**$213,021**	**$245,814**	**$264,657**

Description: Impact Fees for Public Buildings

Revenue Source: Impact Fees collected on new construction. City has adopted the Impact Fees according to Hernando Ordinances.

Expenditures: Capital expenditures for Public Building. Fund are to be spent within 7 years of receipt. County Ordinance defines capital as equipment purchases wih an expected life of 3 years or more.

SPECIAL REVENUE FUNDS

FIRE/EMS IMPACT FEES FUND 114

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	2,144	3,004	3,000	1,800
Special Assessment	22,954	19,768	15,000	10,000
Transfers In	0	0	0	0
Prior Year Carry forward	30,046	55,144	72,972	87,212
Total Income	**$55,144**	**$77,916**	**$90,972**	**$99,012**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	55,144	77,916	90,972	99,012
Total Expenditures	**$55,144**	**$77,916**	**$90,972**	**$99,012**

Description: Impact Fees for Fire/EMS

Revenue Source: Impact Fees collected on new construction. City has adopted the Impact Fees according to Hernando Ordinances.

Expenditures: Capital expenditures for Fire/EMS. Fund are to be spent within 7 years of receipt. County Ordinance defines capital as equipment purchases wih an expected life of 3 years or more.

PARKS IMPACT FEES FUND 115

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	1,568	2,447	2,500	1,400
Special Assessment	45,522	28,879	18,000	8,000
Transfers In	0	0	0	0
Prior Year Carry forward	7,318	54,408	73,712	102,930
Total Income	**$54,408**	**$85,734**	**$94,212**	**$112,330**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	54,408	85,734	94,212	112,330
Total Expenditures	**$54,408**	**$85,734**	**$94,212**	**$112,330**

Description: Impact Fees for Parks

Revenue Source: Impact Fees collected on new construction. City has adopted the Impact Fees according to Hernando Ordinances.

Expenditures: Capital expenditures for Parks and Recreation. Fund are to be spent within 7 years of receipt.

LAW ENFORCEMENT TRUST FUND 116

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$0	$0	$0	$0	
Fines & Forfeitures	0	0	0	4,000	
Miscellaneous	22,117	12,830	20,000	500	
Interest Income	489	622	650	0	
Special Assessment	0	0	0	0	
Transfers In	0	0	0	0	
Prior Year Carry forward	10,142	26,463	34,743	27,375	
Total Income	**$32,748**	**$39,915**	**$55,393**	**$31,875**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	6,285	2,271	0	15,000	(1)
Capital Outlays	0	0	0	0	
Transfers Out	0	0	0	0	
Reserves	26,463	37,644	55,393	16,875	
Total Expenditures	**$32,748**	**$39,915**	**$55,393**	**$31,875**	

(1) Surveillance equipment

Description: Law Enforcement Trust Fund
Revenue Source: Confiscated property. This Fund is required by the State of Florida.
Expenditures: Fund are used for official investigations by the City of Brooksville Police Department.

JUSTICE ASSISTANCE GRANT(JAG) Fund 118

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$28,375	$16,403	$8,467	$15,030	(1)
Fines & Forfeitures	0	0	0	0	
Miscellaneous	0	0	0	0	
Interest Income	0	0	0	0	
Special Assessment	0	0	0	0	
Transfers In	1,464	0	0	0	
Prior Year Carry forward	0	0	0	9	
Total Income	**$29,839**	**$16,403**	**$8,467**	**$15,039**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	29,839	16,375	8,467	15,030	
Capital Outlays	0	0	0	0	
Transfers Out	0	0	0	0	
Reserves	0	28	0	9	
Total Expenditures	**$29,839**	**$16,403**	**$8,467**	**$15,039**	

(1) Byrne Grant in the amount of $15,030 for our K - 9 program.

Description: Justice Assistance Grants (JAG)
Revenue Source: Department of Justice and FDLE Grants
Expenditures: Fund are used for law enforcement purposes by the City of Brooksville Police Department.

POLICE SPECIAL COMMUNICATIONS FUND 119 (1)

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	194	246	50	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	4,017	4,211	4,443	0
Total Income	**$4,211**	**$4,457**	**$4,493**	**$0**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	4,493	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	4,211	4,457	0	0
Total Expenditures	**$4,211**	**$4,457**	**$4,493**	**$0**

(1) Closing Fund at close of fiscal year 07 08. Transferring remaining funds to Fund #104.

SPECIAL

GOOD NEIGHBOR TRAIL FUND 120 *

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$0	$156	$330,000	$130,000	(1)
Metropolitan Planning Organization	0	0	305,000	305,000	(2)
Fines & Forfeitures	0	0	0	0	
Miscellaneous	0	0	0	0	
Interest Income	3,142	3,996	4,000	2,000	
Special Assessment	0	0	0	0	
Transfers In	0	0	0	0	
Prior Year Carry forward	65,104	68,246	72,010	74,824	
Total Income	**$68,246**	**$72,398**	**$711,010**	**$511,824**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	0	0	0	0	
Capital Outlays	0	156	711,000	511,824	(3)
Transfers Out	0	0	0	0	
Reserves	68,246	72,242	10	0	
Total Expenditures	**$68,246**	**$72,398**	**$711,010**	**$511,824**	

REVENUE

(1) FRDAP Grant for Parson's Brook Mult-Use (Bicycle/Jogging trail with footbridges)
(2) MPO - Build restrooms at Trail Head ($75,000) and $230,000 for trail
(3) City is covering match on design and construction with $130,000 FRDAP and $305,000 MPO funding for the Good Neighbor Trail.

Description: Good Neighbor Trail Fund
Revenue Source: Original funding was from CSX RR settlement;
Expenditures: Good Neighbor Trail expenses

FUNDS

Fire Grants & Donations Fund 122

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	$0	$0	0	0
Miscellaneous	$0	$0	0	0
Interest Income	0	0	0	0
Loan Proceeds	0	0	0	0
Transfers In	0	0	0	4,410 (1)
Prior Year Carry forward	0	0	0	0
Total Income	**$0**	**$0**	**$0**	**$4,410**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	0	0	0	4,410
Total Expenditures	**$0**	**$0**	**$0**	**$4,410**

(1) Transfer in from Fund 123

Description: Fire Grants and Donations Fund
Revenue Source: Grants and donations to Fire Department
Expenditures: Fire Department expenses

Police Grants & Donations Fund 123

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$0	$0	$0	$0	
Fines & Forfeitures	$0	$0	0	0	
Miscellaneous	$0	$0	0	3,000	
Interest Income	0	0	0	0	
Loan Proceeds	0	0	0	0	
Transfers In	0	0	0	0	
Prior Year Carry forward	0	0	0	13,743	
Total Income	**$0**	**$0**	**$0**	**$16,743**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	0	0	0	11,330	(1)
Capital Outlays	0	0	0	0	
Transfers Out	0	0	0	4,410	(2)
Reserves	0	0	0	1,003	
Total Expenditures	**$0**	**$0**	**$0**	**$16,743**	

(1) K-9 Program for 08/09
(2) Transfer out to Fund 122

Description: Police Grants and Donations Fund
Revenue Source: Grants and donations to Police Department
Expenditures: Police Department expenses

MAJOR STORM READINESS FUND 124

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	1,291	1,940	3,800	1,200
Loan Proceeds	0	0	0	0
Transfers In	91,936	0	0	0
Prior Year Carry forward	21,841	101,444	77,244	75,422
Total Income	**$115,068**	**$103,384**	**$81,044**	**$76,622**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	13,624	29,162	0	0
Transfers Out	0	0	0	0
Reserves	101,444	74,222	81,044	76,622
Total Expenditures	**$115,068**	**$103,384**	**$81,044**	**$76,622**

Description: Major Storm Readiness Fund
Revenue Source: $75,000 sale of BERT I to Jackson County, Mississippi
Expenditures: Storm Expenditures as needed

SPECIAL REVENUE FUNDS

FRIENDS OF THE CHILDREN FUND 130 (1)

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous-Donations	11,937	2,060	0	0
Interest Income	360	252	0	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	8,532	6,976	0	0
Total Income	**$20,829**	**$9,288**	**$0**	**$0**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	11,353	6,085	0	0
Capital Outlays	0	0	0	0
Transfers Out	2,500	0	0	0
Reserves	6,976	3,203	0	0
Total Expenditures	**$20,829**	**$9,288**	**$0**	**$0**

(1) Closing Fund in 07 08; transferring remaining Funds to Fund 302

CDBG (COMMERCIAL REVITALIZATION) GRANT 131

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	0	0	0	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	128,368	128,368	128,368	128,368
Total Income	**$128,368**	**$128,368**	**$128,368**	**$128,368**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	0	0	0	0
Transfers Out	0	0	0	0
Reserves	128,368	128,368	128,368	128,368
Total Expenditures	**$128,368**	**$128,368**	**$128,368**	**$128,368**

Description: CDBG (Commercial Revitalization Grant) Fund 131
Revenue Source: Receivable from CRA to this Fund for downtown redevelopment improvements
Expenditures: Community Redevelopment expenditures.

SPECIAL REVENUE FUNDS

TREE/STREETSCAPING 134

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$42,000	$0	$0	$0	
Fines & Forfeitures	25,554	50,310	0	300	
Miscellaneous	0	0	0	0	
Interest Income	908	0	400	0	
Special Assessment	0	0	0	0	
Transfers In	0	0	0	0	
Prior Year Carry forward	15,325	37,193	50,443	87,326	
Total Income	**$83,787**	**$87,503**	**$50,843**	**$87,626**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	46,594	500	1,000	30,000	(1)
Capital Outlays	0	0	0	0	
Transfers Out	0	0	0	0	
Reserves	37,193	87,003	49,843	57,626	
Total Expenditures	**$83,787**	**$87,503**	**$50,843**	**$87,626**	

(1) To be used in conjunction with Fund 140 and to replace trees in canopy street area that have been removed as appropriate.

Description: Tree/Streetscaping
Revenue Source: tree removal permits
Expenditures: Replacement of trees within the City of Brooksville.

FDOT-US41/SR50 LANDSCAPING FUND 140

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$101,880	$0	$0	$150,000	
Fines & Forfeitures	0	0	0	0	
Miscellaneous	0	0	0	0	
Interest Income	0	0	0	0	
Special Assessment	0	0	0	0	
Transfers In	0	0	0	0	
Prior Year Carry forward	0	0	0	0	
Total Income	**$101,880**	**$0**	**$0**	**$150,000**	
EXPENDITURES					
Personnel Services	$0	$0	$0	$0	
Operating Expenditures	0	0	0	0	
Capital Outlays	101,880	0	0	150,000	(1)
Transfers Out	0	0	0	0	
Reserves	0	0	0	0	
Total Expenditures	**$101,880**	**$0**	**$0**	**$150,000**	

(1) Design, permitting and oversight,construction installation and materials.

SPECIAL REVENUE FUNDS

TOPS (TRANSPORTATION OUTREACH PROGRAM) GRANT 142

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$48,215	$61,117	$240,000	$0
Fines & Forfeitures	0	0	0	0
Miscellaneous	0	0	0	0
Interest Income	574	0	0	0
Special Assessment	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	0	-12,488	0	0
Total Income	**$48,789**	**$48,629**	**$240,000**	**$0**
EXPENDITURES				
Personnel Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Capital Outlays	61,277	48,629	240,000	0
Transfers Out	0	0	0	0
Reserves	-12,488	0	0	0
Total Expenditures	**$48,789**	**$48,629**	**$240,000**	**$0**

CAPITAL PROJECT FUNDS SUMMARIES

McKethan Capital Project Fund 302
Public Facilities Emergency Repair and Maintenance Fund 306
City Hall Renovations Fund 307
Multi Year Capital Project Accumulation Fund 308
Capital Improvement Revenue Fund 309
Bond & Interest Sinking Fund 310 (For 2006 USDA Revenue Bonds)

TOTAL CAPITAL PROJECTS FUND *

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$5,000	$37,305	$34,000	$32,000
Interest Income	6,609	7,886	7,500	4,300
Miscellaneous	16,104	0	0	28,000
Transfers In	80,000	20,598	0	70,843
Prior Year Carry forward	125,653	208,367	196,848	245,632
Total Income	**$233,366**	**$274,156**	**$238,348**	**$380,775**
EXPENDITURES				
Bond Payments		$7,253		$31,476
Operating Expenditures	$24,999	$0	$131,752	$125,000
Capital Outlay	0	24,702	35,000	0
Transfers Out	0	20,598	23,324	60,843
Reserves	208,367	221,603	48,272	163,456
Total Expenditures	**$233,366**	**$274,156**	**$238,348**	**$380,775**

* Capital Projects Fund does not include all capital expenditures of the City. General Fund and Enterprise Funds also budget for capital expenditures.

McKETHAN CAPITAL PROJECTS FUND 302

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$5,000	$5,500	$0	$0
Interest Income	3,701	3,702	3,000	1,500
Miscellaneous	16,104	0	0	28,000 (1)
Transfers In	0	0	0	0
Prior Year Carry forward	78,346	78,152	62,700	75,624
Total Income	**$103,151**	**$87,354**	**$65,700**	**$105,124**
EXPENDITURES				
Operating Expenditures	$24,999	$0	$3,000	$15,000 (1)
Capital Outlay	0	24,702	35,000	0
Transfers Out	0	0	0	0
Reserves	78,152	62,652	27,700	90,124
Total Expenditures	**$103,151**	**$87,354**	**$65,700**	**$105,124**

(1) First Tee Annual Golf Tournament

Description: Capital Expenditures for Parks, Recreation & Facilities
Revenue Source: Has varied in the past; Golf Tournament are projected for 08 09
Expenditures: Capital and operating expenses for Parks, Recreation & Facilties

PUBLIC FACILITIES REPAIR AND MAINTENANCE FUND 306

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Interest Income	647	1,071	1,000	500
Miscellaneous	0	0	0	0
Transfers In	2,500	3,261	0	10,000
Prior Year Carry forward	12,164	15,311	19,572	20,343
Total Income	**$15,311**	**$19,643**	**$20,572**	**$30,843**
EXPENDITURES				
Capital Outlay	$0	$0	$0	$0
Transfers Out	0	0	0	30,843
Reserves	15,311	19,643	20,572	0
Total Expenditures	**$15,311**	**$19,643**	**$20,572**	**$30,843**

Description: Reserves for future Public Facilites projects
Revenue Source: Transfers from General Fund and Closing of City Hall Renovations Fund in 06 07
Expenditures: Capital Expenditures for repair and maintenance on Public Facilities

CITY HALL RENOVATIONS FUND 307 (1)

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Intergovernmental Revenue	$0	$0	$0	$0
Interest Income	91	15	0	0
Transfers In	2,500	0	0	0
Prior Year Carry forward	655	3,246	0	0
Total Income	**$3,246**	**$3,261**	**$0**	**$0**
EXPENDITURES				
Capital Outlay	$0	$0	$0	$0
Transfers Out	0	3,261	0	0
Reserves	3,246	0	0	0
Total Expenditures	**$3,246**	**$3,261**	**$0**	**$0**

(1) Fund was closed in 06 07 transferred to Public Facilities Repair & Maintenance Fund

MULTI YEAR CAPITAL PROJECT ACCUMULATION FUND 308

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Intergovernmental Revenue	$0	$0	$0	$0	
Interest Income	2,170	3,098	3,500	2,300	
Miscellaneous	0	0	0	0	
Transfers In	75,000	0	0	30,843	
Prior Year Carry forward	34,488	111,658	114,576	116,789	
Total Income	**$111,658**	**$114,756**	**$118,076**	**$149,932**	
EXPENDITURES					
Operating Expenditures	$0	$0	$118,076	$110,000	(1)
Capital Outlay	0	0	0	0	
Transfers Out	0	0	0	0	
Reserves	111,658	114,756	0	39,932	
Total Expenditures	**$111,658**	**$114,756**	**$118,076**	**$149,932**	

(1) Paving MLK with Hernando County; budgeted again in 08 09 depending upon billing from Hernando Co.

Description: Reserves for future large Capital projects
Revenue Source: Transfers from General Fund. (transferred from Streets)
Expenditures: Capital Expenditures for paving projects i.e. MLK Blvd.

CAPITAL IMPROVEMENT REVENUE FUND 309 (FOR 2006 USDA REVENUE BONDS)

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Mobile Home Licenses	$0	$31,805	$34,000	$32,000
Interest Income	0	0	0	0
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Prior Year Carry forward	0	0	0	18,468
Total Income	**$0**	**$31,805**	**$34,000**	**$50,468**
EXPENDITURES				
Bond Payments	$0	$0	$10,676	$0
Capital Outlay	0	0	0	0
Transfers Out	0	17,337	23,324	30,000
Reserves	0	14,468	0	20,468
Total Expenditures	**$0**	**$31,805**	**$34,000**	**$50,468**

Description: Revenue Fund required by Capital Improvement Revenue Bond Series 2006 (thru USDA); Mobile Home Licenses are collateral for 2006 Loan. Special Rund is required by Bond covenant.

Revenue Source: Mobile Home Licenses

Expenditures: Necessary funds transferred to Fund 310 for annual debt service and Reserves that are required by Bond convenants.

BOND & INTEREST SINKING FUND 310 (FOR 2006 USDA REVENUE BONDS)

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Mobile Home Licenses	$0	$0	$0	$0	
Interest Income	0	0	0	0	
Miscellaneous	0	0	0	0	
Transfers In	0	17,337	0	30,000	
Prior Year Carry forward	0	0	0	14,408	
Total Income	**$0**	**$17,337**	**$0**	**$44,408**	
EXPENDITURES					
Bond Payments	$0	$7,253	$0	$31,476	(1)
Capital Outlay	0	0	0	0	
Transfers Out	0	0	0	0	
Reserves	0	10,084	0	12,932	
Total Expenditures	**$0**	**$17,337**	**$0**	**$44,408**	

(1) Additional principal payments of $15,000 in addition to normal debt service

Description: Revenue Fund required by Capital Improvement Revenue Bond Series 2006 (thru USDA); This Fund accumulates Debt Service for 2006 Bond (1/12 of interest and principal) and 1/120 of the Maximum Bond Service Requirement as a Resereve Account per the Bond covenants.

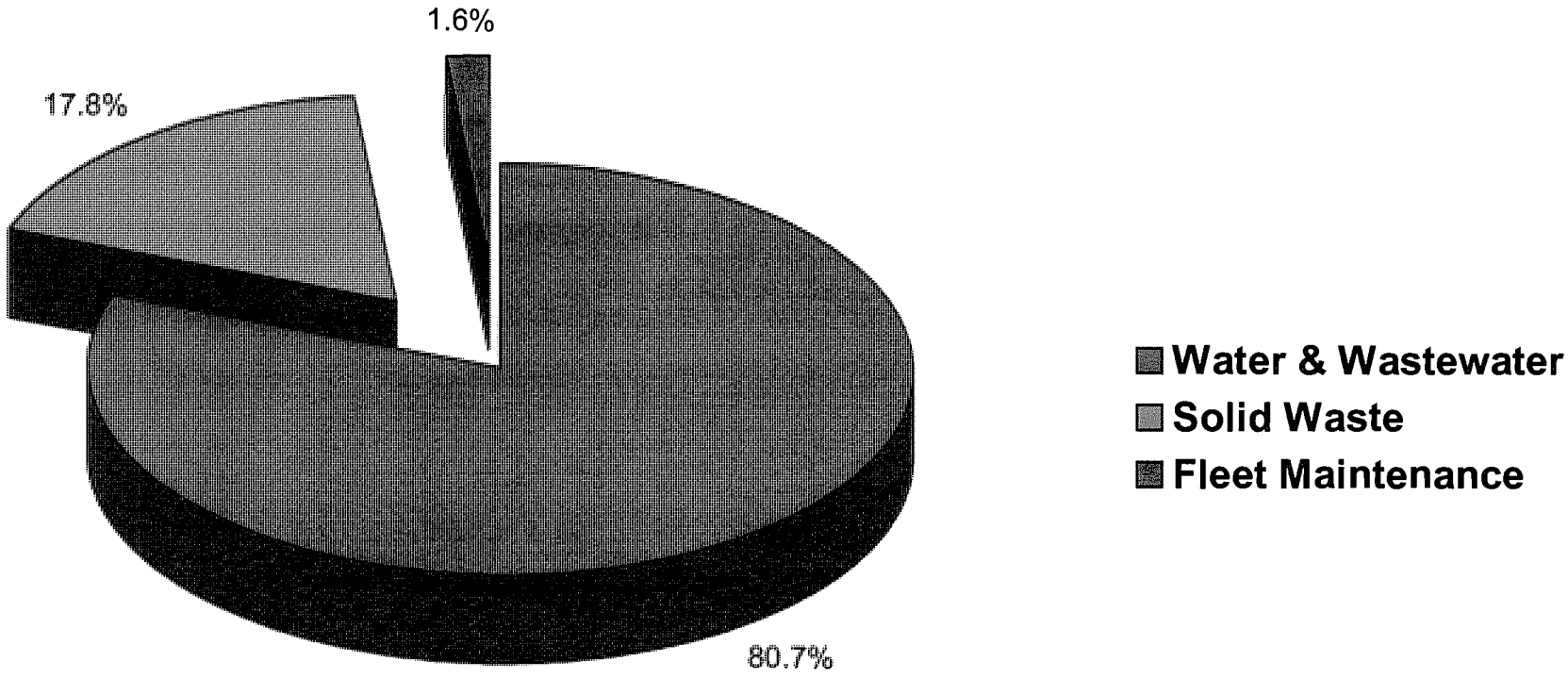
Revenue Source: Transfers from Fund 309 (Capital Improvement Revenue Fund)

Expenditures: Annual debt service on 2006 Capital Improvement Bond dated 11/30/06.

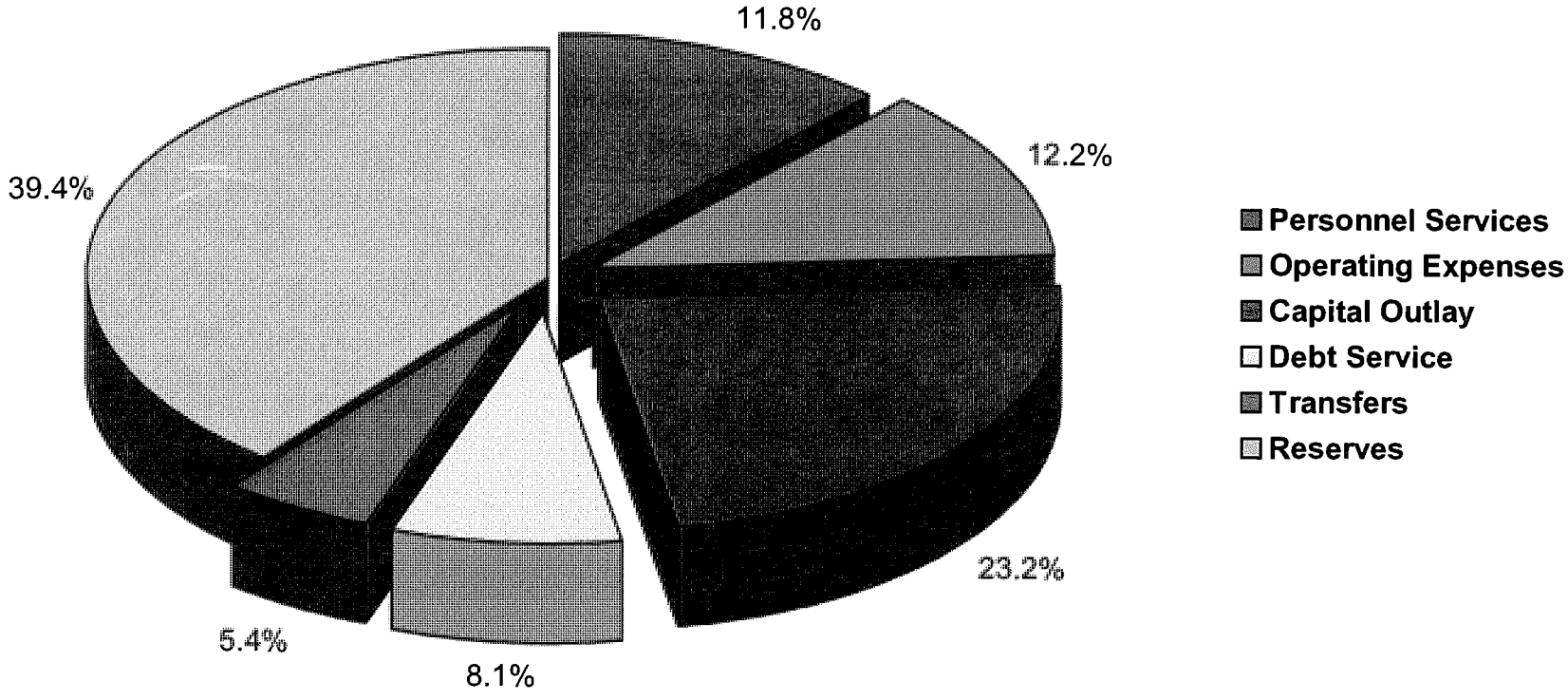
ENTERPRISE AND INTERNAL SERVICE FUNDS

Public Works Department - Water/Wastewater Division
Public Works Department - Solid Waste Collection Division
Public Works Department - Fleet Maintenance Division

Enterprise Fund Expenditures By Departments For Fiscal Year 2008



Enterprise Fund Expenditures By Category For Fiscal Year 2008



WATER WASTEWATER
ALL FUNDS SUMMARY

	Actual 05/06	Actual 06/07	Adopted Budget 07/08	Recommended Budget 08/09	
REVENUE SUMMARY:					
CHARGES FOR SERVICES	$3,567,796	$3,489,700	$3,707,668	$3,550,300	
WATER IMPACT FEES (CONNECTION FEES)	$191,161	$128,637	$90,000	$10,000	
SEWER IMPACT FEES (CONNECTION FEES)	$553,423	$50,475	$200,000	$40,000	
INTEREST INCOME	$126,077	$164,036	$69,020	$119,720	
LOANS & GRANT REVENUE, CONTRIBUTIONS, ADJUST	$3,499,933	$9,117,299	$1,918,900	$1,659,000	(1)
WATER ADVISORY PANEL GRANT	$1,275,724	$1,270,485	$470,000	$400,000	
SUBTOTAL	**$9,214,114**	$14,220,632	**$6,455,588**	**$5,779,020**	
TRANSFER IN	$6,997	$49,235	$0	$0	
PRIOR CASH CARRY FORWARD	$2,801,616	$3,945,609	$4,314,767	$4,946,949	
TOTAL REVENUES	**$12,022,727**	**$18,215,476**	**$10,770,355**	**$10,725,969**	
EXPENSE SUMMARY:					
PERSONAL SERVICE	$924,836	$1,020,722	$1,114,717	$1,083,629	
OPERATING EXPENSES	$912,617	$955,975	$961,142	$939,783	
CAPITAL OUTLAY	$4,898,787	$10,212,255	$4,169,500	$2,788,400	
SUBTOTAL	**$6,736,240**	**$12,188,952**	**$6,245,359**	**$4,811,812**	
TRANSFERS OUT					
TO GENERAL FUND	$393,800	$393,800	$444,452	$444,452	
TO INTERNAL SERVICE FUND	$19,254	$62,590	$37,104	$17,957	
TO DENTAL PLAN FUND	$4,281	$4,800	$4,272	$0	
TO DEBT SERVICE (SINKING FUND)	$873,543	$877,243	$1,063,036	$956,213	
TO FUND 409 FOR LOC/HANCOCK BANK	$50,000	$65,000	$80,000	$185,733	
TO VEHICLE R&R	$0	$20,611	$20,611	$20,686	
TO HRA FUNDING ACCOUNT				$5,438	
TOTAL TRANSFERS OUT	**$1,340,878**	**$1,424,044**	**$1,649,475**	**$1,630,479**	
TOTAL EXPENSE SUMMARY	**$8,077,118**	**$13,612,996**	**$7,894,834**	**$6,442,291**	
RESERVES METER DEPOSITS	$482,890	$502,585	$500,000	$515,000	
SINKING FUND RESERVES	$500,367	$85,537	$485,000	$556,637	
RESERVE (R & R) 99 and 2002	$685,368	$785,108	$876,348	$919,255	
TOTAL EXPENSES & RESERVES	**$9,745,743**	**$14,986,226**	**$9,756,182**	**$8,433,183**	
CONNECTION FEES RESERVES	$1,148,009	$1,508,288	$376,750	$1,013,382	
RESERVE CAPITAL IMPROVEMENTS	$155,625	$157,345	$155,625	$163,000	
RESERVE FOR CONTINGENCIES	$973,350	$1,563,597	$481,798	$1,116,404	
TOTAL FUND BALANCE	**$12,022,727**	**$18,215,456**	**$10,770,355**	**$10,725,969**	

WATER SEWER SUMMARIES ALL FUNDS

(1) FDEPWAP Grant $440,000); WRWSA Grant $19,000;
USDA Loan for radio read meters $1,200,000

Water & Sewer Summary

	Revenue Detail (Fund 401)	05/06 Actual	06/07 Actual	'07/08 Budget	Requested '08/09
401-000-331-43350	Federal Grant: Sewer Wastewater	4,892	55,069	0	0
401-000-331-43500	Federal Grants: Economic Environment	97	0	0	0
401-000-331-43706	Other Federal Grants	0	59,119	0	0
401-000-331-44500	State Grants: Economic Environment	0	0	250,000	440,000
401-000-337-47000	Withacoochee Regional Water Supply Grant	50,000	0	19,900	19,000
401-000-342-48242	Hydrant Fees	3,388	3,668	3,668	3,300
401-000-342-48290	BERT Reimbursement	0	596	0	0
401-000-343-48330	Water Revenues	1,805,289	1,761,911	1,874,000	1,785,000
401-000-343-48350	Sewer Revenues	1,609,353	1,611,368	1,690,000	1,655,000
401-000-343-48361	Penalties	47,773	60,896	51,000	51,000
401-000-343-48363	Delinquent Account Turn On	19,238	19,463	20,000	20,000
401-000-343-48364	Disconnect/Reconnect Fees	4,373	2,650	2,000	2,000
401-000-343-48365	Water Hook Up	38,342	36,595	34,000	11,000
401-000-343-48366	Sewer Hook Up	16,421	12,760	14,000	3,000
401-000-343-48367	Cash Over	91	324	0	0
401-000-343-48809	Interest - Federated				25,000
401-000-361-48810	Interest (Savings Account)	12,465	11,132	3,000	9,000
401-000-361-48811	Interest-SBA	11,497	27,138	13,000	15,000
401-000-361-48813	Interest-FHLB	17,457	11,880	0	0
401-000-361-48845	Gain or Loss From Sale of Fixed Assets				0
401-000-361-48860	Contributions and Donations	0	8,622,320	0	0
401-000-369-48890	Miscellaneous Revenues	25,022	97,041	19,000	20,000
presentation only	Loan Proceeds	0	0	1,485,000	0
401-000-381-49001	Transfer In from 001	0	32,257	0	0
401-000-381-49403	Transfer In from 403	0	16,978	0	0
401-000-381-49407	Transfer In from 407	510,155	0	0	0
401-000-381-49408	Transfer In from 408	333,545	0	0	0
401-000-381-49409	Transfer In from 409	0	0	0	0
401-000-381-49501	Transfer In from 501	6,997	0	0	0
	Total Revenues (Fund 401)	**$4,509,398**	**$12,443,165**	**$5,478,568**	**$4,058,300**

	Revenue Detail (Fund 404) Water Advisory Panel Grants	05/06 Actual	06/07 Actual	'07/08 Budget	Requested 08/09
404-000-334-44900	WAP Grant	1,275,724	1,272,734	470,000	400,000
	Capital Expenditures (Fund 404)				
404-000-169-19049	Capital Expenditures WAP Grant	1,275,724	0	470,000	400,000

	Revenue Detail (Fund 405) R& R Fund	05/06 Actual	06/07 Actual	'07/08 Budget	Requested '08/09
405-000-381-49401	Transfer in from 401 Presentation only)	$64,233	$35,328	$35,328	$35,328
405-000-381-49401	Transfer in from 401 (Presentation only)	$48,455	$26,652	$26,652	$26,652
405-000-381-48808	FMIvT Interest				$26,000
405-000-361-48811	SBA Interest	$29,304	$37,760	$33,020	$1,000
405-000-361-48813	FHLB Interest	$0	$0	$0	$0
	Reserves Detail (Fund 405)				
	R& R Fund				
	R&R 2002	$253,032	$267,632	$276,000	$277,000
	R&R & Reserves 1999	$432,336	$517,476	$600,348	$642,255
	Carry forward	$0	$0	$0	$0
	Transfer In from 401	$0	$0	$0	$0
	Total Reserves Fund 405	**$685,368**	**$785,108**	**$876,348**	**$919,255**

	Revenue Detail (Fund 406) Debt Service Fund	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09
406-000-381-49401	Transfer in from 401	497,920	877,243	605,931	545,042
406-000-381-49401	Transfer in from 401	375,623	0	457,105	411,171
	Total of Transfers for Debt Service	873,543	877,243	1,063,036	956,213
406-000-381-48808	FMIvT Interest				9,000
406-000-361-48811	SBA Interest	0	24,647	11,000	720
	Debt Service Payments Detail (Fund 406)				
406-021-536-57199	Interest on 99 Bonds	141,770	114,531	112,516	110,631
406-027-536-57199	Interest on 99 Bonds	106,948	86,401	84,881	83,459
	Principal on 99 Bond (presentation only)	105,000	107,000	111,000	114,000
406-021-536-57102	Interest on 02 Bonds (payment due 10/1 next fy)	116,455	136,491	118,354	111,172
406-027-536-57102	Interest on 02 Bonds (payment due 10/1 next fy)	87,875	102,967	89,285	83,867
406-027-536-57202	Amortization (presentation only)	15,520	15,521	0	
	Principal on 02 Bonds (presentation only)	325,000	335,000	360,000	370,000
406-021-536-57108	Interest on Radio Read Meters	0	0	31,350	22,444
406-027-536-57108	Interest on Radio Read Meters	0	0	23,650	16,931
	Principal on Radio Read Meters (presentation only)	0	0	132,000	43,709
	Total Debt Service Payments in 05 06	898,568	897,911	1,063,036	956,213
	Reserves Detail (Fund 406)				
	Reserves 99 Bond Issue at 9/30/06	**500,367**	**85,537**	**478,000**	**556,637**

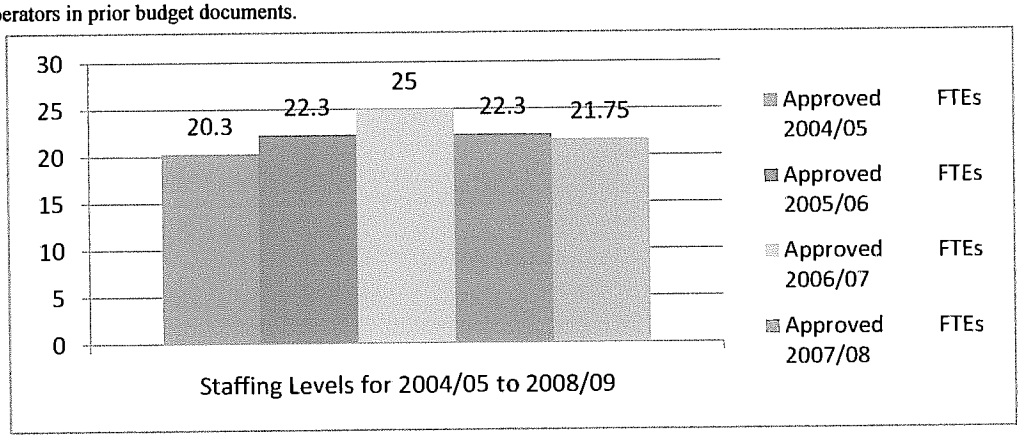
Water & Sewer Summary

	Revenue Detail (Fund 407)	**05/06**	**06/07**	**'07/08**	**Requested**
	Water Connection Fees	**Actual**	**Actual**	**Budget**	**'08/09**
407-000-343-48368	Water/Sewer Connection Fees	191,161	128,637	90,000	10,000
407-000-361-48811	Interest-SBA	9,381	16,662	3,000	11,000
	Total Revenues (Fund 407)	**$200,542**	**$145,299**	**$93,000**	**$21,000**
	Capital Expenditures (Fund 407)				
	Capital Expenditures (see Capital Needs Plans)	0	0	323,250	355,900
407-021-581-56401	Transfer Out to 401	510,155	0	0	0
	Adjustments thru Balance Sheet accounts		50,964		
	Reserves Detail (Fund 407)				
	Water Connection Fees				
	Ending Reserves	**$329,390**	**$423,725**	**$27,250**	**$16,950**
	Revenue Detail (Fund 408)	**05/06**	**06/07**	**'07/08**	**Requested**
	Sewer Connection Fees	**Actual**	**Actual**	**Budget**	**08/09**
408-000-343-48368	Water/Sewer Connection Fees	553,423	50,475	200,000	40,000
408-000-361-48811	Interest-SBA	13,938	30,204	6,000	23,000
408-000-361-48813	Interest-FHLB	4,412	2,970	0	0
	Total Revenues	**$571,773**	**$83,649**	**$206,000**	**$63,000**
	Adjustments thru Balance Sheet accounts		315,031		
	Capital Expenditures (Fund 408)				
	Capital Expenditures (see Capital Needs Plans)	0	240,125	775,350	102,000
408-021-581-56401	Transfer Out to 401	333,545	0	0	0
	Adjustments thru Balance Sheet accounts				
	Reserves Detail (Fund 408)				
	Sewer Connection Fees				
	Ending Reserves	**$926,008**	**$1,084,563**	**$349,500**	**$996,432**
	Revenue Detail (Fund 409)	**05/06**	**06/07**	**'07/08**	**Requested**
	SR 50 West Cobb Road Expansion	**Actual**	**Actual**	**Budget**	**08/09**
409-000-381-49401	Transfer in from 401 for LOC Debt Service	28,500	37,050	45,600	0
409-000-381-49401	Transfer in from 401 for LOC Debt Service Interest Only	21,500	27,950	34,400	0
409-000-381-49401	Transfer in from 401 for Hancock Loan P&I				105,868
409-000-381-49401	Transfer in from 401 for Hancock Loan P&I				79,865
409-000-337-40740	Grants from Other Sources (Re-use from Landmar)	533,812	84,324	0	0
409-000-229-20909	Loan Proceeds (liability-presentation only)	1,493,000	1,558,656	164,000	1,200,000
409-000-381-48810	Interest Earnings	796	0	0	0
	Expense Detail (Fund 409)				
409-021-536- 57100	Interest Expense for SunTrust Line of Credit	16,765	38,422	45,600	0
409-027-536- 57100	Interest Expense for SunTrust Line of Credit	12,646	28,985	34,400	0
409-021-536- 57100	Interest Expense for Hancock Bank				30,304
409-027-536- 57100	Interest Expense for Hancock Bank				22,861
	Principal on Hancock Bank Loan (presentation only)				132,568
	Transfer Out to 401	0	0	0	0
	Amortization Expense	6,344	0	0	0
	Capital Expenditures (Fund 409)				
409-000-169-19049	Capital	2,435,733	0	164,000	1,200,000
	Reserves	**190,213**	**(35,095)**		**242,000**

Public Works Department - Utilities Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Chief Meter Reader	1	1	1	1	$34,006	1	$34,985	
Contruction Project Coordr	0	1	1	1	$36,116	1	$36,442	
Crew Leader	1	1	1	1	$30,263	1	$25,896	
Crew Leader	1	1	1	1	$30,263	1	$29,494	
Crew Leader	1	1	1	1	$30,263	1	$32,656	
Crew Leader	0	1	1	1	$30,263	1	$30,576	
Cross Connect Contrl Tech	0	0	1	0	$0	0	$0	
Inspection Technician	1	1	1	1	$38,525	1	$39,894	
Meter Reader	1	1	1	1	$22,727	1	$23,395	
Plant Operator II	1	1	1	1	$35,102	1	$38,730	*
Plant Operator I	1	1	1	1	$35,102	1	$34,835	*
Plant Operator	1	1	1	0	$0	0	$0	*
Lead Plant Operator	0	0	1	1	$43,831	1	$44,741	
Public Works Supervisor	0.5	0.5	1	1	$50,790	0.75	$39,190	
Residencial Inspector	0	1	1	1	$32,456	0	$0	
Utility Foreman	1	0	0	0	$0	0	$0	
Utility Specialist	1	1	1	1	$22,875	1	$22,630	
Utility Specialist	1	1	1	1	$22,875	1	$21,965	
Utility Specialist	1	1	1	1	$22,875	1	$21,965	
Utilities Superintendent	0.8	0.8	1	1	$65,733	1	$66,622	
Utility Specialist	1	1	1	1	$22,875	1	$21,965	
Warehouse Supervisor	1	1	1	1	$28,274	1	$26,844	
Administrative Specialist III	1	1	1	1	$24,156	1	$27,037	
Engineer Technician	1	1	1	0.3	$10,993	0	$0	
Electrician/Mechanic	1	1	1	1	$38,149	1	$38,149	
Electrician/Mechanic	1	1	1	1	$38,149	0	$0	
Utility Specialist	0	0	0	0	$0	1	$21,964	
Utility Specialist	0	0	0	0	$0	1	$21,964	
TOTALS	20.3	22.3	25	22.3	$746,657	21.75	$701,940	
Overtime Hours					$50,000		$41,000	

* Reported/budgeted only as Plant Operators in prior budget documents.



Public Works Department - Utilities Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$742,940	$56,835
RETIREMENT			
Regular Employees	9.85%	$676,318	$66,617
Special Risk	20.92%		$0
Elected Officials	16.53%		$0
Senior Management	13.12%	$66,622	$8,741
Drop Plan	10.91%		$0
Police	0.00%		$0
Fire	23.80%		$0
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$26,844	$188
Utilities 7520	6.80%	$716,096	$48,694
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$140,418
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$5,438
EMPLOYEE DENTAL INSURANCE			$7,982
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$6,570
		TOTAL ANNUAL BENEFIT COSTS	$341,483

PUBLIC WORKS DIVISION: Combined Water & Wastewater

						Requested	Recommended
1			05/06	06/07	07/08	08/09	08/09
2	GL CODES	PERSONNEL SERVICES	Actual	Actual	Budget	Budget	Budget
3	51200	Regular Salaries	$634,374	$685,752	$746,658	$715,624	$701,940
4	51610	On Call Pay	$2,619	$3,310	$2,600	$2,600	$2,600
5	51400	Overtime	$52,170	$55,214	$50,000	$41,000	$41,000
6		Total Wages	$689,163	$744,276	$799,258	$759,224	$745,540
7							
8	52100	FICA	$51,222	$56,027	$61,144	$58,080	$57,462
9	52200	Retirement	$59,552	$76,020	$81,403	$76,963	$76,166
10	52300	Health Insurance	$62,546	$68,971	$99,753	$110,680	$140,418
11	52301	Life Insurance	$4,552	$5,172	$5,946	$6,698	$6,623
12	52302	Health Reimbursement Account	$14,310	$11,719	$12,400	$0	$0
13	52320	Dental Insurance	$0	$0	$0	$7,992	$7,992
14	52400	Worker's Comp Ins/Unemploy	$43,491	$55,760	$54,813	$50,210	$49,428
15		Total Benefits	$235,673	$273,669	$315,459	$310,623	$338,089
16							
17		**Total Personnel Service Costs**	$924,836	$1,017,945	$1,114,717	$1,069,847	$1,083,629

						Requested	Recommended
			05/06	08/07	07/08	08/09	08/09
	GL CODES	OPERATING EXPENDITURES	Actual	Actual	Budget	Budget	Budget
18	52500	Unemployment Compensation	$0	$2,775	$0	$10,869	$10,869
19	53101	Medical Services	$552	$2,309	$1,500	$1,126	$1,126
20	53400	Other Contractual Services	$119,600	$77,683	$93,300	$151,650	$151,650
21	53401	Contract Labor	$34,656	$38,777	$41,000	$3,000	$3,000
22	53402	Laboratory Services	$9,766	$8,985	$10,900	$7,040	$7,040
23	53402	Lab Services:Sewer	$0	$0	$0	$0	$0
24	53403	Lab Services:Water	$0	$0	$0	$0	$0
25	54000	Travel & Per Diem	$0	$144	$275	$250	$250
26	54100	Communications & Freight Charge	$10,362	$11,488	$10,100	$11,400	$11,400
27	54110	Postage	$80	$130	$14,625	$13,643	$13,643
28	54210	Automotive Repair Service	$6,356	$5,367	$7,733	$6,100	$6,100
29	54300	Electric	$221.214	$233,945	$240,000	$261,410	$261,410
30	54303	Water	$6.027	$7,501	$8,500	$8,000	$8,000
31	54312	Electric:Sewer	$0	$0	$0	$0	$0
32	54313	Electric:Water	$0	$0	$0	$0	$0
33	54314	Effluent Disposal Permit	$31,162	$30,240	$32,500	$28,000	$28,000
34	54315	Water Distribution	$29,030	$26,277	$27,000	$19,000	$19,000
35	54316	Sewerage Collection	$6,829	$5,015	$5,004	$5,700	$5,700
36	54400	Equipment & Vehicle Rental	$1,797	$2,270	$2,200	$1,600	$1,600
37	54500	General Business Insurance	$42,837	$62,631	$74,479	$64,653	$64,653
38	54510	Pollution/Enviroment Insurance	$15,113	$16,863	$16,800	$14,300	$14,300
39	54560	Insurance Claims and Deductibles	$3,458	$3,466	$3,000	$900	$900
40	54600	Repair & Maintenance	$3,266	$3,598	$900	$9,300	$9,300
41	54610	Apparatus - R&M	$21,484	$19,357	$30,000	$46,227	$46,227
42	54610	Sewer Apparatus - R&M	$0	$0	$0	$0	$0
43	54611	Water Apparatus - R&M	$0	$0	$0	$0	$0
44	54700	Printing & Binding Services	$2,275	$1,730	$1,600	$1,250	$1,250
45	54800	Advertising Activities	$912	$430	$500	$400	$400
46	54900	Other Current Charges	$5,222	$1,940	$500	$2,065	$2,065
47	55100	Office Supplies	$4,743	$5,058	$4,400	$4,500	$4,500
48	55210	Operating Supplies	$2,988	$2,667	$800	$2.150	$2,150
49	55220	Computer Supplies	$1,928	$1,186	$1,600	$1.150	$1,150
50	55221	Laboratory Supplies	$5,771	$3.585	$4,000	$4,150	$4,150
51	55221	Lab Supplies:Sewer	$0	$0	$0	$0	$0
52	55222	Lab Supplies:Water	$0	$0	$0	$0	$0
53	55223	Repair & Maint Supplies	$24,016	$52.458	$30.000	$14,400	$14,400
54	55224	Replacement Water Meters	$3,278	$51.484	$35,000	$5,000	$5,000
55	55225	Chemical Supplies	$54,686	$43,271	$45,000	$51,000	$51,000
56	55226	Safety Supplies	$7,303	$4,012	$6,000	$5,500	$5,500
57	55228	Apparatus Supplies	$42,904	$32,729	$30,000	$33,200	$33,200
58	55228	Apparatus-Sewer	$0	$0	$0	$0	$0
59	55229	Apparatus-Water	$0	$0	$0	$0	$0
60	55230	Clothing/Uniforms	$5,771	$6,910	$6,700	$7,000	$7,000
61	55231	Connections Supplies	$22,469	$18,288	$17,500	$5,800	$5,800
62	55231	Water Connections-Supplies	$0	$0	$0	$0	$0
63	55232	Sewer Connections-Supplies	$0	$0	$0	$0	$0
64	55233	Water Chemicals	$0	$0	$0	$0	$0
65	55234	Sewer Chemicals	$0	$0	$0	$0	$0
66	55235	Barricades	$1,672	$1,079	$1,800	$2.100	$2,100
66	55240	Institutional Supplies	$1,321	$2,061	$1,750	$1,250	$1,250
67	55250	Fuels & Lubricants	$51,456	$47,688	$50,000	$55,000	$55,000
68	55251	Tags & Title	$156	$142	$60	$200	$200
69	55252	Small Tools	$10,427	$8,465	$9,500	$6,300	$6,300
70	55253	Auto Repair Supply (In-house)	$17,717	$19,441	$22,500	$14,100	$14,100
71	55400	Books, Subscription, Membership	$944	$787	$1,100	$450	$450
72	55410	Training & Education	$2,275	$1,701	$6,000	$1,500	$1,500
73	55500	Uncapitalized Equipment	$17,965	$14,750	$35,200	$26,650	$26,650
74	59300	Meter Deposit Interest	$17,131	$21,140	$12,000	$9,100	$9,100
75	59991	Collection Charge	$267	$930	$416	$1,450	$1,450
76	59992	Bad Debt Expenses	$12,745	$16,429	$17,400	$19,950	$19,950
77		**Total Operating**	$881,931	$919,182	$961,142	$939,783	$939,783

PUBLIC WORKS DIVISION: Combined Water & Wastewater

	GL CODES	CAPITAL OUTLAY	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	19031	Improvement - Non Building	$0	$0	$0	$150,000	$150,000
2	19037	Machinery & Equipment	$0	$0	$0	$96,500	$96,500
3	19043	Automotive & Heavy Equipment	$0	$0	$0	$0	$0
4	19049	Water&Wastewater CIP	$0	$0	$0	$484,000	$484,000
5		**Total Capital Outlay**	**$0**	**$0**	**$0**	**$730,500**	**$730,500**
6							
7		**DEBT SERVICE**					
8	57100	Principal	$0	$0	$0	$0	$0
9	57200	Interest	$0	$0	$0	$0	$0
10		**Total Debt Service**	**$0**	**$0**	**$0**	**$0**	**$0**
11							
12		**Transfers Out**					
13		To General Fund	$393,800	$393,800	$444,452	$444,452	$444,452
14		To Renewal & Replacement	$27,254	$61,980	$0	$0	$0
15		To Debt Service (99 & 02 Bonds, 07 Meters)	$0	$877,243	$1,063,036	$956,213	$956,213
16		To Debt Service (SunTrust Line & USDA 06	$0	$65,000	$80,000	$185,733	$185,733
17		Vehicle Replacement Fund	$0	$44,449	$20,611	$20,686	$20,686
18		Internal Service Fund	$0	$38,753	$37,104	$21,401	$17,957
19		Self Insured Dental Plan Fund	$0	$4,800	$4,272	$0	$0
20		HRA Funding Account	$0	$0	$0	$11,250	$5,438
21		**Total Transfers Out**	**$421,054**	**$1,486,025**	**$1,649,475**	**$1,639,735**	**$1,630,479**
22							
23		**Reserves**					
24		Reserve Capital Improvements Projects	$0	$0		**$0**	**$0**
25		Reserve (R & R)	$0	$0		**$0**	**$0**
26		Reserves Meter Deposits	$482,890	$502,585	$500,000	**$515,000**	**$515,000**
27		Reserve Sinking Fund	$0	$0		**$0**	**$0**
28		Reserves Connection Fees	$0	$0		**$0**	**$0**
29		Reserve For Contingencies	$973,350	$1,563,597	$481,798	**$1,167,044**	**$1,116,404**
30		**Total Reserves**	**$1,456,240**	**$2,066,182**	**$981,798**	**$1,682,044**	**$1,631,404**
31							
32		**Total Expenses**	**$3,684,061**	**$5,489,334**	**$4,707,132**	**$6,061,909**	**$6,015,795**

PUBLIC WORKS DIVISION: Water

	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
4	401-021-536-51200	Regular Salaries	$361,593	$496,156	$425,594	$407,907	$400,106
5	51610	On Call Pay	$1,493	$2,142	$1,482	$1,482	$1,482
6	51400	Overtime	$29,737	$35,795	$28,500	$23,370	$23,370
7		Total Wages	**$392,823**	**$534,093**	**$455,576**	**$432,759**	**$424,958**
9	52100	FICA	$29,197	$40,216	$34,852	**$33,106**	**$32,753**
10	52200	Retirement	$33,945	$55,119	$46,400	**$43,869**	**$43,414**
11	52300	Health Insurance	$35,651	$39,313	$56,859	**$63,088**	**$80,038**
12	52301	Life Insurance	$2,595	$2,948	$3,389	**$3,818**	**$3,775**
13	52302	Health Reimbursement Account	$8,157	$6,680	$7,068	**$0**	**$0**
14	52320	Dental Insurance				**$4,555**	**$4,555**
15	52400	Worker's Comp Ins/Unemploy	$24,790	$31,783	$31,243	**$28,620**	**$28,174**
16		Total Benefits	**$134,335**	**$176,059**	**$179,811**	**$177,056**	**$192,709**
18		**Total Personnel Service Costs**	**$527,158**	**$710,152**	**$635,387**	**$609,815**	**$617,667**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
19	401-021-536-52500	Unemployment Compensation	$0	$2,775	$0	**$9,569**	**$9,569**
20	401-021-536-53101	Medical Services	$315	$1,933	$1,200	**$766**	**$766**
21	401-021-536-53400	Other Contractual Services	$67,800	$28,750	$20,600	**$89,650**	**$89,650**
22	401-021-536-53401	Contract Labor	$17,328	$12,171	$21,000	**$1,710**	**$1,710**
23	401-021-536-53402	Laboratory Services	$5,567	$5,059	$6,000	**$6,600**	**$6,600**
24	401-021-536-53403	Lab Services:Water	$0	$0	$0	**$0**	**$0**
25	401-021-536-54000	Travel & Per Diem	$0	$104	$200	**$200**	**$200**
26	401-021-536-54100	Communications & Freight Charge	$5,906	$6,354	$6,000	**$6,100**	**$6,100**
27	401-021-536-54110	Postage	$46	$47	$8,300	**$10,000**	**$10,000**
28	401-021-536-54210	Automotive Repair Service	$3,623	$3,734	$5,000	**$3,900**	**$3,900**
29	401-021-536-54300	Electric	$126,092	$89,455	$100,000	**$149,004**	**$149,004**
30	401-021-536-54303	Water	$3,435	$2,373	$3,500	**$2,700**	**$2,700**
31	401-021-536-54313	Electric:Water	$0	$0	$0	**$0**	**$0**
32	401-021-536-54315	Water Distribution	$29,030	$26,277	$27,000	**$19,000**	**$19,000**
33	401-021-536-54400	Equipment & Vehicle Rental	$1,024	$1,146	$700	**$900**	**$900**
34	401-021-536-54500	General Business Insurance	$24,417	$35,700	$42,453	**$42,453**	**$42,453**
35	401-021-536-54510	Pollution/Enviroment Insurance	$8,614	$9,612	$9,500	**$9,500**	**$9,500**
36	401-021-536-54560	Insurance Claims and Deductibles	$1,971	$604	$1,000	**$0**	**$0**
37	401-021-536-54600	Repair & Maintenance	$1,862	$706	$0	**$1,000**	**$1,000**
38	401-021-536-54610	Apparatus - R&M	$12,246	$6,508	$30,000	**$26,349**	**$26,349**
39	401-021-536-54611	Water Apparatus - R&M	$0	$0	$0	**$0**	**$0**
40	401-021-536-54700	Printing & Binding Services	$1,297	$1,293	$1,000	**$1,000**	**$1,000**
41	401-021-536-54800	Advertising Activities	$520	$383	$350	**$350**	**$350**
42	401-021-536-54900	Other Current Charges	$2,977	$1,963	$300	**$2,000**	**$2,000**
43	401-021-536-55100	Office Supplies	$2,704	$2,523	$2,300	**$2,400**	**$2,400**
44	401-021-536-55210	Operating Supplies	$1,703	$1,320	$300	**$750**	**$750**
45	401-021-536-55220	Computer Supplies	$1,099	$173	$600	**$750**	**$750**
46	401-021-536-55221	Laboratory Supplies	$3,289	$783	$1,000	**$800**	**$800**
47	401-021-536-55222	Lab Supplies:Water	$0	$0	$0	**$0**	**$0**
48	401-021-536-55223	Repair & Maint Supplies	$13,689	$27,860	$15,000	**$12,000**	**$12,000**
49	401-021-536-55224	Water Meters	$3,278	$51,484	$35,000	**$5,000**	**$5,000**
50	401-021-536-55225	Chemical Supplies	$31,171	$4,901	$5,000	**$8,000**	**$8,000**
51	401-021-536-55226	Safety Supplies	$4,163	$2,102	$3,500	**$3,000**	**$3,000**
52	401-021-536-55228	Apparatus Supplies	$24,455	$5,310	$5,000	**$5,200**	**$5,200**
53	401-021-536-55229	Apparatus-Water	$0	$0	$0	**$0**	**$0**
54	401-021-536-55230	Clothing/Uniforms	$3,289	$3,939	$3,800	**$4,000**	**$4,000**
55	401-021-536-55231	Connections Supplies	$12,807	$16,271	$15,000	**$5,000**	**$5,000**
56	401-021-536-55233	Water Chemicals	$0	$0	$0	**$0**	**$0**
57	401-021-536-55235	Barricades	$953	$615	$1,000	**$1,200**	**$1,200**
58	401-021-536-55240	Institutional Supplies	$753	$971	$800	**$500**	**$500**
59	401-021-536-55250	Fuels & Lubricants	$29,330	$26,866	$30,000	**$31,350**	**$31,350**
60	401-021-536-55251	Tags & Title	$89	$81	$0	**$100**	**$100**
61	401-021-536-55252	Small Tools	$5,943	$4,996	$6,000	**$3,700**	**$3,700**
62	401-021-536-55253	Auto Repair Supply (in-house)	$10,099	$8,837	$12,000	**$5,100**	**$5,100**
63	401-021-536-55400	Books, Subscription, Membership	$538	$370	$600	**$350**	**$350**
64	401-021-536-55410	Training & Education	$1,297	$1,057	$3,000	**$900**	**$900**
65	401-021-536-55500	Uncapitalized Equipment	$10,240	$1,857	$4,025	**$6,725**	$6,725 (1)
66	401-021-536-59300	Meter Deposit Interest	$9,765	$12,050	$7,000	**$0**	**$0**
67	401-021-599-59991	Collection Charge	$152	$594	$200	**$850**	**$850**
68	401-021-599-59992	Bad Debt Expenses	$7,265	$13,505	$11,400	**$12,850**	**$12,850**
69		**Total Operating**	**$492,141**	**$425,412**	**$446,628**	**$493,276**	**$493,276**

(1) pumps, confined space gas detectors, Gas chlorinator units, other misc equipment.

PUBLIC WORKS DIVISION: Water

	GL CODES	CAPITAL OUTLAY	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	401-000-164-19031	Improvement - Non Building	0	0	0	**$150,000**	**$150,000**
2	401-000-166-19037	Machinery & Equipment	$0	$0	$0	**$60,165**	**$60,165**
3	401-000-168-19043	Automotive & Heavy Equipment	$0	$0	$0	**$0**	**$0**
4	401-000-169-19049	Water&Wastewater CIP	$0	$0	$0	**$484,000**	**$484,000** (1)
5		**Total Capital Outlay**	**$0**	**$0**	**$0**	**$694,165**	**$694,165**
6							
7		**DEBT SERVICE**					
8	406-022-536-57100	Principal	$0	$0	$0	**$0**	
9	406-022-536-57200	Interest	$0	$0	$0	**$0**	
10		**Total Debt Service**	**$0**	**$0**	**$0**	**$0**	
11							
12		**Transfers Out**					
13	401-021-581-56001	To General Fund	$224,466	$225,017	$253,338	**$253,338**	**$253,338**
14	401-021-581-56405	To Renewal & Replacement	$27,254	$35,329	$0	**$0**	
15	401-021-581-56406	To Debt Service (99 & 02 Bonds, 07 Meters)	$0	$500,029	$605,931	**$545,041**	**$545,041**
16	401-021-581-56409	To Debt Service (2004 LOC & Hancock)	$0	$37,050	$45,600	**$105,868**	**$105,868**
17	401-021-581-56502	Vehicle Replacement Fund	$0	$32,730	$11,748	**$11,791**	**$11,791**
18	401-021-581-56501	Internal Service Fund	$0	$22,089	$21,150	**$10,236**	**$10,236**
19	401-021-581-56608	Self Insured Dental Plan Fund	$0	$2,736	$2,435	**$0**	
20		HRA Funding Account	$0	$0	$0	**$6,413**	**$3,100**
21		**Total Transfers Out**	**$251,720**	**$854,980**	**$940,202**	**$932,687**	**$929,374**

(1) Foot note detail below

Downtown Fire Flow Improvement Project (2 State Grants ($250,000 & $190,000)	440,000
Hope Hill Well Replacement	25,000
Production Well #1 Piping (WRWSA Grant)	19,000
Water Tower Painting	150,000
Electrical Equipment for Water Plant	12,000
Other Misc. Split between Water and Wastewater (see Project List)	48,165
(Telemetry, Ditch Safety Box & Trailer, inventory control program, GPS Equipment)	
Total Water Capital (Fund 401)	**694,165**

PUBLIC WORKS DIVISION: Wastewater

	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1							
2	401-027-536-51200	Regular Salaries	$272,781	$189,596	$321,064	$307,717	$301,834
3	51610	On Call Pay	$1,126	$1,168	$1,118	$1,118	$1,118
4	51400	Overtime	$22,433	$19,419	$21,500	$17,630	$17,630
5		Total Wages	$296,340	$210,183	$343,682	$326,465	$320,582
6							
7	52100	FICA	$22,025	$15,811	$26,292	$24,974	$24,709
8	52200	Retirement	$25,607	$20,901	$35,003	$33,094	$32,752
9	52300	Health Insurance	$26,895	$29,658	$42,894	$47,592	$60,380
10	52301	Life Insurance	$1,957	$2,224	$2,557	$2,880	$2,848
11	52302	Health Reimbursement Account	$6,153	$5,039	$5,332	$0	$0
12	52320	Dental Insurance				$3,437	$3,437
13	52400	Worker's Comp Ins/Unemploy	$18,701	$23,977	$23,570	$21,590	$21,254
14		Total Benefits	$101,338	$97,610	$135,648	$133,567	$145,380
15							
16		**Total Personnel Service Costs**	$397,678	$307,793	$479,330	$460,032	$465,962

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
17	401-027-536-52500	Unemployment Compensation	$0	$0	$0	$1,300	$1,300
18	401-027-536-53101	Medical Services	$237	$376	$300	$360	$360
19	401-027-536-53400	Other Contractual Services	$51,800	$48,933	$72,700	$62,000	$62,000
20	401-027-536-53401	Contract Labor	$17,328	$26,606	$20,000	$1,290	$1,290
21	401-027-536-53402	Laboratory Services	$4,199	$3,926	$4,900	$440	$440
22	401-027-536-54000	Travel & Per Diem	$0	$40	$75	$50	$50
23	401-027-536-54100	Communications & Freight Charge	$4,456	$5,134	$4,100	$5,300	$5,300
24	401-027-536-54110	Postage	$34	$83	$6,325	$3,643	$3,643
25	401-027-536-54210	Automotive Repair Service	$2,733	$1,633	$2,733	$2,200	$2,200
26	401-027-536-54300	Electric	$95,122	$144,490	$140,000	$112,406	$112,406
27	401-027-536-54303	Water	$2,592	$5,128	$5,000	$5,300	$5,300
28	401-027-536-54312	Electric:Sewer	$0	$0	$0	$0	$0
29	401-027-536-54314	Effluent Disposal Permit	$31,162	$30,240	$32,500	$28,000	$28,000
30	401-027-536-54316	Sewerage Collection	$6,829	$5,015	$5,004	$5,700	$5,700
31	401-027-536-54400	Equipment & Vehicle Rental	$773	$1,124	$1,500	$700	$700
32	401-027-536-54500	General Business Insurance	$18,420	$26,931	$32,026	$22,200	$22,200
33	401-027-536-54510	Pollution/Enviroment Insurance	$6,499	$7,251	$7,300	$4,800	$4,800
34	401-027-536-54560	Insurance Claims and Deductibles	$1,487	$2,862	$2,000	$900	$900
35	401-027-536-54600	Repair & Maintenance	$1,404	$2,892	$900	$8,300	$8,300
36	401-027-536-54610	Apparatus - R&M	$9,238	$12,849	$0	$19,878	$19,878
37	401-027-536-54700	Printing & Binding Services	$978	$437	$600	$250	$250
38	401-027-536-54800	Advertising Activities	$392	$47	$150	$50	$50
39	401-027-536-54900	Other Current Charges	$2,245	-$23	$200	$65	$65
40	401-027-536-55100	Office Supplies	$2,039	$2,535	$2,100	$2,100	$2,100
41	401-027-536-55210	Operating Supplies	$1,285	$1,347	$500	$1,400	$1,400
42	401-027-536-55220	Computer Supplies	$829	$1,013	$1,000	$400	$400
43	401-027-536-55221	Laboratory Supplies	$2,482	$2,802	$3,000	$3,350	$3,350
44	401-027-536-55223	Repair & Maint Supplies	$10,327	$24,598	$15,000	$2,400	$2,400
45	401-027-536-55225	Chemical Supplies	$23,515	$38,370	$40,000	$43,000	$43,000
46	401-027-536-55226	Safety Supplies	$3,140	$1,910	$2,500	$2,500	$2,500
47	401-027-536-55228	Apparatus Supplies	$18,449	$27,419	$25,000	$28,000	$28,000
48	401-027-536-55230	Clothing/Uniforms	$2,482	$2,971	$2,900	$3,000	$3,000
49	401-027-536-55231	Connections Supplies	$9,662	$2,017	$2,500	$800	$800
50	401-027-536-55232	Sewer Connections-Supplies	$0	$0	$0	$0	$0
51	401-027-536-55234	Sewer Chemicals	$0	$0	$0	$0	$0
52	401-027-536-55235	Barricades	$719	$464	$800	$900	$900
53	401-027-536-55240	Institutional Supplies	$568	$1,090	$950	$750	$750
54	401-027-536-55250	Fuels & Lubricants	$22,126	$20,822	$20,000	$23,650	$23,650
55	401-027-536-55251	Tags & Title	$67	$61	$60	$100	$100
56	401-027-536-55252	Small Tools	$4,484	$3,469	$3,500	$2,600	$2,600
57	401-027-536-55253	Auto Repair Supply (in-house)	$7,618	$10,604	$10,500	$9,000	$9,000
58	401-027-536-55400	Books, Subscription, Membership	$406	$417	$500	$100	$100
59	401-027-536-55410	Training & Education	$978	$644	$3,000	$600	$600
60	401-027-536-55500	Uncapitalized Equipment	$7,725	$12,893	$31,175	$19,925	$19,925 (1)
61	401-027-536-59300	Meter Deposit Interest	$7,366	$9,090	$5,000	$9,100	$9,100
62	401-027-599-59991	Collection Charge	$115	$336	$216	$600	$600
63	401-027-599-59992	Bad Debt Expenses	$5,480	$2,924	$6,000	$7,100	$7,100
64		**Total Operating**	$389,790	$493,770	$514,514	$446,507	$446,507

(1) Oneline DO meters, 5hp Sewer pumps, and other misc. equipment.

PUBLIC WORKS DIVISION: Wastewater

	GL CODES	CAPITAL OUTLAY	05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget	
1	401-000-164.19031	Improvement - Non Building	$0	$0	$0			
2	401-000-166.19037	Machinery & Equipment	$0	$0	$0	$36,335	$36,335	
3	401-000-168.19043	Automotive & Heavy Equipment	$0	$0	$0			
4	401-000-169.19049	Water&Wastewater CIP	$0	$0	$0			(1)
5		**Total Capital Outlay**	**$0**	**$0**	**$0**	**$36,335**	**$36,335**	
6								
7		**DEBT SERVICE**						
8	406-022-536.57100	Principal	$0	$0	$0	$0	$0	
9	406-022-536.57200	Interest	$0	$0	$0	$0	$0	
10		**Total Debt Service**	**$0**	**$0**	**$0**	**$0**	**$0**	
11								
12		**Transfers Out**						
13	401-027-581-56001	To General Fund	$169,334	$168,783	$191,114	$191,114	$191,114	
14	401-027-581-56405	To Renewal & Replacement	$0	$26,651	$0	$0	$0	
15	401-027-581-56406	To Debt Service (99 & 02 Bonds, 07 Meters)	$0	$377,214	$457,105	$411,172	$411,172	
16	401-027-581-56409	To Debt Service (2004 LOC & Hancock Loan)	$0	$27,950	$34,400	$79,865	$79,865	
17	401-027-581-56502	Vehicle Replacement Fund	$0	$11,719	$8,863	$8,895	$8,895	
18	401-027-581-56501	Internal Service Fund	$0	$16,664	$15,954	$11,165	$7,721	
19	401-027-581-56608	Self Insured Dental Plan Fund	$0	$2,064	$1,837	$0	$0	
20		HRA Funding Account	$0	$0	$0	$4,837	$2,338	
21		**Total Transfers Out**	**$169,334**	**$631,045**	**$709,273**	**$707,048**	**$701,105**	

(1) Foot note detail below

Other Misc. Split between Water and Wastewater (see Project List)		36,335
(Telemetry, Ditch Safety Box & Trailer, inventory control program, GPS Equipment)		
Total Wastewater Capital (Fund 401)		**36,335**

LARGE SCALE WATER & SEWER PROJECT LIST

	PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	FUNDING SOURCE								Year 1	Year 2	Year 3	Year 4	Year 5
				WMD REUSE GRANT	O&M RESERVES	LOAN PROCEEDS	SPECIAL RESERVE	SEWER IMPACT	WATER IMPACT	FDEPWAP GRANT	WRWSA GRANT	08/09	09/10	10/11	11/12	12/13
1																
2	199-UT09	NEW WELL FIELD NW														
3			*a. System Telemetry*						X				85,000			
4			*b. Phase III Elevated Tank*		X								80,000			
5			*c. Phase II Production Well #2*						X			175,000		1,000,000		
6			*d. Phase II Equipment & Interconnect*													
7																
8	1997-UT10	LAMAR AVE WP REHAB	*Upside discharge piping*		X								10,000			
9	1999-UT14	SEWER SYSTEM REHAB PROGRAM								X		400,000				
10	2000-UT18	REPLACEMENT VEHICLE PROGRAM	*Moved to fleet replacement fund*													
11																
12																
13	2000-UT20	REPLACEMENT WATER VALVES	*Replacement of broken valves in water system*		X							60,000	60,000	60,000	60,000	60,000
14																
15	1997-UT21	MISCELLANEOUS EQUIPMENT														
16			*a. Howell Ave LS/Yontz Rd FM Capacity Upgrade*					X					100,000			
17																
18	2001-UT03	HOPE HILL WELL REPLACEMENT														
19			*a. Engineering*				X					25,000				
20			*b. Production Well #1 Equipment*						X			151,000				
21			*c. Production Well #1 Piping*								X	19,000				
22			*d. Site Fencing*						X				12,000			
23			*e. System Telemetry*						X				14,000	7,000		
24			*f. Tank Modifications*						X				250,000			
25			*g. Production Well #2 - Drilling*						X					200,000		
26			*h. Production Well #2 - Equipment & Piiping*						X					170,000		
27																
28	2001-UT05	EMERGENCY GENERATOR INSTALLATION														
29			*a. Hope Hill Well Field*						X				60,000			
30			*b. Lamar Water Plant*						X				20,000			
31	2001-UT06	SR 50 WATER & SEWER LINE EXTENSION (HOSPITAL LINE)														
32			*c. (1)Phase IV Water Line Hospital Site to Walmart on Wiscon (7000')*					X					700,000			
33			*c. (2)Phase IV Force Main Hospital Site to Mobley on Wiscon (5500')*						X				55,000			
34																
35	2003-UT01	SOUTHERN HILLS WATER & SEWER IMPROVEMENTS														
36			*a. Upsizine Cobb Rd WRF*			X									2,576,000	
37			*b. Over sizing of Water Transmission Lines N/S Blvd*						X				200,000			
38			*c. Over sizing of Sewer Lines SHP*					X				Done				
39			*d. Oversize Re use Transmission Line*									Done				
40			*e. Oversize Cascades Water line to Powell*						X			25,000	59,000			
41	2004-UT01	CR485 MULTILANE FDOT PROJECT WPI 257299-2-52-01														
42			*a. Engineering & Design*		X									200,000		
43																
44	2006-UT01	MAJESTIC OAKS OVER SIZING	*a. Over sizing Force main 8" to 12" appx 8445 lf*					X						150,000		
45																
46	2006-UT02	US41 SOUTH W&S LINE EXTENSION	*a. Extend 12" water line south on US41 to Powel lRd (8100 lf)*						X				325,000			
47			*b. Extend 8" force main south on US41 to Powell Rd.(8100 lf)*				X						275,000			
48																
49																
50	2006-UT03	US41 12" WATER LINE EXTENSION	*Refund of Water Connection Fees for extension of 12" water line*						X			4,900				
51			*along US41 by Ind. Baptist Church Inc.*													
52																
53	2006-UT05	WISCON RD FM & REUSE LINE THROUGH LOWES	*12" Reuse & 12" Force Main Installed by Lowes*					X				102,000				
54																
55	2006-UT04	Mobley Rd Reuse Line Over sizing	*Over sizing of reuse line from 12" to 18"*									Done				
56																
57	2007-UT01	DOWNTOWN FIRE FLOW IMPROVEMENT PROJECT	*Upsizing water lines in old downtown area Funding Phase I & II*							X		440,000				
58																

LARGE SCALE WATER & SEWER PROJECT LIST

	PROJECT NUMBER	PROJECT NAME	PROJECT DESCRIPTION	FUNDING SOURCE								Year 1	Year 2	Year 3	Year 4	Year 5
				WMD REUSE GRANT	O&M RESERVES	LOAN PROCEEDS	SPECIAL RESERVE	SEWER IMPACT	WATER IMPACT	FDEPWAP GRANT	WRWSA GRANT	08/09	09/10	10/11	11/12	12/13
59	2008-UT01	RADIO READ METERS	*Replace 2,779 meters retrofit 1,442 (most will be uncapitalized)*			X						1,200,000				
60																
61	2008-UT03	LIFT STATION TELEMETRY	*Installation of telemetry on four lift stations*		X							50,000				
62																
63	2008-UT04	DITCH SAFETY BOX & Trailer	*Equipment to meet Safe Ditch Act safety rules*		X							13,000				
64																
65	2008-UT05	Inventory Control Software	*Replacement for existing software*		X							6,500				
66																
67	2008-UT06	VFD Drives for Hillside Ct Drinkingwater Plant	*Electrical equipment to reduce the monthly electrical expense*		X							12,000				
68																
69	2008-UT07	GPS Equipment & Software	*Needed to plot lines to GIS system*		X							15,000				
70																
71	2008-UT08	LIBERTY ST WATER TOWER PAINTING	*Tower will require "tenting" because of it's location.*		X							150,000				
72																
73																
74																
75																
76																
77				WMD REUSE GRANT								$0	$0	$0	$0	$0
78				O&M RESERVES								$306,500	$150,000	$260,000	$0	$60,000
79				LOAN PROCEEDS								$1,200,000	$0	$0	$2,576,000	$0
80				SPECIAL RESERVE								$25,000	$275,000	$0	$0	$0
81				SEWER IMPACT								$102,000	$800,000	$150,000	$0	$0
82				WATER IMPACT								$355,900	$1,080,000	$1,377,000	$0	$0
83				FDEPWAP GRANT								$840,000	$0	$0	$0	$0
84				WRWSA GRANT								$19,000	$0	$0	$0	$0
85												$2,848,400	$2,305,000	$1,787,000	$2,576,000	$60,000
86											c/s	$2,848,400	$2,305,000	$1,787,000	$2,636,000	$60,000
87																

Large Scale Projects not considered Capital	
Total Capital from line 92	2,848,400
Line 13: Replacement of Broken Valves (Contractual Services)	-60,000
Total Capital for presentation purposes	2,788,400

SOLID WASTE
ALL FUNDS SUMMARIES

	Actual 05/06	Actual 06/07	Adopted Budget 07/08	Recommended Budget 08/09
REVENUE SUMMARY:				
CHARGES FOR SERVICES	$1,100,396	$1,229,373	$1,249,000	$1,324,000
INTEREST INCOME	$14,024	$21,766	$12,000	$14,000
LOANS & MISC.(presentation only)	$0	$25,554	$180,000	$195,532
SUBTOTAL	$1,114,420	$1,276,693	$1,441,000	$1,533,532
TRANSFER IN	$1,326	$1,456	$0	$0
PRIOR YEAR CARRY FORWARD	$233,259	$227,224	$400,908	$662,735
REVENUE TOTALS	$1,349,005	$1,505,373	$1,841,908	$2,196,267
EXPENSE SUMMARY:				
PERSONAL SERVICE	$332,823	$305,406	$313,270	$340,333
OPERATING EXPENSES	$604,900	$573,886	$591,268	$596,920
CAPITAL OUTLAY				
BUILDINGS	$0	$0	$0	$0
COMPUTER EQUIPMENT	$0	$0	$0	$0
IMPROVEMENTS OTHER THAN BUILDING	$0	$0	$0	$0
MACHINERY & EQUIPMENT	$0	$0	$180,000	$195,532
AUTOMOTIVE & HEAVY EQUIPMENT	$0	$0	$0	$0
OFFICE EQUIPMENT & FURNITURE	$0	$0	$0	$0
TOTAL CAPITAL OUTLAY	$0	$0	$180,000	$195,532
DEBT SERVICE	$31,387	$55,002	$62,469	$80,652
TRANSFERS				
TO GENERAL FUND	$90,574	$90,574	$105,448	$104,104
TO VEHICLE REPLACEMENT R&R	$14,263	$30,263	$47,110	$48,663
TO WATER & SEWER	$0	$16,978	$0	$0
TO INTERNAL SERVICE FUND	$47,834	$54,025	$50,139	$51,093
TO HRA FUNDING ACCOUNT				$2,000
TOTAL TRANSFERS	$152,671	$191,840	$202,697	$205,860
TOTAL EXPENSES	$1,121,781	$1,126,134	$1,349,704	$1,419,297
REPAIR & REPLACEMENT RESERVES	$0	$0	$0	$0
RESERVE CAPITAL CONTINGENCIES	$0	$0	$0	$0
TOTAL EXPENSES & RESERVES	$1,121,781	$1,126,134	$1,349,704	$1,419,297
RESERVE FOR CONTINGENCIES	$177,224	$325,306	$442,204	$719,970
RESERVE FOR EQUIPMENT	$50,000	$53,933	$50,000	$57,000
TOTAL FUND BALANCE	$1,349,005	$1,505,373	$1,841,908	$2,196,267

Solid Waste Summary

	Revenue Detail (Fund 403)	05/06 Actual	06/07 Actual	07/08 Budget	Requested '08/09
403-000-343-48340	Garbage Solid Waste Revenues	$409,132	$425,975	$425,000	$457,000
403-000-343-48341	Commercial Solid Waste	$701,505	$803,398	$812,000	$847,000
403-000-343-48342	Capital Recovery Fee	$825	$65	$0	$0
403-000-343-48361	Penalties	$12,197	$18,580	$12,000	$16,000
	BERT Reimbursement	$0	$819	$0	$0
403-000-361-48811	Interest-SBA	$11,261	$21,766	$11,000	$12,000
403-000-369-48890	Miscellaneous Revenues	$1,644	$6,090	$0	$4,000
	Federal Grants-Economic Envir.	$253	$0	$0	$0
	State Grants- Economic Envir.	$0	$0	$0	$0
403-000-364-48845	Disposition of Fixed Assets	$0	$0	$0	$0
403-000-381-49001	Transfer In from 001	$1,610	$1,456	$0	$0
403-000-381-49402	Transfer in from 402	$166,807	$0	$0	$0
403-000-381-49501	Transfer in from 501	$8,292	$0	$0	$0
Presenation Only	Debt Proceeds	$0	$0	$180,000	$195,532
	Total Revenues (Fund 403)	**$1,313,526**	**$1,278,149**	**$1,440,000**	**$1,531,532**

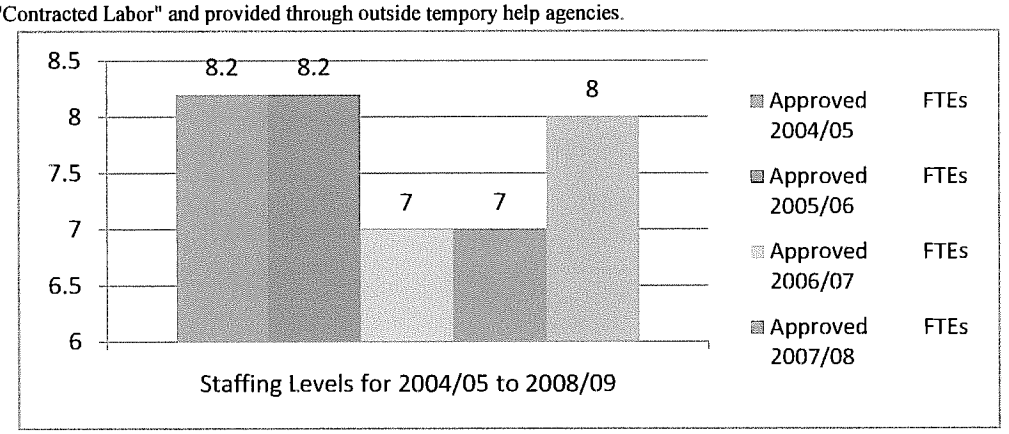
	Revenue Detail (Fund 402)	05/06 Actual	06/07 Actual	06/07 Budget	Requested 08/09
	Renewal & Replacement Reserves				
402-000-361-48811	Interest-SBA	$10,159	$2,984	$1,000	$2,000
	Transfer Out to 403	$166,807	$0	$0	$0
	Transfer Out to 501	$50,000	$0	$0	$0
	Total Revenues (Fund 402)	**$226,966**	**$2,984**	**$1,000**	**$2,000**

Public Works Department - Solid Waste Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Administrative Specialist II	1	1	1	1	$20,295	1	$23,067	
Front Load Driver/Collect	0	0	0	0	$0	1	$25,262	
Front Load Driver/Collect	1	1	1	1	$33,108	1	$25,262	*
Sanitation Operator I	1	1	1	1	$23,663	1	$23,067	*
Sanitation Operator II	1	1	1	1	$23,663	1	$32,500	*
Sanitation Operators	3	3	2	2	$47,326	0	$0	*
Sanitation Superintendent	0.2	0.2	0	0	$0	0	$0	
Sanitation Collector	0	0	0	0	$0	1	$17,929	**
Sanitation Collector	0	0	0	0	$0	1	$17,929	**
Operations Supervisor	1	1	1	1	$46,396	1	$38,301	
TOTALS	8.2	8.2	7	7	$194,451	8	$203,318	
Overtime Hours					$10,000		$6,500	

* Reported/budgeted only as Sanitation Operators in prior budget documents.

** Previously budgeted/funded as "Contracted Labor" and provided through outside tempory help agencies.



Public Works Department - Solid Waste Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$209,818	$16,051
RETIREMENT			
Regular Employees	9.85%	$209,818	$20,667
WORKERS' COMPENSATION			
Clerical 8810	0.70%	$23,067	$161
Garbage Collections 9403	19.80%	$186,751	$36,977
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$51,648
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$2,000
EMPLOYEE DENTAL INSURANCE			$2,936
EMPLOYEE LIFE INSURANCE	(Annualized Salary X Prem)		$1,903
	TOTAL ANNUAL BENEFIT COSTS		$132,343

PUBLIC WORKS DEPARTMENT: Solid Waste Collection

			05/06 Actual	06/07 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	GL CODES	PERSONNEL SERVICES					
2	403-022-534-51200	Regular Salaries	$229,266	$197,623	$194,450	$199,860	$203,318
3	403-022-534-51400	Overtime	$5,230	$6,671	$10,000	$6,500	$6,500
4		Total Wages	**$234,496**	**$204,294**	**$204,450**	**$206,360**	**$209,818**
5							
6							
7							
8	403-022-534-52100	FICA	$17,292	$14,631	$15,640	$15,788	$16,051
9	403-022-534-52200	Retirement	$19,893	$19,825	$20,630	$20,326	$20,687
10	403-022-534-52300	Health Insurance	$23,044	$22,810	$26,022	$35,621	$51,648
11	403-022-534-52301	Life Insurance	$1,534	$1,403	$1,836	$2,232	$2,232
12	403-022-534-52302	Health Reimbursement Account	$1,851	$3,222	$4,275	$0	$0
13	403-022-534-52320	Dental Insurance	$0	$0	$0	$2,940	$2,940
14	403-022-534-52400	Worker's Comp Insurance	$34,713	$39,221	$40,417	$36,322	$36,977
15		Total Benefits	**$98,327**	**$101,112**	**$108,820**	**$113,227**	**$130,515**
16							
17		**Total Personnel Service Costs**	**$332,823**	**$305,406**	**$313,270**	**$319,587**	**$340,333**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	05/06 Actual	07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
18	403-022-534-53101	Medical Services	$733	$870	$710	$500	$500
19	403-022-534-53400	Other Contractual Services	$16,511	$1,137	$2,700	$3,500	$3,500 (1)
20	403-022-534-53401	Contract Labor	$55,976	$56,095	$58,000	$8,000	$8,000
21	403-022-534-54000	Travel & Per Diem	$8	$0	$12	$0	$0
22	403-022-534-54100	Communications & Freight Charge	$1,832	$1,608	$1,600	$1,500	$1,500 (2)
23	403-022-534-54110	Postage	$23	$0	$2,000	$7,000	$7,000 (3)
24	403-022-534-54210	Automotive Repair Service	$21,507	$4,509	$7,500	$12,500	$12,500 (2A)
25	403-022-534-54300	Electric	$2,840	$3,042	$2,400	$3,190	$3,190
26	403-022-534-54303	Water	$1,310	$1,789	$1,700	$1,000	$1,900
27	403-022-534-54311	Waste Disposal	$337,519	$326,517	$330,000	$370,000	$370,000 (4)
28	403-022-534-54317	Dumpsters	$16,849	$19,298	$20,000	$20,000	$20,000
29	403-022-534-54318	Cheyenne Pass Landfill	$167	$560	$3,000	$0	$0
30	403-022-534-54400	Equipment & Vehicle Rental	$69	$186	$500	$0	$0
31	403-022-534-54500	General Business Insurance	$34,058	$41,222	$50,606	$48,000	$48,000
32	403-022-534-54560	Insurance Claims and Deductibles	$0	$1,000	$2,000	$2,000	$0
33	403-022-534-54600	Repair & Maintenance	$777	$681	$1,500	$500	$2,000
34	403-022-534-54700	Printing & Binding Services	$2,232	$599	$800	$600	$500 (5)
35	403-022-534-54800	Advertising Activities	$138	$80	$1,000	$0	$600
36	403-022-534-54900	Other Current Charges	$88	$65	$100	$0	$0
37	403-022-534-55100	Office Supplies	$1,497	$1,325	$1,200	$1,060	$0
38	403-022-534-55210	Operating Supplies	$1,291	$1,156	$230	$400	$1,060
39	403-022-534-55211	Medical Supplies	$0	$0	$0	$0	$400
40	403-022-534-55220	Computer Supplies	$746	$93	$250	$0	$0
41	403-022-534-55223	Repair & Maint Supplies	$4,162	$5,021	$5,000	$4,500	$0
42	403-022-534-55225	Chemicals	$0	$0	$200	$0	$4,500
43	403-022-534-55226	Safety Supplies	$1,703	$1,037	$1,500	$1,500	$0
44	403-022-534-55227	Safety Marking Devices	$0	$804	$500	$0	$1,500
45	403-022-534-55230	Clothing/Uniforms	$2,784	$2,398	$3,000	$2,250	$0
46	403-022-534-55240	Institutional Supplies	$1,004	$2,176	$1,000	$250	$2,250
47	403-022-534-55250	Fuels & Lubricants	$60,601	$62,561	$55,000	$70,000	$250
48	403-022-534-55251	Tags & Titles	$0	$70	$60	$70	$70,000
49	403-022-534-55252	Small Tools	$1,393	$312	$1,000	$700	$70
50	403-022-534-55253	Auto Repair Supply (in-house)	$36,806	$36,714	$36,000	$37,000	$700 (6)
51	403-022-534-55400	Books, Subscription, Membership	$0	$0	$0	$0	$37,000 (7)
52	403-022-534-55500	Uncapitalized Equipment	$246	$1,191	$0	$0	$0
53	403-022-599-59991	Collection Charges	$30	$0	$200	$0	$0
54		**Total Operating**	**$604,900**	**$574,116**	**$591,268**	**$596,920**	**$596,920**
55							
56							
57							

58 (1) City Hall changed how cost of billing printing apportioned. Minor amounts included for Solid Wastes share of carpet cleaning and vehicle
59 fire extinguisher maintenance.
60 (2) Cost of 4 more radio function cell phones will ba included this year. Plus Sanitation share of Customer Service program (475).
61 (2A) Recapping of truck tires is a large part of cost about $5,500 spent annually on recapped tires. Mounting dismounting same costs about
62 $2,000 per year. Need additional $5,000 to cover other major outside repairs
63 (3) City Hall changed how cost of billing postage apportioned.
64 (4) Hernando County Landfill does not think any rate increase is likely. Hauling all limbs, logs and leaves to landfill will increase disposal cost
65 above projected amount by $12,000 and hauling other dsbris to landfill will add $36,000.
66 (5) Contamination remediation project basically on hold. If FDEP proceeds with future requirements we will just have to get authorization to use
87 reserves. No P.O. issued.
68 (6) New tires, parts used by shop mechanics to repair trucks here at the shop.
69 (7) Changing of truck tire previously miscoded to this account. Now only Sanitation share of phone repairs, copier maintenance needs to be budgeted

WORKS DEPARTMENT: Solid Waste Collection

	GL CODES	CAPITAL OUTLAY	05/06 Actual		07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1	403-000-162-19025	Buildings	0	0	0	0	0
2	403-000-166-19037	Machinery & Equipment	0	0	180,000	395,532	195,532
3	403-000-168-19043	Automotive & Heavy Equipment	0	0	0	0	0
4	403-000-169-19049	Construction In Progress	0	0	0	0	0
5		**Total Capital**	**0**	**0**	**180,000**	**395,532**	**195,532**
6							
7		**DEBT SERVICE**					
8	403-022-534-57100	Interest	2,815	2,163	8,760	13,384	11,260
9	presentation only	Principal	28,572	0	53,709	78,421	69,392
10		**Total Debt Service**	**31,387**	**2,163**	**62,469**	**91,805**	**80,652**
11							
12		**Transfers Out**					
13	403-022-581-56001	To General Fund	89,000	89,000	104,104	104,104	104,104
14	403-022-581-56401	To Water Wastewater	0	16,978	0	0	0
15	403-022-581-56502	Vehicle Replacement Fund ($180K Trk)	14,263	30,263	47,110	48,663	48,663
16	403-022-581-56501	Internal Service Fund	47,834	54,025	50,139	73,662	51,093
17	403-022-581-56608	Self Insured Dental Plan Fund	1,574	1,344	1,344	0	0
18	403-022-581-56609	HRA Funding Account	0	0	0	4,350	2,000
19		**Total Transfers Out**	**152,671**	**191,610**	**202,697**	**230,999**	**205,860**
20							
21		**Reserves**					
22		R&R Reserves	50,000	0	50,000	57,000	57,000
23		Reserves Capital Contingencies	0	0	0	0	0
24		Reserves for Contingencies	177,224	0	442,204	715,577	719,970
25		Total Reserves	227,224	0	492,204	772,577	776,970
26							
27		**Total Expenses**	**1,349,005**	**1,073,295**	**1,841,908**	**2,407,420**	**2,196,267**

INTERNAL SERVICE

MAINTENANCE FUND #501

(1)

	Adopted 05/06	Adopted 06/07	Adopted 07/08	Requested 08/09
Income Maintenance				
Transfers in Maintenance	164,436	194,508	184,884	125,137 (1)
Interest Income	500	600	600	0
Prior Cash Carry Forward	4,433	5,000	5,000	10,241
Total Maintenance Income	169,369	200,108	190,484	135,378
Expenses				
Personal Services	107,067	137,650	146,400	92,571
Operating Expenses	32,336	33,282	37,908	32,566
Equipment /Building Purchases	23,000	23,000	0	0
Transfer out to Dental Fund	576	576	576	0
Transfer out to HRA Funding Account	0	0	0	500
Total Maintenance Expense	162,979	194,508	184,884	125,637
Reserve for Wage Adjustment	1,457	0	0	0
Total Maintenance Reserve	**6,390**	**5,600**	**5,600**	**9,741**
Income Vehicle Replacement (New Fund 502 effective 10/1/08)				
Interest Income VRF	25,090	47,300	55,000	0
Transfers In	195,859	223,491	147,040	0
Prior Cash Carry Forward	727,581	900,434	1,153,390	1,248,595 (2)
Total VRF Income	948,530	1,171,225	1,355,430	1,248,595
Transfer out to New Vehicle Replacement IS Fund #502				1,248,595
Capital Expenditures VRF/IS	84,000	102,515	0	0
Total VRF Reserve	**864,530**	**1,068,710**	**1,355,430**	**0**
Total Income & prior Cash Forward	1,117,899	1,371,333	1,545,914	1,383,973
Total Expenses	246,979	297,023	184,884	1,374,232
Total Reserves	870,920	1,074,310	1,361,030	9,741
Total Expenses and Reserves	**1,117,899**	**1,371,333**	**1,545,914**	**1,383,973**

INTERNAL SERVICE FUND MAINTENANCE FUND

(1) Transfers In, but pays for Charges for Services for maintenance of City vehicles.

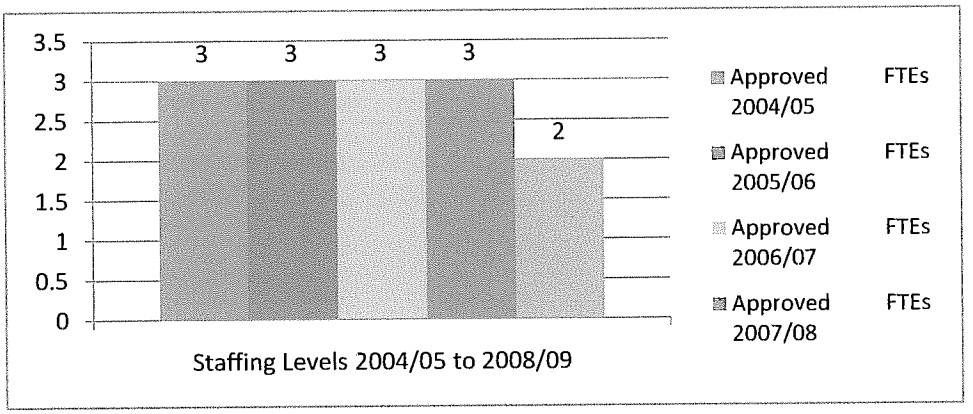
(2) Internal Service Maintenance and Vehicle Replacement split as of 10/01/08; New Vehicle Replacement Fund No. 502 created

Dept.	Total Internal Serv. Fd. $125,137 (1) Inter Trans
Administration .21%	$262
Administration - MIS .20%	$251
Building & Grounds 5.64%	$7,058
Cemetery 1.02%	$1,276
Community Development .20%	$251
Finance .21%	$262
Fire 4.37%	$5,468
Human Resource .20%	$251
Parks .97%	$1,214
Police 14.96%	$18,721
Sanitation 40.83%	$51,093
Streets 16.84%	$21,073
Water 8.18%	$10,236
Sewer 6.17%	$7,721
Totals	$125,137

Public Works Department - Fleet Maintenance Division

	Approved FTEs 2004/05	Approved FTEs 2005/06	Approved FTEs 2006/07	Approved FTEs 2007/08	Current Funding Level	Recommended FTEs 2008/09	Recommended Funding Level 2008/09	
Chief Mechanic	1	1	1	1	$41,184	1	$32,968	
Mechanic	1	1	1	1	$30,202	0	$0	*
Mechanic	1	1	1	1	$29,557	1	$29,557	
Totals	3	3	3	3	$100,942	2	$62,525	
Overtime Hours								

* Recommending elimination of 1 FTE Mechanic position.



Public Works Department - Fleet Maintenance Division

FY 2008-09 Budgeted Benefits

			Annual Budget Amount
FICA	7.65%	$63,025	$4,821
RETIREMENT			
Regular Employees	9.85%	$63,025	$6,208
WORKERS' COMPENSATION			
Auto repair 8380	6.80%	$63,025	$4,286
EMPLOYEE MEDICAL INSURANCE ($6,456 per employee annually)			$12,912
EMPLOYEE HRA ALLOWANCE ($250 per employee annually)			$500
EMPLOYEE DENTAL INSURANCE			$734
EMPLOYEE LIFE INSURANCE (Annualized Salary X Prem)			$585
		TOTAL ANNUAL BENEFIT COSTS	$30,046

PUBLIC WORKS DEPARTMENT: Fleet Maintenance

	GL CODES	PERSONNEL SERVICES	05/06 Actual	06/07 Actual	07/08 Budget	Projected 07/08 Budget	Requested 08/09 Budget	Recommended 08/09 Budget
1								
2	501-018-549-51200	Regular Salaries	$81,655	$102,531	$103,632	$97,848	$105,040	$62,525
3	501-018-549-51400	Overtime	$402	$769	$1,000	$21	$500	$500
4			**$82,057**		**$104,632**	**$97,869**	**$105,540**	**$63,025**
5								
6	501-018-549-52100	FICA	$5,906	$7,589	$8,004	$7,104	$8,074	$4,821
7	501-018-549-52200	Retirement	$6,737	$9,989	$10,306	$9,270	$9,413	$6,208
8	501-018-549-52300	Health Insurance	$8,766	$10,665	$13,011	$12,125	$15,266	$12,912
9	501-018-549-52301	Life Insurance	$532	$746	$779	$767	$983	$585
10	501-018-549-52302	Health Reimbursement Account	$3,991	$4,730	$1,925	$4,197	$0	$0
11	501-018-549-52320	Dental Insurance	$0	$0	$0	$0	$1,102	$734
12	501-018-549-52400	Worker's Comp Insurance	$4,788	$6,605	$7,743	$6,770	$6,650	$4,286
13		Total Benefits	**$30,720**	**$40,324**	**$41,768**	**$40,233**	**$41,488**	**$29,546**
14								
15		**Total Personnel Service Costs**	**$112,777**	**$40,324**	**$146,400**	**$138,102**	**$147,028**	**$92,571**

	GL CODES	OPERATING EXPENDITURES	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Projected	Requested 08/09 Budget	Recommended 08/09 Budget
16	501-018-549-53101	Medical Services	$295	$264	$148	$178	$150	$150
17	501-018-549-53400	Other Contractual Services	$420	$20	$0	$0	$0	$2,000 (1)
18	501-018-549-53401	Contract Labor	$0	$0	$0	$0	$0	$0
19	501-018-549-53400	Communication & Freight Charges	$75	$0	$600	$0	$600	$600
20	501-018-549-54210	Automotive Repair Service	$17	$245	$150	$1,296	$200	$200
21	501-018-549-54300	Electric	$2,100	$2,033	$2,100	$1,736	$2,310	$2,310
22	501-018-549-54400	Equipment & Vehicle Rental	$0	$0	$0	$1,428	$1,848	$1,848 (2)
23	501-018-549-54500	General Business Insurance	$4,707	$6,587	$8,300	$8,300	$8,000	$8,000
24	501-018-549-54560	Insurance Claims and Deductibles	$96	$0	$500	$0	$500	$500
25	501-018-549-54600	Repair & Maintenance Services	$0	$235	$500	$0	$500	$500
26	501-018-549-54800	Advertising Activities	$0	$97	$0	$0	$0	$0
27	501-018-549-55100	Office Supplies	$102	$224	$300	$0	$300	$300
28	501-018-549-55220	Computer Supplies	$0	$0	$0	$0	$0	$0
29	501-018-549-55223	Repair & Maintenance Supplies	$7,111	$3,822	$6,500	$3,757	$3,800	$3,800 (3)
30	501-018-549-55226	Safety Supplies	$426	$166	$500	$482	$250	$250
31	501-018-549-55230	Clothing/Uniforms	$2,061	$3,506	$3,000	$4,438	$4,000	$4,000
32	501-018-549-55240	Institutional Supplies	$257	$0	$308	$198	$308	$308
33	501-018-549-55250	Fuels & Lubricants	$2,067	$4,314	$1,902	$2,336	$2,800	$2,800
34	501-018-549-55252	Small Tools	$4,822	$2,312	$4,500	$3,932	$500	$500
35	501-018-549-55253	Auto Repair Supply (in-house)	$1,680	$2,049	$2,000	$1,242	$1,500	$1,500
36	501-018-549-55400	Books,Subscription,Membership	$87	$0	$50	$0	$50	$50
37	501-018-549-55410	Training & Education	$57	$103	$50	$103	$50	$50
38	501-018-549-55500	Uncapitalized Equipment	$3,200	$2,500	$6,500	$17,044	$2,400	$2,900 (4)
39		**Total Operating Costs**	**$29,580**	**$28,477**	**$37,908**	**$46,470**	**$30,066**	**$32,566**
40								
41								
42								
43		**CAPITAL OUTLAY**						
44	501-000-162-19025	Buildings	$0	$0	$0	$0	$0	$0
45	501-000-166-19037	Machinery & Equipment	$0	$0	$0	$99,408	$0	$0
46		Capital Vehicle Replacement Fund	$89,957	$74,742	$0	$0	$0	$0
47		**Total Capital Outlay Costs**	**$89,957**	**$74,742**	**$0**	**$99,408**	**$0**	**$0**
48								
49		**TRANSFERS OUT**						
50	501-018-581-56608	Self Insured Dental Plan	$576	$576	$576	$576	$0	$0
51	501-018-581-56001	Transfer to General Fund	$13,210	$0	$0	$0	$0	$0
52	501-018-581-56401	Transfer to Utility Fund	$6,997	$0	$0	$0	$0	$0
53	501-018-581-56403	Transfer to Solid Waste Fund	$8,282	$0	$0	$0	$0	$0
	501-018-581-56502	Transfer to Vehicle Replacement Fund					$1,248,595	$1,248,595
54	501-018-581-56609	HRA Funding Account	$0	$0	$0	$0	$1,925	$500
55	Total Transfers		$29,065	$576	$576	$576	$1,250,520	$1,249,095
56								
57		**RESERVES**						
58		Reserve - Maint Contingencies	$0	$0	$5,600	$5,600	$12,173	$9,741
59		Reserve - Vehicle Replacement Acct.	$0	$0	$1,068,710	$1,068,710	$0	$0
60		Reserve - Equipment	$0	$0	$0	$0	$15,300	$0
61		**Total Reserves**	**$0**	**$0**	**$1,074,310**	**$1,074,310**	**$27,473**	**$9,741**
62								
63		**Total Expenditures & Reserves**	**$261,379**	**$144,119**	**$1,259,194**	**$1,358,866**	**$1,455,087**	**$1,383,973**
64								

65 (1) County to install internet service.
66 (2) Acetylene and oxygen rentals (usually $150/month)
67 (3) Hand cleaner, floor dry and various small common parts.
68 (4) This includes purchasing a smoke tester ($800), updating the auto scanner ($800) computer ($500) and a smart cable ($800).

INTERNAL SERVICE
VEHICLE REPLACEMENT FUND NO. 502
(1)

	Requested 08/09	
Income Vehicle Replacement		
Prior Cash Carry Forward	0	
Interest Income VRF	45,000	
Transfers In from Departments	181,368	
Transfers In from Fund 501	1,248,595	
Total VRF Income	1,474,963	
Capital Expenditures VRF/IS	185,000	(2)
Total VRF Reserve	**1,289,963**	

(1) Vehicle Replacement split out from Vehicle Maintenance effective 10/1/08

(2) Purchase Fire Department Medium Duty Squad Truck. This is a mult-purpose vehicle for medical response and accident response. Funds are coming from Vehicle Replacement ($66,100) 2000 Rescue Truck (will be converted to Brush Truck)and Vehicle Replacement ($85,000) 2002 Rescue Truck (plans to sell for > $25,000). Difference will be covered by interest contingencies available in Vehicle Replacement Fund.

INTERNAL SERVICE FUND VEHICLE REPLACEMENT

General Fund

FLEET VEHICLE REPLACEMENT ACCOUNT SCHEDULE

	Fixed Asset #	City Number	Year Purchased	Vehicle Description	Division	Purchase Price	Life	Annual Required Transfer	Yrs in Svc	Accumulated Replacement Previous Years 9/30/08	Total Accumulated Replacement 09/30/2009	
1	675	248	95/96	96 Chevy Blazer	Admin	$23,675	6	$0	13	$23,675	$23,675	
2	613	643	95/96	96 Ford F250 3/4 Ton 4x2 P U	Street	$15,205	5	$0	12	$0	$0	
3						$38,880		$0		$23,875	$23,675	
4												
5	140	129	96/97	97 Ford Crown Victoria	Police	$21,049	5	$0	12	$0	$0	
6	158	130	96/97	97 Ford Expedition	Police	$28,168	7	$0	12	$0	$0	
7						$49,217		$0		$0	$0	
8												
9	403	132	97/98	98 Chevy Lumina	Police	$20,070	5	$0	11	$0	$0	
10	130	131	97/98	98 Chevy Monte Carlo	Police	$16,254	5	$0	11	$0	$0	
11	772	611	97/98	Dodge Ram Pick Up	DPW Ad	$22,523	7	$0	11	$0	$0	
12	594	610	97/98	98 Dodge Ram Pick Up	Streets	$16,408	7	$0	11	$0	$0	
13						$75,255		$0		$0	$0	
14												
15	1285	136	98/99	99 Crown Victoria Patrol	Police	$22,438	5	$0	10	$0	$0	
16	1288	137	98/99	99 Crown Victoria Patrol	Police	$22,438	5	$0	10	$0	$0	
17	1289	138	98/99	99 Dodge Stratus	Finance	$14,918	7	$0	10	$14,918	$14,918	
18	1315	644	98/99	99 Passenger Van	Streets	$22,774	7	$0	10	$22,774	$22,774	
19						$82,568		$0		$37,692	$37,692	
20												
21	1412	139	99/00	00 Crown Victoria Patrol	Police	$21,498	5	$0	9	$0	$0	
22	1413	140	99/00	00 Crown Victoria Patrol	Police	$21,498	5	$0	9	$0	$0	
23	1414	141	99/00	00 Crown Victoria Patrol	Police	$21,498	5	$0	9	$0	$0	
24	1359	145	99/00	00 Crown Victoria Patrol	Police	$21,498	5	$0	9	$0	$0	
25	1360	210	99/00	00 Crown Victoria	Fire	$19,848	7	$0	9	$0	$0	
26	1406	208	99/00	00 Rescue Truck	Fire	$66,100	7	$0	9	$66,100	$66,100	
27	1366	302	99/00	00 Van	Streets	$16,848	7	$0	9	$16,848	$16,848	
28	1373	645	99/00	00 Van	Streets	$18,513	7	$0	9	$18,513	$18,513	
29	1408	257	99/00	00 Fire Engine	Fire	$230,428	15	$5,584	9	$191,338	$196,922	
30						$437,729		$5,584		$292,799	$298,383	
31												
32	1491	148	00/01	00 Crown Victoria Patrol	Police	$21,874	5	$0	8	$0	$0	
33	1489	147	00/01	01 Crown Victoria Patrol	Police	$22,728	5	$0	8	$0	$0	
34	1443	305	00/01	01 Ford Focus S/W	MIS	$15,856	7	$0	8	$15,856	$15,856	
35	1499	727	00/01	01 Chevy Lumina	Parks	$16,432	7	$0	8	$16,432	$16,432	
36	1509	211	00/01	02 Fire Recue Truck	Fire	$85,000	7	$0	8	$85,000	$85,000	
37						$161,890		$0		$117,288	$117,288	
38												
39	1525	149	01/02	Crown Victoria Patrol	Police	$22,122	5	$0	7	$0	$0	
40	1526	151	01/02	Crown Victoria Patrol	Police	$21,782	5	$0	7	$0	$0	
41						$43,904		$0		$0	$0	
42												
43	1553	156	02/03	Crown Victoria Patrol	Police	$21,141	5	$0	6	$0	$0	(4)
44	1554	157	02/03	Crown Victoria Patrol	Police	$21,141	5	$0	6	$0	$0	(4)
45	1477	724	02/03	94 Ford E350 Mini Bus	JBC	$12,000	5	$0	6	$12,000	$12,000	
46						$54,282		$0		$12,000	$12,000	
47												
48												
49												
50	1532	266	04/05	94 GMC Box Tr. (Used)	Fire	$4,500	10	$257	5	$2,957	$3,214	
51	1603	161	04/05	05 Crown Victoria	Police	$21,658	7	$2,166	5	$15,162	$17,328	
52	1604	160	04/05	05 Crown Victoria	Police	$21,658	7	$2,166	5	$15,162	$17,328	
53	1654	162	04/05	05 Ford Expedition	Police	$24,020	10	$1,373	5	$15,785	$17,158	
54	1655	163	04/05	05 Chevrolet Tahoe	Police	$26,047	10	$1,488	5	$17,116	$18,606	
55	1659	168	04/05	06 Dodge Magnum	Police	$21,777	7	$2,178	5	$15,243	$17,421	
56	1660	169	04/05	06 Dodge Magnum	Police	$21,777	7	$2,178	5	$15,243	$17,421	
57						$141,437		$11,806		$96,670	$108,476	
58												
59	1673	693	05/06	06 Dodge Ram Pick Up	Streets	$21,048	7	$2,526	4	$10,946	$13,472	
60	1670	694	05/06	06 Van	Streets	$19,617	7	$2,354	4	$10,200	$12,554	
61	1671	170	05/06	06 Dodge Ram 3/4 ton 4X4	Police	$25,792	7	$0	4	$0	$0	(4)
62	1672	171	05/06	06 Dodge Charger	Police	$23,500	7	$2,820	4	$12,220	$15,040	
63	1679	268	05/06	06 Fire Ladder Truck	Fire	$633,659	15	$42,244	4	$126,732	$168,976	
64						$723,616		$49,944		$160,098	$210,042	
65												
66	1700	292	06/07	07 Ford Expedition	Fire	$27,788	10	$2,470	3	$8,028	$10,498	
87	1698	178	06/07	07 Dodge Charger	Police	$23,477	7	$3,130	3	$7,825	$10,955	
68	1699	177	06/07	07 Dodge Charger	Police	$23,477	7	$3,130	3	$7,825	$10,955	
69	1708	168	06/07	06 Ford F 450 Flat Bed	Streets	$23,500	7	$3,255	3	$7,225	$10,480	(3)
70						$98,242		$11,985		$30,903	$42,888	
71												
72			07/08	08 Crown Victoria	Police	$24,852	7	$3,550	1	$0	$3,550	
73			07/08	08 Crown Victoria	Police	$24,852	7	$3,550	1	$0	$3,550	
74			07/08	08 Crown Victoria	Police	$24,852	7	$3,550	1	$0	$3,550	
75			07/08	08 Crown Victoria	Police	$24,852	7	$3,550	1	$0	$3,550	
76						$99,408		$14,200		$0	$14,200	
77												
78			08/09	09 Fire truck	Fire	$185,000	10	$18,500	1	$0	$18,500	
79						$185,000		$18,500		$0	$18,500	
80												
81				Total		$2,191,428		$112,019		$771,125	$883,144	

82
83
84
85 Actual Balance of Vehicle Replacement Schedule
86 **NOTES:** (1)Vehicles stay in inventory until surplus When sold proceeds are credited to Fleet
87 Replacement Contingency Fund
88 (2) DPW Administration combined with Streets in 04/05 Budget
89 (3) Truck is budgeted out of Streets Dept., but replacement truck is budgeted in Internal Service/Vehicle Replacement.
90 (4) Police used the money from these vehicles and all of their interest to purchase four vehicles this year

General Fund

Vehicle Replacement at 9/30/08	$1,006,357
Add: FY08/09 Annual Replacement Transfer	$112,019
Projected interest for 08/09	$35,550
Less 08/09 Purchased	-$185,000
FY 08/09 Vehicle Replacement Fund Balance	$968,926

Contingency and Schedule Recap at 9/30/08

Vehicle Replacement Schedule	$683,144
Contingency	$235,232
Projected interest 08/09	$35,550
Vehicles to be purchased	-$185,000
Total Vehicle Replacement Account at 08/09	$968,926

Recap of Gensral Fund Transfers Out to Vehicle Replacement Fund 08/09

Administration - MIS	0
Police	34,829
Fire	69,055
Parks & JBCC	0
Streets	8,135
Total Transfers Out	112,019

INTERNAL SERVICE FUND

Water & Sewer

FLEET VEHICLE REPLACEMENT ACCOUNT SCHEDULE

Fixed Asset #	City Number	Year Purchased	Vehicle Description	Division	Purchase Price	Life	Annual Required Transfer	Yrs in Svc	Accumulated Replacement Previous Years 9/30/08	Total Accumulated Replacement 09/30/2009
1597	589	04/05	04 Ford F-250 Pick Up	Utility	$22,673	7	$3,239	5	$12,956	$16,195
1598	590	04/05	04 Ford F-250 Pick Up L.G	Utility	$23,698	7	$3,385	5	$13,540	$16,925
					$46,371		$6,624		$26,496	$33,120
1674	591	05/06	06 Ford F350 1Ton Pick Up	Utility	$21,367	7	$2,605	4	$10,946	$13,551
1675	592	05/06	06 Ford F350 1Ton Pick Up	Utility	$21,042	7	$2,524	4	$10,946	$13,470
1676	593	05/06	06 Ford F350 1Ton Pick Up	Utility	$21,042	7	$2,524	4	$10,946	$13,470
					$63,451		$7,653		$32,838	$40,491
1671	170	0607	06 Dodge Ram 3/4 ton 4X4	Utility	$17,195	5.4	$3,095	2.4	$4,815	$7,910
1703	594	0607	2007 Ford Ranger	Utility	$12,430	7	$1,657	3	$4,143	$5,800
1704	595	0607	2007 Ford Ranger	Utility	$12,430	7	$1,657	3	$4,143	$5,800
					$42,055		$6,409		$13,101	$19,510
			Total		$151,877		$20,686		$72,435	$93,121
			Actual Balance of Vehicle Replacement Schedule							$93,121

INTERNAL SERVICE FUND

Vehicle Replacement at 9/30/08	$75,898
Add: FY08/09 Annual Replacement Transfer	$20,686
Projected interest for 08/09	$2,700
FY 08/09 Vehicle Replacement Fund Balance	$99,284

Recap of Water & Sewer Transfers Out to Vehicle Replacement Fund 08/09

Vehicle Replacement Schedule	$93,121
Contingency	$3,463
Projected interest 08/09	$2,700
Vehicles to be purchased	$0
Total Vehicle Replacement Account at 09/30/09	$99,284

Recap of Water & Sewer Transfers Out to Vehicle Replacement Fund 08/09

Water	11,791
Sewer	8,895
Total Transfers Out	20,686

Solid Waste

FLEET VEHICLE REPLACEMENT ACCOUNT SCHEDULE

Fixed Asset #	City Number	Year Purchased	Vehicle Description	Division	Purchase Price	Life	Annual Required Transfer	Yrs in Svc	Accumulated Replacement Previous Years 9/30/0E	Total Accumulated Replacement 09/30/2009
1596	467	03/04	04 Peterbilt Garbage Truck	Sanitation	$142,627	10	$14,263	6	$71,315	$85,578
1710	468	06/07	08 Peterbilt Garbage Truck	Sanitation	$148,470	10	$14,847	3	$29,694	$44,541
		08/09	09 Peterbilt Garbage Truck	Sanitation	$195,532	10	$19,553	1	$0	$19,553
					$486,629		$48,663		$101,009	$149,672
			Total		$486,629		$48,663		$101,009	$149,672
			Actual Balance of Vehicle Replacement Schedule							$149,672
			RESERVE FOR CONTINGENCIES							$50,000
			TOTAL FUND BALANCE							$199,672

INTERNAL SERVICE FUND

Vehicle Replacement at 9/30/08		$166,340
Add: FY08/09Annual Replacement Transfer		$48,663
Contingency TRANSFER		$0
Projected interest for 08/09		$6,750
FY 08/09 Vehicle Replacement Fund Balance		$221,753

Recap of Solid Waste Out to Vehicle Replacement Fund 08/09

Contingency and Schedule Recap at 9/30/08

Vehicle Replacement Schedule		$149,672
Contingency		$65,331
Projected interest 08/09		$6,750
Vehicles to be purchased		$0
Total Vehicle Replacement Account at 9/30/09		$221,753
Solid Waste	68,218	
Total Transfers Out	68,218	

All Fund Summary

FLEET VEHICLE REPLACEMENT ACCOUNT SCHEDULE

Fund	Purchase Price	Annual Required Transfer	Accumulated Replacement Previous Years 9/30/08	Total Accumulated Replacement 09/30/2009
General	$2,191,428	$112,019	$771,125	$883,144
Sanitation	$486,629	$48,663	$101,009	$149,672
Utilities	$151,877	$20,686	$72,435	$93,121
Total	$2,829,934	$181,368	$944,569	$1,125,937

INTERNAL SERVICE FUND

Vehicle Replacement at 9/30/08	$1,248,595
Add: FY08/09 Annual Replacement Transfer	$181,368
Projected interest for 08/09	$45,000
Contingency from Solid Waste	$0
Less Vehicles to be purchased in 08/09	-$185,000
FY 08/09 Vehicle Replacement Fund Balance	$1,289,963

Contingency and Schedule Recap at 9/30/09

Vehicle Replacement Schedule	$1,125,937
Contingency	$304,026
Projected interest 08/09	$45,000
Less Vehicles to be purchased in 08/09	-$185,000
Total Vehicle Replacement Account at 09/30/09	$1,289,963

INTERNAL SERVICE
EQUIPMENT REPLACEMENT FUND NO. 503

(1)

	Requested 08/09
Income Equipment Replacement	
Prior Cash Carry Forward	0
Interest Income VRF	300
Transfers In from Departments	20,000
Total VRF Income	20,300
Capital Expenditures VRF/IS	0
Total VRF Reserve	**20,300**

(1) Equipment Replacement Fund new effective10/1/08

Detail of Departments' monies being transferred from in 08/09 for new Equipment Replacement Fund:

Parks & Facilities	$5,000
Quarry Golf	$5,000
Cemetery	$5,000
Streets	$5,000
Total	$20,000

INTERNAL SERVICE FUND EQUIPMENT REPLACEMENT FUND

TRUST & AGENCY FUNDS SUMMARIES

Butterweck Bond Fund 603
Cemetery Perpetual Care Fund 605
Firefighters' Retirement Fund 607
Self Insured Dental Plan Fund 608
HRA Funding Account Fund 609
Cemetery Donor Memorial Wall Trust Fund 612
Police Officers' Retirement Fund (FLC) 613
Community Redevelopment Agency 615

TOTAL OF ALL TRUST & AGENCY FUNDS

		Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
1	**INCOME**				
2	Contributions	$455,777	$476,054	$442,500	$425,000
3	TIF Funds	92,866	105,340	90,000	82,000
4	Interest	105,194	224,285	136,300	99,775
5	FHLB Interest	8,292	5,878	0	0
6	Gain or (Loss) on Invest.	317,250	523,929	360,000	175,000
7	Transfers In	36,879	38,080	36,352	47,313
8	Prior Year Carry forward	5,760,762	6,120,393	6,858,906	6,916,856
9	**Total Income**	**$6,777,020**	**$7,493,959**	**$7,924,058**	**$7,745,944**
10					
11	**EXPENDITURES**				
12	Pension Benefits	$504,171	$282,121	$255,000	$290,000
13	Operating Expenditures	152,411	138,275	125,000	232,040
14	Transfer Out	45	45	100,115	100,000
15	Debt Paymt Presentation Only	0	0	8,159	8,975
16	Reserves	6,120,393	7,073,518	7,435,784	7,114,929
17	**Total Expenditures**	**$6,777,020**	**$7,493,959**	**$7,924,058**	**$7,745,944**
18					
19					

BUTTERWECK BOND FUND 603

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Contributions	$0	$0	$0	$0
Interest	95	118	100	50
Transfers In	0	0	0	0
Prior Year Carry forward	2,006	2,056	2,122	2,060
Total Income	**$2,101**	**$2,174**	**$2,222**	**$2,110**
EXPENDITURES				
Personal Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Transfer Out	45	45	115	0
Reserves	2,056	2,129	2,107	2,110
Total Expenditures	**$2,101**	**$2,174**	**$2,222**	**$2,110**

Description: Butterweck Bond Fond (private purpose Trust Fund)
Revenue Source: Private donation
Expenditures: possible expenditures is to assist in funding Future Donor Memorial Wall

TRUST & AGENCY FUND

CEMETERY PERPETUAL CARE FUND 605

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Contributions	$0	$0	$0	$0	
SBA Interest	1,998	5,580	10,650	7,500	
FHLB Interest	8,292	5,878	0	0	
Transfers In	10,000	10,000	10,000	10,000	(1)
Prior Year Carry forward	251,096	271,386	288,129	310,844	
Total Income	**$271,386**	**$292,844**	**$308,779**	**$328,344**	
EXPENDITURES					
Personal Services	$0	$0	$0	$0	
Operating Expenditures	0	0	0	0	
Reserves *	271,386	292,844	308,779	328,344	(2)
Total Expenditures	**$271,386**	**$292,844**	**$308,779**	**$328,344**	

TRUST & AGENCY FUND

(1) Transfers from Cemetery to increase reserves of Cemetery Perpetual Care Fund. in FY 05/06.

(2 Reserves includes Due From General Fund of $24,000 (est.) for loan to build Columbarium; Cemetery pays back Perpetual Care Fund per the volume of Columbarium sales.

Description: Cemetery Perpetual Care Fund

Revenue Source: Transfers from General Fund from Cemetery revenue sources

Expenditures: Future reserves are being set aside for future expenditures on behalf of the Brooksville Cemetery.

FIREFIGHTERS' RETIREMENT FUND 607

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Contributions	$246,715	$274,923	$240,000	$240,000
Interest	44,543	135,212	70,000	0
Gain or (Loss) on Invest.	221,704	344,406	230,000	100,000
Transfers In	0	0	0	0
Prior Year Carry forward	3,864,962	3,817,489	4,092,569	3,885,481
Total Income	**$4,377,924**	**$4,572,030**	**$4,632,569**	**$4,225,481**
EXPENDITURES				
Pension Benefits	$500,483	$280,738	$250,000	$280,000
Operating Expenditures	59,952	48,811	35,000	100,000
Reserves	3,817,489	4,242,481	4,347,569	3,845,481
Total Expenditures	**$4,377,924**	**$4,572,030**	**$4,632,569**	**$4,225,481**

TRUST & AGENCY FUND

Description: Firefighters' Retirement Fund 607 governed by Fl. Statute 175

Revenue Source: Investments income; Firefighters' and City's retirement contributions and Chapter 175 contributions from the State of Florida.

Expenditures: Firefighters' pension benefits and contractual services, investment services, etc.

SELF INSURED DENTAL PLAN FUND 608

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Contributions	$3,876	$4,032	$2,500	$0	
Interest	941	1,197	1,150	0	
Transfers In	26,879	28,080	26,352	0	(1)
Prior Year Carry forward	6,473	11,839	10,614	0	
Total Income	**$38,169**	**$45,148**	**$40,616**	**$0**	
EXPENDITURES					
Personal Services	$0	$0	$0	$0	
Operating Expenditures	26,330	37,300	31,000	0	
Reserves	11,839	7,848	9,616	0	
Total Expenditures	**$38,169**	**$45,148**	**$40,616**	**$0**	

(1) At 10/1/08 City contracted with Blue Cross Blue Shield Fl. Combined Life for dental insurance. This fund will be closed in 08 09. Final dental claims and the Blue Cross Blue Shield premiums were charged in 07 08 to this fund. In 08 09 premiums will be charged directly to each Department. An additional transfer will be required in 07 08 than is currently budgeted to close the Fund to zero.

HRA Funding Account 609

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Contributions	$0	$0	$0	$0
Interest	0	0	0	0
Transfers In	0	0	0	37,313
Prior Year Carry forward	0	0	0	0
Total Income	**$0**	**$0**	**$0**	**$37,313**
EXPENDITURES				
Personal Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	33,040
Reserves	0	0	0	4,273
Total Expenditures	**$0**	**$0**	**$0**	**$37,313**

(1) At 10/1/09 The City will start Funding The HRA (Health Reimbursement Account) Funding Account at the rate of 50% of the maximum amount.

Description: HRA Funding Account
Revenue Source: Transfers from each Department
Expenditures: Health reimbursement for City of Brooksville employees (retirees and employees' families if participating in City medical insurance).

TRUST & AGENCY FUND

CEMETERY DONOR MEMORIAL WALL TRUST FUND 612

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Contributions	$0	$0	$0	$0
Interest	305	388	400	225
Transfers In	0	0	0	0
Prior Year Carry forward	6,330	6,635	7,001	7,273
Total Income	**$6,635**	**$7,023**	**$7,401**	**$7,498**
EXPENDITURES				
Personal Services	$0	$0	$0	$0
Operating Expenditures	0	0	0	0
Reserves	6,635	7,023	7,401	7,498
Total Expenditures	**$6,635**	**$7,023**	**$7,401**	**$7,498**

Description: Cemetery Donor Memorial Wall Trust Fund (Private Purpose Trust Fund)
Revenue Source: private donations
Expenditures: Donor Memorial Wall at the Brooksville Cemetery

POLICE OFFICERS' RETIREMENT FUND 613

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09
INCOME				
Contributions	$205,186	$197,099	$200,000	$185,000
Interest	55,644	75,686	50,000	80,000
Gain or (Loss) on Invest.	95,546	179,523	130,000	75,000
Transfers In	0	0	0	0
Prior Year Carry forward	1,800,269	2,124,195	2,489,695	2,675,399
Total Income	**$2,156,645**	**$2,576,503**	**$2,869,695**	**$3,015,399**
EXPENDITURES				
Pension Benefits	$3,688	$1,383	$5,000	$10,000
Operating Expenditures	28,762	31,721	30,000	15,000
Reserves	2,124,195	2,543,399	2,834,695	2,990,399
Total Expenditures	**$2,156,645**	**$2,576,503**	**$2,869,695**	**$3,015,399**

Description: Police Officers' Retirement Fund 607 governed by Fl. Statute 185

Revenue Source: Investments income; Police Officers' and State of Florida Chapter 185 funding for retirement contributions.

Expenditures: Police Officers' pension benefits and contractual services, investment services, etc.

COMMUNITY REDEVELOPMENT AGENCY 615

	Actual 05/06	Actual 06/07	Budgeted 07/08	Requested 08/09	
INCOME					
Contributions	0	0	0	0	
TIF Funds	$92,866	$105,340	$90,000	$82,000	
Interest	1,668	6,104	4,000	12,000	
Transfers In	0	0	0	0	
Prior Year Carry forward	-170,374	-113,207	-31,224	35,799	
Total Income	**-$75,840**	**-$1,763**	**$62,776**	**$129,799**	
EXPENDITURES					
Personal Services	$0	$0	$0	$0	
Operating Expenditures	37,367	20,443	29,000	84,000	(1)
Capital Expenditures	0	0	100,000	100,000	(2)
Debt Paymt Presentation Only	0	0	8,159	8,975	
Reserves	-113,207	-22,206	-74,383	-63,176	(3)
Total Expenditures	**-$75,840**	**-$1,763**	**$62,776**	**$129,799**	

TRUST & AGENCY FUND

(1) $50,000 for façade grant program and $34, 000 for services & miscellaneous expenses.

(2) $100,000 to design phase 2 streetscape project.

(3) Reserves are reduced by the amounts owed to General Fund (approx. $70,000) and CDBG Community Redevelopment Fund No. 131 ($128,368).

Description: Brooksville Community Redevelopment Agency

Revenue Source: Tax Incremental Financing (TIF) from Hernando County and City of Brooksville

Expenditures: Contractual Services to City of Brooksville for management and planning services.

City of Brooksville
Water / Sewer Rate Comparison

	Water	Sewer	Water	Sewer
	Based on 3 ths gals		Based on 10 ths gals	
City of Brooksville	$18.86	$21.47	$34.89	$45.83
City of Inverness	$12.95	$20.72	$28.00	$46.90
Hernando County Utilities	$8.36	$20.31	$16.20	$28.29
Pasco County Utilities	$13.47	$23.00	$33.06	$47.50

As of October 2007

Internal Servise

Total Transfers For Vehicle Replacement & Internal Services

Dept.	Inter Trans	Veh Trans	Total
Administration .21%	$262	$0	$262
Administration - MIS .20%	$251	$0	$251
Building & Grounds 5.64%	$7,058	$0	$7,058
Cemetery 1.02%	$1,276	$0	$1,276
Community Development .20%	$251	$0	$251
Finance .21%	$262	$0	$262
Fire 4.37%	$5,468	$69,055	$74,523
Human Resource .20%	$251	$0	$251
Parks .97%	$1,214	$0	$1,214
Police 14.96%	$18,721	$34,829	$53,550
Sanitation 40.83%	$51,093	$48,663	$99,756
Streets 16.84%	$21,073	$8,135	$29,208
Water 8.18%	$10,236	$11,791	$22,027
Sewer 6.17%	$7,721	$8,895	$16,616
Totals	$125,137	$181,368	$306,505

08/09 budget year

Based on expense of $125,137 for 08/09 budget for Inter. service