

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE**

AGENDA

November 1, 2010

6:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

ADJOURN AS SPECIAL MEETING AND RECONVENE IN EXECUTIVE SESSION

EXECUTIVE SESSION PURSUANT TO F.S. CHAPTER 286.011(8)-

Pending Condemnation Proceedings

The purpose of the Executive Session is to discuss settlement options and litigation strategy for pending City actions. The persons attending the meeting will be Lara Bradburn, Mayor; Richard E. Lewis, Vice Mayor; Council Members Joe Bernardini and Frankie Burnett; Attorney's for the City of Brooksville, Thomas S. Hogan, Jr., Debbie Hogan and Jennifer Rey; City Manager, T. Jennene Norman-Vacha; and court reporter Holly Kirchman of Carolyn F. Engle & Associates. The meeting is expected to last approximately (60)sixty minutes.

ADJOURN EXECUTIVE SESSION

RECONVENE SPECIAL COUNCIL MEETING

C. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

1. American Indian Heritage Month

Proclamation in honor of American Indian Heritage Month to be presented to Weida Liguori, representing the Daughters of the American Revolution.

Presentation:	Mayor Bradburn
Attachment:	Proclamation

D. CITIZENS INPUT

E. CONSENT AGENDA

1. Minutes

- a) July 13, 2010 Budget Workshop
- b) July 19, 2010 Regular Meeting
- c) July 27, 2010 Budget Workshop

REGULAR COUNCIL MEETING AGENDA – November 1, 2010

2. **Dumpster Supply Purchase**
Consideration of approval to purchase replacement dumpsters for commercial accounts via piggybacking on the City of Clearwater’s bid award to Wastequip Industrial for an amount not-to-exceed the \$25,000 approved by Council in the FY2010/11 Budget.
3. **Bullet Proof Vest Partnership Grant**
Consideration of approval to purchase 12 Point Blank Vision BP458 vests via State Bid for an amount not-to-exceed the \$8,748 from the General Fund with reimbursement by the grant after purchase.
4. **Sewer System Rehabilitation Phase 3 – Change Orders 8 & 9**
Consideration of Change Order for adjustment of quantities.
5. **Surplus Equipment**
Consideration to surplus obsolete/inoperable equipment.
6. **Vehicle and Equipment Purchase – Public Works**
Consideration of approval to purchase pickup truck, dump truck and backhoe, as approved in the FY2010/11 Budget, via piggybacking on the Florida Sheriffs Association, Association of Counties and Fire Chiefs Association Bid List.

CONSENT AGENDA APPROVAL (√)

Recommendation:	Approval of Consent Agenda
Action:	Motion to Approve
Attachments:	1) Minutes; 2) Memo from Director of Public Works dated 10/12/10, Letters of Authorization from the City of Clearwater dated 10/20/10 and Wastequip dated 10/05/10, Quote and Bid Documentation; 3) memo from Police Chief dated 11/01/10, Grant Availability; 4) Memo from Director of Public Works dated 10/13/10, Change Orders; 5) Memo from City Clerk dated 11/01/10, Surplus List; 6) Memo from Director of Public Works dated 10/22/10, Vehicle and Equipment Specifications

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F. REGULAR AGENDA

1. Kiwanis Club’s 36th Annual Brooksville Christmas Parade

a) Kiwanis Club of Brooksville – Annual Christmas Parade Fee Waiver

Consideration of request to partially waive fees in the amount of \$2,965.83 with a commitment from Kiwanis to pay \$1,000 to offset costs to hold the 36th Annual Christmas Parade on Saturday, December 11, 2010.

Presentation: David A. Hamilton, Club President, & Diana Koontz, Committee Chair
Recommendation: Direction to Staff
Attachments: Memo from City Clerk dated 11/01/10, Street Closure Application, Map; Letter from Kiwanis President dated 10/08/09, Insurance Certificate, Waiver Report

b) Resolution No. 2010-22 to Florida Dept. of Transportation (FDOT) – Annual Christmas Parade Route

Consideration of approval of resolution supporting annual Kiwanis Christmas Parade route and closing of SR50/Jefferson St. & US41/Broad St., with authorization for Police Chief and Mayor to sign FDOT permit application.

Presentation: Director of Public Works
Recommendation: Approval of Resolution No. 2010-22
Attachments: Memo from Director of Public Works and City Clerk dated 11/01/10; Proposed Resolution, FDOT Permit, Map

2. City of Brooksville Bond Safeguard Settlement – Cascades Phase I

Consideration of Settlement agreement in the matter of City of Brooksville vs Bond Safeguard.

Presentation: City Attorney
Recommendation: Approval of Settlement or Direction to Staff
Attachments: Memo from City Attorney dated 11/01/10,

G. CITIZENS INPUT

H. ITEMS BY COUNCIL

I. ADJOURNMENT

CORRESPONDENCE TO NOTE

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Meeting agendas and supporting documentation are available from the City Clerk's office, and on line at www.cityofbrooksville.us. Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352/540-3810.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.

City of Brooksville
Proclamation

WHEREAS, with a long history, rich culture, and more than 300 spoken languages, the wisdom of Native American tribes has been passed down through the centuries; and

WHEREAS, the Americans we know as American Indians and Native Americans were the first explorers and settlers of the areas that now make up the United States. Mountains and rivers, lakes and valleys, States and counties, trails and towns across the land bear Indian names; and

WHEREAS, American Indians provide lasting reminders of their presence and significance, not just in our geographic area but throughout the whole of American history; and,

WHEREAS, American Indians have made contributions in every area of life and literature, serving in our Armed Forces, fighting diligently for our country; and,

WHEREAS, during the Thanksgiving season generations of Americans are reminded of the early friendship of the Pilgrims and American Indians.

NOW, THEREFORE, ON BEHALF OF THE CITY COUNCIL FOR THE CITY OF BROOKSVILLE, FLORIDA, I, LARA BRADBURN, MAYOR, do hereby proclaim the month of November, 2010

American Indian Heritage Month

in the City of Brooksville and encourage citizens to observe appropriate programs, ceremonies and activities.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the City of Brooksville to be affixed this 1st day of November, 2010.

CITY OF BROOKSVILLE

Lara Bradburn, Mayor

Richard E. Lewis, Vice Mayor

Joe Bernardini, Council Member

Frankie Burnett, Council Member

Joseph E. Johnston, III, Council Member

ATTEST: _____
Janice L. Peters, CMC, City Clerk

**CITY OF BROOKSVILLE
BUDGET WORKSHOP
MINUTES**

July 13, 2010

6:00 P.M.

Brooksville City Council met in workshop session with Mayor Lara Bradburn, Vice Mayor Richard E. Lewis and Council Members Joseph E. Johnston, III, Joe Bernardini and Frankie Burnett present. Also present were Jennifer C. Rey, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Interim Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today and Hernando Times were also present.

The meeting was called to order by Vice Mayor Lewis.

FY2010/11 BUDGET

Overview and General Fund Budget Presentation

Discussion by Council on General Fund Revenues and Expenditures with overall direction.

Steve Baumgartner, Finance Director, reviewed highlights of the documents given to Council. The entire budget document is a millage rate of 5.192 which is 26.04 less negative change from the rollback rate of 7.0202.

The Brooksville Fire District is receiving a transfer of \$954,479 from the General Fund. The new fire assessment that is being adopted is expected to bring in \$649,000. The two (2) will fund the Fire Department.

Due to changes in TRIM rules, the City can only adopt the maximum rate of 10 mills. The City is much lower, at 9.3474 mills, than the maximum millage rate levy allowed by Florida Statutes.

The Ad Valorem revenue difference of roll back rate and the millage rate is a significant \$758,251. The roll back rate is the rate that would give the government agency the same amount of ad valorem revenues received during the previous budget year. In order to receive the same revenues as last year at 6.069 rate the roll back rate of 7.0202 would have to be adopted.

He indicated the third floor of City Hall is rented with an estimated \$72,000 in revenue from rent and utilities.

The Vehicle Replacement Fund, multi capital and equipment replacement transfers have been suspended in this document for one (1) year. Vehicle replacement would be about \$195,000; multi capital last year was \$131,660; and equipment was \$20,000.

There is a limited amount of capital expenditures in this document. They will be reviewed during the Special Revenue Fund workshop in August. Recommendations include capital out of the Red Light Camera Fund and the Multi Capital Fund.

The budget has a 5% medical insurance increase included and negotiations are ongoing. Finance Director Baumgartner indicated medical increases are generally 5% to 7%. Council Member Burnett suggested using 7% instead of 5% to be on the conservative side. City Manager Norman-Vacha indicated last year the City saw a zero percent increase. She relayed there has been a 40% premium to loss ratio for each of the last two (2) years which could escalate the City's claims level.

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Workers Comprehensive, Property and Liability rates are flat and reflect no increase. The policy year with PRM may be extended from September to September instead of March to March.

Council Member Bernardini asked if there is an employee pay increase in the budget. Director Baumgartner indicated there is not.

Vice Mayor Lewis referred to page 10 indicating a 4.9% in reserves compared to last year at 6.44%. He wants to look again at the possibility of an employee pay increase or bonus this year.

Council Member Johnston referred to page 5, under General Revenue, and indicated the Communication Services Tax decreased by \$70,000. Director Baumgartner advised the City budgets at 95% of the State budget estimate. However, the City has a payback of \$2,000 per month due to an overpayment in 2007 which will not be paid until February 2012.

Council Member Johnston referenced page 6, with fines increasing to \$18,000 from last year. Director Baumgartner indicated the City is at 86% of that amount through May of this year.

Council Member Johnston referencing line 48899; Revenue \$8,000-\$20,000 and pointed out it is an increase of about 200%. Finance Director Baumgartner replied he will examine this line item further.

Council Member Johnston referred to line 48871; change in Fair Market Value. Finance Director Baumgartner indicated this is the SBA and indicated staff makes an annual entry based on the B fund in the SBA by reducing the value and adjust as a mark-to-mark entry.

Finance Director Baumgartner stated the \$20,000 should be the First Tee Grant. After the Enrichment Center is built the \$12,000 in rent will no longer be there and was not anticipated in the previous year budget. The \$8,000 from the year before is understated but the Jerome Brown Center revenues need to be included in the figure.

Council Member Johnston referred to the Red Light Camera Revenue of \$100,000, which may or may not be there. Finance Director Baumgartner stated through May there is about \$450,000 in that fund and indicated there is more than adequate money to transfer to the General Fund.

City Manager Norman-Vacha followed up with an overview indicating we are better than most cities and have planned well. She commended staff for their diligent work.

She asked that Council consider suspending the Vehicle Replacement Fund, which currently has over \$800,000 in it. Additionally, regarding the overall General Fund budget; over the last three (3) or four (4) years, millage has decreased while property values were decreasing as well which are the two (2) components of property taxes. Council has approved moving forward with partial funding by the Fire Assessment. It is significant that there has been a \$1 million decrease, or 40% in property taxes, which reflect in the budget numbers presented. Staff has been diligent to find efficiencies throughout normal City operations.

She also pointed out several significant items that are included in the report as follows:

- Retirement Contributions; consider to continue with program which is funded out of the General Fund.
- Health Insurance and Health Reimbursement Account; consider requiring employees pay more of the deductible by reducing the current reimbursement amount.
- Workers Compensation; rates are less than half compared to past years due to losses, managing claims and negotiating insurance programs.
- Staffing Levels; over the past five (5) years staff has been reduced from 117.5 to 95.9 which is a 22.5% reduction through attrition and a shift in funding. Finance Department Customer Service

BUDGET WORKSHOP AGENDA - JULY 13, 2010

and Public Works Director will be reduced to 50% funding level within the General Fund.

- Reclassifications; A position in the Finance Department due to elimination of one position, Police Department patrol staff based on the career path as outlined in The Mercer Plan Study from 2006; Public Works functions were delineated between Utilities and Streets and Drainage eliminating a fourth of a position and creating a supervisory position.
- Holiday pay for 24/7 operations within the Police Department was assessed and changed last year with a \$77,000 increase.

She then pointed out items that are not included in the report as follows:

- The \$130,000 plus transfer from the General Fund to Multi-Capital
- Transfers for Vehicle Replacement which would have been over \$195,000
- Transfers that would have been requested for equipment replacement of about \$20,000

She indicated staff is looking at utilizing Capital dollars from other funds that have been set aside. The Capital Improvement Plan will be discussed further in August. There will also be further discussion as to where the millage rate would be appropriate with implementation of a Fire Assessment. She asked Council to consider cost sharing of employees' health and medical premiums and pointed out the School Board has a 20% cost sharing.

Council Member Bernardini referred to page 39 and pointed out the increase in personnel for a Fire Inspector is not reflected in the City Manager's memo to Council.

Vice Mayor Lewis indicated he does not support not funding the Vehicle Replacement Fund and asked that it be reassessed.

He stated he is adamantly against asking employees to partially pay the premiums for health insurance but would encourage employees to look at the public market. City Manager Norman-Vacha cautioned that if the numbers fall below a certain enrollment percentage the insurance will not fund a group policy. Vice Mayor Lewis inquired of Requests for Proposals for health insurance this year. City Manager Norman-Vacha replied staff is currently working on negotiations.

He would like to see information brought back to Council on the Mercer Plan for all employees to make a fair assessment. City Manager Norman-Vacha indicated staff will put together the requested information. He recommended consideration of a one-time bonus again this year for all full-time employees in lieu of a pay increase.

Council Member Bernardini referred to Page 6; Police Department and Parks increases. He did not feel The Mercer Plan should be brought back due to step increases that were proposed. Council discussed past inequities of the Mercer Plan on how previous City administration implemented raises.

Council Member Johnston stated he agrees with Council Member Bernardini in that the next two (2) budget years will be the leanest the City has seen so far. He does not support a pay increase or bonus within this time period. He agrees with staff recommendation to forego the Vehicle Replacement Fund this year and possibly next year. He indicated there is a substantial reserve built up right now with the purchase of a new fire truck and garbage truck and pointed out there is less than 5% in reserves.

Vice Mayor Lewis stated it is very important to budget the Vehicle Replacement Fund for the debt ratio to borrow funds. Reserves of \$1 million are there in case of an emergency. He asked Council to consider setting the millage rate at the current rate even with the 50% Fire Assessment and actual taxes collected would be \$100,000. Council Member Johnston stated Council committed to implementing the Fire Service District by rolling back the millage rate equivalent to the tax revenue being generated by the assessment. Vice Mayor Lewis pointed out he preferred to fund the entire fire budget and roll it back mill for mill but supports 50% as a trial for the first year.

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As Mayor Bradburn arrived, Vice Mayor Lewis briefed her on their discussion up to this point.

Police Department Presentation

Presentation of departmental budget and operations.

Chief Turner stated the presentation is a group effort and introduced Lieutenant Rick Hankins; Detective Sergeant John Messer; Madeleine Austin, Records Manager; Sergeant Robert Dixon, Accreditation Manager; and Sergeant Jason Brough.

Lieutenant Hankins reviewed accomplishments made by the Police Department, the structure of the department, study results and statistics as it relates to the Police Department calls.

Detective Sergeant Messer reviewed investigative results, property evidence and Commitment to Excellence.

Lieutenant Hankins then reviewed the 2009-10 grant awards of \$353,622, which have funded the COPS Officer, marked patrol vehicles technology, prostitution diversion overtime, Criminal Investigative Division supplies, K-9 advance training, audio and video equipment for the interview room recording software, the purchase of five (5) vehicles and nine (9) radar laser handheld units. He is anticipating award of an upcoming Edward J. Byrne Memorial Grant of \$55,874 which will be used to offset the purchase of two (2) replacement marked patrol vehicles. He reviewed many community involvement activities by members of the Police Department.

Madeleine Austin gave a brief overview of their training program and its importance on the Brooksville Police Officers to perform at a much higher level.

A 5-minute video was played on the Accreditation Program.

Sergeant Robert Dixon reviewed the Accreditation Program and its benefits which lead to greater accountability within the department, reduce risk and liability exposure, stronger defense against civil law suits and professionalism.

Sergeant Brough briefly reviewed the Red Light Camera Program with State-wide statistics last year on fatalities, injuries and property damage caused by red light running. Red light violations are enforced to reduce traffic crashes at all City intersections by utilizing technology 24/7 as opposed to traditional enforcement which is time-consuming and causes a safety hazard by having to chase the violator. Cameras multiply the City's traffic enforcement resources at the expense of the violators, not the taxpayers. He pointed out there has been a 35% reduction in traffic violations which are specific to the intersections with the red light cameras in place with 42 crashes in 2008 down to 27 crashes in 2009 when the program was instituted.

Chief Turner ended the presentation by reiterating that the Brooksville Police Department function is a team effort and he and his staff are proud of their accomplishments.

Council Member Johnston asked what the full-time equivalency is for three (3) part-time officers. Chief Turner replied there is one full-time equivalent in last year's budget.

Mayor Bradburn commended the Police Department on their crime closure rate and pointed out the conviction rate and efficiency in resolving major crimes that was not mentioned in the slides. She also commended staff on their credentials and training of officers.

Lieutenant Hankins pointed out the east side of the City of Brooksville is commonly referred to as "South Brooksville" and was demonstrated as such for identity purposes only. He stated the zones for streets were changed to adhere to the CAD system for consolidated dispatch.

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Council Member Burnett questioned visitation by Police Officers and programs in the South Brooksville area. Lieutenant Hankins replied the C.O.P.S. Officer has been attending the community meetings. Council Member Burnett stated he will meet with Chief Turner regarding his concerns.

Council Member Bernardini referred to "Reserves – Public Safety" and asked is that Reserve Officers. Police Chief Turner replied it is Reserve Officers with an increase in hours for Sergeant Dixon's hours to keep him accredited according to FLA standards. He pointed out accreditation will be in June with a mock assessment in January.

Council Member Bernardini asked for the breakdown for incentive and special pay, accreditation program, and pay for the Mercer Plan. Police Chief Turner referred to the bottom of Page 34; \$28,100 in the budget line item for the accreditation program which includes \$500 stipend per officer and \$10,000 to the mock assessment team of three (3) including hotel accommodations, car rental and meals.

City Manager Norman-Vacha stated Other Contractual Services includes several different items such as pest control, towing services, laser certification, fire extinguisher certification, speedometer calibration certification, physical pre-employment examinations, radar certification, and Innovative Data Solutions' DMS program, which was under a different line item last year. She next addressed Life Insurance and stated the benefit was changed this year from \$1,500 to two (2) times of annual salary for the Police and Fire Departments to be in line with the rest of the City employees.

Council Member Bernardini inquired of the increase in Repair and Maintenance. Police Chief Turner explained it was transferred from a different line item for painting and some repair work at the Police Department.

Council Member Bernardini referred to the Mercer Plan and indicated an increase in salary for one department would mean an increase for all departments. City Manager Norman-Vacha stated staff will give an outline on what was adopted, what was discussed by Council, what was in the Plan and where we are now.

Council Member Burnett was pleased with the training and education line item increase. He commended Chief Turner and his support staff on the operation changes with the Police Department.

Mayor Bradburn congratulated the department on improving service, efficiency and training. She pointed out Chief Turner was recently recognized by the Florida Chiefs Association for the good work of his department.

Council Member Johnston referred to the middle bar graph on Page 38 and pointed out that 2010/2011 should be reflected instead of 2009/2010.

Vice Mayor Lewis referred to Page 15, under City Council budget, and stated Legislative Salary should be \$29,400. Assistant Finance Director Delach explained the difference was due to rounding the numbers.

Fire Department Presentation

Presentation of departmental budget and operations.

Fire Chief Mossgrove reviewed the Mission and Vision Statements, as well as Objectives, such as working more with other county agencies under contractual agreements.

Accomplishments were reviewed as well, such as continuing with the county-wide Fire Prevention Program and the Juvenile Fire Setters Program. Goals reviewed included:

- Continuing a higher level of customer service to the community;
- Continuing a progressive Fire Prevention Program;
- Advanced Life Support First Response;

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- Hiring of a full time Fire Inspector;
- The increase of staffing level to six (6) through the Federal Grant process;
- Completing of the construction of the addition to the fire station;
- Establishing a Special Assessment to help fund a portion of the department's budget.

He indicated the new squad vehicle is in service and responding to calls. A departmental Safety Committee was established and all Fire Department employees are National Incident Management System (NIMS) compliant. All Fire Department Suppression personnel have completed the Wild Land Firefighter interface training. He pointed out it is their goal to continue to maintain response time below the national average of four (4) to six (6) minutes.

Chief Mossgrove also reviewed the department's organizational chart and various staff functions, including administration, training, emergency services and community programs. He pointed out the zero based budgeting method implemented in 2006 has accounted for the justification of the needs to operate the department.

Council Member Johnston referred to Page 6 and asked where the figures are for the partial funding. City Manager Norman-Vacha, referring to Page 35, indicated a transfer of expenditures was done in order for a clear view of funding by the Fire Assessment and the General Fund. However, revenue is not included in the figures.

Council Member Burnett commended the cooperative effort on the construction of the Fire Department. He pointed out the generator was transferred for use at the Jerome Brown Center and supports adding a Fire Inspector position to relieve the Fire Chief from that responsibility. He did not feel Firefighters or Police Officers should be cutting grass at their respective facilities and suggested service contracting or utilizing City staff that currently has that duty.

Council Member Bernardini pointed out that the most significant increase was in Other Contractual Services as it was with the Police Department budget. Chief Mossgrove indicated the increase includes collection fees to the Hernando County Tax Collector and Property Appraiser for the Fire Assessment.

Council Member Johnston asked if the Fire Inspector will be certified. Chief Mossgrove replied it would be desirable to have the position be a certified firefighter and investigator.

Mayor Bradburn asked why overtime costs have not decreased due to filling of vacant positions. Chief Mossgrove explained that overtime costs are based on hours worked under the Garcia Act, which mandates twelve (12) hours a month be paid at time and a half rate. Mayor Bradburn suggested exploring 12-hour shifts. Chief Mossgrove explained there would have to be a staffing increase with a fourth shift for that to occur. Mayor Bradburn would like to address, in the next year or so, the possibility of changing the "24-hour on/48-hour off" shifts. Chief Mossgrove stated reserves get retirement benefits computed at a different rate, which requires them to work twenty-four (24) hours a month.

Mayor Bradburn indicated she does not see an immediate need for the Fire Inspector position to be filled due to the slowdown in new construction and new businesses and would like to see the District Chiefs take on some of that responsibility. Fire Chief Mossgrove advised there has not been a full-time Fire Inspector since mid-1990 and there is dire need in a full-time capacity to properly run the program.

Council Member Burnett reiterated that he supports hiring a Fire Inspector due to the City not being "up-to-par" with fire inspections as some buildings do not have annual inspections. He pointed out inspections for fire safety could take anywhere from five (5) to six (6) hours total, stating that safety of the community is of utmost importance.

Chief Mossgrove estimated 30% of businesses are not being inspected on an annual basis but pointed out businesses that are statutorily mandated to be inspected annually, such as nursing homes and daycare

BUDGET WORKSHOP AGENDA - JULY 13, 2010

centers are being done. Mayor Bradburn and Vice Mayor Lewis both stated their concerns for the businesses with hazardous materials that are not getting inspected. Council Member Johnston pointed out the Fire Chief's duties does not allow him time to be doing fire inspections and having the District Chiefs take on inspections would require paying overtime outside their regular shifts. Council Member Bernardini indicated he sees electrical boxes that are fire hazards because access is blocked. Chief Mossgrove indicated a full-time Fire Inspector would implement a program to ensure that target-hazard businesses are inspected on an annual basis. Council Member Johnston recommended a database, which could prioritize those types of businesses.

Community Development

Bill Geiger, Director of Community Development, briefly reviewed his departmental goals and current projects. He indicated his departmental budget has an 11% decrease and they are working on the principle of doing more with less.

He stated that his department functions are seen at most Council meetings with presentations with Land Use and Zoning, and Code Enforcement issues, etc. Staff also works with organizations such as TBARTA and MPO. He pointed out The Enterprise Zone Development Agency (EZDA) will be developed in the near future. There has been a lot of good input from outside agencies and he plans on implementing the recommendations over the next year along with the Comprehensive and Community Redevelopment Plans. He pointed out Requests for Qualifications have been submitted by consultants to address the Community Redevelopment Agency Plan and the Phase II Streetscape Improvements. The CRA Plan has not been updated since its adoption in 1999/2000 and Capital Improvements need to be prioritized and implemented on how to best address and approach revenue sources.

Council Member Johnston asked the reason for a decrease in Other Contractual Services. Director Geiger replied that is the contract for the building division with PDCS that is estimated each year on anticipated revenues received and was reduced due to the trend this past year. There is an additional \$20,000 to address grant application processes and anticipated planning needs.

Mayor Bradburn stated institutional knowledge was gained with the University of Florida analysis which was the first step of many. Director Geiger indicated the next evaluation appraisal report process will be in about a year with recommendations from the UF study being implemented into the planning documents to achieve consistency with the updated Land Development Code and Comprehensive Plan. Mayor Bradburn suggested the University of Florida could be utilized during the next phase which should come in about six (6) months, after staff completes the code update in-house, in order to be ready for the rail and the changes that corridor will bring to the State and the Tampa Bay region. She stated her concern that the budget does not reflect the numbers to accomplish this. Director Geiger assured Council that staff is keeping Brooksville's name at the forefront with all the different organizations and agencies as it pertains to future transportation issues. Council Member Burnett indicated he expects to be at that stage no sooner than two (2) years from now. Mayor Bradburn stated there are several documents noted in the analysis that do not reflect where we expect to be and that there is still a lot of work to undertake, including revamping the Future Land Use Map.

Council Member Bernardini asked for the comparison of having the County perform the City's building services versus the current contracted services of PDCS. Director Geiger replied that the current contract with PDCS includes a 3% discount over what the County would charge as they process Impact Fee Collection. Council Member Burnett indicated he was not pleased with the City's permit processing performed by the County in the past. Vice Mayor Lewis pointed out the building "boom" in 2005 was to blame for that. Director Geiger advised he is planning to address this issue that was brought up a few months ago but did not have a PowerPoint presentation ready. Vice Mayor Lewis, Mayor Bradburn and Council Member Burnett commended the building division on their professionalism and expeditious service they perform. Director Geiger also indicated Mr. Chandler works well in a team effort.

Mayor Bradburn asked Chief Turner for a copy of the Crime Closure rates chart.

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Council Member Bernardini asked if the Red Light Camera program be on Monday's agenda. City Manager Norman-Vacha affirmed. He asked for another copy of the State Statute that regulates red lights. Attorney Rey indicated she will give him the House Bill that has been approved but has not gone into Statute as of yet.

City Manager Norman-Vacha stated the Finance Director will present a millage rate to be established at the July 19th meeting for certification of the initial TRIM and asked for Council recommendation. Council consensus was eight mills with the opportunity to set it lower. Mayor Bradburn opposed the eight mills and requested the roll back rate be set for TRIM.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 9:38 p.m.


City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL C HAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

July 19, 2010

7:00 P.M.

Brooksville City Council met in regular session with Mayor Lara Bradburn, Vice Mayor Richard E. Lewis and Council Members Joseph E. Johnston, III, Joe Bernardini and Frankie Burnett present. Also present were Thomas S. Hogan, Jr., City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Interim Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today and Hernando Times were also present.

The meeting was called to order by Mayor Bradburn, followed by an invocation and Pledge of Allegiance.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Margaret R. Ghiotto Beautification Award - Commercial Award

Recognition of improvements to the South Brooksville Community Office Sub-Station owned by Hernando County Board of County Commissioners and located at 601 E. Dr. Martin Luther King, Jr. Boulevard.

Sally Sperling, Beautification Board Chair, reviewed the award and she, along with Mayor Bradburn, presented the award certificates to Rose Rocco, County Commissioner and Sheriff Nugent.

First Annual Florida Blueberry Festival

Presentation of a Conceptual Plan for the proposed Florida Blueberry Festival to be held annually in May beginning in 2012.

Mrs. Michael Heard, Chairperson, reviewed the conceptual plan to be held in downtown Brooksville. Vice Mayor Lewis suggested sending a package to the Department of Agriculture in Tallahassee to promote the event. Council commended Mrs. Heard on her efforts and felt it will be a great event.

Digital Flood Insurance Rate Map (DFIRM) Update

Brief update and PowerPoint presentation of where the project is at with the modification of the map.

Bill Geiger, Director of Community Development gave an update and PowerPoint presentation (Attachment A). He stated Southwest Florida Water Management District has sent out notices to property owners during the watershed studies informing them that their property will be moving to either a low or high risk zone. Gene Altman of Southwest Florida Water Management District indicated they have gone to great lengths to document historical information and elaborated on the appeals process. Council Member Bernardini felt property owners should be reimbursed who appeal and prove that their property is incorrectly rated as high risk.

Larry Fluty, Engineer, reviewed delineation of the Peck Sink and Blue Sink areas.

CITIZENS INPUT

Mayor Bradburn asked for public input.

Rose Rocco commended the City and County for working together on natural resources for good economic growth, such as the Community Initiatives Team, the proposed Blueberry Festival and a community support group promoting Weeki Wachee State Park.

REGULAR COUNCIL MEETING MINUTES - July 19, 2010

Pierre Desjardins also thanked Michael Heard for all her hard work. He met recently with the Tourist Development Council and discovered that Hernando County has the largest number of trail systems in Florida and the Governor's Office will soon be announcing a kick-off campaign promoting this.

Council Member Bernardini asked that the entire Consent Agenda be moved to the end of the agenda for discussion. Council concurred.

PUBLIC HEARINGS

Entry of Proof of Publication into the Record

Mayor Bradburn called for proof of publication. City Clerk Peters indicated Items F1, F2 and F3 were published on Friday, July 9, 2010, in the Hernando Today legal section of the Tampa Tribune and Item F4 (a) was published on Friday, July 16, 2010, in the Hernando Today legal section of the Tampa Tribune and there is a copy of the affidavits for the record.

Ordinance No. 809 - Utilities Deposit Refund

Consideration of ordinance authorizing the refund of meter deposits for residential customer accounts with a good credit history.

[First Reading 06/21/10]

Steve Baumgartner, Director of Finance, indicated this to be the second reading of the Ordinance to refund utility deposits to customers in good standing. It will be effective October 1st and is accompanied by a resolution to that effect.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Bernardini for approval.

Mayor Bradburn asked for public input; there was none.

City Clerk Peters read Ordinance No. 809 by title, as follows:

AN ORDINANCE AMENDING CHAPTER 86 "UTILITIES", OF THE CODE OF ORDINANCES; AMENDING ARTICLE III, "SEWERS", DIVISION 1. GENERALLY, BY DELETING SECTION 86-106; AMENDING ARTICLE IV, "SERVICE RATES, CHARGES AND BILLING", DIVISION 1. GENERALLY, SECTION 86-186 TO PROVIDE FOR CYCLE BILLING; AMENDING ARTICLE IV, "DEPOSITS", DIVISION 2. GENERALLY SECTION 86-211 THROUGH 89-221 TO PROVIDE FOR REFUND OF DEPOSITS; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote, as follows:

Council Member Johnston	Aye
Council Member Burnett	Aye
Council Member Bernardini	Aye
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

Finance Director Baumgartner indicated their goal is to initiate the refunds during the August billing, which will be credited to customers' utility bills. Approximately 1,281 customers will be affected.

Resolution No. 2010-10 - Utilities Deposit Refund Procedure

Consideration of resolution outlining the new policies that will implement key provisions for the refund of meter deposits for residential customer accounts with a good credit history.

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Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Johnston for approval of Resolution No. 2010-10.

Mayor Bradburn asked for public input.

City Clerk Peters read Resolution No. 2010-10 by title, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, ADOPTING A POLICY FOR THE IMPLEMENTATION OF REFUNDS OF METER DEPOSITS; PROVIDING FOR EXEMPTIONS OF DEPOSITS AND PRIOR INDEBTEDNESS; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Burnett	Aye
Council Member Bernardini	Aye
Council Member Johnston	Aye
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

Ordinance No. 810 – Elections Code Amendment - Qualifying

Consideration of ordinance replacing emergency ordinance amending the City's Election Code Section 30-5. [First Reading 06/21/10]

City Attorney Rey reviewed the ordinance relating to changes to the City's Elections Code.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Burnett for approval.

Mayor Bradburn asked for public input; there was none.

Vice Mayor Lewis indicated he could not support the change since it is a temporary fix for sixty (60) days.

City Clerk Peters read Ordinance No. 810 by title, as follows:

AN ORDINANCE FOR PERMANENCE OF THE CHANGES PROVIDED IN EMERGENCY ORDINANCE 808 AMENDING THE CODE OF THE CITY OF BROOKSVILLE, FLORIDA, CHAPTER 30, "ELECTIONS"; AMENDING SECTION 30-5 CANDIDATE QUALIFYING FOR OFFICE; PROVIDING FOR CODIFICATION, CONFLICTS, REPEALING, SEVERABILITY AND AN EFFECTIVE DATE.

Motion carried 4-1 upon roll call vote, as follows:

Council Member Bernardini	Aye
Council Member Johnston	Aye
Council Member Burnett	Aye
Vice Mayor Lewis	Nay
Mayor Bradburn	Aye

Council Member Bernardini and Council Member Johnston voted in favor but stated they agreed with Vice Mayor Lewis concerning the emergency change.

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Ordinance No. 811 – Moratorium for Pain Clinics

Consideration of ordinance establishing a moratorium on pain clinics to allow staff time to review the matter and make further recommendations to Council as to specific amendments or modifications to the City's Land Development Code. **[First Reading 06/21/10]**

City Attorney Rey stated the current Land Development Code does not address the issue so this ordinance is to implement the policy pending effective date of legislation that was adopted as well as modification to the Land Development Code for permanent action.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Burnett for approval.

Vice Mayor Lewis indicated the State Statute takes effect on October 1st as this ordinance will be in effect until that time.

Council Member Bernardini pointed out a recent newspaper article indicated there is an epidemic of babies being born to substance abuse mothers, with dire effects.

Vice Mayor Lewis stated "Operation Spring Hill" involved arresting numerous people for forged prescriptions at cash only clinics.

Mayor Bradburn asked for public input; there was none.

City Clerk Peters read Ordinance No. 811 by title, as follows:

AN ORDINANCE OF THE CITY OF BROOKSVILLE, FLORIDA; DECLARING ZONING IN PROGRESS AND A MORATORIUM AS TO THE FILING AND/OR RECEIVING OF ANY PETITION OR ANY APPLICATION FOR THE ESTABLISHMENT OF PAIN MANAGEMENT CLINICS AS DEFINED HEREIN; PROVIDING THAT ZONING IN PROGRESS AND THE MORATORIUM SHALL BE IN EFFECT FOR A PERIOD OF ONE (1) YEAR OR WHICH SHALL TERMINATE ON THE EFFECTIVE DATE OF THE CITY'S ADOPTION OF LAND USE AND DEVELOPMENT REGULATIONS TO REGULATE PAIN MANAGEMENT CLINICS; PROVIDING FOR LEGISLATIVE FINDINGS, INTENT AND PURPOSE; PROVIDING FOR A DEFINITION OF PAIN MANAGEMENT CLINIC; PROVIDING FOR THE BOUNDARIES SUBJECT TO THE MORATORIUM; PROVIDING FOR CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote, as follows:

Council Member Johnston	Aye
Council Member Burnett	Aye
Council Member Bernadini	Aye
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

Council Member Bernardini noted the difficulty of identifying such businesses as this and stressed upon the Police Department to be alert and diligent to the types of activity accompanying these types of businesses.

CDBG Grant Application

Fair Housing Public Hearing

Public hearing to provide citizens an opportunity to comment on the application to the Florida Department of Community Affairs under the Neighborhood Revitalization category in the amount of \$750,000.

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Bill Geiger, Director of Community Development, stated staff has targeted the South Brooksville area for a water improvement grant to improve residential fire flow capacity and has targeted about 6,000 linear feet of water pipe to be replaced with properly designed water lines that meet current standards. Also targeted are approximately twenty-five (25) replacement fire hydrants to improve the timing factor of addressing a fire. Future needs projects include installing 5,000 linear feet of sidewalk systems in various areas to improve connectivity within the neighborhood. Any unused grant funds can be used towards future needs that have been identified. Early estimates from an engineer for the water project is approximately \$100,000 more than the in-house estimate so there are two (2) options; to reduce the project or to discuss matching funds up to \$125,000 in the next budget cycle to complement the grant. Matching funds will make the City more competitive with the grant process. However this was not initially proposed so staff recommendation is to reduce the project and put the portion taken out into future unmet needs which could be put back in if the bids come in lower than expected. He pointed out this grant application is for the delayed 2009 cycle and the 2010 cycle is scheduled to close this December which would be an opportunity to resubmit any portion of the project not covered on the first cycle. He suggested making the City more competitive in increasing the point's structure for the next cycle by having City staff design the project.

Council Member Johnston asked which portions of the project would be delayed. Director Geiger replied the unmet needs are still being discussed with Andy Easton who is a consultant on the grant application process.

Vice Mayor Lewis asked which projects are marked priorities and will be ready to start when the grant funds are approved. He suggested applying for the grant twice a year as is allowed to complete the projects. Director Geiger recommended the underground water project in order to avoid tearing up the new sidewalks being proposed.

Council Member Burnett suggested adding Daniel Avenue to the prospective sidewalks project. Director Geiger stated it could be included in the next grant cycle but was unsure it would make the first cycle deadline of July 22nd.

Andy Easton, CDBG Grant Application Consultant, stressed the application process is very competitive and pointed out it is unlikely to get funded during the first cycle. He suggested completing the design prior to submittal for the second cycle and fine tuning the application after the scores come back from the first cycle. He also mentioned there will be a third cycle in the spring of 2011.

Mayor Bradburn thanked Mr. Easton for his volunteer service to the City and Mr. Geiger's diligence in meeting the grant application deadline. She indicated fire flow is the utmost importance to her; infrastructure and utilities are priority but is not an immediate need. Sidewalks, particularly along Main Street, are included in the Metropolitan Planning Organization (MPO) plan as well and eligible for future stimulus money if it becomes available. She prefers fire flow utilities be slated as priority.

Director Geiger stated there are three (3) actions required by City Council for the grant application to move forward; required to conduct a Fair Housing meeting specifically designed for Elected Officials and General Public, required to conduct a second CDBG public hearing, and to approve the Resolution authorizing the signature and submittal of the CDBG grant application.

Mr. Easton next reviewed the Fair Housing workshop information requirements and distributed the Training Materials information in Attachment B.

Mayor Bradburn asked for public input.

Kojack Burnett indicated he did not receive the distributed information and was provided one.

Director Geiger asked that anyone wishing to receive updates sign the sheet being passed around the room.

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Council Member Bernardini asked for clarification that the eight (8) items slated as primary projects will be reduced by \$100,000 and then an application will be submitted. Director Geiger replied that is correct and is anticipating bidding the entire project as originally planned.

Mayor Bradburn asked that Mr. Geiger email a final list of projects submitted with the application to Council Members to which he indicated that he would and he also noted that the application submitted to the Department of Community Affairs will be on file for public record.

Richard Howell pointed out he has not yet seen the application therefore cannot comment during this public hearing. He stated his concern with fire hydrants. Mayor Bradburn indicated the public hearing was publicized and gave him the opportunity to review the application and to give his comments after that review.

Council Member Bernardini asked if the actions required to conduct a Fair Housing meeting for elected officials and the general public should have been part of the agenda. He felt it should be a separate meeting.

Council Member Burnett stated he understands the concern of Mr. Howell due to the wording on the agenda. He clarified this hearing is one of the three (3) actions required by Council for approval to submit the grant.

Mayor Bradburn stated this grant is an opportunity to address some of the issues in partnership with the County. The Community Initiatives Team packet includes minutes that demonstrate the review application process, including some comments that were significant regarding water pressure within different areas of the City. She pointed out this will be a prototype for other neglected areas of the community that border the City and the County.

City Attorney Rey stated the Florida Administrative Code requirements for this particular application requires two (2) public meetings on Fair Housing. The one for the Public Officials is a Fair Housing education meeting. There is a Community Development Block Grant Task Force where citizen representatives are appointed to review the application against the community's needs. This meeting tonight is a second of two (2) required Fair Housing meetings that have to take place in support of the application. She pointed out Resolution No. 2010-11 has a delineation of the specific meeting requirements that are supposed to occur which includes the Fair Housing meetings and the CDBG Task Force which reviews the application. All are publicly noticed meetings where the public and citizens can attend and comment on the process and there is not statutory requirement that it has to be a stand-alone meeting for that particular issue. It just has to be a meeting of the public body where public notice has occurred where Fair Housing information is presented and public input is taken.

Resolution No. 2010-11

Consideration of resolution authorizing submission of the grant application.

Director Geiger acknowledged that the application could be amended up until Thursday when it will be submitted to the Department of Community Affairs reflecting the reduction of \$100,000 by moving those projects into future unmet needs. He indicated staff will work with utilities to best target those projects.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Johnston for approval of Resolution No. 2010-11 with possible changes and/or modifications to the grant application.

City Clerk Peters read Resolution No. 2010-11 by title, as follows:

A RESOLUTION OF THE CITY OF BROOKSVILLE CITY COUNCIL, FLORIDA, AUTHORIZING THE MAYOR TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS FOR APPROVAL OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SPONSORED BY THE CITY OF BROOKSVILLE; MAKING FINDINGS; AUTHORIZING SUBMISSION OF THE GRANT APPLICATION; DESIGNATING AUTHORIZED

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REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Burnett	Aye
Council Member Bernardini	Aye
Council Member Johnston	Aye
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

A 5-minute break was taken.

REGULAR AGENDA

Ordinance No. 754-D – Firefighters’ Retirement Trust Fund Amendments

Consideration of approval of ordinance amending Sections 4 and 5 of the City of Brooksville Firefighters’ Retirement Trust Fund.

Attorney Scott Christiansen, representing the Firefighters’ Retirement Trust Fund Board, briefly reviewed the changes which propose increasing investment restrictions from 60% to 65% investment in equities and could perhaps reduce the required contribution from the City.

Mayor Bradburn indicated a second reading will be scheduled for August 2, 2010.

Mayor Bradburn asked for public input; there was none.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Burnett for approval of the first reading.

City Clerk Peters read Ordinance No. 754-D by title, as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AMENDING THE CITY OF BROOKSVILLE FIREFIGHTERS’ RETIREMENT TRUST FUND, ADOPTED PURSUANT TO ORDINANCE NO. 525-I, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 4, FINANCES AND FUND MANAGEMENT; AMENDING SECTION 5, CONTRIBUTIONS; AMENDING SECTION 6, BENEFIT AMOUNTS AND ELIGIBILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

Motion carried 4-1 upon roll call vote, as follows:

Council Member Johnston	Aye
Council Member Burnett	Aye
Council Member Bernadini	Nay
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

Council Member Bernardini stated he voted against this ordinance due to not having the opportunity to properly examine this ordinance before it was brought forward tonight.

Red Light Camera Program Discussion

Discussion and PowerPoint presentation of Red Light Camera Program.

George Turner, Chief of Police, stated the City contracted with American Traffic Solutions in 2009, which ended on July 1, 2010, due to the Mark Wandall Traffic Safety Act. Four (4) companies have responded to a bid for a new vendor. Staff has not made a determination, pending Council direction. He has statistics on 35% reduction in traffic crashes at the affected intersections requested by Council Member Bernardini and Vice Mayor Lewis. He also has program projections for next year. The Police Department budget for this year anticipates that the Red Light Program will continue. It is cost effective and will continue to save lives by reducing traffic crashes.

Sergeant Jason Brough reviewed statistics generated through the Police Department record keeping system for a 35% reduction in traffic violations, which are specific to the intersections with the red light cameras in place. He referenced 42 crashes in 2008 reduced to 27 crashes in 2009 when the program was instituted. He gave also State-wide statistics for last year on fatalities, injuries and property damage caused by red light running.

He pointed out that red light violations are enforced by utilizing technology 24/7, as opposed to traditional enforcement which is time-consuming and causes a safety hazard by having to chase the violator. Cameras multiply the City's traffic enforcement resources without adding to the budget. He also pointed out police officers can be relieved from routine traffic duty to perform other essential tasks.

Sergeant Brough stated the program goals are to reduce side impact accidents at all intersections by deterring and reducing red light running, reduce injuries, reduce the financial cost of property damage, and to provide safe vehicle and pedestrian movement throughout the City. He pointed out that through education and enforcement the violations have reduced at a steady pattern. The violations were issued to 97% of non-residents of the City. He also referenced several locations where there are cameras placed throughout the City such as gas stations, banks, grocery stores, ATM's, hardware stores and WalMart. The mandated fine is \$158 with \$83 to the State and the City's portion is \$75 with a proposed 50/50 split with the successful bidder as yet to be determined which is used to fund the program. He compared fines assessed through the cameras versus by an officer; there are no points assessed to the violator by a camera violation therefore it does not increase auto insurance rates, by an officer the fine is \$247 and the City's portion is \$15.09 and there are four (4) points assessed which equates to about a 40% increase in auto insurance rates.

Council Member Bernardini asked for the final number leftover after paying the cost to fund the program. Police Chief Turner replied staff can only estimate how much the new intersections will generate. Last year, it cost the City \$55,000 to run the program and by adding four (4) or five (5) cameras next year it will cost more to extend both Officer Cartwright and Sergeant Brough's hours, which is included in this year's budget. If the proposed numbers by the vendors are correct, the City will generate from \$450,000 to \$500,000 with an estimated cost of \$100,000. He pointed out there will also be a 35% reduction of accidents at the new intersections. The City Ordinance for right-on-red has changed and defines "careful and prudent" to 5 mph which all new vendors are able to determine speed within 1 mph using both radar and laser. This program will never cost the City any money as the contract does not allow that to happen and the bid documents state that the City has to receive 50% of revenue.

Council Member Burnett asked how much the City would receive out of \$37.50. Police Chief Turner replied it is not figured by each \$37.50 but a total estimate of \$450,000 to \$500,000 per year and has budgeted \$100,000 for program costs. He indicated there will no longer be hearings since it will be taken over by the County judicial system. He noted that some of the other vendors quoted different scenarios based on the new legislation. Many other Florida municipalities are facing the same issue. He indicated this is a traffic crash reduction/traffic safety program which will reduce accidents as the data presented has proven. The major intersections that will be having cameras installed will reduce, not increase, accidents. City Manager Norman-Vacha stated the cost for the program would be approximately \$9.00 with the City receiving approximately \$28.00.

Sergeant Brough played a video showing a vehicle accident after red light running, a third time within two (2) weeks.

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Vice Mayor Lewis pointed out that rear-end crashes are due to a speeding problem, to which Mayor Bradburn agreed. Council Member Bernardini believes it is from people not paying attention to their driving. Police Chief Turner stated that red light cameras raise the awareness of traffic safety by making drivers slow down and has reduced traffic crashes throughout the State of Florida. The majority of municipalities are researching, or already has, cameras that are all reflecting traffic crash reduction and heightened awareness of traffic safety. He pointed out the City of Brooksville is still doing traditional traffic enforcement, which costs more than a red light camera citation and four (4) points are assessed on driver licenses for three (3) years, resulting in a 10% insurance premium increase.

In closing, Police Chief Turner stated the red light camera program has worked here and throughout the State and countrywide. The Senate passed a bill this year because they believe that traffic safety is important. He believes it is a good program that serves the City well. He pointed out that no innocent person will ever get a citation as there is an affidavit appeals hearing. He asked Council to allow continuing the program by negotiating with the four (4) vendors.

Mayor Bradburn stated that during discussions at the Florida League of Cities events it was relayed that municipalities having the red light camera program have not indicated an increase in accidents. She read an excerpt from the Insurance Institute of Highway Safety which stated that 22% of all traffic accidents in the United States are caused by drivers running red lights. Every year these accidents kill some 800 people with a total estimate of \$7 billion dollars in property damage, medical bills, lost productivity and insurance increases.

City Attorney Rey stated if the citation is not paid within the thirty (30) day time frame from initial notice it will be handled by the County Traffic Court System in a comparable fashion as toll violations, which are also camera enforced. Mayor Bradburn indicated a bill was passed and has been legally substantiated in court for toll booth speed violations monitored by camera.

Council Member Bernardini asked if there would be a violation when a driver passes the white line. Sergeant Brough replied that under the Police Department business rules, as long as they came to a complete stop but straddled or went just over the white line there would not be a violation.

Mayor Bradburn asked for public input.

John Browning asked if a person runs a red light camera does the police go after the violator and issue a citation. Chief Turner indicated a citation will be issued by a police officer should they see the violation but the red light camera citation would not also be charged. Mr. Browning then asked if a license plate cover obstruct the camera's ability. Chief Turner indicated testing was done and as long as it is a legal cover it does not obstruct the camera. Mr. Browning next asked if an officer gets ticketed should they go through a red light. Chief Turner indicated the Police Department's camera rules dictate they do not get a citation if it is a marked police car with lights activated but if the lights are not activated then the Police Department reviews the circumstance. Mr. Browning asked if it is possible to view a red light violation online prior to a citation being issued. Chief Turner replied it is available for viewing by a summons number issued to the owner of the vehicle.

Darryl Mobley asked how a citation gets issued when the camera does not take a picture of the driver. Police Chief Turner replied the cameras take a picture of the rear of the vehicle and the citation is issued to the vehicle owner listed on the tag issued by the State. The owner then has an opportunity to submit an affidavit indicating the person who was actually driving. A notice is issued about two (2) or three (3) weeks after the incident and the owner would be responsible to pay the citation if they do not remember who was driving at the time.

Dan Patrick pointed out since he owns a car dealership he would be charged should someone run a red light with his tag on the car. He indicated in the past twelve (12) months there are less people who come to Brooksville due to the red light cameras.

Pierre Desjardins reminded Council that about a year ago he presented twenty one (21) red light camera studies from three (3) continents covering three (3) decades. There are hundreds of communities that have

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ceased red light programs due to studies conducted proving it causes more accidents, which he reviewed including; the Virginia Transportation Research Council study in 2007, the North Carolina Agricultural and Technical State University for the United States Department of Transportation study in 2007, in December 2003 the United States Senate House of Representatives majority leader concluded the red light camera program was a money-making ploy for municipalities. He pointed out if the cameras are primarily for safety then where is the behavior modification within the local community if it causes non-residents, accounting for 97% of the violators, to not return to the City of Brooksville. Brooksville would be an anomaly from the studies if it has reduced crashes. City Council is at a disadvantage by not having an opportunity to review these studies that show the cameras have caused substantially more accidents and fatalities. He pointed out his behavior modification only pertains to the intersections where there are cameras.

Dennis Purdy suggested the timing of yellow lights be increased by one and a half seconds for safety. There is a recommended formula but there is no national standard for setting the timing of yellow lights. Some municipalities with red light cameras have shortened the timing on yellow lights. He indicated the traffic lights at Cobb Road and Cortez Boulevard are not running properly. Mayor Bradburn stated the Florida Department of Transportation sets the timing on yellow lights based on engineering studies as she proceeded to read an excerpt from the response of an examination of U.S. 41 and Wiscon Road by FDOT and Hernando County, Traffic Engineering and Maintenance staff has inspected the signal timing at the referenced intersection. The Florida Department of Transportation approved yellow intervals of 3.5 seconds in the northbound lane turn left. Mr. Purdy asked the speed at those intersections to which Mayor Bradburn suggested he contact Dennis Dix or Steve Whitaker at Hernando County for the statistics. Mayor Bradburn stated the Florida League of Cities has requested the Florida Department of Transportation examine the signal interval but there is no scientific data to support increasing the timing.

Tom Dye stated he would like to yield his three (3) minutes of speaking time to Dr. Desjardins.

Kojack Burnett asked if the City will have to pay for the cameras when a new vendor takes over, to which Police Chief Turner replied no. Mr. Burnett asked if the cameras would affect the way City Council conducts business after the next election. Mayor Bradburn pointed out the State Legislature has passed a red light camera law with the ability to take over the monitoring of the existing camera structures. City Attorney Rey stated the State can put cameras within the City's municipality but only on State roads with the revenue share being different than it is now.

Vice Mayor Lewis pointed out the State would not allow cameras to be placed on State roads until they were in need of revenue due to the downturn in the economy. Mayor Bradburn agreed the move of the State Legislature was for money-making purposes and pointed out her vote was never for revenue but for safety due to many documented fatal red light running accidents. She pointed out a 35% decrease in accidents cannot be ignored.

Council Member Bernardini pointed out that 16 of the 27 accidents at the intersections were rear end collisions but agreed there is no proof that they were caused by the red light cameras. He referred to a recent newspaper article that stated roads are safer statewide and "ignored traffic signals" accounts for 3% of deaths in traffic accidents. He supports the cameras to determine who was at fault for an accident or evidence of a robbery suspect. He does not support the citation being issued to the owner since the vehicle could be taken without permission. He referred to Mr. Patrick's car dealership where he is not going to know who was test-driving the vehicle when the summons arrives a few weeks later, indicating the same issue could occur with company vehicles as to who was driving at the time.

Council Member Bernardini had previously asked the Police Department to conduct a traffic investigation at the dangerous intersection of Cortez Boulevard and Broad Street and should have more enforcement. Police Chief Turner stated traffic enforcement is done regularly throughout the entire City with radar checks, stop signs, and red light intersections. A Traffic Safety Unit was requested last year since the Police Department handles 30,000 complaints a year, along with regular traffic enforcement.

Mayor Bradburn entered into the record two (2) emails received from citizens (Attachment C).

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Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Bernardini for discontinuance of the Red Light Camera Program. Motion failed 2-3 with Council Member Johnston, Council Member Burnett and Mayor Bradburn voting in opposition.

Motion was made by Council Member Johnston and seconded by Council Member Burnett to authorize staff to move forward with the red light camera program and negotiate a contract from responses to the bid. Motion carried 3-2 with Vice Mayor Lewis and Council Member Bernardini voting in opposition.

Mayor Bradburn indicated the red light program is in abeyance pending an active contract.

City Attorney Rey clarified an award of the bid will come forth to Council for approval on August 2nd and subsequent negotiations for a final contract will be done simultaneously.

Resolution No. 2010-12 Election Qualifying Ratification

Consideration of Resolution ratifying the results of the qualifying period and the referendum question included on the Primary Election Ballot.

Janice Peters, City Clerk, reviewed the proposed resolution.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Johnston for approval of Resolution No. 2010-12.

City Clerk Peters read Resolution No. 2010-12 by title, as follows:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, APPROVING REFERENDUM PROPOSITION FOR THE AUGUST 24, 2010, PRIMARY ELECTION; DECLARING APPOINTMENT OF CERTAIN CANDIDATES TO FILL THE CITY COUNCIL MEMBER SEAT NOS. 1, 2, 4 AND 5; DECLARING THAT NO MUNICIPAL ELECTION SHALL BE HELD FOR 2010; AND PROVIDING AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Bernardini	Aye
Council Member Johnston	Aye
Council Member Burnett	Aye
Vice Mayor Lewis	Aye
Mayor Bradburn	Aye

Adoption of Current Year Proposed Millage rate for FY2010/11 Budget

Announcement of rolled-back rate of 7.0202, set Tentative Millage Rate for Fiscal Year 2010/11 at 8.000 mills and establish first budget hearing for Wednesday, September 8, 2010, at 6:00 p.m.

Mayor Bradburn suggested adopting the rolled-back rate of 7.0202 since the presented budget is 5.2. Vice Mayor Lewis, Council Member Bernardini and Council Member Burnett were in favor of setting the tentative rate at 8.000 mills.

Finance Director Baumgartner advised being cautious in setting the rate tonight because if the final set rate is over that then letters would have to be sent to all property owners in the City. The Property Appraiser has to be notified of the rate by August 4th.

Council Member Johnston stated this amount is set for the TRIM notice and that it is not actually the budgeted millage rate.

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Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Bernardini for tentative millage at 8.000. Motion carried 4-1 with Mayor Bradburn voting in opposition.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Burnett for the first budget hearing to be on Wednesday, September 8, 2010. Motion carried 5-0.

Foreclosure of Liens

Consideration of foreclosure of Lien for unpaid property maintenance costs for the following properties:

606 Harar Avenue
409 Cook Avenue

Jennifer Rey, City Attorney briefly reviewed the foreclosure of liens.

Vice Mayor Lewis asked if either of these properties is occupied. Council Member Johnston replied the Williams property is vacant but the Schamberger property has a Homestead Exemption.

Vice Mayor Lewis asked is vacant property required to have the grass mowed. Director Geiger replied the maintenance activity happened awhile ago and he was not sure if it was occupied at the time. He explained if a vacant property is adjacent to occupied property within a residential neighborhood then maintenance is required.

Mayor Bradburn asked for an updated report on the property and a history of the action taken.

Vice Mayor Lewis asked for the cost to foreclose on the two (2) liens and filing fees.

City Attorney Rey stated there is a standard filing fee of about \$400 for civil actions on foreclosures, based on the lien amount, but reimbursement of costs can be sought.

Vice Mayor Lewis stated he supports foreclosure on the liens once all the facts are presented to Council. He asked if once the foreclosure is complete will the City be selling the properties.

Council Member Johnston stated the Schamberger property would be exempt from sale by creditors if it has Homestead Exemption. He pointed on the owner has a different address on the lien from 2008 and could be vacant.

Vice Mayor Lewis asked for more information on the liens from Director Geiger and actual cost in fees from City Attorney Rey to which she confirmed it is \$400.

Council Member Burnett asked if the property owners have been given an opportunity to pay the liens since the Community Initiatives Team is still working on a vision plan for this area. City Attorney Rey indicated the original code violations occurred in June 2008 and August 2008 and pointed out Council authorized placement of the lien after the property owners were notified, with a one (1) year period after it is eligible for foreclosure, which has expired. She indicated it is being brought before Council at this juncture for direction.

Mayor Bradburn stated she supports the South Brooksville Vision Plan but code enforcement actions are a matter of health, safety and welfare and is a separate matter.

Council Member Burnett stated the vision plan included clean-up and holds firm on his view.

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Vice Mayor Lewis asked if the lien has to be renewed every year. City Attorney Rey stated she will have to look into the matter further. Vice Mayor Lewis suggested renewing the filing of the lien if it expired to prevent the property from being sold. City Attorney Rey assured the recorded lien takes effect without pursuing foreclosure. City Clerk Peters indicated there is no expiration and the City will file a satisfaction if the owner pays the lien.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Bernardini table the item. Motion carried 5-0.

CONSENT AGENDA

Purchase of Vehicles

Consideration of the purchase of trucks for Public Works, Parks and Code Enforcement via the Florida Sheriffs Association, Association of Counties and Fire Chiefs Association Bid List from the vehicle replacement fund.

Code Enforcement vehicle purchase not to exceed \$15,169 with surplus of the 1998 Chevrolet Lumina via the Hernando County Auction process.

Parks & Recreation vehicle purchases not to exceed \$37,359 with surplus of truck 206, 1991 Ford F350 via the Hernando County Auction process.

Council Member Bernardini asked what the two (2) replacement vehicles are. Parks Director Walker replied the Ford F350 will be replacing the Horticulture Tech's flatbed vehicle. The other one is for the Meter Department, which is in need of a full-size pickup truck.

Public Works vehicle purchase not to exceed \$23,128 with surplus of truck 643, 1996 Ford F250 via the Hernando County Auction process.

Vice Mayor Lewis asked is Public Works taking the box off this truck prior to surplus since it seems to be in good condition. Interim Public Works Director Radacky indicated they will not be taking off the box due to cost and the fact that new trucks come equipped with containers and cabinets..

Motion:

Motion was made by Council Member Burnett and seconded by Council Member Johnston for approval. Motion carried 5-0.

Appalachian Material Services, Inc. (AMS) Sludge Hauling Agreement

Consideration of 1-year extension of agreement for Pick up, Transportation and legal disposal of domestic sewage sludge from the Cobb Road Water Reclamation Facility.

Council Member Bernardini referred to a letter sent to Public Works in March from Appalachian Material Services, Inc., indicating an option for extension effective July 5th and questioned why action was not taken back then. Interim Public Works Director Radacky stated storage in the tank will last at least until the end of the month and indicated he would address future contract expirations being overlooked and will send his findings via email to the City Manager who will then forward the information to City Council members. Mayor Bradburn pointed out the City has not utilized the service but will begin to do so in a couple of weeks.

City Attorney Rey stated approval of a one-year contract extension of the existing agreement would be effective July 5, 2010 through July 5, 2011.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Burnett for approval. Motion carried 5-0.

REGULAR COUNCIL MEETING MINUTES - July 19, 2010

Interim Public Works Director Radacky indicated staff has checked with the Federal Department of Environmental Protection to ensure the sites have been permitted.

Sole Source Purchase of iRecord Audio and Video Recording System

Consideration of sole source purchase of system for the Police Department interview room for the not-to-exceed amount of \$33,427 from fund 109. \$21,908 will be paid for by the JAGC-HERN-2-4X-048 grant.

Council Member Bernardini asked for the balance after \$11,519 is taken from fund 109. Police Chief Turner replied the money was budgeted in fund 109 for firearms training equipment that was not purchased. Finance Director Baumgartner indicated there is approximately a balance of \$110,000 as of June 30th. Council Member Bernardini asked about coverage past the 3-year warranty. Police Chief Turner replied there is an option to renew the warranty if that is a concern and indicated the service company is local. City Clerk Peters indicated the Notice of Sole Source Purchase was posted on the City's website from July 8 - 15, 2010 as per Florida Statute requirements.

Motion:

Motion was made by Council Member Burnett and seconded by Council Member Johnston for approval. Motion carried 5-0.

Mowing Services Bid No. SD2010-03 Award

Consideration of award for DPW Utility Sites and Code Enforcement categories only to Ultimate Lawn Care of Ocala and authorize the Mayor to sign the agreement after Legal Counsel review.

Council Member Bernardini and Vice Mayor Lewis stated their concern that the low bidder would not be able to complete the work at the awarded bid amount of \$1,000 per cut. Interim Public Works Director Radacky indicated staff has met with Ultimate Lawn Care of Ocala and they guaranteed their work at this cost. He assured Council should the company falter they will not get paid and he will force them to complete the job. City Manager Norman-Vacha indicated there is \$100 bid bond required of all bidders during the bid process.

Parks Director Walker stated the areas that were bid are currently being maintained by staff and inmate labor at a cost of about \$35,000 to \$40,000 annually for parks only. Mayor Bradburn suggested a part-time employee to cut grass may be more cost efficient and requested cost projections for this position be presented to Council. Parks Director Walker pointed out push-mowers would alleviate inmates weed-eating by outsourcing. He reminded Council that an inmate crew and guard contract was eliminated by State budget cuts effective July 1st and staff will be presenting Council with a new contract for \$56,470.

Interim Public Works Director Radacky indicated most areas are lift station sites and will not require cutting as often as the parks, waste water plant and pump stations.

Council Member Burnett suggested contacting outside services to maintain ditch areas utilized by the School Board in the future.

Interim Public Works Director Radacky indicated the cutting is done as requested but not on a regular schedule.

Motion:

Motion was made by Council Member Burnett and seconded by Vice Mayor Lewis for approval. Motion carried 4-1 with Council Member Bernardini voting in opposition.

Walk-behind Mower Purchase - Park/Facilities and Streets

Consideration of purchase of three (3) Gravely GR 1332FX walk-behind mowers, model number 988143, in the amount not to exceed \$7,041.06 and approve the FY09/10 Budget Amendment.

Council Member Bernardini asked if the mowers are going to be for the inmate crew. Director Walker indicated they are for use by parks staff and the inmate crew.

REGULAR COUNCIL MEETING MINUTES - July 19, 2010

Finance Director Baumgartner advised that, due to no funds budgeted in that line item this year, the cost is coming from reserves.

City Manager Norman-Vacha clarified this is a similar function to the Vehicle Replacement Fund in that a specific line item is not funded for purchase but is in a reserve line item and a budget amendment transfers between the funds.

Motion:

Motion was made by Vice Mayor Lewis and seconded by Council Member Burnett for approval. Motion carried 5-0.

Florida Junior Golf Council Grant Agreement

Consideration of approval of Grant through the Florida Junior Golf Council with the hopes of securing funds to implement the First Tee National School Program in all 12 elementary schools in Hernando County.

Parks Director Walker indicated funding comes from the State Golf License Plate. He stated the First Tee National Program funded \$25,000 the first year, \$20,000 the second and third years and indicated the City entered a fifteen year contract which guarantees funding for the first three (3) years of the program. He will be meeting Thursday with a local business corporation in Hernando County for possible funding.

Council Member Bernardini referred to Page 3 of the Agreement that states the contract cannot be altered in any way and pointed out that has been done on the front page. City Attorney Rey indicated she made suggestion revisions to the contract in order to bring it into compliance with the City's Code of Ordinances. Parks Director Walker stated he emailed the changes today to Mike Cooper of the First Tee Program and is awaiting his response.

Motion:

Motion was made by Council Member Burnett and seconded by Council Member Johnston for approval. Motion carried 5-0.

Energy Systems Group (ESG)

Approval for Audit Agreement allowing ESG to move forward with formal audit.

City Attorney Rey clarified that the agreement will not cost the City any money in certain circumstances. If the audit commences and it is determined through the audit that there will be no cost savings through any energy efficient improvements it will cease the audit and there will be no cost to the City. If they proceed with the energy audit and determine that there can be cost savings through certain energy modifications then the City will have an audit proposal and will be negotiating an energy performance contract. If the City enters into an energy performance contract there is no cost to the City for the audit. Costs associated with the audit are built into the performance contract agreement. If however the audit commences and they find that there can be energy savings through certain improvements and the City Council decides not to pursue a performance contract then there is an audit fee of \$5,000.

Council Member Bernardini pointed out several areas of cost savings he knows will be in the audit. He is in favor of only implementing major changes but the City should not be required to pay for other small changes.

Vice Mayor Lewis asked if the City is required to implement all or some of the changes. City Attorney Rey replied that would be part of the energy performance contract negotiation. She pointed out there is an approval process of their initial audit. This particular agreement contemplates a review of the preliminary audit findings and then a subsequent acceptance process. Once an energy audit has been accepted by the City Council then an Energy Performance Contract is finalized so the opportunity to negotiate is at that time.

Motion:

Motion was made by Council Member Burnett and seconded by Vice Mayor Lewis for approval. Motion carried 5-0.

REGULAR COUNCIL MEETING MINUTES - July 19, 2010

CITIZEN INPUT

Mayor Bradburn asked for public input; there was none.

ITEMS BY COUNCIL

Joe Bernardini, Council Member

Mowing

He indicated there are several right-of-ways such as Howell Avenue, Main Street, Cherry Street and Oak Street that are in need of mowing and weeding.

Police Department Salaries

He voiced his concern with a 9% increase in salaries under the Police Department budget.

Lara Bradburn, Mayor

Summer Nights

She stated the event was again successful but volunteers are needed and encouraged all to participate.

Budget Workshop

She reminded all the next workshop is on Tuesday, July 27, 2010 at 6:00 p.m., with the next regular meeting scheduled on August 2, 2010. Council Member Bernardini asked for a cost comparison of the City's Building Department services being done by the County by the next workshop. City Manager Norman-Vacha stated there has not been a discussion with the County regarding the cost of entering into a contract but staff will research the previous cost and compose an analysis for discussion purposes.

City Manager Evaluation Form

She distributed the revised form which incorporated changes suggested by City Council and would support a performance based measurement system for all city employees. She pointed out the evaluation should have been completed in June and asked that the completed forms be submitted at the next workshop.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 11:55 p.m.


City Clerk

Attest: _____
Mayor

Digital Flood Insurance Rate Mapping Project

Briefing for Local Elected Officials

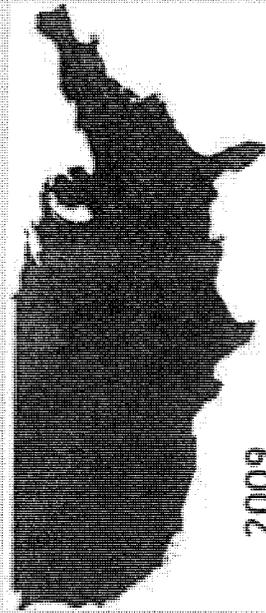
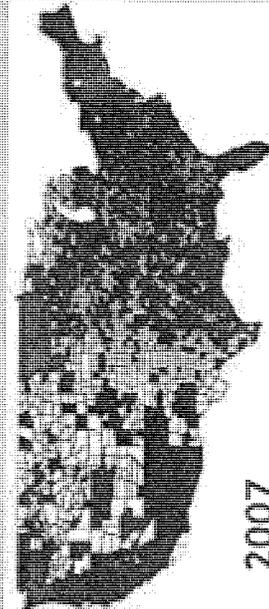
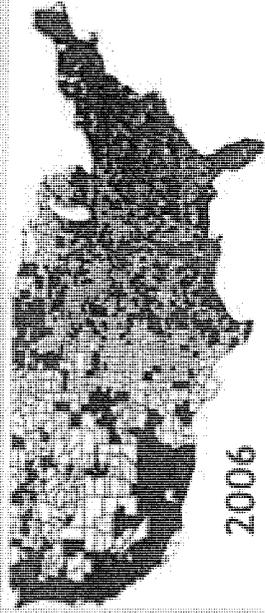
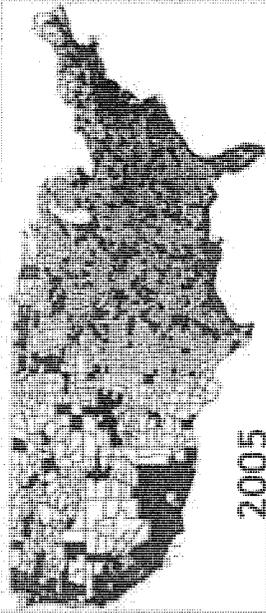
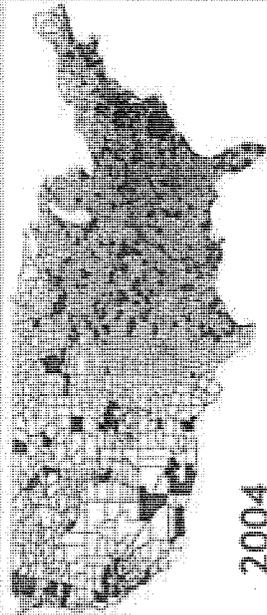
Hernando County, Florida

City of Brooksville

City of Weeki Wachee

Introduction to the Flood Hazard Map Update

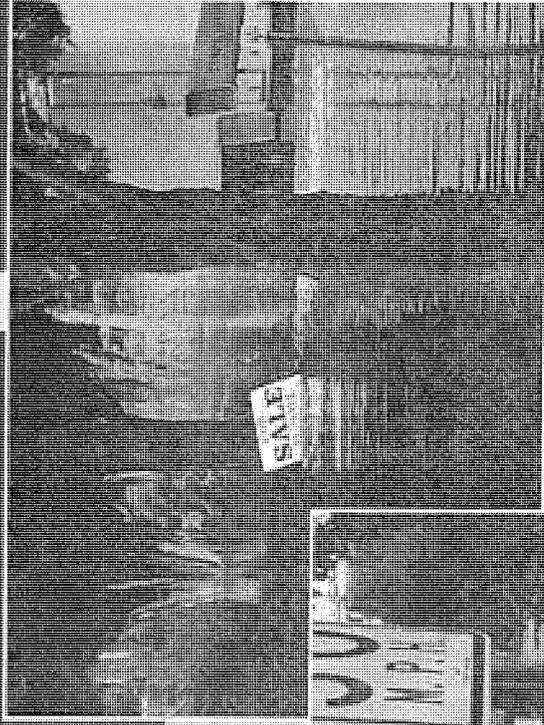
To support the vision, “*A Nation Prepared*,” the Federal Emergency Management Agency (FEMA), has embarked on an aggressive campaign called Map Modernization to update the Nation’s flood hazard maps.



**Examples of Flood Hazard
Area Boundaries in
relationship to structures
and properties**



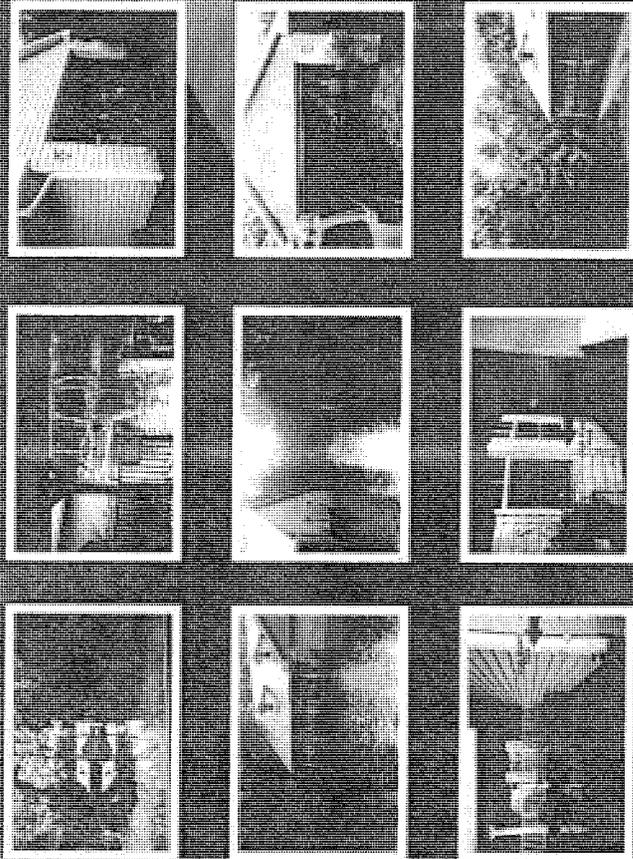
**Flooding is the nation's
most repetitive disaster**



**Flooding doesn't just
occur when there is 11
to 12 inches of rain or
significant storm surge.**



Flood Hazard Risk Not Identified



Blue Sink Watershed
Canopy Oakes Road • Brooksville, Florida

This homeowner does not carry flood insurance because the effective 1984 FEMA Flood Insurance Rate Map (FIRM) indicates this residence is in a flood hazard zone "C".



According to the effective 1984 FEMA FIRM, this property was not predicted to sustain heavy flooding. About FIRMs are more than 18 years old and are outdated due to physical changes in the floodplains caused by land use changes, development, erosion and natural forces. The Southwestern Florida Water Management District, in cooperation with FEMA and local governments, is currently updating the FIRM. These new maps will provide more detailed and reliable flood risk data in a digital format that can easily be updated.

- August 2003 — Property purchased
- May 2003 — Construction completed
- Summer 2004 — Septic tank problems begin
- Fall 2004 — Property flooded during heavy rain from and Hurricane Jeanne
- April 2005 — Application was made to FEMA's Hazard Mitigation Grant Program (HMGP). If approved, FEMA will enable property owners to modify existing structure and return land to natural state.

Cost of detailed Blue Sink Watershed Management Plan through Southeast Florida Water Management District

HMGP ACQUISITION COSTS

- Building replacement and land value \$590,000
- Demolition cost \$4,500
- Depreciated cost 2,490
- Appraisal fee 200
- Survey and miscellaneous cost 400

Total

\$597,590

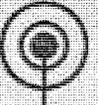


Status Within Community

Estimates of Impacts to Parcels Relative to the Special Flood Hazard Area

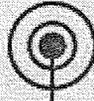
Status	Number of Parcels	
Parcels Added to the SFHA ¹	Hernando Co. 23,983	City of Brksville 378
		City of W.W. 20
Parcels Removed from the SFHA ²	236	155
Parcels Still in the SFHA ³	2,895	230
Parcels Still Out of the SFHA	88,742	3,515
		25

- 1 – This is the target audience for protest and appeals messaging as well as identifying insurance assistance
- 2 – Although these parcels are removed, preferred-risk insurance alternatives should be mentioned to this group as the flood risk is reduced, but not removed
- 3 – While this group is still within the horizontal extent of the SFHA, the base flood elevation may have gone up or down and affected premiums or overall requirement (hard to determine exactly with current available data such as paper maps and old permits that may not have enough information)



Core Messages to the Public

- Maps are changing – and the changes affect your constituents
- The risk is real in both high- and low-to moderate- risk areas
- Flood map changes have construction and insurance implications
- Understand your flood insurance options – and how you can save money
- New maps = safer communities



Outreach Efforts

- **Conduct Public Meetings**
 - Brief City Council on July 19th
 - Brief County Commission on July 27th
 - Preliminary DFIRM Community Coordination Meeting
August 11, 2010 @ 11 a.m.
 - Open Houses – August 11 and 12, 2010 from 3:30 – 7:30 p.m.
Central High School
- **Other Meetings/Public Assistance**
 - Home Owner Associations
 - Call Center
 - Web site
- **SWFWMD provided notices to property owners affected by changes during past two years**
- **Media**
 - Public Service Announcements
 - HCGB Segment
 - Media Releases
 - Advertisements*

* FEMA/SWFWMD will provide 2 advertisements in local newspapers of the changed maps



Sample Materials

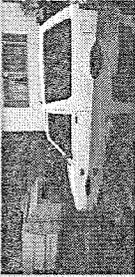
LEARN YOUR PROPERTY'S FLOOD RISK

Hurricanes, tropical storms and slow moving storms can create serious runoff and coastal flooding problems in south-central Florida. The result is frequent and costly flooding, not only in high-risk areas but in moderate- to low-risk areas as well. About 25 percent of all flood insurance claims come from lower-risk areas.

The [county's] community's new digital flood maps show flood risks property-by-property. Your level of risk helps determine minimum building requirements and your cost of flood insurance. So, learn your risk. Go to [enter URL] to view the maps. [include if applicable] You can pull up the map that shows your property. Just enter your address).

Questions about flood insurance?

Visit www.FloodSmart.gov or speak with your insurance agent.



Flooding occurs in all 50 states and is the nation's most costly natural disaster.

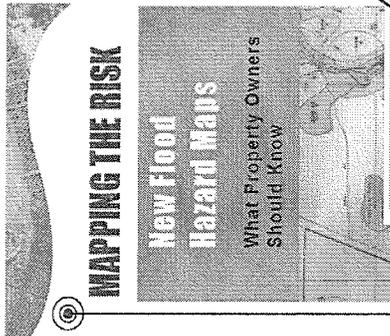
FROM RELEASE TO FINAL ADOPTION

New flood maps are targeted to become effective in [month's] season - e.g. the fall of 2010. At that time, any related flood insurance requirements will also take effect. The map adoption process includes a round of citizen community meetings, and a review of citizen concerns. Some property owners may feel that even though part of the property is in a high-risk area, the house or commercial structure itself sits high enough to warrant a lower flood insurance rate. An owner who wishes to challenge the new designation will need to prove that the structure is sufficiently above the elevation that a major flood would reach (known as the base flood elevation). For more details on the appeals and protest process, visit [enter URL].

MAP ADOPTION MILESTONES

- [Date] — Preliminary flood maps released ([Date] — Start of 30-day Public Comment Period (beginning of appeals and protest)
- [Date] — SWFPA/D and federal review begins
- [Target Date, Month or Season - e.g. Fall 2010] — Maps become effective; new insurance requirements take effect
- Visit [enter URL] to [see and] learn more about the preliminary maps and when the change takes effect.
- For general information call [phone #] or contact at [phone #]. Open hours of local all centers or specialists.
- * Date subject to change pending completion of review process

The federal flood map rights support is a collaboration between [community name], the Southwest Florida Water Management District and the Federal Emergency Management Agency, in cooperation with local officials and private sector partners.



MAPPING THE RISK

Flood risks vary from neighborhood to neighborhood and even property to property, and they can change over time. The likelihood of flooding in some areas has increased due to new development and environmental changes.

New detailed, digital flood hazard maps have been developed to show current risk levels for [community name]. The new maps, known as Digital Flood Insurance Rate Maps (DFIRMs) replace maps that are up to [age] years old. Planners, local officials, engineers and builders will use the maps to determine where and how to build new structures and developments. Residents and business owners can use the maps to learn their flood risk, and decide the financial and physical steps they need to take to protect against damage and loss.

The chart below helps explain your options.

FLOOD MAP

With the risk higher, or it changed. A federally unreplaceable if you have zones label insurance a However, if risk area, if type of rain.

MAPPING THE RISK

Flood risks vary from neighborhood to neighborhood and even property to property, and they can change over time. The likelihood of flooding in some areas has increased due to new development and environmental changes.

New detailed, digital flood hazard maps have been developed to show current risk levels for [community name]. The new maps, known as Digital Flood Insurance Rate Maps (DFIRMs) replace maps that are up to [age] years old. Planners, local officials, engineers and builders will use the maps to determine where and how to build new structures and developments. Residents and business owners can use the maps to learn their flood risk, and decide the financial and physical steps they need to take to protect against damage and loss.



A BFE is the level that flood waters have a one-percent chance of reaching in any given year.

Map Category	Map Description	Map Legend	Map Date
Zone 1	Special Flood Hazard Area (SFHA) - Zone 1	1.00	10/1/09
Zone 2	Special Flood Hazard Area (SFHA) - Zone 2	2.00	10/1/09
Zone 3	Special Flood Hazard Area (SFHA) - Zone 3	3.00	10/1/09
Zone 4	Special Flood Hazard Area (SFHA) - Zone 4	4.00	10/1/09
Zone 5	Special Flood Hazard Area (SFHA) - Zone 5	5.00	10/1/09
Zone 6	Special Flood Hazard Area (SFHA) - Zone 6	6.00	10/1/09
Zone 7	Special Flood Hazard Area (SFHA) - Zone 7	7.00	10/1/09
Zone 8	Special Flood Hazard Area (SFHA) - Zone 8	8.00	10/1/09
Zone 9	Special Flood Hazard Area (SFHA) - Zone 9	9.00	10/1/09
Zone 10	Special Flood Hazard Area (SFHA) - Zone 10	10.00	10/1/09
Zone 11	Special Flood Hazard Area (SFHA) - Zone 11	11.00	10/1/09
Zone 12	Special Flood Hazard Area (SFHA) - Zone 12	12.00	10/1/09
Zone 13	Special Flood Hazard Area (SFHA) - Zone 13	13.00	10/1/09
Zone 14	Special Flood Hazard Area (SFHA) - Zone 14	14.00	10/1/09
Zone 15	Special Flood Hazard Area (SFHA) - Zone 15	15.00	10/1/09
Zone 16	Special Flood Hazard Area (SFHA) - Zone 16	16.00	10/1/09
Zone 17	Special Flood Hazard Area (SFHA) - Zone 17	17.00	10/1/09
Zone 18	Special Flood Hazard Area (SFHA) - Zone 18	18.00	10/1/09
Zone 19	Special Flood Hazard Area (SFHA) - Zone 19	19.00	10/1/09
Zone 20	Special Flood Hazard Area (SFHA) - Zone 20	20.00	10/1/09
Zone 21	Special Flood Hazard Area (SFHA) - Zone 21	21.00	10/1/09
Zone 22	Special Flood Hazard Area (SFHA) - Zone 22	22.00	10/1/09
Zone 23	Special Flood Hazard Area (SFHA) - Zone 23	23.00	10/1/09
Zone 24	Special Flood Hazard Area (SFHA) - Zone 24	24.00	10/1/09
Zone 25	Special Flood Hazard Area (SFHA) - Zone 25	25.00	10/1/09
Zone 26	Special Flood Hazard Area (SFHA) - Zone 26	26.00	10/1/09
Zone 27	Special Flood Hazard Area (SFHA) - Zone 27	27.00	10/1/09
Zone 28	Special Flood Hazard Area (SFHA) - Zone 28	28.00	10/1/09
Zone 29	Special Flood Hazard Area (SFHA) - Zone 29	29.00	10/1/09
Zone 30	Special Flood Hazard Area (SFHA) - Zone 30	30.00	10/1/09
Zone 31	Special Flood Hazard Area (SFHA) - Zone 31	31.00	10/1/09
Zone 32	Special Flood Hazard Area (SFHA) - Zone 32	32.00	10/1/09
Zone 33	Special Flood Hazard Area (SFHA) - Zone 33	33.00	10/1/09
Zone 34	Special Flood Hazard Area (SFHA) - Zone 34	34.00	10/1/09
Zone 35	Special Flood Hazard Area (SFHA) - Zone 35	35.00	10/1/09
Zone 36	Special Flood Hazard Area (SFHA) - Zone 36	36.00	10/1/09
Zone 37	Special Flood Hazard Area (SFHA) - Zone 37	37.00	10/1/09
Zone 38	Special Flood Hazard Area (SFHA) - Zone 38	38.00	10/1/09
Zone 39	Special Flood Hazard Area (SFHA) - Zone 39	39.00	10/1/09
Zone 40	Special Flood Hazard Area (SFHA) - Zone 40	40.00	10/1/09
Zone 41	Special Flood Hazard Area (SFHA) - Zone 41	41.00	10/1/09
Zone 42	Special Flood Hazard Area (SFHA) - Zone 42	42.00	10/1/09
Zone 43	Special Flood Hazard Area (SFHA) - Zone 43	43.00	10/1/09
Zone 44	Special Flood Hazard Area (SFHA) - Zone 44	44.00	10/1/09
Zone 45	Special Flood Hazard Area (SFHA) - Zone 45	45.00	10/1/09
Zone 46	Special Flood Hazard Area (SFHA) - Zone 46	46.00	10/1/09
Zone 47	Special Flood Hazard Area (SFHA) - Zone 47	47.00	10/1/09
Zone 48	Special Flood Hazard Area (SFHA) - Zone 48	48.00	10/1/09
Zone 49	Special Flood Hazard Area (SFHA) - Zone 49	49.00	10/1/09
Zone 50	Special Flood Hazard Area (SFHA) - Zone 50	50.00	10/1/09

Websites

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

Emergency Information

Federal Flood Map Updates

Federal flood maps — used to assess flooding risks — are being updated for our area with our new flood map.

What is a flood map?

Mapping INFORMATION PLATFORM

Log in | Help an Account | FEMA Dictionary | MP-Map?

Home | Map Viewer

This national effort of map modernization will provide flood data in a digital format. This new format will enable us to analyze new flood data with street layouts, demonstrate evacuation routes. It also provides more timely and accurate floodplain management, land use and emergency response information.

Most of the flood maps are outdated by more than 20 years. Physical changes caused by land use, development, and other factors have significantly altered the floodplain.

Our role

The Southwest Florida Water Management District is responsible for maintaining and updating flood protection projects and expanding to include managing water supply and other natural systems.

We're serving as a cooperating technical partner with the Southwest Florida Water Management Agency, who is managing this project with engineers and governments to update flood maps.

Benefits of the updates



Home | Map Viewer

View areas at risk of floods in the United States and territories. Search by address, state or zip code or use advanced search options such as coordinates and map scales. View data from 2002 and earlier regarding earthquakes, hurricanes and other hazards.

Geocoder



Select Zoom Filter

Street Address

Street

CITY: Riverview

State: FL

ZIP Code: 33569

Zoom In

Flood Map Viewer



Map Legend

- Flood Data
- FEMA Boundaries
- National Flood Hazard Layer
- Political Jurisdictions
- Water Body
- PLSS sections
- PLSS Township Range Lines
- River Distance Markers
- Streams
- DFRM Streets
- PRIMARY ROAD
- SECONDARY ROAD
- UNPAVED RAILROAD
- UNPAVED ROAD
- Floodways
- Flood Hazard Zone Boundaries
- Flood Hazard Zones

Road data from 1984-2008 TeleAtlas, Rel. 05/2007
The current map contains layers that do not comply with DFRM specifications

Local Website

Herndon County Central GIS

Endless Possibilities... Limited Only by Imagination

Home | Departments | Data Downloads | Maps | Services

Welcome

Welcome to the Herndon County Central GIS Website. Here you will find information about Geographic Information Systems within Herndon County, Florida. Please use the above buttons to navigate our web pages and receive information on the services we provide.

Not sure what GIS is or how it's used? See our FAQ's for answers.

What's New?

Tuesday, July 13, 2010

 Get all the information about the Gulf Coast Deep Water Oil Spill here
This is the Standalone Project that fits all the Engineer examined analyses here

 Would you like a satellite photo of your property? The 2010 Aerials were flown in January 2010 by SWFWMD and are currently on line and available in our Interactive Maps

 The District Flood Insurance Rate Map (DFIRM) Project was developed in cooperation with the following agencies: Herndon County, SWFWMD, FEMA, City of Hainesville, etc

Up Coming Events

 **ESRI IUC**
The next conference is July 12-14, 2010 at the San Diego Convention Center in California. It's the ultimate event for anyone working with GIS... ESH

 **World GIS Day**
GIS Day provides an international forum for users of Geographic Information Systems (GIS) technology to demonstrate and work applications that are making a difference in our society.



[Home](#) | [FAQ](#) | [Procedure](#) | [Tips & Tricks](#)



Response Process for Inquiries

- Referrals from Council or Commission Staff – Group and send to email below
 - County: johnb@co.hernando.fl.us
 - City of Brooksville: bgeiger@cityofbrooksville.us
 - City of Weeki Wachee: cityofweekiwachee@yahoo.com
- Calls – Forward to the Local Call Center, (352) 540-6300 and then, if needed,
 - *FEMA Call Center – 1-877-FEMA-MAP (336-2627)*
- Protest and Appeals – Calls and requests will go according to the general process below.
 - Call will go to the Local Call Center (540-6300) where general information is provided
 - If more specific information is needed, the caller will be forwarded to the FEMA Map Information exchange ([FMIX 1-877-336-2627](tel:1-877-336-2627) aka [1-877-FEMA-MAP](tel:1-877-FEMA-MAP)), where they will be provided specifics on how to file appeal/protest and what procedures are required
 - If local information is needed to support the request, such as information on the model, the Local Call Center and/or FMIX will forward the caller to the Hernando County Call Center (352) 540-6300
 - Other Points of Contact
 - City of Brooksville (352) 540-3810 City of Weeki Wachee (352) 592-2004



Potential Needs of Residents

- Survey with Elevations
- Elevation Certificate
- If within a high-risk flood hazard area, then the property owner may be required to adhere to local Flood Damage Control Regulations when performing any future construction
- If within a high-risk flood hazard area, then flood insurance may also become a requirement based on a lender's determination of risk when the maps become effective.



Resources

Website Resources:

- Local County Website:
<http://www.hernandocounty.us/dept/floodmap/>
- FEMA Website on Mapping:
www.fema.gov/fhm
- SWFWMD Website on Flood Map Updates:
www.watermatters.org/floodplain
- For general information about flood insurance:
www.FloodSmart.gov

(The Flood Risk Estimator on this website uses the current maps, not the new preliminary maps, so the level of flood risk estimated may not be representative.)



Resources

Other Resources:

- Local Call Center:
(352)540-6300 – 24 hours – voicemail
Staffed 8 am- 5pm, 5 days a week
- FEMA Mapping Assistance Center:
1-877-FEMA MAP (1-877-336-2627)
Open Monday-Friday, 8am-6:30pm
- For questions on flood policy coverage and rates: 1-800-611-6125
- For agent questions on policy coverage and rates: 1-800-720-1093
- For lender questions on policy coverage and rates: 1-800-611-6125
- Public Meetings: For the latest dates and locations, call the Local Call Center at 352 540-6300 or visit www.hernandocounty.us/floodmap/



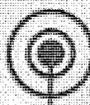
Floodplain Management Requirements

- Condition for participation in FEMA's National Flood Insurance Program (NFIP)
- Local Codes (together with all other applicable codes)
 - Chapter 13 Flood Damage Prevention and Protection Ordinance
 - Chapter 8 Building and Building Regulations
 - Florida Building Code
 - International Code Council
 - Coastal Construction Code
 - SSTD 10-99 Hurricane Resistant Construction Standards
 - City of Brooksville – Chapter 113, Code of Ordinances
- Other Codes
 - Chapter 44, Part 60.3 of the Code of Federal Regulations
 - Southwest Florida Water Management District – Environmental Resource Permitting
 - Florida Department of Environmental Protection



Conclusions

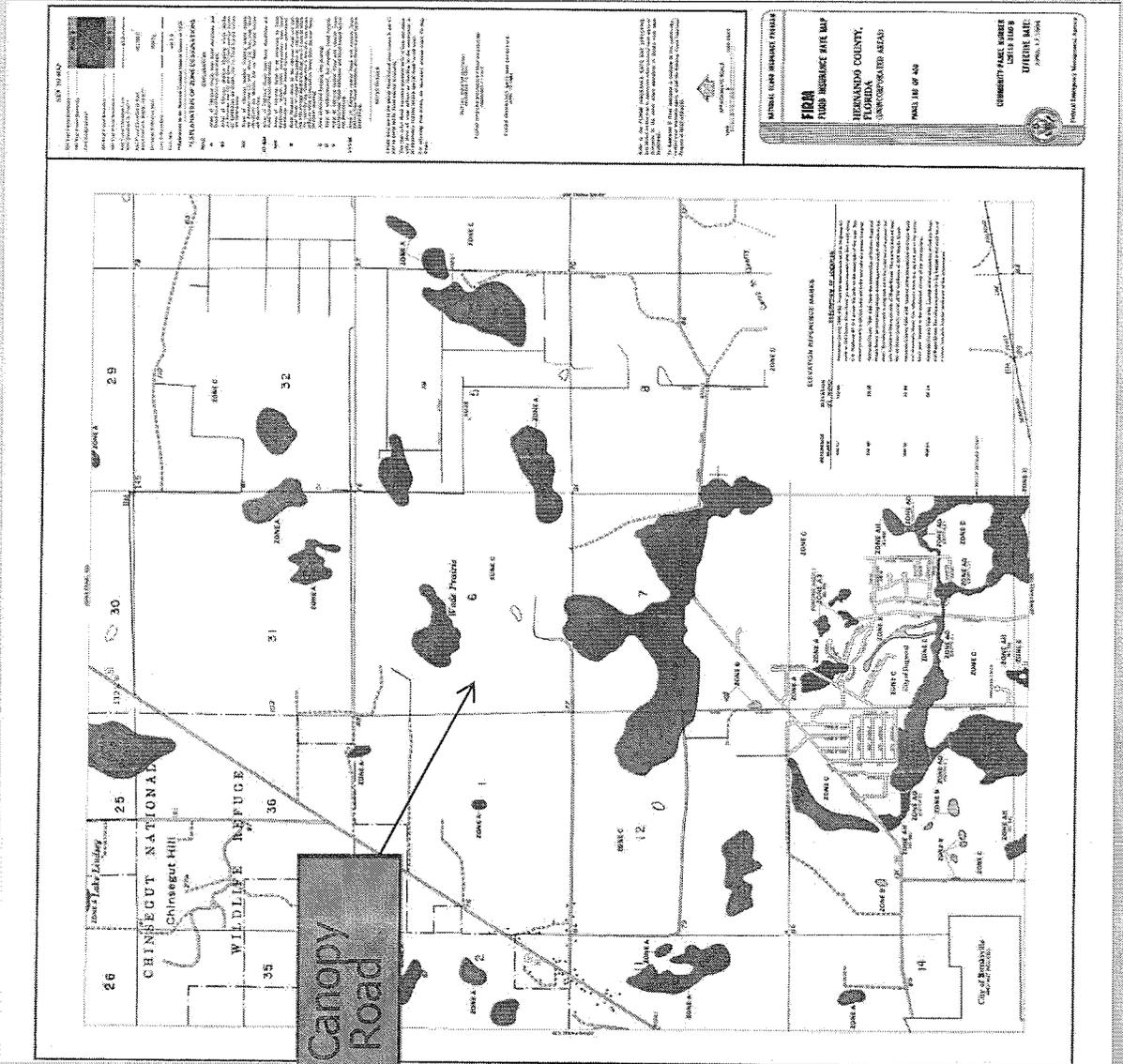
- The digital maps are more accurate, easier to access, and easier to update than earlier maps
- Hernando County and municipalities will be able to use the maps to make decisions on how and where to build
- Home and business owners will have the information they need to decide how best to protect themselves and their properties from the devastation caused by flooding.
- Hernando County will be a safer place to live and work.
- Potential exists for lower flood insurance premiums after next Community Rating System audit



Back Pocket Slides



Effective FEMA FIRM Panel

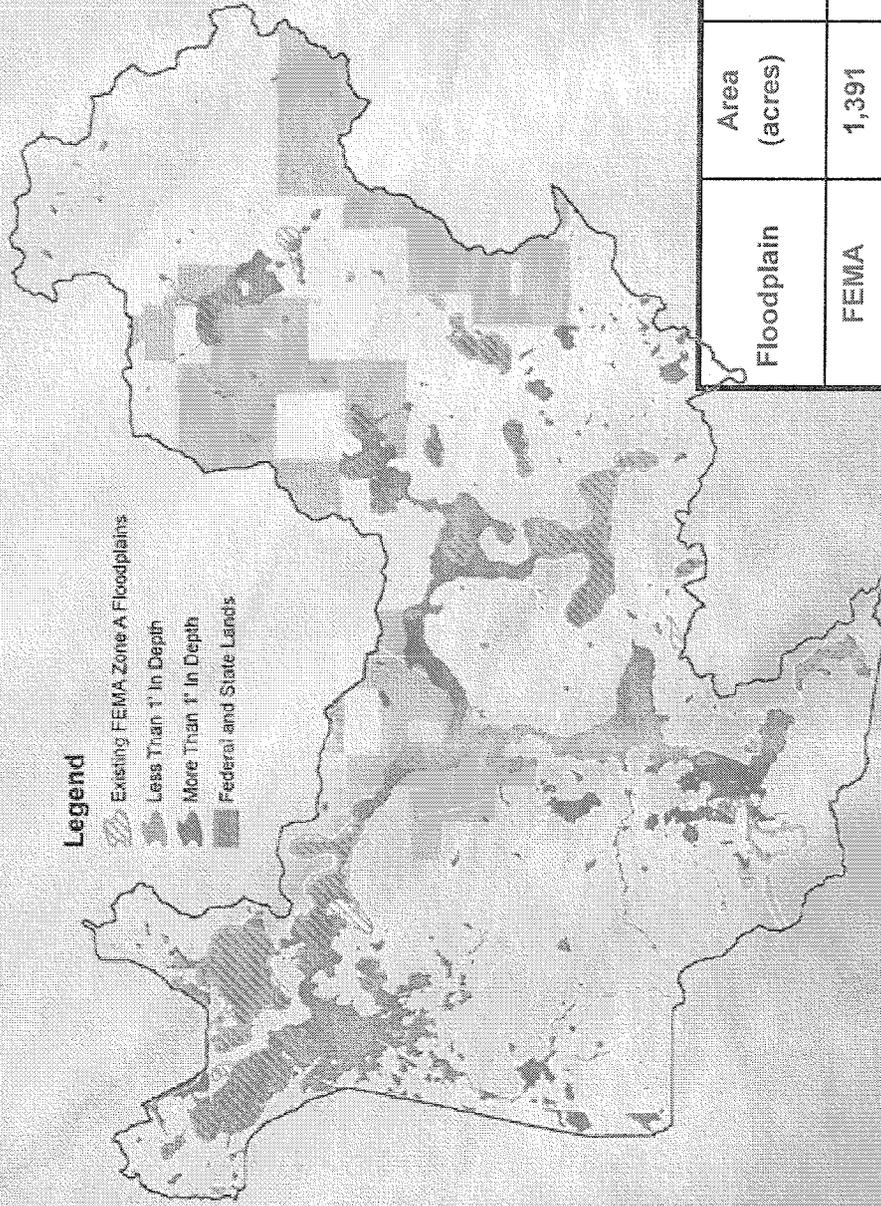


Floodplain Comparison

Blue Sink watershed = 30 sq. miles

State and Federal Lands = 4.8 sq. miles

- Differences attributable to:
- Thorough study methodology
 - Detailed topographical data
 - Detailed modeling



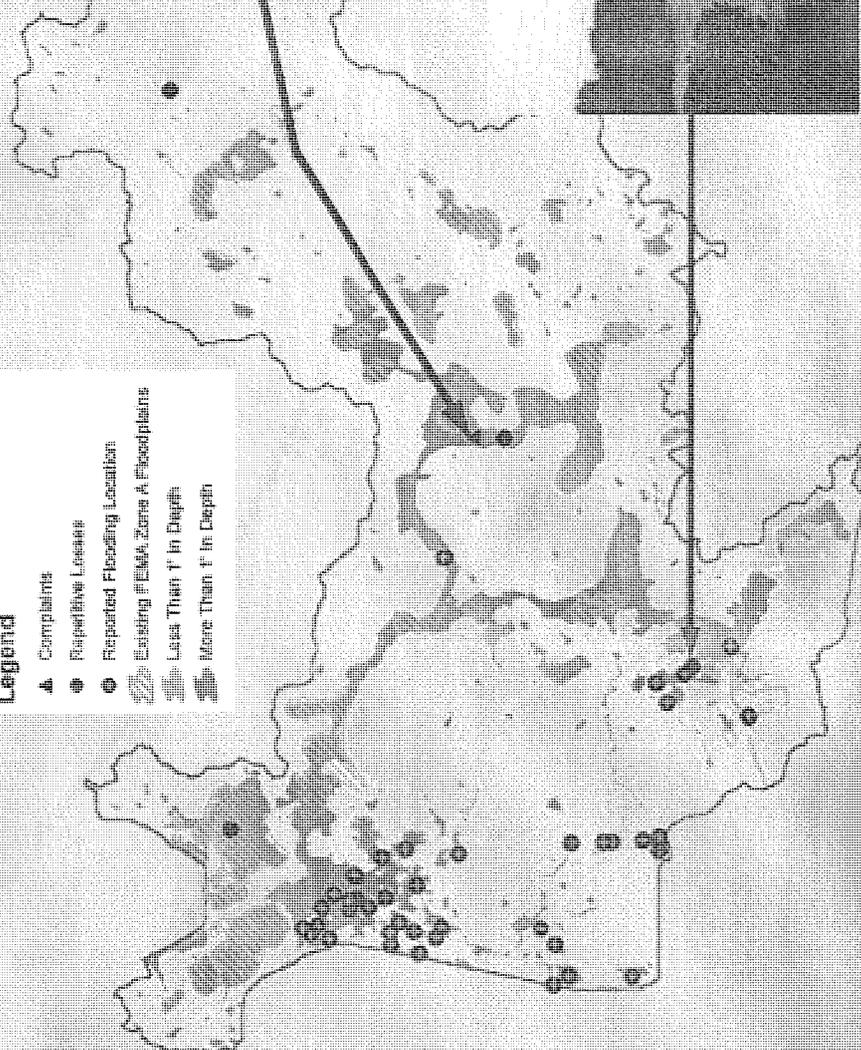
Floodplain	Area (acres)	Area (sq. miles)
FEMA	1,391	2.17
2008	3,452	5.4



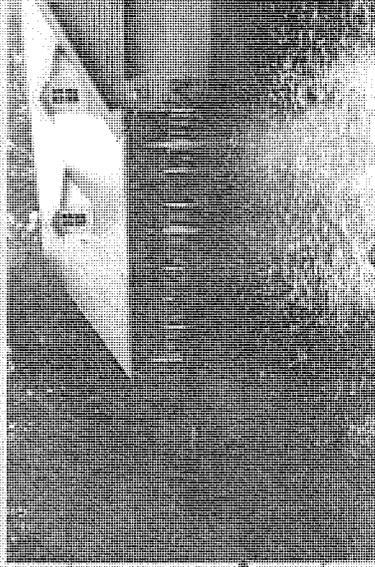
Model Validation

Existing High Water /Flood Complaint
Databases

- Legend**
- ▲ Complaints
 - Repetitive Losses
 - Repeated Flooding Location
 - ◌ Existing FEMA Zone A Floodplains
 - ▨ Less Than 1' in Depth
 - ▩ More Than 1' in Depth



Historical Flooding After
Severe Rainfall



September 2004



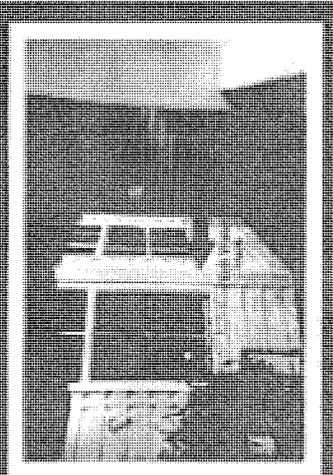
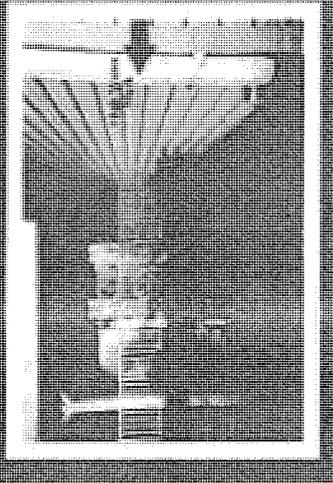
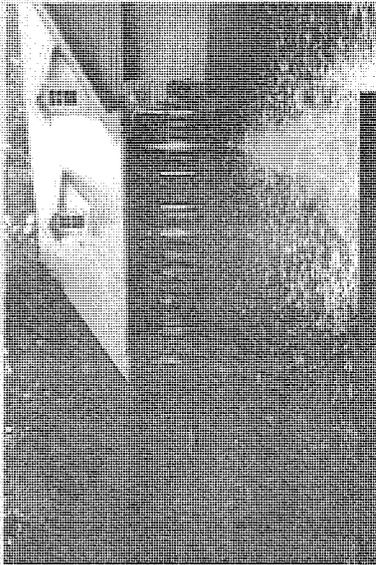
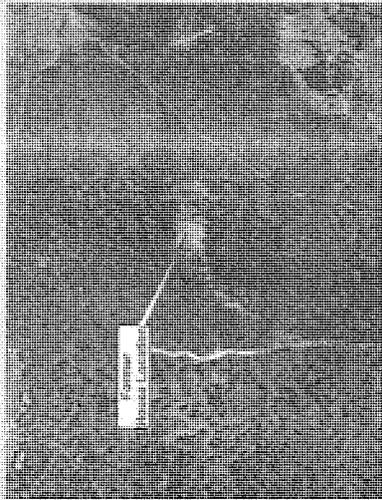
Looking N. at intersection
Croom Rd and U.S. 41 (2002)



Model Verification

12064 Canopy Oaks Road – 2004

The land and home were mitigated by FEMA



TRAINING MATERIALS

**City of Brooksville
Fair Housing Workshop for the General Public
and Elected Officials**

July 19, 2010

Fair Housing Meeting Agenda

City of Brooksville
Fair Housing Workshop the General Public
and Elected Officials

July 19, 2010

1. Open Meeting
2. Comments on Fair Housing

The purpose of this meeting is to provide information about fair housing regulations and practices to Fair Housing Workshop the General Public and Elected Officials. Attendees are asked to sign an attendance sheet for this meeting.

- a. Provide overview of the Fair Housing Act (see Fair Housing Act Overview)
 - b. Provide examples of housing discrimination (see housing discrimination examples)
 - c. Describe information sources to learn more about fair houses (see attached Fair Housing Information Sources).
3. Ask for comments and questions and then close meeting.

The Fair Housing Act: A General Overview

Overview

Title VIII of the Civil Rights Act of 1968 is otherwise known as the Fair Housing Act. It states that you cannot be discriminated against in any type of housing related transaction because of your Race, Gender, Religion, National Origin or Color. This Act was amended in 1988 to include Familial Status (i.e. the presence of children under the age of 18 in a family) and Handicap.

What Housing is covered?

All single family homes are covered by the act when they are owned by private persons and a real estate broker is used and all single family homes owned by corporations or partnerships regardless of whether a broker is used. All Multifamily dwellings are covered by the Act, including townhouse and condominium communities. There are two exceptions to this rule. The first is called the "Mrs. Murphy's exemption." This exemption states that if the dwelling has four or less units and the owner lives in one of the units, it is exempt from the Fair Housing Act. The second is for qualified senior housing which is exempt only from the Familial Status provision of the act. To be a qualified senior community you must meet the following standards: Either 100% of the community is 62 or older, or 80% of the households have at least one resident 55 or older. None of this housing is exempt from section 804(c) of the Act which states that you cannot make, print or publish a discriminatory statement. Any exempt housing that violates 804(c) has lost that exemption and can be held liable under the Act.

Under the Fair Housing Act, it is against the law to:

Refuse to rent or sell housing

Refuse to negotiate for housing

Make housing unavailable or deny that housing is available

Set different terms, conditions or privileges for the sale or rental of housing

Advertise in a discriminatory way

Blockbust -- persuade owners to sell or rent by telling them that minority groups are moving into the neighborhood

Deny or make different terms or conditions for a mortgage, home loan, home insurance, or other real estate related transaction

Threaten, coerce or intimidate anyone exercising a fair housing right or assisting others in exercising those rights

Would You Recognize Housing Discrimination?

EXAMPLES OF HOUSING DISCRIMINATION

“Sorry, we just rented that apartment.”

And you know the apartment is still available. You have the legal right to view or rent an apartment. A landlord can not discriminate against you because of race, color, religion, sex, national origin, disability, or family status. Families can be excluded from complexes for older persons.

“Only 3 people are allowed in a 2 bedroom apartment.”

Discrimination against families with children is against the law. You can not be denied housing simply because you have children. The law protects families with children, legal guardians, pregnant women, and people obtaining legal custody of children through means such as adoption.

“Do you have someone who takes care of you?”

Discrimination against someone with a disability is illegal. If you or someone living with you has a physical or mental disability the law protects you against housing discrimination. These disabilities include: hearing, mobility and visual impairments, epilepsy, cerebral palsy, chronic alcoholism, chronic mental illness, AIDS, AIDS related complex, and mental retardation. Discrimination against such individuals or families is a direct violation of state and federal fair housing laws. Furthermore, if necessary, the landlord must allow you to make physical changes to your apartment. However, the landlord is not required to pay for the changes.

Housing Information Sources

HUD Website:

U.S. Department of Housing and Urban Development
Quick Reference Web Page
Website: <http://www.hud.gov/busquick.html>

HUD Hotlines:

Fair Housing Information Clearinghouse
800-343-3442
800-290-1617 TTY

Housing Discrimination Hotline
Information on Fair Housing rights. Complaint information provided. Complaints in English and Spanish can be recorded over the phone.
800-669-9777
800-927-9275 TTY

Multifamily Housing Clearinghouse
Assists local residents, resident councils, nonprofit groups, housing authorities and HUD offices on issues such as resident rights and programs for the elderly and disabled. Provides application packets for these programs.
800-685-8470

Single Family Housing
Refers consumers interested in the HUD Preforclosure Sale Program to their lenders for information on HUD's provision allowing homeowners with FHA insured mortgages the opportunity to sell their homes at less than the amount owed to the mortgage company.
800-800-3088

Office of Manufactured Housing Voice Mail System
Consumer complaint line, with calls returned within 24 hours.
800-927-2891

HUD USER
800-245-2691

Directives Ordering Desk
Distributes HUD policy documents, handbooks, etc.
800-767-7468

Janice Peters

From: kblair19@cox.net
Sent: Monday, July 19, 2010 2:06 AM
To: Joe Johnston; Lara Bradburn; Richard Lewis; Joe Bernardini; Frankie Burnett
Subject: Future of red light cameras considered

To the Honorable Mayor and Members of the City Council of Brooksville, I would like to express my opinion for the need of cameras at the traffic lights recommended by Police Chief George Turner. It is all about safety and I find drivers rushing through the lights endangering me and my family. We pay the Chief to make our community safe; please help him do that at tonight's meeting by voting in favor of the cameras. Thank you.

Kathleen Blair Nobleton

Janice Peters

From: Jonathan James [jonnothing@hotmail.com]
Sent: Sunday, July 18, 2010 6:16 PM
To: Joe Johnston; Frankie Burnett; Joe Bernardini; Richard Lewis; Lara Bradburn
Subject: Re: Traffic Cameras

Dear Council Member,

I am a resident who has received a photo ticket for not coming to a complete stop while making a right on red. I usually obey the traffic laws, but I was in a hurry for Easter dinner, so I payed my fine because I was clearly in the wrong. That is not my concern, though.

I just read Sunday's Hernando Today article about the city council meeting tomorrow and wished to comment about the whole safety versus revenue issue. Me personally, I now try to avoid the intersections where I know the cameras are, not because I am one to constantly break the law, but I do make mistakes once in a while. Therefore the traffic camera has not made the roads any safer, it's just moved the potential for an accident to a different area. The only way to make sure of added safety is to put a camera at EVERY intersection, and that will just make people avoid our great little city altogether, besides the cost would be huge.

In response to Joe Johnston's comments intimating that people are now running more red lights because the system is on a hiatus, that is a little short sighted. Most people only know about the traffic cameras if they or a friend have received a ticket. Also, I and a few folks I talked to did not even know the system was on hold. People either run red lights out of habit, or a quickly made bad decision. I do not think people process whether there is a working camera or not at the particular intersection; they are usually too distracted. Most people don't have time to think, they take a second to decide if they will make it on the yellow or they just ignore the light altogether.

All in all, I don't think the issue is about safety at all. Now that the revenue is going to decreased because of the new state 'tax' and right on red change, is the program really worth it? Our economy is in such a poor state that a \$158 charge is a big blow. While I realize that if you do the crime, you pay the fine, the only folks I've meet who have received these tickets are law abiding citizens who made a mistake. Those who have no regard for the laws will be found and fined using the police, just like always.

Thank you for your time,

Jonathan James

The New Busy is not the old busy. Search, chat and e-mail from your inbox. [Get started.](#)

**CITY OF BROOKSVILLE
BUDGET WORKSHOP
MINUTES**

July 27, 2010

6:00 P.M.

Brooksville City Council met in workshop session with Mayor Lara Bradburn, Vice Mayor Richard E. Lewis and Council Members Joseph E. Johnston, III, Joe Bernardini and Frankie Burnett present. Also present were Thomas S. Hogan, Jr., City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Steve Baumgartner, Finance Director; Richard Radacky, Interim Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today and Hernando Times were also present.

The meeting was called to order by Vice Mayor Lewis.

FY2010/11 BUDGET

Streets & Drainage Division, Public Works Department Presentation

Presentation of division's budget and operations.

Richard Radacky, Director of Public Works, reviewed the Streets and Drainage budget. He commended city employees Mike McQuown, Sanitation Division and Joe Nelson, Streets and Drainage Division.

Joe Nelson reviewed the duties of the Streets and Drainage Division.

Mr. Nelson next updated Council regarding no crosswalk on Broad Street and Chatman Boulevard. Florida Department of Transportation indicated there are no ADA ramps and he will be reviewing plans to determine the reason for this design. He surmised it may be to limit pedestrian traffic across a six-lane roadway.

The issue of the countdown light for pedestrians at this intersection was discussed. Council would like the countdown to be automatic without the button having to be manually pushed. Joe Nelson indicated he will meet with David Bland, who owns a sign and signal shop, to resolve this issue. Council requested the City Manager submit a letter to FDOT to construct a crosswalk in a manner compliant with ADA standards. Mayor Bradburn asked staff to move forward with reviewing the plans.

Council Member Burnett asked about the placement of stop signs as some are in a blind spot. Joe Nelson indicated there is a uniform code book for the placement of stop signs but there are also easement and private property issues. He pointed out he has been proactive in working to resolve these issues by installing "Stop Ahead" signs and trimming trees.

Mayor Bradburn asked what the plans are for the brick streets. Mr. Nelson indicated he is currently looking to purchase a milling machine for brick restoration which is a goal in 2011. He pointed out the bricks were laid over clay in the 1920's which is not practical for today's heavy-duty vehicles. Mayor Bradburn indicated two (2) issues exist; removing asphalt from paved roads and upkeep of unpaved brick roads. She recommended handling the project on a rotation system and indicated she is pleased with the improvements planned at Bell and Fort Dade Avenues. Mr. Nelson advised the "cattlegate" grates are being made in the shop at this time and will be installed soon. Vice Mayor Lewis stated he is not in favor of the milling process and suggested utilizing the Fire Department hoses and water to lift up the asphalt and asked if the City is still contracting with the County for street patching. Mr. Nelson replied both the City and County do street patching and filling potholes, adding that the milling machine suggested is narrow and more manageable.

Joe Nelson stated the budget reflects replacement of a backhoe and a dump truck that needs a new transmission.

Council Member Johnston requested an added goal for 2011 be sidewalk planning needs to eventually

BUDGET WORKSHOP MINUTES - JULY 27, 2010

institute a sidewalk installation program.

Discussion continued of culverts, drainage and septic tanks.

Joe Nelson pointed out the neglected ditches have been prioritized and addressed. He plans to address the rest in quadrants starting with the northwest, northeast, southwest and southeast which will take about a year. He pointed out there is a culvert wall on Arnold Avenue that needs repairs. Mayor Bradburn advised there is a culvert wall on Fernwood Drive that also needs repair.

Mayor Bradburn stated the City has approved development and not required additional drainage which has had adverse impact on private property.

Vice Mayor Lewis stated property at 624 Fort Dade Avenue has a septic tank and he has previously asked why the property owner has not been required to connect to the sewer line. Council Member Burnett pointed out the same issue exists at two (2) properties on the corner of Crawford and Highway 50.

Council Member Burnett referred to Page 58 and asked that Capital Outlay for Streets be budgeted and to begin planning for the future. Director Radacky referred to number seven and indicated a pavement priority management program is needed and staff is working in conjunction with Hernando County's pavement program. He pointed out two (2) Capital projects planned for next year; Community Development Block Grant for water and sewer lines on Easy and St. Francis Streets and replacement of water lines and fire hydrants from Brooksville Avenue to Jefferson Street and from Martin Luther King Jr. Boulevard to Russell Street. City Manager Norman-Vacha indicated that other than shared programs with Hernando County the City has not earmarked any monies for streets or sidewalks.

Vice Mayor Lewis asked the balance on Road Impact Fees. City Manager Norman-Vacha replied the Road Impact Fees will be discussed at the next budget meeting on August 10th. Finance Director Baumgartner stated the balance exceeds a million dollars.

Vice Mayor Lewis stated the current budget is constricted and there are no funds to cover Capital Outlay since the reserves are at a critical low. He referred to the 2010/2011 FY budget workshop discussions and stated he would like to be able to decrease the millage to 5.1 but is in favor of 6.06 to generate approximately \$700,000 in reserves which is about 10% of the operating budget. He agreed with Council Member Burnett and is in favor of funding Road Impact. City Manager Norman-Vacha reminded Council Road Impact Fee money is very specific in how it can be utilized; it has to be connected to growth. She stated it cannot be used to replace or repair existing road structures. Council Member Burnett clarified he did not intend of impacting the current year budget. From this point on he would like to see a change in the way of thinking in order to correct the serious problems that exist, which could be accomplished by funding the Capital Outlay budget.

City Manager Norman-Vacha stated it is critical that workshop agendas are set up so that other funds can be discussed individually aside from the General Fund which requires establishing a millage. She pointed out this procedure can be changed in the future if Council desires.

Vice Mayor Lewis requested Mr. Geiger look into stimulus funds for the reverse frontage road right of way recently acquired by the City to alleviate traffic on Jefferson and the truck bypass. City Manager Norman-Vacha confirmed Providence Boulevard is part of the Capital Outlay plan that will be brought to Council.

Council Member Bernardini asked how much is this year's Local Option Gas Tax amount that is used to repair roads. Vice Mayor Lewis pointed out \$50,000 every year is put aside for roads. Director Baumgartner indicated it is budgeted at \$258,000 this year but will be more. City Manager Norman-Vacha stated she prefers taking the Local Option Gas Tax money and transfer supplemental funds out of the General Fund for streets operations.

BUDGET WORKSHOP MINUTES - JULY 27, 2010

Mayor Bradburn stated Council has chosen to lower taxes instead of allocating a percentage to Capital Projects but this year is a new opportunity. Council Member Bernardini stated constituents have mandated lowering taxes but he pointed out Vice Mayor Lewis suggested not to lower the millage rate. Vice Mayor Lewis stated the tax bills will be lower since the Property Appraiser has lowered the assessment. He pointed out lowering the millage to 5.1 would give \$394,000 less in reserves than if the millage rate was left at the current 6.06. He is not comfortable with only \$300,000 in reserves should the City encounter a disaster.

Council Member Bernardini suggested allocating funds for a sidewalk program from Capital Projects in five (5) years.

Council Member Bernardini pointed out a streets and drainage supervisor being added to the budget which is Joe Nelson and asked why a decrease of .25 in staff. Interim Public Works Director Radacky replied it is due to the director's position being partially funded from sewer and wastewater. Director Radacky reviewed current and requested positions being reallocated in order to be in line with their functions.

Discussion of line items was as follows:

Decrease in FICA taxes

City Manager Norman-Vacha stated the Public Works Department complete salary line is less due to reallocation of funding and FICA is a percentage of salaries.

Vacation and Sick Pay

City Manager Norman-Vacha stated historically the vacation and sick pay has been budgeted by many line items and has now been consolidated under salaries to simplify the process. Vice Mayor Lewis pointed out this also funds the buyback program.

Unscheduled overtime for the Fire Department

City Manager Norman-Vacha stated the projected increase was based on accomplishing current projects but may be adjusted.

Unemployment Compensation

City Manager Norman-Vacha stated it is reimbursed by the City and is estimated on actual loss.

Medical Services

City Manager Norman-Vacha stated this is budgeted for newly hired employees' pre-employment screening and she anticipates the City will continue to be fully staffed.

Other Contractual Services

City Manager Norman-Vacha stated the projected cost is for right-of-way tree removals, code enforcement mowing, and street patching and drainage assistance by the County. Joe Nelson assured Council that only dead trees are being removed. He indicated street patching includes equipment and manpower but not the material and is based on the County's rates. The cost of the City's patching material is listed at the bottom of the page. Mayor Bradburn pointed out unusual heavy rain has caused the trees to uproot and proper maintenance of the rights-of-way will alleviate this problem.

Repair and Maintenance of Supplies

Interim Public Works Director Radacky stated the projected cost is based on the previous year expenditures.

Council Member Bernardini suggested maintenance work on the drainage ditches is started at the bottom of the hill to alleviate flooding in other areas. He commended and thanked Mr. Nelson for expeditiously addressing problems in the City. Mayor Bradburn also commended City employee Kevin Davis for his talent in coordinating vendors during city events.

BUDGET WORKSHOP MINUTES – JULY 27, 2010

Council Member Burnett commended Joe Nelson for his upstanding work and quick response.

Council Member Johnston referred to page 59 of the budget and pointed out Streets and Drainage “Division” needs to be consistent throughout the document.

Street Lighting

City Manager Norman-Vacha referred to page 62 and pointed out street lighting electrical is separate from traffic light signals for a clearer view of the costs. Mayor Bradburn requested a comparison of costs to purchase the lights. City Manager Norman-Vacha stated Public Works employee Tom Dampman has been mapping street lights since Progress Energy has not been able to provide a listing until recently. She pointed out there was an increase in funds the City received from the Florida Department of Transportation for state roads due to a recent audit and is a work-in-progress.

Parks, Facilities and Recreation Department Presentation

Presentation of departmental budget and operations.

City Manager Norman-Vacha reviewed the Parks, Facilities and Recreation Department budget and key projects this year including:

- The Enrichment Center will begin construction on August 1st.
- The mining community is excited for the possibility of having a mining museum in Brooksville.
- The lighting retrofit project has brought in rebate checks from Progress Energy and decreased utilization. Mayor Bradburn asked why the line item increased when the retrofit project has reduced the cost up to forty percent. City Manager Norman-Vacha replied utilization has decreased while the fuel and rate charges have increased resulting in a slight increase. She pointed out the projected electric cost for the new Enrichment Center will be budgeted within a separate fund according to the contract. Vice Mayor Lewis requested a comparative analysis on Kilowatt-hour usage to show actual savings. City Manager Norman-Vacha stated she would provide a report to Council.
- The Employee Wellness Program will continue this fall with new ideas.
- Median landscaping was outsourced by Paff Landscaping which ends this calendar year and Council will decide on whether or not to maintain in-house.
- City Hall has been beautified with revived plants from Wal-Mart. The nursery at the cemetery has planted clippings to refurbish plants. Mayor Bradburn commended City employees Mike Hughes and Rich Howard, and volunteer master gardener Jamielove Miller for their efforts.
- City Manager Norman-Vacha stated the kiddy park has been refurbished with major repairs and landscaping. The park will be refitted to accommodate Americans with Disabilities Act over the next year.
- The Tom Varn Walking Trail was scheduled to be paved within the next month with grant funds and “green” lighting will be installed to reduce lighting cost. Mayor Bradburn indicated the Metropolitan Planning Organization approved funds for the trail.

Council Member Burnett reminded Council of the intersection at Union Street and entrance to Brooksville Housing Authority was left in disarray after completion of the work for the Good Neighbor Trail and he requested installation of fencing or a wall to enhance that area. Council Member Bernardini pointed out a new wall was installed this afternoon. City Manager Norman-Vacha stated Parks staff maintains the trail within city limits.

Council Member Burnett referred to page 46 and asked what is covered under Capital Outlay line item. City Manager Norman-Vacha replied it is for replacement of a 1989 pickup truck which is not included in the Vehicle Replacement Fund.

BUDGET WORKSHOP MINUTES - JULY 27, 2010

Council Member Bernardini referred to the Parks Division, Repair & Maintenance Services and asked why the increase of \$10,000. City Manager Norman-Vacha replied this includes additional security, replacement of air conditioning units, flooring and fencing which has deteriorated.

Council Member Bernardini stated he is pleased with the Crape Myrtle trees recently planted in the park area and he would like to see more plantings where there are gaps. City Manager Norman-Vacha pointed out in the other funds there is a Tree Replacement Fund that could be utilized for this purpose.

Council Member Bernardini asked about increases in Health Care for the Cemetery. City Manager Norman-Vacha stated the numbers will be rechecked and she explained that Health Care cost is funded at 100% for eligible positions.

Council Member Burnett asked if landscaping at the Fire Department is budgeted. Fire Chief Mossgrove indicated all plants have been allocated from the nursery. City Manager Norman-Vacha pointed out the nursery is rehabilitating plants from Wal-Mart and have made clippings to grow more plants.

Discussion of a lack of a place for golf carts ensued. City Manager Norman-Vacha indicated the current mobile home that houses the golf pro shop cannot be moved without it coming apart.

Jim Delach, Assistant Finance Director, stated there is a budget request for two brand new eighteen-horsepower mowers and indicated \$10,000 of the total cost will be from the equipment replacement fund and the remainder will be directly from the department's budget.

Council Member Johnston referred to Page 42 and pointed out Parks Department should be Parks Division.

Finance Department Presentation

Presentation of departmental budget and operations.

Steve Baumgartner, Director of Finance, reviewed functions of the Finance Department as well as the department's budget, staff and efficiencies; such as the Microix Payroll, Budgeting and Accounts Payable System and performance measures.

Council Member Bernardini asked how often the red light camera vendor is paid. Director Baumgartner indicated monthly but it was noted that the state requires weekly payment based on paid citations.

Mayor Bradburn asked if the City pays a fee for credit card use, which Director Baumgartner indicated the City does and this fee will be discussed and proposed to be collected as part of the water and sewer rates.

Mayor Bradburn agreed that the Microix system has improved efficiency and should be continue, referencing internal system improvements.

Discussion ensued regarding the City's direct deposit policy and Vice Mayor Lewis suggested the policy be changed since there are paychecks being issued.

Council Member Burnett commended the Finance Department staff under Mr. Baumgartner's direction.

City Manager's Office Department Presentation

Presentation of departmental budget and operations.

City Clerk Peters reviewed staff as it pertains to departmental functions such as; the agenda procedure, records management, elections, city seal custodian, annual reporting of the City's financial disclosure requirements, maintaining the City's website, issuance of public notices, bid proposal coordination and bid opening procedures, public records requests, printing of official books, codification of the City's Code

BUDGET WORKSHOP MINUTES - JULY 27, 2010

book, street closures process and administer administrative oaths as well as serving the general public with questions and concerns of the City's functions. She also reviewed the functions of the Human Resources Specialist duties including recruitment and selection, pay and classification, employer compliance, employment data and records and benefits and administration according to State Statutes. She next reviewed the Ambassador of Commerce and Employment functions on a voluntary basis including a mission to attract new businesses, support revitalization and provide a bridge between the business and residential communities and city government for the benefit of the entire City of Brooksville.

City Clerk Peters next reviewed objectives and goals of the City Manager's Office including; continue to provide a high level of customer service, provide for safe and efficient storage of active and inactive records and ensure the proper destruction of obsolete records, provide data and information to Council, the general public and city departments more efficiently and expeditiously, decreased response time to constituent concerns, foster cohesive inter-departmental relationships and continue to streamline departmental function in a effort to be more efficient.

Council Member Bernardini commented that in order for the agenda to go out in a timely manner, the cut-off date for the agenda needs to be adhered to. City Manager Norman-Vacha stated staff strives for completion of the agenda on time while critical deadline items make the current agenda and at times holds up the process. She indicated the agenda process has been standardized with budget notes, legal notes and a clear staff recommendation for proper Council action which all take a significant amount of time to piece together. Per Council request, City Manager Norman-Vacha stated staff will provide completed items in a timely fashion with the remaining items soon thereafter.

Council Member Bernardini referred to the hiring of a Human Resource Specialist and he would support an increase in the salary in order to hire a qualified individual.

Mayor Bradburn again requested a Council laptop.

City Manager Norman-Vacha indicated the City's cell phone provider is being reconsidered and she confirmed that cell phone use is justified for staff use.

General Discussion and Direction

Discussion by Council on General Fund Revenues and Expenditures with overall direction.

City Manager Norman-Vacha stated a balanced budget has been presented at a millage rate of 5.1921 mills and she indicated there have been concerns on Reserves for Contingencies. At one point Council had indicated decreasing the millage rate equal with the Fire Assessment. The Vehicle Replacement allocation was already abstracted at the current millage rate for the General Fund only. She asked for Council direction for the final hearings in September.

Employee Health and Medical

Council consensus was to keep as is.

Vehicle Replacement Fund Allocation

Council consensus was to suspend the allocation for the FY2010/11 budget. Vice Mayor Lewis advised Council consider allocating this fund in future budgets.

Reserves for Contingencies

Vice Mayor Lewis reiterated that if the City stays with the current millage of 6.0690 it will give the City an additional \$394,000. Council Member Johnston indicated Council agreed if the Fire Assessment was adopted the millage would be reduced so as not to increase taxes and he will not vote to go forward with the Fire Assessment otherwise.

BUDGET WORKSHOP MINUTES - JULY 27, 2010

Millage Level

Mayor Bradburn was considering 5.7 or 5.8 mills for a balanced budget compared to the roll-back rate and how it equates to the Fire Assessment. Council Member Johnston pointed out adopting 5.8690 mills with the Fire Assessment would be about 6.08 which is less than the roll-back rate. Council Member Burnett supported adopting the 5.8690 mills. City Manager Norman-Vacha stated staff will comprise several scenarios for Council to discuss at the next budget workshop on August 10th.

Vice Mayor Lewis – proposal for

Council consensus was to change meetings on August 10th, 16th and 24th to 6:30 p.m.

Council Member Bernardini pointed out three (3) pine trees on Ponce de Leon by The Grande property that need to be removed.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 10:42 p.m.



City Clerk

Attest: _____
Mayor

CITY OF BROOKSVILLE MEMORANDUM

To: The Honorable Mayor and City Council Members

Thru: T. Jennene Norman-Vacha, City Manager

From: Richard W. Radacky, Public Works Director

Date: October 12, 2010

Re: Dumpster Supply Purchase

Background: The Sanitation Division of the Public Works Department is requesting approval to purchase dumpsters for commercial accounts. The new dumpsters will replace aging dumpsters and to restock inventory for new accounts. Purchase would be from piggybacking on the City of Clearwater, Bid Number 05-10 (attached). When aging dumpsters are taken out of service and no longer repairable, they are sold as scrap and the proceeds provided to Finance.

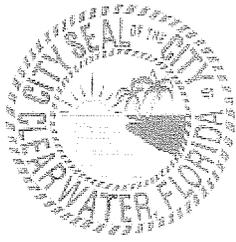
The dumpsters would be purchased from Wastequip Manufacturing Company in Lakeland, Florida, for a not-to-exceed amount of \$24,931. The City has purchased dumpsters from Wastequip previously and staff is pleased with the service and quality. The first purchase will be for a not-to-exceed amount of \$12,280. This will leave a balance of \$12,720 for purchase of additional dumpsters in the remaining Fiscal Year 2011 Budget. The prices from Wastequip are less than we have been paying last fiscal year.

Financial Impact: A total of \$24,931 was approved by the City Council in the Fiscal Year 2011 Budget for the purchase of dumpsters. Account Number 403-022-534-54317 would be the funding source.

Legal Note: The City Council has home-rule authority (Article VII, (2), Florida Constitution / Section 166.011, Florida Statutes) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent Council authorizes otherwise by ordinance. Pursuant to Section 2-304, (a), (1) and (2), of the Code of Ordinances, the amount of expenditures for which the City may obligate itself without competitive bidding by the City is increased provided: (1) the City Manager recommends to the City Council that a specific purchase be made by piggybacking on an award by another governmental entity's competitive bidding process; and (2) the other governmental entity's competitive process provides substantially equivalent guarantees of fairness and competitiveness to those of the City.

Pursuant to Subsection 274.05, Florida Statutes, titled Surplus Property, the City Council has the authority and discretion to classify as surplus any of its property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. In addition, within the reasonable exercise of its discretion and having consideration for the best interest of the City, the value and condition of property classified as surplus, and the probability of such property's being desired by a prospective bidder in the event of surplus, the City Council may offer surplus property to other governmental units in the County for sale or donation or sale at a recycling center.

Staff Recommendation: Staff recommends the Council approve purchase of replacement dumpsters by piggybacking on the City of Clearwater Bid during FY2010/11 for an amount not-to-exceed \$24,931 and to surplus aging dumpsters by sale to a recycling center with the proceeds returning to the City.



CITY OF CLEARWATER

1701 NORTH HERCULES AVENUE, CLEARWATER, FLORIDA 33765
TELEPHONE (727) 562-4930 FAX (727) 562-4939

SOLID WASTE/GENERAL SERVICES

October 20, 2010

Mr. Mike McQuown
Public Works
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601

Acquisition of Containers from WasteEquip Industrial

Mike:

This letter confirms the City of Clearwater's authorization for the City of Brooksville to piggy-back our container bid (Bid # 05-10) with WasteEquip Industrial of Eaton Park, FL.

As you are aware, WasteEquip graciously agreed to take on this bid after the previous vendor was unable to meet the specifications of the bid.

Please confirm your interest to piggy-back Clearwater's Bid 05-10 with Stephanie Sizemore of WasteEquip to ensure that your purchasing process proceeds as smooth as possible.

Sincerely,

David Powers
Senior Accountant
City of Clearwater
Solid Waste/Recycling



**WASTEQUIP
INDUSTRIAL**

Industrial Refuse Sales
P.O. Box 2678
Eaton Park, FL 33840-2678

Phone: 863-665-6507
Fax: 863-667-0432
<http://www.wastequip.com>

October 5, 2010

City of Brooksville

Attn: Mike Mcquown

Re: City of Clearwater piggyback information

Mike:

Wastequip Industrial is pleased to extend the City of Clearwater's bid pricing to the City of Brooksville.

Please feel free to "piggy back" off their bid #05-10. This contract is renewed at the adjusted prices listed and for a 12 month period.

If you have any questions or require any additional information please do not hesitate to contact us.

Thank you



Stephanie Sizemore

Wastequip Industrial



"The Tough Container"



WASTEQUIP INDUSTRIAL

Industrial Refuse Sales
P.O. Box 2678
Eaton Park, FL 33840-2678

Phone: 863-665-6507
Fax: 863-667-0432
<http://www.wastequip.com>

May 19, 2010

City of Clearwater

100 S. Myrtle Ave.

Clearwater, FL 33758

Re: Bid 05-10

Attn: Tom Glenn

Tom:

As discussed in my previous email, Wastequip is willing to take on the above-mentioned bid. We will have to add a 12% increase due to the AMM steel pricing. I have outlined the originally bid price along with the adjusted pricing that your City will need to use.

	<u>Original</u>	<u>Adjusted</u>
FLS 2	\$327	\$366
FLS 3	\$413	\$463
FLS 4	\$457	\$512
FLS 6	\$566	\$634
FL 6 HB	\$603	\$675
FLS 8	\$671	\$752
FL 8 HB	\$671	\$752

If you have any questions or concerns please feel free to call me anytime.

Thank you,



Stephanie Sizemore

Wastequip Industrial



"The Tough Container"

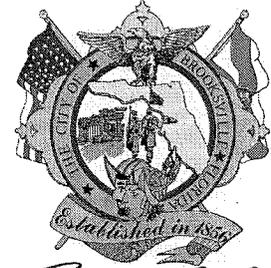
CITY OF CLEARWATER
 BID 05-10 - FRONT LOADING CONTAINERS
 BID OPENED: 12/31/2009 - 11:00 AM
 BID TABULATION

ITEM	DESCRIPTION	ESTIMATED QUANTITY	WASTEQUIP INDUSTRIAL		EBCO ENVIRONMENTAL		BAKER WASTE EQUIP.	
			PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	2 CU. YD.- STRAIGHT OR SLANT	20	\$ 327.00	\$ 6,540.00	\$ 498.00	\$ 9,960.00	\$ 373.00	\$ 7,460.00
2	3 CU. YD.- STRAIGHT OR SLANT	20	\$ 413.00	\$ 8,260.00	\$ 539.00	\$ 10,780.00	\$ 471.00	\$ 9,420.00
3	4 CU. YD.- STRAIGHT OR SLANT	25	\$ 457.00	\$ 11,425.00	\$ 711.00	\$ 17,775.00	\$ 523.00	\$ 13,075.00
4	6 CUBIC YARD - SLANT	20	\$ 566.00	\$ 11,320.00	\$ 768.00	\$ 15,360.00	\$ 688.00	\$ 13,760.00
5	6 CU. YD. - STRAIGHT W/SLIDING DOORS	10	\$ 603.00	\$ 6,030.00	\$ 828.00	\$ 8,280.00	\$ 682.00	\$ 6,820.00
6	8 CUBIC YARD - SLANT	25	\$ 671.00	\$ 16,775.00	\$ 944.00	\$ 23,600.00	\$ 846.00	\$ 21,150.00
7	8 CU. YD. - STRAIGHT W/SLIDING DOORS	15	\$ 671.00	\$ 10,065.00	\$ 1,024.00	\$ 15,360.00	\$ 846.00	\$ 12,690.00
GRAND TOTAL:				\$ 70,415.00		\$ 101,115.00		\$ 84,375.00
DELIVERY TIME:			10-14 DAYS ARO		8 WEEKS		2-3 WEEKS	
PAYMENT TERMS:			NET 30		NET 30		NET 30	

*122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	N.E.O. FAB		VALLEY CAN, INC.		EQUIPCO MFG.	
			PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	2 CU. YD.- STRAIGHT OR SLANT	20	\$ 445.00	\$ 8,900.00	\$ 634.00	\$ 12,680.00	\$ 425.00	\$ 8,500.00
2	3 CU. YD.- STRAIGHT OR SLANT	20	\$ 546.00	\$ 10,920.00	\$ 693.00	\$ 13,860.00	\$ 485.00	\$ 9,700.00
3	4 CU. YD.- STRAIGHT OR SLANT	25	\$ 587.00	\$ 14,675.00	\$ 747.00	\$ 18,675.00	\$ 590.00	\$ 14,750.00
4	6 CUBIC YARD - SLANT	20	\$ 721.00	\$ 14,420.00	\$ 842.00	\$ 16,840.00	\$ 725.00	\$ 14,500.00
5	6 CU. YD. - STRAIGHT W/SLIDING DOORS	10	\$ 792.00	\$ 7,920.00	\$ 852.00	\$ 8,520.00	\$ 765.00	\$ 7,650.00
6	8 CUBIC YARD - SLANT	25	\$ 812.00	\$ 20,300.00	\$ 949.00	\$ 23,725.00	\$ 895.00	\$ 22,375.00
7	8 CU. YD. - STRAIGHT W/SLIDING DOORS	15	\$ 865.00	\$ 12,975.00	\$ 972.00	\$ 14,580.00	\$ 937.00	\$ 14,055.00
GRAND TOTAL:				\$ 90,110.00		\$ 108,880.00		\$ 91,530.00
DELIVERY TIME:			45 DAYS		3-4 WEEKS ARO		10 BUS. DAYS	
PAYMENT TERMS:			NET 30		NET 30		NET 30	

AGENDA ITEM
MEMORANDUM



TO: HONORABLE MAYOR AND CITY COUNCIL
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER
FROM: GEORGE TURNER, CHIEF OF POLICE
SUBJECT: Bullet Proof Vest Partnership Grant, Office of Justice Programs, United States Department of Justice
DATE: November 01, 2010

GENERAL SUMMARY: The City of Brooksville Police Department was previously awarded a Bullet Proof Vest Replacement Grant in the amount of \$19,822.87 of which \$13,200 remains. This is a three year cycle award with reimbursement made to the City after purchase. The Brooksville Police Department is in need of twelve replacement vests this year. The Department requests City Council authorization to purchase the twelve vest replacements this budget year, with the entire grant allocation being spent within the three (3) year grant cycle.

The Bullet proof vests to be purchased this budget year will be Point Blank Vision BP458, or comparable, with state bid pricing of \$729 each. The initial cost is \$8,748 for 12 vests at the State bid price of \$729. The purchase will be made from Justice Assistance Grant (JAG) Fund #118 and the reimbursement will be funded there.

SB

BUDGET IMPACT: \$8,748 is the initial cost of the State Bid Bullet proof vests, but reimbursement will be for the total expenditure up to the grant award balance of \$13,200. There are no matching funds required.

Staff requests 10/11 Budget Amendment increases for the revenues and expenditures to purchase these vests. The Budget Amendment is requested for the JAG Fund #118 for the (revenue) General Ledger Account entitled Federal Grants Public Safety (118 000 331 43200) in the amount of \$8,748 and (expenditure) General Ledger Account entitled Uncapitalized Equipment (118 013 521 55500) in the amount of \$8,748.

LEGAL REVIEW: City Council has home-rule authority (Art. VIII, 2(b), Fla Const./Section 166.011, F.S.) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent that Council authorizes otherwise by ordinance. Pursuant to Section 2-304 (a) (1) and (2) of the Code of Ordinances, the amount of expenditure for which the City may obligate itself without competitive bidding by the City is increased provided: (1) the City Manager recommends to the City Council that a specific purchase be made by piggybacking on an award by another governmental entity's competitive bidding process; and (2) the other governmental entity's competitive bidding process provides substantially equivalent guarantees of fairness and competitiveness to those of the City.

STAFF RECOMMENDATION: Staff recommends the Brooksville City Council approve the bullet proof vest replacement purchases this budget year of \$ 8,748.00 and approve 10/11 Budget Amendment as stated above under Budget Impact.

ATTACHMENTS: Award Status indicating \$ 13,200 available.



Section Status > Current Status > Application Details

OMB #1121-0235
(Expires: 10/31/2006)

1. Registration

1.1 [Contact Information](#)

1.2 [Change Password](#)

2. Application

2.1 [Pre Application](#)

2.2 [Manage Application](#)

2.3 [Review Application](#)

2.4 [Submit Application](#)

3. Receipts

3.1 [Manage Receipts](#)

3.2 [Receipt Reports](#)

4. Payment

4.1 [Bank Information](#)

4.2 [Print Bank Form](#)

4.3 [Request Payment](#)

4.4 [Payment History](#)

5. Status

5.1 [Current Status](#)

5.2 [LEA Status](#)

5.3 [Application History](#)

[Logout](#)

BVP HELP DESK
(Toll-Free 1-877-758-3787)
(Toll 1-301-595-4595)

Application Profile

Jurisdiction's Vest Replacement Cycle: 3 Years
Unspent BVP Funds Obligated for Vest Purchases: \$0.00
Emergency Replacement Needs: 2
• Zylon Replacements: 0
• Stolen or Damaged: 0
• Officer Turnover: 2

Application Details

	NIJ#	Quantity	Unit Price	Extended Cost	Tax Shipping and Handling	Total Cost
3.1 Manage Receipts	Synergy IIIA XS6X	33	\$800.00	\$26,400.00	\$0.00	\$26,400.00
3.2 Receipt Reports	Grand Totals	33		\$26,400.00	\$0.00	\$26,400.00

Award Summary for FY2010 Regular Fund

Funds Type	Eligible Amount	Award	Date Approved	Status
Regular Fund	\$26,400.00	\$13,200.00	09/17/10	Approved By BVP
Grand Totals:	\$26,400.00	\$13,200.00		

[Return](#)

CITY OF BROOKSVILLE
MEMORANDUM

To: The Honorable Mayor and Members of the City Council

Via: T. Jennene Norman-Vacha, City Manager

From: Richard W. Radacky, Director of Public Works

Date: October 13, 2010

Re: **Sewer Rehabilitation, Phase 3, Adjustment of Quantities- Change Orders 8 and 9**

Background:

The City's Sewer System Rehabilitation was awarded to four (4) contractors that specialize in different aspects of sewer rehabilitation. Contract bid quantities were originally estimated by City staff, prior to the site investigations that are scoped within this project. Actual quantities are adjusted in the field as the findings dictate.

Each contractor's project revenue is based upon actual work performed per unit prices set forth in the bid proposal and approved change orders. Each contractor's contract has a not-to-exceed amount and individual contract completion schedule.

The project is substantially complete for the rehabilitation efforts scoped within the original 12 planned areas. An estimated 17,000 linear feet (LF) of additional defective sewer main has been identified and rehabilitated by pipe lining. It is estimated that 10,000 LF of additional lining and numerous cleanout and manhole installations will be performed by the project completion date, December 1, 2010.

In an effort to get the most work possible under the available grant and funding, staff and Cardno/TBE recommends that the City once again amend the contractors agreements to reposition funds where they can be used with the most impact to the sewer system. With the proposed change orders, the project will not exceed the overall funding limits set forth in the City's agreement with the Florida Department of Environmental Protection. The proposed change orders will transfer \$100,000 of funds from American Infrastructure Technologies Corp., pipe-lining contractor, to W. Clyde Daniels, Inc. W. Clyde Daniels has rehabilitation tasks that have larger unit prices, including manhole installations and point repairs requiring excavation.

The proposed change orders are for the adjustment to contract amounts without exceeding the approved funding limits. No contract time extensions are proposed under these change orders.

Financial Impact:

 The approval of these change orders will benefit the project and will decrease the expenditures required by the City to correct infiltration and inflow problems throughout the City in the future. The continued work will have a positive impact to keep water and sewer rates at the lowest cost.

Legal Review:

 The City Council has home-rule authority (Article VIII, (2), Florida Constitution and Section 166.011, Florida Statutes) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 2, IV, of the City's Purchasing Policy and the terms of the bid documents and contract, the Council may authorize adjustments of quantities for projects that were awarded following a competitive bid process in order to expend grant and loan funds for the sewer rehabilitation project.

Staff Recommendation:

Staff recommends that the City Council approve Change Orders 8 and 9 to transfer \$100,000 from American Infrastructure Technologies Corporation to W. Clyde Daniels Construction, Inc., for the Sewer Rehabilitation Project, Phase III, and authorize the Mayor to sign the change orders on behalf of the Council.



MEMORANDUM

TO: Richard Radacky, Public Works Director
FROM: Alan Schaffer, Project Manager
DATE: October 7, 2010
RE: Sanitary Sewer System Rehabilitation Phase 3 – Contract Amendments

Background:

The City's Sewer System Rehabilitation was awarded to four (4) contractors who specialize in different aspects of the system rehabilitation. Contract bid quantities were originally estimated by City staff, prior to the site investigations that are scoped within this project. Actual quantities are adjusted in the field as the findings dictate. Each Contractor's involvement is dependent on the performance and task lists of others. Each Contractor's project revenue is based upon actual work performed per unit prices set forth in the bid proposal and approved Change Orders. Each Contractor's contract has a "not to exceed" dollar amount and individual contract completion schedule.

The project is substantially complete for the rehabilitation efforts scoped within the twelve (12) plan sheets issued at bid, including CIPP lining and the installation of cleanouts. An estimated 17,000 lineal feet (LF) of additional defective sewer main has been identified and rehabilitated with CIPP lining. It is estimated that 10,000 LF of additional lining and numerous cleanout and manhole installations will be performed by the project completion date, December 1, 2010.

In an effort to get the most work possible under the available grant and funding Cardno TBE recommends that the City once again amended the Contractors agreements to adjust the "not to exceed" dollar amounts to reposition the funds where they can be used with the most impact to the sewer system. With the proposed Change Orders, the project will not exceed the overall funding limits set forth in the City's agreements with the FDEP. The proposed Change Orders will shift \$100,000 of funds from American Infrastructure Technologies Corp., pipe lining contractor, to W. Clyde Daniels, Inc.. Although funds from these Contractors have been redistributed in past Change Orders, they were based upon trends established at the time of the previous Change Order. Since that time, the efforts of W. Clyde Daniels has increased due to allocation of additional crews along with the need for rehabilitation tasks that have larger unit prices, including manhole installations and point repairs on line segments not scheduled for rehabilitation.

Financial Impact:

The proposed Change Orders are for the adjustment to Contract amounts without exceeding the approved funding limits. No contract time extensions are proposed under these Change Orders. The approval of these Change Orders will benefit the overall accomplishments of the rehabilitation project and will help decrease the expenditures required by the City to correct infiltration and inflow problems throughout the City in the future.

Change Order

No. 8

Date of Issuance: _____ Effective Date: _____

Project: Sewer Rehabilitation Ph.3	Owner: City of Brooksville	Owner's Contract No.: UD2009-09,WW270200
Contract: CIP Mainline Pipe Lining	Date of Contract: September 29, 2009	
Contractor: American Infrastructure Technologies Corporation	Engineer's Project No.: 00316-001.05	

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Amend current contract's "not to exceed" contract amount.

Attachments (list documents supporting change):

Memorandum from Cardno TBE, dated 10/7/10, entitled: Sanitary Sewer System Rehabilitation Phase 3 – Contract Amendments

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 848,764

[Increase] [~~Decrease~~] from previously approved Change Orders:

\$ 530,941

Contract Price prior to this Change Order:

\$ 1,379,705

[~~Increase~~] [Decrease] of this Change Order:

\$ -100,000

Contract Price incorporating this Change Order:

\$ 1,279,705

Original Contract Times: Working days Calendar days

Substantial completion (days or date): N/A

Ready for final payment (days or date): 180 or 8/7/10

[Increase] [~~Decrease~~] from previously approved Change Orders:

Substantial completion (days): N/A

Ready for final payment (days): 116 days

Contract Times prior to this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): 296 or 12/1/10

[Increase] [~~Decrease~~] of this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): N/A

Ready for final payment (days or date): 296 or 12/1/10

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 10/19/10

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 10/18/10

Approved by Funding Agency (if applicable):

Date: _____

Change Order

No. 9

Date of Issuance: _____ Effective Date: _____

Project: Sewer Rehabilitation Ph.3	Owner: City of Brooksville	Owner's Contract No.: UD2009-09 WW27022
Contract: Excavated Point Repairs and Manhole Repairs		Date of Contract: September 29, 2009
Contractor: W. Clyde Daniels Construction, Inc.		Engineer's Project No.: 00316-001.05

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Amend current contract's "not to exceed" contract amount.

Attachments (list documents supporting change):

Memorandum from Cardno TBE, dated 10/7/10, entitled: Sanitary Sewer System Rehabilitation Phase 3 – Contract Amendments

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>316,880</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>240 or 9/1/10</u>
Increase [Decrease] from previously approved Change Orders: \$ <u>-116,880</u>	[Increase] [Decrease] from previously approved Change Orders Substantial completion (days): <u>N/A</u> Ready for final payment (days): <u>91 days</u>
Contract Price prior to this Change Order: \$ <u>200,000</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>331 or 12/1/10</u>
[Increase] [Decrease] of this Change Order: \$ <u>100,000</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>N/A</u>
Contract Price incorporating this Change Order: \$ <u>300,000</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>331 or 12/1/10</u>

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 10/19/10

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Date: 10-18-10

Approved by Funding Agency (if applicable): _____ Date: _____

Memorandum



To: Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Janice L. Peters, CMC, City Clerk

Subject: Surplus Equipment

Date: November 1, 2010

Various departments throughout the City have submitted a list of property determined to be obsolete, inoperative or otherwise no longer feasible in the City.

With Council's approval, all saleable items will be delivered to the auction site compound at the School Board Offices. Any items determined to have no value will be disposed of at the County landfill.

SB Budget Impact

The items that can be put together and sold as one pallet will be combined and the remainder of pieces of equipment will be sold as is. Revenues received will be deposited in the appropriate revenue accounts within the City's Funds. A nominal financial impact is expected from the sale of this surplus equipment.

SB Legal Impact

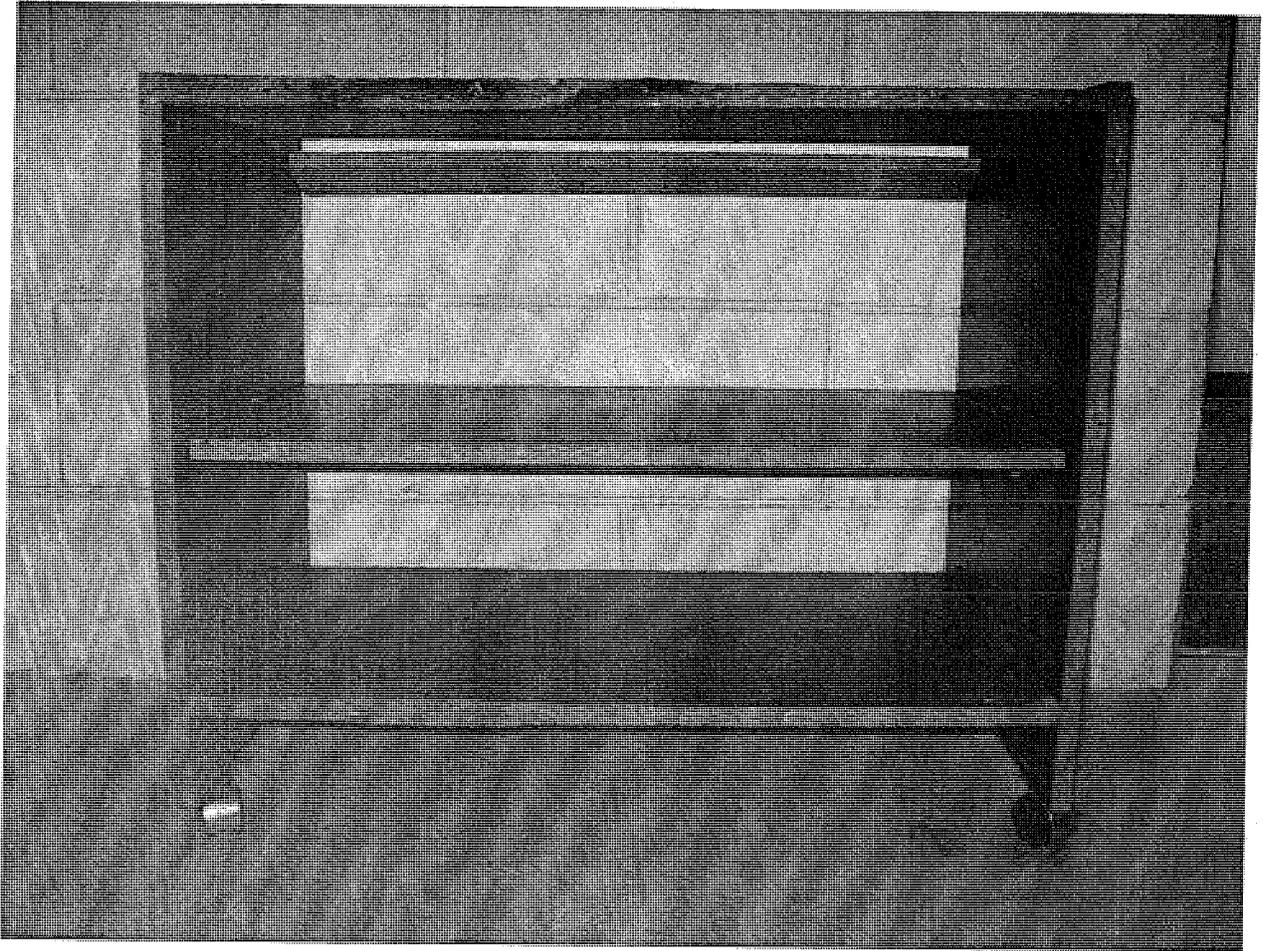
Pursuant to Fla. Stat. §274.05 Surplus property, City Council has the authority and discretion to classify as surplus any of its property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. In addition, within the reasonable exercise of its discretion and having consideration for the best interests of the City, the value and condition of property classified as surplus, and the probability of such property's being desired by a prospective bidder in the event of surplus, the City Council may offer surplus property to other governmental units in the county for sale or donation.

Recommendation

City Council to declare items included on the attached lists "surplus" and authorize the City Manager to dispose of through the joint County/School Board/City auction or as appropriate.

ID #	Description	Serial Number
4445	HPLJ 4V	obx35273
4454	Brother HL2040	U61229K5j944534
4241	Dell 5100 Color	GH20071
4250	Dell 5100 Color	3ZZVQ71
4441	HPLJ1200	CNCQ305008
4244	HPLJ5N (B&W)	USKB182405
4239	HP Deskjet 722C	ES7B21403W
4247	HPOJ6310 AIO Fax	CN841FVDX
4467	KMinolta2300	5311192227
4248	LJ4250	USBXS34123
4249	LJ2200D	USBRC11069
4439	HPOJ7210	MY61HJ72KM
4463	Lanier 5227	40028
4450	Lanier 5635	1911093
4451	HP5250DN	U61444E6J468710
4462	HPOJ6310 AIO	CN64PCG045
4446	HPLJ2600N Color	CNGC6150S0XN
011-037	HP Pavilion Laptop Computer zv5240us	SCND4290DGW
012-089	ChipTech Computer	N/A
014-099	ChipTech Computer	540308
015-009	Computer - Clone	52638-3
016-006	ChipTech Computer	526638-2
016-069	ChipTech Computer	11389615
018-086	Computer - Clone	11522514
025-093	Computer - Clone	522560
	Brother Fax-2820	U61325K8J309833
	Wooden TV Stand on Wheels	
	Metal Cabinet with Sliding Doors	

WOODEN TV STAND



METAL CABINET



11/1/10

CITY OF BROOKSVILLE

MEMORANDUM

To: The Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Richard W. Radacky, Public Works Director

Date: October 22, 2010

Re: Pickup Truck, Dump Truck and Backhoe Purchase

Background: The Streets and Drainage Division of the Public Works Department, is requesting approval to purchase a pickup truck, dump truck and a backhoe. All were approved by the City Council in the Fiscal Year 2011 Budget.

The pickup truck is a 2011 Ford, F-150, regular cab, two-wheel drive with a standard body. Exhibit 1 is a specification sheet for the replacement pickup truck. This truck is a replacement for Truck Number 610, a 1998 Dodge with 74,507 miles on the odometer. Exhibit 2 is a photograph of the truck to be replaced.

The dump truck requested is a 2011 Ford F-750. Attached as Exhibit 3 is a specification sheet for the replacement dump truck. The dump truck to be replaced is Dump Truck Number 637, a 1985 Chevrolet C-70, with 96,889 miles on the odometer. Exhibit 4 is a photograph of dump truck to be replaced.

The division also requests approval to purchase a JCB Backhoe. Exhibit 5 is a specification sheet for the replacement backhoe. This backhoe will replace existing Backhoe Number 657, a 1997 Caterpillar 416C with 6,400 hours on the hour meter. Attached as Exhibit 6 is a photograph of backhoe to be replaced.

It is requested that all vehicles be purchased by piggybacking on the Florida Sheriffs Association, Association of Counties and Fire Chiefs Association Bid List. The purchase of the pickup truck would be from Alan Jay Ford, Sebring, Florida, for a not-to-exceed cost of \$ 15,982. The purchase for the dump truck would from Hub City Ford, Crestview, Florida, for a not-to-exceed amount of \$ 85,552. The purchase of the backhoe would be from Glade and Grove Supply Co, Inc. Belle Glade, Florida, for a not-to-exceed amount of \$ 62,493.70.

Financial Impact: Funds for the F-150 pickup truck purchase will be from the City's Fleet Vehicle Replacement Enterprise Fund, Account Number 50200016619037, in the amount of \$ 15,982. The Dump Truck and Backhoe purchase will be from the City's Multi-Capital Enterprise Fund, Account Number 30801954155640, in the amount of \$ 148,045.70.

Legal Review: The City Council has Home-Rule Authority (Article VIII, (2), Florida Constitution, Section 166.011, Florida Statutes) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent Council authorizes otherwise by ordinance. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent that Council authorizes otherwise by ordinance. Pursuant to Section 2-304 (a) (1) and (2) of the Code of Ordinances, the amount of expenditure for which the City may obligate itself without competitive bidding by the City is increased provided: (1) the City Manager recommends to the City

Council that a specific purchase be made by piggybacking on an award by another governmental entity's competitive bidding process; and (2) the other governmental entity's competitive bidding process provides substantially equivalent guarantees of fairness and competitiveness to those of the City.

Pursuant to Section 274.05, Florida Statutes, titled Surplus Property, The City Council has the authority and discretion to classify as surplus any of its property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. In addition, within the reasonable exercise of its discretion and having consideration for the best interests of the City, the value and condition of property classified as surplus, and the probability of such property being desired by a prospective bidder in the event of surplus, the City Council may offer surplus property to other governmental units in the county for sale or donation.

Recommendation: The Public Works Department recommends approval to purchase one (1) 2011 Ford, F-150, regular cab, 4x2 pick-up truck, a 2011 Ford F-750 dump truck, and JCB Backhoe as described in the specifications attached as Exhibits 1, 3 and 5 using the Florida Sheriffs Association, Association of Counties and Fire Chiefs Association Bid, in the total amount of \$ 164,027.70.

Furthermore, authorize the surplus and sale of Dump Truck Number 637 and Backhoe Number 657 at the next Hernando County, City of Brooksville, and School Board auction.

-ALAN JAY Automotive Network

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

PHONE (800) ALANJAY (252-6529)

WWW.ALANJAY.COM

Corporate Office	2003 U.S. 27 South Sebring, FL 33870	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
Direct	863-402-4281	Mobile	863-381-0982
		Fax	863-402-4221

QUICK QUOTE SHEET

FOR VEHICLES SOLD UNDER THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT

DATE 6-Oct-10 PAGE 1 of 1

REQUESTING AGENCY: CITY OF BROOKSVILLE

CONTACT PERSON: MIKE MC QUOWN JOE NELSON

PHONE NUMBER: 352-540-3860 joen@cityofbrooksville.us

FAX NUMBER: 352-5445470 e-mail mmcquown@cityofbrooksville.us

www.flsheriffs.org

FSA BID NUMBER 09-17-0908

MODEL: F-150 (F1C) SPECIFICATION # 43

2011 FORD F-150 REG CAB 126 WB 4X2

****All vehicles will be ordered white w/ darkest interior
Unless Clearly stated otherwise on purchase order.**

BASE DISTRICT PRICE: \$13,707.00

OPTION #	DESCRIPTION	COST
LWB	8 FOOT CARGO BOX	\$300.00
99V	5.0L V8 (REQ. LWB) new for 2011 Model Year	\$1,525.00
536/DTP	CLASS IV RECEIVER W/DRAW BAR/HARNESS & 2' BALL	\$425.00
		\$0.00
		\$0.00
	2011 MODEL VEHICLE ORDERED FOR 2010	\$0.00
	CONTRACT PRICE	
TEMP	TEMPORARY TAG	\$25.00
	TOTAL OF OPTIONS:	\$2,275.00
	EXTENDED WARRANTY:	\$0.00
	TOTAL COST:	\$15,982.00

QTY 1 = \$15,982.00

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes please feel free to contact me at any time, I will be happy to assist you.

Comments:

Alan Jay Chevrolet Pontiac Buick GMC Cadillac, Inc. FEID #65-0211404

Alan Jay Ford Lincoln Mercury, Inc. FEID # 20-5996360 / Alan Jay Chrysler Jeep, Inc. 65-0558530

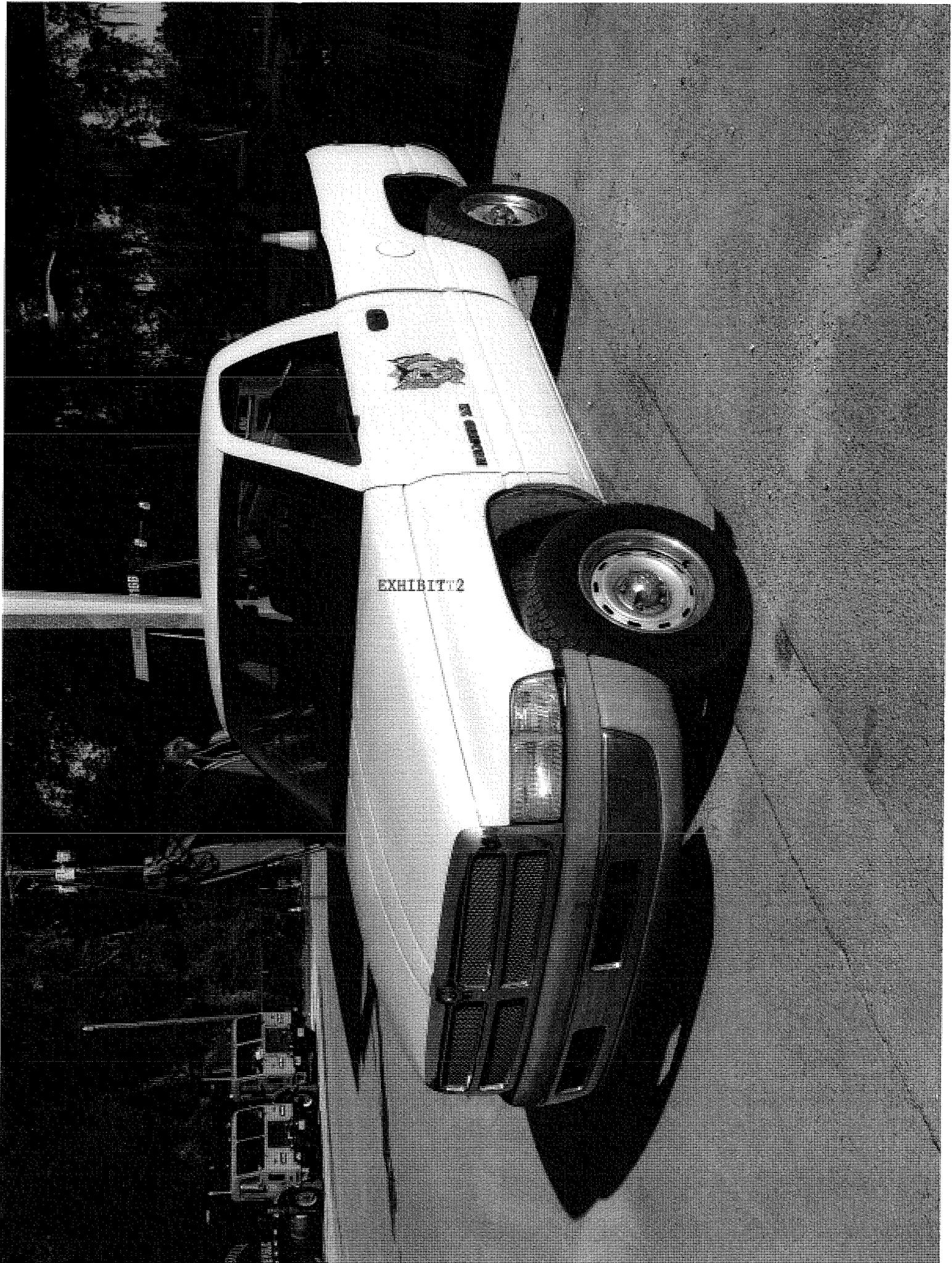
Alan Jay Import Center, Inc. d/b/a Alan Jay Toyota FEID # 59-3533026 / Alan Jay Nissan, Inc. FEID #76-0833978

Saturn of Sebring, Inc. 59-3533024

VEHICLE QUOTED BY: Dave Wilson, Fleet Manager 863-402-4281

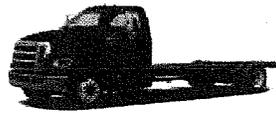
"I Want to be Your Fleet Provider"

dave.wilson@alanjay.com



HUB CITY FORD, INC.

Presents...



The 2011 Ford F-750 XL



Prepared For: JOE NELSON

Prepared By: Joe Windrow

Prepared On: April 19, 2010

Prepared For:
 JOE NELSON
 CITY OF BROOKSVILLE
 Florida

Prepared By:
 Joe Windrow
 HUB CITY FORD, INC.
 4060 SOUTH FERDON BLVD.
 CRESTVIEW, Florida, 32536
 Phone: (850)398-6810
 Fax: (850)398-6827



Selected Options

2011 Ford F-750

Regular Cab XL (F7F)

Vehicle Snapshot	
Engine:	Cummins (6.7L) ISB 250 HP @ 2300 RPM, Governed @ 2600 RPM
Transmission:	Allison 3000 6-Speed, RDS Series On-Off
Rear Axle Ratio:	6.14
Brakes:	Air Brakes - Straight Truck
GVWR:	35,000 lbs

Code	Description	Class
F7F	Base Vehicle Price (F7F)	STD
Wheelbase		
	176" Wheelbase/102" CA/70" AF/285" OAL	OPT
1 - Frame		
53J	Single Channel - Straight 'C' 16.98 SM, 120,000 PSI - For GVW Ratings 37,000 lbs. Maximum <i>Heat treated alloy steel; 10.250" x 3.610" x 0.375" (260.4mm x 91.7mm x 9.5mm), 456.0" (11582mm) maximum OAL.</i>	OPT
766	Bumper, Front - Full Width, Painted Steel <i>0.1875" material thickness, dark shadow gray color.</i>	OPT
76B	Tow Hooks, Front (2) Inside Rail, Frame Mounted	OPT
2 - Axle, Front/Suspension, Front		
43J	I-Beam Type - 12,000 lb. Cap. Non-Driving - Meritor MFS-12-122A <i>Steering Wheel - Two Spoke, Black PVC, 17.5" Dia. : Includes Ross TAS-66 power steering gear.</i>	OPT
61D	Taper-Leaf Springs, Parabolic - 12,000 lb. Cap <i>Includes shock absorbers.</i>	OPT
60A	Lube, Front Axle, EmGard 50W, Synthetic Oil	OPT
3 - Axle, Rear/Suspension, Rear		
47P	23,000 lb. Single-Speed - Dana S23-170D - Includes Driver Control Locking Differential <i>System Control in Overhead Gauge / Switch Pod. Single reduction with "R" wheel ends. NOTE: When specifying an axle ratio, check performance</i>	OPT

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 12/23/2009

Selected Options Continued

Prepared For: JOE NELSON
 Prepared By: Joe Windrow
 Dealership: HUB CITY FORD, INC.

Code	Description	Class
	<i>guidelines for startability and gradeability. WARNING! The selection of this Axle may cause the GVWR to exceed 33,000 lbs with 12% FET implications.</i>	
68R	Multi-Leaf Springs - Vari-Rate Suspension 23,500 lb. Cap <i>Includes 4500 lb. auxiliary rubber spring.</i>	STD
X6A	6.14 Axle Ratio	OPT
4 - Brakes/Brake Equipment		
67C	Air Brakes - Straight Truck <i>Air Compressor, Cummins, 18.7 CFM Capacity. Meritor Q-Plus with ABS, Bendix Anti-Lock Brake System, 4-channel. Includes 15" x 4" front brakes, dual direct reading air pressure gauges, front and rear dust shields, brake lines color coded nylon, instrument panel mounted yellow knob parking brake control valve, automatic slack adjusters front and rear, two rear spring parking brake chambers mounted on rear of rear axle, three drain valve(s) and two air tanks (Reference Body Builders Book for location). Rear brake size and components dependent upon axle selection.</i>	OPT
62D	Air Dryer, Bendix AD/IP w/Heater, Standard Position <i>Automatic drain valve includes Bendix DV-2 w/heater. Mounted inside left frame rail, back of cab.</i>	OPT
157	Trailer Connection Socket - 7-Way, Wired for Turn Signals Independent of Stop <i>Mounted at rear of frame, compatible with trailers that have amber or side turn lamps with independent stop/turn.</i>	OPT
5 - Engine/Engine Equipment		
99J	Cummins (6.7L) ISB 250 HP @ 2300 RPM, Governed @ 2600 RPM <i>Starting Motor - 12-Volt, 38 MT, Delco-Remy America Inc. Type 300 : Less thermal overcrank protection.; Radiator - Modine, 717 Sq In Cross Flow, 4.25" Core w/In-Tank Trans Cooler; Mainshaft Driveline, 1710; Anti-Freeze Red, Extended Life Coolant : To -40 degrees F/ -40 degrees C freeze protection. Includes Borg Warner SA75 viscous screw on type fan clutch. Includes Donaldson single stage dry type air cleaner with restriction indicator. Includes Fleetguard FS19557, with electric type heater and primer pump - engine mounted fuel/water separator. 660 lb-ft torque @ 1600 RPM, 2600 RPM governed speed, 250 peak HP (Max). Component-manufacturer warranty applies. Subject to change by manufacturer without notice. . Torque: 660 ft.lbs. @ 1600 rpm.</i>	OPT
633	CARB Exempt (Buses, RV's, Emergency Vehicles, Military Tactical Vehicles; requires verification that exemption requirements are met)	OPT
425	50 State Emissions	OPT
	Emissions Surcharge	OPT
6a - Allison Vocational Transmission		
44H	Allison 3000 6-Speed, RDS Series On-Off <i>RDS Series On-Off; Synthetic Transmission Oil; 29 thru 42 Pints - Meets Allison TES295 Specification. Rated: close ratio, 370 HP input power, 1100 lb-ft input torque, and 2 year model warranty. PTO provision standard. Includes shift key pad.</i>	OPT
6b - Allison Programming I/O		
94B	Allison Programming I/O Rugged Duty Series - General Purpose/Construction <i>For programming content specific, please refer to HELP or RESOURCES in</i>	OPT

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Selected Options Continued

Prepared For: JOE NELSON
 Prepared By: Joe Windrow
 Dealership: HUB CITY FORD, INC.

Code	Description	Class
	CTT.	
7 - Exhaust		
91B	Under Cab, Right Side Outlet <i>Single, horizontal, diesel particulate filter assembly, frame mounted outside right rail under cab, single horizontal SCR assembly, frame mounted outside right rail under cab, horizontal tail pipe right side outlet.</i>	OPT
8 - Electrical/Alternator/Battery		
962	Daytime Running Lights	OPT
17B	185 Amp, Leece-Neville 12-Volt, Brushless, Pad Mounted, Alternator	STD
63B	Two - 900 CCA, 1800 Total, Includes Steel Battery Box and Plastic Lid <i>12Volt, Motorcraft.</i>	OPT
9 - Fuel Tanks		
65Z	Tank - Steel (Deep) 80 U.S. gal. (303 L.) - Single <i>LH D-style steel, top draw, 16" tank depth, mounted left side under cab in front of battery box. Includes under cab mounted aftertreatment device.</i>	OPT
86H	10 Gallon Urea Tank <i>Mounted R/H rail, aft of cab.</i>	STD
	10 Gal. Single Tank Fuel Fill. Mandatory Charge Applied, Based On Tank Selection	OPT
10 - Seats		
88H	Driver Captains Chair, 40%, Reclining, Steel Gray Vinyl w/Steel Gray Vinyl Insert <i>Fixed track with fore aft adjust, high back with integral headrest and arm rest. Seats are color coordinated to cab trim level. All seats include seat belts.</i>	INC
85A	2 Passenger, 70% Bench, Folding, Steel Gray Vinyl w/Steel Gray Vinyl Insert <i>Intermediate folding back, integral outboard headrest, fold down arm rest with cupholders.</i>	INC
11 - Cab Equipment		
680A	XL Trim Package <i>(88H) Driver Captains Chair, 40%, Reclining, Steel Gray Vinyl w/Steel Gray Vinyl Insert : Fixed track with fore aft adjust, high back with integral headrest and arm rest. Seats are color coordinated to cab trim level. All seats include seat belts.; (85A) 2 Passenger, 70% Bench, Folding, Steel Gray Vinyl w/Steel Gray Vinyl Insert : Intermediate folding back, integral outboard headrest, fold down arm rest with cupholders. . Includes molded cloth headliner, RH and LH coat hooks, sunvisors with passenger side mirror, interior back panel painted body color, door trim panels with standard armrest, manual air conditioning, radio AM/FM w/clock and 2-speakers, West Coast mirrors, bright front headlight bezel, chrome grille and chrome front bumper. Steel gray interior color.</i>	OPT
86A	Grille - Dark Shadow Gray <i>Deletes standard chrome grille.</i>	OPT
59A	Horn, Air - Black, Single Trumpet <i>Air solenoid operated, chassis mounted on right rail back of bumper.</i>	OPT

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Selected Options Continued

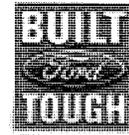
Prepared For: JOE NELSON
 Prepared By: Joe Windrow
 Dealership: HUB CITY FORD, INC.

Code	Description	Class
57E	License Plate Holder, Front <i>Includes upper and lower mounting plate hardware, mounted in existing holes in front bumper.</i>	OPT
54A	Mirrors, Dual Stainless Steel - Rectangular, 7 1/2" x 16 1/2" <i>West Coast style, 102" wide spacing.</i>	STD
54C	Mirrors, 2 Auxiliary Convex - Stainless Steel <i>8" dia., mounted below primary mirrors.</i>	OPT
587	Radio AM/FM Stereo w/Clock <i>Includes two speakers.</i>	STD
17H	Hour Meter {Hobbs} Engine <i>System Control in Overhead Gauge / Switch Pod; Transmission Oil Temperature Gauge</i>	OPT
12 - Front Wheels/Tires		
643	Wheels, Front 22.5x8.25 Powder Coated Steel Disc, 10-Hole <i>(285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs, white.</i>	OPT
TDB	Tires, Front Two 11R22.5H Hankook AH12 (501 rev/mile)	STD
13 - Rear Wheels/Tires		
663	Wheels, Rear 22.5x8.25 Powder Coated Steel Disc, 10-Hole <i>(285.75MM BC) hub piloted, flanged nut, metric mount, 8.25 DC rims; with steel hubs, white.</i>	OPT
RDC	Tires, Rear Four 11R22.5H Hankook DL01 (484 rev/mile)	STD
14 - Miscellaneous		
B4A	Net Invoice Fleet Option	OPT
Interior Colors For : Primary		
E	Gray	OPT
Primary Colors For : Primary		
YZ	Oxford White	OPT
Accessories and Aftermarket Options		
DIO 567	DEALER INSTALL <i>DUMP BODY</i> <i>WARREN MODEL 451 SERIES DUMP BODY WITH 10 GA SIDES, FRONT AND TAILGATE, 3/16 HIGH TENSILE FLOOR. UNDER BODY LIFT ARMS, 10FT BODY, BOXED, TUBING TOP RAILS, AND DIRT SHEDDING RUB RAILS. DOUBLE ACTING THREE PANEL TAILGATE, 24" CAB SHIELD, CAPACITY 6/7 CUBIC YARDS.</i>	
Vehicle Subtotal		
Destination		
Vehicle Subtotal (including Destination)		

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Prepared For:
 JOE NELSON
 CITY OF BROOKSVILLE
 Florida

Prepared By:
 Joe Windrow
 HUB CITY FORD, INC.
 4060 SOUTH FERDON BLVD.
 CRESTVIEW, Florida, 32536
 Phone: (850)398-6810
 Fax: (850)398-6827



Dimensions & Capacities

2011 Ford F-750

Regular Cab XL (F7F)
 Value

Description

Dimensions and Capacities

Output	250 hp @ 2,300 rpm
Torque	660 lb.-ft. @ 1,600 rpm
1st gear ratio	3.490
2nd gear ratio	1.860
3rd gear ratio	1.410
4th gear ratio	1.000
5th gear ratio	0.750
6th gear ratio	0.650
Reverse gear ratio	5.030
Curb weight	9,981 lbs.
Front curb weight	6,249 lbs.
Rear curb weight	3,732 lbs.
Front axle capacity	12,000 lbs.
Rear axle capacity	23,000 lbs.
Front spring rating	12,000 lbs.
Rear spring rating	23,500 lbs.
Front tire/wheel capacity	13,220 lbs.
Rear tire/wheel capacity	24,020 lbs.
Front legroom	40.7 "
Front headroom	41.3 "
Front hiproom	67.4 "
Front shoulder room	68.0 "
Length	285.0 "
Body width	96.7 "
Body height	94.3 "
Wheelbase	176.0 "
Cab to axle	102.0 "
Axle to end of frame	70.0 "
Radiator area	717.0 "
Frame rail depth	10.3 "
Frame rail width	3.6 "
Frame rail thickness	0.38 "
Max RBM (in.-lbs.)	2,134,800.0
Frame rail section	9.5 "
Turning radius (to curb)	24.6 '

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Dimensions & Capacities Continued

Prepared For: JOE NELSON
Prepared By: Joe Windrow
Dealership: HUB CITY FORD, INC.

Description	Value
Dimensions and Capacities	
Turning radius (to bumper)	26.0'
Front frame height loaded	34.9"
Front frame height unloaded	38.2"
Rear frame height loaded	36.2"
Rear frame height unloaded	40.4"

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 12/23/2009

Prepared For:
JOE NELSON
CITY OF BROOKSVILLE
Florida

Prepared By:
Joe Windrow
HUB CITY FORD, INC.
4060 SOUTH FERDON BLVD.
CRESTVIEW, Florida, 32536
Phone: (850)398-6810
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Warranty

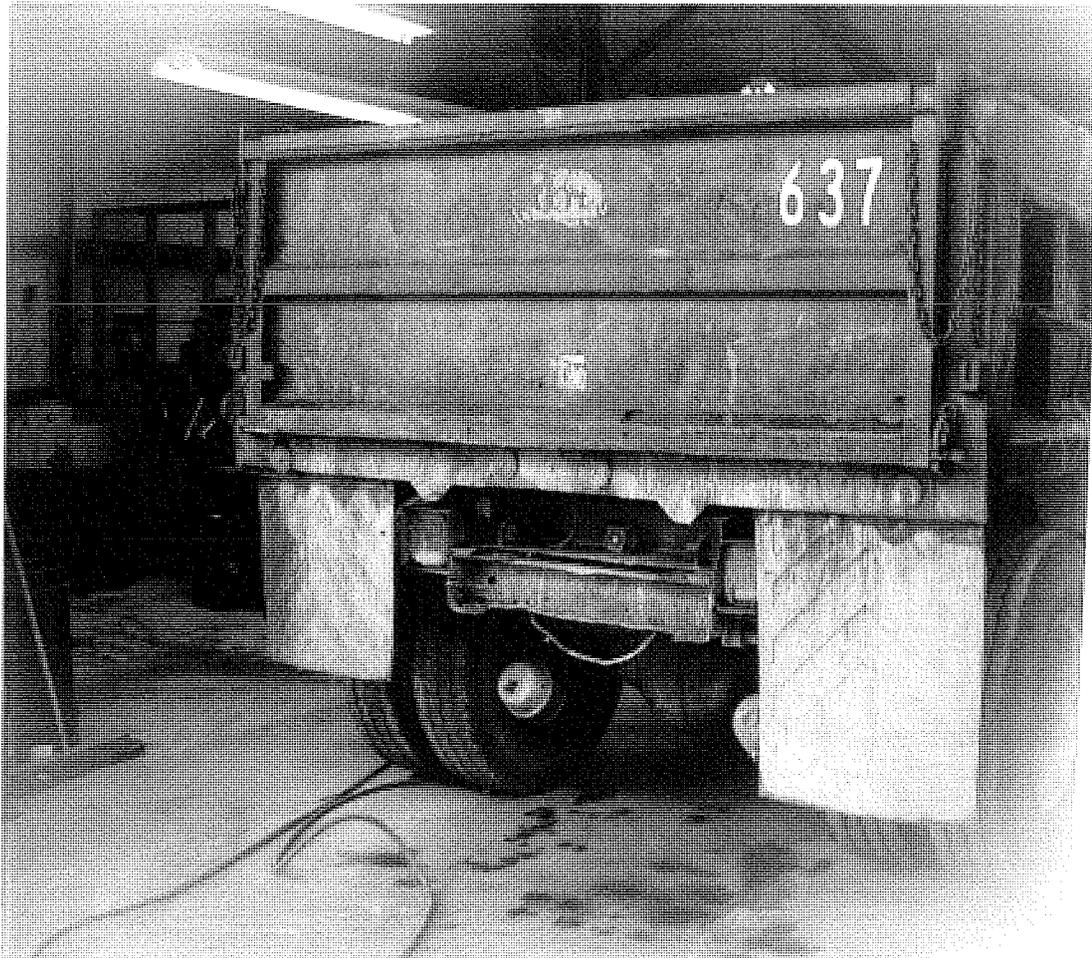
2011 Ford F-750

Regular Cab XL (F7F)
Months/Distance

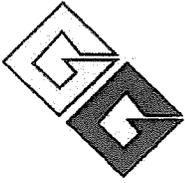
Description	Months/Distance
Basic	24 month/unlimited mileage
Corrosion Perforation	36 month/unlimited mileage
Roadside Assistance	24 month/unlimited mileage
Diesel Engine	24 month/unlimited mileage
Transmission	24 month/unlimited mileage

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05205476 12/23/2009





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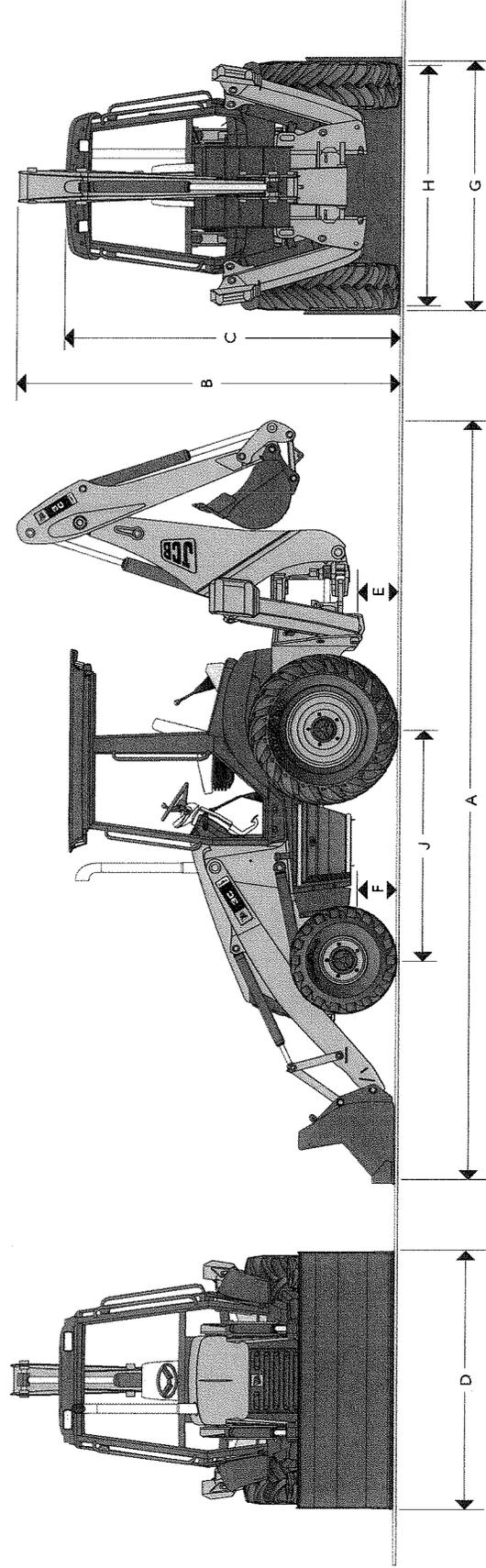
Glade and Grove Supply Co., Inc.

1006 S. Main Street, Belle Glade, FL 33470
 305 CR17A West, Avon Park, FL 33825
 981 New Harvest Road, Immokalee, FL 34142

EQUIPMENT PRICE QUOTE		7/19/2010
CUSTOMER:	City of Brooksville c/o Joe Nelson (352) 540-3860 KEN HOLOWECKY GOVERNMENT SALES REP- (561) 703-2644 - cell	rev.: 7/20/10 Sheriff Contract #09-17-0908
QUANTITY	DESCRIPTION	PRICE
1	2010 JCB 3C-14 Backhoe Loader (Contract Price) -2WS/4WD, 92hp Turbocharged engine -Canopy -24" BH bucket with 4 teeth -88" GP Bucket	\$55,247.00
1	Delete Option: 88" GP Bucket (200E304) -\$2,083.00 - 10%	(\$1,874.70)
1	Add Option: 88" 1.25cu.yd. 6 in 1 Bucket, No Forks (200E302) -Unspecified Option: \$5,315.00 - 10%	\$4,783.50
1	Add option: 3/8 Loader Arm Pipework (Contract Price) -Required for operation of 6 in 1 Bucket	\$1,106.00
1	Add Option: 48" Ditching Bucket (328/00651) -Fits 3C-14 BHL -Unspecified Option: \$1,694.00 - 10%	\$1,524.60
1	Add Option: Backhoe Quick Hitch Coupler - mech. (980/88833) -Unspecified Option: \$1,897.00 - 10%	\$1,707.30
	TOTAL (Does NOT include any applicable taxes)	\$62,493.70
<p>IF YOU HAVE ANY QUESTIONS REGARDING THIS QUOTE, PLEASE CONTACT KEN HOLOWECKY @ 800-433-4451, (561) 703-2644 - mobile , or kenh@gladeandgrove.com</p>		
COMMENTS:	Pricing above includes set up and delivery to Brooksville, FL. All Add/Delete options NOT specified in Contract are calculated at LIST less 10%.	
APPROVED BY:		



JCB BACKHOE LOADER | 3C 14FT

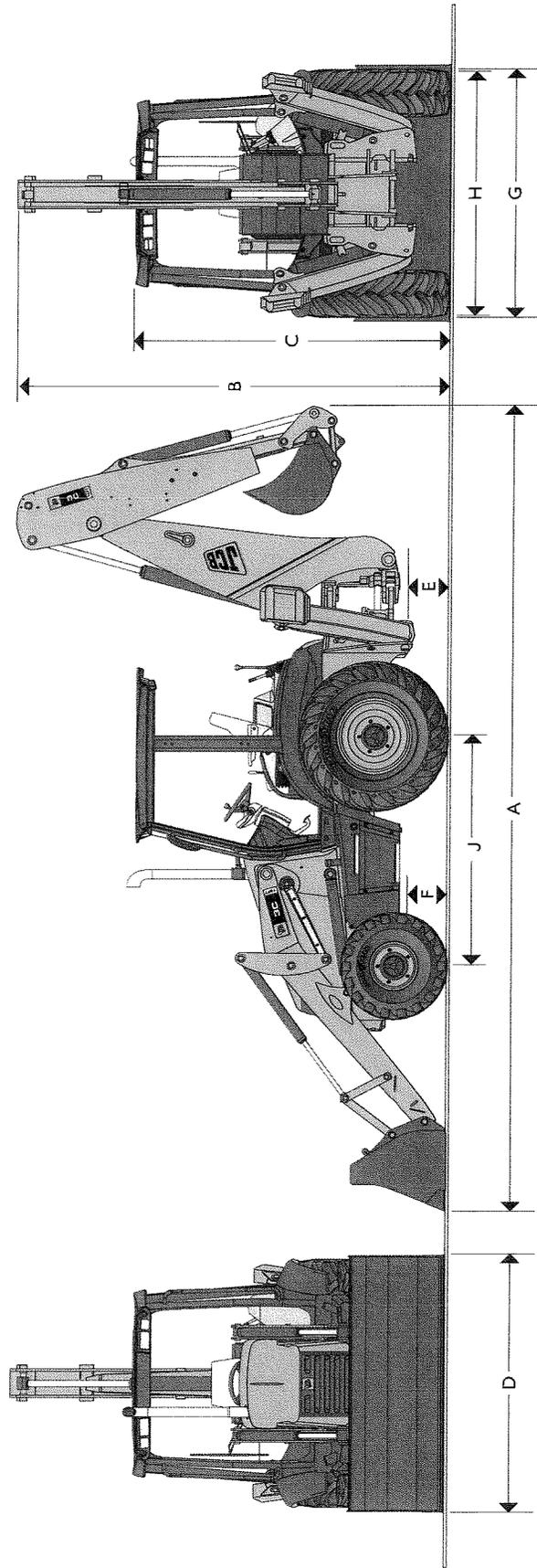


STATIC DIMENSIONS

Machine model	3C 14 ft 2WD ft-in (meter)	3C 14 ft 4WD ft-in (meter)	Machine model	3C 14 ft 2WD ft-in (meter)	3C 14 ft 4WD ft-in (meter)
A Transport length	23-0 (7.01)	23-0 (7.01)	E Ground clearance – main frame	1-2 (0.36)	1-2 (0.36)
B Transport height	11-2 (3.401)	11-2 (3.40)	F Ground clearance – front axle	1-2 (0.36)	0-10 (0.25)
C Height to top of cab/canopy	9-3 (2.82)	9-3 (2.82)	G Front – width over tires	7-1 (2.16)	7-4.5 (2.25)
D Overall width with loader bucket	7-4 (2.24)	7-4 (2.24)	H Rear – width over tires	7-3 (2.21)	7-3 (2.21)
			I Wheelbase	6-11 (2.11)	7-1 (2.16)



JCB BACKHOE LOADER | 3C 15FT

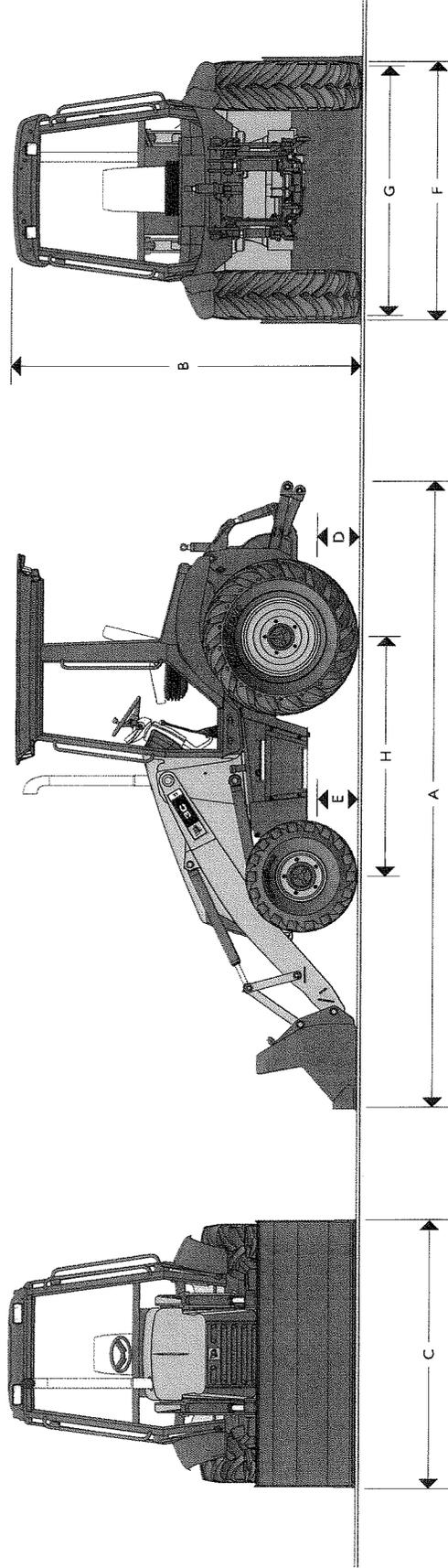


STATIC DIMENSIONS

Machine model	3C 15 ft ft-in (meter)	Machine model	3C 15 ft ft-in (meter)
A Transport length	24-7 (7.49)	E Ground clearance – main frame	1-1 (0.33)
B Transport height – Fixed Dipper	12-9 (3.89)	F Ground clearance – front axle	0-11 (0.28)
B Transport height – Extra dig	12-10 (3.91)	G Front – width over tires	7-4.5 (2.25)
C Height to top of cab/canopy	9-9 (2.97)	H Rear – width over tires	7-3 (2.21)
D Overall width with loader bucket	7-8 (2.35)	I Wheelbase	7-5 (2.26)



JCB BACKHOE LOADER | 3C LL



STATIC DIMENSIONS

Machine model	3C LL – 2WD ft-in (meter)	3C LL – 4WD ft-in (meter)	Machine model	3C LL – 2WD ft-in (meter)	3C LL – 4WD ft-in (meter)
A Transport length (excluding rear attachment)	18-1 (5.50)	18-1 (5.50)	E Ground clearance – front axle	1-2 (0.36)	1-2 (0.36)
B Height to top of cab/canopy	9-3 (2.82)	9-3 (2.82)	F Front – width over tires	7-1 (2.16)	7-4.5 (2.25)
C Overall width with bucket	7-4 (2.24)	7-4 (2.24)	G Rear – width over tires	7-3 (2.21)	7-3 (2.21)
D Ground clearance – main frame	1-2 (0.35)	1-2 (0.35)	H Wheelbase	6-11 (2.11)	7-11 (2.16)



OPERATING WEIGHTS

3C 14 FT/3C 15FT: Operating weight includes machine equipped with standard loader bucket, 24" HD backhoe bucket, full fluid levels and SAE operator.

3C LL: Operating weight includes machine equipped with standard loader bucket, 3 point hitch assembly, full fluid levels and SAE operator (weight does not include rear implement).

	14 ft			15ft		LL	
	2WD	4WD	4WD	4WD	2WD	4WD	
Base unit	lb (kg)	13046 (5919)	13376 (6069)	17037 (7730)	12200 (5535)	12530 (5685)	
Add for:							
Cab	lb (kg)	440 (200)	440 (200)	540 (245)	440 (200)	440 (200)	
Extradig	lb (kg)	998 (453)	998 (453)	646 (293)	N/A	N/A	
SAE operator	lb (kg)	176 (80)	176 (80)	176 (80)	176 (80)	176 (80)	

JCB 444 ENGINE

Four cylinder, direct injection diesel, spin-on oil filter, fuel filter, with water separator, dual element air cleaner with aspiration system eliminating the need for a pre-cleaner. EPA Tier III CARB Compliant.

Machine model	3C	
Displacement	268 cu. inches (4.4 liters)	
Aspiration	Turbo	
Rated engine RPM	2200	
Horsepower ratings	HP (kW)	
SAE gross	92 (69)	
SAE net	90 (67)	
Maximum torque	lb-ft (Nm)	
SAE gross	301 (408)	
SAE net	282 (382)	
Max. Torque RPM	1300	

STEERING

Power: hydrostatic system utilizing the main hydraulic pump via a steering priority valve. Emergency power off steering.

3C	2WD	14ft/LL	4WD	15ft
Steering axes	Front		Front	2WD/4WD
Type	Hydrostatic		Hydrostatic	Hydrostatic
Steering turns – lock to lock	2.75		2.75	2.75
	ft-in (meter)		ft-in (meter)	ft-in (meter)
Turning circle – unbraked	25-3 (7.70)		26-4 (8.05)	26-5 (8.1)
Loader clearance – circle	33-10 (10.31)		34-11 (10.64)	10-4 (34.0)

ENGINE SUPPORT SYSTEM

Engine support system is designed for ease of daily checks, routine maintenance and longer service intervals.

- Fuel type**
Diesel.
- Fuel filter**
Replaceable cartridge plus water/sediment separator prefilter.
- Air cleaner**
Dual, dry element type with self cleaning internal air intake pre-cleaner.
- Oil filter and lubrication**
Full flow, spin-on type filter.
- Cooling system**
Hot climate specification, pressurised 14.5 psi (1.0 bar) suction fan, Pressurised recovery tank with integral filler neck.

ELECTRICAL AND INSTRUMENTATION

- 12 volt negative ground, utilizing wiring and connectors meeting IP69 water and dust ingress test standard.
- Central fuse panel supplemented with main circuit breakers at battery positive terminal.
- Gauges
Tachometer, engine coolant temp, fuel level, hourmeter.
- Warning system
Audible and visual system for engine, transmission, park brake, battery charge condition, air cleaner restriction.
- Battery
12V, 900 CCA.
- Pre-wire
Pre-wire for all beacon, radio speakers in cab on 3C, 15FT
- Horn
Front horn button mounted on forward-to-reverse lever.
- Accessory
12V power outlet on instrument panel.
- Reverse alarm
Standard fit. Meets SAE requirements.
- Alternator
95 amp



JCB BACKHOE LOADER | 3C

TRANSMISSION

The JCB Transmissions are designed and built specifically for JCB Backhoe Loaders. They feature synchronized shifting in all gears. Power shift allows you to shuttle between forward and reverse to maximize production.

3C	2WD	14 FT / 15 FT	4WD	LL
Manufacturer	JCB	JCB	JCB	4WD
Type	Synchro shuttle	Synchro shuttle	Synchro shuttle	Synchro shuttle
Torque converter	Single stage, dual phase			
Torque converter ratio	3.01:1	3.01:1	3.01:1	3.01:1
Gears forward/reverse	4F/4R	4F/4R	4F/4R	4F/4R
Gear selection	Manual	Manual	Manual	Manual
Shuttle control – F/R	Power shuttle	Power shuttle	Power shuttle	Power shuttle
Travel speeds	mph (kph)	mph (kph)	mph (kph)	mph (kph)
Tires equipped	19.5-24	19.5-24	19.5-24	19.5-24
Gear 1	3.3 (5.4)	3.4 (5.5)	3.4 (5.5)	3.4 (5.5)
Gear 2	5.4 (8.7)	5.6 (8.9)	5.6 (8.9)	5.6 (8.9)
Gear 3	11.5 (18.6)	11.9 (19.1)	11.9 (19.1)	11.9 (19.1)
Gear 4	20.2 (32.4)	22.5 (36.0)	22.5 (36.0)	22.5 (36.0)

SERVICE CAPACITIES

3C	14 FT	15 FT	LL
Cooling system	gal (liter)	gal (liter)	gal (liter)
	4.9 (19)	4.9 (19)	4.9 (19)
Fuel tank	34.4 (130)	42.5 (160)	34.4 (130)
Engine oil with filter	3.9 (15)	3.9 (15)	3.9 (15)
Synchro shuttle trans with filter	4.2 (16)	4.2 (16)	4.2 (16)
Rear axle	4.2 (16)	4.2 (16)	4.2 (16)
Front drive axle	4.2 (16)	4.2 (16)	4.2 (16)
Drive axle hubs – each	0.4 (2)	0.4 (2)	0.4 (2)
Hydraulic tank	19.8 (75)	22 (83)	19.8 (75)
Hydraulic system incl. tank	30.4 (115)	35 (132)	30.4 (115)

HYDRAULIC SYSTEM

Open center system gear pump system which supplies oil for loader, backhoe and steering systems. Side mounted hydraulic tank with sight glass and lockable cap. JCB cylinders, hydraulic hoses with abrasion protection.

3C	14 FT		15 FT		LL	
	2WD	4WD	2WD	4WD	2WD	4WD
Pump output	gpm (lpm)					
	29 (110)	29 (110)	39 (148)	39 (148)	29 (110)	29 (110)
System relief pressure	psi (bar)					
	3300 (228)	3300 (228)	3650 (252)	3650 (252)	3300 (228)	3300 (228)
Filter rating	10 micron					

SMOOTH RIDE SYSTEM (Optional)

The JCB Smooth Ride System (SRS) consists of an accumulator installed in line with the loader lift cylinders. When activated, the Smooth Ride System allows the loader arms to float slightly. This action counteracts variations in road or site surfaces and provides the operator with a smooth ride.

Activation

Electric switch on instrument panel. Manually controlled by the operator for maximum benefit and user flexibility.



FRONT AXLE

JCB front axles are designed and built specifically for backhoe loaders and incorporate double reduction, outboard planetary drives front and rear.

Machine model	3C
Axle ratings	lb (kg)
Static load rating	36383 (16508)
Dynamic load rating	18928 (8586)
SAE J43 rating	11437 (5189)
Axle oscillation	11° each way – 22° total

REAR AXLE

JCB rear axles are designed and built specifically for backhoe loaders and accept a wide variety of tire combinations.

Machine model	3C
Type	JCB limited slip differential outboard planetary drive
Axle ratings	lb (kg)
Static load rating	55125 (25011)
Dynamic load rating	27562 (12505)
SAE J43 rating	12956 (5878)

OPERATOR'S AREA

Meets SAE ROPS/FOPS requirements. Standard features include the following:

3C	14 FT		15 FT		LL	
	Cab	Canopy	Cab	Canopy	Cab	Canopy
Heavy duty suspension seat	•	•	•	•	•	••
Heater/pressurizer	•	•	•	•	•	•
Front and rear wipers	•	•	•	•	•	•
Front and rear window washers	•	•	•	•	•	•
2" seat belt (3" option)	•	•	•	•	•	•
4 front and 2 rear work lamps	•	•	•	•	•	•
12V power outlet	•	•	•	•	•	•
Instrument vandal cover	•	•	•	•	•	•
Brake lights, hazard lamps, turn signals	•	•	•	•	•	•
Interior rear view mirror	•	•	•	•	•	•
Side-mounted instrument panel	•	•	•	•	•	•
Deluxe floor mat	•	•	•	•	•	•
Cup holder	•	•	•	•	•	•

TIRES

Tires listed are most popular sizes. See your JCB Dealer for a full listing of available tire sizes and tread designs. Tires are listed in front and rear combinations that are compatible with axle available.

3C	14 FT	15 FT	LL
11L-16, front	•	•	•
14-17.5, FWD, front	•	•	•
19.5L-24, R4, rear	•	•	•
21L-24, R4, rear	•	•	•

BRAKES

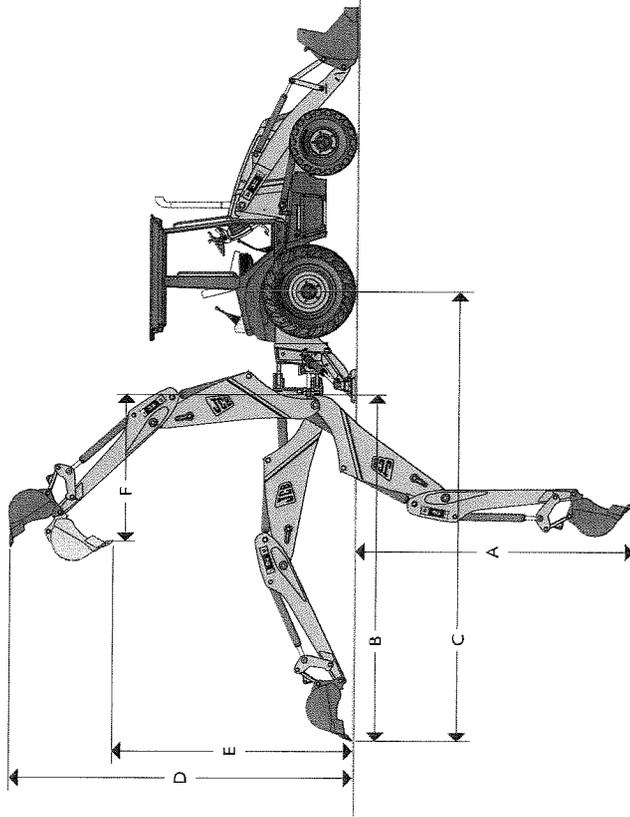
Hydraulically actuated, self-adjusting, oil immersed, inboard, multi-plate type. Separate master cylinder and brake oil reservoir. Independent disk and caliper-type parking brake mounted on rear of transmission.

- 3C- 2WD and 4WD** Two pedal service brakes with interlock for individual or simultaneous operation. Power- assisted.
- 3C LL-2WD and 4WD** Two pedal service brakes with interlock for individual or simultaneous operation. Power- assisted.
- 3C 15ft 4WD** Two pedal service brakes for individual or simultaneous operation. Selectable 4WD braking for improved road deceleration. Power- assisted on 4WD units.



JCB BACKHOE LOADER | 3C

LOADER DIMENSIONS



BACKHOE DIMENSIONS – 3C 14FT | 3C 15FT

	standard backhoe		Extracig – retracted		Extracig – extended	
	14FT	15FT	14FT	15FT	14FT	15FT
3C	ft-in (meter)					
A	14-4 (4.37)	16-3 (4.95)	14-7 (4.45)	16-3 (4.95)	18-0 (5.49)	20-1 (6.12)
A	14-3 (4.34)	16-1 (4.90)	14-6 (4.42)	16-1 (4.90)	17-10 (5.44)	20-0 (6.10)
B	17-7 (5.36)	19-5 (5.92)	17-10 (5.44)	19-5 (5.92)	21-0 (6.40)	23-0 (7.01)
C	21-6 (6.55)	23-4 (7.11)	21-10 (6.65)	23-4 (7.11)	25-0 (7.62)	26-11 (8.20)
D	17-7 (5.36)	18-8 (5.69)	17-8 (5.38)	18-8 (5.69)	20-0 (6.10)	21-0 (6.40)
E	10-4 (3.15)	12-0 (3.66)	10-6 (3.20)	12-0 (3.66)	11-10 (3.61)	13-4 (4.06)
F	5-8 (1.73)	6-6 (1.98)	5-8 (1.73)	6-6 (1.98)	9-1 (2.77)	10-2 (3.10)
Swing arc – degrees	180°		180°		180°	
Stabilizers – transport	7-2 (2.18)		7-2 (2.18)		7-5 (2.25)	
Stabilizers – operating	10-6 (3.20)		10-6 (3.20)		10-10 (3.30)	
Leveling angle – degrees	15°		15°		15°	
Bucket rotation –	degrees 85° max. power/201° max. rotation					

BACKHOE BUCKETS – 3C 14FT | 3C 15FT

JCB Backhoe Loader buckets are designed specifically for use on JCB machines. Dual position tipping link provides positions to maximize breakout force or to maximize rotation for straight wall digging and improved load retention. All JCB buckets include heavy-duty features consisting of a 1"x18" cutting edge, back straps, back straps, box section cross member, and full length, chamfered side cutters.

	12	18	24	24	30	36
Bucket width – in.						
Bucket width – mm	305	455	610	610	760	910
Number of teeth	3	4	4	5	5	6
Heavy duty trenching buckets						
Capacity – cu.ft.	2.8	4.9	7.1	7.1	9.2	11.3
Capacity – cum	0.08	0.14	0.20	0.20	0.26	0.32
Weight – lbs	293	359	408	419	478	544
Weight – kg	100	128	145	150	166	189
Heavy duty high capacity trenching buckets						
Capacity – cu.ft.		5.3	8.5	8.5	11.3	14.1
Capacity – cum		0.15	0.24	0.24	0.32	0.40
Weight – lbs		430	509	509	588	668
Weight – kg		195	231	231	267	303

See your JCB Dealer for availability of other backhoe buckets and attachments.

THREE POINT HITCH – 3C LL

Category 2 hitch, featuring power up, power down and hydraulic tilt.

Hitch category	2 (Cat 1 ball option)
Hitch lift ram	Single double acting cylinder
Bore diameter	in (mm)
Rod diameter	3.15 (80)
Stroke	1.97 (50)
Lift capacity at hitch pins	lb (kg)
Lift capacity at 600mm	7000 (3176)
Down pressure	3800 (1724)
Lower link travel	1300 (590)
Departure angle – degrees	in (mm)
	9 to 35.5 (228 to 902)
	15°

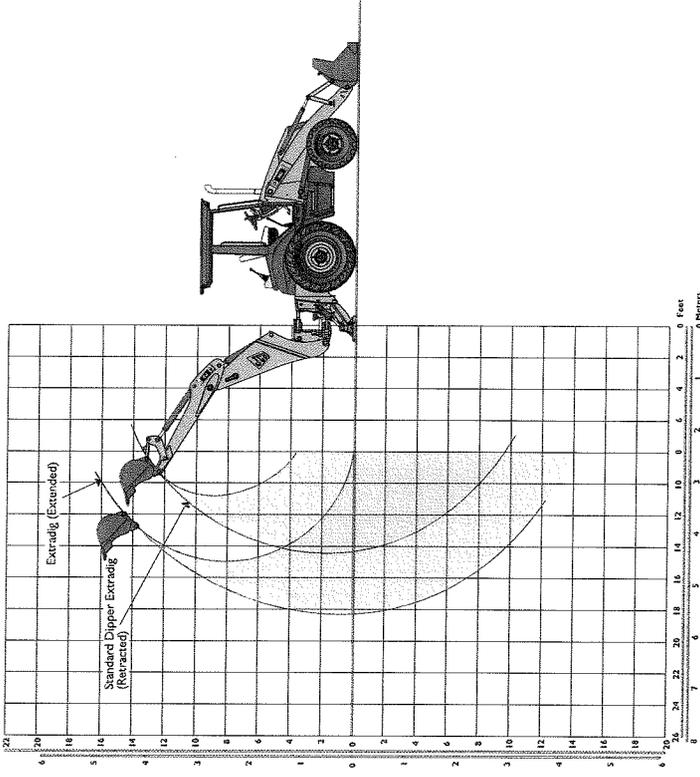


JCB BACKHOE LOADER | 3C 14FT

BACKHOE LIFTING PERFORMANCE – 3C 14 ft

Dipper lift capacity – SAE J31	standard backhoe		Extradiag – retracted	Extradiag – extended
	lbs	kg		
+ 4 feet	6615	3000	4680	3195
+ 6 feet	5405	2450	3970	2460
+ 8 feet	4945	2240	3710	2540
+ 10 feet	4200	1900	3690	2240
+ 12 feet	2970	1350	3450	1745
Boom lift capacity – SAE J31				
+ 12 feet	3155	1430	2630	1420
+ 8 feet	2665	1200	2280	1280
+ 4 feet	2640	1190	2180	1275
Ground level	2735	1240	1950	1390
- 4 feet	2555	1160	1770	1675
- 8 feet	2420	1090	1610	1800
- 10 feet	2430	1100	1430	1810

Lift capacity figures comply with SAE J31. All figures are stated in pounds (kilograms). The large arc indicates boom lift. The small arc indicates dipper lift with the boom at 63 degrees. Units are equipped with standard equipment as listed in this data sheet and a 24" backhoe bucket.



BREAKOUT FORCES

	lb/ (kgf)
Bucket Force	11470 (5204)
Dipper Force	7000 (3176)

JCB HYDRAULIC BREAKERS

JCB hydraulic breakers are designed for use on JCB Backhoe Loaders. They feature constant blow energy, pressure damping, heavy-duty side plates and high impact frequency for maximum production. Coupled with factory installed hydraulic breaker circuit, the JCB breakers and Backhoe Loader make a perfect demolition combination. Model 360Q is equipped with sound insulation for quiet operation.

Breaker model	260	360	360Q
Energy class – ft./lb	500	750	750
Impact frequency – bpm	400-2000	600-1800	600-1800
Oil flow range – gpm (lpm)	6.6-26 (25-100)	13-40 (50-150)	13-40 (50-150)
Operating weight – lb (kg)	573 (260)	891 (405)	921 (418)
Operating pressure – psi (bar)	1450-2100 (100-145)		
Tool diameter – in. (mm)	2.48 (63)	2.75 (70)	2.75 (70)

A wide variety of tools are available for JCB breakers. See your JCB Dealer.

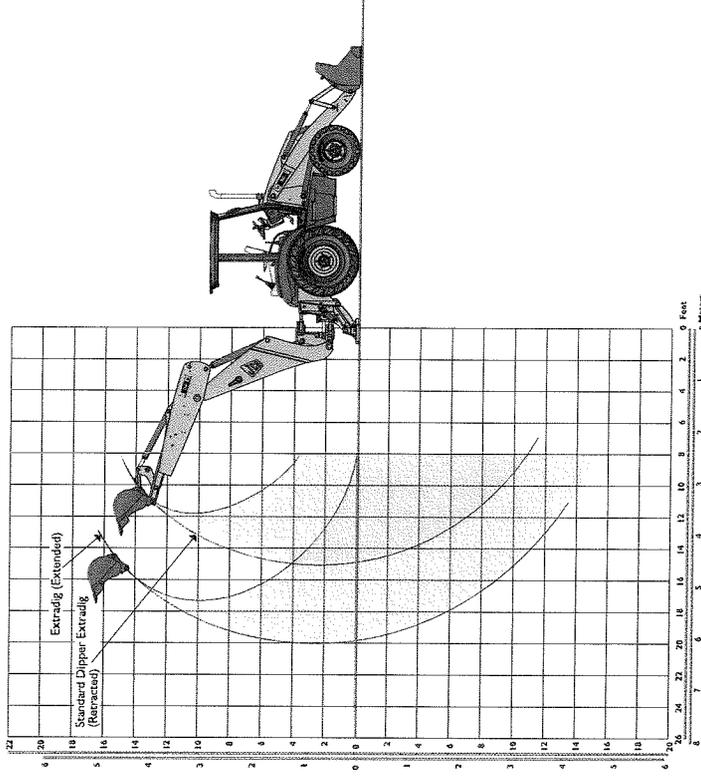


JCB BACKHOE LOADER | 3C 15FT

BACKHOE LIFTING PERFORMANCE – 3C 15 ft

Boom lift capacity – SAE J31	Standard – backhoe	Extradig – retracted	Extradig – extended
+ 14 lbs	4124	3862	2631
+ 12 lbs	4289	4001	2742
+ 10 lbs	4274	3968	2784
+ 8 lbs	4196	3873	2790
+ 6 lbs	4095	3765	2776
+ 4 lbs	3988	3647	2750
+ 2 lbs	3883	3532	2719
Ground Level	3784	3423	2687
- 2 lbs	3694	3322	2657
- 4 lbs	3618	3234	2632
- 6 lbs	3560	3162	2616
- 8 lbs	3534	3117	2614
- 10 lbs	3571	3124	2636
- 12 lbs	3844	3328	2704
- 14 lbs	---	---	2885
- 16 lbs	---	---	3608
Dipper lift capacity – SAE J31			
+ 16 lbs	---	---	3179
+ 14 lbs	5801	5652	3294
+ 12 lbs	5874	5719	3331
+ 10 lbs	5832	5671	3343
+ 8 lbs	5837	5668	3359
+ 6 lbs	6053	5871	3404
+ 4 lbs	---	---	3519

Lift capacity figures comply with SAE J31. All figures are stated in pounds (kilograms). The large arc indicates boom lift. The small arc indicates dipper lift with the boom at 63 degrees. Units are equipped with standard equipment as listed in this data sheet and a 2.4" backhoe bucket.



JCB HYDRAULIC BREAKERS

JCB hydraulic breakers are designed for use on JCB Backhoe Loaders. They feature constant blow energy, pressure damping, heavy-duty side plates and high impact frequency for maximum production. Coupled with factory installed hydraulic breaker circuit, the JCB breakers and backhoe loader make a perfect demolition combination. Model 360Q is equipped with sound insulation for quiet operation.

Breaker model	360	360Q	550
Energy class – ft./lb	750	750	1100
Impact frequency – bpm	600-1800	600-1800	450-1000
Oil flow range – gpm (lpm)	13-40 (50-150)	13-40 (50-150)	16-36 (62-132)
Operating weight – lb (kg)	891 (405)	921 (418)	1183 (583)
Operating pressure – psi (bar)	1450-1885 (100-130)	1450-1885 (100-130)	1305-1815 (190-125)
Tool diameter – in. (mm)	2.75 (70)	2.75 (70)	3.31 (82)

A wide variety of tools are available for JCB breakers. See your JCB Dealer.

BREAKOUT FORCES

	lbf (kgf)
Bucket Force	16387 (7433)
Dipper Force	8604 (3903)



A GLOBAL COMMITMENT TO QUALITY

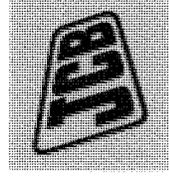
JCB's total commitment to its products and customers has helped it grow from a one-man business into one of the world's largest manufacturers of backhoe loaders, crawler excavators, wheeled excavators, telescopic handlers, wheeled loaders, dump trucks, rough terrain fork lifts, industrial fork lifts, mini/midi excavators, skid steer loaders and tractors.

By making constant and massive investments in the latest production technology, the JCB factories have become some of the most advanced in the world.

By leading the field in innovative research and design, extensive testing and stringent quality control, JCB machines have become renowned all over the world for performance, value and reliability.

And with an extensive dealer sales and service network in over 150 countries, we aim to deliver the best customer support in the industry.

Through setting the standards by which others are judged, JCB has become one of the world's most impressive success stories.



JCB Headquarters Savannah, 2000 Barnford Blvd., Savannah, GA 31322. Tel: 912.447.2000. Fax: 912.447.2299. www.jcb.com

JCB reserves the right to change design, materials and/or specifications without notice. Specifications are applicable to units sold in the United States and Canada. The JCB logo is a registered trademark of J.C. Bamford Excavators Ltd.

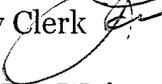


CITY OF BROOKSVILLE

MEMORANDUM

To: The Honorable Mayor and City Council Men

Via: T. Jennene Norman-Vacha, City Manager 

From: Janice L. Peters, CMC, City Clerk 

Subject: Kiwanis Christmas Parade Fee Waiver Request

Date: November 1, 2010

Background: The Kiwanis Club of Brooksville (event organizers) has requested that the City of Brooksville waive fees in the amount of \$1,965.83, with their contribution of \$1,000 towards the costs for the event. The total City estimated costs for the Christmas Parade event, as outlined within the Street Closure Application is \$2,965.83. The Kiwanis will provide an updated insurance certificate with insurance coverage in the amount of \$2,000,000 general liability/personal injury and automobile liability in the amount of \$1,000,000 in coverage. The City of Brooksville will be/is to be named additionally insured/certificate holder on the coverage. Their letter, along with the Street Closure Permit, is enclosed as "Attachment 1".

Budget Impact: Waiver of fees would mean a loss of revenues for the City in the amount of \$1,965.83. A report of fees waived for the FY2010/11 is attached as "Attachment 2" for your review. To date, Council has waived fees in the amount of \$4,825.40 for FY2010/11. Should Council approve this waiver, a total amount of \$6,791.23 will have been committed within the FY2010/11 budget, where Council has approved \$7,000 for special events in budget line item 001-010-511-59901, leaving a balance of \$208.77.

Legal Impact:

Pursuant to Section 74-1 (b) and Section 74-165 (a) of the City's Code of Ordinances, the City Council may authorize street closures and right-of-way use for public events. Section 74-168 authorizes the City to levy fees to offset costs of such permits, which are set by Policy 1-2000, to be reimbursed by the applicant. It is within Council discretion to waive provision of such policies.

Staff Recommendation:

Staff will move forward with the direction of Council.

CITY OF BROOKSVILLE

TEMPORARY STREET CLOSURE APPLICATION

INSTRUCTIONS: COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE at 201 Howell Avenue, Brooksville, FL 34601 for processing. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than \$100,000 for each individual and \$300,000 for event. Applicant will be notified of estimated cost. Receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

Certificate Attached Yes No Waiver Requested Yes No

Name or Organization BROOKSVILLE KIWANIS CLUB		Event 36TH ANNUAL BROOKSVILLE CHRISTMAS PARADE	
Person in Charge DIANA KOONTZ, COMMITTEE CHAIR		Address P.O. BOX 685, Brooksville, FL	Telephone 398-2270
If unavailable (Alternate Name) DAVID A. HAMILTON, PRESIDENT		E-Mail diana.koontz@CardnoTDE.com	Telephone
Date of Event 12/11/10	Starting Time 7 A.M. SETUP 10:00 A.M.	Ending Time 12:30 P.M. (APPROX)	Estimated Number of Participants 1,000+

Proposed Route (include Street/Avenue, attach location map)
FROM OAKWOOD DRIVE LEFT ONTO HOWELL AVENUE TO MAIN, CROSSING JEFFERSON STREET AND TURNING LEFT ON BROAD ENDING AT BELL AVENUE.

I/We BROOKSVILLE KIWANIS CLUB assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

Diana L Koontz

 Signature

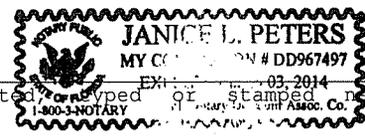
State of Florida

County of Hernando

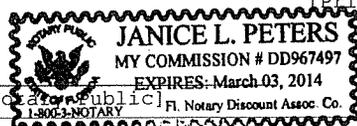
The foregoing instrument was acknowledged before me this 26th day of OCTOBER, 2010, by Diana Koontz, who is personally known to me or who presented FL. DR. LIC. as identification, and who (did) (did not) take an oath.

Janice L. Peters

 [Signature of Notary Public]



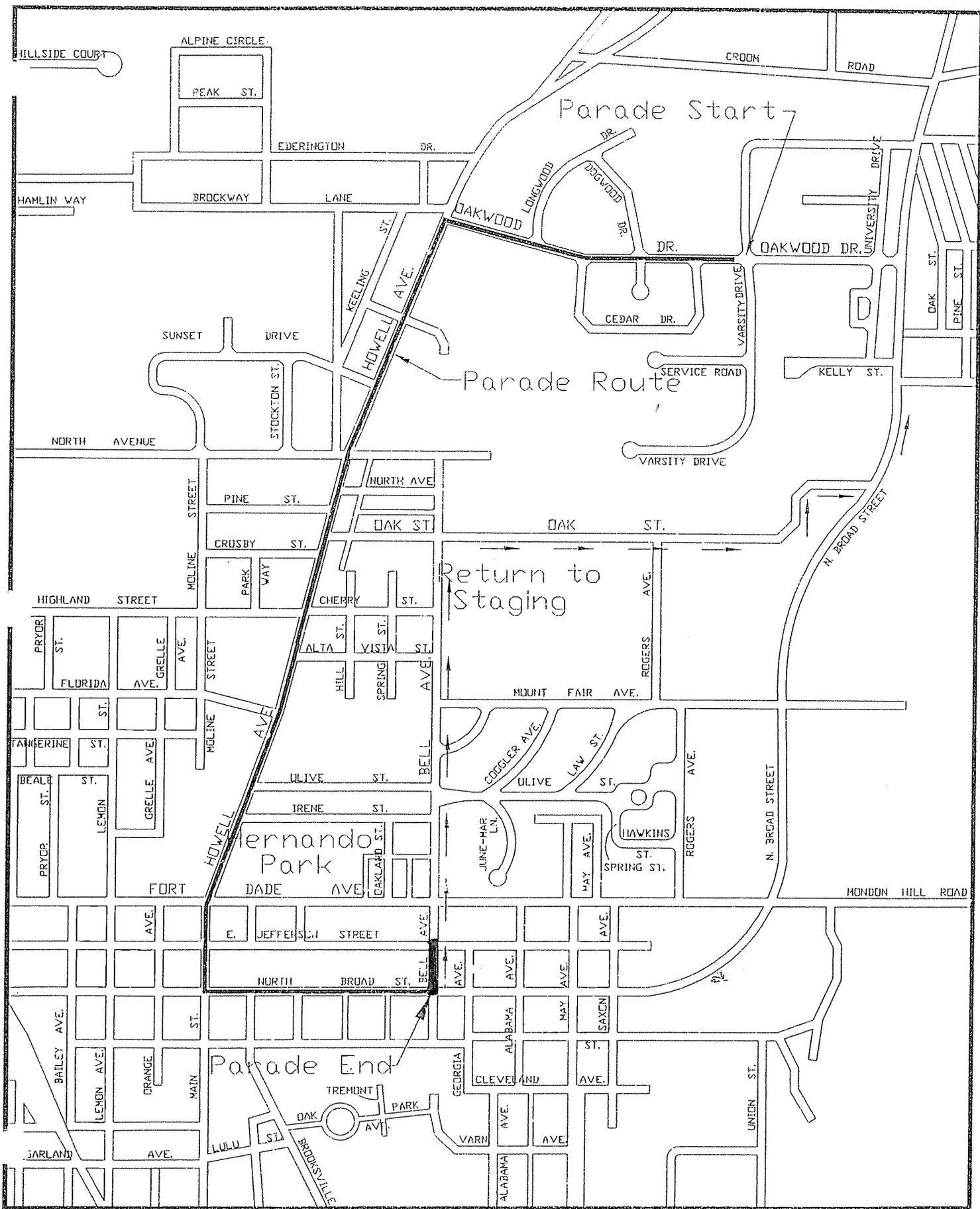
[Printed, Typed or Stamped name of Notary Public]



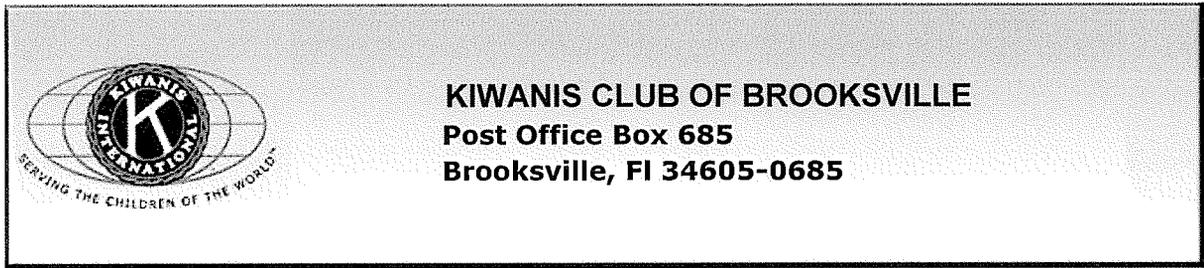
[Commission Number of Notary Public]

- PROCESSING:** City Clerk's Office will accept application, process through Police Department, Public Works & Fire Department for related costs, as well as City Council if waivers are being requested.
- APPROVAL:** Chief of Police and City Manager will approve or deny application.
- DISTRIBUTION:** **Original:** Return to Applicant
Copies: Chief of Police, Director of Public Works, City Manager and City Clerk
- PUBLIC NOTICE:** **A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.**

NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.			
Total Deposit \$ _____		Received By: _____	
		Date _____	
Police Chief <i>[Signature]</i>	Date 10/26/10	City Manager <i>[Signature]</i>	Date 10/26/10



Attachment 1



October 1, 2010

City of Brooksville City Hall
Ste 300, 201 Howell Avenue
Brooksville, FL 34601-2042

Dear Ms. Jennene Norman-Vacha,

Kiwanis Club of Brooksville is planning the 36th annual Brooksville Christmas Parade for December 11, 2010. This year's theme is "A Country Christmas". We are requesting the support of the City of Brooksville with the following:

- Approval of the Florida Department of Transportation (FDOT) "Request for Temporary Closing/Special Use of State Road. The form is attached with Exhibit A that lists the proposed parade route and MOT plan. The parade route is the same as last year's, which is: South on Main Street crossing over State Road 50A (Jefferson Street) to US. 41 (Broad Street) then east on US 41 (Broad Street) to Bell Avenue then north on Bell Avenue crossing SR50A (Jefferson Street).
- In past the Brooksville Police Department has assisted during the Parade with detours. We are again requesting this assistance. The MOT plan shows the locations where Police were stationed in previous years.
- Waiving of fees with a commitment from Kiwanis to pay \$1,000 to offset costs.

Attached you will find the FDOT request for Temporary Closing/Special Use of State Road, the Parade Route, and Kiwanis Club certificate of Insurance. All of this information along with the City Council resolution supporting the event is required to be submitted to FDOT for approval of the request.

Kiwanis Club of Brooksville appreciates the support of the City of Brooksville and looks forward to another successful parade. If you have questions, please call me at (352) 279-4400.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Hamilton'.

David Hamilton
Brooksville Kiwanis Club President



CERTIFICATE OF LIABILITY INSURANCE

OP ID 3Y
KIWAN03

DATE (MM/DD/YYYY)

11/19/09

PRODUCER Hylant Group Inc-Indianapolis 301 Pennsylvania Parkway, #201 Indianapolis IN 46280 Phone: 800-678-0361 Fax: 317-817-5151		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Kiwanis International All Clubs and Their Members Insured Local Club: BROOKSVILLE c/o Karen Beasley PO Box 685 Brooksville FL 34605		INSURERS AFFORDING COVERAGE	NAIC #
		INSURER A: Lexington Insurance Company	019437
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Agg Per District <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	013135795	11/01/09	11/01/10	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Lqr, Liab 1,000,000
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> \$3,000,000 Agg	013135795	11/01/09	11/01/10	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
A		OTHER Self Insured Retention	013135795	11/01/09	11/01/10	All Claim \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Certificate holder is Named as additional insured regarding General Liability and the following Kiwanis event: Use of property during Christmas Parade & Festival Dec. 12, 2009 in the City of Brooksville

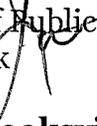
CERTIFICATE HOLDER ALLCERT City of Brooksville 201 Howell Ave Brooksville FL 34601	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
--	---

Attachment 2

CITY OF BROOKSVILLE
MEMORANDUM

To: The Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager 

From: Richard W. Radacky, Director of Public Works 
Janice L. Peters, CMC, City Clerk 

Re: **Resolution No. 2010-22 - Brooksville Kiwanis Club State Road Closure**

Date: November 1, 2010

Background:

The City has received a request from the Brooksville Kiwanis Club to hold the 36th Annual Brooksville Christmas Parade on Saturday, December 11, 2010, from 10:00 a.m. to 12:30 p.m. The event will require state road closures of Jefferson Street and Broad Street. The parade route will be as follows:

BEGIN POINT – From Oakwood Dr. left onto Howell Avenue to Main Street crossing Jefferson Street turning east onto Broad Street to Bell Avenue then north crossing Jefferson Street. – **END POINT**

Attached is Resolution No. 2010-22 and a Request for Temporary Closing/Special Use of Road Application, which are required for submission to the Florida Department of Transportation for temporary street closures of state roads. Approval of this item is contingent upon Council approval of Item F-1 (a), the Request for Waiver of Fees.

Budget Impact:

There is no budget impact associated with filing the application to FDOT for the closing of state roads. Any budget impact related to the event is associated with Item F-1 (a), Request for Waiver of Fees.

Legal Review:

Pursuant to Section 74-1 (b) and Section 74-165 (a) of the City's Code of Ordinances, the City Council may authorize street closures and right-of-way use for public events.

Staff Recommendation:

Staff recommends approval of Resolution No. 2010-22 and authorization for the Police Chief and Mayor to sign the Florida Department of Transportation Application for their approval.

RESOLUTION NO. 2010-22

RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA SUPPORTING A REQUEST TO CLOSE JEFFERSON STREET AND BROAD STREET BETWEEN MAIN STREET AND BELL AVENUE IN DOWNTOWN BROOKSVILLE ON DECEMBER 11, 2010; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the City wishes to promote businesses in and to draw visitors to the downtown area; and,

WHEREAS, the City wishes to support the 36th Annual Brooksville Christmas Parade that brings visitors to the City and to the downtown area; and,

WHEREAS, pursuant to the City of Brooksville Code of Ordinances, Section 74-1(b) and Section 74-165(a), the City Council may close streets for a parade; and,

WHEREAS, the Brooksville Kiwanis Club, the sponsoring organization for the parade, has been approved for a right-of-way closure and use permit and has provided liability insurance in an amount appropriate for the parade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, that:

SECTION 1. STREET CLOSURES. The City Council recognizes the closure of the following Brooksville roadway segments to street traffic is necessary for public safety during the Brooksville Christmas Parade; and the City Council authorizes the following closures for the date of the parade:

Jefferson Street, from Bell Avenue to Main Street
Main Street, from Jefferson Street to Broad Street
Broad Street, from Main Street to Bell Avenue
Bell Avenue, from Broad Street to Jefferson Street

SECTION 2. CONFLICT. Any prior resolution or policy of the City inconsistent with the provisions of this resolution are hereby repealed to the extent of such inconsistency.

SECTION 3. SEVERABILITY. If any provision of this resolution or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications, and to this end, the provisions of this resolution are hereby declared severable.

SECTION 4. EFFECTIVE DATE. This resolution shall take effect immediately upon adoption by the City Council.

ADOPTED this 1st day of November, 2010.

CITY OF BROOKSVILLE

ATTEST: _____
Janice L. Peters, City Clerk

By: _____
Lara Bradburn, Mayor

APPROVED AS TO FORM FOR THE RELIANCE OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF CITY COUNCIL
Bernardini _____
Bradburn _____
Burnett _____
Johnston _____
Lewis _____

Thomas S. Hogan, Jr., City Attorney

REQUEST FOR TEMPORARY CLOSING/SPECIAL USE OF STATE ROAD

- Instructions: 1. Obtain signatures of local law enforcement and city/county officials.
 2. This form must be submitted by the local governmental authority to FDOT to obtain written approval. Allow adequate time for the review.
 3. Attach any necessary maps or supporting documents.

NAME OF ORGANIZATION Brooksville Kiwanis Club		PERSON IN CHARGE Diana KOONTZ		DATE 10/20/10
ADDRESS OF ORGANIZATION P.O. Box 685, Brooksville, FL 34605-0685			TELEPHONE NUMBER 352-398-2270	
TITLE OF EVENT 36th Annual Brooksville Christmas Parade				
DATE OF EVENT 12/11/10	STARTING TIME OF EVENT 10:00 a.m.	DURATION OF EVENT (APPROX) 4 Hours	ACTUAL CLOSING TIME (INCLUDING SETTING UP BARRIERS, ETC.) See attached Exhibit "A"	
PROPOSED ROUTE (INCLUDE STATE ROAD NUMBER, SPECIFIC LOCATION, ETC. - INCLUDE MAPS) South on Main Street crossing over Jefferson Street (State Road 50A) to Broad Street (U.S. 41) then east on Broad Street (U.S.41) to Bell Avenue then north on Bell Avenue crossing Jefferson Street (State Road 50A)				
DETOUR ROUTE (INCLUDE ALTERNATE ROUTES - INCLUDE MAPS) See Attached Exhibit "A"				
NAME OF DEPT. RESPONSIBLE FOR TRAFFIC CONTROL, ETC. (CITY POLICE, SHERIFF'S DEPT., FLORIDA HWY. PATROL, ETC.) (INCLUDE PRECINCT NO.) Public Works to close streets, Police Dept. to manage traffic control.				
SPECIAL CONDITIONS				
THIS SECTION IS TO BE COMPLETED WHEN PERMITTING SPECIAL USE OF A STATE ROAD FOR FILMING LICENSED PYROTECHNICS OPERATOR _____ LICENSE NO. _____ APPROVAL OF LOCAL FIRE DEPARTMENT _____ LIABILITY INSURANCE CARRIER _____ POLICY EFFECTIVE DATE _____ COVERAGE AMOUNT _____ (\$1,000,000 MINIMUM) LENGTH OF COVERAGE _____ DAYS FEDERAL AVIATION ADMINISTRATION APPROVAL FOR LOW FLYING FILMING _____ ADDITIONAL LIABILITY INSURANCE AMOUNT _____ (\$5,000,000 MINIMUM)				
TYPED NAME AND TITLE (INCLUDE BADGE NO. IF APPROPRIATE) George Turner, Police Chief		SIGNATURE OF CHIEF OF LAW ENFORCEMENT AGENCY		DATE SIGNED
TYPED NAME AND TITLE OF CITY/COUNTY OFFICIAL Lara Bradburn, Mayor		SIGNATURE OF CITY/COUNTY OFFICIAL		DATE SIGNED

The Permittee, shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of any acts, actions, neglect, or omission by the Permittee, its agents, employees, or subcontractors during the performance of the Contract, whether direct or indirect, and whether to any person or property to which the Department or said parties may be subject, except that neither the Permittee nor any of its subcontractors will be liable under this Article for damages arising out of the injury or damage to persons or property directly caused or resulting from the SOLE negligence of the Department or any of its officers, agents or employees.

Contractor's obligation to indemnify, defend, and pay for the defense or at the Department's option, to participate and associate with the Department in the defense and trial of any damage claim or suit and any related settlement negotiations, shall be triggered by the Department's notice of claim for indemnification to Contractor. Contractor's inability to evaluate liability or its evaluation of liability shall not excuse Contractor's duty to defend and indemnify within seven days after such notice by the Department is given by registered mail. Only an adjudication or judgment after highest appeal is exhausted specifically finding the Department SOLELY negligent shall excuse performance of this provision by Contractor. Contractor shall pay all costs and fees related to this obligation and its enforcement by the Department. Department's failure to notify Contractor of a claim shall not release Contractor of the above duty to defend.

It is understood and agreed that the rights and privileges herein set out are granted only to the extent of the State's right, title, and interest in the land to be entered upon and used by the Permittee, and the Permittee will, at all times, assume all risk of and indemnify, defend and save harmless the State of Florida and the Department from and against any and all loss, damage, cost, or expense arising in any manner on account of the exercise or attempted exercises by said Permittee of the aforesaid rights and privileges.

During the event, all safety regulations of the Department shall be observed and the holder must take measures, including placing and display of safety devices, that may be necessary in order to safely conduct the public through the project area in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD), as amended, and the Department's latest Roadway and Traffic Design Standards.

In case of non-compliance with the Department's requirements in effect as of the approved date of this permit, this permit is void and the facility will have to be brought into compliance or removed from the RAW at no cost to the Department.

Submitted by: Brooksville Kiwanis Club

Place Corporate Seal

And White
Permittee
President
Signature and Title
ATTESTED

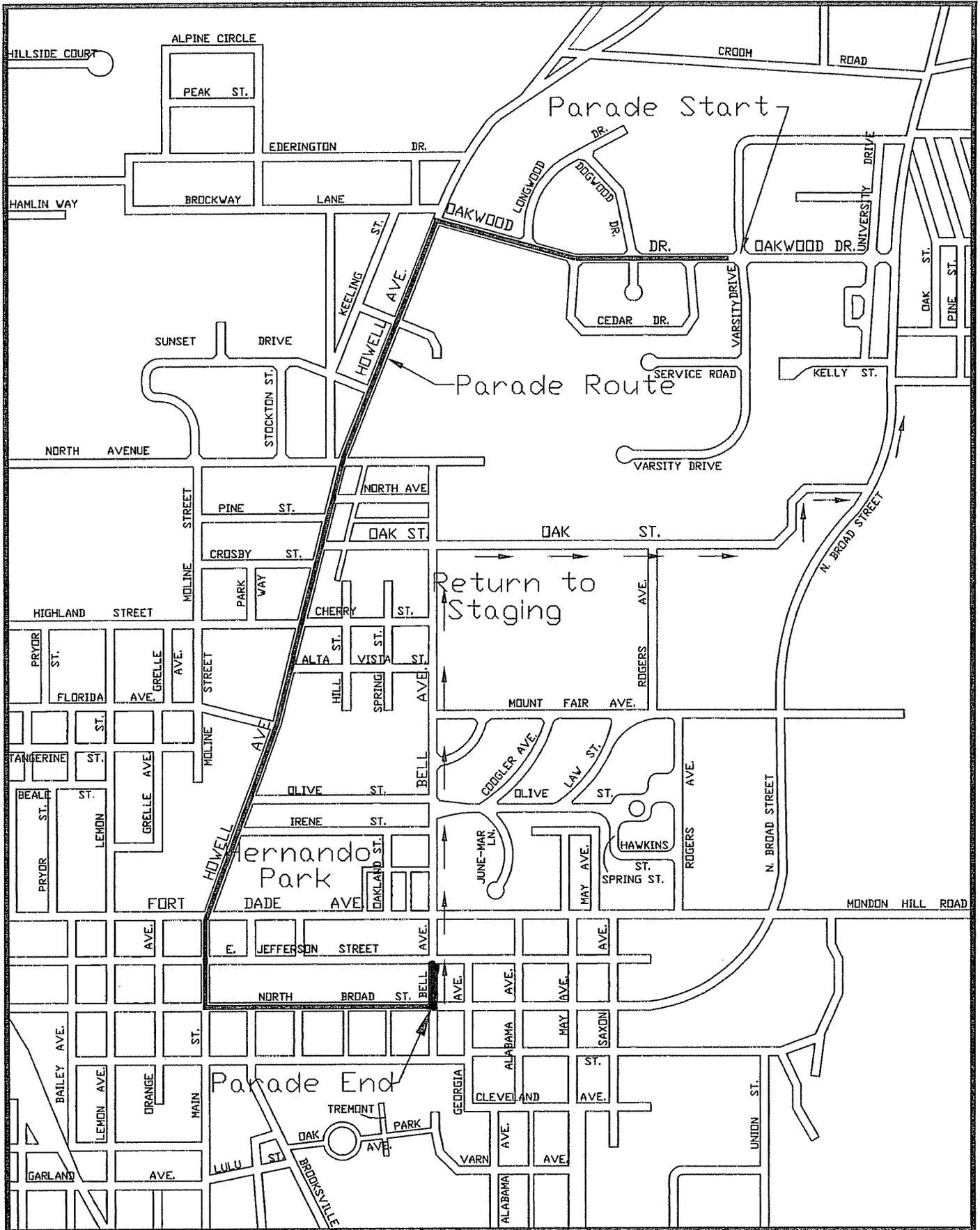
Diana Keon
COMMITTEE CHAIR
SUBMITTED 3/1/08
Attested
DLR

Department of Transportation Approval: This Request is Hereby Approved

Recommended for approval _____ Title _____ Date _____

Approved by: _____ Date _____
District Secretary or Designee

DISTRIBUTION: Original - Permittee
1st copy - District Maintenance Office
2nd copy - Local Maintenance Engineer





**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JENNIFER C. REY, ESQ. *JCR*
THE HOGAN LAW FIRM, LLC
AS CITY ATTORNEY

SUBJECT: SETTLEMENT AGREEMENT: BOND SAFEGUARD INS. COMPANY

DATE: NOVEMBER 1, 2010

GENERAL SUMMARY: The City served a Summons and Complaint on Bond Safeguard Insurance Company to collect on surety performance bonds posted for the Cascades at Southern Hills Phase One as a condition of final plat approval. The parties have negotiated a mediated settlement to the City's claims; however, the agreement is subject to the City Council's approval. Attached is a proposed Settlement Agreement for your consideration.

BUDGET NOTE: Depending on the final cost of completion of the outstanding improvements, if there are any funds remaining, up to \$20,000 will be posted to General Fund - Miscellaneous Revenues 001-000-369-48890 to offset legal fees and costs incurred in the litigation.

LEGAL REVIEW: A mediated Settlement Agreement has been reached between the parties but is conditional on City Council approval. Approval of the mediated Settlement Agreement will resolve the pending litigation.

STAFF RECOMMENDATION: Staff recommends that the City Council approve the mediated Settlement Agreement, and authorize the Mayor to sign.

Mr. Vacker 10-27-10
{00235582}

MUTUAL SETTLEMENT AGREEMENT AND RELEASE

THIS MUTUAL SETTLEMENT AGREEMENT AND RELEASE (the "Agreement") is entered into this ____ day of _____, 2010, by and between the **CITY OF BROOKSVILLE**, a municipal corporation under the laws of the State of Florida, (hereinafter referred to as "City"), **BOND SAFEGUARD INSURANCE COMPANY**, a Florida foreign corporation, (hereinafter referred to a "Surety") and **CaSHP 1, LLC**, a Florida limited liability company, and it successors and assigns, (hereinafter "CaSHP") for the purpose of and in an effort to resolve a dispute between the parties with respect to bonds issued by the Surety. The City, the Surety and CaSHP are collectively referred to from time to time in this Mutual Settlement Agreement and Release as the "Parties.

WHEREAS, the City filed suit against the Surety in a case styled, City of Brooksville v. Bond Safeguard Insurance Company, Case No. CA 09-2388, in the Fifth Judicial Circuit Court in and for Hernando County, Florida;

WHEREAS, the City and Surety are engaged in litigation in the above-styled case regarding disputed issues related to Bond No. 5010541 and Bond No. 5017617 issued to City by the Surety;

WHEREAS, the City, the Surety and CaSHP attended mediation and reached a mediated agreement the terms of which are set forth in that certain Memorandum of Understanding Intent to Enter Into Settlement Agreement dated July 22, 2010, attached hereto as Exhibit A;

WHEREAS, the Parties acknowledge that this Mutual Settlement Agreement and Release is intended to amicably resolve the matters of the above-styled case;

WHEREAS, the Parties desire to resolve their dispute as set forth herein.

NOW, THEREFORE, in exchange for due and valuable consideration the delivery and the receipt of which is hereby acknowledged, the parties agree as follows:

1. **Scope of Work.** CaSHP will procure a proposal for completion of work identified as follows:
 - a. Road paving work in Phase I of Cascades at Southern Hills Plantation including the preparation for and installation of the final lift of ACSC Type S 1 asphalt on those portions of interior residential roads which currently only have the first lift of asphalt, the base repairs, curb and gutter repairs, and common area sidewalks .as follows:
 - i. Along the south side of Tract B from Cotillion Boulevard to Nottaway Court and connecting to lot 1 sidewalk.
 - ii. Along the south side of lot 14 from Nottaway Court to lot 15 and connecting to lot 14 sidewalk.
 - iii. Along the north side of Tract K from lot 164 to Cotillion Boulevard.
 - iv. Along the north side of Tract G from Cotillion Boulevard to lot 68.
 - b. The proposal shall also include engineering inspection and testing in accordance with City specifications.

- c. A fourteen-month (14) warranty on the aforesaid work will also be provided by the Contractor.
- d. All work must be performed to the City's specifications and subject to City inspection and approval.
- e. All of the scope of work shall be completed on or before December 1, 2010.
- f. The parties contemplate that the aforesaid work will be completed, pursuant to an agreement between the Cascades at Southern Hills Residents Association, Inc., or in the alternative, CaSHP, and the successful bidder. However, any such agreement to complete the aforesaid work will be subject to the consent of the Surety and the City, which consent shall not be unreasonably withheld.

2. Payments and Use of Funds.

- a. The Surety shall pay for the costs of mediation.
- b. CaSHP1, LLC shall pay to the City \$30,000 which payment shall be deposited in the Trust Account of the Hogan Law Firm. Bond Safeguard shall pay to the City \$251,191.50 (the penal sum of Bond No. 5010541) which payment shall be deposited in the Trust Account of the Hogan Law Firm. (collectively, the "Deposited Funds")
- c. Payments for completion of the Scope of Work shall be withdrawn from the Deposited Funds in the following order:
 - i. The first \$30,000 shall be drawn from the funds deposited by CaSHP.
 - ii. The next \$251,191.50 shall be drawn from the funds deposited by the Surety, up to the contract price but not to exceed the contract price for the aforesaid Scope of Work.
- d. To the extent that the contract price for the aforesaid Scope of Work exceeds the Deposited Funds (\$281,191.50 - the total amount deposited into the Trust Account of the Hogan Law Firm), the City of Brooksville shall be responsible for the payment of such funds and shall not require any further payment from the Surety or CaSHP.
- e. To the extent that, after payment of the contract price has been completed and the aforesaid work is accepted by the City, if there remains any of the Deposited Funds in the Trust Account, the first \$20,000 of those funds shall be disbursed to the City of Brooksville, Florida, with the balance (if any) then remaining disbursed to the Surety.

3. **Mutual Release.** The City, the Surety and CaSHP, hereby Mutually Release (as defined below), Acquit and Discharge each other and their successors, assigns, parents, subsidiaries, affiliates, and related and interrelated firms, companies and corporations (if applicable), as well as all officers, directors, attorneys acting on their behalf and all employees of said entities, and all

underwriters at risk for the same (the “Released Entities”) from any and all claims or causes of action which they may have against each other at the time of the execution of this Agreement. “Release” shall mean the relinquishment, concession or giving up of any and all claims, demands, causes of action, actions, rights, liabilities, contract obligations, damages, attorney fees, costs, torts, suits, debts, sums of money, accountings, reckonings, bills, covenants, controversies, agreements, promises, variances, trespasses, warranty claims and indemnity rights, whatsoever, at law or in equity, or otherwise, whether direct or indirect, known or unknown, which the releasing party now owns or holds, against the persons and entities they are releasing or any of them, in any capacity, which are based upon any facts, acts, omissions, conduct, expressed or implied, warranties (express or implied), guarantees, representations, contracts, agreements, claims, events, causes, indemnity agreements, or matters of any kind occurring or existing at any time on or before the date of this release, including but not limited to all claims that pertain to and/or arise from the transactions and/or events, allegations, claims, and circumstances raised in the Complaint in the above-styled cause, and this Release shall be a complete bar to all claims or suits for expenses or damages of any nature resulting from the same.

4. Conditions Precedent to Dismissal of Legal Action and Release of Bond. Dismissal of the aforementioned case and release of the referenced bonds is conditioned upon: (a) the approval of this Agreement by the City Council of the City of Brooksville; (b) the deposit of the payment by CaSHP; and (c) the deposit of the payment by the Surety.

5. Voluntary Dismissal with Prejudice and Release of Bonds. Upon satisfaction of the Conditions Precedent set forth in this Agreement, the City will cause to be filed with the Court in the above-styled case a *Notice of Voluntary Dismissal with Prejudice* of the Complaint; and the City shall release Bond No. 5010541 and Bond No. 5017617. The abatement of the case will not impair the rights of the Parties to enforce the terms of this Agreement or in any way limit remedies available for the breach of this Agreement.

6. Authority of the Parties. The Parties jointly represent and warrant that they have full right, power, and authority to enter into this Agreement, and that they now own or have the right to Release each and all of the Released Entities and Claims that they purport to Release, and that they have not transferred any interest in any of their Released Claims to any third party and further, the Parties affirm that these Releases are fairly and knowingly made.

7. Resolution of Dispute and No Admission of Liability. It is fully understood and agreed that acceptance by the Parties hereto of the consideration described in this Agreement is not an admission or acknowledgment of liability or fault in reference to any matter by any of the Parties, but rather, this Agreement is intended to be an amicable resolution to disputed and uncertain litigation. The Parties further agree and stipulate that all issues raised in the above-styled lawsuit have been resolved by the Parties by virtue of this Agreement.

8. Voluntary Acceptance. The Parties hereby declare that the terms of this Agreement have been completely read and are fully understood and voluntarily accepted for the purpose of making a full and final compromise, adjustment and settlement of any and all claims, disputed or otherwise, on account of the claims, injuries, and damages abovementioned, and for the express purpose of precluding forever any further or additional claims arising out of the issues raised in the Complaint in the above-styled cause.

9. **Joint Preparation.** Preparation of this Agreement has been a joint effort of the parties and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other. All Parties have had an opportunity to review, modify, and approve the language of this Agreement with advice of counsel. This Agreement shall not be construed more strongly against any party to the Agreement, regardless of who may be deemed to have prepared it.

10. **Attorney's Fees and Costs.** Unless otherwise specified herein, the parties specifically abandon any claims for attorneys' fees and costs concerning the above styled matter. In the event suit is commenced to enforce this Agreement, costs of said suit including reasonable attorney's fees in all proceedings, trials, investigations, appearances, appeals and in any bankruptcy proceeding or administrative proceeding shall be paid to the prevailing party by the other party.

11. **Exhibits.** All exhibits attached to this Agreement contain additional terms of this Agreement and are incorporated into this Agreement as if set forth in haec verba.

12. **Captions or Paragraph Headings.** The captions, headings and arrangements used in this Agreement are for convenience only and do not in any way affect, limit, amplify, or modify the terms and provisions hereof.

13. **Counterparts.** This Agreement may be executed in a number of identical counterparts. If so executed, each of such counterparts is to be deemed an original for all purposes, and all such counterparts shall, collectively, constitute one agreement. In making proof of this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

14. **Applicable Law; Jurisdiction and Venue.** All questions, issues or disputes arising out of or under this Agreement shall be governed by, construed under, and enforced in accordance with the laws of the State of Florida. Venue for any litigation to this Agreement shall be exclusively in the state circuit and appellate courts in and for Hernando County, Florida. The Parties hereby irrevocably waive any and all rights to have this action brought in any place other than Hernando County, Florida. The parties hereby irrevocably waive any claim that any such action has been brought in an inconvenient forum. If any provision of this Agreement, or the application of this Agreement to any person or circumstances, shall to any extent be held invalid or unenforceable by a court of competent jurisdiction, then the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law. The parties agree that this Agreement is consummated and entered into in Hernando County, Florida.

[THIS SPACE INTENTIONALLY LEFT BLANK]

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, one of which is to be delivered to each of the Parties.

ATTEST:

CITY OF BROOKSVILLE, FLORIDA

JANICE PETERS, CMC
CITY CLERK

By: _____
LARA BRADBURN, MAYOR

COUNTY OF HERNANDO

STATE OF FLORIDA

The foregoing instrument was acknowledged before me this ___ day of _____, 2010, by _____, Mayor of the City of Brooksville, a municipal corporation under the laws of the State of Florida, who is personally known to me and who did (did not) take an oath.

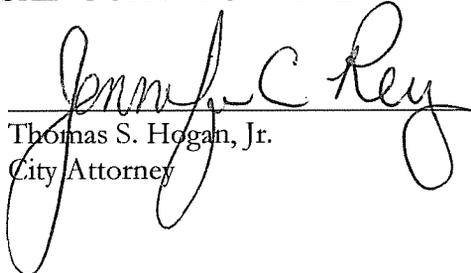
(Signature of Notary Public)

(Print, Type or Stamp Name of Notary Public)

Commission No.: _____

My Commission Expires: _____

APPROVED AS TO LEGAL FORM FOR THE RELIANCE OF THE CITY OF BROOKSVILLE ONLY:



Thomas S. Hogan, Jr.
City Attorney

Signed, sealed and delivered
in the presence of:

BOND SAFEGUARD INSURANCE
COMPANY, a Florida foreign corporation,

By: Kim Marsilio
Print Name: Kim Marsilio

By: [Signature]
David E. Campbell
President

By: Jalene Brown
Print Name: Jalene Brown

COUNTY OF DAVIDSON

STATE OF TENNESSEE

The foregoing instrument was acknowledged before me this 19 day of October, 2010,
by David E. Campbell, on behalf of Bond Safeguard Insurance Company, who is personally known
to me or has produced _____ as identification and who did (did not) take an
oath.

[Signature]
(Signature of Notary Public)

Vicki Watson
(Print, Type or Stamp Name of Notary Public)



Commission No.: _____
My Commission Expires: July 8, 2013

Signed, sealed and delivered
in the presence of:

CaSHP 1, LLC, a Florida limited liability
company

By: Karen Synychak
Print Name: Karen Synychak

By: [Signature]
John Greer
Its Authorized Agent

By: Diana M. Bohman
Print Name: Diana Bohman

COUNTY OF Hernando

STATE OF FLORIDA

The foregoing instrument was acknowledged before me this 26 day of October, 2010,
by John Greer, authorized agent for CaSHP 1, LLC, a Florida limited liability company, on behalf of
the company, who is personally known to me or has produced _____ as
identification and who did (did not) take an oath.

Diana M. Bohman
(Signature of Notary Public)

Diana M. Bohman
(Print, Type or Stamp Name of Notary Public)



CORRESPONDENCE-TO-NOTE
REGULAR COUNCIL MEETING – November 1, 2010

1. **TYPE:** Memo
 DATE: October 25, 2010
 RECEIVED FROM: Richard W. Radacky, Director of Public Works
 ADDRESSED TO: Honorable Mayor and Council Members
 SUBJECT: Site Assessment Report

2. **TYPE:** Report
 DATE RECEIVED: October 2010
 RECEIVED FROM: Brooksville Housing Authority
 ADDRESSED TO: T. Jennene Norman-Vacha, City Manager
 SUBJECT: Brooksville Housing Authority Report on Audit for the Year Ended
 December 31, 2009

BROOKSVILLE HOUSING AUTHORITY
Brooksville, Florida

**REPORT ON AUDIT OF BASIC FINANCIAL STATEMENTS,
SUPPLEMENTAL INFORMATION AND SINGLE AUDIT**

FOR THE YEAR ENDED DECEMBER 31, 2009

CITY OF BROOKSVILLE

MEMORANDUM

To: The Honorable Mayor and Members of the City Council

Via: T. Jennene Norman-Vacha, City Manager

From: Richard W. Radacky, Director of Public Works

Date: October 25, 2010

Re: Site Assessment Report

Recently, the Mayor and City Council Members were advised that a sewer manhole on Harar Avenue had, what appeared to be, a water pipe through its walls. The sewer manhole is in the right-of-way and in front of 603/605 Harar which is owned by Mr. Richard Howell's mother.

Upon reporting, what could be a water/sewer system conflict, to the Florida Department of Environmental Protection (FDEP), Southwest District Office, staff received guidance in removing the pipe. The pipe was scheduled for immediate removal by City workers.

Staff of the Public Works Department has removed the pipe from the manhole. The pipe was not connected to the City's water distribution system.

Shortly after notifying the FDEP, staff received a Site Assessment Report from the FDEP's Bureau of Petroleum Storage Systems. An Executive Summary accompanying the report advised that arsenic had been found in soil and groundwater samples on the S and B Go, Inc., site at 335 Smith Road. Also, that recent tests in August 2010 discovered arsenic in soils of an adjacent City ditch and right-of-way of Smith Road and Harar Avenue. Further, that arsenic was discovered in soils of 603/605 Harar Avenue, the property of Mr. Richard Howell's mother.

The Site Assessment Report was prepared at the direction of the FDEP by Earth Systems, Inc., of Jacksonville Beach. Earth Systems is a private testing and engineering firm in contract with the FDEP.

The S and B site is a state petroleum site that has been in cleanup for several years. It is reported that diesel fuel, kerosene, unleaded gasoline, and waste oil were stored on the site. When the S and B site was first tested, arsenic was discovered in soil and groundwater in addition to petroleum compounds.

The recent Site Assessment Report primarily addresses arsenic levels in soil and groundwater. (Arsenic is not a component in petroleum products). Staff has been told by Ms. Tara P. Mitchell, Environmental Specialist, Bureau of Petroleum Storage Systems, FDEP, it appears the petroleum contaminants have been cleaned to acceptable standards and that the FDEP is focusing on the arsenic concentrations.

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