

CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE

AGENDA

AUGUST 6, 2007

7:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CONSENT AGENDA

1. Minutes

July 16, 2007 Regular Meeting

2. Misc. Valve & Fire Hydrant Replacement Project Bid Award

Consideration of approval to issue Notice of Award to Chilton Construction in the amount of \$52,000 with \$50,000 from Capital Projects 2000-UT 20 and the additional \$2,600 from utility reserves.

CONSENT AGENDA APPROVAL (✓)

Recommendation: Approval of Consent Agenda
Action: Motion to Approve
Attachments: 1) Minutes; 2) Memo from Director of Public Works dated 07/26/07

D. REGULAR AGENDA

1. Resolution No. 2007-12 - Establishing Copy Charges

Consideration of Resolution re-establishing copy or reproduction fee charge policy.

Presentation: Director of Administration
Recommendation: Approval of Resolution upon roll-call vote
Action: Motion to approve
Attachments: Memo from Director of Administration dated 07/05/07

2. Brookhaven, Ltd. Street Lighting

Approval of Special Revocable License Agreement with Developer to install 7 street lights on Emerald Springs Way.

Presentation: Director of Public Works
Recommendation: Approval
Action: Motion to approve
Attachments: Memo from Director of Public Works dated 07/24/07

REGULAR CITY COUNCIL AGENDA - AUGUST 6, 2007

3. Request to Fill Vacant Positions

Consideration of request to fill four positions.

Presentation: City Manager
Recommendation: Approval
Action: Motion to approve
Attachments: Memo from City Manager dated 07/24/07

E. ITEMS BY COUNCIL

F. CITIZEN INPUT

G. BROOKSVILLE HOUSING AUTHORITY HEARING

1. Hearing to discuss possible removal of Brooksville Housing Authority Board Members.
2. Possible temporary appointment(s) to the Brooksville Housing Authority Board.

Presentation: City Manager
Recommendation: Direction to Staff
Action: Motion to approve
Attachments: Memo from City Manager dated 08/01/07; Applications

H. ADJOURNMENT

CORRESPONDENCE TO NOTE

Meeting agendas and supporting documentation are available from the City Clerk's office, and online at www.ci.brooksville.fl.us. Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352/544-5407.

> FRED63001@aol.com
> -----
>
> Salutation: Mr.
>
> Home Address: 5266 Tanner Road
>
> City: Spring Hill
>
> State: FL
>
> Zip Code: 34609-1465
>
> Home Phone: (352) 688-5343
>
> Work Phone: 352-688-5343
>
> Registered Voter: on #104381 344
>
> Present Employer: Retired
>
> Employer's Address: N/A
>
> Employer's City: N/A
>
> Employer's State: FL
>
> Employer's Zip Code: 34609-1465
>
> Education: Graduate, Weir High School, Weirton, WV, 06/1962.
>
> Community Association Manager License, State of FL.#17281 09/30/2008.
>
> Notary Public, State of FL, 04/1998 to 04/2010. .
>
> Institute of Real Estate Management (IREM) Course, REM 101, Successful
> On-Site Management. 11/28/84.
>
> IREM Course REM 301, Marketing and Management of Residential Property.
> 05/11/85.
>
> Accredited Residential Manager #5729 IREM, 10/01/89.
>
> IREM Course MNT201, Managing Real Estate Maintenance Operations,
> 04/18/1999.
>
>
> IREM Course HRS201, Basic Human Resource Tools for Real Estate Manager,
> 04/18/1999.
>
> IREM Course MTF201, Applying Conventional Property Management Techniques
> to Public Housing Properties, 08/16/2000.

Rec'd
7/31/07

Verified
3/4

- >
- > IREM Course MTF203, Managing Community Association, 02/16/2001.
- >
- >
- >
- > Experience: Property Manager, Breakaway Trails Homeowners Association,
- > Ormond Beach, FL. A 650 unit homeowners association on approximately 715
- > acres. 01/2001 to 02/2002.
- >
- > Facility Manager, Township Community Master Association, Cocount Creek,
- > FL. 5,307 single family homes, condominiums and town homes. 09/1999 to
- > 01/2001.
- >
- > Property Manager, Castle Group Property Management, Plantation, FL. A
- > 832 unit, 11 residential building condominium complex. 01/1999 to
- > 09/1999.
- >
- > Cooperative Manager, Coral Ridge Towers South, Fort Lauderdale, FL. A
- > 337 unit High Rise Cooperative building. 11/1996 to 12/1998.
- >
- > Condominium Manager, The Chesapeake House on the Bay, Virginia Beach, VA.
- > A 120 unit high rise condominium. 04/1995 to 11/1996.
- >
- > Property Manager, United Property Associates, Virginia Beach, VA.
- > Various apartment complexes up to and including 344 units. 09/1990 to
- > 06/1995.
- >
- > Property Manager, CSN Management, Chevy Chase MD. A 307 unit mid rise
- > apartment building in Washington, D.C. 10/1984 to 06/1995.
- >
- > United States Marine Corps 06/1962 to 10/1984.
- >
- > Reference1: Ms. Linda Uhlig, Administrator 954-973-8094
- >
- > Reference2: Mr. Jerry DeLeary, Retired 352-6881137
- >
- > Reference3: Ms Claudia Genteel, Social Director 954-973-8094
- >
- > Position: FullMemberPosition
- >
- > Housing Authority: on
- >
- > -----
- >

Revised
8/7/08

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Mr./Mrs./Miss/Ms. James V. Brooks Jr

ADDRESS: 6400 Quarterhorse Ln
Brooksville FL 34604

PHONE NO: Home (352) 796-5017 Work (352) 585-2928

E-MAIL ADDRESS: brooks@nextconnect.net

RESIDENT OF THE CITY OF BROOKSVILLE: Yes _____ No

(Handwritten initials)

REGISTERED VOTER: Yes No _____ VOTER ID #: 104387873

PRESENT EMPLOYER: Owner Brooks Tree & Land Service

EMPLOYER'S ADDRESS: 6400 Quarterhorse Ln Brooksville FL 34604

EDUCATION: Howard
PHCC
HCC

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: _____
(Please do not substitute "many boards" for experience.)

Past Pres Howard County Housing Authority
Past Pres Howard County Fair Board, Chair of City
Parks and Rec Board, Pres Del Park Homeowner Board

(Use back of form for additional information)

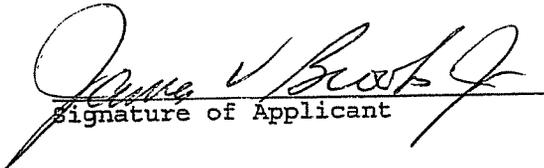
REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Laine Brayko 352-584-7413 -
Daniel Revennagh 352-796-4550 - Alan Cannon 352-584-3890

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

- Beautification Board: 3-year terms; 7 members
- Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.
- Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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- Planning & Zoning Commission : 4-year terms; 5 members.
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- Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

08-01-07 P04:00 IN

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Lucenia Amanda Brown
Mr./Mrs./Miss/Ms.
ADDRESS: 309 Independence Cir Brooksville Fla 34602

PHONE NO: Home 352 799-1975 Work 352 799-2226

E-MAIL ADDRESS: _____

RESIDENT OF THE CITY OF BROOKSVILLE: Yes X No _____

REGISTERED VOTER: Yes X No _____ VOTER ID #: Registration not Comp. 8/1/07

PRESENT EMPLOYER: Heartland

EMPLOYER'S ADDRESS: _____

EDUCATION: High School CNA M. Billing Coding Etc.

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Computer Services Etc.
Please do not substitute "many boards" for experience.

Child Care

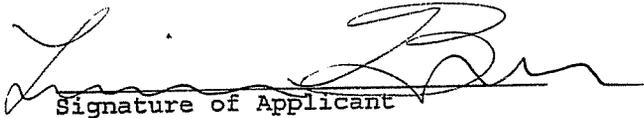
(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Willie Brown 1472 Shady Rest ct 352 799-1975
Diane Rowden (352) 573-002
Lisa Holloway (352) 573-417
(352) 942-0164

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WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

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- Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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- Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

Rec'd 5/2/07 JOAN C. CALL

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr./Mrs./Miss/Ms. John Everett Carr

ADDRESS: 235 Bell Ave.

Brooksville, Fla 34601

PHONE NO: Home (352) 279-2791

Work (352) 279-2791

E-MAIL ADDRESS: Jg/c3c@aol.com

RESIDENT OF THE CITY OF BROOKSVILLE:

Yes

No

(Handwritten signature/initials)

REGISTERED VOTER: Yes No

VOTER ID #: 104459650

PRESENT EMPLOYER: Self - employed

EMPLOYER'S ADDRESS:

EDUCATION: High school + less than year of college

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Chair neg. for

(Please do not substitute "many boards" for experience.)
Hernando County School boards, Church Ministry Board, Finance
Chairman

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Frankie Borvette Commissioner

Lorenzo Hamilton Ex-Principal

Paul Boston - Board member

Gertrude Mobley - Board member

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Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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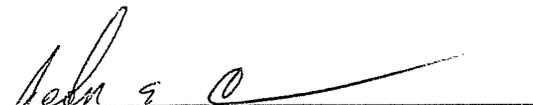
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____ Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)

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____ Other Committees or Boards



Signature of Applicant

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201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Mr./Mrs./Miss/Ms. Ms. Lawrence Rena' Cobb

ADDRESS: 807 Continental Drive (21377 Truby Rd. B'ville)
Brooksville FLORIDA 34601

PHONE NO: Home (352) 848 0152 Work () ()

E-MAIL ADDRESS: _____

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No _____

REGISTERED VOTER: Yes No _____ VOTER ID #: 104480220

PRESENT EMPLOYER: Homemaker

EMPLOYER'S ADDRESS: _____

EDUCATION: America Sr. High (Diploma) Santa Fe Comm College (CST)
Levy Tech Inst. (Acct-HHA) Worldwide Inst. (Computers, Secretary)

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Co-chairman of
HSLA (Tenants ASSOC @ Hillside), volunteer at Hernando City
Head Start (2yrs), volunteer share program

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Ronnie McLean (946-6547)
Marie Maggette, Chairman HSLA (942-0335)
Frankie Burnett (352) 650 2651

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Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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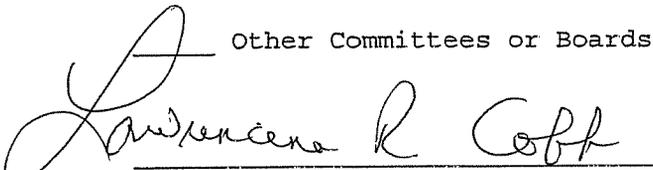
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_____ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

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City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

H. Paul Douglas
9959 Domingo Drive
Brooksville, Florida 34601

August 7, 2007

The Honorable David Pugh, Mayor
City of Brooksville Florida
201 Howell Avenue
Brooksville, Florida 34601

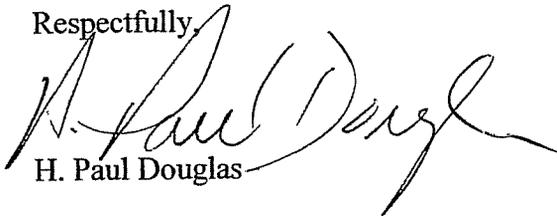
Reference: **Amendment to Application for "City of Brooksville Application for City Advisory Board/Committee Appointment" submitted August 1, 2007.**

Dear Mr. Mayor:

Regarding my submittal, August 1, 2007, of a City of Brooksville Application for City Advisory Board/Committee Appointment, to fill a Brooksville Housing Authority Board vacancy, please reflect a **NO** in my response to the question "Resident of the City of Brooksville".

Hopefully, my confusion of actual City/County boundary versus mailing address will not preclude me from further consideration for this most important appointment.

Respectfully,


H. Paul Douglas

Cc: T. Jeannene Norman-Vacha, City Manager

(JNV ALSO REC'D
ORIG

PC: COUNCIL
D. LACROIX

8-7-07 JNV

City of Brooksville Application
for City Advisory Board/
Committee Appointment

Rec'd
8/10/07
Revised
8/10/07

PLEASE TYPE OR PRINT

FULL NAME:

Mr. / Mrs. / Miss / Ms.

H. Paul Douglas

ADDRESS:

9959 DOMINGO DRIVE
BROOKSVILLE, FLORIDA 34601

PHONE NO:

Home 727 233-1014 Work 352 428-0477

E-MAIL ADDRESS:

hpdouglas@hpdouglasassociates.com

RESIDENT OF THE CITY OF BROOKSVILLE:

Yes

No

REGISTERED VOTER: Yes

No

VOTER ID #:

104396264

PRESENT EMPLOYER:

SELF EMPLOYED / HP DOUGLAS & ASSOCIATES

EMPLOYER'S ADDRESS:

SAME AS ABOVE

EDUCATION:

High School - Pearl High School - Nashville, TN.
College - Morehouse College - Atlanta, Ga.
College - Tuskegee Institute - Tuskegee, Ala.

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:

(Please do not substitute "many boards" for experience.)

"See resume attached"

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

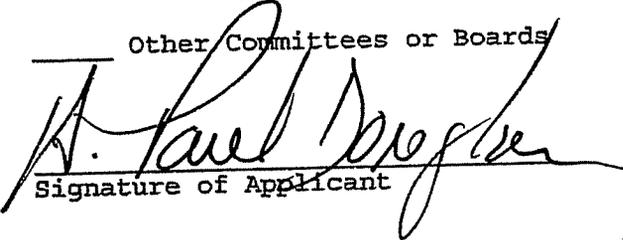
MR. RODNEY COLEMAN - ASST. SEC. of Air Force (Ret) 813-929-7370
MR. TYRON KICKS - 352-544-0065
DANIEL WILLIAMS - 703-658-9122

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- CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
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Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

H. Paul Douglas
9959 Domingo Drive
Brooksville, Florida 34601

August 1, 2007

The Honorable David Pugh, Mayor
City of Brooksville Florida
201 Howell Avenue
Brooksville, Florida 34601

Dear Mr. Mayor:

Attached, please find my application in response to your public request for individuals wishing to serve on the Board of Directors of the Brooksville Housing Authority.

Along with my application for a City Advisory Board, I have included a brief profile of my qualifications. It is my firm belief that a volunteer board must include individuals who bring to the Board a firm grounding in the practices of good business, sound ethical principles and a willingness to devote the time necessary to guide, in this case, a troubled entity. As you will read, later supported by direct dialog, my work experiences are amply suited for this appointment which includes tenure as a sitting Board Member on several Corporate Boards. Therefore, I respectfully submit my name for consideration with a commitment to devote a full effort to the Brooksville Housing Authority.

Needless to say, I am available to respond to further questions, please do not hesitate to contact me.

I look forward to serving the City of Brooksville in this important endeavor.

Respectfully,


H. Paul Douglas

H. PAUL DOUGLAS

Home: (727) 233 1014 9959 Domingo Drive – Brooksville, Fl. 34601 Cell: 352) 428 0477
hpdouglas@hpdouglasassociates.com

EXECUTIVE PROFILE

Paul Douglas offers more than four decades of accomplishment laden experience in the Environmental Restoration & Remediation industry, driving achievements of the highest priority in Network & Relationship Building • Consultative Environmental Remediation & Restoration Solutions • Minority/Majority New Business Partnerships • Political/Community Liaison & Stakeholder Development. A key strategic and tactical contributor in efforts coordinating turn-key relationships resulting in over \$60 million in government contracts. Paul brings valuable insight and knowledge regarding the leadership and management challenges faced by Stakeholders in an environmental event.

Beginning his career in the communications industry, Paul developed an interest in marketing and marketing management. He quickly parlayed this interest into a marketing position with the leading national communication provider of domestic and international communication services responsible for the airline industry. Demonstrating initiative from the start, Paul pioneered marketing, account management, and customer relationship management techniques that more than doubled monthly net income while reducing annual gross operating expenditures by 60% through process improvements and the utilization of new cutting edge technologies. Quickly distinguishing himself as a leader, in less than two years, Paul earned fast-track promotions into management.

Leveraging an ever-expanding portfolio of qualifications covering sales, operations, and general management core competencies, Paul proved time and again his flexibility in responding to changing marketing conditions and his ability to “wear many hats” in a effort to meet and exceed corporate goals and challenges. Tasked with providing leadership start-up, growth, and turnaround situations, he repeatedly proved his ability to deliver strong and sustained results.

Paul was challenged, after five years and many promotions, to establish his own company as a contractor administrating a contract of \$5 million with a major city providing environmental disposal services of hazardous materials. Paul was responsible for all business “start-up” activities to include the writing and implementing internal control policies and procedures for compliance and adherence to all regulatory agencies, federal, state, and local governments. Paul developed a standard citywide procedure for establishing and maintaining a City/Community Liaison function before, during, and after an environmental event occurred. Initially funded in the disposal contract, the function was later funded as a separate contract for an additional \$5 million reporting to the City Administrator and was utilized by all city departments.

An expansion of company services occurred when a requirement to test for JP-4 jet fuel suspected of leaking from an underground storage tank at a Virginia Air National Guard storage facility. After the

test Paul was contracted to remediate the contaminated soil, remove and replace the underground tanks with double walled plastic tanks. Affecting all areas of the business including Community Affairs – his work as project manager on this project was instrumental in achieving compliance with the Underground Storage Tank Replacement Program for the Virginia Department of Environmental Protection meeting all requirements and saving the ANG \$4.2 million through improved technologies and controls. Paul was also credited as the visionary and leader behind an aggressive plan to construct and utilize a portable furnace on site to remediate the contaminated soil with a total project cost of \$8 million dollars. Unwilling to accept the standard “new business” viability of no more than 2 years, Paul far surpassed the most optimistic hopes, achieving steady growth in remediation projects and annual revenues until the company was purchased by a major environmental engineering firm.

Prior to retirement, Paul established a Consulting firm specializing in introducing the Minority Community to Majority owned firms in the pursuit of major contracts in the environmental arena to include nuclear waste and clean-up. Initial projections were to secure \$10 million per year in contracts with 20 firms participating as partners. Paul surpassed his projections by \$20 million per year. Based on these achievements, Paul was asked to participate in a forum advising the Executive Branch of the US Government, notably the Department of Energy on the resolution of environmental concerns through the utilization of Minority firms.

Throughout his career, Paul has had the opportunity to establish a strong network of contacts in small and large environmental engineering and restoration firms nationwide, including Dames and Moore, Radian, Horne Engineering, CDM, Black & Veatch Bechtel Group, ERM, Golder Associates, and CH2M Hill. The scope of his experience has spanned virtually all aspects of environmental engineering, remediation, and restoration including community relations, marketing, sales and logistics, as well as team building and leadership, technology implementation, and operations administration.

Paul attended Morehouse College, Atlanta, Georgia (1962-1963)
Majored in Physics, Minored Business Administration.

Attended Tuskegee University, Tuskegee, Alabama (1964/1966)
Majored in Physics, Minored in Economics.

Attended several concentrated management courses at ATT Long Lines, Xerox Corp., and the Department of Energy. Participated and attended various Environmental Engineering and Restoration seminars domestically and internationally. Participated in White House Environmental Restoration Focus Groups. Assisted in the preparation of Russian nuclear disposal testimony for the US Senate Energy Committee.

Active Board of Director member of two small Corporations, past member of the Board of Directors of three over the counter companies, past consultant to the Executive Director and the Board of Directors of a national energy efficiency certification organization assisting in the development of Board policies and procedures, direction statements, and the review of corporate structure through its By-Laws.

Janice Peters

From: <Lisa DeLois Holloway>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, March 07, 2007 2:07 PM
Subject: Board Application

Below is the result of your feedback form. It was submitted by Lisa DeLois Holloway () on Wednesday, March 7, 2007 at 14:07:39

Salutation: Ms.

Home Address: 822 Peach Street

City: Brooksville

State: FL

Zip Code: 34601

Home Phone: (352) 942-0164

Work Phone: (352)

City Resident: on

Registered Voter: on # 1044 46732

verified
5/11/07
JP

Present Employer: Community Coordinator

Employer's Address: 822 Peach Street

Employer's City: Brooksville

Employer's State: FL

Employer's Zip Code: 34601

Education: Tuner Job Corp; 4- years of training to work in the Business Administration. Also I attend St. Petersburg Jr College, for one semester.

Experience: Hernando County D.E.C / Member- Precinct Leader Since 2003
Florida Voter League - Volunteer Since 2003
NAACP - Executive Board Member Since 2003
Get Out The Vote Committee Since 2004

Reference1: Mr Paul Boston (352) 797-5451

Reference2: Mr. Willie Brown, Jr (352) 799-1975

Reference3: Mr. Wayma Boggs (352) 796-3669 (h) (352) 442-4242 (c)

Position: FullMemberPosition

Housing Authority: on

RESUME

Lisa Holloway
822 Peach Street
Brooksville, Florida 34601
(352) 942-0164
DOB 10-05-1964

SCHOOL HISTORY

1980-1984
1984-1988
1989-1990

LOCATION

Hernando High School
Turner Job Corp
St. Petersburg Jr. College

COURSE OR TRAINING

General Education
Business Administrations
Business Administrations

WORK HISTORY

1990- 1994
1994-1996
2003-Present
2004

COMPANY

J&J Industries
Checker's Drive-In
J.U.S.T.U.S. Inc.
National Democratic Comm.

POSITION

Cashier/Swing Manager
Cook/Wash dishes
Community Coordinator
Community Organizer

ORGANIZATION HISTORY

1997-Present
1997-Present
2002-Present
2003-Present
2003-Present
2004-Present
2004-Present

COMPANY

Head of Household
Florida Voter League
Minister Layman Alliance
Hernando County D.E.C.
NAACP
Jerome Brown Community Center
Today's Woman Club

POSITION

Home Maker
Volunteer
Member
Member/Precinct Leader
Executive Board Member
Volunteer
Member

AFFILIATIONS

1979-1983
April 26, 2004
April 26, 2004
November 22, 2004
May, 2005
May, 2006
October 26, 2006
January 1, 2007

Mt. Pleasant MB Church
City of Brooksville
City of Brooksville
Jerome Brown Community Center
City of Brooksville
City of Brooksville
Get Out The Vote Committee
NAACP

Member
Volunteer of the Year
Certificate of Appreciation
Community Service Award
Certificate of Appreciation
Certificate of Appreciation
Candidate Forum 2006
Chairperson over Lifetime
Membership/Regular Member

ACTIVITIES: I have planned events in the community, organized groups, Helped with the operation backpack. Created and Distributed flyers in the community to all churches. Compone children on the City of Brooksville Bus. To bring the children from age 7 to 15 years old. To (JBCC). Jerome Brown Community Center. I have worked with children, worked with teens. worked with communities group, city officials. Volunteer my time to work at Hernando Court House. I am willing and able to help in were I am needed at.

HOBBIES: Sewing, Cooking, Reading, Helping as a parent in PTA. Going to the movies, the park. Shopping, Playing with my first grandchild, Also stay in tune what Hernando Youth League (HYL), sporting event. Barbeque on the weekends with family members and friends of the family. Do not smoke or drink.

Reference upon request

Rec'd 7/5/07

RICHARD L. HOWELL

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Mr./Mrs./Miss/Ms. Richard L. Howell

ADDRESS: 603 HANNAH AVE
Brooksville, FL 34601

PHONE NO: Home 852) 799-1641 Work 852) 476-7414

E-MAIL ADDRESS: SABCAUYAN@JOL.COM

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No

REGISTERED VOTER: Yes No VOTER ID #: 104458075

Verified

PRESENT EMPLOYER: SELF EMPLOYED

EMPLOYER'S ADDRESS: _____

EDUCATION: _____

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: CHAIRMAN
(Please do not substitute "many boards" for experience.)

of HANNAH INC, member of Enterprise Board
past member of HERNDON COUNTY NAACP BOARD.

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER): RALPH PERROW 305-897-0078,
ROSA WADLEY - 796-9078, REGINALD HOWELL 703-898-0898

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

- Beautification Board: 3-year terms; 7 members
- Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.
- Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Parks & Recreation Advisory Board: 4 year terms; 7 members.
- Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)
- Planning & Zoning Commission : 4-year terms; 5 members.
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)] (Must be City Residents)
- Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

Bob Hogue School of Real Estate

Saint Petersburg, Florida

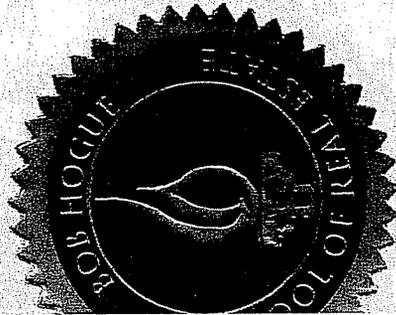
This Certifies That

Richard Howell

has successfully completed the prescribed course of instruction in
Florida Real Estate Sales Associate Licensing
as developed and taught by this school and thus having shown proficiency
is hereby awarded this

Diploma

March 24, 2005



A handwritten signature in black ink, appearing to read "Craig S. Carrissimo".

Craig S. Carrissimo, Instructor

A handwritten signature in black ink, appearing to read "Bob Hogue".

Bob Hogue, President

Richard L. Howell

- I am an upper level Information Technology Specialist, specializing in all mainframe application conversion from mainframe to client server or client server to mainframe.
- I specialize in converting VSAM, and other mainframe created files to oracle based tables.
- I am an expert in programming, maintenance, testing, and tuning in relation to all major Data Base Management Systems, IMS/DC/DB, CICS, DB2, IDMS, and ADATABASE, as well as other intermediate DBMS. Where IMS/DB/DC is my primary specialist, I am also adept with other DBMS that are commonly available to an IMS Region, such as, DB2, and CICS DLI processing data bases. I am an expert tuner for major IMSDB/DC applications in re-structuring IMS Data Base call patterns to avoid severe instances of data searches (result in GB status codes) that causes major time-outs. A major accomplishment concerning a major IMS/DB/DC project with IBM for GTE was directly related to the redevelopment of a very complex telephony program that executed in access of 48 hours before completion. By restructuring the IMS call patterns, and the installation of multiple PCBs to control the unnecessary re-positioning of segments that was caused by GNP processing, I redeveloped the process to execute in 50 minutes. I have developed over 200 online IMS /DC processing programs message processing programs), as well as, the development of more than 200 IMS DB programs that include both batch process and batch message processing programs.
- I provide computer services at the highest professional level.
- I Specializes in Legacy Conversions, Tuning, Development, maintenance, and implementation. As a mainframe specialist, I am an expert developer using multiple programming languages (see Technical Summary).
- I have performed with recognition with most of the major corporations during my 30 years of information technology experience.
- My versatility spanned into management in that, I have performed duties as a project leader, technical leader, team leader, as well as, performed duties as a systems analyst, programmer analyst, and programmer, I am a consummate team player.
- While performing technology information services for major Fortune Five Hundred Companies, I gained valuable multiple years of experience in a host of applications which includes telephony (communications and billing) systems, M & I Banking system, DBS human resource systems, McCormick and &Dodge Account Payable/Receivable systems, payroll (Dunn and Bradstreet), PeopleSoft, Insurance (both claims and premiums) and for medical provider systems (HIPAA, Claims)..

Technical Summary:

Over twenty years experience in Development, Implementation, and Maintenance in a Mainframe Environment:

- **Programming Language:** COBOL/COBOL II, PLI, RPG, C/C++, Access/Visual Basic.
- **DBMS:**IMS/DB/DC,CICS (Command Level),DB2,ADABAS/Natural,IDMS,ORACLE
- **Mainframe Operating Systems:** MVS/XA, OS/VS, MVS JCL, DOS/VSE/SP/ESA DOS JCL,VM/CMS
- **Client Server Operating Systems:** Windows 2000 Professional/XP ,Windows 2000 Server, Windows 2003, Windows, Windows 95, 98.

Education:

**BS Information Systems Degree University of Phoenix, Pursuing.
Computer Application Programming School (CAPS) 1976 Veteran Administration**

Professional Experience:

Client: Department of Family and Children

05/2006 to Present

- Designed Florida State Case Registry Interface System to interface with the Federal Case Registry.
- Designed DB2 Table Layout for the six FSCR DB2 databases for the FSCR Interface System
- Designed Exit Capture process to capture online updates via IMS Exit Routines
- Designed, Coded and developed a program to load six DB2 Tables, for one time process, and daily processing.
- Developed systems flows for the FSCR Interface System.

Environment: MVS/XA, COBOL, COBOL II, VSAM, OS/JCL, TSO/ISPF, File-Aid, IMS/DB/DC, ENDEAVOR EASYTRIEVE, and PANVALET

Client: RLH Group Inc, VA

10/2003 to 04/2006

- Installed Windows 2000 Server on company computers a regular basis.
- Developed and designed a Universal Church Website
- Provided Maintenance support on a call basis for the Corporate Billing System
- Evaluated existing systems for runtime improvements because of excessive repositioning.
- Development a Call Pattern Document on how to use multiple PCB's for repositioning.

Environment: MVS/XA, COBOL, COBOL II, CICS, VSAM, OS/JCL, TSO/ISPF, File-Aid, IMS/DB/DC, Easytrieve, and Panvalet

Client: COVANSYS, Tampa, FL

03/1999 to 10/2003

- As a senior consultant on a Blue/Cross Blue/Shield special HIPAA assignment
- I specifically performed all of the major assignments required to install HIPAA required enhancements to the UB92 Claims Entry System for the Nationwide Health Insurance Portability and Accountability Act (HIPAA) project. As a member of the HIPAA team, rewrote the major data entry edit process to accommodate the most amount of code required to installed HIPAA edits for the increased number of Revenue Lines per claim, and the newly required Taxonomy Code and National Provider Identifier.
- Modified over 30 programs modules, most having complex logic structures.
- To accomplish the related task a thorough knowledge CICS both Online and Batch processing was essential.
- The UB92 Claim Entry System is the hub of the major processing required for this Health Care Provider.

-
- The system is processed via online transactions that contain over 20 different CICS maps. Modifications were made to each map to account for the new entry of a Taxonomy Code and National Provider Identifier, and to each related transaction processing module.
 - To accommodate the increased Revenue Lines, CICS temporary QUEUE processing was installed in all the Online Driver Modules.
 - This task demanded and required major testing in all phases.
 - Modify all interfaces to feed and support CRIS-E/SETS interface sub-system.
 - I provided technical consulting for FTP and upload processes related to the CRIS-E interface conversion project.
 - As a senior consultant on an outsource project of IBM Global Service at Eckerd Drugs in Largo, Florida, I was always a senior member leading various projects such as the Y2K conversion/testing team for Eckerd Corporation MIS Department, specifically, assigned to perform all of the program modifications to the Eckerd Warehouse system operating under the IMS/DB/DC Application Development DBMS (ADF). As a member of this project, I was the sole IMS/DB/DC expert for the Y2K implementation process.
 - I was a key player of the Eckerd's (Y2K) implementation team, a team of 12.
 - As a technical specialist for the implementation of all of the Eckerd Corporation's Warehouse systems IMS/DB/DC ADF components.
 - I was also assigned to the corporate payroll team to provide technical support and modifications to its payroll system DB2 interface.
 - I performed major testing and directed the implementation of the major component of the company's payroll system.
 - I developed, tested, and installed key DB2 Applications.
 - I provided technical IMS support for major modifications to the Claims System.
 - I installed major enhancements to the Eckerd Pharmacy system.

Environment: IMS DB/DC, CICS, DB2, VSAM, IBM Utilities, JCL, PANVALET, FILEAID, VIASOFT/XPEDITER was essential.

Client: EDS (Independent Consultant to AARP) Philadelphia, PA

07/1998 to 12/1998

- As a senior member of the Y2K conversion/testing team, I installed date conversions windowing program logic to all the AARP Enrollment System COBOL programs.
- Loaded and downloaded DB2 tables and VSAM files from production data for online test cases.
- Prepared and translated statistical/analytical report for 12 online enrollment programs.
- I was assigned to manage the AARP Enrollment systems testing teams.
- All testing was done in an online CICS, DB2, and VSAM processing environment.
- The Duties required as a the manager of the testing team included, the hands on utilization of CICS, DB2, VSAM, IBM Utilities, Data Aging Utilities (Data Vantage), JCL, PANVALET, EXPEDITER, and File Aid.

Client: EDP Temps (Independent Consultant to GEICO Washington, DC)

03/1998 to 06/1998

- I was assigned to a short termed assignment specifically to perform Y2K conversion modification on all of all GEICO's Year-End Reporting System programs written in the PL/1 programming language. Analyzed, made modification to, and tested 21 PL/1 programs, where 10 of the programs were IMSDB/DC processing programs.
- Utilized in-depth knowledge and procedures of used in Data Aging and windowing techniques.

-
- I Performed Hour Glass Testing and installed special windowing techniques for all jobs streams with SYNC SORT/SORT functions.

Client: Independent Software Services (Project - CSX Human Resources PeopleSoft Conversion)
Jacksonville, Florida **12/1997 to 03/1998**

- I was assigned to a key position on the CONRAIL Acquisition team to convert the Mainframe CONRAIL Human Resource system to CSX PeopleSoft Human Resource System, utilized expert knowledge of IMS DB/DC, DB2 and VSAM. Additionally, I converted VSAM files and IMS databases to SQL tables for the PeopleSoft Benefit tables, and the PeopleSoft Administer Training Tables.
- Created all table load programs for the DB2 version of the PeopleSoft Benefits and Administer Training Tables.
- I was responsible for converting IMS HISAM, HIDAM, HDAM data bases into DB2 tables with the necessary foreign key restraints to provide the same Hierarchical processing in a relational data base environment, as provided in the IMSDB/DC processing environment.

Client: MCI Boca Raton, Lake Mary, Florida **07/1997 to 12/1997**

- This was a ninety day project to provide temporary mainframe support until the client servers systems to replace the MCI Mainframe Billing system was installed with a client server version.
- I was responsible for making all ad-hoc changes as required to all CICS online processing programs operating in an IMS/DB environment using the DLI interface to interface with CICS VSAM databases.
- Special assignment included solving all processing issues related to VSAM and CICS processing systems.

Client: Maxim Group (Consultant to Guarantec, Jacksonville, Florida) **03/1997 to 07/1997**

- I provided Mainframe support for the Student Loan System.
- Installed customize fixes to the Student Loan Online System.
- Tune the Student Loan Extract process.
- This project was a short term project until a new vendor took control of the Student Loan Extract Process contract.

Client: Technology Investment, Inc. (Consultant to AAA Auto Club Tampa, FL) 01/1997 to 03/1997

- I was assigned to an emergency 60 days assignment that eventually expanded to 90 days to provide a major conversion of corporate VSAM files to DB2 tables.
- These tables were to be used as Data Base Load files for the newly developed Oracle Data Base for AAA Auto Club's new client server accounting systems.
- The task required that 25 Account Payable VSAM Master Files be converted into 25 DB2 tables.
- I designed developed, tested 25 one-time COBOL II programs to convert the 25 Account Payable VSAM Master Files into 25 DB2 tables.
- In addition, I designed and developed 25 DB2 programs to load the twenty five Account Payable DB2 tables.
- The project was in an overrun status and it was imperative that the conversion be completed within a ninety days period of time.

-
- A bonus was awarded for meeting the deadline.

Client: The Experts (Consultant to AT&T Orlando, Florida)

09/1996 to 12/1996

- I was assigned to a ninety days project to installed major modifications to the AT&T Corporate Tax System.
- This project required the hard to fine unique skills in the Application Development Facility (ADF) IMS/DB/DC processing environment.
- The ADF environment was being phased out due to non-support by the owner of the software (IBM), and requiring being maintain in a stable state until a new DB2 Corporate Tax Systems was development.
- In addition, I provided technical support and perform emergency maintenance on the Corporate Tax DB2 Sub-System.

Client: Manjit Deoray, Inc (Project – AT&T Universal Card, Jacksonville, Florida)Woodbridge New Jersey 05/1996 to 09/1996

- I was assigned to project to design a Combined Billing System for Universal Card System.
- The system was designed to provide the capability for billing multiple AT&T products of AT&T Business/Corporate Credit and Calling Card system.
- I designed three major portions of the system which include, edit rejection, ledger posting, aggregate/merge, data base load, and bill print processing.
- The project was rescheduled for implementation because of new budget restraints, which temporarily halted the project.
- All consultants were release from any assignment responsibilities because of the planned restructuring and closing of the Credit Card Business of AT&T.

Client: Computer Horizon (Consultant for projected American Express outsourcing contract) Pompano Beach, Florida 05/1996 to 07/1996

- I was specifically, hired as an asset to assist in winning the outsourcing project of updating the Billing Credit System bid by American Express.
- It was essential that Computer Horizon have on its staff an employee that was familiar with American Express Credit Card billing system.
- I was recommended by American Express officials as an asset to obtaining the project if the project materialized.
- My initial obligation was to be employed permanently, only if, Computer Horizon was awarded the American Express contract.
- American Express decided delay the outsourcing project until another budget year.

Client: The Expert Consultant to American Express (Weston Office Ft. Lauderdale Florida) 07/1995 to 05/1996

- I was assigned to the Trial Balance Card Reporting System re-development team.
- Re-wrote the Trial Balance Update Process.
- This process originally consisted of three major IMS/DB update programs, which updated all of the cycle databases that managed information on most types of American Express credit cards. I rewrote the IMS DB update programs in order to restructure the call patterns in relations to

a delete process that caused an extended processing time. The restructuring of the IMS DB update programs was so successful that it eliminated the need for the overall revamping of the update process. The time of processing was cut to three fourth of the original processing time.

- Specific, requirements were to revise the JCL procedures and redesign the programs from an IMS Update process to execute as a sequential file process. Upon completion, I was assigned to the test team to test the entire daily cycles processing jobs, and to make the necessary modifications, as well as, test all the IMS on-line processes.

Client: Technology Investment (consultant to ISSC (IBM) on a GTE project Tampa, Florida, 07/1993 to 07/1995

- I was assigned to the BVT Billing System Team as a Programmer Analyst with the responsibilities of a team leader and project leader.
- My duties included analysis, coding, testing of complex IMS DB/DC processing modules in COBOL, as well as, leading a team of 8 other consultant in installing enhancement to the BVT system every six weeks.
- The project consisted of a 4 teams which were structured to installed new maintenance releases of the BVT Billing System on an every six weeks basis.
- The team that I led installed every release without any incidents or delays.
- I was assigned to provide temporary maintenance to the Lykes Brother Fruit Processing System during its redevelopment phases.
- The system was in the process of being redevelopment to process on an AS400 Mini Processing environment. The duties required the knowledge of ADABAS/Natural, COBOL, and RPG II.
- I modified ADABAS/Natural and RPG II modules on a daily basis.
- I maintained the mainframe version until installation of the new system on the IBM AS400 environment.

- My specific duties as a consultant for IBM on a GTE project consisted of development of a complex telephony program as required by a major Government requirement LTR conversion process.
- I designed, develop, and test the process referred to as the CLM Process.
- The development of this module required extensive IMS DB/DC/DLI coding techniques.
- This program processed every segment in three separate IMS data bases, which were relational in processing requirements.
- The program replaced a program written in house by GTE employees that executed over 48 hours before completion.
- The replacement program which I designed and developed executed in 20 minutes.
- Upon completion of this module, I revised 3 other modules and cut their processing time by 75 percent.
- This project utilized an IBM/XA environment that included TXO/ISPF.
- The programs were tested using EXPEDITER and the source was store and managed by ENDEAVOR source management system. All of the modules were written in COBOL II.

Client: TRECOM Business Systems) (Consultant to AT&T) Alpharetta, Georgia 07/1991 to 6/1993

-
- Assigned as a senior analysis to design, develop, test, and implement a data base load Process, an online real-time report process, a security process and an automated FTP and job execution process, which were all components of AT&T Clearing House System.
 - The AT&T Clearing House System was a vanilla system being developed to process AT&T accounts payable and accounts receivable transactions for multiple AT&T offices.
 - The system was designed to be able to include additional offices at anytime without causing major development efforts.
 - The front DBMS was IMS/DB/DC supporting DB2 tables as the databases.
 - The entire development process was described as complex because of the foreign key relationship for each DB2 table in the system.
 - The Security Process required the development of 4 IMS/DC screen processing modules.
 - The Load Process development consisted of five load modules, and the Report Process development required 36 COBOL II modules written to operate in an IMS/DB environment and accessing DB2 tables.
 - I also, created various (IMS Batch Message Programs (BMP)).

**Client: The Experts Consultant to Cincinnati Bell and MCI, Arlington, Virginia 06/1990 to
02/1991**

- I designed coded tested and implemented programs for a Statistical Reporting System.
- The programs were coded using COBOL II.
- I provided maintenance support for all program processing using NATURAL.
- I assisted in the re-design of the RSR Reporting System.
- I was a key member of the COBOL II Conversion team.
- Designed and tested test cases for a complex telephony system for the Japanese Government.
- I design hundreds of telephony test cases design to stress test the Telephony Equipment Assignment system.
- All test cases were executed by IMS/DB or IMS/DC processing modules.

Client: CAP-GEMINI (Consultant)Tampa, Florida 10/1989 to 05/1990

- I designed and developed onetime process that required several COBOL DB2 IMS/DC programs processing DB2 tables.
- The programs processed 3 Input and Output screens that retrieved from or inserted into five DB2 tables.
- I also, converted a Gas Utility Billing system from MVS CICS DL1 to DOS/VSE DL1.
- As the System Liaison, I confirmed system requirements and test results of the conversions.
- The conversion of the billing system consisted of modifying DBD's, PBS Sources, SYSGENS, and program modifications.
- In addition, I established back-up and recovery procedures for the new DOS/VSE system.
- The environment was IBM 9370

Client: EDP Temps Consultant to MCI ,Vienna, Virginia 10/1988 to 06/1989

- As a consultant, I designed, coded, tested and implemented a temporary 900 Number Billing System.
- The system was used to temporarily process all of MCI's 900 customers billing requirement until the 900 service could be incorporated in MCI's normal billing process.

-
- The system was one of MCI's first to be developed using DB2 tables.
 - The program required that all calling records be captured from the telephone system's Call Records Database.
 - The processing environment for this system was IBM 3090, MVS/XA, using DB2/SQL.

Client: Comp-U-Staff, springs, Maryland,

09/1983 to 08/1988

- I was assigned to a short term assignment as liaison to confirm systems requirements and results of a DOS/VSE to MVS/XA conversion for Credit Card Service Corp. My duties included, job scheduling, DASD assignment and space allocations procedures.
- I also, developed production control job setup procedures.
- I was assignment to a short term assignment with a major insurance company to convert COBOL code designed to process VSAM on a UNIVAC-DMS-100 operating systems, to COBOL code that would process VSAM files on an IBM compatible Mainframe with a MVS operating system.
- I converted 25 programs within a thirty day period.
- I was consulting for a major bank's Human Resources Department to install custom software fixes for its McCormick & Dodge Personnel System.
- In addition, I customized the system to match all MNB systems.
- This system was acquired by acquisition of another bank.
- I was assigned to the Property Planning & Control System team to redesign sub-system that utilized ADF-II control blocks into a system that utilized MFS control blocks. In addition, I installed major fixes to Marriott's Walker/Fixed Assets System.
- All tasks were completed in an IBM 308X MVS environment using IMS DB/DC, BTS, MFS and TSO/ISPF
- I was assigned as the project leader to lead a development team of 8 to develop the AT&T PASC Telemarketing Support System (PTSS).
- My responsibilities included analysis, design, development, testing, and implementation and deployment.
- In addition, my responsibilities included providing systems alternatives and supporting feasibility studies as required.
- All of the development was performed in an IBM MVS/XA IMS/DC environment with TXO, Librarian using the PL/1 as the programming languages.
- I personally developed seventy five PL/1 programs during the duration of this project.
- As a project leader, and lead technical analyst I was responsible for development of the MARSHA Management Reporting System.
- My responsibilities included; design, analysis, development, and implementation.
- With a position that required high user interface, I provided feasibility studies, work assignments and schedules, as well as, participating in the actual development of the major modules processing the system.
- The programming environment was an IBM 3033 with OS/MVS, IMS DB/DC using ROSCOE as the text editor. All programs source were stored and managed by PANVALET. The programming language was COBOL.
- I was assigned as a programmer analyst to assist in upgrading a major bank's M&I Total Deposition Banking System.
- My direct responsibility was to provide programming and testing support while tailoring the new release of the system.
- The environment was the programming environment was 3033 with OS/MVS, IMS DB/DC using ROSCOE Editor, and PANVALET.

-
- The programming used was COBOL.

Client: Computer Data System Inc. (CDSI) Bethesda, Maryland, Maryland **07/1982 to 08/1983**

- I was assigned as a Project Leader, responsible for redesigning the Domestic Crude Oil Purchaser Reporting System.
- This was a Congress mandated system that provided Congress with crude oil reporting data for all U. S. companies purchasing oil.
- My responsibilities encompassed, requirement analysis, work assignment, development of unit and system test plans.
- My responsibilities also include; acceptance testing coordinator, technical assistance and training, and the development of the system, user, operations, and maintenance procedures.
- The systems operating in an IBM 3303 OS/MVS environment, accessing INQUIRE databases.
- The system also included CLIST development, and used SUPERWYLBBER, as the text editor, and was programmed in COBOL and PL1.

Client: GEICO, Chevy Chase, Maryland **06/1979 to 07/1982**

- As an employee of a major insurance company duties included, analysis, design, and development, maintenance, coding, and testing of major insurance applications.
- All development included a full life circle from development to implementation.
- I was assigned to the Claims Year End Reporting system for all maintenance and enhancements requirements.
- To maintain this system, advance knowledge of TSO/SPF, Mark IV, ISAM, VSAM, COBOL, PL/1, and IMS DB/DC was required.

Client: CDSI, Hyattsville, Maryland **01/1979 to 06/1979**

- AS a system analyst and the only IT staff in the local office, my responsibilities required maintaining the Financial Accounting and Financial Reporting Systems for a major oil company.
- In addition, I redeveloped the FARS System to except pricing amount above .99 cents. Programming environment was IBM 370/168 OS COBOL.

Client: Veteran Administration, Washington, DC **02/1971 to 01/1979**

- As Chief of Office Services for the Veterans Administration and agency of the Federal Government, my duties throughout the duration of my employment included, computer operations, production control, operations manager, Office Services manager, and programming. I supervised up twenty employees, and operated with control of a \$100,000 operating budget.
- I was an important team player in the development of the VA Drug Dependency Tracking System. The system was designed to assist veterans returning from Viet Nam whom were addicted to heroin.
- I designed and developed many modules to process or interface with the processing of drug dependency data.
- All programming was performed on an IBM 3620 or 30/65 environment using TSO, COBOL, Assembler, and RPG.

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr./Mrs./Miss/MS.

Marie Maggette

ADDRESS:

820 Continental Drive,
Brooksville, FL 34601

PHONE NO:

Home (352) 942-0335 Work ()

E-MAIL ADDRESS:

emeiley725@yahoo.com

RESIDENT OF THE CITY OF BROOKSVILLE:

Yes yes No

REGISTERED VOTER:

Yes yes No

VOTER ID #:

114817356

(Handwritten signature/initials)

PRESENT EMPLOYER:

EMPLOYER'S ADDRESS:

EDUCATION:

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:

(Please do not substitute "many boards" for experience.)

Chairman Tenant Association

See Resume attached

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Cenika Roderick (817) 542-9830

Lawrence Cobb (352) 277-2751

Ronnie McLean (352) 398-8916

Frankie Burnett (352) 650-2681

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

_____ Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.

Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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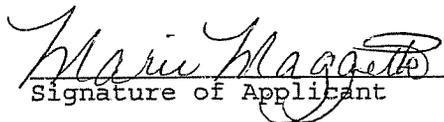
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_____ Planning & Zoning Commission : 4-year terms; 5 members.
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_____ Other Committees or Boards



Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

Marie Maggette

820 Continental Drive
Brooksville, FL 34601
(352) 942-0335

Objective:

Obtain a Juvenile Justice Degree and enhance my abilities toward the youth of today and tomorrow in their quest for achievement, success and future goals. To maintain a positive and active role model for future endeavors.

Qualifications:

As a skilled laborer, I am capable of functioning many tasks. I am a well-oriented people person who is not afraid of challenge or change. I am able to work in fast-paced and team oriented. I am able to work any assigned tasks individually. My performance record is with pride in my work. I am a hard working individual who is polite, progressive and proud

Education: 1986 GED diploma

1990-1992 LaGuardia Community College Long Island City, New York
Computer Technician

2005-2007 Axia College Online Phoenix, Arizona
Juvenile Justice

Experience: 2004-2006 Eckerd Youth Alternatives Brooksville, FL

Youth Counselor

Provided direct care to adjudicated youths 13-18.

Participated with group and individual counseling of youth.

Provided direct supervision of 10 youths as well as monitoring daily activities, sports,,

Meals, chores, education, group discussions, security check, night preparations and

Off-site activities.

Provided written and evaluation reports and team evaluations for program,

Department of Juvenile Justice, ie: progress reports.

2003-2004 Hernando County School Board Brooksville, FL

Food and Nutrition Assistant (Fox Chapel Middle)

Provided, prepared and served nutrition based meals for students.

Trained in OSHA rules and regulations for serving and preparations.

Assisted in detailed storage and handling of produce and poultry products.

1999-2003 *New York City Transit Authority* *Brooklyn, New York*
Cleaner
Responsible for specialized cleaning of subway stations

1998-1999 *New York City Police Department* *New York*
School Safety Agent
Provided security for all staff and students, court testimonials, arrest procedures
Daily log entry, evidence filing handling, and incident report writing.

Skills:

Typing 40-45wpm, alpha-numeric filing, Microsoft word, report writing, group organization
Advertisement campaign, teaching, counseling, bookkeeping, public speaking, communications,
CPR/AED/first aid certified for adult and children

References furnished upon request

From: "Harvey Martin" <hmartin96@tampabay.rr.com>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, August 01, 2007 7:40 AM
Subject: Board Application

Harvey Martin
Rec'd
8/1/07

> Below is the result of your feedback form. It was submitted by
> Harvey Martin (hmartin96@tampabay.rr.com) on Wednesday, August 1, 2007 at
> 07:40:37

> -----

> Salutation: Mr.

> Home Address: 2169 Pebble Beach Dr.

> City: Spring Hill

> State: FL

> Zip Code: 34606

> Home Phone: (352) 686-0686

> Work Phone: None

> Registered Voter: on 104473920

> Present Employer: Retired

> Employer's State: FL

>

> Education: High School Graduate from Ford City, Penna.

>

> Experience: I worked in a Glass Manufacturing Plant for over 18 Years.

>

> I was employed by an International Labor Union for over 28 years. I
> negotiated labor agreements, arbitrated cases and helped administer a
> Union of over 75,000 members. I served as a Research and Education
> Director for 2 years and served as Secretary-Treasurer for eight years.

>

> Reference1: Mr Jay Rowden. 352 596-5594

>

> Reference2: Chris Kingsley 352 688-3343

>

> Reference3: Peg Heal 352 688-9046

>

> Position: FullMemberPosition

>

> Housing Authority: on

>

> -----

>

Rec'd
JP

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr /Mrs./Miss/Ms. LEE H. ROSEN

ADDRESS: 13764 GOVERNMENT RD.

BROOKSVILLE, FL 34601

PHONE NO: Home (352) 797-3570 Work (727) 804-2543

E-MAIL ADDRESS: leemail47@aol.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes _____ No X

REGISTERED VOTER: Yes X No _____ VOTER ID #: 104375323

PRESENT EMPLOYER: ADJUNCT PROFESSOR

EMPLOYER'S ADDRESS: PHCC and CFCC

EDUCATION: M.A. EDUCATION/POLITICAL SCIENCE

(UNIVERSITY OF SOUTH FLORIDA)

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: RESUME ATTACHED
(Please do not substitute "many boards" for experience.)

I worked for large and small corporations as well as well as ran
my own international business (total of 35 years). Currently, I
teach Government and INR courses at the community college level.

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER): ED BENTON USF 813-974-2358

MICHAEL MALIZIA PHCC 352-797-5004

MICHAEL LONG PHCC 727-816-3255

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

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Brooksville Housing Authority: 4-year terms; 7 members
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[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

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_____ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

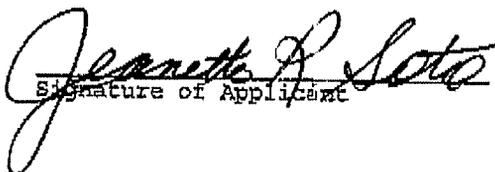
LEE H. ROSEN
13764 Government Rd.
Brooksville, FL 34601
(352) 797-3570

Work/Education History

- 1965-1969: Undergraduate Student; Bowling Green State University
- 1969-1973: Buyer; Rike's, a division of Federated Dept. Stores, Inc.
- 1970: Six months active duty; U.S. Army Reserves
- 1973-1980: Regional Sales Manager; Revlon, Inc.
- 1980-1984: Owner; Snack food distributor, Natural Retail Services, Inc.
- 1984-1986: Regional Sales Manager; Del Labs, Inc.
- 1986-1988: East Coast Sales Manager; Freeman Cosmetics, Inc.
- 1988-2004: Owner; Sales Brokerage; HBC South, Inc.
- 2004-2006: Graduate Student; University of South Florida
Education/Political Science
- 2007: Adjunct Professor; PHCC and CFCC
Government and INR Courses

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

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- Brooksville Housing Authority; 4-year terms; 7 members
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- CDEG Citizen's Advisory Task Force: No terms; 5 members;
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- Other Committees or Boards


Signature of Applicant

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City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

JEANETTE R. SOTO
122 Dolly Drive
Brooksville, FL 34601
(352) 796-2208

I have always sought for challenging opportunities where I can utilize my management, educational and secretarial skills to develop, implement and achieve worthwhile objectives.

EXPERIENCE:

Office of the County Engineer / Public Works Director, Hernando County, Florida

Executive Secretary for the County Engineer since 1986. Recently, because of the reorganization within the structure of County government, the County Engineer has been assigned the entire Public Works Department, which includes Transportation, Engineering, Facilities and Grounds, Waterways and Mosquito Control. My duties include: preparation of BCC agenda items, bid and specification documents, designing and printing informational brochures, correspondence, budget presentations, transcribing minutes, scheduling division appointments, dealing with state and local government agencies and representatives, conversing with public regarding inquiries of various road projects, complaints, etc. Supervisor of the three Service and Information Specialists within the department.

Public Works Department, Hernando County, Florida

Hired in 1985 as a Secretary III for the Technical Services Division of Public Works. Duties included general secretarial/clerical work. Technical Services Division evolved into the County Engineer's Office in 1986.

Infotronics Training & Service Center, Inc. (Previously Soto's Key Punch & Training Center), IN

For seventeen years, I owned and operated Infotronics, Inc., an Indiana State Accredited vocational training facility where data processing fundamentals, data entry, keypunch and word processing skills were taught. Also, in conjunction with the vocational training facility, we managed personnel for three eight hour shifts in the data entry service, where I contracted with companies for their data entry work during their peak overload periods. These companies included Cummins Engine Co., Reliance Electric, Arvins Industries and RCA, to mention a few. With this responsibility, I kept all bookkeeping and payroll records. I was responsible for applying and acquiring the "State Accreditation" status by meeting strict and stringent state requirements, statutes and periodical on-site inspections.

His Place Printing Co. N. Vernon, IN

During the same seventeen year period, my husband owned "His Place Printing Co". I kept all books for his business. I assisted in various aspects of the printing business, i.e., layouts, darkroom, typesetting, etc.

EDUCATION

Wendell L. Wilkie High School, Elwood, IN - Graduated 1980
Ball State Teachers College, Muncie IN - Attended - major Elementary Education
Trenton Technical Institute, Trenton, NJ - Graduated; course work - computers
Hernando/Pasco Community College, Brooksville, FL - various courses

ORGANIZATIONS, ETC.

Notary Public, State of Florida
PSI, Inc. (Professional Secretaries International)
REC (Vice-President - - of Hernando County Republican Exec. Committee, previous Secretary of REC)
STARS, President
Assemblies of God Church - Brooksville
Past Chairman of Hernando County Personnel Advisory Board
Past President of Association for Retarded Citizens - Indiana

SUMMARY

I am outgoing, very dedicated, and loyal individual who is equally at ease in business and social environments. My years of management experience in personnel supervision, education, advertising, purchasing and expense planning, educational development and training programs, etc., help in achieving targeted goals.

I have been happily married for 45 years, the mother of four children, and seven handsome grandsons. Moved to Hernando County in 1985. I have been blessed abundantly in my life. Experienced the joy of adopting a son; the heartbreak - turned to joy - of having a child with Downs Syndrome- and most of all I have seen how marvelous it is to trust and have faith in God who brings us through the many adversities of life.

Revised 8/8/07

BHA RESIDENT

07-31-07 P02:54 IN

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Yvette Dolores Taylor
Mr./Mrs. Miss Ms.
ADDRESS: 301 Independence Cir Brooksville, FL 34601

PHONE NO: Home 352 397-3697 Work 352 544-4983

E-MAIL ADDRESS: Ytaylor1970@yahoo.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No

REGISTERED VOTER: Yes No VOTER ID #: 104488773

PRESENT EMPLOYER: Wal-Mart Transportation (10 YEARS)

EMPLOYER'S ADDRESS: 5100 Kettering Rd. Brooksville FL 34602

EDUCATION: Currently a full time student at PHCC.

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:

(Please do not substitute "many boards" for experience.)

hear and respond grammatically on the telephone.

Frequently Key data on Computer Keyboard and 10-Key

Frequently prepare, file, and communicate various reports

Communicate effectively with Customers and other Associates

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Tracy McDowell 678-778-5580 cell or 678-344-5888

Marvin Moore 407-256-3720

Tony Baltusis 386-848-4476

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References Ronnie Mclean - 796-6547

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

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[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

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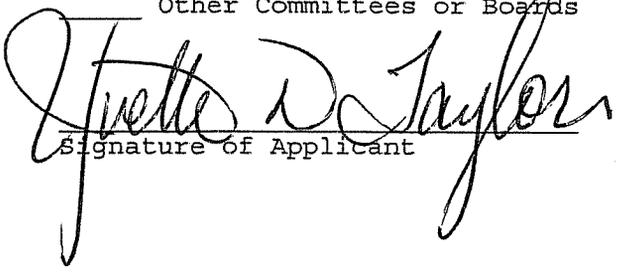
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Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

JAY A. THOMPSON

Janice Peters

From: "Jay Arthur Thompson" <jthomp8@tampabay.rr.com>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, January 03, 2007 8:04 PM
Subject: Board Application

Below is the result of your feedback form. It was submitted by Jay Arthur Thompson (jthomp8@tampabay.rr.com) on Wednesday, January 3, 2007 at 20:04:11

Salutation: Mr.

Home Address: 508 Oakhill Ct.

City: Brooksville

State: FL

Zip Code: 34601

Home Phone: (352) 754-8593

Work Phone: (352) 799-5232

City Resident: ~~no~~ YES

Registered Voter: ~~no~~ # 104406938

1/4/07
JP

Present Employer: Accuplastics Inc.

Employer's Address: PO Box 15542

Employer's City: Brooksville

Employer's State: FL

Employer's Zip Code: 34604

Education: Ccurrently enrolled Master degree student, University of South Florida, Political Science. B.A., International Studies, University of South Florida, A.A., Pasco Hernando Community College North Campus. High School Diploma, F.W. Springstead High School.

Experience: I have significant work experience in the public sector, at both Pasco Hernando Community College and University of South Florida, where I worked with a diverse student population. I also have a strong interest and desire to serve the city that I am now a part of.

Reference1: Rodney Busto 352-799-5232 ext. 101

Reference2: Rodney Cooper 352-799-0086

Reference3: William Lyons 352-683-7944

Position: FullMemberPosition

Beautifcation Board: on

Cemetery Board: on

Housing Authority: on

CDBG Citizen's Advisory Task Force: on

Firefighters Pension Trust Fund: on

Police Officer's Pension Trust Fund: on

Parks & Recreation Advisory Board: on

Personnel Board: on

Other Committees or Boards: on

Specific Board: Charter Review Committee

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr. ~~(Mrs)~~ / Miss / Ms. Tiffany Blevens Weiss

ADDRESS: 1373 Overland Drive

Spring Hill, Florida 34608

PHONE NO: Home (352) 835-8106 Work ()

E-MAIL ADDRESS: tiffany-weiss@hotmail.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes _____ No X

REGISTERED VOTER: Yes X No _____ VOTER ID #: 115300390

Verified

PRESENT EMPLOYER: Spring Hill Health & Rehab

EMPLOYER'S ADDRESS: 12170 Cortez Blvd. Brooksville, FL 34613

EDUCATION: Graduate Springstead HS (1990), North Penn Votech 1990-91,

Montgomery Community College 1991-93, Quaker Town Manor - Certified

Nursing Assistant. 1993

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: _____

(Please do not substitute "many boards" for experience.)

See attached

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Vera Gerhart - 215 939-2018

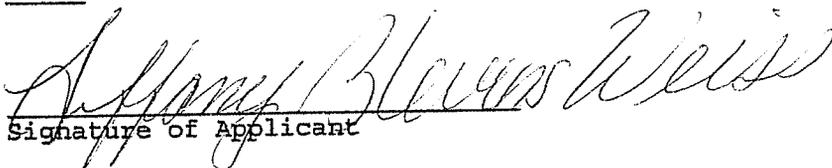
Tina Camera 352-263-6986

Vera Jones 352-585-1836

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- Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

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201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

TIFFANY BLEVENS WEISS

I work as a health care team member caring for senior patients in a nursing home. As part of that responsibility, I am expected to keep patient information confidential, to act with integrity and self-motivated professionalism at all times, to interact with my patients' family members in a compassionate and responsive way. As a team player, it is important that I recognize and respond to the many different layers of supervision and direction (from other CNAs to nurses to doctors to administrators) and speak on behalf of my patients' best interests. I am a professional in my training and in my attitude. I am licensed in Florida and Pennsylvania, have passed background checks, and continue to learn and train in my work. As a member of the Board committee, I would apply the same integrity, responsibility, and responsiveness that I have in my work. I would speak up if I either don't understand something or believe that important questions need to be asked or that discussion needs to take place. I assume that I will be learning something new in taking on this task and look forward to doing that. I hope I will act in the best interests of all those concerned.

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
MINUTES**

JULY 16, 2007

7:00 P.M.

Brooksville City Council met in regular session with Mayor David Pugh, Vice Mayor Frankie Burnett and Council Members Joe Bernardini, Lara Bradburn and Richard E. Lewis. Also present were David LaCroix, City Attorney; T. Jennene Norman-Vacha, City Manager; Karen M. Phillips, City Clerk/Director of Administration; Janice L. Peters, Deputy City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Emory Pierce, Director of Public Works; Frank Ross, Interim Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today, Hernando Times and Brooksville Belle were also present.

The meeting was called to order by Mayor Pugh, followed by an invocation and pledge of allegiance.

CONSENT

Minutes

June 25, 2007	Workshop
July 02, 2007	Regular Meeting

JBCC Waiver of Fees for United Way

Consideration of waiver of fees and insurance in the amount of \$371.83 for the United Way of Hernando County Annual Kick-Off Meeting with Publix on August 30th from 7:00 a.m. to 4:00 p.m. at the JBCC.

Public School Facilities Element (PSFE) Grant Modification

Approval of extension on the grant project for developing the PSFE to August 30, 2007.

Grant Application for 1st Tee

Approval of request to submit application for Operating Grant from The First Tee in the amount of \$25,000.

Council Member Bradburn noted the following corrections to the minutes:

June 25, 2007, under Criteria and Selection, the City Manager's name needed correcting, as well as on Page 2, 2nd paragraph.

On the July 2, 2007 minutes under the Consent Agenda she had previously requested that clarification needed to be added to the May 21st consent minutes to clarify the intent that the signature of the release for the Brown & Brown refund payment was a result of the Attorney General's Settlement Order and felt the language needed to be modified on this clarification to so state.

On these same July 02 minutes on Page 3, paragraph 5, she requested a change to reflect that she asked Emory to confirm that the performance bond would be sufficient to cover the projected cost of road and utility improvements, which included increasing the fire flow. Additionally, on Page 4, paragraph 4, she asked that the incidents of embezzlement City Attorney LaCroix referenced reflect that it was an unrelated past incident, so as not to confuse the two. Further

REGULAR CITY COUNCIL AGENDA - JULY 16, 2007

on Page 6, paragraph 1, in regards to the requirement for liability insurance to add "but reserve the right to bring it up as a negotiation point" to the end of the sentence.

In reference to Item C-2, Vice Mayor Burnett recommended waiver of fees and the \$200 security deposit required. He felt that, in light of all United Way does to help the City and the County in general, the \$200 security deposit should be waived as well.

City Manager Norman-Vacha clarified that the requirement for insurance is not being waived.

Discussion of the security deposit followed in which it was reiterated that the security deposit is refunded after the event, if the facility is not damaged.

Kathy Jones, of United Way, thanked Council for their consideration and indicated that in the past a security deposit had not been required, but that they did not have a problem paying it. Discussion continued.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Bradburn for approval of the Consent Agenda with corrections to the minutes and no waiver of the deposit for the United Way event.

Motion carried 3-2, with Vice Mayor Burnett and Council Member Lewis voting in opposition.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Margaret R. Ghiotto Beautification Award - Residential Award

Recognition of improvements to property owned by Christopher Myers and located at 830 S. Mildred Avenue.

The award was presented to Mr. Myers by Mayor Pugh. Council Member Bradburn thanked the Myers for the improvements made to the property, which adds value to the entire community.

REGULAR AGENDA

Broad Street Sidewalk Project

Consideration of approval to go out for bids.

Director Pierce reviewed the project, stating that information had been distributed to every business in the immediate vicinity of the project. He reviewed concerns of some business owners that they will lose parking.

He requested bidding out the project with the elimination of a 125' portion of sidewalk in front of Debbie's Hair Gallery.

Mayor Pugh asked Director Pierce for confirmation, which he gave, that the funds for this project will be coming from current TOPS grant money. Mayor Pugh noted a couple of problems with the spaces and slopes referenced on page 5 of the support documents, which Director Pierce advised would be addressed in the bid. Discussion continued.

REGULAR CITY COUNCIL AGENDA - JULY 16, 2007

Council Member Lewis asked about using the other 125' of sidewalk to continue the program down east Jefferson, past the old Blueberry Patch restaurant property. Director Pierce indicated he will be presenting Council with plans for a couple thousand feet of sidewalk to add on to the frontage road project on SR 50 from Killingsworth Plaza past the Post Office to Jefferson and up Jefferson to Tom Varn Park by change order, and will include the stretch by the Blueberry Patch, for the next Council Meeting.

Mayor Pugh recommended following the lead of the County in establishing a sidewalk fund. He asked what type of liability the City takes on by starting and stopping sidewalks. City Attorney LaCroix indicated no liability is taken.

Mayor Pugh asked for public input.

Richard Sweade of Debbie's Hair Gallery thanked Council for allowing him to speak and indicated they have six employees and if they lose their parking the business will be devastated.

Daniel Merritt, Jr., property owner of 297 N. Broad Street, elaborated on the parking space issue for his building and asked that Director Pierce go over the plans with him. Director Pierce agreed to meet with him on site to go over the plans.

Motion:

Motion was made by Vice Mayor Burnett and seconded by Council Member Bernardini for approval of the project per staff recommendation. Motion carried 5-0.

Tentative Millage Rate

Announce roll-back rate of 6.9484 mills, set Tentative Millage Rate for 2007-2008 Fiscal Year and establish first budget hearing for September 5, 2007 at 7:00 p.m.

Finance Director Steve Baumgartner reviewed the trim rules, indicating the Property Appraiser has to be notified by August 3rd of the City's tentative millage. He indicated that because of recent legislative actions the City has to cut back its millage to 91% of the 6.9484, therefore 6.3230 will be the highest millage the City can levy this year. Discussion followed.

Director Baumgartner stated that the first trim budget hearing is September 5 at 7:00 p.m. with the budget workshop scheduled for August 1st and 2nd.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Lewis to announce a rollback of 6.9484 and set a tentative millage rate at 7.

Council Member Bradburn elaborated on what the roll back rate means to the City and how the City will approach the issue during the coming weeks, reiterating the gravity of the City's financial situation.

To clarify her position, she stated that the tentative rollback is not just a legislative mandate, but a citizen's mandate as well, to reduce government spending, streamline operations, eliminate overlapping services and ultimately ease the burden on the taxpayers. She stated that it is her hope that Council goes even further than what is mandated by the legislature, but in doing so it means that there are some consequences to streamlining and reducing spending, meaning that programs may be lost, projects may be eliminated and that a number

REGULAR CITY COUNCIL AGENDA - JULY 16, 2007

of jobs are going to be lost as well. She again reviewed the cuts made by the Cities of Tampa and St. Pete, reiterating that this is not unique to the City of Brooksville; that every City and County in the state are facing these same decisions.

Council Member Bradburn indicated that she has heard comments that suggest the reality of the issue has not really sunk in. She could not say how many positions the City may lose at this point, or how many projects or programs may be impacted by budget cuts, only that it is her hope that the impact to employees will be minimal. She also stated that she felt many of the cutbacks being discussed would have occurred whether or not the legislature took action to mandate a rollback because Council had already stated that their goal would be to reduce costs and improve efficiency. She elaborated on what has been done thus far, as well as the process to take place over the next few weeks, indicating a need for the City to modernize, which often means spending money up front for long-term savings.

Mayor Pugh asked for public input; there was none.

Motion carried 5-0.

Resolution No. 2007-12 - Establishing Copy Charges

Consideration of Resolution re-establishing copy or reproduction fee charge policy.

City Clerk Phillips reviewed the process and requirements of requests for public records and the changes proposed in the resolution, which was briefly discussed.

Being that the resolution was inadvertently omitted from the meeting packet, Vice Mayor Burnett requested Council review the resolution and submit any recommendations to staff to be brought back for the next meeting. Council agreed.

ITEMS BY COUNCIL

Lara Bradburn, Council Member

Brooksville Housing Authority

Council Member Bradburn indicated she had spoken to Mr. McLean who advised that he had requested an extensive operational audit by HUD. She recommended Council support that effort by having the Mayor submit a letter to HUD and presented a proposed letter. Mayor Pugh indicated he and City Attorney LaCroix would review the recommended letter she submitted and go from there. Council consensus was to support the audit.

Discussion followed of the letters sent to Brooksville Housing Authority commissioners concerning their removal from the board. Mayor Pugh stated that the hearing has been set for August 6 at 7:00 p.m.

Frankie Burnett, Vice Mayor

Vice Mayor Burnett thanked staff and the residents for their support in the passing of his mother.

Brooksville Housing Authority Appointments

In reference to the upcoming hearing concerning the Brooksville Housing Authority commissioners, he recommended advertising for replacement commissioners in the event the proposed removals take place, which was discussed. Consensus was to

REGULAR CITY COUNCIL AGENDA - JULY 16, 2007

advertise for members to the board regardless if they are removed or not and to post flyers on the Brooksville Housing Authority properties to try to get them in the hands of the residents.

Council Member Lewis recommended the Brooksville Housing Authority consider contracting with the County Housing Authority to consolidate services, which was discussed at length.

Karen M. Phillips, City Clerk

County/School Board/City Joint Meeting for the Public Schools Facility Element
She reminded all of the joint meeting to be held July 31 at 3:00 p.m. at the School Board. Council Member Lewis indicated he had met with Dr. Alexander and was assured that the lines of communications would be open between the three entities.

Jennene Norman-Vacha, City Manager

Budget Workshop

City Manager Norman-Vacha announced that the first budget workshop would be held August 1st & 2nd 7:00 p.m. and asked if 6:00 p.m. would be better. Council concurred with 6:00 p.m.

David Pugh, Mayor

He reiterated that the hearing for the Brooksville Housing Authority will be August 6 at 7:00 p.m. and that he is glad to have Vice Mayor Burnett back.

CITIZENS INPUT

Mary Evelyn Reid

Consolidation of the Brooksville Housing Authority

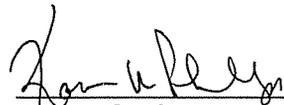
She stated that Mr. Singer of the Hernando County Housing Authority does a good job but recommended Council be cautious about saying anything about consolidating anything with the County. She felt the City has always tried to work on a tight budget and has provided good services with proper planning and commended Council on doing a good job.

Kojack Burnett

He commended Mayor Pugh on doing a good job.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.



City Clerk

Attest: _____
Mayor

CITY OF BROOKSVILLE
MEMORANDUM

To: City Council

Via: T. Jennene Norman-Vacha, City Manager

From: Emory H. Pierce, Director of Public Works 

Re: **Award of Bid for Misc. Valve and Fire Hydrant Replacement Project**

Date: July 26, 2007

Bids for this work were received and opened from 6 bidders on July 13, 2007 with costs ranging from \$52,600.00 to \$113,915.00. Staff recommends awarding work to the low bidder, "Chilton Construction", of Ocala, Florida and authorizing the City Manager to sign the contract when bonds, insurance, and other items have been received and approved by the City Attorney.

Although \$50,000.00 was budgeted for FY 06/07 under Capital Projects 2000-UT 20 the additional \$2,600.00 is available in utility reserves. We are requesting permission to use reserves in order to do the full amount of work listed in the bid, copy of bid attached along with sketch showing proposed work locations.

BID OPENING MINUTES
MISC. VALVE AND FIRE HYDRANT REPLACEMENT PROJECT
BID NO. UD2007-03

3:00 p.m.

July 13, 2007

A Bid Opening was held at approximately 3:00 p.m. on Friday, July 13, 2007, in the City Hall Council Chambers for MISC. VALVE AND FIRE HYDRANT REPLACEMENT PROJECT BID NO. UD2007-03. Laureen Busacca, Project Manager, Public Works and Janice L. Peters, Deputy City Clerk and Lindsay Morgan, Recording Secretary were in attendance.

Deputy City Clerk Peters advised that an Invitation to Bid was published in the June 8, 2007, edition of the Hernando Today with a closing date and time set for 3:00 p.m. on Friday, July 13, 2007.

As a result, 6 sets of bids were received, all properly sealed and notated. The bids were to include a Bid Certification Form, Bid Bond or Cashiers Check in the amount of \$500, Public Entity Crime Statement, Drug Free Workplace Form, Proof of License Certification and one signed original with eight copies and information on Line Stopper Subcontractor if used.

The following companies submitted bids, which were opened and the results read as follows:

Chilton Construction, Ocala, FL 0 - Days \$ 52,600.00
Drug-Free Workplace Certification Program Implemented, \$3,250.00 bid bond

Mueller Services, Co., Plant City, FL 30 - Days \$ 59,100.00
Drug-Free Workplace Certification Program Implemented, all line stoppers are in house and no subcontractors.

HB Industries, Inc., Crystal River, FL 0 - Days \$ 68,817.00
Drug-Free Workplace Certification Program Implemented, 5% bid bond

Marcum Underground, Inc., Ocala, FL 0 - Days \$ 102,200.00
Drug-Free Workplace Certification Program Implemented, \$500 cashiers check

Secord Contracting Corp., Tampa, FL 60 - Days \$ 107,000.00
Drug-Free Workplace Certification Program Implemented, 5% bid bond

Kloote Contracting, Palm Harbor, FL 120 - Days \$ 113,915.00
Drug-Free Workplace Certification Program Implemented, \$500 bid bond

The bidder's packets included the requested copies and all required information. Deputy City Clerk Peters informed bidders that the packets would be reviewed by staff and the bid opening meeting closed at 3:12 p.m.

s/Lindsay Morgan
Lindsay Morgan
Recording Secretary

CITY OF BROOKSVILLE

BID CERTIFICATION FORM

**MISC. VALVE AND FIRE HYDRANT REPLACEMENT PROJECT
BID NO. UD 2007-03**

Bidders Certification to THE CITY OF BROOKSVILLE:

1. The undersigned warrants that: (A) this Bid is submitted in response to, and is in compliance with, all terms and conditions applicable thereto as set forth in the Advertisement, General Instructions and Conditions, Special Instructions and Conditions, Bid/Certification Forms and (if any), the Minimum Technical Specifications, Plans, Addendums, Exhibits, Agreement, Bonds and Insurance requirements, each of which has been carefully examined, (B) Bidder or Bidder's representative has made such investigation as is necessary to determine the character and extent of the work and their capability to perform the work, (C) agrees that if the Bid is accepted by the City, Bidder will provide the necessary labor, materials, machinery, equipment, tools or apparatus, and perform all the work or services required to complete the assignment and/or contract within the time specified according to the requirements of the City as herein and hereinafter set forth, and (D) he/she is authorized to legally execute binding contracts for and on behalf of the Bidder.

2. Please check one:
 - Bidder declares that the only person, persons, company or parties interested in this Bid are named in the Bid.

 - Bidder, or one or more of bidder's officers, principals, or any owner of more than 5% in or of bidder, or members of their immediate families: (A) have a financial interest in another company, project, or property that could benefit financially from this proposed project; and/or (B) another individual or business will be compensated by (or on behalf of bidder) if bidder is selected by the City to bid the requested services. (Attach a detailed explanation for either.)

3. Bid Bond - If the Bid is accepted by the City, it will become a binding contract on both parties. If a Bid Bond or Cashiers Check/Certified Check is required, it shall be submitted with the Bid. If the undersigned shall fail to deliver or perform, or if applicable, execute a Contract as stated herein, then the City may, at its option, determine that the undersigned has abandoned the Award/Contract, and thereupon such Bid and/or Award shall be null and void, and any Cashiers Check/Certified Check or Bond accompanying this Bid shall be forfeited to and become the property of the City, and the full amount of said check, or if a Bid Bond, the full amount of such bond, shall be paid to the City as partial liquidated damages; otherwise, any Bond or Cashiers Check/Certified Check accompanying this Bid shall be returned to the undersigned within 30 calendar days from the date of Award, or if provisions for a Notice to Proceed are included, from the date of the Notice to Proceed.

4. Bidder proposes and agrees to provide all materials, services and equipment required for the MISC. VALVE AND FIRE HYDRANT REPLACEMENT PROJECT, including line stopper service, for the Total Bid Sum of Fifty two thousand Six hundred Dollars (\$ 52,600.00) (Must reflect same total as itemized below).

5. Number of calendar days from date of notice to proceed that will be required for the final completion of all work as described herein and as shown on the plans.

[Maximum 120 Calendar Days]

6. The City reserves the right to accept any or all prices itemized in any combination that best serves the interests of the City. The City further reserves the right to accept or reject any of the components of this Bid, including alternates.

7. Bidder Hereby Acknowledges Receipt of the Following Addendums:

() none

BASE BID

Item:	Unit Price:	QTY:	Total:
A. Mobilize and Install Fire Hydrant Assembly (6")	<u>3,100</u> /ea	X 2	= <u>6,200</u>
B. Mobilize and Install Gate Valves:			
4" gate valve and appurtenances	<u>3,100</u> /ea	X 3	= <u>9,300</u>
6" gate valve and appurtenances	<u>3,100</u> /ea	X 2	= <u>6,200</u>
8" gate valve and appurtenances	<u>3,100</u> /ea	X 1	= <u>3,100</u>
C. Weekend or Holiday Premium (% increase to multiply items listed above)			<u>+ 50</u> %
D. Night Time Premium (% increase to multiply items listed above)			<u>+ 50</u> %
E. Traffic Control <u>700</u> /ea mobilization X <u>4</u> (To include barricades, cones and two flagmen)			= <u>2800</u>
F. Line Stopper Service			
1. Double (on both sides of valve location):			
(a) 4"	<u>2,900</u> / ea	X 3	= <u>8,700</u>
(b) 6"	<u>3,200</u> / ea	X 4	= <u>12,800</u>
(c) 8"	<u>3,500</u> / ea	X 1	= <u>3,500</u>
Grand Total			<u><u>52,600</u></u>

Business structure: (X) Corporation, () Partnership, () Individual, () Other _____

If a Partnership:

Name(s) of Partner(s): _____

If a Corporation:

Incorporated in State of: Florida Date of Incorporation 3-27-97

Business Address: 8397 NW 46th ST

City: Ocala State FL zip 34482

Telephone Number: (352) 690-1107 Fax (352) 401-9039

E-mail address: chilton.g@earthlink.net

Submitted By: (Print) Laura Paynter Title: President

Signature: Laura Paynter

If corporation:
ATTEST (Secretary)

By: Laura Paynter
Laura Paynter
Print Name



Affix Corporate Seal
(If Corporation)

State of FLORIDA

County of MARION

The foregoing instrument was acknowledged before me this 10 day of July, 2007, by Laura Paynter, who is personally known to me or who presented _____ as identification, and who (did) (did not) take an oath.

Lisa M. Belcher
Signature of Notary Public

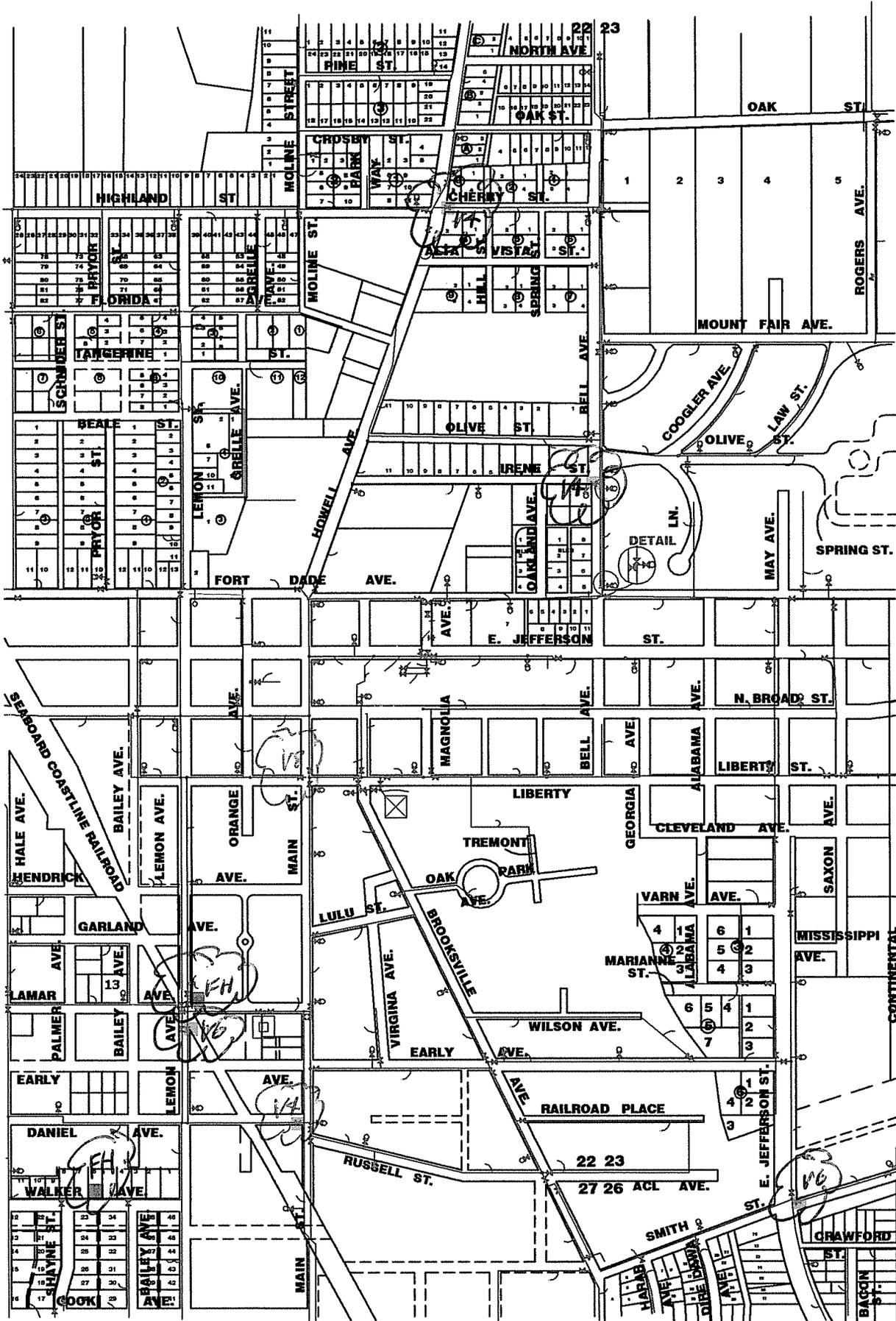
LISA M BELCHER
Printed or typed name



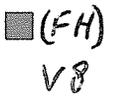
Notary Stamp:

[Commission Number of Notary Public]

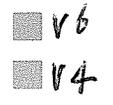
NOTE: BIDS MAY BE REJECTED IF ALL DOCUMENTS ARE NOT COMPLETE AND EXECUTED, AND THE NUMBER OF COPIES SPECIFIED/REQUESTED OF EACH ARE NOT SUBMITTED WITH THE BID.



FIRE HYDRANT REPLACEMENT (2)
8" WATER VALVE REPLACEMENT (1)



6" WATER VALVE REPLACEMENT (2)
4" WATER VALVE REPLACEMENT (3)



City of Brooksville

MEMORANDUM



To: Honorable Mayor and City Council Members

Via: T. Jennene Norman-Vacha, City Manager

From: Karen M. Phillips, Director of Administration/City Clerk

Subject: Public Records Fees Resolution No. 2007-12

Date: July 5, 2007

In August 2004 City Council adopted Resolution No. 2004-16 establishing charges for copies of public records. Certain economic factors, current policy applications and terminology upgrades warrant review of the policy at this time. The attached proposed resolution (Resolution No. 2007-12) repeals the previous resolution in its entirety and restates it, reflecting the modification recommendations by underline/strikeout format for ease in review.

Section 2 (e), (h) and (i) is amended to reflect a fee increase from \$6.25 to \$6.75 per quarter hour for extensive research and reproduction projects and the current technology terminology of CD or DVD has been added where appropriate throughout the section. Based on recent public records inquiries, we have also added terminology to expand the way public records requests will be transmitted and stated that fees may be required to be prepaid, at our discretion.

Sections 3, 4, 5 & 6 include provisions for online posting of certain records vs. the automatic photocopying of the documents such as Council packets or comprehensive documents such as Comp Plans/Amendments and the City Code. These modifications also include provisions for the records being provided by a third-party, as is the case with complete copies of our current Code Book (via Municipal Code Corp). Bulk copying provisions in Section 4 have been eliminated and the fee to be charged will be based on pro-rated actual costs.

RESOLUTION NO. 2007-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, REPEALING & RESTATING ESTABLISHING CHARGES TO BE ASSESSED AND COLLECTED FOR COPIES OF PUBLIC RECORDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 119.07, Florida Statutes, provides for the collection of various charges for copies of public records, but does not cover all types of requests and does not specify the amounts of certain charges that are allowed to be made; and

WHEREAS, the City Council desires to adopt a schedule of public records charges that permits the public to have reasonable access to public records and the ability to reasonably copy such records, while still recouping for the City and its taxpayers a reasonable charge therefor; and

WHEREAS, Brooksville City Council adopted Resolution No. 2004-16 on August 2, 2004, thereby establishing charges to be assessed and collected for copies of public records; and

WHEREAS, City Council has since determined that based on current economic indicators and factors, certain fees charged are no longer reasonable and are subject to modification and/or amendment; and

WHEREAS, the City Council hereby finds and determines that the public records copy charges set out herein are reasonable in amounts;

NOW, THEREFORE, be it RESOLVED by the City Council of the City of Brooksville, Florida, that:

SECTION 1. Resolution No. 2004-16 is hereby rescinded in its entirety and restated as follows:

SECTION ~~1~~ 2. Except as provided in Sections 2 through 9, below, the charges for all copies of public records made in response to public records requests shall be as follows:

- a. One-sided copies (up to legal size): \$0.15 per page
- b. Two-sided copies (up to legal size): \$0.20 per page
- c. Copies certified by the City Clerk: \$1.00 per certification

- d. Copies made and provided by facsimile:
- (1) Local: \$0.20 per page
 - (2) Long distance: \$1.00 per page
- e. If a request for public records requires extensive clerical or supervisory time to oversee the review of records, the person making the request shall pay for such time at the rate of ~~\$6.25~~ \$6.75 per quarter-hour or fraction thereof. Extensive clerical or supervisory time means time exceeding fifteen minutes for any one request.
- f. For maps and other documents larger than legal size (eight and one-half inches by fourteen inches): \$1.00 per page if done in-house or, if copied by a third party, the actual cost to the City of reproducing the document.
- g. If a public records request requires a City employee to write and run a special computer program to produce the materials or to generate new documents compiling information or data from several sources, the charge for such service shall be \$100.00 per hour, with a minimum charge of \$50.00.
- h. If the records requested are stored on computer and must be retrieved and reproduced from such storage, the charges for such reproduced copies, in addition to any charge which might be incurred under subsection g. above, shall be based on the time necessary to generate and reproduce such records, in the amount of ~~\$6.25~~ \$6.75 per quarter-hour or fraction thereof, plus the cost of the medium on which reproduced as follows:
- (1) 8 mm tape: \$10.00 per tape
 - (2) computer disc (CD OR DVD): \$ 2.00 per disc
 - (3) labels supplied by City: \$ 1.00 per page
 - (4) labels provided by requester: \$ No charge
 - (5) copy paper (up to legal size), one-sided, or greenbar paper: \$ 0.15 per page
 - (6) copy paper (up to legal size), two-sided: \$ 0.20 per page
- i. If the records requested are stored on audio cassette tape ~~or~~, video tape, CD or DVD and must be retrieved and reproduced from such storage, the charges for such reproduced copies shall be based on the time necessary to locate and reproduce such records, in the amount of

~~\$6.25~~ **\$6.75** per quarter-hour or fraction thereof, plus the cost of the cassette tape in the amount of \$1.00 per 30-minute audio tape, \$1.50 per 60-minute audio tape, \$2.00 per 90-minute audio tape, \$5.00 for standard two-hour video tape, CD or DVD and \$7.50 for an extended-play video tape, CD or DVD unless the requester provides his or her own tape(s).

j. Costs for copies of photographs shall be as follows or actual reproduction cost, whichever is greater:

<u>Enlargement Proof</u>	<u>Photocopy</u>	<u>Color Print</u>	<u>Black & White Print</u>
(1) 3" x 5"	\$.15	\$1.00	\$.75
(2) 5" x 7"	\$.15	\$1.00	\$.75
(3) 8" x 10"	\$.15	\$1.50	\$1.00
(4) 11" x 14"	\$.15	\$2.50	\$1.75
(5) 16" x 20"	\$1.00	\$3.50	\$2.75
(6) 20" x 24"	\$1.00	\$4.50	\$3.75

k. When copies of public records are provided by mail or other carrier, actual charges postage shall be included in the cost paid by the requester and may be required to be prepaid at the City's discretion.

SECTION 2 3. The City shall make current City Council agendas available ~~to be picked up by interested members of the public~~ free of charge for the first copy to any one person or organization. When more than one copy of any such agenda is requested by any person or organization, when copies of agendas are requested to be mailed, and when copies of items included in the agenda and backup materials ~~for such items~~ are requested, such copies shall be provided at the normal public records charges. The City shall post complete agenda packets online at its website to the extent possible for free public access and download.

SECTION 3 4. The City shall post comprehensive documents such as Budgets, Audits, Comprehensive Plan Amendments, Consultant Reports and significant proposed ordinances online at its website to the extent possible for free public access and download, however, ¶ the City Clerk is authorized and directed to provide copies of those documents not able to be posted on line ~~proposed City budgets and significant proposed ordinances,~~ free of charge, to the Hernando County Public Library in Brooksville and to the news media, so that these organizations can make the

copies available to the public. When it is expected that numerous copies (at least twenty-five) of such documents, or of other documents having to do with pending City business, will be widely requested by members of the public, the City Clerk may have such documents copied in bulk and provide copies at the pro-rated actual cost. ~~following bulk copying rates:~~

- ~~a. For one-sided copies:~~
 - ~~Documents of six pages or less: No charge~~
 - ~~Documents of seven pages or more: \$ 0.08 per page or actual reproduction cost, whichever is greater~~
- ~~b. For two-sided copies:~~
 - ~~Documents of three pages or less: No charge~~
 - ~~Documents of four pages or more: \$ 0.10 per page or actual reproduction cost, whichever is greater~~

SECTION 4 5. The City Clerk is authorized and directed to make copies of the City Code of Ordinances and Comprehensive Plan available to the public at the City's cost to purchase or reproduce such documents, plus ten percent (10%) to cover administrative costs, plus mailing costs if applicable. Copies of Code supplements shall be made available to the public at the City's costs of purchasing or reproducing such supplements, plus ten percent (10%) to cover administrative costs, plus mailing costs if applicable. When available, the City may contract with the third party printing contractor to administer the copy distribution process directly, at contract negotiated cost. The City shall also maintain these documents online at its website or via an accessible electronic link.

SECTION 5 6. Copies of bid documents shall be provided free of charge to prospective bidders, except for specifications and plans which the City cannot reproduce in-house. Such specifications and plans shall be provided at the City's cost and may be distributed by a third party consultant for distribution based on actual pre-determined, approved costs indicated in the bid specifications.

SECTION 6 7. City employees shall have the discretion to provide copies free of charge when the copies are minimal in number and the time and paper to provide a bill and receipt for the copying charges and the time to account for and transfer the payment to a cashier is not justified. All City employees shall

also have the discretion to provide copies free of charge to persons and agencies which the City frequently deals with on a professional basis, with whom copies of documents are frequently or commonly exchanged, and from whom copies of documents are received free of charge.

SECTION 7 8. City employees are entitled to copies, without charge, of documents reasonably necessary to the performance of their duties. For large copy requests (over 25 pages), if there is any disagreement as to whether the copies are reasonably necessary to the performance of job duties, the City Manager shall decide what copies shall be provided at no charge. Any City employee may always obtain copies of any documents, at the cost specified herein, the same as any other person.

SECTION 8 9. Each City employee shall be entitled to one copy, free of charge, of any document in his or her personnel file, or other file pertaining specifically to that employee; additional copies shall be provided at the same rate as for other public records requests.

SECTION 9 10. City Council members are entitled to copies, without charge, related to any agenda item or any item placed on the agenda by the Council member, in which case duplicate copies shall be provided to all Council members at no cost. For non-agenda matters, Council members shall be entitled to receive, free of charge, up to 25 copied pages on any one matter or related matters. Copies requested in excess of 25 pages on the same or related matters shall require payment of the copy charges provided herein unless such payment is waived by City Council.

SECTION ~~10~~ 11. This Resolution shall take effect immediately upon its adoption.

ADOPTED at a regular meeting of the City Council of the City of Brooksville, Florida, this ___ day of July, 2007.

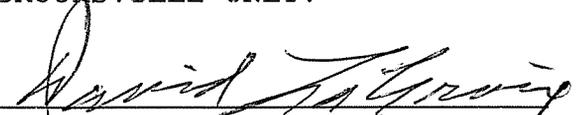
CITY OF BROOKSVILLE

By: _____
DAVID C. PUGH, Mayor

ATTEST:

Karen M. Phillips
City Clerk

APPROVED AS TO FORM AND CONTENT
FOR THE RELIANCE OF THE CITY OF
BROOKSVILLE ONLY:



David La Croix, City Attorney

VOTE OF COUNCIL:

Bernardini	_____
Bradburn	_____
Burnett	_____
Lewis	_____
Pugh	_____

G:\WP_WORK\ClerkOffice\RESOL\COPY Charges Resolution Restate.wpd

CITY OF BROOKSVILLE
MEMORANDUM

To: City Council

Via: T. Jennene Norman-Vacha, City Manager

From: Emory H. Pierce, Director of Public Works

Re: **Brookhaven, Ltd. Street Lighting**

Date: July 24, 2007



This 160 unit apartment complex behind the SR 50 Post Office is nearing completion. Part of the work included a new paved road, Emerald Springs Way. The developer wishes to install seven street lights on the new part, from behind the Post Office back to the apartment complex.

In order to avoid any expense to the City, we have made previous developers enter into a, "Special Revocable License Agreement", similar to the attached copy. The initial \$250.00 processing fee has been received along with the required insurance certificate, copies attached. The poles with the lights on top will be about 15' high. A manufacturers data sheet is also attached.

Staff recommends approval.

CITY OF BROOKSVILLE

SPECIAL REVOCABLE LICENSE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of 2007, by and between the CITY OF BROOKSVILLE, a municipal corporation of the State of Florida, hereinafter referred to as the "City", and, **Brook Haven, Ltd**, whose address is: 580 Village Blvd, # 360, West Palm Beach, FL 33409 hereinafter referred to as "Licensee"; and

WHEREAS, Licensee has requested to utilize and/or encroach on, over, or under a portion of the right-of-way adjunct to their property; and

WHEREAS, the City Council approved this license on the ____ day of _____, 2007;

NOW THEREFORE AND IN CONSIDERATION of the mutual benefits and obligations hereinafter set forth, to be kept and performed by the parties hereto, the City and Licensee agree as follows:

1. City grants to Licensee a revocable license to use a portion of real property in the City right-of-way adjacent to property located at **Emerald Springs Way & SR 50 (Cortez Blvd)** (hereinafter called "subject property"), for the purpose of **installing and maintaining street lighting**. As part of this Agreement, the Licensee shall provide a drawing, to scale, showing the layout and dimensions of the existing right-of-way and adjacent private property, and the proposed design specifications or drawings of the improvements to be constructed. These items are to be attached hereto as Exhibit "A", and are made a part of this agreement. The license shall be specifically limited to the area shown on Exhibit "A," and the purposes described herein.
2. Licensee must obtain a City of Brooksville Right-of-Way permit prior to the construction of any improvements in the right-of-way. During the construction of this project, the Licensee must coordinate with and obtain the approval of the City's Director of Public Works on hazard prevention techniques to be employed to ensure the safety of pedestrian and/or motor vehicle traffic in the vicinity. Licensee shall not permit any obstruction of the view of motorists on adjacent streets nor shall the proposed improvements significantly impede the use of the right-of-way area by the public.
3. Applicants will pay a non-refundable processing fee of \$ 250.00 to City. Commencing upon the date of this Agreement, and until it is terminated, Licensee shall be required to pay an annual

administration fee of \$25.00 to the City. This fee shall be due and payable each year within 30 days of the anniversary of the approval date of this Agreement.

4. Licensee shall take good care of the subject property and shall maintain the subject property in good order and repair. Unless otherwise provided elsewhere in this Agreement, Licensee shall, at their own expense, restore the subject property to its original condition, reasonable wear and tear excepted, upon the termination of the license granted hereby.
5. Licensee shall indemnify and hold harmless the City from any and all liability, claims, demands, damages, expenses, fees, fines, penalties, expenses (including attorney's fees), suits, proceedings, actions or causes of action, of every kind and nature whatsoever, arising out of or occurring in connection with the subject property by Licensee, their successors, assigns, officers, employees, servants, agents, contractors, or invitees of whatsoever description, or resulting from any breach, default, nonperformance, or violation of any of the Licensee's obligations under this Agreement. Licensee shall at their own expense defend any and all actions, suits, or proceedings which may be brought against the City or in which the City may be impleaded with others in any such action or proceeding arising out of the use or occupancy of the subject property. The provision of this paragraph shall survive the termination of this Agreement for a period of four (4) years following the effective date of termination.
6. It is understood and agreed that Licensee accepts the subject property and the ground under it in its present condition, and no representation as to any portion, part or section of said property is hereby made by the City; nor does the City warrant or represent that the property is safe or suitable for the purpose for which it is permitted to be used by Licensee.
7. Until the termination of this license is acknowledged in writing by the City, the Licensee agrees to purchase and maintain in full force and effect, liability insurance coverage, including contractual liability coverage on the subject property acceptable to the City. Such coverage shall be a minimum of \$1,000,000.00 Combined Single Limits of liability per occurrence for bodily injury including death and property damage. Prior to undertaking any activity upon the subject property, Licensee shall provide with a Certificate of Insurance, satisfactory to the City, evidencing the existence of such insurance. The City of Brooksville shall be named on each Certificate as an Additional Insured and this License Agreement shall be listed on the certificate. Certificates shall be on an ACORD 25 "Certificate of Insurance" form, or equal, as determined by the City. The Certificates of Insurance shall provide that the City of Brooksville will be notified at least thirty (30) days in advance of cancellation, non-renewal or adverse change or restriction in coverage. Any wording in a Certificate which would make notification of cancellation, adverse change or restriction in coverage to the City an option, shall be deleted or crossed out by the insurance carrier or the insurance carrier's agent or employee. The Licensee shall replace any canceled, adversely changed, restricted or non-renewed policies with new policies acceptable to the City and shall file with the City Certificates of Insurance under the new policies prior to the effective date of such cancellation, adverse change or restriction. If any policy is not timely replaced, in a manner acceptable to the City, the Licensee shall, upon notice from the City, remove all portions of the structure located within the right-of-way and restore the subject property to its original condition. Failure of Licensee to provide and maintain the requisite insurance shall be cause for the City to terminate this License

and Special Revocable License Agreement and to retake exclusive possession of the subject property immediately upon giving notice of its intention to do so to Licensee.

8. The initial term of this Agreement is for ten (10) years. Thereafter, the Agreement will automatically be renewed for additional one (1) year terms unless terminated by the City upon thirty (30) days prior written notice. This license shall be for the sole use and benefit of Licensee. This Agreement, and the license granted hereby, may be terminated by the Licensee by giving a minimum of sixty (60) days prior written notice to the City.

9. The approval of this special revocable license agreement is conditional at all times. The City may require the temporary removal of all right-of-way encroachments when street, sidewalk or utility repairs necessitate such action or when the health, safety or welfare of the citizens may necessitate such. This agreement may be revoked or suspended by the City upon findings that include but are not limited to the following: Any necessary business license for the licensee has been suspended, revoked, or canceled; the Licensee does not maintain insurance in the amounts as provided herein; the Licensee's actual uses within the designated area are different from those uses described or depicted on the Licensee's site plan and application; Licensee has failed to correct violations of this article or conditions of the license within 24 hours of receipt of Notice by the City of such violations delivered verbally or in writing to the Licensees; the Licensee has failed to abide by the stipulations set forth in this agreement or the Code of the City of Brooksville; or the Brooksville City Council determines that the sidewalk right-of-way, unobstructed, is necessary for public use.

10. Without the previous written consent of the City Council, Licensee shall not be permitted to assign this Agreement or any estate or interest therein, sublet or permit the occupancy of the subject property, or any part thereof by anyone other than the Licensee. Any consent by the City to any act of assignment, subletting or occupancy shall be held to apply only to the specific transaction thereby authorized. Such consent shall not be construed as a waiver of the duty of the Licensee, or its legal representatives or assigns, to obtain from the City its consent to any other or subsequent assignment, subletting or occupancy or as modifying or limiting the rights of the City under the foregoing covenants by the Licensee not to assign or sublet without such consent. In any event, no such assignment, subletting or occupancy shall relieve the Licensee of its obligations hereunder.

11. All applicable laws, regulations and ordinances of the State of Florida, Hernando County and the City of Brooksville will apply and be considered in the approval, acceptance and ongoing responsibilities of this Special Revocable License Agreement, which shall be governed by the laws of the State of Florida both as to intention and performance. The venue for any action arising from the use approval or subsequent performance shall lie exclusively in the Circuit Court of Hernando County, Florida, or the United States District Court for the Middle District of Florida, as applicable.

IN WITNESS WHEREOF, this Agreement is executed by the authorized representatives of the City and Licensee on the day and year first written herein.

ATTEST:

CITY OF BROOKSVILLE, FLORIDA

Karen M. Phillips, CMC
City Clerk

By _____
David Pugh
Mayor

LICENSEE

Witness



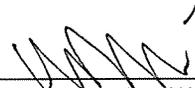
Kelly Banks

Witness



Shannon Lee

By



*William T. Fabbri

Executive Vice President

*Brook Haven, Ltd.

By: Brook Haven GP, LLC – its general partner

By: TRG Member, LLC – its sole member

Approved as to Form and Legal
Content for the Reliance of the
City of Brooksville Only.

David La Croix
City Attorney



MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: T. JENNENE NORMAN-VACHA, CITY MANAGER 

SUBJECT: REQUEST TO FILL VACANT POSITIONS –
ADMINISTRATIVE ASSISTANT II,
ELECTRICIAN/MECHANIC & SANITATION OPERATOR I

DATE: JULY 27, 2007

During regular City Council meeting on June 4th meeting, Council directed that a hiring freeze be implemented; not allowing for the hiring of any new employees/filling positions. Council requested that any need for exception to the hiring freeze be presented to City Council for approval.

We are requesting your approval to allow the Community Development Department to replace one (1) position, an Administrative Assistant II and the Public Works Department to replace three (3) vacant positions, an Electrician/Mechanic and two (2) Sanitation Operator I. All of the positions are currently funded within the in the FY 2006-07 budget.

Administrative Specialist III

The Administrative Specialist II is vacant due to the resignation of an employee effective July 13, 2007. This position is funded in the General Fund. The Department feels that this position is needed and we have recommended for it to remain in the FY 2007-08 budget.

Electrician/Mechanic

The Electrician/Mechanic position is vacant due to the retirement of an employee effective September 4, 2007. This position is funded within the Utilities Division budget in FY 2006-07 and proposed for funding in the FY 2007-08 budget.

Sanitation Operator I

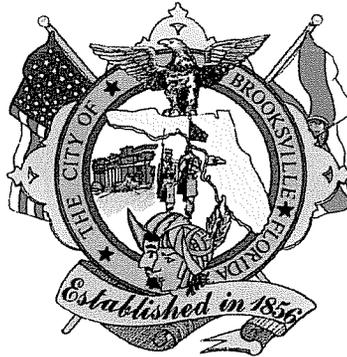
Sanitation Operator III employee resigned effective July 20th and Sanitation Operator I employee resigned effective July 30th. We would like to advertise/replace these positions with two (2) Sanitation Operator I positions, where cost savings would be close to \$5,000 with the change in the one position. These positions are funded within the Solid Waste Division for FY 2006-07 and recommended for funding in the FY2007-08 budget.

Page 2 of 2
Request to Fill Vacant Positions
July 30, 2007

BUDGETARY IMPACT: There will be no additional budgetary impact for the recruitment and replacement of these existing positions. Staff believes that these positions are important for continuing existing service levels. We have and will continue to take cost savings approaches with the staffing levels that are needed for operations. With this approval, the City could realize a reduction in the overall staffing level due to the recommended decrease.

RECOMMENDATION: Staff recommends that the City Council allow for the recruitment and replacement of the **Administrative Assistant II, Mechanic/Electrician and two Sanitation Operator I** positions.

City of Brooksville



(352) 544-5400 (Phone)

(352) 544-5424 (Fax)

(352) 544-5420 (TDD)

AGENDA ITEM NO. 6-1
8/4/07

MEMORANDUM

TO: City Council Members

FROM: David Pugh, Mayor 

SUBJECT: Proposed Removals of Housing Authority Commissioners

DATE: July 13, 2007

Attached are four letters which I am intending to send to current Brooksville Housing Authority Commissioners proposing their removal as Commissioners. As you know, Florida Statutes provides that Housing Authority Commissioners may be removed by the Mayor, with the concurrence of the City Council, for inefficiency, neglect of duty or misconduct in office.

Florida Statutes also provide that, before removal, a Housing Authority Commissioner is entitled to be provided with a statement of the grounds for removal and a hearing, at least ten days after notice, at which the Commissioner may be heard in person or by counsel. I am proposing to schedule the hearings on these proposed removals before City Council at 7:00 p.m. at the Council's regular meeting of August 6, 2007.

If Council would prefer scheduling a special meeting for these hearings, it would be necessary for a Council member to move to add this matter to the agenda for your July 16 meeting and for the Council to decide on a date and time for the special meeting. If having the hearings at 7:00 p.m. on August 6 is satisfactory, no action is needed on July 16.

I am advised by the City Attorney that, after the scheduled hearings I am to decide if I still want to remove any or all of the four Commissioners. If I decide that I do, then Council concurrence would be required.

City of Brooksville



(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

July 13, 2007

Ms. Gertrude E. Mobley, Commissioner
Brooksville Housing Authority
908 Wood Drive
Brooksville, FL 34601

Re: Proposed Removal as Brooksville Housing Authority Commissioner

Dear Ms. Mobley:

Pursuant to Florida Statutes, Chapter 421, the only control the Brooksville City Council has over the Brooksville Housing Authority is through the appointment and removal of Commissioners. Section 421.07 allows the Mayor, with the concurrence of the City Council, to remove a Housing Authority Commissioner for inefficiency, neglect of duty or misconduct in office.

It is vitally important to the citizens of the City of Brooksville that the Brooksville Housing Authority remain a viable, effective means of providing low-cost housing opportunities to those persons who qualify for the Authority's assistance. In my opinion, recent actions of the Brooksville Housing Authority have threatened the Authority's HUD funding, have exposed the Authority to repair costs which the Authority may not have the ability to pay, and have jeopardized the housing stock which allows the Authority to provide a needed service to the Brooksville community.

I am proposing to remove you as a Brooksville Housing Authority Commissioner for the following grounds:

1. On April 24, 2007, you and other Housing Authority Commissioners voted to authorize extensive additional electric repairs to Summit Villas on a no-bid contract, despite the opinions of the HUD engineer, your own retained engineer, your interim executive director, and the Brooksville Building Official that such repairs were not of an emergency nature. Such action came after the Authority was advised by HUD that the additional repairs could be funded by HUD only after a plan of action was prepared by your engineer and approved by HUD and only after the proposed repair work was put out to competitive bids. Such action jeopardized your HUD funding and placed the Authority at risk of having to pay for expensive repairs without having the financial means to do so.

2. You and other Authority Commissioners have, over the last several years, allowed the condition of the electrical system at Summit Villas and other Authority properties to deteriorate to the extent that very expensive and extensive repairs are now necessary. In allowing this condition to develop, you have sanctioned or allowed electrical work to be done, not in accordance with the City's adopted electrical code, by Authority employees and other persons not licensed as electricians or electrical contractors.

3. You have supported the continued employment of employees who were charged with theft of Authority funds even after being advised by a HUD audit that one of these employees had "borrowed" HUD funds for her personal use, without authorization of the Authority.

4. You have recently co-signed payroll checks in advance of work being performed, which included payment for overtime not yet worked.

Pursuant to Florida Statutes, Section 421.07, you are entitled to a hearing and an opportunity to be heard in person or by counsel. The hearing on this proposed removal has been scheduled for 7:00 p.m. on August 6, 2007, before the Brooksville City Council.

You may, of course, resign as a Brooksville Housing Authority Commissioner at any time. If you do so before August 6, 2007, the hearing will be cancelled. That option is entirely within your discretion.

Sincerely,



David Pugh,
Mayor

City of Brooksville



(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

July 13, 2007

Ms. Donnataria Lopez, Commissioner
Brooksville Housing Authority
460 Hale Avenue, Apt. 1
Brooksville, FL 34601

Re: Proposed Removal as Brooksville Housing Authority Commissioner

Dear Ms. Lopez:

Pursuant to Florida Statutes, Chapter 421, the only control the Brooksville City Council has over the Brooksville Housing Authority is through the appointment and removal of Commissioners. Section 421.07 allows the Mayor, with the concurrence of the City Council, to remove a Housing Authority Commissioner for inefficiency, neglect of duty or misconduct in office.

It is vitally important to the citizens of the City of Brooksville that the Brooksville Housing Authority remain a viable, effective means of providing low-cost housing opportunities to those persons who qualify for the Authority's assistance. In my opinion, recent actions of the Brooksville Housing Authority have threatened the Authority's HUD funding, have exposed the Authority to repair costs which the Authority may not have the ability to pay, and have jeopardized the housing stock which allows the Authority to provide a needed service to the Brooksville community.

I am proposing to remove you as a Brooksville Housing Authority Commissioner for the following grounds:

On April 24, 2007, you and other Housing Authority Commissioners voted to authorize extensive additional electric repairs to Summit Villas on a no-bid contract, despite the opinions of the HUD engineer, your own retained engineer, your interim executive director, and the Brooksville Building Official that such repairs were not of an emergency nature. Such action came after the Authority was advised by HUD that the additional repairs could be funded by HUD only after a plan of action was prepared by your engineer and approved by HUD and only after the proposed repair work was put out to competitive bids. Such action jeopardized your HUD funding and placed the Authority at risk of having to pay for expensive repairs without having the financial means to do so.

Pursuant to Florida Statutes, Section 421.07, you are entitled to a hearing and an opportunity to be heard in person or by counsel. The hearing on this proposed removal has been scheduled for 7:00 p.m. on August 6, 2007, before the Brooksville City Council.

You may, of course, resign as a Brooksville Housing Authority Commissioner at any time. If you do so before August 6, 2007, the hearing will be cancelled. That option is entirely within your discretion.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Pugh', written in a cursive style.

David Pugh,
Mayor

G:\WP_WORK\ClerkOffice\BOARDS\Housing Authority\Removals\Lopez - 2007.wpd

City of Brooksville



(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

July 13, 2007

Mr. Paul Boston, Commissioner
Brooksville Housing Authority
16071 Boca Raton Street
Brooksville, FL 34604

Re: Proposed Removal as Brooksville Housing Authority Commissioner

Dear Mr. Boston:

Pursuant to Florida Statutes, Chapter 421, the only control the Brooksville City Council has over the Brooksville Housing Authority is through the appointment and removal of Commissioners. Section 421.07 allows the Mayor, with the concurrence of the City Council, to remove a Housing Authority Commissioner for inefficiency, neglect of duty or misconduct in office.

It is vitally important to the citizens of the City of Brooksville that the Brooksville Housing Authority remain a viable, effective means of providing low-cost housing opportunities to those persons who qualify for the Authority's assistance. In my opinion, recent actions of the Brooksville Housing Authority have threatened the Authority's HUD funding, have exposed the Authority to repair costs which the Authority may not have the ability to pay, and have jeopardized the housing stock which allows the Authority to provide a needed service to the Brooksville community.

I am proposing to remove you as a Brooksville Housing Authority Commissioner for the following grounds:

On April 24, 2007, you and other Housing Authority Commissioners voted to authorize extensive additional electric repairs to Summit Villas on a no-bid contract, despite the opinions of the HUD engineer, your own retained engineer, your interim executive director, and the Brooksville Building Official that such repairs were not of an emergency nature. Such action came after the Authority was advised by HUD that the additional repairs could be funded by HUD only after a plan of action was prepared by your engineer and approved by HUD and only after the proposed repair work was put out to competitive bids. Such action jeopardized your HUD funding and placed the Authority at risk of having to pay for expensive repairs without having the financial means to do so.

Pursuant to Florida Statutes, Section 421.07, you are entitled to a hearing and an opportunity to be heard in person or by counsel. The hearing on this proposed removal has been scheduled for 7:00 p.m. on August 6, 2007, before the Brooksville City Council.

You may, of course, resign as a Brooksville Housing Authority Commissioner at any time. If you do so before August 6, 2007, the hearing will be cancelled. That option is entirely within your discretion.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Pugh", written in a cursive style.

David Pugh,
Mayor

City of Brooksville



(352) 544-5400 (Phone)

(352) 544-5424 (Fax)

(352) 544-5420 (TDD)

July 13, 2007

Mr. Carl R. Pilcher, Commissioner
Brooksville Housing Authority
24074 Peppermill Drive
Brooksville, FL 34601

Re: Proposed Removal as Brooksville Housing Authority Commissioner

Dear Mr. Pilcher:

Pursuant to Florida Statutes, Chapter 421, the only control the Brooksville City Council has over the Brooksville Housing Authority is through the appointment and removal of Commissioners. Section 421.07 allows the Mayor, with the concurrence of the City Council, to remove a Housing Authority Commissioner for inefficiency, neglect of duty or misconduct in office.

It is vitally important to the citizens of the City of Brooksville that the Brooksville Housing Authority remain a viable, effective means of providing low-cost housing opportunities to those persons who qualify for the Authority's assistance. In my opinion, recent actions of the Brooksville Housing Authority have threatened the Authority's HUD funding, have exposed the Authority to repair costs which the Authority may not have the ability to pay, and have jeopardized the housing stock which allows the Authority to provide a needed service to the Brooksville community.

I am proposing to remove you as a Brooksville Housing Authority Commissioner for the following grounds:

1. On April 24, 2007, Housing Authority Commissioners voted to authorize extensive additional electric repairs to Summit Villas on a no-bid contract, despite the opinions of the HUD engineer, your own retained engineer, your interim executive director, and the Brooksville Building Official that such repairs were not of an emergency nature. Although you were absent from the special meeting at which this action was taken, you and other Authority Commissioners have, over the last several years, allowed the condition of the electrical system at Summit Villas and other Authority properties to deteriorate to the extent that very expensive and extensive repairs are now necessary. In allowing this condition to develop, you have sanctioned or allowed electrical work to be done, not in accordance with the City's adopted electrical code, by Authority employees and other persons not licensed as electricians or electrical contractors.

2. You have supported the continued employment of employees who were charged with theft of Authority funds even after being advised by a HUD audit that one of these employees had "borrowed" HUD funds for her personal use, without authorization of the Authority.

Pursuant to Florida Statutes, Section 421.07, you are entitled to a hearing and an opportunity to be heard in person or by counsel. The hearing on this proposed removal has been scheduled for 7:00 p.m. on August 6, 2007, before the Brooksville City Council.

You may, of course, resign as a Brooksville Housing Authority Commissioner at any time. If you do so before August 6, 2007, the hearing will be cancelled. That option is entirely within your discretion.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Pugh", written over the word "Sincerely,".

David Pugh,
Mayor



AGENDA ITEM NO. 6-2

8/06/07

M E M O R A N D U M

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: T. JENNENE NORMAN-VACHA, CITY MANAGER

**SUBJECT: RECRUITMENT OF BROOKSVILLE HOUSING
AUTHORITY MEMBERS**

DATE: AUGUST 1, 2007

During regular City Council meeting on July 16th, Council requested that staff begin the recruitment of applicants for the Brooksville Housing Authority Board, should vacancies occur following the hearings to consider removal of current Brooksville Housing Authority members.

Please see attached memorandum that outlines the steps for recruitment that have been taken by staff and Board applications that were on file/have been received to date. In a addition to the Memorandum that logs the applicants, we have enclosed each of the applications for your review.

We will provide Council with any additional Board applications that are received through 5:00 pm on August 6th just prior to your Council meeting on August 6th.

This information and the applications are being provided in advance of your decision in the event that you need to/want to make a replacement appointment.

City of Brooksville

MEMORANDUM



To: T. Jennene Norman-Vacha, City Manager
From: Janice L. Peters, Deputy City Clerk
Subject: Brooksville Housing Authority Vacancy Notices
Date: August 1, 2007

At the request of Council, we have compiled a plan of notification for Brooksville Housing Authority Board vacancies, which include posting the notices at Hillside Estates, Sunset Villas and the Brooksville Housing Authority office, faxed notices to the Interim Director of the Brooksville Housing Authority, the media and posting to the City of Brooksville website. Attached is the documented process and a spreadsheet which tracks the process as well.

A notice was faxed to the paper on July 20, 2007, requesting applications for volunteers on a possible interim or permanent basis. We have received seven new applications as follows:

Fred E. Beach
Richard L. Howell
Harvey Martin
Lee H. Rosen
Jeanette R. Soto
Yvette Dolores Taylor (*BHA Resident*)
Tiffany Blevens Weiss

Additionally, the following applications were on file as of the last appointment of members, and are still available for appointment:

John Everett Carr
Lisa DeLois Holloway
Jay Arthur Thompson

CITY OF BROOKSVILLE, FLORIDA



Karen M. Phillips
City Clerk
201 Howell Avenue
Brooksville, FL 34601

Phone: (352) 544-5407
Fax: (352) 544-5424
E-Mail:
kphillips@ci.brooksville.fl.us

PSA/NEWS RELEASE

July 20, 2007 - Brooksville Housing Authority Applications

Brooksville City Council is now accepting applications from individuals interested in volunteering their time to serve on the Brooksville Housing Authority. This may be in an interim or permanent position. Although not required, it is preferable that applicants be a city resident. Additionally, residents of either of the Brooksville Housing Authority properties will be given special consideration.

To apply for a potential board position, an application form must be completed with a resume attached. Application forms may be obtained from the office of the City Clerk at Brooksville City Hall or can be downloaded from the City of Brooksville website at www.ci.brooksville.fl.us. Applications should be completed and returned no later than ***Wednesday, August 1, 2007, by 5:00 p.m.***, to the City Clerk's Office at 201 Howell Ave., Brooksville, Florida 34601-2041. Contact the City Clerk's Office at (352) 544-5407 with any questions.

All applicants for these volunteer positions **must** be registered voters in the State of Florida. Any other specific requirements are noted above.

**Brooksville Housing Authority
Vacancy Notice Distribution**

DATE OF NOTICE	HILLSIDE EST. (2) <i>Laminated</i>	SUNSET VILLAS (4) <i>Laminated</i>	BHA STAFF (1)	FAXED TO MEDIA	POSTED TO COB WEBSITE	Applications Received Since Last Notice	BHA Residents
07/20/07	Yes	Yes	Yes	Yes	Yes	6	1*

CURRENT APPLICATIONS

DATE RECEIVED	NAME	HOUSING AUTHORITY RESIDENT	CITY OF BROOKSVILLE RESIDENT	REGISTERED VOTER
07/31/07	Fred E. Beach	No	No	Yes
05/02/07	John Everett Carr	No	Yes	Yes
05/07/07	Lisa DeLois Holloway	No	Yes	Yes
07/05/07	Richard L. Howell	No	Yes	Yes
08/01/07	Harvey Martin	No	No	Yes
07/20/07	Lee H. Rosen	No	No	Yes
08/01/07	Jeanette R. Soto	No	No	Yes
07/31/07	Yvette Dolores Taylor*	YES	Yes	Yes
01/03/07	Jay Arthur Thompson	No	Yes	Yes
08/01/07	Tiffany Blevens Weiss	No	No	Yes

**DISTRIBUTION OF BROOKSVILLE HOUSING AUTHORITY (BHA)
VACANCY NOTICES**

We have now set up a process for the following distribution of BHA vacancy postings to the Residents of Hillside Estates (HE) and Summit Villas (SV), which will be prepared every time a Press Release is issued:

1. A copy will be emailed to Executive Director to solicit BHA support in getting copies distributed to each recipient if possible, or at least to have the position included in any community meeting agenda discussions.
2. Our staff will laminate six copies of the notice to post on the BHA properties as follows:
 - A. Adjacent to each facility mailbox area (1 at Hillside Estates - telephone pole; 2 at Sunset Villas on walls at site);
 - B. Community Room/Center Entrance Door (1 at Hillside Estates; 1 at Sunset Villas);
 - C. Laundry Room Door (1 at Sunset Villas).
 - D. The BHA will also be asked to place a non-laminated copy on their Office Guest Window.
 - E. Notice gets faxed to the media and posted to the City of Brooksville website.

The BHA office will have applications on file to distribute to residents who may be interested in applying for the board (applications can be submitted at any time and they will be held in our office for the next available openings). All completed applications will be submitted to this office directly or at the request of the applicant the BHA staff will forward to this office on their behalf as soon as possible.

We will, of course, document this process with each opening to verify our efforts. Once the notice has terminated, we will go back and remove any materials so we do not create a litter buildup situation. We will also continue to work with the BHA staff to get the word out to the residents and make sure they are aware of this great opportunity to help their own personal community.

> FRED63001@aol.com

Rec'd
7/31/07

> Salutation: Mr.

> Home Address: 5266 Tanner Road

> City: Spring Hill

> State: FL

> Zip Code: 34609-1465

> Home Phone: (352) 688-5343

> Work Phone: 352-688-5343

> Registered Voter: on #104381 344

Verified
IDP

> Present Employer: Retired

> Employer's Address: N/A

> Employer's City: N/A

> Employer's State: FL

> Employer's Zip Code: 34609-1465

> Education: Graduate, Weir High School, Weirton, WV, 06/1962.

> Community Association Manager License, State of FL.#17281 09/30/2008.

> Notary Public, State of FL, 04/1998 to 04/2010. .

> Institute of Real Estate Management (IREM)Course, REM 101, Successful
> On-Site Management. 11/28/84.

> IREM Course REM 301, Marketing and Management of Residential Property.
> 05/11/85.

> Accredited Residential Manager #5729 IREM, 10/01/89.

> IREM Course MNT201, Managing Real Estate Maintenance Operations,
> 04/18/1999.

> IREM Course HRS201, Basic Human Resource Tools for Real Estate Manager,
> 04/18/1999.

> IREM Course MTF201, Applying Conventional Property Management Techniques
> to Public Housing Properties, 08/16/2000.

- >
- > IREM Course MTF203, Managing Community Association, 02/16/2001.
- >
- >
- >
- > Experience: Property Manager, Breakaway Trails Homeowners Association,
- > Ormond Beach, FL. A 650 unit homeowners association on approximately 715
- > acres. 01/2001 to 02/2002.
- >
- > Facility Manager, Township Community Master Association, Cocount Creek,
- > FL. 5,307 single family homes, condominiums and town homes. 09/1999 to
- > 01/2001.
- >
- > Property Manager, Castle Group Property Management, Plantation, FL. A
- > 832 unit, 11 residential building condominium complex. 01/1999 to
- > 09/1999.
- >
- > Cooperative Manager, Coral Ridge Towers South, Fort Lauderdale, FL. A
- > 337 unit High Rise Cooperative building. 11/1996 to 12/1998.
- >
- > Condominium Manager, The Chesapeake House on the Bay, Virginia Beach, VA.
- > A 120 unit high rise condominium. 04/1995 to 11/1996.
- >
- > Property Manager, United Property Associates, Virginia Beach, VA.
- > Various apartment complexes up to and including 344 units. 09/1990 to
- > 06/1995.
- >
- > Property Manager, CSN Management, Chevy Chase MD. A 307 unit mid rise
- > apartment building in Washington, D.C. 10/1984 to 06/1995.
- >
- > United States Marine Corps 06/1962 to 10/1984.
- >
- > Reference1: Ms. Linda Uhlig, Administrator 954-973-8094
- >
- > Reference2: Mr. Jerry DeLeary, Retired 352-6881137
- >
- > Reference3: Ms Claudia Genteel, Social Director 954-973-8094
- >
- > Position: FullMemberPosition
- >
- > Housing Authority: on
- >
- > -----
- >

Rec'd 5/2/07 JOAN C. CARR

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:
Mr./Mrs./Miss/Ms. John Everett Carr

ADDRESS: 235 Bell Ave.
Brooksville, Fla 34601

PHONE NO: Home (352) 279-2791 Work (352) 279-2791

E-MAIL ADDRESS: Jglc3c@aol.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No

REGISTERED VOTER: Yes No VOTER ID #: 104459650

PRESENT EMPLOYER: Self-employed

EMPLOYER'S ADDRESS: _____

EDUCATION: High school + less than year of college

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Chair Neg. for
(Please do not substitute "many boards" for experience.)
Hernando County School boards, Church Ministry Board, Finance
Chairman

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Frankie Bernette Commissioner
Lorenzo Hamilton Ex-Principal
Paul Boston - Board member
Gertrude Mobley - Board member

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

_____ Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.

Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

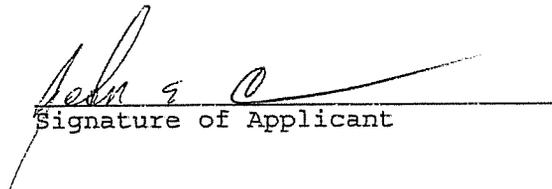
_____ Parks & Recreation Advisory Board: 4 year terms; 7 members.

_____ Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)

_____ Planning & Zoning Commission : 4-year terms; 5 members.
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)] (Must be City Residents)

_____ Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Other Committees or Boards



Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

LISA D. HOLLOWAY

Janice Peters

From: <Lisa DeLois Holloway>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, March 07, 2007 2:07 PM
Subject: Board Application

Below is the result of your feedback form. It was submitted by Lisa DeLois Holloway () on Wednesday, March 7, 2007 at 14:07:39

Salutation: Ms.

Home Address: 822 Peach Street

City: Brooksville

State: FL

Zip Code: 34601

Home Phone: (352) 942-0164

Work Phone: (352)

City Resident: on

Registered Voter: on

1044 46732

verified
5/11/07
JD

Present Employer: Community Coordinator

Employer's Address: 822 Peach Street

Employer's City: Brooksville

Employer's State: FL

Employer's Zip Code: 34601

Education: Tuner Job Corp; 4- years of training to work in the Business Administration. Also I attend St. Petersburg Jr College, for one semester.

Experience: Hernando County D.E.C / Member- Precinct Leader Since 2003
Florida Voter League - Volunteer Since 2003
NAACP - Executive Board Member Since 2003
Get Out The Vote Committee Since 2004

Reference1: Mr Paul Boston (352) 797-5451

Reference2: Mr. Willie Brown, Jr (352) 799-1975

Reference3: Mr. Wayma Boggs (352) 796-3669 (h) (352) 442-4242 (c)

Position: FullMemberPosition

Housing Authority: on

RESUME

Lisa Holloway
822 Peach Street
Brooksville, Florida 34601
(352) 942-0164
DOB 10-05-1964

<u>SCHOOL HISTORY</u>	<u>LOCATION</u>	<u>COURSE OR TRAINING</u>
1980-1984	Hernando High School	General Education
1984-1988	Turner Job Corp	Business Administrations
1989-1990	St. Petersburg Jr. College	Business Administrations

<u>WORK HISTORY</u>	<u>COMPANY</u>	<u>POSITION</u>
1990- 1994	J&J Industries	Cashier/Swing Manager
1994-1996	Checker's Drive-In	Cook/Wash dishes
2003-Present	J.U.S.T.U.S. Inc.	Community Coordinator
2004	National Democratic Comm.	Community Organizer

<u>ORGANIZATION HISTORY</u>	<u>COMPANY</u>	<u>POSITION</u>
1997-Present	Head of Household	Home Maker
1997-Present	Florida Voter League	Volunteer
2002-Present	Minister Layman Alliance	Member
2003-Present	Hernando County D.E.C.	Member/Precinct Leader
2003-Present	NAACP	Executive Board Member
2004-Present	Jerome Brown Community Center	Volunteer
2004-Present	Today's Woman Club	Member

<u>AFFILIATIONS</u>		
1979-1983	Mt. Pleasant MB Church	Member
April 26, 2004	City of Brooksville	Volunteer of the Year
April 26, 2004	City of Brooksville	Certificate of Appreciation
November 22, 2004	Jerome Brown Community Center	Community Service Award
May, 2005	City of Brooksville	Certificate of Appreciation
May, 2006	City of Brooksville	Certificate of Appreciation
October 26, 2006	Get Out The Vote Committee	Candidate Forum 2006
January 1, 2007	NAACP	Chairperson over Lifetime Membership/Regular Member

ACTIVITIES: I have planned events in the community, organized groups, Helped with the operation backpack. Created and Distributed flyers in the community to all churches. Cornpone children on the City of Brooksville Bus. To bring the children from age 7 to 15 years old. To (JBCC). Jerome Brown Community Center. I have worked with children, worked with teens, worked with communities group, city officials. Volunteer my time to work at Hernando Court House. I am willing and able to help in were I am needed at.

HOBBIES: Sewing, Cooking, Reading, Helping as a parent in PTA. Going to the movies, the park. Shopping, Playing with my first grandchild, Also stay in tune what Hernando Youth League (HYL), sporting event. Barbeque on the weekends with family members and friends of the family. Do not smoke or drink.

Reference upon request

Rec'd 7/5/07

RICHARD L. HOWELL

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr./Mrs./Miss/Ms.

Richard L. Howell

ADDRESS:

603 HAWK AVE
Brooksville, FL 34601

PHONE NO:

Home (852) 799-1641

Work

(852) 476-7414

E-MAIL ADDRESS:

SABEAU@joh.com

RESIDENT OF THE CITY OF BROOKSVILLE:

Yes

No

REGISTERED VOTER: Yes

No

VOTER ID #:

104458075

Verified
JPL

PRESENT EMPLOYER:

SELF EMPLOYED

EMPLOYER'S ADDRESS:

EDUCATION:

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:

CHAIRMAN

(Please do not substitute "many boards" for experience.)

of HAMMERS INC, member of Enterprise Board,
member of HERNAND COUNTY CHAIRMAN NAACP BOARD.

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

RALPH PERCOW 305-897-0078,

ROSA WADY - 796-9078, REGINALD HOWELL 703-898-0898

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

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_____ Other Committees or Boards



Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

Bob Hogue School of Real Estate
Saint Petersburg, Florida

This Certifies That

Richard Howell

has successfully completed the prescribed course of instruction in
Florida Real Estate Sales Associate Licensing
as developed and taught by this school and thus having shown proficiency
is hereby awarded this

Diploma

March 24, 2005



Craig S. Carissimo, Instructor

Bob Hogue, President

Richard L. Howell

- I am an upper level Information Technology Specialist, specializing in all mainframe application conversion from mainframe to client server or client server to mainframe.
- I specialize in converting VSAM, and other mainframe created files to oracle based tables.
- I am an expert in programming, maintenance, testing, and tuning in relation to all major Data Base Management Systems, IMS/DC/DB, CICS, DB2, IDMS, and ADATABASE, as well as other intermediate DBMS. Where IMS/DB/DC is my primary specialist, I am also adept with other DBMS that are commonly available to an IMS Region, such as, DB2, and CICS DLI processing data bases. I am an expert tuner for major IMSDB/DC applications in re-structuring IMS Data Base call patterns to avoid severe instances of data searches (result in GB status codes) that causes major time-outs. A major accomplishment concerning a major IMS/DB/DC project with IBM for GTE was directly related to the redevelopment of a very complex telephony program that executed in access of 48 hours before completion. By restructuring the IMS call patterns, and the installation of multiple PCBs to control the unnecessary re-positioning of segments that was caused by GNP processing, I redeveloped the process to execute in 50 minutes. I have developed over 200 online IMS /DC processing programs message processing programs), as well as, the development of more than 200 IMS DB programs that include both batch process and batch message processing programs.
- I provide computer services at the highest professional level.
- I Specializes in Legacy Conversions, Tuning, Development, maintenance, and implementation. As a mainframe specialist, I am an expert developer using multiple programming languages (see Technical Summary).
- I have performed with recognition with most of the major corporations during my 30 years of information technology experience.
- My versatility spanned into management in that, I have performed duties as a project leader, technical leader, team leader, as well as, performed duties as a systems analyst, programmer analyst, and programmer, I am a consummate team player.
- While performing technology information services for major Fortune Five Hundred Companies, I gained valuable multiple years of experience in a host of applications which includes telephony (communications and billing) systems, M & I Banking system, DBS human resource systems, McCormick and & Dodge Account Payable/Receivable systems, payroll (Dunn and Bradstreet), PeopleSoft, Insurance (both claims and premiums) and for medical provider systems (HIPAA, Claims)..

Technical Summary:

Over twenty years experience in Development, Implementation, and Maintenance in a Mainframe Environment:

- **Programming Language:** COBOL/COBOL II, PLI, RPG, C/C++, Access/Visual Basic.
- **DBMS:**IMS/DB/DC,CICS (Command Level),DB2,ADABAS/Natural,IDMS,ORACLE
- **Mainframe Operating Systems:** MVS/XA, OS/VS, MVS JCL, DOS/VSE/SP/ESA DOS JCL,VM/CMS
- **Client Server Operating Systems:** Windows 2000 Professional/XP ,Windows 2000 Server, Windows 2003, Windows, Windows 95, 98.

Education:

**BS Information Systems Degree University of Phoenix, Pursuing.
Computer Application Programming School (CAPS) 1976 Veteran Administration**

Professional Experience:

Client: Department of Family and Children

05/2006 to Present

- Designed Florida State Case Registry Interface System to interface with the Federal Case Registry.
- Designed DB2 Table Layout for the six FSCR DB2 databases for the FSCR Interface System
- Designed Exit Capture process to capture online updates via IMS Exit Routines
- Designed, Coded and developed a program to load six DB2 Tables, for one time process, and daily processing.
- Developed systems flows for the FSCR Interface System.

Environment: MVS/XA, COBOL, COBOL II, VSAM, OS/JCL, TSO/ISPF, File-Aid, IMS/DB/DC, ENDEAVOR EASYTRIEVE, and PANVALET

Client: RLH Group Inc, VA

10/2003 to 04/2006

- Installed Windows 2000 Server on company computers a regular basis.
- Developed and designed a Universal Church Website
- Provided Maintenance support on a call basis for the Corporate Billing System
- Evaluated existing systems for runtime improvements because of excessive repositioning.
- Development a Call Pattern Document on how to use multiple PCB's for repositioning.

Environment: MVS/XA, COBOL, COBOL II, CICS, VSAM, OS/JCL, TSO/ISPF, File-Aid, IMS/DB/DC, Easytrieve, and Panvalet

Client: COVANSYS, Tampa, Fl

03/1999 to 10/2003

- As a senior consultant on a Blue/Cross Blue/Shield special HIPAA assignment
- I specifically performed all of the major assignments required to install HIPAA required enhancements to the UB92 Claims Entry System for the Nationwide Health Insurance Portability and Accountability Act (HIPAA) project. As a member of the HIPAA team, rewrote the major data entry edit process to accommodate the most amount of code required to installed HIPAA edits for the increased number of Revenue Lines per claim, and the newly required Taxonomy Code and National Provider Identifier.
- Modified over 30 programs modules, most having complex logic structures.
- To accomplish the related task a thorough knowledge CICS both Online and Batch processing was essential.
- The UB92 Claim Entry System is the hub of the major processing required for this Health Care Provider.

-
- The system is processed via online transactions that contain over 20 different CICS maps. Modifications were made to each map to account for the new entry of a Taxonomy Code and National Provider Identifier, and to each related transaction processing module.
 - To accommodate the increased Revenue Lines, CICS temporary QUEUE processing was installed in all the Online Driver Modules.
 - This task demanded and required major testing in all phases.
 - Modify all interfaces to feed and support CRIS-E/SETS interface sub-system.
 - I provided technical consulting for FTP and upload processes related to the CRIS-E interface conversion project.
 - As a senior consultant on an outsource project of IBM Global Service at Eckerd Drugs in Largo, Florida, I was always a senior member leading various projects such as the Y2K conversion/testing team for Eckerd Corporation MIS Department, specifically, assigned to perform all of the program modifications to the Eckerd Warehouse system operating under the IMS/DB/DC Application Development DBMS (ADF). As a member of this project, I was the sole IMS/DB/DC expert for the Y2K implementation process.
 - I was a key player of the Eckerd's (Y2K) implementation team, a team of 12.
 - As a technical specialist for the implementation of all of the Eckerd Corporation's Warehouse systems IMS/DB/DC ADF components.
 - I was also assigned to the corporate payroll team to provide technical support and modifications to its payroll system DB2 interface.
 - I performed major testing and directed the implementation of the major component of the company's payroll system.
 - I developed, tested, and installed key DB2 Applications.
 - I provided technical IMS support for major modifications to the Claims System.
 - I installed major enhancements to the Eckerd Pharmacy system.

Environment: IMS DB/DC, CICS, DB2, VSAM, IBM Utilities, JCL, PANVALET, FILEAID, VIASOFT/XPEDITER was essential.

Client: EDS (Independent Consultant to AARP) Philadelphia, PA

07/1998 to 12/1998

- As a senior member of the Y2K conversion/testing team, I installed date conversions windowing program logic to all the AARP Enrollment System COBOL programs.
- Loaded and downloaded DB2 tables and VSAM files from production data for online test cases.
- Prepared and translated statistical/analytical report for 12 online enrollment programs.
- I was assigned to manage the AARP Enrollment systems testing teams.
- All testing was done in an online CICS, DB2, and VSAM processing environment.
- The Duties required as a the manager of the testing team included, the hands on utilization of CICS, DB2, VSAM, IBM Utilities, Data Aging Utilities (Data Vantage), JCL, PANVALET, EXPEDITER, and File Aid.

Client: EDP Temps (Independent Consultant to GEICO Washington, DC)

03/1998 to 06/1998

- I was assigned to a short termed assignment specifically to perform Y2K conversion modification on all of all GEICO's Year-End Reporting System programs written in the PL/1 programming language. Analyzed, made modification to, and tested 21 PL/1 programs, where 10 of the programs were IMSDB/DC processing programs.
- Utilized in-depth knowledge and procedures of used in Data Aging and windowing techniques.

-
- I Performed Hour Glass Testing and installed special windowing techniques for all jobs streams with SYNC SORT/SORT functions.

Client: Independent Software Services (Project - CSX Human Resources PeopleSoft Conversion)
Jacksonville, Florida **12/1997 to 03/1998**

- I was assigned to a key position on the CONRAIL Acquisition team to convert the Mainframe CONRAIL Human Resource system to CSX PeopleSoft Human Resource System, utilized expert knowledge of IMS DB/DC, DB2 and VSAM. Additionally, I converted VSAM files and IMS databases to SQL tables for the PeopleSoft Benefit tables, and the PeopleSoft Administer Training Tables.
- Created all table load programs for the DB2 version of the PeopleSoft Benefits and Administer Training Tables.
- I was responsible for converting IMS HISAM, HIDAM, HDAM data bases into DB2 tables with the necessary foreign key restraints to provide the same Hierarchical processing in a relational data base environment, as provided in the IMSDB/DC processing environment.

Client: MCI Boca Raton, Lake Mary, Florida **07/1997 to 12/1997**

- This was a ninety day project to provide temporary mainframe support until the client servers systems to replace the MCI Mainframe Billing system was installed with a client server version.
- I was responsible for making all ad-hoc changes as required to all CICS online processing programs operating in an IMS/DB environment using the DLI interface to interface with CICS VSAM databases.
- Special assignment included solving all processing issues related to VSAM and CICS processing systems.

Client: Maxim Group (Consultant to Guarantec, Jacksonville, Florida) **03/1997 to 07/1997**

- I provided Mainframe support for the Student Loan System.
- Installed customize fixes to the Student Loan Online System.
- Tune the Student Loan Extract process.
- This project was a short term project until a new vendor took control of the Student Loan Extract Process contract.

Client: Technology Investment, Inc. (Consultant to AAA Auto Club Tampa, Fl) 01/1997 to 03/1997

- I was assigned to an emergency 60 days assignment that eventually expanded to 90 days to provide a major conversion of corporate VSAM files to DB2 tables.
- These tables were to be used as Data Base Load files for the newly developed Oracle Data Base for AAA Auto Club's new client server accounting systems.
- The task required that 25 Account Payable VSAM Master Files be converted into 25 DB2 tables.
- I designed developed, tested 25 one-time COBOL II programs to convert the 25 Account Payable VSAM Master Files into 25 DB2 tables.
- In addition, I designed and developed 25 DB2 programs to load the twenty five Account Payable DB2 tables.
- The project was in an overrun status and it was imperative that the conversion be completed within a ninety days period of time.

-
- A bonus was awarded for meeting the deadline.

Client: The Experts (Consultant to AT&T Orlando, Florida)

09/1996 to 12/1996

- I was assigned to a ninety days project to installed major modifications to the AT&T Corporate Tax System.
- This project required the hard to fine unique skills in the Application Development Facility (ADF) IMS/DB/DC processing environment.
- The ADF environment was being phased out due to non-support by the owner of the software (IBM), and requiring being maintain in a stable state until a new DB2 Corporate Tax Systems was development.
- In addition, I provided technical support and perform emergency maintenance on the Corporate Tax DB2 Sub-System.

Client: Manjit Deoray, Inc (Project – AT&T Universal Card, Jacksonville, Florida)Woodbridge New Jersey 05/1996 to 09/1996

- I was assigned to project to design a Combined Billing System for Universal Card System.
- The system was designed to provide the capability for billing multiple AT&T products of AT&T Business/Corporate Credit and Calling Card system.
- I designed three major portions of the system which include, edit rejection, ledger posting, aggregate/merge, data base load, and bill print processing.
- The project was rescheduled for implementation because of new budget restraints, which temporarily halted the project.
- All consultants were release from any assignment responsibilities because of the planned restructuring and closing of the Credit Card Business of AT&T.

Client: Computer Horizon (Consultant for projected American Express outsourcing contract) Pompano Beach, Florida 05/1996 to 07/1996

- I was specifically, hired as an asset to assist in winning the outsourcing project of updating the Billing Credit System bid by American Express.
- It was essential that Computer Horizon have on its staff an employee that was familiar with American Express Credit Card billing system.
- I was recommended by American Express officials as an asset to obtaining the project if the project materialized.
- My initial obligation was to be employed permanently, only if, Computer Horizon was awarded the American Express contract.
- American Express decided delay the outsourcing project until another budget year.

Client: The Expert Consultant to American Express (Weston Office Ft. Lauderdale Florida) 07/1995 to 05/1996

- I was assigned to the Trial Balance Card Reporting System re-development team.
- Re-wrote the Trial Balance Update Process.
- This process originally consisted of three major IMS/DB update programs, which updated all of the cycle databases that managed information on most types of American Express credit cards. I rewrote the IMS DB update programs in order to restructure the call patterns in relations to

a delete process that caused an extended processing time. The restructuring of the IMS DB update programs was so successful that it eliminated the need for the overall revamping of the update process. The time of processing was cut to three fourth of the original processing time.

- Specific, requirements were to revise the JCL procedures and redesign the programs from an IMS Update process to execute as a sequential file process. Upon completion, I was assigned to the test team to test the entire daily cycles processing jobs, and to make the necessary modifications, as well as, test all the IMS on-line processes.

Client: Technology Investment (consultant to ISSC (IBM) on a GTE project Tampa, Florida, 07/1993 to 07/1995

- I was assigned to the BVT Billing System Team as a Programmer Analyst with the responsibilities of a team leader and project leader.
- My duties included analysis, coding, testing of complex IMS DB/DC processing modules in COBOL, as well as, leading a team of 8 other consultant in installing enhancement to the BVT system every six weeks.
- The project consisted of a 4 teams which were structured to installed new maintenance releases of the BVT Billing System on an every six weeks basis.
- The team that I led installed every release without any incidents or delays.
- I was assigned to provide temporary maintenance to the Lykes Brother Fruit Processing System during its redevelopment phases.
- The system was in the process of being redevelopment to process on an AS400 Mini Processing environment. The duties required the knowledge of ADABAS/Natural, COBOL, and RPG II.
- I modified ADABAS/Natural and RPG II modules on a daily basis.
- I maintained the mainframe version until installation of the new system on the IBM AS400 environment.

- My specific duties as a consultant for IBM on a GTE project consisted of development of a complex telephony program as required by a major Government requirement LTR conversion process.
- I designed, develop, and test the process referred to as the CLM Process.
- The development of this module required extensive IMS DB/DC/DLI coding techniques.
- This program processed every segment in three separate IMS data bases, which were relational in processing requirements.
- The program replaced a program written in house by GTE employees that executed over 48 hours before completion.
- The replacement program which I designed and developed executed in 20 minutes.
- Upon completion of this module, I revised 3 other modules and cut their processing time by 75 percent.
- This project utilized an IBM/XA environment that included TXO/ISPF.
- The programs were tested using EXPEDITER and the source was store and managed by ENDEAVER source management system. All of the modules were written in COBOL II.

Client: TRECOM Business Systems) (Consultant to AT&T) Alpharetta, Georgia 07/1991 to 6/1993

-
- Assigned as a senior analysis to design, develop, test, and implement a data base load Process, an online real-time report process, a security process and an automated FTP and job execution process, which were all components of AT&T Clearing House System.
 - The AT&T Clearing House System was a vanilla system being developed to process AT&T accounts payable and accounts receivable transactions for multiple AT&T offices.
 - The system was designed to be able to include additional offices at anytime without causing major development efforts.
 - The front DBMS was IMS/DB/DC supporting DB2 tables as the databases.
 - The entire development process was described as complex because of the foreign key relationship for each DB2 table in the system.
 - The Security Process required the development of 4 IMS/DC screen processing modules.
 - The Load Process development consisted of five load modules, and the Report Process development required 36 COBOL II modules written to operate in an IMS/DB environment and accessing DB2 tables.
 - I also, created various (IMS Batch Message Programs (BMP)).

**Client: The Experts Consultant to Cincinnati Bell and MCI, Arlington, Virginia 06/1990 to
02/1991**

- I designed coded tested and implemented programs for a Statistical Reporting System.
- The programs were coded using COBOL II.
- I provided maintenance support for all program processing using NATURAL.
- I assisted in the re-design of the RSR Reporting System.
- I was a key member of the COBOL II Conversion team.
- Designed and tested test cases for a complex telephony system for the Japanese Government.
- I design hundreds of telephony test cases design to stress test the Telephony Equipment Assignment system.
- All test cases were executed by IMS/DB or IMS/DC processing modules.

Client: CAP-GEMINI (Consultant)Tampa, Florida 10/1989 to 05/1990

- I designed and developed onetime process that required several COBOL DB2 IMS/DC programs processing DB2 tables.
- The programs processed 3 Input and Output screens that retrieved from or inserted into five DB2 tables.
- I also, converted a Gas Utility Billing system from MVS CICS DL1 to DOS/VSE DL1.
- As the System Liaison, I confirmed system requirements and test results of the conversions.
- The conversion of the billing system consisted of modifying DBD's, PBS Sources, SYSGENS, and program modifications.
- In addition, I established back-up and recovery procedures for the new DOS/VSE system.
- The environment was IBM 9370

Client: EDP Temps Consultant to MCI ,Vienna, Virginia 10/1988 to 06/1989

- As a consultant, I designed, coded, tested and implemented a temporary 900 Number Billing System.
- The system was used to temporarily process all of MCI's 900 customers billing requirement until the 900 service could be incorporated in MCI's normal billing process.

-
- The system was one of MCI's first to be developed using DB2 tables.
 - The program required that all calling records be captured from the telephone system's Call Records Database.
 - The processing environment for this system was IBM 3090, MVS/XA, using DB2/SQL.

Client: Comp-U-Staff, springs, Maryland,

09/1983 to 08/1988

- I was assigned to a short term assignment as liaison to confirm systems requirements and results of a DOS/VSE to MVS/XA conversion for Credit Card Service Corp. My duties included, job scheduling, DASD assignment and space allocations procedures.
- I also, developed production control job setup procedures.
- I was assignment to a short term assignment with a major insurance company to convert COBOL code designed to process VSAM on a UNIVAC-DMS-100 operating systems, to COBOL code that would process VSAM files on an IBM compatible Mainframe with a MVS operating system.
- I converted 25 programs within a thirty day period.
- I was consulting for a major bank's Human Resources Department to install custom software fixes for its McCormick & Dodge Personnel System.
- In addition, I customized the system to match all MNB systems.
- This system was acquired by acquisition of another bank.
- I was assigned to the Property Planning & Control System team to redesign sub-system that utilized ADF-II control blocks into a system that utilized MFS control blocks. In addition, I installed major fixes to Marriott's Walker/Fixed Assets System.
- All tasks were completed in an IBM 308X MVS environment using IMS DB/DC, BTS, MFS and TSO/ISPF
- I was assigned as the project leader to lead a development team of 8 to develop the AT&T PASC Telemarketing Support System (PTSS).
- My responsibilities included analysis, design, development, testing, and implementation and deployment.
- In addition, my responsibilities included providing systems alternatives and supporting feasibility studies as required.
- All of the development was performed in an IBM MVS/XA IMS/DC environment with TXO, Librarian using the PL/1 as the programming languages.
- I personally developed seventy five PL/1 programs during the duration of this project.
- As a project leader, and lead technical analyst I was responsible for development of the MARSHA Management Reporting System.
- My responsibilities included; design, analysis, development, and implementation.
- With a position that required high user interface, I provided feasibility studies, work assignments and schedules, as well as, participating in the actual development of the major modules processing the system.
- The programming environment was an IBM 3033 with OS/MVS, IMS DB/DC using ROSCOE as the text editor. All programs source were stored and managed by PANVALET. The programming language was COBOL.
- I was assigned as a programmer analyst to assist in upgrading a major bank's M&I Total Deposition Banking System.
- My direct responsibility was to provide programming and testing support while tailoring the new release of the system.
- The environment was the programming environment was 3033 with OS/MVS, IMS DB/DC using ROSCOE Editor, and PANVALET.

-
- The programming used was COBOL.

Client: Computer Data System Inc. (CDSI) Bethesda, Maryland, Maryland 07/1982 to 08/1983

- I was assigned as a Project Leader, responsible for redesigning the Domestic Crude Oil Purchaser Reporting System.
- This was a Congress mandated system that provided Congress with crude oil reporting data for all U. S. companies purchasing oil.
- My responsibilities encompassed, requirement analysis, work assignment, development of unit and system test plans.
- My responsibilities also include; acceptance testing coordinator, technical assistance and training, and the development of the system, user, operations, and maintenance procedures.
- The systems operating in an IBM 3303 OS/MVS environment, accessing INQUIRE databases.
- The system also included CLIST development, and used SUPERWYLBBER, as the text editor, and was programmed in COBOL and PL1.

Client: GEICO, Chevy Chase, Maryland 06/1979 to 07/1982

- As an employee of a major insurance company duties included, analysis, design, and development, maintenance, coding, and testing of major insurance applications.
- All development included a full life cycle from development to implementation.
- I was assigned to the Claims Year End Reporting system for all maintenance and enhancements requirements.
- To maintain this system, advance knowledge of TSO/SPF, Mark IV, ISAM, VSAM, COBOL, PL/1, and IMS DB/DC was required.

Client: CDSI, Hyattsville, Maryland 01/1979 to 06/1979

- AS a system analyst and the only IT staff in the local office, my responsibilities required maintaining the Financial Accounting and Financial Reporting Systems for a major oil company.
- In addition, I redeveloped the FARS System to except pricing amount above .99 cents. Programming environment was IBM 370/168 OS COBOL.

Client: Veteran Administration, Washington, DC 02/1971 to 01/1979

- As Chief of Office Services for the Veterans Administration and agency of the Federal Government, my duties throughout the duration of my employment included, computer operations, production control, operations manager, Office Services manager, and programming. I supervised up twenty employees, and operated with control of a \$100,000 operating budget.
- I was an important team player in the development of the VA Drug Dependency Tracking System. The system was designed to assist veterans returning from Viet Nam whom were addicted to heroin.
- I designed and developed many modules to process or interface with the processing of drug dependency data.
- All programming was performed on an IBM 3620 or 30/65 environment using TSO, COBOL, Assembler, and RPG.

From: "Harvey Martin" <hmartin96@tampabay.rr.com>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, August 01, 2007 7:40 AM
Subject: Board Application

Harvey Martin
Rec'd
8/1/07

> Below is the result of your feedback form. It was submitted by
> Harvey Martin (hmartin96@tampabay.rr.com) on Wednesday, August 1, 2007 at
> 07:40:37

> -----

> Salutation: Mr.
>
> Home Address: 2169 Pebble Beach Dr.
>
> City: Spring Hill
>
> State: FL
>
> Zip Code: 34606
>
> Home Phone: (352) 686-0686
>
> Work Phone: None
>
> Registered Voter: on 104473920
>
> Present Employer: Retired
>
> Employer's State: FL
>

Rec'd
BP

> Education: High School Graduate from Ford City, Penna.
>
> Experience: I worked in a Glass Manufacturing Plant for over 18 Years.
>
> I was employed by an International Labor Union for over 28 years. I
> negotiated labor agreements, arbitrated cases and helped administer a
> Union of over 75,000 members. I served as a Research and Education
> Director for 2 years and served as Secretary-Treasurer for eight years.
>
> Reference1: Mr Jay Rowden. 352 596-5594
>
> Reference2: Chris Kingsley 352 688-3343
>
> Reference3: Peg Heal 352 688-9046
>
> Position: FullMemberPosition
>
> Housing Authority: on
>
> -----
>

LEE H. ROSEN

07-20-07 11:21 IN

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr. /Mrs./Miss/Ms. LEE H. ROSEN

ADDRESS: 13764 GOVERNMENT RD.

BROOKSVILLE, FL 34601

PHONE NO: Home (352) 797-3570 Work (727) 804-2543

E-MAIL ADDRESS: leemail47@aol.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes _____ No X

REGISTERED VOTER: Yes X No _____ VOTER ID #: 104375323

PRESENT EMPLOYER: ADJUNCT PROFESSOR

EMPLOYER'S ADDRESS: PHCC and CFCC

EDUCATION: M.A. EDUCATION/POLITICAL SCIENCE

(UNIVERSITY OF SOUTH FLORIDA)

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: RESUME ATTACHED
(Please do not substitute "many boards" for experience.)

I worked for large and small corporations as well as well as ran
my own international business (total of 35 years). Currently, I
teach Government and INR courses at the community college level.

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER): ED BENTON USF 813-974-2358

MICHAEL MALIZIA PHCC 352-797-5004

MICHAEL LONG PHCC 727-816-3255

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

_____ Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.

Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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_____ Parks & Recreation Advisory Board: 4 year terms; 7 members.

_____ Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)

_____ Planning & Zoning Commission : 4-year terms; 5 members.
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)] (Must be City Residents)

_____ Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

LEE H. ROSEN
13764 Government Rd.
Brooksville, FL 34601
(352) 797-3570

Work/Education History

1965-1969: Undergraduate Student; Bowling Green State University

1969-1973: Buyer; Rike's, a division of Federated Dept. Stores, Inc.

1970: Six months active duty; U.S. Army Reserves

1973-1980: Regional Sales Manager; Revlon, Inc.

1980-1984: Owner; Snack food distributor, Natural Retail Services, Inc.

1984-1986: Regional Sales Manager; Del Labs, Inc.

1986-1988: East Coast Sales Manager; Freeman Cosmetics, Inc.

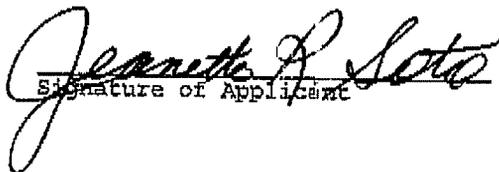
1988-2004: Owner; Sales Brokerage; HBC South, Inc.

2004-2006: Graduate Student; University of South Florida
Education/Political Science

2007: Adjunct Professor; PHCC and CFCC
Government and INR Courses

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- Other Committees or Boards


Signature of Applicant

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City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

JEANETTE R. SOTO
122 Dolly Drive
Brooksville, FL 34601
(352) 796-2208

I have always sought for challenging opportunities where I can utilize my management, educational and secretarial skills to develop, implement and achieve worthwhile objectives.

EXPERIENCE:

Office of the County Engineer / Public Works Director, Hernando County, Florida

Executive Secretary for the County Engineer since 1986. Recently, because of the reorganization within the structure of County government, the County Engineer has been assigned the entire Public Works Department, which includes Transportation, Engineering, Facilities and Grounds, Waterways and Mosquito Control. My duties include: preparation of BCC agenda items, bid and specification documents, designing and printing informational brochures, correspondence, budget presentations, transcribing minutes, scheduling division appointments, dealing with state and local government agencies and representatives, conversing with public regarding inquiries of various road projects, complaints, etc. Supervisor of the three Service and Information Specialists within the department.

Public Works Department, Hernando County, Florida

Hired in 1985 as a Secretary III for the Technical Services Division of Public Works. Duties included general secretarial/clerical work. Technical Services Division evolved into the County Engineer's Office in 1986.

Infotronics Training & Service Center, Inc. (Previously Soto's Key Punch & Training Center), IN

For seventeen years, I owned and operated Infotronics, Inc., an Indiana State Accredited vocational training facility where data processing fundamentals, data entry, keypunch and word processing skills were taught. Also, in conjunction with the vocational training facility, we managed personnel for three eight hour shifts in the data entry service, where I contracted with companies for their data entry work during their peak overload periods. These companies included Cummins Engine Co., Reliance Electric, Arvins Industries and RCA, to mention a few. With this responsibility, I kept all bookkeeping and payroll records. I was responsible for applying and acquiring the "State Accreditation" status by meeting strict and stringent state requirements, statutes and periodical on-site inspections.

His Place Printing Co. N. Vernon, IN

During the same seventeen year period, my husband owned "His Place Printing Co". I kept all books for his business. I assisted in various aspects of the printing business, i.e., layouts, darkroom, typesetting, etc.

EDUCATION

Wendell L. Wilkie High School, Elwood, IN - Graduated 1960
Ball State Teachers College, Muncie IN - Attended - major Elementary Education
Trenton Technical Institute, Trenton, NJ - Graduated; course work - computers
Hernando/Pasco Community College, Brooksville, FL - various courses

ORGANIZATIONS, ETC.

Notary Public, State of Florida
PSI, Inc. (Professional Secretaries International)
REC (Vice-President) - of Hernando County Republican Exec. Committee, previous Secretary of REC)
STARS, President
Assemblies of God Church - Brooksville
Past Chairman of Hernando County Personnel Advisory Board
Past President of Association for Retarded Citizens - Indiana

SUMMARY

I am outgoing, very dedicated, and loyal individual who is equally at ease in business and social environments. My years of management experience in personnel supervision, education, advertising, purchasing and expense planning, educational development and training programs, etc., help in achieving targeted goals.

I have been happily married for 45 years, the mother of four children, and seven handsome grandsons. Moved to Hernando County in 1985. I have been blessed abundantly in my life. Experienced the joy of adopting a son; the heartbreak - turned to joy - of having a child with Downs Syndrome- and most of all I have seen how marvelous it is to trust and have faith in God who brings us through the many adversities of life.

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME
Mr./Mrs. (Miss) Ms. Yvette Dolores Taylor
ADDRESS: 301 Independence Cir Brooksville, FL 34601

PHONE NO: Home 352 397-3697 Work 352 544-4983

E-MAIL ADDRESS: Ytaylor1970@yahoo.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes X No

REGISTERED VOTER: Yes X No VOTER ID #: 104488773

PRESENT EMPLOYER: Wal-Mart Transportation (10 YEARS)

EMPLOYER'S ADDRESS: 5100 Kettering Rd. Brooksville FL 34602

EDUCATION: Currently a full time student at
PHCC.

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: _____

(Please do not substitute "many boards" for experience.)

hear and respond grammatically on the telephone.
Frequently Key data on Computer Keyboard and 10-Key
Frequently prepare, file, and communicate various reports
Communicate effectively with Customers and other Associates

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER): _____

Tracy McDowell 678-778-5580 cell or 678-344-5888
Marvin Moore 407-256-3720
Tony Baltusis 386-848-4476

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

_____ Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.

Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
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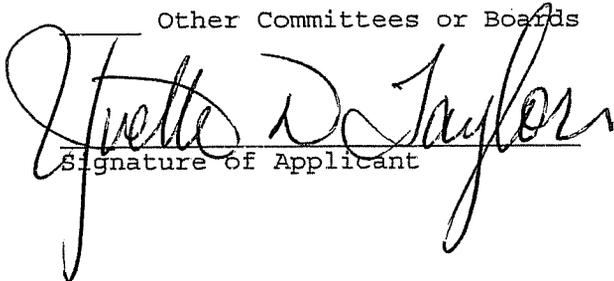
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Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

JAY A. THOMPSON

Janice Peters

From: "Jay Arthur Thompson" <jthomp8@tampabay.rr.com>
To: <admin@ci.brooksville.fl.us>
Sent: Wednesday, January 03, 2007 8:04 PM
Subject: Board Application

Below is the result of your feedback form. It was submitted by
Jay Arthur Thompson (jthomp8@tampabay.rr.com) on Wednesday, January 3, 2007 at 20:04:11

Salutation: Mr.

Home Address: 508 Oakhill Ct.

City: Brooksville

State: FL

Zip Code: 34601

Home Phone: (352) 754-8593

Work Phone: (352) 799-5232

City Resident: ~~no~~ YES

Registered Voter: ~~no~~ # 104406938

1/4/07
JP

Present Employer: Accuplastics Inc.

Employer's Address: PO Box 15542

Employer's City: Brooksville

Employer's State: FL

Employer's Zip Code: 34604

Education: Ccurrently enrolled Master degree student, University of South Florida, Political Science. B.A., International Studies, University of South Florida, A.A., Pasco Hernando Community College North Campus. High School Diploma, F.W. Springstead High School.

Experience: I have significant work experience in the public sector, at both Pasco Hernando Community College and University of South Florida, where I worked with a diverse student population. I also have a strong interest and desire to serve the city that I am now a part of.

Reference1: Rodney Busto 352-799-5232 ext. 101

Reference2: Rodney Cooper 352-799-0086

Reference3: William Lyons 352-683-7944

Position: FullMemberPosition

Beautifcation Board: on

Cemetery Board: on

Housing Authority: on

CDBG Citizen's Advisory Task Force: on

Firefighters Pension Trust Fund: on

Police Officer's Pension Trust Fund: on

Parks & Recreation Advisory Board: on

Personnel Board: on

Other Committees or Boards: on

Specific Board: Charter Review Committee

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr. (MRS) / Miss / Ms. Tiffany Blevens Weiss

ADDRESS: 1373 Overland Drive

Spring Hill, Florida 34608

PHONE NO: Home (352) 835-8106 Work ()

E-MAIL ADDRESS: tiffany-weiss@hotmail.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes _____ No X

REGISTERED VOTER: Yes X No _____ VOTER ID #: 115300390

*Verified
JH*

PRESENT EMPLOYER: Spring Hill Health & Rehab

EMPLOYER'S ADDRESS: 12170 Cortez Blvd. Brooksville, FL 34613

EDUCATION: Graduate Springstead HS (1990), North Penn Votech 1990-91,
Montgomery Community College 1991-93, Quaker Town Manor - Certified
Nursing Assistant. 1993

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: _____

(Please do not substitute "many boards" for experience.)

See attached

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Vera Gerhart - 215 939-2018

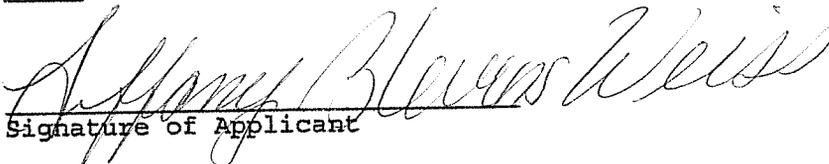
Tina Camera 352-263-6986

Vera Jones 352-585-1836

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- Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)
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[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)] (Must be City Residents)
- Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]
- Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

TIFFANY BLEVENS WEISS

I work as a health care team member caring for senior patients in a nursing home. As part of that responsibility, I am expected to keep patient information confidential, to act with integrity and self-motivated professionalism at all times, to interact with my patients' family members in a compassionate and responsive way. As a team player, it is important that I recognize and respond to the many different layers of supervision and direction (from other CNAs to nurses to doctors to administrators) and speak on behalf of my patients' best interests. I am a professional in my training and in my attitude. I am licensed in Florida and Pennsylvania, have passed background checks, and continue to learn and train in my work. As a member of the Board committee, I would apply the same integrity, responsibility, and responsiveness that I have in my work. I would speak up if I either don't understand something or believe that important questions need to be asked or that discussion needs to take place. I assume that I will be learning something new in taking on this task and look forward to doing that. I hope I will act in the best interests of all those concerned.

City of Brooksville

MEMORANDUM



To: T. Jennene Norman-Vacha, City Manager

From: ~~Janice L. Peters, Deputy City Clerk~~ Karen M. Phillips, City Clerk
Director of Administration *KMP*

Subject: Brooksville Housing Authority Vacancy Notices

Date: ***August 3, 2007 UPDATE (*See Names Amended to List - Additional Applications Attached)***

At the request of Council, we have compiled a plan of notification for Brooksville Housing Authority Board vacancies, which include posting the notices at Hillside Estates, Sunset Villas and the Brooksville Housing Authority office, faxed notices to the Interim Director of the Brooksville Housing Authority, the media and posting to the City of Brooksville website. Attached is the documented process and a spreadsheet which tracks the process as well.

A notice was faxed to the paper on July 20, 2007, requesting applications for volunteers on a possible interim or permanent basis. We have received seven new applications as follows:

Fred E. Beach
Richard L. Howell
Harvey Martin
Lee H. Rosen
Jeanette R. Soto
Yvette Dolores Taylor (*BHA Resident*)
Tiffany Blevens Weiss
Luellina Amanda Brown (BHA Resident)*
Lawrencena Rena' Cobb (BHA Resident)*
H. Paul Douglas*
Marie Maggette (BHA Resident)*
James V. Brooks*

Additionally, the following applications were on file as of the last appointment of members, and are still available for appointment:

John Everett Carr
Lisa DeLois Holloway
Jay Arthur Thompson

**Brooksville Housing Authority
Vacancy Notice Distribution**

DATE OF NOTICE	HILLSIDE EST. (2) <i>Laminated</i>	SUNSET VILLAS (4) <i>Laminated</i>	BHA STAFF (1)	FAXED TO MEDIA	POSTED TO COB WEBSITE	Applications Received Since Last Notice	BHA Residents
07/20/07	Yes	Yes	Yes	Yes	Yes	12	4*

CURRENT APPLICATIONS

DATE RECEIVED	NAME	HOUSING AUTHORITY RESIDENT	CITY OF BROOKSVILLE RESIDENT	REGISTERED VOTER
07/31/07	Fred E. Beach	No	No	Yes
05/02/07	John Everett Carr	No	Yes	Yes
05/07/07	Lisa DeLois Holloway	No	Yes	Yes
07/05/07	Richard L. Howell	No	Yes	Yes
08/01/07	Harvey Martin	No	No	Yes
07/20/07	Lee H. Rosen	No	No	Yes
08/01/07	Jeanette R. Soto	No	No	Yes
07/31/07	Yvette Dolores Taylor*	YES	Yes	Yes
01/03/07	Jay Arthur Thompson	No	Yes	Yes
08/01/07	Tiffany Blevens Weiss	No	No	Yes

APPLICATIONS RECEIVED SINCE PACKET DISTRIBUTION

DATE RECEIVED	NAME	HOUSING AUTHORITY RESIDENT	CITY OF BROOKSVILLE RESIDENT	REGISTERED VOTER
08/01/07	Luellina Amanda Brown*	YES	Yes	Paperwork not finalized
08/01/07	Lawrencena Rena' Cobb*	YES	Yes	Yes
08/01/07	H. Paul Douglas	No	No	Yes
08/01/07	Marie Maggette*	YES	Yes	Yes
08/02/07	James V. Brooks	No	No	Yes

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr./Mrs./Miss/Ms. Lueyana Amanda Brown

ADDRESS: 309 Independence Cir Brooksville Fla 34602

PHONE NO: Home 352 799-1915 Work 352 799-2226

E-MAIL ADDRESS: _____

RESIDENT OF THE CITY OF BROOKSVILLE: Yes X No _____

REGISTERED VOTER: Yes X No _____ VOTER ID #: _____

PRESENT EMPLOYER: Heartland

EMPLOYER'S ADDRESS: _____

EDUCATION: High School CNA M. Billing Coding Etc.

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Customer Service Etc.

Child Care

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Willie Brown 1472 Shady Rest ct 352 799-1917
Diane Rowden (352) 573-002
Lisa Holloway (352) 573-417
(352) 942-0164

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

_____ Brooksville Cemetery Advisory Committee: 4 year terms; 7 members with one member being a Council Member.

X Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Parks & Recreation Advisory Board: 4 year terms; 7 members.

_____ Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)

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_____ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

City of Brooksville Application for City Advisory Board/ Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: Mr./Mrs./Miss/Ms. Ms. Lawrence Rena' Cobb

ADDRESS: 807 Continental Drive (21377 Truby Rd. B'ville)
Brooksville FLORIDA 34601

PHONE NO: Home (352) 848 0152 Work () -

E-MAIL ADDRESS: _____

RESIDENT OF THE CITY OF BROOKSVILLE: Yes X No _____

REGISTERED VOTER: Yes X No _____ VOTER ID #: 104480220

PRESENT EMPLOYER: Homemaker

EMPLOYER'S ADDRESS: _____

EDUCATION: American Sr. High (Diploma) Santa Fe Comm College (CAIT)
Levy Tech Inst. (Acct-HHA) Worldwide Inst. (Computers, Secretary)

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: Co-chairman of
(Please do not substitute "many boards" for experience.)
HSLA (Tenants ASSOC @ Hillside), volunteer at Hernando Co
Head Start (2yrs), volunteer share program

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Ronnie McLean (946-6547)
Marie Maggette chairwoman HSLA (942-0335)
Frankie Burnett (352) 650 2631

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

Verified All

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

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Brooksville Housing Authority: 4-year terms; 7 members
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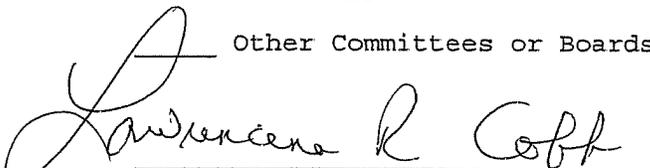
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_____ Other Committees or Boards



Signature of Applicant

NOTE: Return completed form to:

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(352) 544-5407

(Revised February 2, 2006)

(2)

Interests

VOLUNTEER SECRETARY FOR/PUBLIC RELATIONS PERSON FOR ANNUAL FUNDRAISER "PUTTIN ON THE RITZ" HELD IN GAINESVILLE 1987 AND 1988.

VOLUNTEER SECRETARY FOR "HOPE FOR THE HOLIDAYS" DELIVERING PERISHABLE BASKETS OF FOOD, TOYS AND CLOTHES TO CLIENTS OF CHILDRENS HOME SOCIETY.

References

References are available on request.

Laurenzana R. Cobb

Rec'd
8/10/07

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME: H. Paul Douglas
Mr./Mrs./Miss/Ms.

ADDRESS: 9959 DOMINGO DRIVE
BROOKSVILLE, FLORIDA 34601

PHONE NO: Home 727 233-1014 Work 352 428-0477

E-MAIL ADDRESS: hpdouglas@hpdouglasassociates.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No

REGISTERED VOTER: Yes No VOTER ID #: 104396264

PRESENT EMPLOYER: SELF EMPLOYED / HP DOUGLAS & ASSOCIATES

EMPLOYER'S ADDRESS: SAME AS ABOVE

EDUCATION: High School - Pearl High School - Nashville, TN.
College - Morehouse College - Atlanta, Ga.
College - Tuskegee Institute - Tuskegee, Ala.
(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:
(Please do not substitute "many boards" for experience.)
"See Resumé attached"

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
MR. RODNEY COLEMAN - ASST. SEC. of Air Force (Ret) 813-929-7370
MR. TYRON KICKS - 352-544-0065
DANIEL WILLIAMS - 703-658-9122

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

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X
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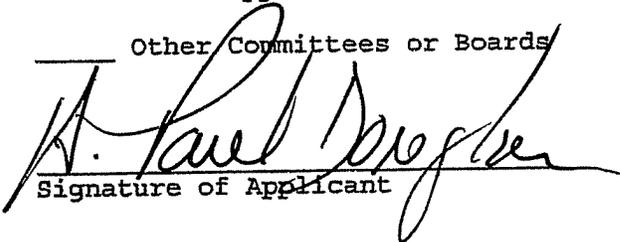
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___ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

H. Paul Douglas
9959 Domingo Drive
Brooksville, Florida 34601

August 1, 2007

The Honorable David Pugh, Mayor
City of Brooksville Florida
201 Howell Avenue
Brooksville, Florida 34601

Dear Mr. Mayor:

Attached, please find my application in response to your public request for individuals wishing to serve on the Board of Directors of the Brooksville Housing Authority.

Along with my application for a City Advisory Board, I have included a brief profile of my qualifications. It is my firm belief that a volunteer board must include individuals who bring to the Board a firm grounding in the practices of good business, sound ethical principles and a willingness to devote the time necessary to guide, in this case, a troubled entity. As you will read, later supported by direct dialog, my work experiences are amply suited for this appointment which includes tenure as a sitting Board Member on several Corporate Boards. Therefore, I respectfully submit my name for consideration with a commitment to devote a full effort to the Brooksville Housing Authority.

Needless to say, I am available to respond to further questions, please do not hesitate to contact me.

I look forward to serving the City of Brooksville in this important endeavor.

Respectfully,


H. Paul Douglas

H. PAUL DOUGLAS

9959 Domingo Drive – Brooksville, Fl. 34601
Home: (727) 233 1014 hpdouglas@hpdouglasassociates.com Cell: 352) 428 0477

EXECUTIVE PROFILE

Paul Douglas offers more than four decades of accomplishment laden experience in the Environmental Restoration & Remediation industry, driving achievements of the highest priority in Network & Relationship Building • Consultative Environmental Remediation & Restoration Solutions • Minority/Majority New Business Partnerships • Political/Community Liaison & Stakeholder Development. A key strategic and tactical contributor in efforts coordinating turn-key relationships resulting in over \$60 million in government contracts. Paul brings valuable insight and knowledge regarding the leadership and management challenges faced by Stakeholders in an environmental event.

Beginning his career in the communications industry, Paul developed an interest in marketing and marketing management. He quickly parlayed this interest into a marketing position with the leading national communication provider of domestic and international communication services responsible for the airline industry. Demonstrating initiative from the start, Paul pioneered marketing, account management, and customer relationship management techniques that more than doubled monthly net income while reducing annual gross operating expenditures by 60% through process improvements and the utilization of new cutting edge technologies. Quickly distinguishing himself as a leader, in less than two years, Paul earned fast-track promotions into management.

Leveraging an ever-expanding portfolio of qualifications covering sales, operations, and general management core competencies, Paul proved time and again his flexibility in responding to changing marketing conditions and his ability to “wear many hats” in a effort to meet and exceed corporate goals and challenges. Tasked with providing leadership start-up, growth, and turnaround situations, he repeatedly proved his ability to deliver strong and sustained results.

Paul was challenged, after five years and many promotions, to establish his own company as a contractor administrating a contract of \$5 million with a major city providing environmental disposal services of hazardous materials. Paul was responsible for all business “start-up” activities to include the writing and implementing internal control policies and procedures for compliance and adherence to all regulatory agencies, federal, state, and local governments. Paul developed a standard citywide procedure for establishing and maintaining a City/Community Liaison function before, during, and after an environmental event occurred. Initially funded in the disposal contract, the function was later funded as a separate contract for an additional \$5 million reporting to the City Administrator and was utilized by all city departments.

An expansion of company services occurred when a requirement to test for JP-4 jet fuel suspected of leaking from an underground storage tank at a Virginia Air National Guard storage facility. After the

test Paul was contracted to remediate the contaminated soil, remove and replace the underground tanks with double walled plastic tanks. Affecting all areas of the business including Community Affairs – his work as project manager on this project was instrumental in achieving compliance with the Underground Storage Tank Replacement Program for the Virginia Department of Environmental Protection meeting all requirements and saving the ANG \$4.2 million through improved technologies and controls. Paul was also credited as the visionary and leader behind an aggressive plan to construct and utilize a portable furnace on site to remediate the contaminated soil with a total project cost of \$8 million dollars. Unwilling to accept the standard “new business” viability of no more than 2 years, Paul far surpassed the most optimistic hopes, achieving steady growth in remediation projects and annual revenues until the company was purchased by a major environmental engineering firm.

Prior to retirement, Paul established a Consulting firm specializing in introducing the Minority Community to Majority owned firms in the pursuit of major contracts in the environmental arena to include nuclear waste and clean-up. Initial projections were to secure \$10 million per year in contracts with 20 firms participating as partners. Paul surpassed his projections by \$20 million per year. Based on these achievements, Paul was asked to participate in a forum advising the Executive Branch of the US Government, notably the Department of Energy on the resolution of environmental concerns through the utilization of Minority firms.

Throughout his career, Paul has had the opportunity to establish a strong network of contacts in small and large environmental engineering and restoration firms nationwide, including Dames and Moore, Radian, Horne Engineering, CDM, Black & Veatch Bechtel Group, ERM, Golder Associates, and CH2M Hill. The scope of his experience has spanned virtually all aspects of environmental engineering, remediation, and restoration including community relations, marketing, sales and logistics, as well as team building and leadership, technology implementation, and operations administration.

Paul attended Morehouse College, Atlanta, Georgia (1962-1963)
Majored in Physics, Minored Business Administration.

Attended Tuskegee University, Tuskegee, Alabama (1964/1966)
Majored in Physics, Minored in Economics.

Attended several concentrated management courses at ATT Long Lines, Xerox Corp., and the Department of Energy. Participated and attended various Environmental Engineering and Restoration seminars domestically and internationally. Participated in White House Environmental Restoration Focus Groups. Assisted in the preparation of Russian nuclear disposal testimony for the US Senate Energy Committee.

Active Board of Director member of two small Corporations, past member of the Board of Directors of three over the counter companies, past consultant to the Executive Director and the Board of Directors of a national energy efficiency certification organization assisting in the development of Board policies and procedures, direction statements, and the review of corporate structure through its By-Laws.

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr./Mrs./Miss/MS. Marie Maggette

ADDRESS: 820 Continental Drive

Brooksville, FL 34601

PHONE NO: Home 352 942-0335 Work ()

E-MAIL ADDRESS: emeiley725@yahoo.com

RESIDENT OF THE CITY OF BROOKSVILLE: Yes yes No

REGISTERED VOTER: Yes yes No VOTER ID #: 114817356

PRESENT EMPLOYER:

EMPLOYER'S ADDRESS:

EDUCATION:

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION:

(Please do not substitute "many boards" for experience.) Chairman Tenant Association

See Resume attached

(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):

Cenika Rodeick (817) 542-9830

Lawrence Cobb (352) 277-2751

Ronnie McLean (352) 398-8916

Frankie Burnett (352) 650-2681

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

WHICH BOARD/COMMITTEE ARE YOU APPLYING FOR? (Please check the position you are interested in filling.)

_____ Beautification Board: 3-year terms; 7 members

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Brooksville Housing Authority: 4-year terms; 7 members
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ CDBG Citizen's Advisory Task Force: No terms; 5 members;
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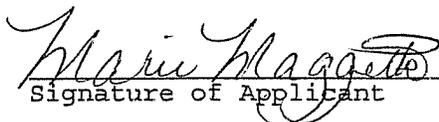
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_____ Other Committees or Boards



Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

Marie Maggette

820 Continental Drive
Brooksville, FL 34601
(352) 942-0335

Objective:

Obtain a Juvenile Justice Degree and enhance my abilities toward the youth of today and tomorrow in their quest for achievement, success and future goals. To maintain a positive and active role model for future endeavors.

Qualifications:

As a skilled laborer, I am capable of functioning many tasks. I am a well-oriented people person who is not afraid of challenge or change. I am able to work in fast-paced and team oriented. I am able to work any assigned tasks individually. My performance record is with pride in my work, I am a hard working individual who is polite, progressive and proud

Education: 1986 GED diploma

1990-1992 LaGuardia Community College Long Island City, New York
Computer Technician

2005-2007 Axia College Online Phoenix, Arizona
Juvenile Justice

Experience: 2004-2006 Eckerd Youth Alternatives Brooksville, FL

Youth Counselor

Provided direct care to adjudicated youths 13-18.

Participated with group and individual counseling of youth.

Provided direct supervision of 10 youths as well as monitoring daily activities, sports,, Meals, chores, education, group discussions, security check, night preparations and Off-site activities.

Provided written and evaluation reports and team evaluations for program, Department of Juvenile Justice, ie: progress reports.

2003-2004 Hernando County School Board Brooksville, FL
Food and Nutrition Assistant (Fox Chapel Middle)

Provided, prepared and served nutrition based meals for students.

Trained in OSHA rules and regulations for serving and preparations.

Assisted in detailed storage and handling of produce and poultry products.

1999-2003 *New York City Transit Authority* *Brooklyn, New York*
Cleaner
Responsible for specialized cleaning of subway stations

1998-1999 *New York City Police Department* *New York*
School Safety Agent
Provided security for all staff and students, court testimonials, arrest procedures
Daily log entry, evidence filing handling, and incident report writing.

Skills:

Typing 40-45wpm, alpha-numeric filing, Microsoft word, report writing, group organization
Advertisement campaign, teaching, counseling, bookkeeping, public speaking, communications,
CPR/AED/first aid certified for adult and children

References furnished upon request

City of Brooksville Application
for City Advisory Board/
Committee Appointment

PLEASE TYPE OR PRINT

FULL NAME:

Mr /Mrs./Miss/Ms. JAMES V BROOKS JR

ADDRESS: 6400 Quarterhouse LN
Brooksville FL 34604

PHONE NO: Home (352) 796-5017 Work (352) 585-2928

E-MAIL ADDRESS: brooks@NextConnect.net

RESIDENT OF THE CITY OF BROOKSVILLE: Yes No *not city resident*

REGISTERED VOTER: Yes No VOTER ID #: 13815 10438783 *(initials)*

PRESENT EMPLOYER: Owner ~~Brooks Tree & Land Service~~

EMPLOYER'S ADDRESS: 6400 Quarterhouse LN Brooksville FL 34604

EDUCATION: Hernando High
PHCC
HCC

(Use back of form for additional information)

EXPERIENCE (DETAILED) RELEVANT TO BOARD/COMMITTEE POSITION: _____
(Please do not substitute "many boards" for experience.)

Past Pres Hernando County Housing Authority,
Past Pres Hernando County Fair Board, Pres or chair of
City Parks & Rec Board, Pres Del Oaks Homeowner Board
(Use back of form for additional information)

REFERENCES (3 MINIMUM) (NAME AND PHONE NUMBER):
Laine Szayko - 352-584-7413
Daniel Revennaugh 352-796-4550
Allan Gorman 352-584-3890

Applicants must be registered voters in the State and preferably residents of the City of Brooksville. However, applicants for the Personnel Board, Planning and Zoning Board, the Firefighter's Pension Trust Fund Board of Trustees and the Police Officer's Pension Trust Fund Board of Trustees must be residents of the City of Brooksville. Specific qualifications may apply to certain advisory board positions.

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_____ Firefighters Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 city residents, 2 City firefighters, and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

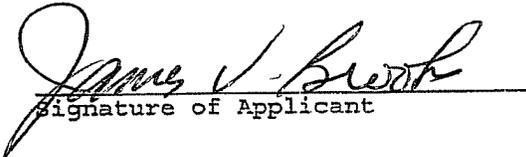
_____ Parks & Recreation Advisory Board: 4 year terms; 7 members.

_____ Personnel Board: 3-year terms; 7 members (3 laypersons who must be City residents and 4 City employees)

_____ Planning & Zoning Commission : 4-year terms; 5 members.
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)] (Must be City Residents)

_____ Police Officer's Pension Trust Fund Board of Trustees: 2-year terms; 5 members (2 City police officers, 2 city residents and 1 person chosen by balance of members)
[Requires Filing of Financial Disclosure and Gift Disclosure Forms with the Supervisor of Elections within 30 days following appointment and Every Year Thereafter (See Attached)]

_____ Other Committees or Boards


Signature of Applicant

NOTE: Return completed form to:

City Clerk
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041
(352) 544-5407

(Revised February 2, 2006)

CORRESPONDENCE-TO-NOTE

REGULAR COUNCIL MEETING - August 06, 2007

1. TYPE: Letter
DATE: July 17, 2007
RECEIVED FROM: Brian W. Koji/Allen, Norton and Blue, P.A.
ADDRESSED TO: Jennene Norman-Vacha, City Manager
SUBJECT: Cover letter for 'Order of Dismissal' regarding Tincher v. City of Brooksville.
2. TYPE: Letter
DATE: July 17, 2007
SENT BY: Emory H. Pierce, director of Public Works
ADDRESSED TO: Steven E. Gamm, WDG Construction, Inc.
SUBJECT: Cover for fully executed contract (Bid No. CD2007-02) for Providence Boulevard and Whitfield Avenue Tops Grant, Contract No. AM827 - official Notice to Proceed effective 8/1/07.
3. TYPE: Grant Adjustment Notice
DATE: July 18, 2007
RECEIVED FROM: Clayton H. Wilder, Administrator/FDLE - Office of Criminal Justice Grants
ADDRESSED TO: City of Brooksville, FL
SUBJECT: Confirmation that Chief Ross' request to include the purchase of items which will promote students to participate in the D.A.R.E. Program has been approved.
4. TYPE: Letter
DATE: July 23, 2007
SENT BY: Stephen J. Baumgartner, Finance director
ADDRESSED TO: Vernon M. Fuller, Area Director/USDA Rural Development
SUBJECT: Cover for City of Brooksville Community Facility Loan Quarterly Report ending 6/30/07.
5. TYPE: Letter
DATE: July 26, 2007
SENT BY: Emory H. Pierce, Director of Public Works
(via T. Jennene Norman-Vacha, City Manager)
ADDRESSED TO: City Council
SUBJECT: Cost breakdown/details of additional sidewalk along SR 50.

Monthly Reports (June 2007)

Administration Dept. (Advisory Board Statistics)
Community Development
Department of Public Works
Finance Department
Fire Department
Human Resources
Parks & Recreation
Police Department

Miscellaneous Minutes

City Advisory Boards

Parks & Recreation Board February 28, 2007

Council Rep Boards

Brooksville Housing Authority June 06, 2007

Metropolitan Planning Organization June 12, 2007

Hernando County Community Alliance June 14, 2007

Withlacoochee Regional Water Supply Authority Board of Directors June 20, 2007

Withlacoochee Regional Planning Council Board of Directors June 21, 2007

NOTE: Copies of all correspondence on file in office of the City Clerk

G:\WP_WORK\ClerkOffice\Correspondence-to-Note\08-06-07 CTN.wpd

LAW OFFICES
Allen, Norton & Blue
PROFESSIONAL ASSOCIATION

CORAL GABLES / MIAMI OFFICE
121 MAJORCA AVE
SUITE 300
CORAL GABLES, FL 33134-4508
305-445-7801
FACSIMILE 305-442-1578

ORLANDO OFFICE
1477 WEST FAIRBANKS AVENUE
SUITE 100
WINTER PARK, FL 32789-7113
407-571-2152
FACSIMILE 407-571-1496

TALLAHASSEE OFFICE
906 NORTH MONROE STREET
SUITE 100
TALLAHASSEE, FL 32303-6143
850-561-3503
FACSIMILE 850-561-0332

TAMPA OFFICE
324 SOUTH HYDE PARK AVENUE
HYDE PARK PLAZA, SUITE 225
TAMPA, FL 33606-4127
813-251-1210
FACSIMILE 813-253-2006

REPLY TO: Tampa

07-19-07 P04:20 11

July 17, 2007

Jennene Norman-Vacha
City Manager
City of Brooksville
201 Howell Avenue
Brooksville, Florida 34601

Re: Tincher v. City of Brookville, et al.
Pinellas County Circuit Court Case No.: 07-003875-CI-20
Our File No.: 3387

Dear Ms. Norman-Vacha:

Enclosed please find the Order of Dismissal with regard to the Tincher lawsuit. Now that the Court has entered the Order this case is closed. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Brian W. Keji

BWK/cw

cc: David LaCroix, Esquire
Frank Short, PRM
Betsy Pasanen, Gallagher Bassett – Claim No.: 010523-027175-EO-01

91758_1

DPW copy

City of Brooksville



Sent contract & notice on 7-17-07

(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

Reply to: Department of Public Works
600 South Brooksville Avenue
Brooksville, Florida 34601-3710
(352) 544-5466 (Phone)
(352) 544-5470 (Fax)

Steven E. Gamm
WDG Construction, Inc.
2130 Ashley Oaks Circle, #102
Wesley Chapel, FL 33543

July 17, 2007

RE: Bid No. CD2007-02

Dear Mr. Gamm,

Please accept the attached fully executed contract for PROVIDENCE BOULEVARD AND WHITFIELD AVENUE TOPS GRANT, CONTRACT NO. AM827, as your official Notice to Proceed, effective Aug. 1, 2007. Please return this form signed as acknowledgment.

This project is funded by an FDOT TOPS grant which expires Dec. 31, 2007. ALL WORK MUST BE COMPLETED AND THE FINAL PAY REQUEST MUST BE DELIVERED TO THE CITY OF BROOKSVILLE PRIOR TO THAT DATE. The FDOT TOPS grant administrator has told us that there will be no time extensions granted for any reason.

This Notice to Proceed is received and acknowledged on _____

Authorized Signature Title

Print Name

Sincerely,

Emory H. Pierce
Director of Public Works

EHF/b
G:\BIDS\2007\Providence\WDG 071707 Notice to Proceed.wpd

return to: City of Brooksville, DPW, 600 S. Brooksville Ave., Brooksville, FL 34601 Attn: Lauren Busacca

CTD 7/6/07

Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

07-23-07 10:46 IN

Edward Byrne Memorial JAG Program

GRANT ADJUSTMENT NOTICE

SUBGRANTEE: City of Brooksville

TITLE OF PROJECT: DRUG ABUSE RESISTANCE EDUCATION D.A.R.E.

GRANT NUMBER: 2007-JAGC-HERN-2-P3-008 ADJUSTMENT NUMBER: 2

NATURE OF ADJUSTMENT: Rev. Budget Narrative

TO SUBGRANTEE:

Pursuant to your request of 07/11/2007 the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below:

Clayton H. Wilder 7-18-07
Authorized Official Date
Clayton H. Wilder
Administrator

The revised Budget Narrative reflecting line item changes in the Expenses Category is approved. Total for budget category remains the same.

NOTE: Retain this Grant Adjustment Notice as part of official project records.

1/25/07
JP

F
E
L
R

City of Brooksville



(352) 544-5400 (Phone)
(352) 544-5424 (Fax)
(352) 544-5420 (TDD)

07-23-07 10:35:11 AM

July 23, 2007

Mr. Vernon M. Fuller
Area Director
USDA Rural Development
1729 David Walker Drive
Tavares, FL 32778

CERTIFIED MAIL 7006 2150 0000 6378 1876

Re: City of Brooksville Community Facility Loan; Quarterly
Report ending 6/30/2007

Dear Mr. Fuller:

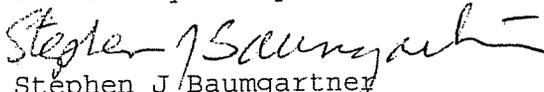
Enclosed is our Community Facility Loan Quarterly Report ending
3/31/07 for the City of Brooksville.

The following is recap of the items that are enclosed:

- 1.) Form RD 442-2 with 06/07 City of Brooksville General Fund Annual Budget; Quarterly data from 04/01/07 thru 6/30/07; Year to date data from 10/01/06 thru 6/30/07.
- 2.) Supplemental Data with Property Insurance and Distribution of Cash for City's General Fund and Debt Service and Reserve for 2006 Capital Improvement Revenue Bond.

Thank you to you and your staff for all your assistance to the City.

Yours very truly,


Stephen J. Baumgartner
Finance Director

enclosures

pc: T. Jennene Norman-Vacha, City Manager
Karen Phillips, Dir. of Administration & City Clerk
Mr. Emory Pierce, Public Works Director

G:\Users\sbaum\My Documents\wordperfect docs\USDA quarterly report 06 30 07 letter.wpd

7/25/07

Handwritten initials and date: 8/4/07

CITY OF BROOKSVILLE
MEMORANDUM

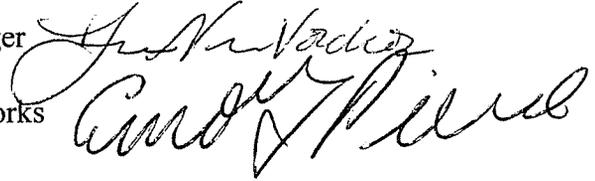
To: City Council

Via: T. Jennene Norman-Vacha, City Manager

From: Emory H. Pierce, Director of Public Works

Re: **Additional Sidewalk Along SR 50**

Date: July 26, 2007

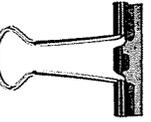


Attached are the drawings showing this work. We still need to obtain an FDOT permit and approval from the TOPS Grant administrator. We intend to bring this back as change order # 1 to the contract we have with WDG for Providence Blvd. for formal Council approval. If approved by all entities this will add about 5,500 linear feet of sidewalk to the City system.

We expect this additional work to cost \$64,680.00 for the sidewalk plus another \$25,000.00 for additional clearing and grubbing, \$10,000 more for fill and \$8,000 more for sodding for a total cost of about \$107,680.00. After deducting this cost and the cost of the Providence Blvd. Project (\$641,521.94 -339,999.99 -107,680.00) about \$193,841.95 of the Grant Funds will be remaining.

We have had some problems locating accurate drawings of Jefferson St. from Hardies up to Tom Varn Park where the sidewalk starts up again, but we are working on that segment and we will present that to all parties as soon as possible. This work may have to be a second separate change order.

With regard to the proposed sidewalk on East Jefferson, (vicinity of the Blueberry Patch Restaurant), we see there is already a sidewalk there. It is fairly far off the edge of pavement and follows a convoluted path, but it is there. It does not cross several large parking lots but there is still a long stretch of hard surface for pedestrian/bicycle traffic. We will not proceed with that, unless directed otherwise.



2007 BEAUTIFICATION BOARD ATTENDANCE

<u>Mtg. Date</u>	<u>Taylor</u>	<u>Jackson</u>	<u>Jones</u>	<u>Kavouras</u>	<u>Sensale</u>	<u>Sperling</u>
January 9	Present	Present	Present	Present		Present
	<u>Thompson</u>				<u>Sensale</u>	
February 13	Present	Present	Unexcused	Present	Excused	Present
March 12 (Subcommittee of 3)	Present	Present			Present	
March 13	Present	Present	Unexcused	Excused	Present	Present
April 10 no quorum	Excused	Present	Unexcused	Excused	Present	Excused
May 8	Present	Present	Unexcused	Unexcused	Present	Present
June 12 (summer recess)	Present	Present	Excused	Present	Present	Present
Sept. 11						

PARKS & RECREATION ADVISORY BOARD

February 28, 2007

5:15 P.M.

Parks Advisory Board held a meeting on February 28, 2007 in Council Chamber.

MEMBERS PRESENT:

William Chatman, Chairperson
Richard Gant, Vice Chairperson
James Brooks
Sally Sperling, Alternate
Gary Schraut
Toni Maletta, Alternate

MEMBERS ABSENT:

Alan Garman
Mark Blanton
David Pugh, Mayor

OTHERS PRESENT:

Mike Walker, Parks & Recreation Director
Audrey Williams, Recording Secretary

CALL TO ORDER:

Chairperson Chatman called meeting to order at 5:21 P.M.

APPROVAL OF MINUTES:

Chairperson Chatman called for approval of minutes from August 17, November 02, meeting. Member Brooks made motion for approval with Member Sperling seconding.

The Advisory Board's vote was unanimous, **Motion Carried.**

7-13-07
js

atn slalor
pc: 'read'

BROOKSVILLE HOUSING AUTHORITY
Minutes Regular Board Meeting
HILLSIDE ESTATES

6:30P.M.

June 6, 2007

The meeting was called to order by Chairman Gertrude Mobley at 6:30 P.M. on Wednesday June 6, 2007. Prayer was offered by visitor Ron McLean, followed by all members standing and reciting the Pledge of Allegiance.

Ms. Mobley called the roll. Present: Ms. Gertrude Mobley Chairman, Member Mr. Earl Watkins, Member Donnamaria Lopez, Member Paul Boston, Member Steve Zeledon and Member Carl Pilcher. Member Shannon Pettry - not present - excused. Also attending Ms. Billye Fetrow Project Manager, from the Housing Authority Administration, Mr. Ron Mclean, Mr. Jim Lane, Lane Electric and Mr. Tony Mererro with the Hernando Today.

The Minutes were read and approved with corrections as noted. Ms. Fetrow was to listen to the tapes and insert the conversation, as related by Mr. Luckie, between Mr. Luckie and Mr. Niesz in Jacksonville.

After discussion with tenant (809 Continental Drive transferred to 837 Continental Drive) Billye Fetrow is directed to Counsel with L. Trent and attach letter of reprimand to Mr. Trent's personnel folder (see attached). Mr. Trent has made management decisions and should not have.

Continuing discussion of tenant in 837, Mr. Boston makes Motion that Board instruct administration to waive 2 months rent for tenant to "help her get on her feet" after hardship. Watkins seconds. The vote is 5 for 1 against.

Ms. Fetrow supplied pictures of unit 809 Continental and 827 Continental. After all members had had a chance to look at the pictures, Ms. Fetrow asked the Board to allow her to call Jacksonville and request that the units be taken off-line until they could be repaired. The board, after discussion instructed Ms. Fetrow to call LRE engineering to inspect the buildings to determine if it were possible for us to repair them without further damage occurring.

The Board then ask for Financial reports, which Ms. Fetrow was unable to supply, not having received any from Ms. Tilchin since December 2006. Ms. Fetrow was instructed to call Ms. Tilchin and determine what the problem is. They expect and should receive a financial report every month when they met, for the preceding month. (This should include maintenance logs, which would be supplied from this office.)

The Chair stated the need for a Vice Chair. Member Boston nominated member Steve Zeledon. Member Donnamaria Lopez nominated Member Carl Pilcher. Member Pilcher declined to accept the honor. Member Boston called for the vote when no further nomination were forthcoming. Mr. Zeledon is elected by unanimous acclaim.

The Chair stated the need for additional signatories on the operating fund in order

PC: READ
C/M 7-16-07

**METROPOLITAN PLANNING ORGANIZATION BOARD
HERNANDO COUNTY**

JUNE 12, 2007

The Metropolitan Planning Organization Board met in Regular Session in the John Law Ayers Room, Government Center, Brooksville, Florida, on Tuesday, June 12, 2007, at 11:35 a.m. Members present were: David D. Russell, Jr., Chairman; Christopher A. Kingsley, Vice Chairman; Rose Rocco, Diane B. Rowden and Jeff Stabins, Commissioners; David Pugh, City of Brooksville representative; and Bob Clifford, Department of Transportation representative. Staff members present were: Garth Collier, County Attorney; Dennis Dix, MPO Coordinator; Gary Kuhl, County Administrator; Hugh Pascoe, MPO Planning Advisor; and Sherry Crum, Secretary.

The meeting was called to order at 11:35 a.m. by Chairman Russell.

MPO - Agenda - Approval of Agenda

There were no changes to the Agenda for June 12, 2007.

Chairman Russell inquired of the Board whether there were any objections to approving the Agenda; being none it was approved.

Minutes - MPO - Approval of Regular Meeting of May 3, 2007

The Minutes for the Regular Meeting of May 3, 2007, were submitted for approval.

Motion

Comm. Kingsley moved that the Board adopt the Minutes.

Chairman Russell stated that without objection the Minutes were approved.

CORRESPONDENCE/INFORMATION ITEMS

MPO - West Central Florida Chairs Coordinating Committee - Synopsis Provided of June 8, 2007, Meeting

MPO Planning Advisor Hugh Pascoe provided a synopsis of the June 8, 2007, quarterly meeting of the West Central Florida Chairs Coordinating Committee (CCC). The Agenda was submitted to the Board.

In response to Comm. Russell, Mr. Pascoe discussed some of the streamlining that would take place with MPOs and the Regional Transportation Authorities.

State - Legislation - Update Provided

MPO Planning Advisor Hugh Pascoe reviewed that although the 2007 Legislative Session had concluded on May 4, 2007; there were several pieces of Legislation that Governor Charlie Crist had not yet signed, the most significant of which were the General Transportation Bill (House Bill 985) and the Tampa Bay Area

pe: 'mad'
cm 9/6/07 }
3

**Hernando County Community Alliance Meeting
June 14, 2007**

Members Present: Linda Bixby, C.A.P.P.; Andrea Bricker, DCF; Mari Claiborne, Harp & Smith; Jennifer Dallner, Big Brothers/Big Sisters; Danielle Damato, KCI; Rose Dunn, Dawn Center; Judith Everett, District 13 SEDNET; Audrey Freeman, USF student; Bruce Gimbel, Jericho Road Ministries; Harry Hill, DJJ; Pamela King, NFBHP; Mathew Kline, KCI/Camelot; Lisa Panzer, Devereux Kids; Debra Pilla, CARE Network; Meghan Riley, Camelot Community Care; Janice Roy, Children's Advocacy Center; Barbara Smith, HCSB; Colleen Talpa, Devereux Kids; Kristy Thomas, The Harbor; Margaret Tuohy, Children's Advocacy Center; Jeanne Travaglino, Devereux Kids; Francine Ward, MFCS; Dolly Warden, World Relief; Barbara Wheeler, E.D.; Kathleen Winters, Head Start

Welcome & Introductions

Lisa Panzer began the meeting by welcoming everyone and introduced herself as the facilitator for the Community Alliance.

Pamela King, Value Options, made a quick request before the guest speaker began her presentation. She announced that North Florida Behavioral Health Partners, who services the Medicaid population for mental health which includes Hernando County, requires that a Stakeholder Survey be completed every year. The survey was passed out and requested to be completed before the end of the meeting.

Relative Caregiver Presentation

Andrea Bricker, Permanency Specialist with the Office of Family Safety, DCF, came to the Community Alliance meeting to discuss the Relative Caregiver Program. The main topic of her presentation is to explain how families can get funding through this program. Partner providers are The Harbor, Camelot Community Care, and The Centers. The following is the actual powerpoint program that was presented:

RELATIVE CAREGIVER PROGRAM

Background

- 1998 Florida Legislature passed 39.5085 FS establishing the Relative Caregiver Program
 - Children placed with relatives by court order due to abuse, neglect or abandonment
 - Funded by TANF block grant
- Relative placement frequently provides more stability, less trauma, & more permanency than shelter or foster care placement
 - Financial & other support services needed for relative to adequately care for & provide a stable home

When a Child has Been Placed with a Relative

- What is the first thing you need to know?
 - The caregiver may be eligible for financial assistance to off-set the child's basic needs
- PRIOR TO ADJUDICATION**
- Tell the caregiver to either go to
 - <https://www.myflorida.com/accessflorida> and apply for a temporary cash assistance (TCA) child-only grant
 - Or the nearest ACCESS Florida office and apply for TCA

Web Application

- Lets customers apply or recertify for Food Stamps, TCA, and/or Medicaid
- Reduces paper and allows quicker processing
- Allows for privacy
- Customers can edit, submit changes, and add comments after the Web Application has been submitted with the E-signature
- The Web Application Help Desk is available by calling the **Customer Call Center 1-866-762-2237**

*pc: read
etc* *FB*
CT - Nolan

**MINUTES – WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING, JUNE 20, 2007**

DATE: June 20, 2007
TIME: 4:30 p.m.
PLACE: Citrus County Courthouse
Commission Chamber, First Floor
110 N. Apopka Ave., Inverness, FL 34450

MEMBERS PRESENT

Joyce Valentino, Citrus County Commissioner
Gary Bartell, Citrus County Commissioner
Dennis Damato, Citrus County Commissioner
Richard Hoffman, Sumter County Commissioner
Rose Rocco, Hernando County Commissioner
Diane Rowden, Hernando County Commissioner

MEMBERS ABSENT

Christopher Kingsley, Hernando County Commissioner
Daniel Owen, Ocala City Councilman
Kent Guinn, Ocala City Councilman
Mike Francis, Sumter County Commissioner
Dale Swain, Bushnell City Councilman
Joe Bernardini, Brooksville City Councilman
David Russell, Hernando County Commissioner

OTHERS PRESENT

Jack Sullivan, Executive Director
Larry Haag, WRWSA Attorney
Barbara Sullivan, Recording Secretary
Alys Brockway, Hernando County Utilities
Diane Salz, Legislative Liaison
Peter Rocco, Hernando County
Robert Knight, Citrus County Utilities
Bernadine Flood, Citrus County Utilities
Ellen Hoffman, Sumter County

Agenda Item #1 Call to Order

Chair Joyce Valentino called the meeting to order at 4:30 p.m.

Agenda Item #2 Roll Call

Jack Sullivan, Executive Director, called the roll and a quorum was declared present.

Agenda Item #3 Introductions and Announcements

Mr. Sullivan introduced members of the public and welcomed them to the meeting. Mr. Sullivan then made the following announcements:

*PL: read
6-21-07*

**WITHLACOOCHEE REGIONAL PLANNING COUNCIL
BOARD OF DIRECTORS MEETING**

DATE: June 21, 2007
TIME: 7:00 P.M.
PLACE: Withlacoochee Regional Planning Council
1241 S. W. 10th Street
Ocala, FL 34474-2798

MEMBERS PRESENT:

Ken Hinkle, Citrus County Municipal Representative
Dennis Damato, Citrus County Commissioner
Joyce Valentino, Citrus County Commissioner
Carl Bertoch, Citrus County Governor's Appointee
Rose Rocco, Hernando County Commissioner
Steve Holcomb, Levy County Municipal Representative
Danny Stevens, Levy County Commissioner
Wilma Loar, Marion County Municipal Representative
Andy Kesselring, Marion County Commissioner
Roslyn Stephens, Marion County Governor's Appointee
Patricia Gabriel, Marion County Governor's Appointee
Ronald Allen, Sumter County Municipal Representative
Garry Breeden, Sumter County Commissioner
Richard Hoffman, Sumter County Commissioner
Doug Sanders representing Richard S. Owen, Non-Voting Ex-Officio Member
representing SWFWMD

MEMBERS ABSENT:

Vicki Phillips, Citrus County Commissioner
John Thrumston, Citrus County Commissioner
David Pugh, Hernando County Municipal Representative
Jeff Stabins, Hernando County Commissioner
Diane Rowden, Hernando County Commissioner
Chris Kingsley, Hernando County Commissioner
Dave Russell, Hernando County Commissioner
Nancy Bell, Levy County Commissioner
Stan McClain, Marion County Commissioner
Barbara Fitos, Marion County Commissioner
James Payton, Marion County Commissioner
Charlie Stone, Marion County Commissioner
Mary Sue Rich, City of Ocala Municipal Representative
Michael Francis, Sumter County Commissioner
Glenn Horvath, Non-Voting Ex-Officio Member representing SRWMD

*pe: read
CTW 8/2/07*