

**CITY OF BROOKSVILLE
COMMUNITY REDEVELOPMENT AGENCY (CRA)
201 HOWELL AVENUE
MINUTES**

November 15, 2010

6:30 P.M.

Brooksville Community Redevelopment Agency met with Chairman Lara Bradburn, Vice Chairman Richard E. Lewis, Board Members Joe Bernardini, Frankie Burnett, and Joseph E. Johnston, III present. Also present were Jennifer C. Rey, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, Board Secretary; Bill Geiger, Community Development Director; Steve Baumgartner, Finance Director; Jim Delach, Assistant Finance Director; George Turner, Police Chief; and Tim Mossgrove, Fire Chief. A member of the Hernando Times was also present.

The meeting was called to order by Chairman Bradburn, followed by an invocation and Pledge of Allegiance.

REGULAR AGENDA

August 16, 2010 Regular Meeting
September 22, 2010 Budget Meeting

Motion:

Motion was made by Vice Chair Lewis and seconded by Board Member Johnston for approval. Motion carried 5-0.

Community Redevelopment Plan Update, Phase II Streetscape Project & Related Community Redevelopment Projects

Review and consideration of proposed consultant contract and Task Order No. 1.

Bill Geiger, Director of Community Development, reviewed the item. He stated it is a generic contract that provides for work to be accomplished through a task order process. Task Order No. 1 primarily covers the need to update the Community Redevelopment Plan with a Capital Improvement portion in place where it can be utilized as a project oriented financially feasible plan to move forward and accomplish a lot in a short period of time. Staff indicated it is a good agreement and recommended approval by Council.

Board Member Johnston referred to Exhibit C "Reimbursable Expenses" and asked why Direct and Out-of-Pocket Expenses and Regulatory Permit/Filing Fees are at "Plus 15%" when they are being paid by the hour and Travel Allowance exceeds the maximum federal allowance.

Tom Mountain of Coastal Engineering explained that the Regulatory Permit/Filing Fees is customary in their agreements when they pay for it up front and are reimbursed and suggested it be removed if Council desired. Council Member Johnston stated he would prefer it be removed unless the fees are being advanced.

The following was removed:

Exhibit C
Direct and Out-of-Pocket Expenses.....Invoice Plus 15%
Regulatory Permit/Filing FeesFee plus 15%
Travel\$0.585/Mile

