

Permit No. _____ Key No. _____

NOTICE OF COMMENCEMENT

THE UNDERSIGNED hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida State Statutes, the following information is provide in this Notice of Commencement.

- 1. Description of Property:
_____ (Legal description of the property, and street address if available)
- 2. General Description of Improvement(s):

- 3. Owner Information or Lessee information if the Lessee contracted for the Improvements:
Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Interest in Property: _____
Name of Fee Simple Titleholder (if different than Owner above): _____
Address: _____ City: _____ State: _____ Zip: _____
- 4. Contractor:
Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone No: _____ Fax No: _____
- 5. Surety (if applicable, a copy of the payment bond is attached):
Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone No.: _____ Fax No.: _____ Amount of Bond: _____
- 6. Lender:
Name: _____
Address: _____ City: _____ State: _____ Zip: _____
- 7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section **713.13(1)(a)7.**, Florida Statutes:
Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone number of designated persons: _____
- 8. In addition to himself/herself, Owner designates _____ of _____
To receive a copy of the Lienor's Notice as provided in Section **713.13(1)(b)**, Florida Statutes.
Phone No. of person or entity designated by Owner: _____
- 9. Expiration date of Notice of Commencement (the expiration date may not be before the completion of construction and final payment to the contractor, but will be one (1) year from the date of recording unless a different date is specified): _____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 8, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalty of perjury, I declare that I have read the foregoing Notice of Commencement and that the facts stated therein are true to the best of my knowledge and belief.

Signature of Owner or Lessee, or Owner's Authorized Officer/Director/Partner/Manager (Signatory's Title/Office)

The foregoing instrument was acknowledged before me this _____ day of _____, _____ by _____ as _____ for _____.

Signature of Notary – State of Florida

Personally known OR Produced Identification (Print, Type or Stamp Commissioned Name or Notary Public)

Type of Identification Produced