

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

AGENDA

June 3, 2013

7:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

1. Certificate of Completion

Presentation of Certification of Completion to Vice Mayor Hohn for completion of the Advanced Institute of Elected Municipal Officials.

Presentation: Mayor

D. CITIZEN INPUT

E. CONSENT AGENDA

1. Surplus

Consideration to surplus items determined to be obsolete, inoperable or no longer useful.

CONSENT AGENDA APPROVAL (✓)

Recommendation: Approval of Consent Agenda

Action: Motion to Approve

Attachments: 1) Memo from Fire Chief dated 05/21/13

F. REGULAR AGENDA

1. Resolution 2013-07 - Electronic Filing of Campaign Finance Reports

Consideration of Resolution implementing provisions of Florida Statutes Section 106.07(2)(a)2 regarding electronic filing of campaign finance reports.

Presentation: City Clerk

Action: Approval of Resolution upon roll-call vote or Direction to Staff.

Attachments: Memo from City Clerk dated 05/20/13, Letter from Supervisor of Elections dated 05/08/13, Resolution

REGULAR COUNCIL MEETING – JUNE 3, 2013

- G. CITIZEN INPUT
- H. ITEMS BY COUNCIL
- I. ADJOURNMENT

CORRESPONDENCE TO NOTE

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's office 48 hours in advance of the meeting at (352) 540-3853. Meeting agendas and supporting documentation are available from the City Clerk's office and on line at www.cityofbrooksville.us.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.



CONSENT AGENDA ITEM MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCILMEN

Via: T. JENNENE NORMAN-VACHA, CITY MANAGER *T. Jennene Norman-Vacha*

From: TIMOTHY MOSSGROVE, FIRE CHIEF *Tim Mossgrove*

Subject: SURPLUS EQUIPMENT

Date: MAY 21, 2013

GENERAL SUMMARY/BACKGROUND: Below is a description city vehicle #250. It is a fire engine that is no longer used for first run emergency response or reserve status due to its age of 27 years, and no longer meets the 1901 consensus standard for the National Fire Protection Association (NFPA 1901). Additionally it is no longer considered in the Insurance Service Organization (ISO) rating as it relates to the fire classification assigned to the fire department in the City of Brooksville.

Vehicle Description

1986 Pemfab Fire Truck – City Vehicle #250, Fixed Asset # 255
 Vehicle Identification Number: 1PGBC9JM3GRHA1141
 Title No. 44466367

Loose equipment on vehicle #250 determined to be obsolete, inoperative or otherwise no longer feasible in the City is as follows:

- | | |
|------------------------------|--|
| Pry Hooks – 2 | 150' pre connect 1.75" |
| LG Hand lights – 1 | 1.75" 50' rolls – 2 |
| Hose Ramps – 5 | water t valves – 2 |
| 2.5" Smooth Bore Nozzle – 1 | flat shovel – 1 |
| Hose clamps – 2 | smooth bore tip for deck gun |
| Jaffrey valves – 2 | Hose Jacket – 1 |
| spanner wrenches – 4 | 1.5" fog nozzles – 3 |
| 10' attic ladder -1 | 2.5" gated wye – 1 |
| 12' folding ladder – 1 | foam inductor – 1 |
| bucket of rope | 2.5" to 1.75" gated wye – 1 |
| bucket of oil dry | 10' hard suction – 1 |
| 5" hard suction and Strainer | 600' 3" loaded on hose bed tested 2011 |
| 2.5" fog nozzle – 1 | 20 - 50' rolls of 3" tested 2012 |
| 25' 5" pony section – 1 | 800 ft 5" supply line tested 2011 |
| Deck Gun | |

With Council's approval, this unit will be coordinated for auction.

BUDGET IMPACT: Revenues received from this sale will be deposited within the appropriate revenue and reserve line items of the Fire Assessment Fund (Fund 143).

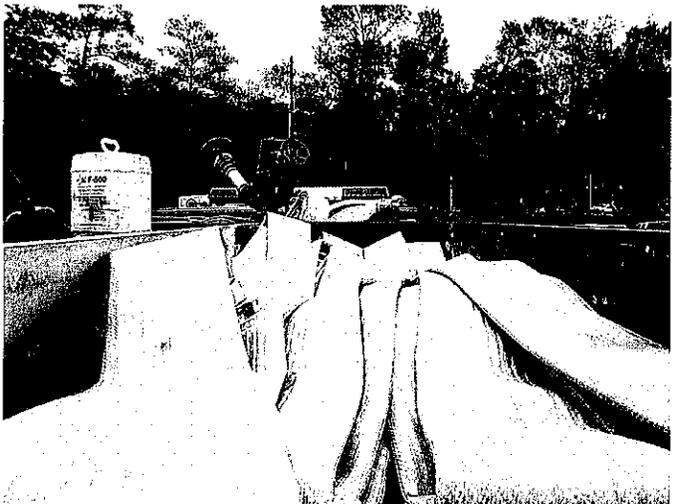
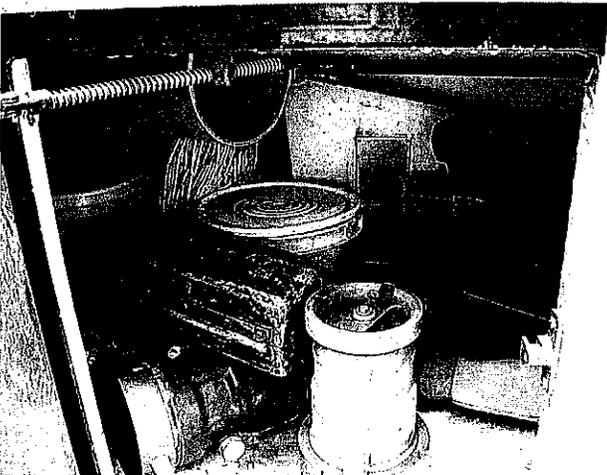
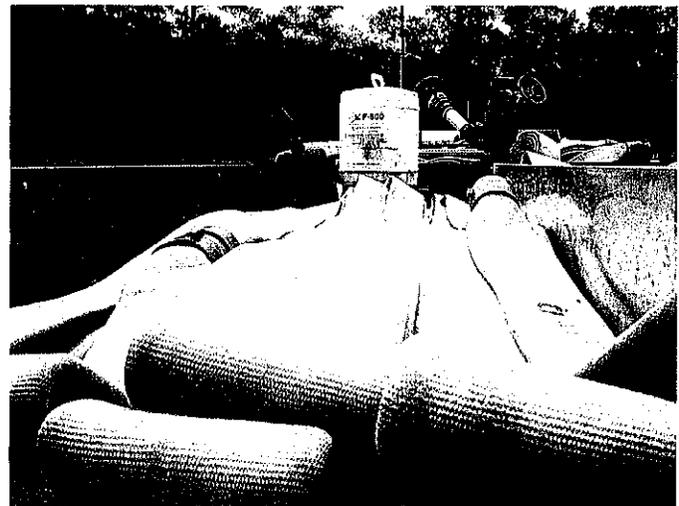
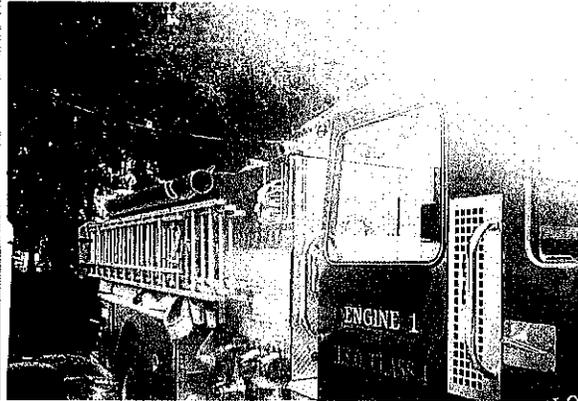
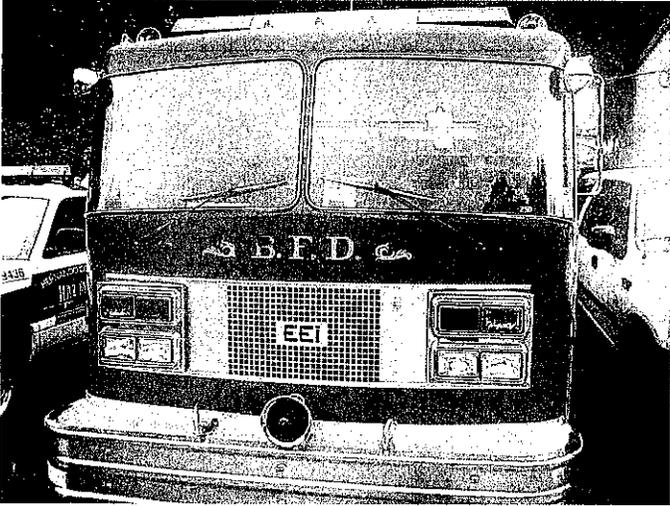
LEGAL REVIEW: Pursuant to Fla. Stat. §274.05 Surplus property, City Council has the authority and discretion to classify as surplus any of its property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. In addition, within the reasonable exercise of its discretion and having consideration for the best interests of the City, the value and condition of property classified as surplus, and the probability of such property's being desired by a prospective bidder in the event of surplus, the City Council may offer surplus property to other governmental units in the county for sale or donation.

STAFF RECOMMENDATION: Staff recommends City Council declare vehicle #250 and items listed in this Agenda Item as “surplus” and authorize the City Manager to dispose of through auction or as appropriate. Staff also recommends approval of appropriate budget amendment for monies realized from the sale into Fund 143.

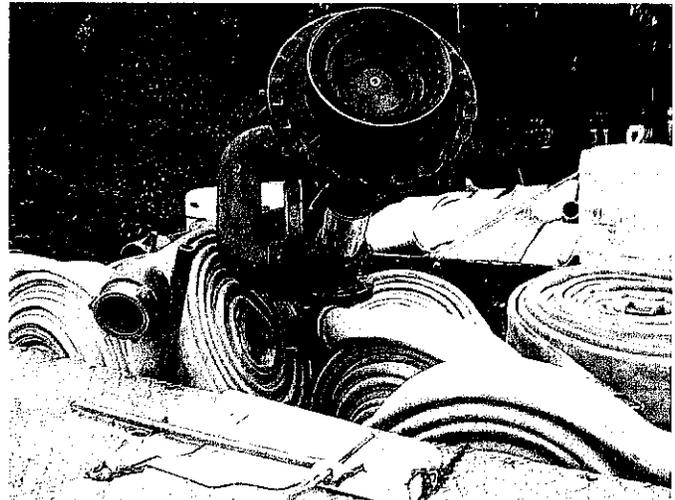
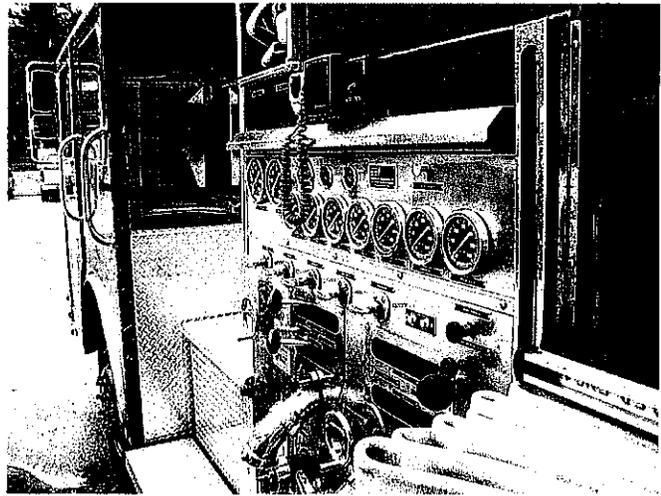
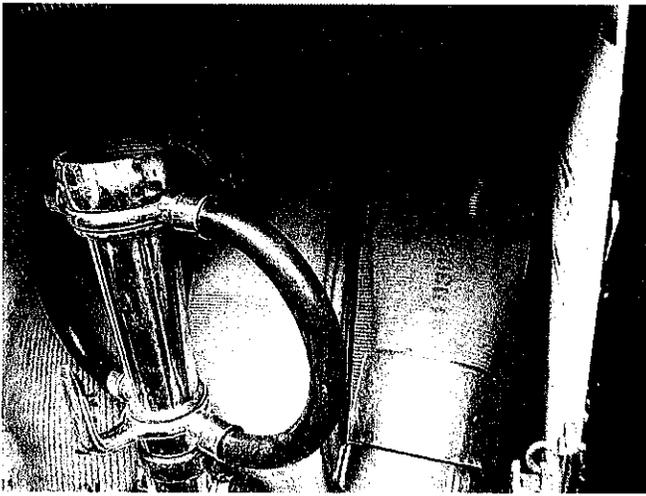
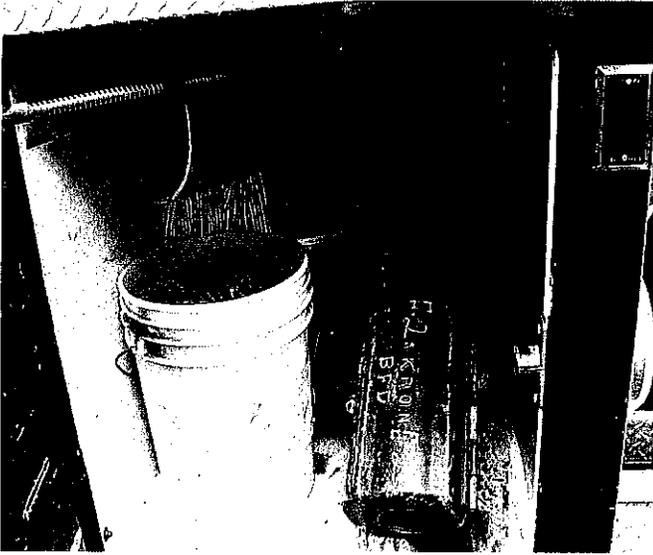
ATTACHMENTS: Descriptions and/or Pictures of Surplus Items

ATTACHMENT 1

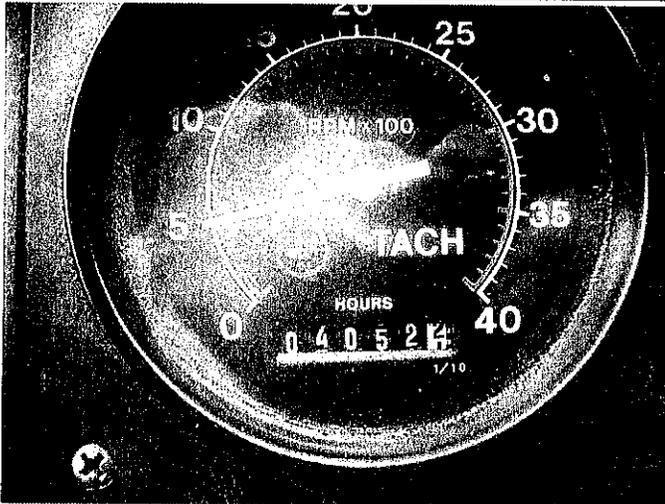
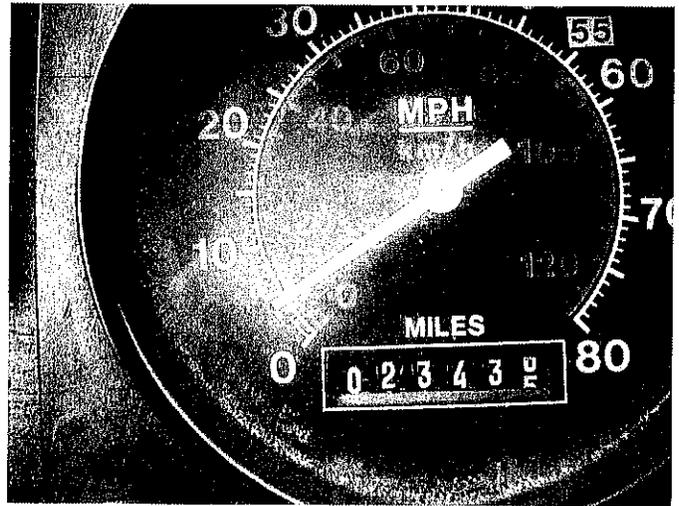
VEHICLE #250 / LOOSE EQUIPMENT FIRE DEPARTMENT SURPLUS



VEHICLE #250 / LOOSE EQUIPMENT FIRE DEPARTMENT SURPLUS



VEHICLE #250 / LOOSE EQUIPMENT FIRE DEPARTMENT SURPLUS





**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER
FROM: JANICE L. PETERS, CITY CLERK
SUBJECT: RESOLUTION NO. 2013-07 - ELECTIONS QUALIFYING
DATE: MAY 20, 2013

GENERAL SUMMARY/BACKGROUND: The Supervisor of Elections, the City's designated Election Official, has requested that City Council adopt a resolution that requires electronic filing of candidates and political parties within the City of Brooksville, as provided in Florida Statutes 106. The letter received from Supervisor of Elections, Shirley Anderson is provided as Attachment 1.

We do currently ask that candidates and political parties file reports on-line, however, without the adoption of the appropriate resolution, this would be unenforceable if contested.

Resolution No. 2013-07 requiring electronic filing is attached for your review and consideration as Attachment 2.

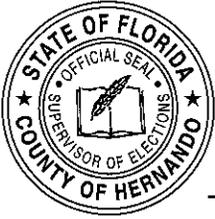
BUDGET IMPACT: There is no budget impact associated with adoption of this resolution.

LEGAL NOTE: Pursuant to 106.07(2)(a)2, Florida Statutes, the City Council has the authority to impose upon its own officers and candidates electronic filing requirements.

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 2013-07, requiring electronic filing of all candidates and political parties within the City of Brooksville.

ATTACHMENTS: 1. Letter from Supervisor of Elections dated May 8, 2013
2. Resolution No. 2013-07

Attachment 1



As of 5/10/13

Shirley Anderson
Hernando County Supervisor of Elections

May 8, 2013

T. Jennene Norman-Vacha
City Manager
201 Howell Avenue
Brooksville, FL 34601

Dear Ms. Norman-Vacha:

After a review of resolutions that have been passed by the Hernando County Board of County Commissioners, I have discovered that a resolution was never adopted that would require electronic filing, as provided in Chapter 106, Florida Statutes, of candidates and political parties. Florida Statute 106.07(2)(a)2 authorizes the governing body, by resolution to impose the electronic filing requirement upon local candidates and political parties.

Since this office serves as the designated election official for the City of Brooksville's election, I would to request the City of Brooksville to adopt a similar resolution requiring that all city candidates file their financial reports electronically.

Although we now ask candidates and political parties to file online, it would be unenforceable if contested. It is a public service to have all campaign finance documents submitted electronically to enable the public to easily access the documents online. Therefore, it would cost us time and money to manually input the data. Attached are resolutions that were passed in Pasco, Marion, and Citrus Counties. Please consider passing this resolution to help the Hernando County Supervisor of Elections office continue to improve services.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Shirley Anderson

Attachment 2

RESOLUTION NO. 2013-07

A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA, IMPLEMENTING THE PROVISIONS OF SECTION 106.07(2)(a)2., FLORIDA STATUTES, REQUIRING ELECTRONIC FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; ESTABLISHING AN ELECTRONIC FILING SYSTEM AND REQUIRING A WRITTEN ACKNOWLEDGEMENT REGARDING CERTAIN MATTERS PERTAINING TO THE ELECTRONIC FILING SYSTEM.

WHEREAS, in accordance with the provisions of Section 106.07(2)(a)2., Florida Statutes, the City Council of the City of Brooksville is authorized to require electronic filing of candidates for elective office with the City Clerk of the City of Brooksville; and

WHEREAS, Section 106.07(3), Florida Statutes, requires the campaign finance reports specified in Chapter 106, Florida Statutes, of political committees that have registered with the City Clerk to be subject to the same filing conditions as established for the campaign finance reports of candidates for elective office within such city; and

WHEREAS, Pursuant to Section 30-3; Designation of chief election official, the city council shall have the authority to appoint an alternative official as may be necessary.

WHEREAS the city council has duly executed an agreement with the Supervisor of Elections to act as the city's designated elections official.

WHEREAS, the Hernando County Supervisor of Elections has requested that the City Council of the City of Brooksville adopt this Resolution so as to require electronic filing of said campaign finance reports; and

WHEREAS, by the adoption of this resolution, the City Council of the City of Brooksville, Florida, intends to require the campaign finance reports of certain candidates for elective office within the City and of political committees registered within the City to be filed electronically with the City Clerk by means of the Hernando County's Supervisor of Elections electronic filing system in accordance with the provisions of Sections 106.07(2)(a)2 and 106.07(3), Florida Statutes.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brooksville, Florida:

SECTION 1. Upon request of the City Council of the City of Brooksville, and pursuant to the provisions of Section 106.07(2)(a)2., Florida Statutes, and Section 30-3 of the City of Brooksville Charter, the following persons and committees are required to electronically file finance reports:

(a) Candidates for elective office within the City who are required by law to qualify for elected office before the Supervisor of Elections

(b) Political committees that are required by law to qualify before the Supervisor of Elections.

SECTION 2 ELECTRONIC FILING REQUIRED. Pursuant to Sections 106.07(2)(a)2 and 106.07(3), Florida Statutes, the City Council of the City of Brooksville hereby establishes the requirement that each campaign finance report of candidates, political committees and officers must be filed with the City Clerk by means of the Supervisor of Elections' electronic filing system:

SECTION 3. ELECTRONIC FILING SPECIFICATIONS. The Hernando County Supervisor of Elections is authorized and directed to develop and establish an electronic filing system, inclusive of such uniform procedures and forms as may be necessary and appropriate for the implementation thereof. At a minimum, the electronic filing system shall satisfy the following requirements:

- (a) Be based on access by means of the Internet;
- (b) Be accessible by anyone with Internet access using standard web-browsing software;
- (c) Provide for direct entry of campaign finance information as well as upload of such information from campaign finance software certified by the Division;
- (d) Provide a method that prevents unauthorized access to electronic filing system functions;
- (e) Provide for the issuance of an electronic receipt to the person submitting a campaign finance report indicating and verifying that the same has been filed;
- (f) Include a conspicuous statement at or immediately following the log-in page that campaign finance reports must be completed and filed through the electronic filing system not later than midnight of the day required by law thereof, and that late-filed campaign finance reports are subject to the penalties prescribed under Section 106.07(8), Florida Statutes; and
- (g) Include a conspicuous statement at the prompt for submitting a campaign finance report that the same is considered to be certified as to correctness within the meaning of Section 106.07(5), Florida Statutes, by the candidate and the candidate's treasurer, in the case of a candidate, and by the political committee's chair and political committee's treasurer, in the case of a political committee, and that such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

SECTION 4. ACKNOWLEDGEMENT. The City Clerk shall require each person given a secure sign-on to the electronic filing system to sign a written statement on a form prepared by the Hernando County Supervisor of Elections acknowledging the following:

- (a) Campaign finance reports must be completed and filed through the electronic filing system no later than midnight of the day required by law therefore.
- (b) Campaign finance reports not filed by midnight of the required day are deemed late-filed and are subject to the penalties prescribed under Section 106.07(8), Florida Statutes.

(c) Campaign finance reports filed through the electronic filing system are considered to be certified as to the correctness within the meaning of Section 106.07(5), Florida Statutes, by the candidate and the candidate's treasurer, in the case of a candidate, or by the political committee's chair and the political committee's treasurer, in the case of a political committee, and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

(d) The person signing the statement is responsible for protecting the sign-on credentials from disclosure, and for all filing using such credentials, unless the person has notified the City Clerk that such credentials have been compromised.

SECTION 5. ALTERNATIVE PROCEDURE. The Hernando County Supervisor of Elections is authorized and required to develop and establish an alternate filing procedure for campaign finance reports in the event the electronic filing system is not operable.

SECTION 6. EFFECTIVE DATE. This resolution shall be effective upon adoption by the City Council of the City of Brooksville, Florida.

SECTION 7. ADOPTED in regular session this 3rd day of June, 2013, A.D.

CITY OF BROOKSVILLE

By: _____
Lara Bradburn, Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE RELIANCE
OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF CITY COUNCIL
Bradburn _____
Bernardini _____
Burnett _____
Hohn _____
Johnston _____

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

CORRESPONDENCE-TO-NOTE
REGULAR COUNCIL MEETING – June 3, 2013

1. **TYPE:** Letter
 RECEIVED: May 16, 2013
 RECEIVED FROM: Southern Hills Plantation I Community Development District
 ADDRESSED TO: City Manager
 SUBJECT: Fiscal Year 2013/14 Proposed Budget

2. **TYPE:** Letter
 RECEIVED: May 16, 2013
 RECEIVED FROM: Southern Hills Plantation III Community Development District
 ADDRESSED TO: City Manager
 SUBJECT: Fiscal Year 2013/14 Proposed Budget

3. **TYPE:** Letter
 RECEIVED: May 9, 2013
 RECEIVED FROM: Florida League of Cities
 ADDRESSED TO: Florida Cities
 SUBJECT: 2013 Florida Municipal Achievement Awards Nomination
 Information.

SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

May 16, 2013

05-20-13P04:08 RCVD

City Manager
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Proposed Budget") approved by the Board of Supervisors of the Southern Hills Plantation I Community Development District (the "Board") for the purpose of setting a hearing to consider public comment and testimony on same. The public hearing on the Proposed Budget has been scheduled for **July 18, 2013, at 10:00 a.m.** at the **Southern Hills Plantation Clubhouse located at 4200 Summit View Drive, Brooksville, FL 34601.** Transmittal of the enclosed Proposed Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*. a digital copy of the budget will also be posted on the Hernando County website (at least two days prior to the public hearing) pursuant to Section 189.418(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,

B. Lefere
DB
Brady Lefere
District Manager

Enclosures: FY 13-14 Budget

cc: Bill Geiger
Hogan Law Firm
CTN
06-03-13
J. [Signature]

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

May 16, 2013

05-20-13P04:08 RCVD

City Manager
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Proposed Budget") approved by the Board of Supervisors of the Southern Hills Plantation III Community Development District (the "Board") for the purpose of setting a hearing to consider public comment and testimony on same. The public hearing on the Proposed Budget has been scheduled for **July 18, 2013, at 10:00 a.m. (or immediately thereafter the adjournment of the Southern Hills I meeting)** at the **Southern Hills Plantation Clubhouse located at 4200 Summit View Drive, Brooksville, FL 34601**. Transmittal of the enclosed Proposed Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*. a digital copy of the budget will also be posted on the Hernando County website (at least two days prior to the public hearing) pursuant to Section 189.418(4), Florida Statutes.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,



Brady Lefere
District Manager

Enclosures: FY 13-14 Budget

cc: Bill Geiger
Hogan Law Firm
CTN
06-03-13
J. W. Wadley



301 South Bronough Street, Suite 300 ♦ Post Office Box 1757 ♦ Tallahassee, FL 32302-1757
(850) 222-9684 ♦ Fax (850) 222-3806 ♦ Website: www.floridaleagueofcities.com

To: Florida Cities
From: Florida League of Cities
Re: Florida Municipal Achievement Awards
Date: May 9, 2013

Enclosed is the nomination information/form for the 2013 Florida Municipal Achievement Awards program.

The fifth annual Florida Municipal Achievement Awards Program commemorates Ponce de Leon's arrival to Florida in 1513. As such, this year's program will be themed: *"History Happened Here: A Celebration of the Great History of Florida Cities"*

The awards program will focus on activities designed to celebrate your city's history – honoring the heritage, people and historical events that make your city unique. The awards program will provide municipalities the opportunity to receive deserved recognition for their efforts in the following categories: 1) Teaching Your City's History and Heritage; 2) Reenactments, Performing Arts, Festivals and Tours; 3) Measured Success: Communicating Your City's Celebration and 4) Florida's Natural History: Your Parks and More

Nominations will be due Tuesday, October 15, 2013. Winners will be announced in December 2013. Nominations are also available online at www.flcities.com . We can also send a PDF version of nomination form to you so that you can email your members a copy of the form, upon request.

Thank you, in advance, for your nominations. For more information about the awards program, contact Jenna Titcomb at jtitcomb@flcities.com or Sharon Berrian at sberrian@flcities.com. Or call either at the League's Tallahassee office at (850) 222-9684.

President **Manny Maroño**, Mayor, Sweetwater
First Vice President **P.C. Wu**, Council President, Pensacola ♦ Second Vice President **Lori C. Moseley**, Mayor, Miramar
Executive Director **Michael Sittig** ♦ General Counsel **Harry Morrison, Jr.**

CTN
06.03.13
[Handwritten signature]



FLORIDA

2013

MUNICIPAL ACHIEVEMENT AWARDS

Celebrating the Great History of Florida Cities

The Florida League of Cities is pleased to announce the fifth annual Florida Municipal Achievement Awards Program. In commemoration of Juan Ponce de Leon's arrival to Florida in 1513, this year's program will be themed:

"History Happened Here: A Celebration of the Great History of Florida Cities"

This year's awards program will focus on activities designed to celebrate your city's history – honoring the heritage, people and historical events that make your city unique. The awards program will provide municipalities the opportunity to receive deserved recognition for their efforts in the following categories:

- Teaching Your City's History and Heritage
- Re-enactments, Performing Arts, Festivals and Tours
- Florida's Natural History: Your Parks and More
- Measured Success: Communicating Your City's Celebration

Entries can be either a new project or event or an existing project or event that has been adapted to celebrate your city's history during the Viva 500 commemoration.

ALL NOMINATION ENTRIES ARE DUE TUESDAY, OCTOBER 15, 2013.

Winners will be announced in December 2013.



Application Process ▶▶

The Florida Municipal Achievement Awards program is open to city, town or village governments that are members of the Florida League of Cities. The application process is as follows:

- ▶▶ A city may submit only one nomination. Choose from one of the following categories:
 - Teaching Your City's History and Heritage
 - Re-enactments, Performing Arts, Festivals and Tours
 - Florida's Natural History: Your Parks and More
 - Measured Success: Communicating Your City's Celebration

- ▶▶ For the category you selected, please complete the enclosed nomination form, along with **TWO SEPARATE NARRATIVES**: 1) For judging purposes, a 1,200-word or less narrative focusing on the award criteria; and 2) For the best practices publication, a 150-word or less narrative summarizing your entry.
- ▶▶ **VERY IMPORTANT:** A letter of recommendation on behalf of the mayor and council/ commission must accompany each nomination. **Nominations without this letter cannot be accepted.**
- ▶▶ Please include additional supportive materials, such as newspaper clippings, photographs, letters from constituents, or other items that help document the nominated program.
- ▶▶ No more than 15 pages (on 8 ½ x 11 paper, one-sided only) of supportive material can be accepted.
- ▶▶ Please use presentation folders or claw clips to bind the materials together. **Only one video presentation not exceeding 15 minutes in length will be accepted (i.e. DVD, CD or PowerPoint presentation). Please do not email these video presentations to the League.** Copies must be included in each of the seven packets that you submit to the League for judging.
- ▶▶ Please note that these types of media do not replace the 1,200- and 150-word narratives requested above. They will, however, replace one page of the 15-page supportive material that will be accepted. **(NOTE: Absence of a DVD, CD or PowerPoint presentation will not hurt or be counted against your entry – nor will they carry any more weight than written documentation.)**
- ▶▶ Seven copies of your nomination packet are required. Each one must include:
 1. A completed nomination form (please put this form on each of the seven copies);
 2. Up to 1,200-word narrative for judging;
 3. Up to 150-word narrative for best practices publication;
 4. Up to 15 pages of supportive material, which can include a DVD, CD or PowerPoint presentation. Absence of electronic material will not count against your nomination; and
 5. A letter of recommendation on behalf of the mayor and council/commission.

Nominations that do not include seven copies of the packet cannot be accepted.

Judging ▶▶

Judging will be based on the written entry and supportive information. Judging will be conducted by an independent panel of judges with considerable expertise in either municipal government, Florida history, arts, parks, education and communications. **ALL NOMINATION ENTRIES ARE DUE ON TUESDAY, OCTOBER 15, 2013.** Winners will be announced in December 2013.

Special Publication: "History Happened Here: A Celebration of the Great History of Florida's Cities

Each nominated program will be included in a special publication that will highlight the innovative projects entered into this year's awards program. The 150-word narrative summarizing your program will be used in the publication, which will be included in an issue of our *Quality Cities* magazine and also be made available on our website.

Announcement of Winners

- ▶▶ Winners will be announced in December 2013 – with special recognition and media blitz in each recipient's hometown and statewide.
- ▶▶ Winners in each category will also receive a special beautifully designed trophy.
- ▶▶ Winners will be spotlighted in a special publication that will also be an insert in *Quality Cities*.
- ▶▶ Winners will be featured in a separate article in the League's magazine, *Quality Cities*, and be featured in articles in statewide publications (through press announcements and through various websites and social media).

The judges reserve the right to not award a winner in every category.



Background Information ▶▶

Florida has reached a momentous milestone: The 500th anniversary of Juan Ponce de León's arrival on Florida's east coast. To honor Florida's rich heritage and diverse cultural history throughout this landmark year, the State of Florida has launched an 18-month commemoration called Viva Florida 500.

As a partner in the Viva Florida 500 commemoration, the Florida League of Cities has launched the "**History Happened Here**" campaign to educate Florida residents and visitors alike about the rich history of Florida's cities. This year's awards program is part of that effort. Here is more:

Our multifaceted campaign includes everything from a clickable Florida map on the Viva Florida 500 website which allows visitors to click on any city to learn about its history, to a campaign kit to help your city localize the Viva Florida 500 and "History Happened Here" initiatives. This kit will enable you to boost your residents' awareness of local history and promote history-related tourism. By utilizing these resources, your city can join in honoring the Florida we live in today! In addition to applying for a Florida Municipal Achievement Award, you can also download a copy of the League's Viva 500 kit to further help your city celebrate its rich history. To download your kit, visit <http://www.floridaleagueofcities.com/News.aspx?CNID=9324>.

Categories and Award Criteria ▶▶

In the narrative and supportive materials for your nomination, please include how your city's project was/is: innovative, effective, successful, engaged the local community and utilized various city partnerships and/or enhanced local tourism efforts.

Teaching Your City's History and Heritage:

This category focuses on a city as it creates educational opportunities and forums where the city's history is taught, shared and celebrated. Possible partners include: libraries, schools and colleges, historical societies, and civic organizations. Examples of programs or activities include, but are not limited to: city history materials in the schools, essay contests and guest speakers, or any city-themed or focused historic educational presentations developed in conjunction with your municipality.

Re-enactments, Performing Arts, Festivals and Tours:

This category recognizes cities and their partners that have created historic events presenting your city's history. Possible partners include, but are not limited to: historical societies, civic organizations, churches, museums, libraries, schools, colleges and others. Examples of events include: a pageant with storytellers; tours and exhibits of city history; a re-enactment or a history fair covering events that have shaped your city's history.

Florida's Natural History: Your Parks and More:

This category recognizes the role that natural resources play in your city's history. In addition to their beauty, historic parks, heritage trails and preserves can be a looking glass into the geographic and cultural history of a community. They offer unique opportunities for commemorating Viva 500. Possible partners include, but are not limited to: national and state parks, county and municipal parks, historical societies, trail organizations, colleges and others. Examples include: interactive exhibits, a docent's stories making a historical site come to life, tour guides sharing the historical significance of a heritage trail, as well as the use of a mobile application or QR codes to tell the story.

Measured Success – Communicating Your City's Celebration:

This category recognizes a city's communication efforts developed to engage the local community in your History Happened Here events, as well as how successful the city's communication efforts were in attracting participants to those events. Possible partners include newspapers, radio and television (including cable access channels); social media outlets; community partners; local and regional magazines. Examples include: creating dedicated "event" social media pages/accounts, local news coverage and/or published articles featuring the events, use of the city's existing communications channels, community outreach efforts (religious, civic, cultural), and video or digital presentation of the city's multi-media historical campaign.

2013 Florida Municipal Achievement Awards

"History Happened Here: A Celebration of the Great History of Florida Cities"

NOMINATION FORM

CATEGORY (Please Check Only One)

See Award Criteria for more information. Please print or type. A city may only submit one nomination. Your city cannot submit in multiple categories.

TEACHING YOUR CITY'S HISTORY AND HERITAGE

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

RE-ENACTMENTS, PERFORMING ARTS, FESTIVALS AND TOURS

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

FLORIDA'S NATURAL HISTORY: YOUR PARKS AND MORE

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

MEASURED SUCCESS: COMMUNICATING YOUR CITY'S CELEBRATION

Name of Project _____

Nominated by _____

(Name of City/Town/Village)

Contact Person

Please print or type (the contact person below will be listed as the contact person in the special publication and must be an elected Florida city official or Florida city staff person).

Name _____

Title _____

Government _____

Address _____

Telephone Number _____ Fax _____

Email Address _____

[OVER]

Narratives ►►

In the 1,200-word narrative, please be clear and concise, using the Award Criteria to support the selection of your nominated program. Please type up to 1,200 words, double-spaced on white 8-1/2 x 11 paper.

Please include a word count:

(Number of words)

In the 150-word narrative, summarize your program for use in the special publication. The contact person listed in the publication will be the same as the one listed on this nomination form – unless otherwise stated in the word summary.

Please include a word count:

(Number of words)

.....

Additional Instructions ▶▶

The Florida Municipal Achievement Awards themed: **History Happened Here – A Celebration of the Great History of Florida Cities!** is open to Florida cities, towns and villages that are current members of the Florida League of Cities.

Send all entries to (No faxes or emails please):

Gail Dennard

Florida League of Cities, Inc.

Attn: Florida Municipal Achievement Awards

301 S. Bronough Street, Suite 300 (32301)

P.O.Box 1757

Tallahassee, FL 32302-1757

Refer all questions and inquires to Jenna Titcomb at jtittcomb@flcities.com or Sharon Berrian at sberrian@flcities.com or call either at (850) 222-9684.

Checklist of required materials:

▶▶ Seven copies of your nomination packet are required. Each one must include:

- 1. A completed nomination form (please put this form on each of the seven copies).
- 2. Up to 1,200-word narrative for judging.
- 3. Up to 150-word narrative for best practices publication.
- 4. Up to 15 pages of supportive material, which can include a DVD, CD, PowerPoint presentation. Absence of electronic material will not count against your nomination.
- 5. A letter of recommendation on behalf of the mayor and council/commission.

ALL NOMINATION ENTRIES MUST BE RECEIVED BY TUESDAY, OCTOBER 15, 2013.

Winners will be announced in December 2013.