

**CITY OF BROOKSVILLE  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
201 HOWELL AVENUE  
BROOKSVILLE, FL 34601**

**AGENDA**

September 16, 2013

**7:00 P.M.**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. PRESENTATION & REQUESTS FOR WAIVERS**

**1. Junior Service League of Brooksville Fee Waiver Request**

Consideration of request for fee waiver in the amount of \$280.80 for the Masquerade Mini Marathon scheduled for October 12, 2013.

Presentation:	Junior Service League Representative
Recommendation:	Direction to Staff
Attachments:	Memo from City Clerk dated 09/04/13, Letter from JSL President dated 08/22/13, Permit Application, Map & Certificate of Insurance, Fee Waiver Spreadsheet

**2. Veteran's Appreciation Parade Fee Waiver Request**

Consideration of request for fee waiver in the amount of \$624.50 for the annual Veteran's Appreciation Parade scheduled for November 9, 2013.

Presentation:	Event Organizer
Recommendation:	Direction to Staff
Attachments:	Memo from City Clerk dated 09/04/13, E-mail from Hernando County Risk Mgmt. Coordinator dated 09/04/13, Street Closure Permit and Map, Fee Waiver Spreadsheet

**3. Brooksville Cycling Classic Fee Waiver Request**

Consideration of request for fee waiver in the amount of \$3,177.40 for the annual Brooksville Cycling Classic event scheduled for October 19, 2013.

Presentation:	Event Organizer
Recommendation:	Direction to Staff
Attachments:	Memo from City Clerk dated 09/04/13; Letter from Event Organizer dated 09/07/13, Street Closure Permit and Map, Fee Waiver Spreadsheet

## REGULAR COUNCIL MEETING – SEPTEMBER 16, 2013

### 4. Bluesapalooza Music Festival Fee Waiver Request

Consideration of request for fee waiver in the amount of \$706 for the event scheduled for September 21, 2013.

Presentation: Event Organizer  
Recommendation: Direction to Staff  
Attachments: Memo from City Clerk dated 09/04/13;  
Street Closure Permit and Map, Fee  
Waiver Spreadsheet

## D. CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

### 1. Constitution Week Proclamation

Proclamation in honor of the 58<sup>th</sup> Annual Constitution Week to be presented to representatives of the Daughters of the American Revolution.

Presentation: Mayor  
Attachment: Proclamation

### 2. Drive 4 Pledges Day Proclamation

Proclamation designating September 19, 2013 as “Drive 4 Pledges Day”, which encourages citizens to not text and drive.

Presentation: Mayor  
Attachment: Proclamation

### 3. CRA Project Update

The CRA Consultant will provide an update of current CRA work that is underway including gateway & way-finding signage, downtown beautiful, CRA stormwater and recreation master plan projects.

Presentation: Director of Community Development  
& Consultant

### 4. City Sculpt Project

Update of the sculpture walk project and program being planned for October 5, 2013.

Presentation: Michael Heard, Coordinator & Rachel  
Oleson, City Art Curator  
Attachments: City Sculpt project information, map  
showing proposed sculpture locations

### 5. Brooksville–Hernando Web Museum

Presentation on new website that contains many interesting features, including old stories and photos about our community, as well as links to the draft Brooksville 20/50 Vision document, City Comprehensive Plan and other useful planning related information.

Presentation: Virginia Bensen

# REGULAR COUNCIL MEETING – SEPTEMBER 16, 2013

## E. CITIZEN INPUT

## F. CONSENT AGENDA

1. Minutes
  - a) February 7, 2011 Regular Meeting
  - b) March 4, 2013 Regular Meeting

### CONSENT AGENDA APPROVAL (√)

Recommendation: Approval of Consent Agenda  
Action: Motion to Approve  
Attachments: 1) Minutes

## G. PUBLIC HEARING

- Entry of Proof of Publication into the Record

1. Ordinance No. 754-E – Firefighters’ Retirement Trust Fund Amendments  
Consideration of approval of ordinance amending Sections 1 and 15 of the City of Brooksville Firefighters’ Retirement Trust Fund.  
**[First Reading 8/19/13]**

Presentation: Fire Chief  
Recommendation: Approval of Second Reading of Ordinance No. 754-E upon roll call vote  
Attachments: Memo from Fire Chief dated 09/14/13; Letter from Board Attorney dated 05/28/13; Proposed Ordinance

## H. REGULAR AGENDA

1. Resolution No. 2013-09 – Florida Department of Transportation (FDOT) – Annual Veteran’s Appreciation Parade Route  
Consideration of approval of Resolution supporting the Annual Veteran’s Appreciation Parade route and closing of State Road 50/Jefferson Street and U.S. Highway 41/Broad Street on November 9, 2013.

Presentation: City Clerk  
Recommendation: Approval of Resolution No. 2013-09 upon roll-call-vote  
Attachments: Memo from City Clerk dated 09/05/13, Proposed Resolution, State of Florida Road Closure Application

## I. CITIZEN INPUT

## J. ITEMS BY COUNCIL

# REGULAR COUNCIL MEETING – SEPTEMBER 16, 2013

## K. ADJOURNMENT

### CORRESPONDENCE TO NOTE

*In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's office 48 hours in advance of the meeting at (352) 540-3853. Meeting agendas and supporting documentation are available from the City Clerk's office and on line at [www.cityofbrooksville.us](http://www.cityofbrooksville.us).*

*Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.*



# AGENDA ITEM MEMORANDUM

**To:** Honorable Mayor and City Council Members

**Via:** T. Jennene Norman-Vacha, City Manager

**From:** Janice L. Peters, CMC, City Clerk

**Subject:** Junior Service League Request for Waivers

**Date:** September 4, 2013

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**GENERAL SUMMARY/BACKGROUND:** We are in receipt of a request from the Junior Service League to waive all fees/costs for their Fun Run on October 12, 2013. The run will begin and end at the Good Neighbor Trail head at Russell Park. They have provided the City with the appropriate Certificate of Insurance.

The Police Department estimates costs in the amount of \$280.80 for traffic control coverage.

**BUDGET IMPACT:** Total impact to the City of Brooksville for the Junior Service League's Fun Run is estimated at approximately \$280.80. Monies in the amount of \$7,000 have been proposed for approval in the FY2014 budget for waivers for such events. Pending budget approval, Council has approved \$527.40 leaving a balance of \$6,472.60.

**LEGAL REVIEW:** The City is authorized to issue a Street Closure Permit pursuant to Section 74-165(a), which requires a permit to be obtained for parades or other public assembly events. Section 74-168 authorizes the City to levy fees to offset costs of such permits, which are set by Policy 1-2000, to be reimbursed by the applicant. It is within Council discretion to waive provisions of such policies.

**STAFF RECOMMENDATION:** Direction from Council

**ATTACHMENTS:**

1. Letter from Junior Service League President dated 08/22/13
2. Street Closure Permit & Map
3. Certificate of Insurance
4. Fee Waiver Spreadsheet

# Attachment 1

8/22/13

Dear Members of the Brooksville City Council:

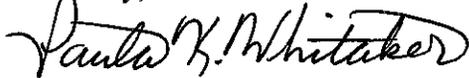
The Junior Service League of Brooksville has been in contact with the City Clerk's Office and the Parks and Recreation Department regarding our Masquerade Mini Marathon. This event will take place on 10/12/13 with a 5K, 10K, and 1 mile fun run beginning and ending at Russell St. Park in Brooksville. We will also be holding a post-race Pancake Breakfast at the park. More race details are available at <http://www.active.com/brooksville-fl/running/masquerade-mini-marathon-2013>.

The 5K and 10K races will take place on the Good Neighbor Trail between 8 a.m. and 11:00 a.m. on 10/12/13. In the City of Brooksville, the trail crosses S. Brooksville Ave. and SR 50. We have requested Brooksville Police to provide traffic control at these two locations to keep the runners safe. The Hernando County Sheriff's Department is providing traffic control at the other intersections where the trail crosses county roads. According to the City Clerk's Office, this request was approved. However, there will be a cost of approximately \$280.00 to pay the officers providing traffic control.

We would respectfully request that these fees be waived if possible. The Junior Service League of Brooksville is a small, local charity. We have been raising funds for women's and children's charities in Hernando County since the 1930s. We also provide funds for local projects that benefit children and families as we are able to. Our two most recent projects were the 2012 expansion of the Tom Varn playground and sponsoring the 2012 Courthouse Christmas Tree. The funds raised through the 10/12 race will primarily be used to provide funds for our Children of Promise program that provides clothes, supplies, and necessities like eye exams to needy or homeless students in Hernando County Schools. It will also be used to underwrite our Christmas Basket program. Typically, we provide a complete Christmas (gifts, food, & winter clothes) to 7-10 families identified as being in need by social service agencies like Christian Social Services.

Thank you for considering a fee waiver for this event. The less we have to spend to host the event, the more funds we have available to serve the community.

Sincerely,



Paula K. Whitaker

President, Junior Service League of Brooksville

# Attachment 2

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

**INSTRUCTIONS: COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE** at 201 Howell Avenue, Brooksville, FL 34601 for processing. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than \$100,000 for each individual and \$300,000 for event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

Certificate Attached  Yes  No      Waiver Requested  Yes  No      Approved by Council  Yes  No

Name or Organization <i>Junior Service League of Brooksville</i>		Event <i>Masquerade Mini Marathon (5k, 10k, Fun run)</i>	
Contact Person <i>Paula K. Whitaker</i>		Address <i>117 S. Brooksville Ave.</i>	Telephone <i>352-799-4466</i>
If unavailable (Alternate Name) <i>Angie Woodruff</i>		Address <i>19518 Lily Pond Ct. Brooksville, FL 34601</i>	Telephone <i>352-238-6608 / 799-4466</i>
Date of Event <i>10/12/2013</i>	Starting Time <i>7:00 a.m.</i>	Ending Time (approx) <i>11:00 a.m.</i>	Estimated Number of Participants <i>100 - 200 runners</i>
Proposed Route (include Street/Avenue, attach location map) <i>Good Neighbor Trail. Run begins &amp; ends at Russell St. Park. Runners will cross S. Brooksville Ave. &amp; SR 50 at the beginning &amp; end of the run. We are working with the County to close or post law enforcement where the trail crosses Jasmine, McIntyre, &amp; Mondon Hill Rd.</i>			
I (We) <u><i>the Jr. Service League of Brooksville</i></u> assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.			
Signature <i>Paula K. Whitaker</i>			
State of Florida County of Hernando			
The foregoing instrument was acknowledged before me this <u><i>1</i></u> day of <u><i>Aug</i></u> , 20 <u><i>13</i></u> , by <u><i>Paula K. Whitaker</i></u> who is personally known to me or who presented <u><i>personally known</i></u> as identification, and <u><i>knows</i></u> the contents of the instrument and makes an oath.			
[Signature of Notary Public] <i>Patricia G. Skipper</i>		[Printed, typed or stamped name of Notary Public] <b>PATRICIA G. SKIPPER</b> COMMISSION # <i>0000561</i> EXPIRES: March 16, 2014 Bonded Thru Budget Notary Services	

- PROCESSING:** City Clerk's Office will accept application, process through Police Department, Public Works & Fire Department for related costs as well as City Council if waivers are being requested.
- APPROVAL:** Chief of Police and City Manager will approve or deny application.
- DISTRIBUTION:** **Original:** Return to Applicant  
**Copies:** Chief of Police, Director of Public Works, City Manager and City Clerk
- PUBLIC NOTICE:** A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.

<b>NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.</b>			
Total Deposit \$ _____	Received By: _____	Date _____	
Police Chief <i>[Signature]</i>	Date <i>8/8/13</i>	City Manager <i>[Signature]</i>	Date _____

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

201 Howell Avenue  
(352)540-3853

Event: MASQUERADE MINI 5K-10K-RUN  
 Starting: 7<sup>00</sup> AM End: 11<sup>00</sup> AM

**Police Department**

Personnel 2 @ \$ 27<sup>00</sup> = \$ 216<sup>00</sup>  
 Equipment \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

(415)  
X 30% Benefits

**POLICE DEPARTMENT TOTAL** \$ 280.80

**Fire Department**

Personnel \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Equipment \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**FIRE DEPARTMENT TOTAL** \$ 0.00

**Public Works**

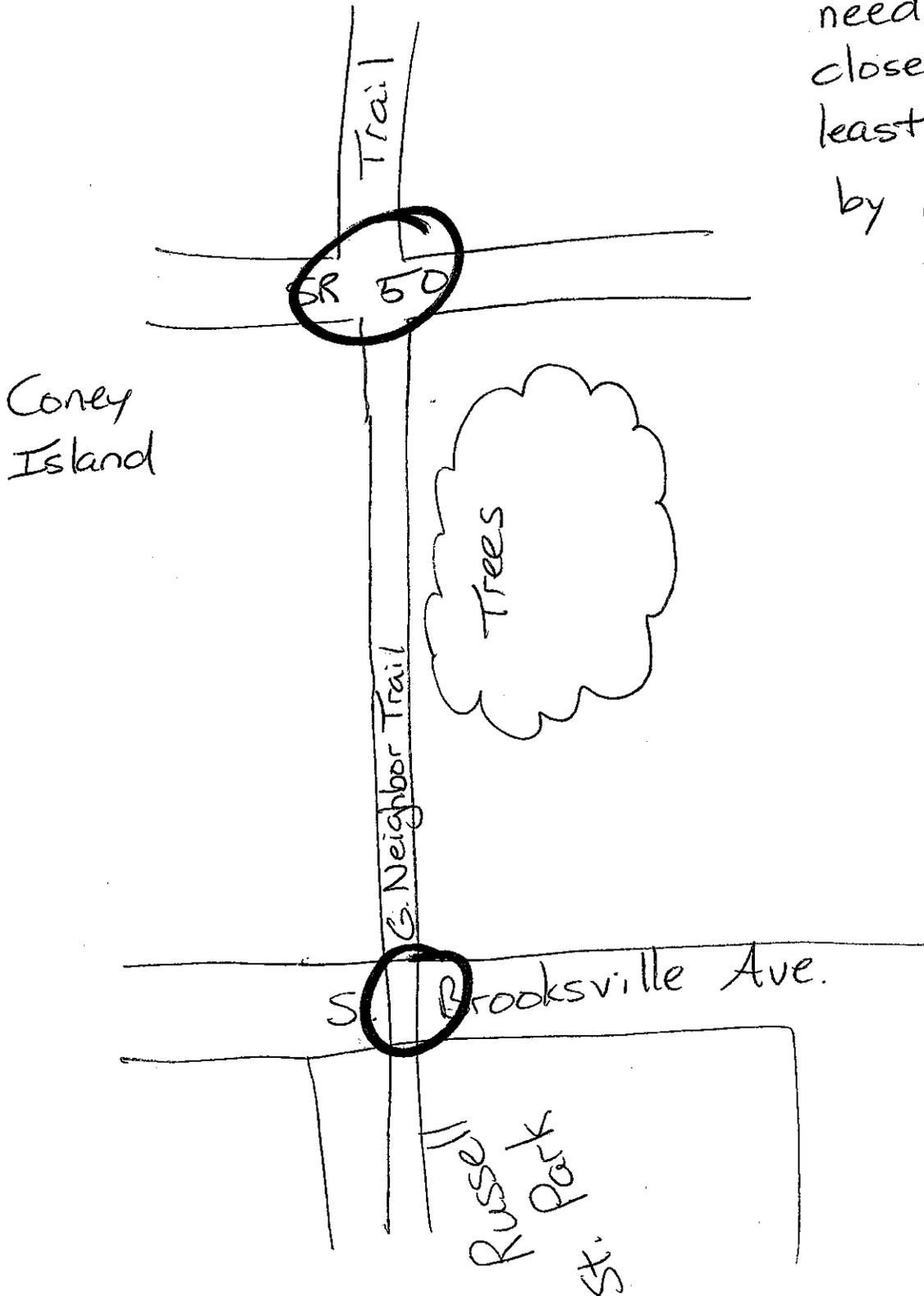
Personnel (Streets) \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Equipment \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Personnel (Garbage) \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Equipment \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 \_\_\_\_\_ @ \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**PUBLIC WORKS TOTAL** \$ 0.00

**ESTIMATED TOTAL DUE CITY** \$ 280.80

TOTAL Actual Costs \$ _____	Billed \$ _____
Payment Received By: _____	

O = Where we need roads closed or at least guarded by Law Enforcement



# Attachment 3



# Attachment 4





## AGENDA ITEM MEMORANDUM

**To:** Honorable Mayor and City Council Members  
**Via:** T. Jennene Norman-Vacha, City Manager   
**From:** Janice L. Peters, CMC, City Clerk   
**Subject:** Veteran's Appreciation Parade – Request for Waiver  
**Date:** September 5, 2013

**GENERAL INFORMATION:** The 2013 Veteran's Appreciation Parade is scheduled for Saturday, November 9, 2013. Line-up begins at 8:30 a.m. at City Hall and parade from 10:00 – 11:00 a.m. The parade sponsor, Hernando County Board of County Commissioners, has requested City Council waive fees associated with the parade permit in the amount of \$624.50.

The route will be the same as last year, from City Hall parking lot out to Ft. Dade, Right on Main Street, crossing Jefferson and Broad Streets, Left on Liberty, Left on Magnolia, Left on Fort Dade and back to City Hall.

Release of the permit will be pending submittal of the Certificate of Insurance which will be supplied by the Hernando County Board of County Commissioners as well.

**BUDGET IMPACT:** Total impact to the City of Brooksville for the Veteran's Appreciation Parade is estimated at approximately \$624.50. Monies in the amount of \$7,000 have been proposed for approval in the FY2014 budget for waivers for such events. Pending budget approval, Council has approved \$527.40 leaving a balance of \$6,472.60.

**LEGAL REVIEW:** The City is authorized to issue a Street Closure Permit pursuant to Section 74-165(a), which requires a permit to be obtained for parades or other public assembly events. Section 74-168 authorizes the City to levy fees to offset costs of such permits, which are set by Policy 1-2000, to be reimbursed by the applicant. It is within Council discretion to waive provisions of such policies.

**STAFF RECOMMENDATION:** Direction from Council

**ATTACHMENTS:**

1. E-mail from Hernando County Risk Management Coordinator dated 09/04/13
2. Street Closure Permit & Map
3. Fee Waiver Spreadsheet

# Attachment 1

## T. Jennene Norman-Vacha

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**From:** Cristi Charlow  
**Sent:** Wednesday, September 04, 2013 5:15 PM  
**To:** T. Jennene Norman-Vacha  
**Cc:** Marty Rittinger; Leonard Sossamon; Brenda Frazier; Brian Malmberg  
**Subject:** Veterans Day Parade

Jennene,

With the County being the sponsor of the Veterans Day Parade, we will provide the City with the required insurance and any additional information that may be required. We would request that the City waive any fees associated with personnel and/or the parade.

Should you have any questions or need anything else, please let me know.

Thanks,  
Cristi

*Cristi Charlow*  
Risk Management Coordinator  
Hernando County Risk Management  
20 N. Main Street, Rm 264  
Brooksville, FL 34601  
(352) 540-6448  
[ccharlow@hernandocounty.us](mailto:ccharlow@hernandocounty.us)

# Attachment 2

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

**INSTRUCTIONS: COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE** at 201 Howell Avenue, Brooksville, FL 34601 for processing. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than \$100,000 for each individual and \$300,000 for event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

Certificate Attached  Yes  No

Waiver Requested  Yes  No

Approved by Council  Yes  No

Name or Organization Sponsoring: Hernando County BOCC		Event VETERAN'S APPRECIATION PARADE	
Contact Person: ANNA LIISA COVELL		Address 600 S MAIN STREET	Telephone: 544-0680
If unavailable (Alternate Name) TONY COVELL		E-Mail: alcovell@tampabay.rr.com	Telephone: 544-0680
Date of Event: 11/09/13	Starting Time: 10:00 A.M.	Ending Time (approx): 11:00 A.M.	Estimated Number of Participants:

Proposed Route (include Street/Avenue, attach location map)  
**BEGINNING AT CITY HALL PARKING LOT, GO TO MAIN STREET, HEAD SOUTH TO LIBERTY, TURN LEFT (EAST), GO TO MAGNOLIA, TURN LEFT HEADING NORTH TO FT. DADE, HEAD WEST BACK TO CITY HALL PARKING LOT.**

I/We Hernando County BOCC assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

Leonard Sossamon  
 Signature  
 State of Florida  
 County of Hernando

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY**

BY [Signature]  
 County Attorney's Office

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of September 2013, by Leonard Sossamon, who is personally known to me or who presented \_\_\_\_\_

Mary E. Spencer  
 [Signature of Notary Public]

as identification, and who (did) (did not) take an oath.



Notary Public - State of Florida  
 My Comm. Expires Mar 31, 2015  
 Commission # EE 63681  
 Bonded Through National Notary Assn.

[Printed, typed or stamped name of Notary Public]

- PROCESSING:** City Clerk's Office will accept application, process through Police Department, Public Works & Fire Department for related costs as well as City Council if waivers are being requested.
- APPROVAL:** Chief of Police and City Manager will approve or deny application.
- DISTRIBUTION:** **Original:** Return to Applicant  
**Copies:** Chief of Police, Director of Public Works, City Manager and City Clerk
- PUBLIC NOTICE:** **A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.**

<b>NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.</b>			
Total Deposit \$ _____		Received By: _____	
		Date _____	
Police Chief	Date	City Manager	Date

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

201 Howell Avenue  
(352)540-3853

Event: VETERAN'S APPRECIATION PARADE (2013)  
 Starting: 10:00 A.M. (Line-up at 8:30 a.m.) End: 11:00 A.M.

**Police Department**

Personnel	<u>8</u>	@	\$ <u>69 (3HR)</u>	= \$ <u>552.00</u>
Equipment	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____

**POLICE DEPARTMENT TOTAL \$ 552.00**

**Fire Department**

Personnel	_____	@	\$ _____	= \$ _____
Equipment	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____

**FIRE DEPARTMENT TOTAL \$ \_\_\_\_\_**

**Public Works**

Personnel (Streets)	<u>1 FTE</u>	@	\$ <u>23.75</u>	= \$ <u>47.50</u>
Equipment	<u>1 VEH</u>	@	\$ <u>25.00</u>	= \$ <u>25.00</u>
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
Personnel (Garbage)	_____	@	\$ _____	= \$ _____
Equipment	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____
	_____	@	\$ _____	= \$ _____

**PUBLIC WORKS TOTAL \$ 72.50**

**ESTIMATED TOTAL DUE CITY \$ 624.50**

TOTAL Actual Costs \$ _____	Billed \$ _____
Payment Received By: _____	

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

09/11/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown of Florida, Inc P O Box 548 273 North Broad Street Brooksville, FL 34605-0548 Christopher Scavuzzo	<b>352-796-8200</b> <b>352-799-1399</b>	<b>CONTACT NAME:</b> Susan Wilder <b>PHONE (A/C, No, Ext):</b> 352-796-8200 <b>FAX (A/C, No):</b> 352-799-1399 <b>E-MAIL ADDRESS:</b> SusanWilder@BBBrooksville.com
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Hernando County 20 North Main Street, Room 264 Brooksville, FL 34601	<b>INSURER A:</b> The Travelers Indemnity Co of	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			ZPL15P64114	10/01/13	10/01/14	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			810-0B16605-2	10/01/13	10/01/14	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							<b>PIP</b>	\$ 10,000
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			ZUP15P64126	10/01/13	10/01/14	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Equipment Floater			ZLP11S46826	10/01/13	10/01/14	Leased or Rented	200,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Veteran's Day Parade on 11/9/13.

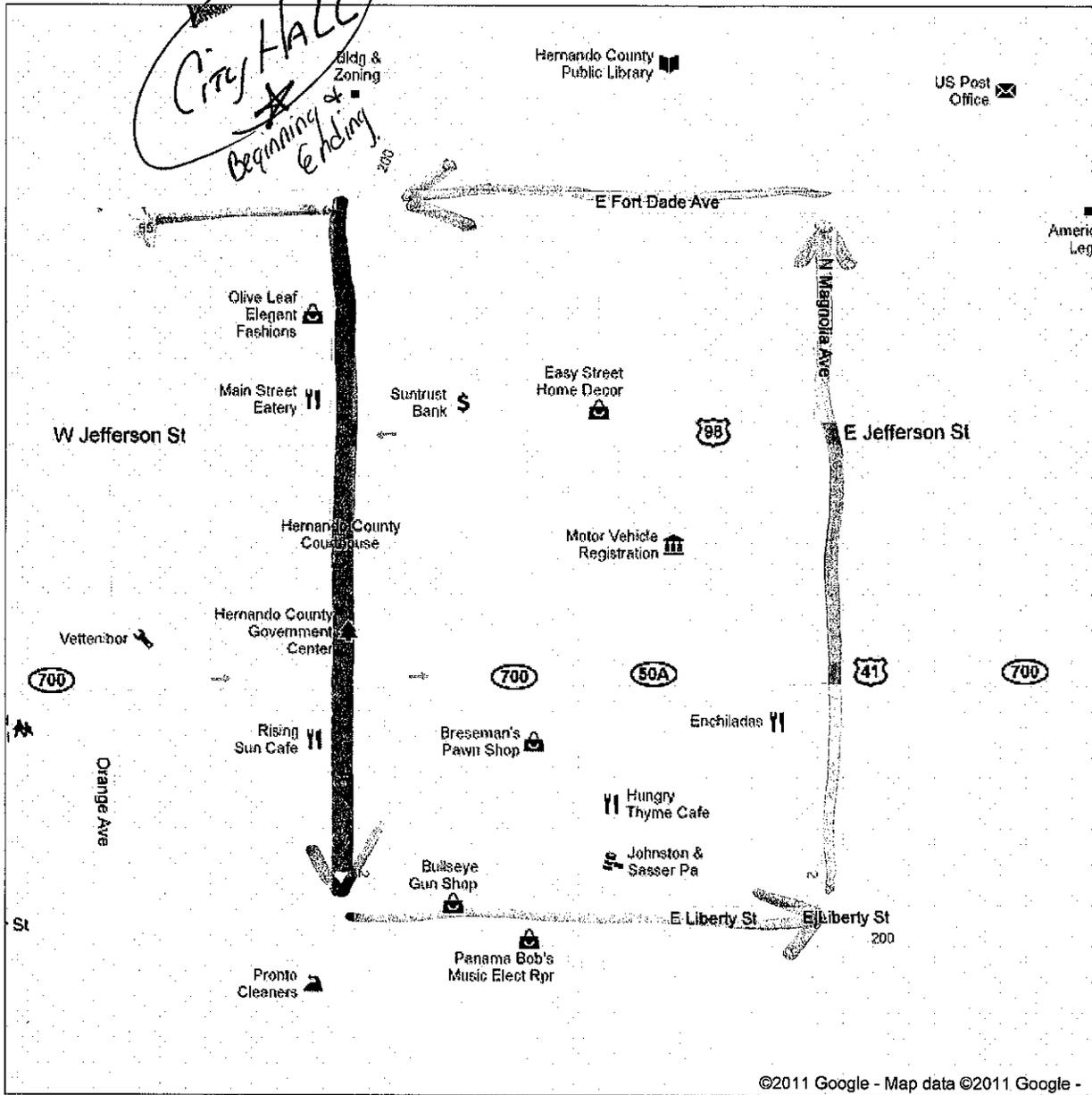
**CERTIFICATE HOLDER****CANCELLATION**

<b>CITYOFB</b>  City of Brooksville 201 Howell Avenue Brooksville, FL 34601	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---

Google maps

Address 201 Howell Ave  
Brooksville, FL 34601

Notes Veterans Appreciation Parade



©2011 Google - Map data ©2011 Google -

**Information on Hurricane Irene**

General maps related to the hurricane

Maps specific to the NYC area

# Attachment 3



**AGENDA ITEM  
MEMORANDUM****TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS****VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER****FROM: JANICE L. PETERS, CMC, CITY CLERK****SUBJECT: BROOKSVILLE CYCLING CLASSIC****DATE: September 4, 2013**

**GENERAL INFORMATION:** The Brooksville Cycling Classic, sponsored by Top View Entertainment, and in conjunction with Brooksville Natural Foods, is scheduled for Saturday, October 19, 2013. Event coordinators are requesting that City Council waive the fees associated with the event.

The route will begin at East Liberty and Main Streets, to S. Lemon Avenue, S. Lemon to Lamar to Main Street, Main Street to Russell Street, Russell Street to S. Brooksville Avenue and back up to E. Liberty Street. The Certificate of Insurance will be provided prior to the event.

**BUDGET IMPACT:** The cost projections for the waiver are \$2,574.52 to cover traffic control provided by the Brooksville Police Department, \$100 Tent Permit fee through Community Development, and \$502.88 to cover expenses to the Department of Public Works for personnel; totaling \$3,177.40.

Monies in the amount of \$7,000 have been proposed for approval in the FY2014 budget for waivers for such events. Pending budget approval, Council has approved \$527.40 leaving a balance of \$6,472.60.

Additionally, Council has unallocated waivers in the amount of \$2,124.71 for the FY2012/13 budget.

**LEGAL NOTE:** The City is authorized to issue a Street Closure Permit pursuant to Section 74-165(a), which requires a permit to be obtained for parades or other public assembly events. Section 74-168 authorizes the City to levy fees to offset costs of such permits, which are set by Policy 1-2000, to be reimbursed by the applicant. It is within Council discretion to waive provisions of such policies.

**STAFF RECOMMENDATION:** Direction from Council

**ATTACHMENT:**

1. Letter from Event Organizer dated 09/06/13
2. Street Closure Permit & Map
3. Fee Waiver Spreadsheet

# Attachment 1



**GET HEALTHY** Vitamins & Natural Foods

**20th Year Of Sharing Wellness**

Brooksville • Inverness • Spring Hill  
& Chef Audrey's Fresh Market Café

**GetInGetHealthy.com**

Corporate Offices: 1254 S. Broad Street, Brooksville, FL 34601 (354) 796-9708

**September, 6<sup>th</sup> 2013.**

**The fourth annual staging of the Get Healthy Brooksville Cycling Classic will be held on October 19<sup>th</sup> and 20<sup>th</sup> 2013. The largest sporting event on the Hernando County calendar, the Brooksville Cycling Classic brings junior, novice, masters and elite cyclists and their teams and families into downtown Brooksville for Saturday's Criterium races. The six-cornered challenging race course showcases some of Brooksville's most impressive and beautiful neighborhoods.**

**Alongside the competitive racing is held a health and wellness festival, market on main street, art-market walk, food vendors and Court House stage showcasing Hernando performing artists. Spectators are encouraged to stay the weekend and enjoy our community and local business. We market the event throughout our area and statewide, through a 30,000 run newspaper pullout insert, Facebook, online cycling magazines and fliers in Hernando, Pasco and Citrus counties.**

**The well-earned reputation of one of Florida's best race courses and well-organized events is due to the smooth coordination of the City's various departments.**

**Although these events bring lucrative business to local stores, cafes and vendors, the race is a charity event with no extra profits generated. Therefore, I respectfully request a City fee-waiver to cover City related costs.**

**Yours sincerely,**

**Laura DeWitt. Event Organiser.**



# **Attachment 2**

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

**INSTRUCTIONS: COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE** at 201 Howell Avenue, Brooksville, FL 34601 for processing. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than \$100,000 for each individual and \$300,000 for event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

Certificate Attached  Yes  No      Waiver Requested  Yes  No      Approved by Council  Yes  No

Name or Organization <b>Brooksville Natural Foods</b>		Event <b>BROOKSVILLE CYCLING CLASSIC</b>	
Person in Charge <b>Laura DeWitt/Karen Greenway</b>		Address <b>1254 S. BROAD STREET</b>	Telephone <b>796-9798</b>
If unavailable (Alternate Name) <b>Pablo Santa Cruz</b>		Cell #'s: Karen 345-5049/ Laura 585-3805	Telephone <b>727-741-7250</b>
Date of Event <b>10/19/2013</b>	Starting Time 9:00 <b>7:00 A.M. Street Closure</b>	Ending Time <b>7:00 P.M.</b>	Estimated Number of Participants <b>2000</b>
Proposed Route (include Street/Avenue, attach location map) <b>FROM Main &amp; Liberty to S. Lemon Avenue to Lamar, over to S. Main Street, to Russell Street, over to Brooksville Avenue, up to Liberty Street back to Main Street.</b>			
I/we <u>Laura DeWitt</u> assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.			
Signature <u>Laura DeWitt</u>			
State of Florida			
County of <u>Hernando</u>			
The foregoing instrument was acknowledged before me this <u>29<sup>th</sup></u> day of <u>August</u> , 201 <u>3</u> by <u>Laura DeWitt</u> , who is personally known to me or who presented <u>na</u> as identification, and who <del>did</del> (did not) take an oath.			
[Signature of Notary Public] <u>Lindsay A. Morgan</u>		[Printed, <u>LINDSAY A. MORGAN</u> MY COMMISSION # <u>EE836991</u> EXPIRES <u>November 16, 2016</u> of Notary	
[Commission Number of Notary Public] <u>EE836991</u>			

- PROCESSING:** City Clerk's Office will accept application, process through Police Department, Public Works & Fire Department for related costs as well as City Council if waivers are being requested.
- APPROVAL:** Chief of Police and City Manager will approve or deny application.
- DISTRIBUTION:** **Original:** Return to Applicant  
**Copies:** Chief of Police, Director of Public Works, City Manager and City Clerk
- PUBLIC NOTICE:** **A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.**

<b>NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.</b>			
Total Deposit \$ _____		Received By: _____	
		Date _____	
Police Chief <u>[Signature]</u>	Date <u>9/4/13</u>	City Manager <u>[Signature]</u>	Date <u>9-10-13</u>

**CHANGES TO THIS APPLICATION MADE AFTER APPROVAL OF THE CITY MANAGER WILL REQUIRE CITY MANAGER APPROVAL.**

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

201 Howell Avenue  
(352)540-3853

Event: BROOKSVILLE CYCLING CLASSIC

Starting: 9:00 A.M. (Street Closed @ 7:00 A.M. End: 7:00 P.M.)

**Police Department**

Personnel	<u>1</u>	@	\$ <u>386.32</u> = \$	\$ <u>386.32</u>	
Equipment	<u>3</u>	@	\$ <u>268.59</u> = \$	\$ <u>805.77</u>	(11 HRS)
	<u>2</u>	@	\$ <u>274.05</u> = \$	\$ <u>548.10</u>	(10.5 HRS)
	<u>1</u>	@	\$ <u>292.53</u> = \$	\$ <u>292.53</u>	↓
	<u>1</u>	@	\$ <u>259.56</u> = \$	\$ <u>259.56</u>	
	<u>1</u>	@	\$ <u>282.24</u> = \$	\$ <u>282.24</u>	
				<b>POLICE DEPARTMENT TOTAL</b>	\$ <u>2,574.52</u>

**Fire Department**

Personnel		@	\$ _____ = \$		
Equipment		@	\$ _____ = \$		
		@	\$ _____ = \$		
		@	\$ _____ = \$		
		@	\$ _____ = \$		

**FIRE DEPARTMENT TOTAL** \$ ~~\_\_\_\_\_~~

**Public Works**

Personnel (Streets)	<u>2 12HR.</u>	@	\$ <u>18.87</u> = \$	\$ <u>452.88</u>	
Equipment	<u>2</u>	@	\$ <u>25.00</u> = \$	\$ <u>50.00</u>	
		@	\$ _____ = \$		
		@	\$ _____ = \$		
Personnel (Garbage)		@	\$ _____ = \$		
Equipment		@	\$ <u>Ø</u> = \$		
		@	\$ _____ = \$		
		@	\$ _____ = \$		

Community Development Tent Rental Fee \$ 100  
**PUBLIC WORKS TOTAL** \$ 502.88

**ESTIMATED TOTAL DUE CITY** \$ 3,177.40

TOTAL Actual Costs \$ _____	Billed \$ _____	
Payment Received By: _____		



# Attachment 3



**AGENDA ITEM  
MEMORANDUM****TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS****VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER****FROM: JANICE L. PETERS, CMC, CITY CLERK****SUBJECT: BLUESAPALOOZA MUSIC FESTIVAL****DATE: September 4, 2013**

---

**GENERAL INFORMATION:** The Bluesapalooza Music Festival, sponsored by Hernando County's Recreation Department, is scheduled for Saturday, September 21, 2013, in downtown Brooksville at the Bandshell. Event coordinators are requesting that City Council waive the fees associated with the event. The Certificate of Insurance will be provided prior to the event.

**BUDGET IMPACT:** The cost projections for the waiver are \$416.00 to cover traffic control provided by the Brooksville Police Department and \$290 in fees for Department of Public Works personnel; totaling \$706.

Monies in the amount of \$7,000 have been proposed for approval in the FY2014 budget for waivers for such events. Pending budget approval, Council has approved \$527.40 leaving a balance of \$6,472.60.

**LEGAL NOTE:** The City is authorized to issue a Street Closure Permit pursuant to Section 74-165(a), which requires a permit to be obtained for parades or other public assembly events. Section 74-168 authorizes the City to levy fees to offset costs of such permits, which are set by Policy 1-2000, to be reimbursed by the applicant. It is within Council discretion to waive provisions of such policies.

**STAFF RECOMMENDATION:** Direction from Council

**ATTACHMENT:**

1. Street Closure Permit & Map
2. Fee Waiver Spreadsheet

# Attachment 1

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

**INSTRUCTIONS: COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE** at 201 Howell Avenue, Brooksville, FL 34601 for processing. A broad form type events coverage or other insurance policy acceptable to the City is required to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than \$100,000 for each individual and \$300,000 for event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

Certificate Attached  Yes  No      Waiver Requested  Yes  No      Approved by Council  Yes  No

<b>Name or Organization</b> HERNANDO COUNTY PARKS & REC		<b>Event</b> BLUESAPALOOZA	
<b>Contact Person</b> CHRISTIE WILLIAMS		<b>Address</b> 205 E FT DADE AVE, BROOKSVILLE	<b>Telephone</b> 352-754-4031 352-540-6357
<b>If unavailable (Alternate Name)</b> HARRY JOHNSON		<b>Address</b> SAME	<b>Telephone</b> 352-540-6356
<b>Date of Event</b> 09/21/2013	<b>Starting Time</b> 8AM	<b>Ending Time (approx)</b> 10PM	<b>Estimated Number of Participants</b> 2000

**Proposed Route (include Street/Avenue, attach location map) CLOSE E FT DADE AT POST OFFICE U-TURN AND AT TRAFFIC LIGHT AT MAIN ST. BLOCK ALLEY WAY AS WELL AS MAGNOLIA AVE AND BROOKSVILLE AVE.**

Will need the street blocked off on Friday to allow for vendor set up.

I/We \_\_\_\_\_ assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

Russell Wetherington  
Signature

State of Florida  
County of Hernando

The foregoing instrument was acknowledged before me this 15<sup>th</sup> day of August, 2013, by Russell Wetherington, who is personally known to me or who presented \_\_\_\_\_ as identification, and who (did) (did not) take an oath.

Tara Kay Bohnsack  
[Signature of Notary Public]



Tara Bohnsack  
[Printed, typed or stamped name of Notary Public]

- PROCESSING:** City Clerk's Office will accept application, process through Police Department, Public Works & Fire Department for related costs as well as City Council if waivers are being requested.
- APPROVAL:** Chief of Police and City Manager will approve or deny application.
- DISTRIBUTION:** **Original:** Return to Applicant  
**Copies:** Chief of Police, Director of Public Works, City Manager and City Clerk
- PUBLIC NOTICE:** A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.

<b>NOTICE: PERMIT NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.</b>			
Total Deposit \$ _____		Received By: _____	
Date _____		Date _____	
<b>Police Chief</b> <u>[Signature]</u>	<b>Date</b> 9/4/13	<b>City Manager</b> <u>[Signature]</u>	<b>Date</b> 9.10.13

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE APPLICATION

201 Howell Avenue  
(352)540-3853

Event: BLUESAPALOOZA MUSIC FESTIVAL

Starting: FRIDAY, SEPTEMBER 20, 8:00 A.M.

End: SATURDAY, SEPT. 21<sup>ST</sup>, 12:00 A.M.

### Police Department

Personnel	<u>2 OFFICERS</u>	@	\$26.00 PER HR= \$ 416.00	3 – 11:00 P.M.
Equipment	_____	@	\$ _____ = \$ _____	(8 HRS)
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	

**POLICE DEPARTMENT TOTAL \$ 416.00**

### Fire Department

Personnel	_____	@	\$ _____ = \$ _____	
Equipment	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	

**FIRE DEPARTMENT TOTAL \$ \_\_\_\_\_**

### Public Works

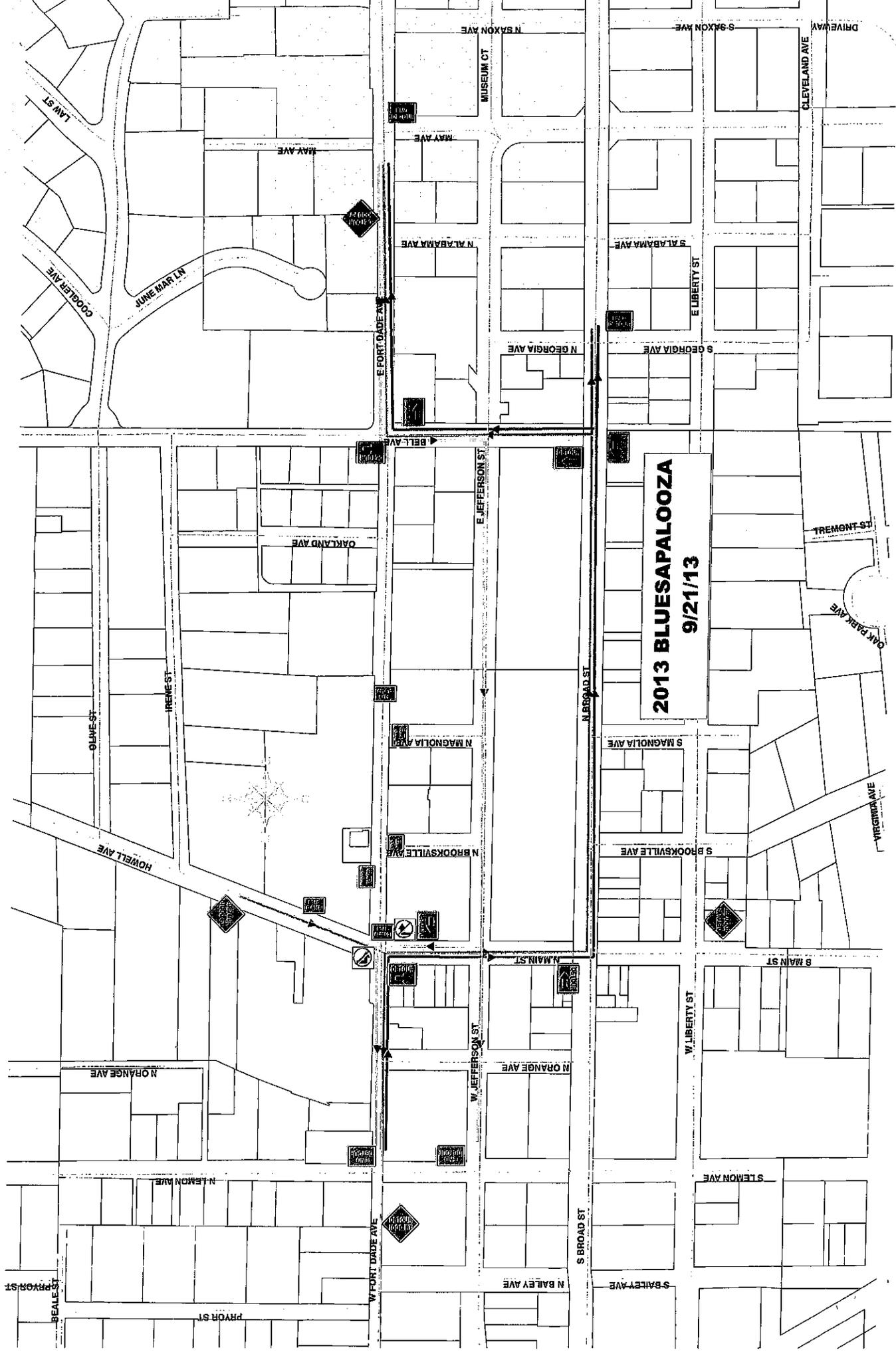
Personnel (Streets)	<u>3</u>	@	\$ 20.00 x 4 HRS= \$ 240.00	
Equipment	<u>2 TRUCKS</u>	@	\$ 25.00 EA. = \$ 50.00	
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	
Personnel (Garbage)	_____	@	\$ _____ = \$ _____	
Equipment	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	
	_____	@	\$ _____ = \$ _____	

**PUBLIC WORKS TOTAL \$ 290.00**

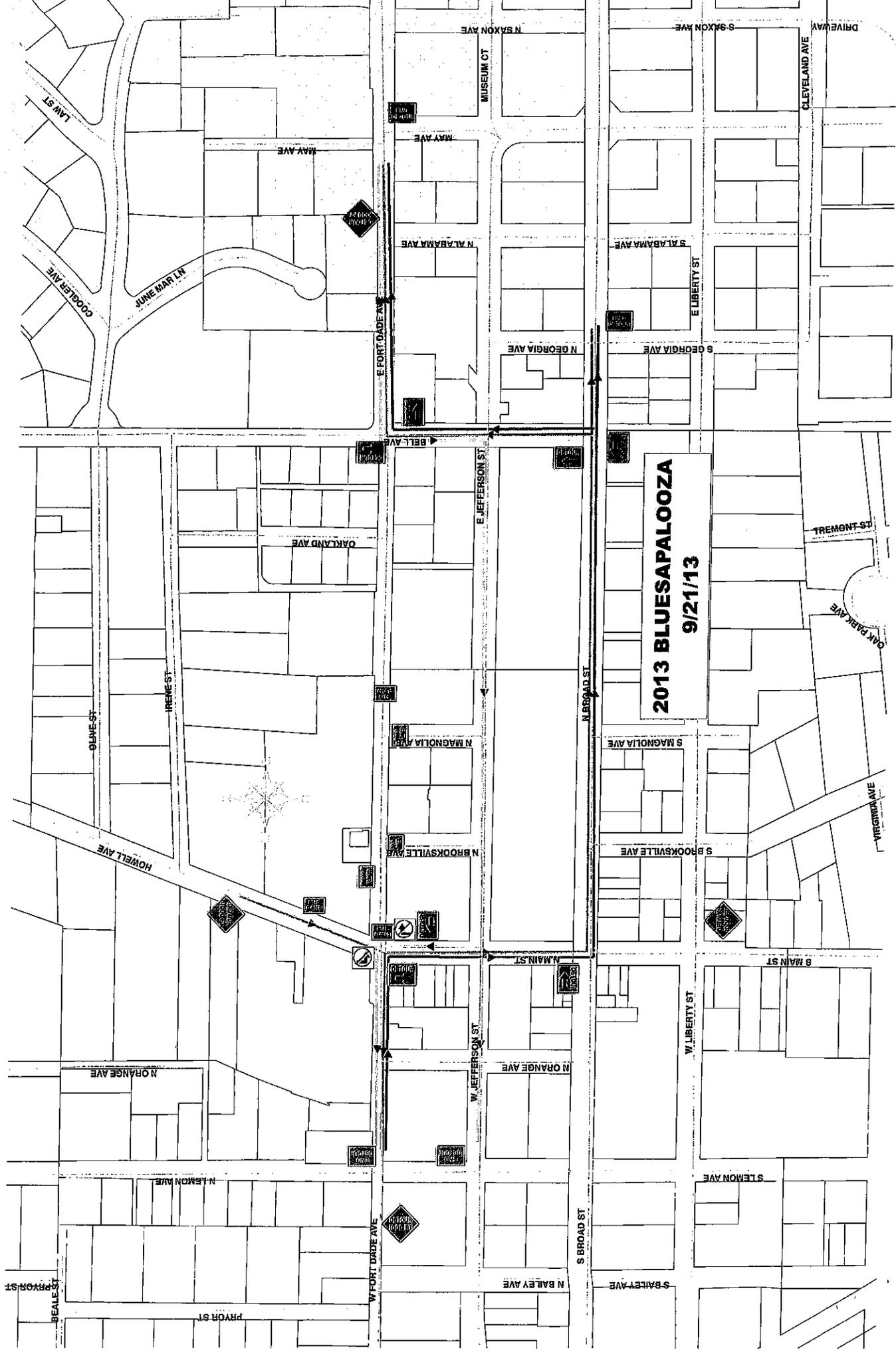
**ESTIMATED TOTAL DUE CITY \$ 706.00**

TOTAL Actual Costs \$ \_\_\_\_\_ Billed \$ \_\_\_\_\_

Payment Received By: \_\_\_\_\_



**2013 BLUESAPALOOZA**  
**9/21/13**



# Attachment 2



# City of Brooksville Proclamation

**Whereas**, September 17, 2013, marks the Two Hundred and Twenty-Sixth anniversary of the drafting of the Constitution of the United States of America; and,

**Whereas**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and,

**Whereas**, the Constitution embodies the guiding principles of our nation; and,

**Whereas**, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and,

**Whereas**, Public Law 915, signed into law by President Dwight D. Eisenhower on August 2, 1956, annually sets aside the week of September 17<sup>th</sup> through 23<sup>th</sup> as Constitution Week to emphasize citizens' responsibilities for protecting and defending the Constitution, preserving it for posterity, to inform the people that the Constitution is the basis for America's heritage and the foundation for our way of life, and to encourage the study of the historical events which led to the framing of the Constitution in September 1787; and,

**Now Therefore, We the Undersigned as City Council for and on Behalf of the City of Brooksville**, do hereby proclaim the week of September 17-23, 2013, as

## "Constitution Week"

**In Witness Whereof**, I have hereunto set my hand and caused the seal of the City of Brooksville to be affixed this 16<sup>th</sup> day of September, 2013.

**City of Brooksville**

\_\_\_\_\_  
Lara Bradburn, Mayor

\_\_\_\_\_  
Kevin Hohn, Vice Mayor

\_\_\_\_\_  
Joe Bernardini, Council Member

\_\_\_\_\_  
Frankie Burnett, Council Member

\_\_\_\_\_  
Joseph E. Johnston, III, Council Member

**Attest:** \_\_\_\_\_  
Janice L. Peters, CMC, City Clerk

**City of Brooksville**  
**Proclamation**

**Whereas**, the City of Brooksville holds the health and safety of its teenagers and adults as a chief concern; and,

**Whereas**, 98 percent of American commuters know sending a text or e-mail while driving is not safe; and,

**Whereas**, nearly 50 percent of commuters text while behind the wheel, with more than 40 percent of commuters who text while driving reporting the activity as being a habit; and,

**Whereas**, a driver that sends a text message while driving not only jeopardizes his or her safety, but also the safety of passengers, pedestrians, and other drivers; and,

**Whereas**, through ItCanWait.com, Facebook, text-to-pledge, tweet-to-pledge and events, more than 1.8 million people have committed to never text and drive.

**Now Therefore, We the Undersigned as City Council for and on Behalf of the City Of Brooksville**, hereby proclaim September 19, 2013, as

**“Drive 4 Pledges Day”**

and urge the citizens of the City of Brooksville to refrain from texting while driving. It can wait!

**In Witness Whereof**, we have hereunto set our hand and caused to be affixed the seal of the City of Brooksville this 16<sup>th</sup> day of September, 2013.

**City of Brooksville**

\_\_\_\_\_  
Lara Bradburn, Mayor

\_\_\_\_\_  
Kevin Hohn, Vice Mayor

\_\_\_\_\_  
Joe Bernardini, Council Member

\_\_\_\_\_  
Frankie Burnett, Council Member

\_\_\_\_\_  
Joseph E. Johnston, III, Council Member

**Attest:** \_\_\_\_\_  
Janice L. Peters, CMC, City Clerk

# CRA PLAN IMPLEMENTATION



1. Downtown Beautiful
2. Recreation Master Plan
3. Stormwater Master Plan
4. Gateway and Wayfinding Signage

Prepared By:

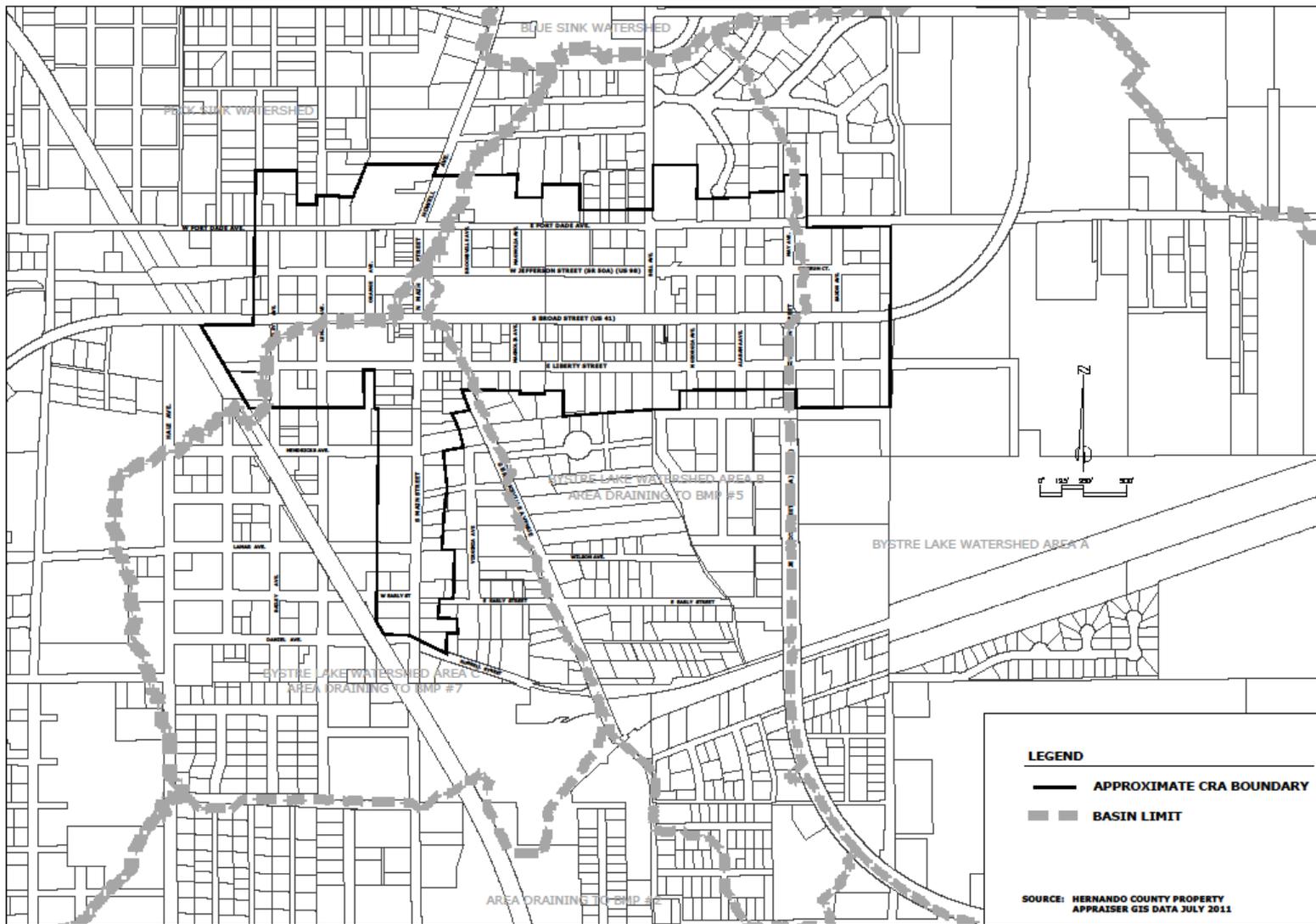
# DOWNTOWN BEAUTIFUL



# RECREATION MASTER PLAN

# STORMWATER MASTER PLAN

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exam. DWG to PDF job



# GATEWAY AND WAYFINDING SIGNAGE



18 ft.  
16 ft.  
14 ft.  
12 ft.  
10 ft.  
8 ft.  
6 ft.  
4 ft.  
2 ft.

RENAISSANCE  
PLANNING GROUP

**Coastal** Engineering  
Planning  
Surveying  
Environmental  
Transportation  
Construction Management  
engineering associates inc.





LEMON AVE.

ORANGE AVE.

N MAIN ST.

W JEFFERSON STREET (SR 50A) (US 98)

A

C

DOWNTOWN BEAUFORT PROGRAM  
PROJECT LOCATIONS  
CITY OF BROOKSVILLE  
COMMUNITY REDEVELOPMENT AREA

UNIVERSITY MICROFILMS  
SERIALS ACQUISITION  
300 N ZEEB RD  
ANN ARBOR MI 48106

**Coastal**  
 Coastal Planning & Design, Inc.  
 1000 W. Orange Ave., Suite 100  
 Jacksonville, Florida 32209  
 (904) 786-1111  
 www.coastalplanning.com

DATE OF DOCUMENT: 11/11/11  
 DRAWING NUMBER: 11-001  
 PROJECT NAME: DOWNTOWN BEAUFORT COMMUNITY REDEVELOPMENT AREA  
 SHEET TITLE: PROJECT LOCATIONS  
 SHEET NUMBER: A  
 DRAWN BY: J. H. HARRIS  
 CHECKED BY: J. H. HARRIS  
 APPROVED BY: J. H. HARRIS

DATE	BY	REVISION

SHEET  
**A**  
OF  
SHEET  
10090





ONE WAY

**Coastal** Engineering  
Planning  
Surveying  
Environmental  
Transportation  
Construction Management  
engineering associates inc.

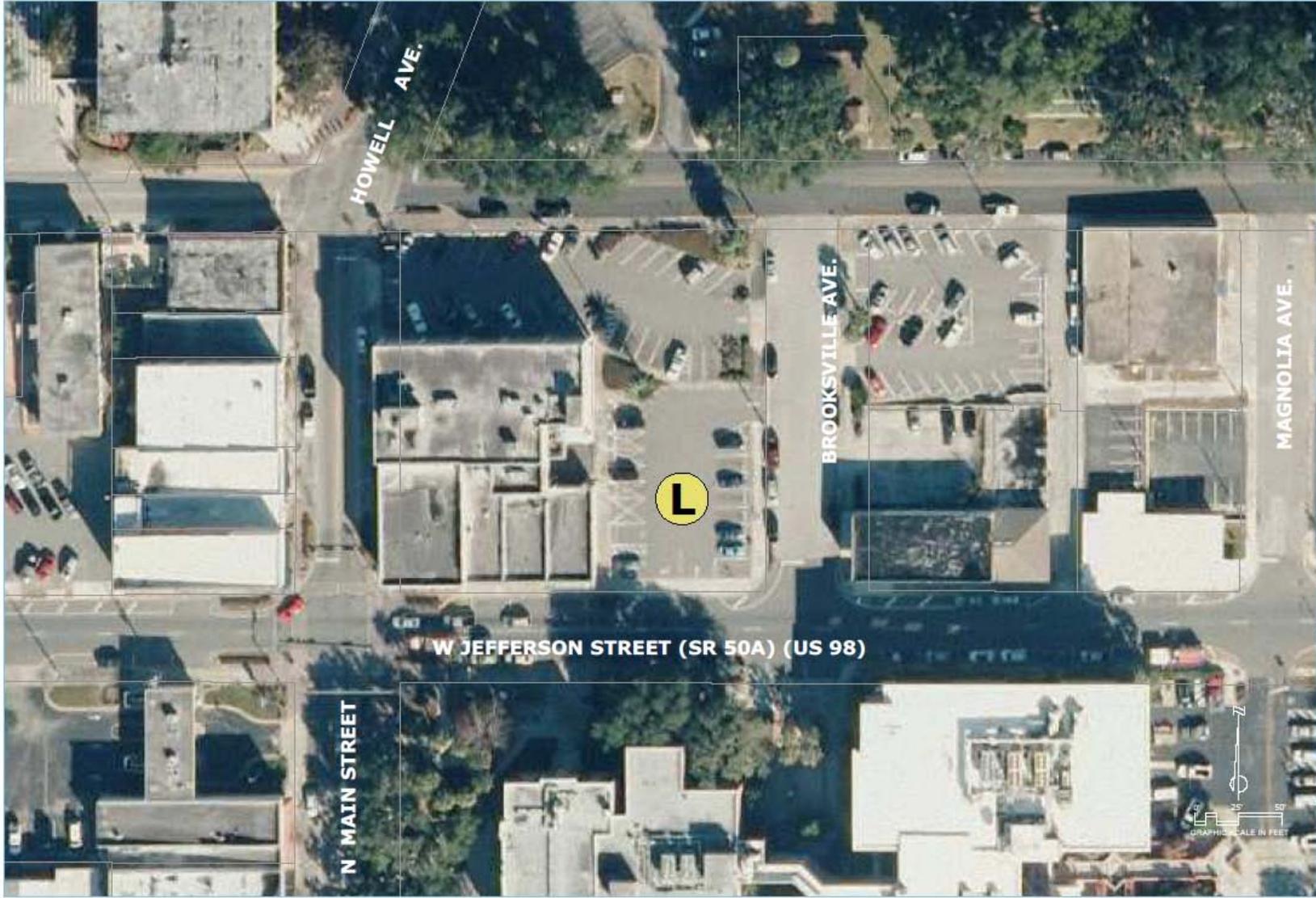




**Coastal** Engineering  
Planning  
Surveying  
Environmental  
Transportation  
Construction Management  
engineering associates, inc.







**DOWNTOWN BEAUTIFUL PROGRAM  
PROJECT LOCATIONS**  
CITY OF BROOKSVILLE  
COMMUNITY REDEVELOPMENT AREA

DESIGNED AND DRAWN BY: [Redacted]  
DATE: [Redacted]

**Coastal**  
CITY OF BROOKSVILLE  
COMMUNITY REDEVELOPMENT AREA  
PROJECT LOCATIONS  
10000  
10000

**REVISIONS**

NO.	DATE	DESCRIPTION

**DATE:** [Redacted]  
**BY:** [Redacted]  
**CHECKED BY:** [Redacted]  
**APPROVED BY:** [Redacted]

**SHEET**  
**A**  
OF  
10090

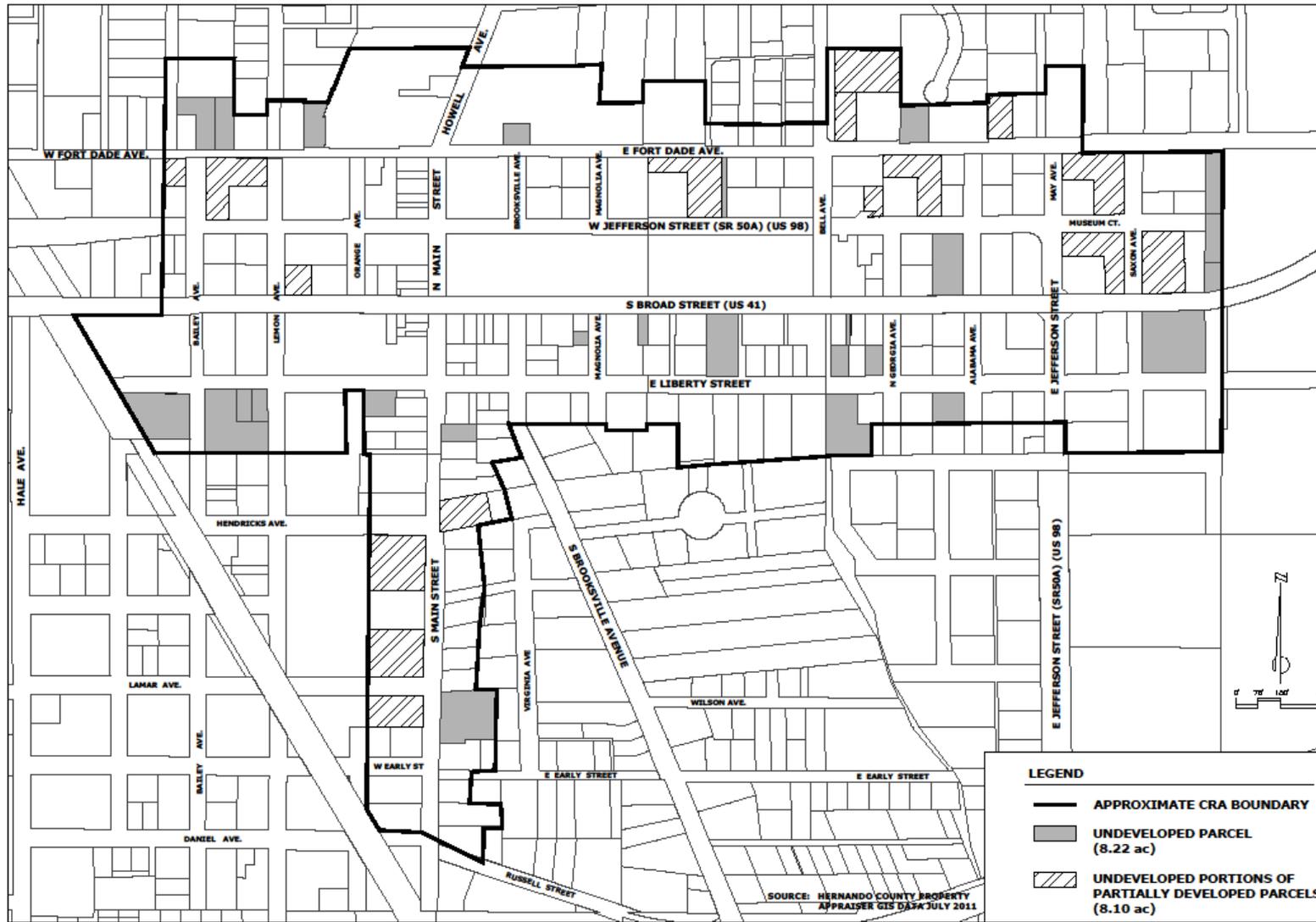


SUNTRUST  
BANK

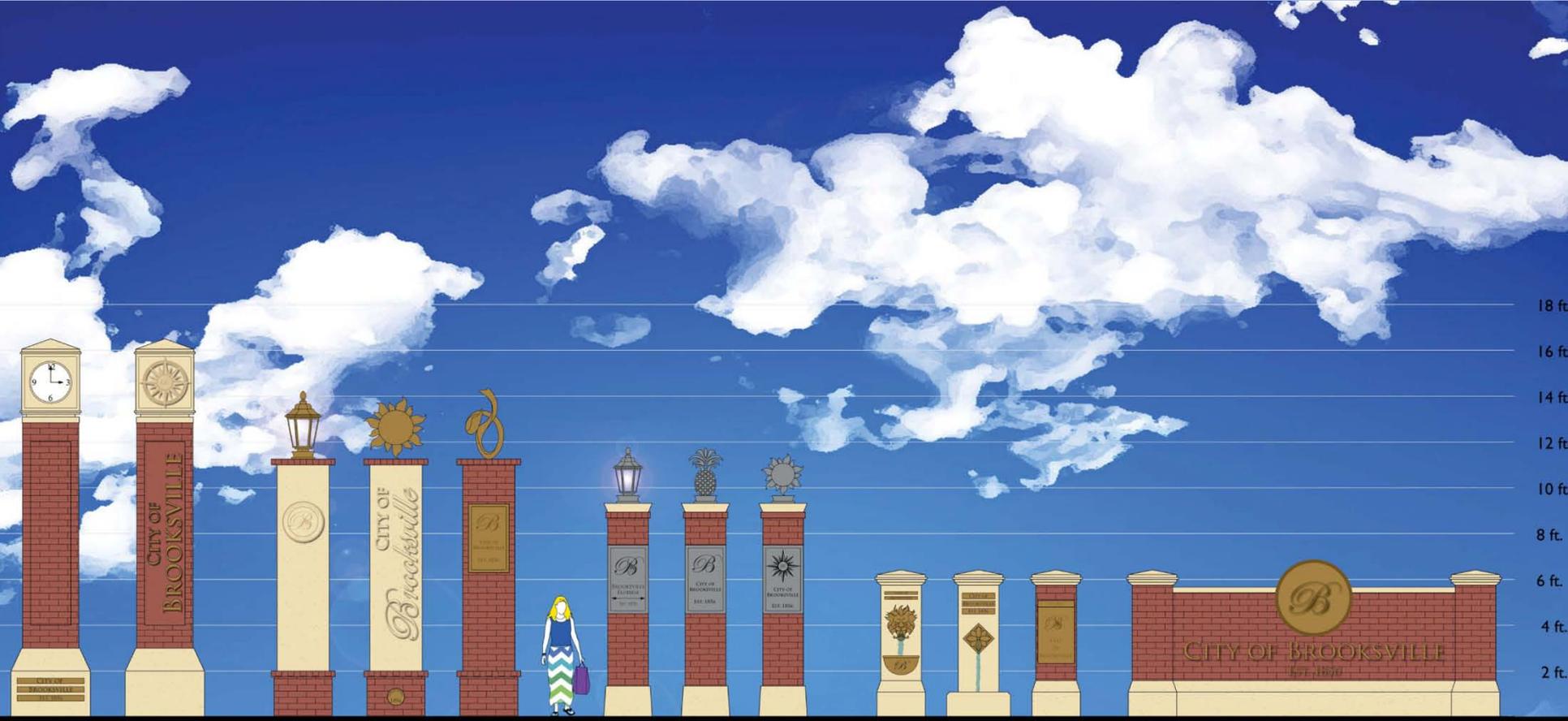
SUNTRUST











RENAISSANCE  
PLANNING GROUP

**Coastal** Engineering  
Planning  
Surveying  
Environmental  
Transportation  
Construction Management  
engineering associates inc.



18 ft.  
16 ft.  
14 ft.  
12 ft.  
10 ft.  
8 ft.  
6 ft.  
4 ft.  
2 ft.

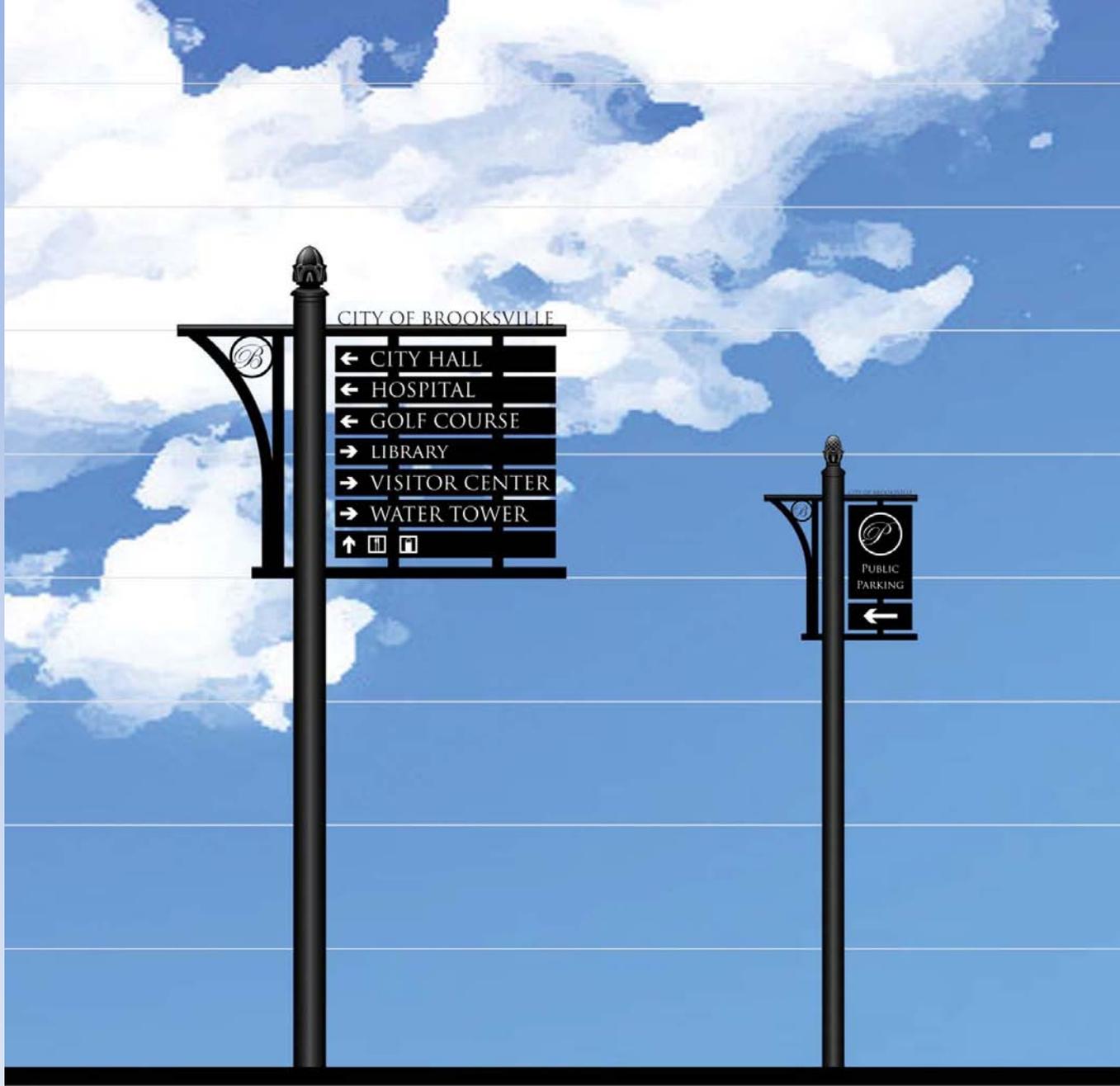
Trailblazer  
Signage

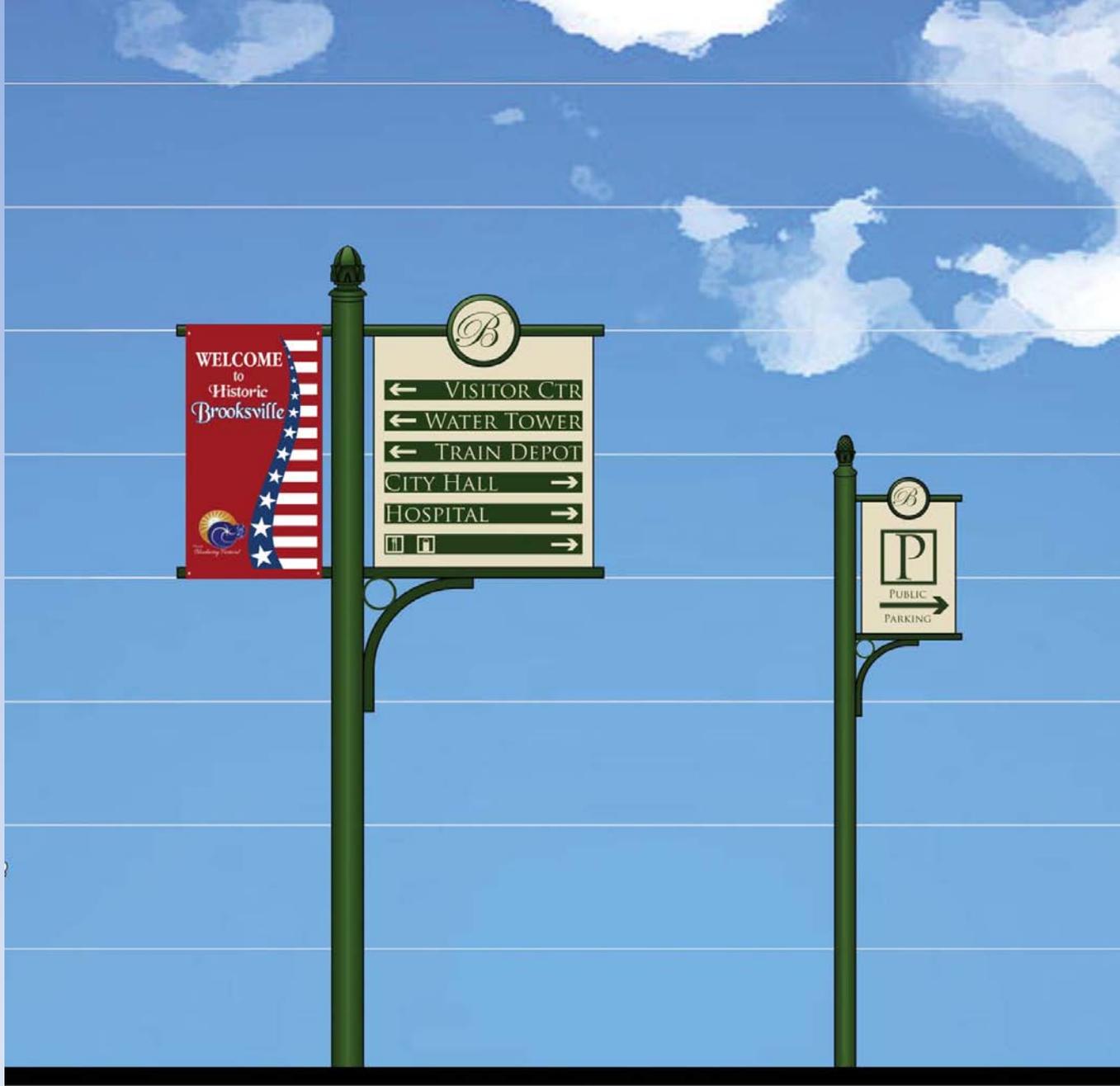
Vehicular  
Signage

Parking  
Signage

Pedestrian  
Signage

Trail  
Signage









LOGO 1A



LOGO 1B



LOGO 1C



LOGO 1D



LOGO 2A



LOGO 2B/C



LOGO 2D



LOGO 3A



LOGO 3B/C



LOGO 3D

Hernando Park Renovation Phase Two  
citySCULPT "Taking Shape"  
Hernando Park Renovation Phase One  
Gathering Places ▲ Green Space ▲ Develop Culture Amenities  
Elimination of One Way Streets ▲ Walkable...Pedestrian Friendly  
Promoting CRA Projects ▲ Hosting Community Events  
Foundation Creation ▲ Community Input ▲ Vision ▲ Planning ▲ Implementation

*Insuring a Bright Future for the City of Brooksville*

The Brooksville Vision Foundation would like to invite you to participate in a very exciting project entitled **citySCULPT** - Taking Shape.

As you may already know, the Brooksville Vision Foundation is a private – public partnership founded in 2010 by a small group of citizens to bring back community sustainability and vitality to the small Iconic City of Brooksville, Hernando County's seat; one of only two Cities in Hernando County. In order to build on the existing businesses and events in the downtown area, the Brooksville Vision Foundation would like to create new and exciting experiences for today's families and the new citizens of our county, to once again draw people to our beautiful City.

Over the past three years the foundation has truly evolved creating the unique long term *Vision Plan 2050*, accomplishing key goals and participating in strategic projects. One such project was the revitalization of Hernando Park, to make better use of the iconic band shell by enhancing the park to develop a passive arena for cultural events. Partnering with the Brooksville Rotary, the foundation was able to create a beautiful entrance by removing the unused shuffle board courts and diseased trees, refurbish the exterior public bathrooms, and landscape and surround the park with decorative fencing. Phase 2 of the project will be erecting a distinctive and uniquely designed pergola as the main park entrance.

The Brooksville Vision Foundation is partnering with the City Art Gallery and the Hernando Fine Arts Council for **citySCULPT**, the next impressive community project and goal. **citySCULPT** will be an interactive art walk, combining strategically placed sculpted pieces done by talented nationwide artists with our existing and already well known mural pieces throughout our beautiful city and the ability to "dial in" and listen to each artist describe the inspiration, medium and creative process behind each piece. We look forward to celebrating the completion of **citySCULPT** with a series of events to include hosting an Afternoon Tea with sculpture unveiling and a Garden Dinner with a Theatrical Performance held on the Band Shell stage. It is our sincere hope that you and your company will be interested in being one of our partners in this very inspiring community project.

On October 5th, we are offering project participation to select companies. Your investment in this project will truly be an investment not only for the community of Brooksville, but the entire County of Hernando.

We are offering two separate opportunities or a combination of both.

- **10 Sculptures Pads will be available for Sponsorship**

Cement pads will be embellished with a Foundation plaque signifying the sponsor, accompanied with a plaque of the sculpture title, sculptor's name.

**Opportunities**

- Two year Sponsorship – \$1000
- Lifetime Sponsorship – \$5000

**Benefits**

Each Sponsorship will provide:

Two year Sponsorship

- Insignia Foundation plaque for the sponsored pad
- Two Tickets to the Afternoon Tea Sculpture unveiling
- Two Invitations to the Invitation only Catered Garden Dinner
- Two Tickets to the Invitation only Theatrical Performance under the stars
- 1 year Business Membership to the Brooksville Vision Foundation  
Value \$1825

Lifetime Sponsorship

- Insignia Foundation plaque for the sponsored pad
- Two Tickets to the Afternoon Tea Sculpture unveiling
- Two Invitations to the Invitation only Catered Garden Dinner
- Two Tickets to the Invitation only Theatrical Performance under the stars
- 5 year Business Membership to the Brooksville Vision Foundation
- Value \$5625

- **1 of 20 Tables Invitation only Catered Garden Dinner & Theatrical Performance**

The evening will begin with cocktails at 5:00 pm (cash bar). Dinner starts at 6:00 under a chandeliered adorned tent in a garden setting, a catered buffet created by Incredible Edibles will be accompanied by 1 carafe of white wine and 1 carafe of red wine, dessert served table side. 7:30 pm Live Auction of center pieces provided by local sculptors. The evening performance will begin at 8:00 a night under the stars watching a theatrical performance.

### **Opportunities**

- Table for 8 - \$1600.00 with Two Mystery Guest (=10 guest per table)

### **Benefits**

Each Sponsorship will provide:

- Two Tickets to the Afternoon Tea Sculpture unveiling
- 8 Invitation to the Invitation only Catered Garden Dinner
- 8 Tickets to the Invitation only Theatrical Performance under the stars
- 2 Year Business Membership to the Brooksville Foundation  
Value \$2025

The combination of the two opportunities will be a total of \$2600.00 which will include all of the above with two additional seats at your hosted table, omitting the mystery guests. Value \$3425.00

All proceeds will be dispersed to support the City Art Gallery citySCULPT – "Taking Shape", The Hernando County Fine Art Council and Brooksville Vision Foundation for the completion of Hernando Park. I will personally contact you in the next few weeks to speak with you about the project.

Sincerely,

Michael D. Heard  
Brooksville Vision Foundation Event Committee  
Event Chairwoman  
Brooksville Vision Foundation

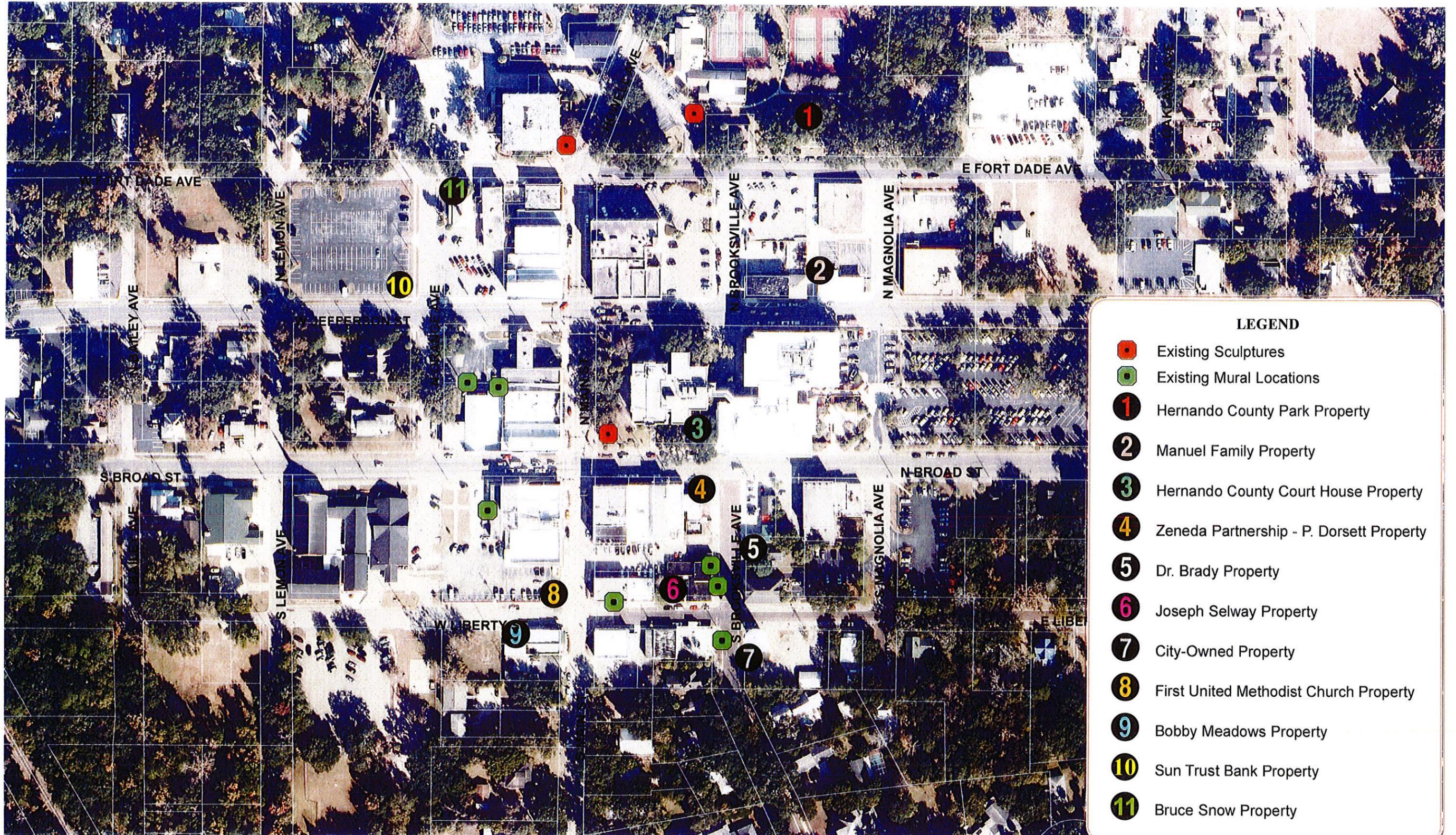
**city SCULPT!**  
**TAKING SHAPE**

Enclosures: Brooksville Vision Foundation Packet  
**citySCULPT** sculpture location map

**Brooksville Vision Foundation**  
"Providing the Building Blocks to a Better Future"



# Proposed Sculpture Locations



**LEGEND**

-  Existing Sculptures
-  Existing Mural Locations
-  Hernando County Park Property
-  Manuel Family Property
-  Hernando County Court House Property
-  Zeneda Partnership - P. Dorsett Property
-  Dr. Brady Property
-  Joseph Selway Property
-  City-Owned Property
-  First United Methodist Church Property
-  Bobby Meadows Property
-  Sun Trust Bank Property
-  Bruce Snow Property



Prepared by: *The City of Brooksville Community Development Department*  
 Base map provided by: *The Hernando County Property Appraiser*  
 Date of Revision: *September 3, 2013*      f:\esri\arcmap projects\Sculpture Walk Properties.mxd

**CITY OF BROOKSVILLE  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
201 HOWELL AVENUE  
MINUTES**

February 7, 2011

7:00 P.M.

Brooksville City Council met in regular session with Mayor Frankie Burnett, Vice Mayor Joseph E. Johnston, III, Council Members, Joe Bernardini, Lara Bradburn and Emory Pierce present. Also present were Thomas S. Hogan, Jr., City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Interim Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. Members of the Hernando Today and Hernando Times were also present.

The meeting was called to order by Mayor Burnett, followed by an invocation and Pledge of Allegiance.

**CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS**

**Margaret R. Ghiotto Beautification Award - Residential Award**

Recognition of improvements to the property located at 216 E. Liberty Street, previously owned by Mikel Hannigan and Christine Lawter.

Mayor Burnett reviewed the award. The recipients were not present so the award will be presented at the next Council meeting in March.

**New Business Welcome**

Recognition of new City of Brooksville businesses by City Council and the Ambassador of Commerce and Employment's Office.

Dennis Wilfong, Ambassador of Commerce and Employment, reviewed the new businesses to the City of Brooksville and updated Council on the progress of their efforts. He announced there have been twenty one (21) new businesses since he last reported to Council in excess of fifty (50) new jobs. He indicated welcome packages are delivered to new businesses and invited Council members to participate in the occasion. He shared a few stories of successful openings of new businesses in the City, giving credit to the friendly atmosphere of helpful citizens.

Council Member Bradburn commended and thanked Dr. Wilfong for his persistence on this project.

**Proclamation - Black History Month (February) Recognition**

Consideration of Proclamation to acknowledge the contributions of outstanding humanitarian deeds during the celebration of Black History Month.

Mayor Burnett read the proclamation in its entirety and presented it to Brother Henry Wright of the Elks Lodge. He also presented Certificates of Recognition to Henry Wright, Sonya Jackson, Joann Munford, former Mayor Luther Cason, James Hall, Brenda Mobley, Supervisor of Elections Annie Williams, School Board Chairman James Yant, Mae Lois Black-Hamilton, Martha Maner, Charles "Kojak" Burnett, Ella Mae Macaulay, George Foster of Creative Environmental Solutions and Cliff Manuel of Coastal Engineering for their contributions to the community.

*A 5-minute break was taken.*

# REGULAR COUNCIL MEETING MINUTES – FEBRUARY 7, 2011

## Individual Proclamations

Doug Davis approached Council and encouraged all of Council, concerning their conscience when dealing with the business of the “people”, to sign individual proclamations, which he read, asking God to judge their motives.

## Enrichment Center, Inc., Presentation

Update on progress of the Enrichment Center project.

Nick Morano introduced Debbie Druzbeck, Executive Director of the Enrichment Center. She thanked the Board of Directors of the Enrichment Center, Council and the Parks and Recreation Staff, the Mining Association and James Morris of Cemex and Cliff Manuel, of Coastal Engineering, Attorney Joe Mason, Bill Henry and Barry Morris of RGA Architects for their help and contributions. She, along with James Morris and Barry Morris, proceeded to review the final design via a PowerPoint presentation as documented in *Attachment A*.

She reviewed the additional costs as referenced in the packet. The fire line construction was briefly discussed. Mayor Burnett asked that a workshop be scheduled to discuss further, which will be Wednesday, February 9<sup>th</sup> at 6:00 p.m.

Council Member Pierce asked that a copy of the PowerPoint presentation be provided to him prior to the workshop.

Council Member Bradburn reviewed various changes in construction plans. She expressed her enthusiasm over such a high quality project and that the Mining Association’s involvement will showcase history. She reflected on many years of discussions leading up to fruition and how to reach the goals set forth.

Mrs. Druzbeck clarified that everything is to be built to hurricane standards; she also indicated deletion of some drywall is to preserve the historical designation. The generator and water pump will be needed before an occupancy permit can be obtained as a Special Needs Shelter. Hurricane glass has been downsized and parts of the project have been adjusted to make it work.

City Manager Norman-Vacha asked for a review of the large costs incurred. Mrs. Druzbeck indicated the Impact Fees, utilities hookup, building permits and the plan review fees were budgeted at \$24,000 and \$46,922 was expended with a runoff deposit of \$5,200 that is refundable. The fire flow piping starts at US41 to the structure crossing Gary Grubbs Boulevard twice.

Council Member Bernardini asked where the generator will be located. Barry Morris indicated the fuel tank will be above ground with the generator on top of it.

## **CITIZEN INPUT**

Mayor Burnett asked for public input.

Dan Patrick commented on the golf course funding when it was built and offered to give a large donation to the Enrichment Center.

Doug Davis expressed his concern for the generator being on top of the fuel tank. He recommended propane or natural gas.

Cecil Davis expressed the concern for money donations to be within the City’s current budget.

## REGULAR COUNCIL MEETING MINUTES – FEBRUARY 7, 2011

Marjorie Weyhrauch and Gwen Collins asked that residents support the resolution supporting hospital patient protection. Discussion of the Bill, sponsors and the importance of Registered Nurses ensued. Council agreed to support the resolution by adding it to the next meeting agenda of City Council.

### CONSENT AGENDA

#### Minutes

August 16, 2010	Regular Meeting
August 24, 2010	Budget Workshop
September 22, 2010	Final Budget Hearing

#### Regional Medical Center's Renewal Application for Certificate of Public Convenience & Necessity (COPCN)

Consideration for Council to recommend that Hernando County Board of County Commissioners grant renewal of COPCN for HCA Health Services of Florida, Inc., d/b/a Regional Medical Center, Bayonet Point, for the period of February 5, 2011 through February 5, 2014.

#### Motion:

Motion was made by Vice Mayor Johnston and seconded by Council Member Pierce for approval of Consent Agenda. Motion carried 5-0.

### REGULAR AGENDA

#### Sewer System Rehabilitation – Phase III - Change Orders 10-13 and Amendment to Cardno/TBE Contract

Consideration of approval for adjustment of quantities and time for final change orders for the Sewer System Rehabilitation Phase III Project.

Director of Public Works Richard Radacky introduced Alan Schaefer, Project Manager; David O'Connor, P.E. Engineer for the project; and Dorian Majesky, Director of Water and Wastewater in Clearwater of Cardno/TBE, who reviewed the complete project via PowerPoint as documented in *Attachment B*.

Project Engineer David O'Connor explained the purpose of the project is to replace the City's sewer system with cured-in-place pipe. He next reviewed Inflow and Infiltration; Project Funding and ARRA Compliance; and Project Approach.

Project Manager Alan Schaefer reviewed Project Construction Contract Structure along with the contractors used, their project roles and accomplishments; Reynolds Inliner, LLC, Sanitary Sewer System Evaluation with Closed-Circuit Television; W. Clyde Daniels Construction, Inc., Excavated Point Repairs; American Infrastructure, Cured-in-Place Pipe Mainline Lining; LMK Pipe Renewal LLC, Sectional and Lateral Lining; Paints and Coatings, Inc., Manhole Repairs and dollar amount spent. He further reviewed project challenges, selected typical defects and gave a project summary.

Council Member Pierce indicated the project was broken up to include as many local contractors as possible. He advised Cardno/TBE has done a wonderful job.

Utility Superintendent Will Smith reviewed the Rehabilitation Cost History as documented in *Attachment B*.

Richard Radacky followed up by reviewing project benefits.

## REGULAR COUNCIL MEETING MINUTES - FEBRUARY 7, 2011

Council Member Bernardini asked if the thirty percent (30%) rehabilitation was in the worst areas and if the system will be reassessed. Director Radacky affirmed it will be reassessed.

Council Member Bernardini asked when the Department of Environmental Protection capacity rating occurs. Council Member Pierce replied the capacity of the plant is currently set at 1.9 million gallons per day and The Department of Environmental Protection will allow more connections by reducing inflows but will not re-rate until a larger structure is rebuilt. He also pointed out the three (3) Sewer Rehabilitation projects have reduced flow rate from 1.2 to .8 and there should be an even further reduction once this last project is complete.

Council Member Bernardini asked about the contractor that went out of business. Mr. Schaefer indicated Love Construction went out of business on an insurance technicality.

Council Member Bradburn, referring to the project summary, pointed out an enormous amount of work has been done on this project. She commended Cardno/TBE for their work in overseeing the project.

### **Motion:**

Motion was made by Council Member Bradburn and seconded by Council Member Pierce for approval.

Council Member Johnston asked if the adjustment for Cardno/TBE for \$10,000 was up or down. Public Works Director Radacky clarified that it is an additional \$10,000.

Council Member Bernardini asked if the change orders have already been completed. Director Radacky affirmed that they have and clarified project budgeting and completion times. Council Member Bernardini and Mayor Burnett both did not agree that change orders come to Council after the work has been completed and does not want to set precedent with future projects.

Motion carried 5-0.

### **Green Burial Business Proposal**

Consideration of the Green Burial concept at the Brooksville Cemetery.

Director of Parks, Facilities and Recreation Mike Walker reviewed the concept as documented in *Attachment C*. He indicated changes from original presentation such as being "More Green"; no concrete vault; section of cemetery being utilized is better laid out to define the area of the northeast corner; and there will be sixty-nine (69) plotted spaces utilized to implement this plan.

The cost of a 10x10 plot is \$2,800 and gives the families different burial options including a headstone with additional use fees. Site preparations will include digging of the burial location to preserve the natural beauty. A scattering garden of cremains has also been created with a \$50 scattering fee. The Cemetery Advisory Board has taken on the task of fundraising for a proposal to have a Memorial Wall surround this location. He pointed out the potential income of approximately \$61,000 for those plots at the cost of \$600. He indicated Florida Department of Environmental Protection has been contacted and they have no concerns with the concept. The Department of Health indicated they have no authority other than the 150-foot setback from any public wells.

City Attorney Rey indicated she has been in contact with Mr. Tim Wheaton of the Division of Funeral Services and they have yet to document any rules regarding green burials.

Council Member Johnston pointed out the numbering is incorrect on the plots.

## REGULAR COUNCIL MEETING MINUTES - FEBRUARY 7, 2011

Council Member Bernardini questioned \$125 to dig a hole for a cremation urn. Director Walker indicated that is the typical rate at surrounding locations. Mayor Burnett indicated the Cemetery Board has carefully reviewed the established fees.

Mr. Brewer explained that this is a new concept and reviewed the costs as well.

Council Member Bradburn asked for clarification that these services will be open to all funeral homes and the holes will be dug by private contractors. Rich Howard, Cemetery Sexton clarified that for cremations the hole can be dug by staff, family or a contractor. She asked about the 10x10 size which Director Walker addressed. He also confirmed that the wall is to memorialize a family member other than by the headstone, which was discussed, as well as costs. City Manager Norman-Vacha further elaborated that the memorial wall is a fundraiser and offers an alternative to family members no longer in the area to honor their loved ones who have been cremated and it will add to the landscaping.

Director Walker and Mr. Howard confirmed the cost of pricing of all the plots are below market value. Vice Mayor Johnston supports the premium rates for a unique service.

For the record, Council Member Bradburn wanted it noted that the wetlands are not being disturbed with this design.

### **Motion:**

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval. Motion carried 5-0.

City Manager Norman-Vacha stated staff will come back to Council concerning Code at a later date.

### **Ordinance No. 816 - Water Restrictions**

Consideration of ordinance to amend Charter Section 90 and repeal Resolution 2007-03.

Director of Community Development Bill Geiger reviewed the proposed ordinance addressing year-round water conservation measures, advising it integrates the administrative code into the ordinance, and also provides for the once-a-week watering restrictions to go into effect permanently.

Referring to Section 90-33, Council Member Johnston asked if this is in the current code. Code Enforcement Officer Mark Caskie explained that the Florida Administrative Code allows for a longer watering period for larger properties.

Director Geiger indicated the ordinance was submitted to review changes by Hernando County, who have given their approval and Southwest Florida Water Management District, with no feedback as of yet.

Council Member Bernardini stated his concern that new customers be notified of the restrictions and Mark Caskie stated he would create a water restriction brochure for new customers. Mr. Caskie clarified that the previous ordinance was only in effect should Southwest Florida Water Management District declare a water shortage.

Council Member Bradburn asked if the ordinance addresses new lawns and vegetation requirements. Director Geiger pointed out it is addressed in the Administrative Code Standard which is adopted as part of the ordinance. City Attorney Rey further elaborated that this particular ordinance addresses the existing lawn and landscape requirement with a defined term for purposes of applying these requirements, just as it is promulgated under the Florida Administrative Code.

# REGULAR COUNCIL MEETING MINUTES - FEBRUARY 7, 2011

## Motion:

Motion was made by Council Member Johnston and seconded by Council Member Pierce for approval.

## CITIZEN INPUT

Mayor Burnett asked for public input; there was none.

City Clerk Peters read Ordinance No. 816 by title, as follows:

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF BROOKSVILLE, FLORIDA, CHAPTER 90, "WATER RESOURCES," AMENDING ARTICLE I AND ARTICLE II; PROVIDING FOR CODIFICATION, CONFLICTS, REPEALING, SEVERABILITY AND AN EFFECTIVE DATE.**

Motion carried 5-0 upon roll call vote, as follows:

Council Member Bernardini	Aye
Council Member Bradburn	Aye
Council Member Pierce	Aye
Vice Mayor Johnston	Aye
Mayor Burnett	Aye

## Energy Systems Group - Investment Grade Audit

Consideration of selection of ESG for Investment Grade Audit Services.

City Manager Norman-Vacha indicated Chris Summers with Energy Systems Group is present and asked for Council approval of piggy-backing on the City of Ocala for selection of Energy Systems Group.

## Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval to begin negotiations for a contract.

Council Member Bernardini felt the City should conduct its own bid process since it is a \$3 million dollar project.

Motion carried 4-1, with Council Member Bernardini voting in opposition.

Council Member Bradburn asked if Mr. Summers has had a chance to speak with Tampa Utilities in regard to their water bill issues. Mr. Summers indicated they have not but has done extensive water research and there have been issues localized to several different communities, which were associated with leaks, but not in all cases, some were due to rate changes. Council Member Bradburn asked that by the time the contract is before Council she would like more detailed answers.

## Interlocal Agreement - Transportation Enhancement Projects

Consideration to renew the three-year Transportation Enhancement Projects Interlocal Agreement between the Hernando County Board of County Commissioners, the City of Brooksville and Metropolitan Planning Organization.

Director of Community Development Bill Geiger reviewed the agreement. He stated it is a renewal of an existing interlocal agreement that has been in place since 2008 without any problems. It is a statement of good faith and intent of responsibilities of entities involved.

## REGULAR COUNCIL MEETING MINUTES – FEBRUARY 7, 2011

### Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval.

### Advisory Board Appointments

Appointment of Advisory Board Members whose terms expire December 31, 2010.

#### Beautification Board

One (1) Vacant Student Representative Position to fill a 1-year term of office (per Policy 4-2008) through February 29, 2012.

Tiffany Rose Lufcy      New Applicant

### Motion:

Motion was made by Council Member Bradburn and seconded by Council Member Pierce for approval. Motion carried 5-0.

Council Member Bernardini suggested the procedure to fill the student representative position be readdressed at a later date and changed from a 1-year to up to a 3-year term of office. Council Member Bradburn disagreed and felt a 3-year term of office is a big commitment from a teenager. Mayor Burnett agreed that all board procedures need to be readdressed as he is in favor of consideration of new applicants over a member who has served for at least two (2) consecutive terms of office. He asked the City Manager to schedule this for discussion on a workshop.

One (1) Vacant Full-Time Board Position to fill a 4-year term of office through December 11, 2011. No applications were received

#### Planning & Zoning Commission

One (1) Full-Time Board Position to fill a 4-year term of office through December 31, 2014. City residency is required.

George H. Rodriguez Reapplying (Expiring Term)  
Richard E. Lewis New Applicant  
Cecil Davis, IV New Applicant

Council Member Bradburn nominated Mr. Rodriguez for reappointment and she explained that she had asked this to be postponed from a previous meeting since she was lead to believe he had no desire to continue to serve on the commission.

Council agreed to fill the position by vote instead of motion.

Council votes were in favor of George H. Rodriguez with three (3) votes and one vote for each of Richard E. Lewis and Cecil Davis, IV.

Mayor Burnett thanked all applicants for their interest in serving on an advisory board.

### **CITIZEN INPUT**

Mayor Burnett asked for public input.

Cecil Davis asked to be considered for the vacancy on the Beautification Board.

Kojak Burnett thanked Council for their efforts to recognize Black History Month.

# REGULAR COUNCIL MEETING MINUTES - FEBRUARY 7, 2011

## ITEMS BY COUNCIL

### T. Jennene Norman-Vacha, City Manager

#### Workshop Reminders

City Manager Norman-Vacha wanted to remind Council there is a workshop for the Enrichment Center project this Wednesday the 9<sup>th</sup> and a Financial Workshop on Tuesday, February 22<sup>nd</sup> both at 6:00 p.m.

#### Fire Chief Tim Mossgrove

She announced Chief Mossgrove's mother was in the hospital having heart by-pass surgery and to keep them both in prayers.

### Joe Bernardini, Council Member

#### Enrichment Center, Inc.

Council Member Bernardini stated he felt the Beautification Board should have been consulted for consistency with other signs throughout the City.

He was surprised to hear staff was not aware that there needs to be a fire line to the Enrichment Center along with the calculated fees. He asked for a copy of the contract before the workshop meeting on Wednesday. He also stated his concern for the location of the generator.

#### Street Lines Painting

He thanked Public Works staff for painting the stop strips on the service road in front of AT&T and asked when the other side of the road near Winn-Dixie would be done. Public Works Director Radacky stated it was not done because that is on private property but will contact the owner of the shopping center to have them mark the two (2) lanes facing Dunkin' Donuts.

Council Member Bernardini asked if there are any plans to re-stripe roads within the City. Public Works Director Radacky stated an inventory will need to be done and put on a cyclical maintenance program for thermo-plastic painting.

#### Saturday at the Market

He noticed the event was well attended Saturday night when he drove by about 6:30 p.m. City Manager Norman-Vacha stated, in conjunction with Tourist Development Council, the Motor Coach Association participated in the event along with the Flatlanders Challenge Race.

### Lara Bradburn, Council Member

#### Vendapin

Council Member Bradburn asked about the activity in the yellow building on Jefferson Street. Director Geiger stated there is a new business moving into that location that is an assembly-type business called Vendapin that was referenced earlier this evening by Mr. Wilfong. There will be approximately five (5) to eight (8) employees earning more than minimum wage.

#### Enrichment Center

She agreed with Council Member Bernardini's comments and added her concerns over plan design.

#### Improving Swales

She asked about the plan for improving swales to provide better drainage by previously identifying roads with issues. Director Radacky indicated Martin Luther King Boulevard was done first. The cave-ins are being jacked up and the county comes in to remove the siltation adjacent to the culvert.

## REGULAR COUNCIL MEETING MINUTES - FEBRUARY 7, 2011

The plan is to address the problems by quadrants and he will get back to her with specifics on major roadways.

### Pothole Maintenance

She stated there is a pothole near the east entrance by the Christmas House that needs to be addressed.

### Chemical Spraying

She asked that employees be cross-trained in chemical spraying so that they can address issues as they come upon them when they are working out in the field. She also asked that as employees are driving around the City and see a maintenance issue it should be reported so it can be addressed. Public Works Director Radacky confirmed that procedure is currently in place and pointed out a major problem on Main Street near Martin Luther King Boulevard with accumulation of shopping carts.

### Emory Pierce, Vice Mayor

#### Enrichment Center Water Line

Council Member Pierce asked Director Radacky to come up with a cost for the City to install the line.

### Joe Johnston, Vice Mayor

#### Picture Maintenance

Vice Mayor Johnston mentioned the picture in Council Chambers is still crooked. City Manager Norman-Vacha will have the art gallery curator re-string the picture so that it hangs straight.

#### Applebees

He stated they are dumping detergent water out the backdoor and it is running into the elevated drain which collects and gets tracked into the plaza located behind the restaurant.

### Frankie Burnett, Mayor

#### Hernando County Health Department

Mayor Burnett recognized Shonda Ellison for the recent HIV and Aids Awareness Workshop.

#### Walk with the Mayor

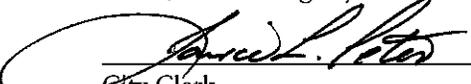
He requested the City Manager meet with staff to organize the event to take place on October 15<sup>th</sup>. Council Member Bradburn would like to limit staff involvement and to utilize volunteers for this event.

#### Commendations

He thanked the City Manager and staff for continuing to move the city in a positive direction.

## ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 10:50 p.m.

  
\_\_\_\_\_  
City Clerk

Attest: \_\_\_\_\_  
Mayor

**CITY OF BROOKSVILLE  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
201 HOWELL AVENUE  
BROOKSVILLE, FL 34601  
MINUTES**

March 4, 2013

7:00 P.M.

Brooksville City Council met in regular session with Mayor Lara Bradburn, Vice Mayor Kevin Hohn, Council Members Frankie Burnett and Joseph E. Johnston, III present. Also present were James Fisher, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Mike Walker, Parks and Recreation Director; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; George Turner, Police Chief and Tim Mossgrove, Fire Chief. A member of the Hernando Times was also present.

The meeting was called to order by Mayor Bradburn, followed by an invocation and Pledge of Allegiance.

**CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS**

**Margaret R. Ghetto Improvement Award – Residential Award**

Recognition of improvements to the property of Mr. and Mrs. Alphonso Goodson, located at 1340 E. Jefferson Street.

Scott Renz, Beautification Board Chair reviewed the award and along with Mayor Bradburn presented the award to Mr. Goodson.

**Margaret R. Ghetto Improvement Award - Commercial Award**

Recognition of improvements to the property d/b/a House of Passage, located at 5 N. Main Street.

Scott Renz, Beautification Board Chair reviewed the award and with Mayor Bradburn presented the award to owner Ann Daniel Borgialli. Ms. Borgialli introduced her daughter and spoke about her shop.

**Metropolitan Planning Organization (MPO) Apportionment Plan**

Presentation and update of the draft Apportionment Plan for Hernando and Citrus County to combine into one Transportation Planning Organization.

Dennis Dix, Transportation Planning Coordinator for the Hernando County MPO, reviewed a PowerPoint Presentation regarding the issue, which is based upon changes to the Census that affects MPO designations, boundaries and membership apportionment.

There are two new urbanized areas in the State of Florida, one in Highlands County and one in Citrus County. Another interesting fact he pointed out is that there are 26 MPOs in the State of Florida and the Governor has stated there will be no new MPO boards. So the new urbanized areas have to collaborate with neighboring MPOs. Citrus County has three options: Marion County, Lake Sumter County or to Hernando County. They are starting with us because they are interested in north/south travel by way of the Suncoast corridor. The MPO has discussed apportionment possibilities. Citrus County is not as far ahead as Hernando County is and will be holding apportionment workshops over the next two weeks to decide if they want to proceed.

The earliest a new apportionment plan could be adopted, should Citrus County opt in, would be in March 26<sup>th</sup>. The Governor wanted the issue resolved by April 1<sup>st</sup> but Mr. Dix is not sure this will

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

happen. As soon as information is received from Citrus County he will be back to fill in Council on the project.

Mayor Bradburn explained that the purpose of the MPO is that the City and County work together to decide transportation priorities for the future of the City and County. It is vital in securing state and federal funding for our roads.

Mr. Dix advised an MPO is created by Federal Highway when a population reaches 50,000 in an urbanized area. The plans go out 20 years; the current plan to 2035. MPO's are being encouraged to join with other area MPO's to do something more regional. Mayor Bradburn added that Bill Geiger has been the City's liaison on those conversations.

### **Right-of-Way Sign Violation Update**

Update on current right-of-way sign violations in the City.

Director of Community Development reviewed that the snipe signs that show up in the medians are a nationwide problem because it is a cheap way to advertise. He advised staff meets with the business owners, reviewing code and fines. They also work with event organizers, as well as the County, such as the Supervisor of Elections Office regarding candidate signs. Director Geiger advised the first fine is \$50. Discussion ensued of the fines and fees. Director Geiger indicated the system is working it's just a continual process.

### **CITIZEN INPUT**

Mayor Bradburn asked for public input.

Theresa Keenan, with Hernando County asked that the Fluoridation item be placed on the April agenda. Mayor Bradburn advised a letter had been sent which indicated the item would best be heard during the budget process.

Dr. Johnny Johnson, a pediatric dentist in Palm Harbor, advised he's seen the kids that haven't been exposed to fluoridation, advising oral abscesses due to tooth decay can lead to death if not treated. He advised there is an abundance of misinformation on the subject and it is his desire to have fluoridation.

Council Member Burnett requested a meeting with Dr. Johnston to discuss the issue.

### **CONSENT AGENDA**

#### **Minutes**

December 3, 2012 Regular Meeting  
December 11, 2012 Pension Workshop

#### **Beautification Board Member Removal**

Consideration of Board recommendation to remove member for non-attendance.

#### **Brooksville Housing Authority Board Member Removal**

Consideration of Board recommendation to remove member.

#### **2013 Annual Holiday and Meeting Schedule**

Consideration of approval for correction of Council meeting dates for April 2013.

Regarding Item E-3, Council Member Burnett advised the City was not notified of Ms. Taylors departure in September until January 2013. He didn't feel the City has been kept informed of the happenings at the Brooksville Housing Authority.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

### **Motion:**

Motion was made by Council Member Johnston and seconded by Council Member Burnett for approval of Consent Agenda.

Vice Mayor Hohn asked that Item E-5, Special Assessment Interlocal Agreements be pulled for discussion.

Motion carried 4-0 for approval of Consent Agenda Items 1-4.

### **Special Assessment Interlocal Agreements**

Consideration of Interlocal Agreements with the Hernando County Tax Collector and the Hernando County Property Appraiser for collection of assessments using the uniform method of collection.

Vice Mayor Hohn reviewed the costs associated with the agreements. He asked the difference in the costs of collection by the City. City Manager Norman-Vacha explained that the assessment would be attached to the homeowners' annual taxes and a lien would be applied to the property if not paid. Chief Mossgrove advised the fee of up to 2% is statutorily driven. Council Member Johnston advised that tax certificates are sold on properties that don't pay and the City would receive the monies.

### **Motion:**

Motion was made by Council Member Johnston and seconded by Vice Mayor Hohn for approval of Consent Agenda Item E-5. Motion carried 4-0.

### **PUBLIC HEARINGS (Board Sitting in its Quasi-Judicial Capacity)**

- Entry of Proof of Publication into the Record
- Poll Council Members for Ex-Parte Communications
- Administering of Oath to All Persons Intending to Speak [Expert Witness Credentials]
- Adoption of the Agenda Back-up Materials into Evidence

Mayor Bradburn gave a brief review of the quasi-judicial process and called for proof of publication. City Clerk Peters indicated Item F1 was published on Wednesday, November 14, 2012, in the Hernando Today legal section of the Tampa Tribune and there is a copy of the affidavit for the record.

Mayor Bradburn asked that the credentials of Bill Geiger, Steve Gouldman, Cliff Manuel and Don Lacey be recognized by Council as expert witnesses.

### **Motion:**

Motion was made by Council Member Johnston and seconded by Council Member Burnett for approval. Motion carried 4-0.

City Attorney Fisher advised there is a court reporter in attendance for this proceeding.

Mayor Bradburn asked that all staff material be adopted into evidence. (Attachment A)

### **Motion:**

Motion was made by Council Member Johnston and seconded by Council Member Burnett for approval.

Mayor Bradburn polled Council if any ex-parte communications have taken place on the subject. All replied no except for Council Member Johnston who advised he had spoken to Cliff Manuel concerning December's meeting.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

### Ordinance No. 833 – Evans Financial Services, LTD\*

Request for a zoning classification of Residential Planned Development Project (PDP) consisting of 427 single family units.

**[First Reading 11/05/12; Continued on 11/19/12; Continued on 12/17/12]**

City Planner Steve Gouldman reviewed the rezoning request as documented in the staff report and entered into the record in its entirety (Attachment A). He advised that in 2005 the Hernando County Board of County Commissioners approved the zoning for development on this property for 400 single-family dwelling units which was sent to the City for review. It did go to the Planning & Zoning Commission who recommended approval to Council; however the petitioner asked for a delay of 60 days so they could work out a tri-party deal to bring infrastructure to the site, which was unsuccessful.

Mayor Bradburn requesting all parties wishing to provide testimony on the subject be sworn. Bill Geiger, Steve Gouldman, Cliff Manuel, and Don Lacey were sworn by the Clerk.

Planner Gouldman advised there have been three primary issues; conditions and specificity, drainage, and traffic.

Regarding conditions and specificity he advised the applicant had two choices in requesting rezoning the property; standard zoning district or planned development zoning district. Had they gone with the standard zoning district, for example an R-3, residential development, after approval there would have been a platting process and they would have had to meet all requirements of the Land Development Code and any other jurisdiction or agency applicable to development on the property and subject to the minimum lot size requirement of that R-3 district. They could potentially have put 427 units there, because the Comprehensive Plan caps it at 427, however, after the preliminary plat there may be things that drop that number below 427.

The other alternative was a Planned Development District, which is a blank sheet of paper in the beginning. Petitioners have to meet all standard Land Development Code requirements, as well as anything that is specifically called out in the conditions created by staff or conditions modified or created by Council. These are listed in the attached staff report.

Regarding drainage, there is a plan as noted in the staff report. He advised a letter had been received from the Home Owners Association (HOA) President of Wesleyan Village advising their concerns were for trees that are overhanging the property from the west side of Wesleyan Village and drainage. The HOA President indicated Wesleyan Village is not opposed to the development per se but would like the City to address the drainage issue adequately before approval.

Regarding traffic, Planner Gouldman advised the applicant has submitted a preliminary transportation analysis that shows the project will operate at less than 20 percent of its design capacity. The analysis also indicates that with the addition of the traffic generated by the Majestic Oaks development at project build-out, Mondon Hill Road will operate at approximately 58 percent of design capacity.

Regarding the MPO's 2025 Cost Affordable Plan and the 2035 Long Range Transportation Plan, it shows that this roadway, with Majestic Oaks included, will operate at a level of service B. He believes that makes this one of the best functioning collector roadways in the County. He recommended Council approve the petition.

Vice Mayor Hohn asked what a "Level B" refers to. Mayor Bradburn indicated there is more to the issue. Planner Gouldman advised there are levels A-F based on volume and is a transportation term relating subjectively to...how long it takes you to get out of your driveway for instance.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

Mayor Bradburn advised analysis has not been done, including the adjoining roads, which is where much of the concern has been expressed. That is where, historically, the accidents happen and the level of service degrades.

Don Lacey of Coastal Engineering, having been sworn, reiterated that information had been provided as requested by Council regarding traffic and drainage. He indicated Coastal Engineering had worked with staff regarding changes to the recommended conditions. They have no objections and are supportive of the new conditions. Mr. Lacey advised it is a compatible project, it has been through several stages at this point, staff and the Planning and Zoning Commission has recommended approval, as do they.

Mayor Bradburn asked for public input; there was none.

Mayor Bradburn confirmed with staff and petitioner that the property boundary dispute will be handled by the affected property owners outside this process and thanked the legal staff for assisting with the added language and conditions. Mr. Lacey confirmed for the record.

She confirmed with staff and petitioner that the language changes have been agreed to, which gives the City better legal standing to protect the community and is part of condition two. This point in the process is for zoning which dilutes entitlement should the petitioner never meet the other conditions. That makes this a much more agreeable proposal. Mayor Bradburn advised that the Petitioner has taken great pains to meet with SWFWMD to address many of the drainage concerns on this property, which has been a great concern of Wesleyan Village.

For final clarification, Mayor Bradburn referenced that the traffic conditions on Mondon Hill Road have been a significant concern as it relates to density, some of which has been addressed tonight. She looks forward to working with the petitioner in the future, should this go forward, to make sure that people travel safely in that area.

### Motion:

Motion was made by Council Member Burnett and seconded by Vice Mayor Hohn for approval.

City Clerk Peters read Ordinance No. 833 by title, as follows:

**AN ORDINANCE PROVIDING A ZONING CLASSIFICATION OF PDP (PLANNED DEVELOPMENT PROJECT), CONSISTING OF RESIDENTIAL USES FOR CERTAIN REAL PROPERTY DESCRIBED HEREIN; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Johnston advised he previously had concerns of language contained within the ordinance. While many of those things are still there, following discussions with staff and the additional changes that were made to paragraph 2, some of his concerns were alleviated and he will be voting for approval.

Mayor Bradburn stated that she had hoped the new language would be agreed upon by the petitioner because it gives the City an opportunity to address concerns and to be smart about growth.

Motion carried 4-0 upon roll call vote, as follows:

Council Member Bernardini	Absent
Council Member Burnett	Aye
Council Member Johnston	Aye
Vice Mayor Hohn	Aye
Mayor Bradburn	Aye

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

Council Member Burnett advised that Council needs to direct the City's growth, not developers, and regards this as a protection barrier for the City.

### REGULAR AGENDA

#### **Resolution No. 2013-02 Brooksville Housing Authority Member Reduction**

Consideration of Resolution reducing the number of members on the Brooksville Housing Authority Board to five (5) plus one (1) alternate.

City Clerk Peters reviewed.

Council Member Burnett asked that a person from the South Brooksville area be appointed to the board, which was discussed. Mayor Bradburn advised no members could be replaced until expirations of terms.

#### **Motion:**

Motion was made by Vice Mayor Hohn and seconded by Council Member Johnston for approval of Resolution No. 2013-02.

City Clerk Peters read Resolution No. 2013-02 by title, as follows:

#### **A RESOLUTION REDUCING THE NUMBER OF BOARD MEMBERS ON THE BROOKSVILLE HOUSING AUTHORITY.**

Motion carried 4-0 upon roll call vote as follows:

Council Member Burnett	Aye
Council Member Johnston	Aye
Council Member Bernardini	Absent
Vice Mayor Hohn	Aye
Mayor Bradburn	Aye

Mayor Bradburn, with Council consensus, moved the issue of the current membership to the next agenda.

#### **Resolution No. 2013-04 - FDOT Approval for Florida Blueberry Event Road Closures**

Consideration of Resolution to FDOT requesting approval of closures to State Roads for the Florida Blueberry Festival May 3-5, 2013.

City Clerk Peters reviewed.

Council Member Johnston expressed concern for the closure of downtown at Noon on Friday. Michael Heard advised Hernando County is working with them and will consider shutting down the government center at noon on that Friday. Local traffic will be allowed and the public parking at the courthouse will be open for parking. Michael Heard elaborated.

#### **Motion:**

Motion was made by Vice Mayor Hohn and seconded by Council Member Burnett for approval of Resolution No. 2013-04.

City Clerk Peters read Resolution No. 2013-04 by title, as follows:

#### **RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA SUPPORTING A REQUEST TO CLOSE JEFFERSON STREET AND BROAD STREET BETWEEN LEMON STREET AND BELL AVENUE IN DOWNTOWN**

# REGULAR COUNCIL MEETING MINUTES – March 4, 2013

**BROOKSVILLE ON FRIDAY, MAY 3, 2013 FROM NOON UNTIL 8:00 PM ON SUNDAY, MAY 5, 2013; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.**

Council Member Johnston pointed out that the headnote states it's for closing Jefferson and Broad Streets but in the body it reflects all the other streets to be closed. He also stated he didn't see anything in the resolution referencing FDOT. City Clerk Peters advised the resolution gets attached to the street closure permit submitted to the state.

Motion carried 3-1 upon roll call vote as follows:

Council Member Johnston	Nay
Council Member Bernardini	Absent
Council Member Burnett	Aye
Vice Mayor Hohn	Aye
Mayor Bradburn	Aye

## **Florida Blueberry Festival 2013 Update**

Update on festivities for the 2013 Florida Blueberry Festival and request for marketing sponsorship.

Michael Heard, Festival Coordinator reviewed the request for Council investment and to serve as a Co-Title sponsor of the event. She advised they have reached out to the County to help with FDOT and the MOT for street closure costs, which they will be considering on the 12<sup>th</sup> of this month.

She thanked Council for providing office space, utilities and electricity. The County supplies phone service and they pay for their own internet services, copier, etc.

The request was as follows:

- Assistance and support from City staff in planning, preparing and implementing the FDOT, Maintenance of Traffic Plan, estimated at \$1,740.
- Fee waiver for City service costs for the Festival days (May 4<sup>th</sup> & 5<sup>th</sup>) estimated at \$3,580.
- Cash contribution of \$20,000, which would include the City's branding/naming in all pre-event advertising, to include billboards, radio, magazine and newspapers, bus plaques, all event signage and announcements and the festival website, 12 VIP Parking passes, 24 VIP Entry passes, VIP Hospitality access and VIP Concert Seating passes, along with post-event recognition.

She advised expenditures include \$30,000, with \$30,000 in kind donations from a billboard company, targeting Tampa, Orlando, The Villages with a picture of the event at the movies there, along with their newspaper and television commercials. Great Bay Distributing is doing all the radio advertising in Hillsborough, Pinellas and Sarasota Counties. The Citrus area is getting radio and Tampa Bay Times advertisements. Tampa Bay Times has become a permanent sponsor with around \$20,000 in newspaper campaigns for 4-weeks. Expenditures will be a little over \$100,000 with the same in in-kind contributions, for a total of around \$200,000 for the marketing campaign. They are hoping for 60,000 people in attendance this year.

She reviewed the closing of downtown with crowd-control fencing, which will allow for admission gates with a \$5 admission and \$2 for children between 5-16. This is to make up for the revenue stream lost on parking last year. Banners were sold to pay for the fencing.

This year's event will include a live cooking show; an intervention cardiologist will be giving lessons on cooking healthy, which will be televised on the Food Network channel. A video program will give instructions on starting a blueberry farm or growing in your back yard.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

The biggest sponsor this year is Dole, which has branched out into the berry business. They have taken over the entire blueberry concession this year.

So far over \$160,000 in cash has been raised.

Council Member Burnett asked where the monies would come from. City Manager Norman-Vacha advised the city's cash forward from prior year budget is higher than anticipated, close to \$100,000 and recommended a motion to release monies from unallocated reserves for contingencies to Council's line item, designated to the Florida Blueberry Festival. Council Member Burnett supported the request. Mayor Bradburn elaborated on the excitement of last year's event and lessons learned. She commended Mrs. Heard on landing the Dole sponsorship.

Mayor Bradburn, referring to the Brooksville Vision Foundation, advised they are trying to better the City. She asked Cliff Manuel, President of Coastal Engineering and the Brooksville Vision Foundation his perspective on the request. He spoke in favor of the event and the City's support, which in turn supports local business and the economy. He pointed out that Mrs. Heard also brings with her numerous other volunteers that invest their time in the City as well. He strongly encouraged the support of Council.

In closing, Mrs. Heard advised that mistakes from last year's event had been corrected. There will be community meetings with local merchants and citizens to understand what they're up against.

Assistance and support from City staff in planning, preparing and implementing the FDOT, Maintenance of Traffic Plan, estimated at \$1,740 for overtime.

### **Motion:**

Motion was made by Council Member Burnett and seconded by Vice Mayor Hohn for approval assistance and support estimated at \$1,740. Motion carried 4-0.

Fee waiver for City service costs for the Festival days (May 4<sup>th</sup> & 5<sup>th</sup>) estimated at \$3,580.

### **Motion:**

Motion was made by Council Member Burnett and seconded by Vice Mayor Hohn for approval of fee waivers estimated at \$3,580. Motion carried 4-0.

Cash Contribution of \$20,000.

### **Motion:**

Motion was made by Council Member Burnett and seconded by Vice Mayor Hohn for approval of the cash contribution of \$20,000 to the Florida Blueberry Festival. Motion carried 3-1, with Council Member Johnston voting in opposition.

To recap, City Manager Norman-Vacha reviewed that Council has approved costs estimated at \$25,320 and asked that Council make a motion to release those funds from unallocated reserves for contingencies out of general fund to be placed in the City Council budget under their regular fee waiver line item. As those costs come forward they will be subtracted out of that line item. The \$20,000 cash contribution will be in the form of a check written to the Blueberry Festival.

### **Motion:**

Motion was made by Council Member Burnett and seconded by Vice Mayor Hohn for approval. Motion carried 4-0.

Mayor Bradburn advised the City is on a more positive financial footing than it has been in 12 years, but next year may be a little tougher. She wanted to make it clear that this is not something that will be guaranteed for coming years but that Council is able and excited to do for this year's event.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

She stressed communication to the downtown merchants and residents. She is hoping to have an Earth Day event to beautify the right-of-ways leading into the city prior to the festival.

Mayor Bradburn advised she has an official request from the Fair Association to participate in the festival.

Council Member Burnett felt this will be an ongoing annual event and until the event is self-sufficient that during budget sessions this be discussed.

Lastly, Mayor Bradburn thanked Cliff Manuel and Michael Heard for their investment in the City, which will have an impact for many years to come.

### **City Manager Contract**

Review and renewal of City Manager Contract.

Mayor Bradburn distributed the City Manager's evaluation. It was Council consensus to continue the City Manager's contract. She thanked City Manager Norman-Vacha for another great year.

### **CITIZEN INPUT**

Mayor Bradburn asked for public input.

Kojack Burnett felt concerning the Brooksville Housing Authority, the alternate should be someone in the community and commended the City Manager on another great year.

### **ITEMS BY COUNCIL**

#### **Joseph E. Johnston, III, Council Member**

##### City Manager Evaluation

He indicated that his lower rating of the City Manager's evaluation is because of the way it's worded. A score of 5 means "Exceeded all Expectations".

##### Blueberry Festival Support

He advised that, while he agrees it is a wonderful event, he has a problem with the way it was presented this evening, without additional background information. He understands what the City Manager said, that the City has some extra money but he would also like to possibly see some of that money go to employees.

#### **Frankie Burnett, Council Member**

##### City Manager Evaluation

Council Member Burnett advised he rated the City Manager all 5's except one because he feels she is the best thing that has come to the City of Brooksville in a long time, accomplishing much and admires her for working with each Council Member to get things done.

#### **Kevin Hohn, Vice Mayor**

##### 1<sup>st</sup> Tee of Brooksville Golf Tournament

Vice Mayor Hohn advised the tournament will be held at Southern Hills on April 16<sup>th</sup> and there are two major (\$5,000) sponsors, and a \$1,000 sponsor. He expects 2-3 more major sponsors. He's been working with area golf courses to get their golf pro's into the tournament.

## REGULAR COUNCIL MEETING MINUTES – March 4, 2013

### City Manager Evaluation

He advised he has given the City Manager all 5's for two years in a row and doesn't know of anyone who could do the job any better with more dedication, pride and love for the City.

### T. Jennene Norman-Vacha, City Manager

### City Manager Evaluation

City Manager Norman-Vacha advised there is no way she could do her job without department directors that work just as hard as she does and the employees that function under them. She thanked Council for the opportunity to work with them.

### Pavement Management Workshop

She reminded Council of the Pavement Management workshop tomorrow night at 6:30.

### Lara Bradburn, Mayor

### City Manager Evaluation

Mayor Bradburn expressed appreciation for the City Manager, thanking staff for their support as well.

### ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 9:20 p.m.

  
\_\_\_\_\_  
City Clerk

Attest: \_\_\_\_\_  
Mayor

3/11/13

## AGENDA ITEM MEMORANDUM

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**VIA:** T. JENNENE NORMAN-VACHA, CITY MANAGER *[Signature]*

**VIA:** BILL GEIGER, COMMUNITY DEVELOPMENT DIRECTOR *[Signature]*

**FROM:** STEVEN E. GOULDMAN, AICP, CITY PLANNER *[Signature]*

**SUBJECT:** ORDINANCE NO. 833 – EVANS FINANCIAL REZONING

**DATE:** MARCH 4, 2013

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**GENERAL SUMMARY/BACKGROUND:** The request is to rezone an approximately 170.8 acres from Hernando County Agricultural (AG) to Planned Development Project (PDP) to allow for the development of up to 427 single-family conventional units at a density of 2.5 dwelling units per acre.

Located on the south side of Mondon Hill Road and immediately east of Jasmine Drive, the subject parcel was annexed into the City on June 6, 2005 (Ordinance No. 689) and was at the time of annexation 191 acres in size. Subsequent to the annexation, Hernando County purchased property in the northwest portion of the site to be utilized as right-of-way for the realignment of the Jasmine Drive/Mondon Hill Road/McIntyre Road intersection. The City Council approved, on October 18, 2010, a Comprehensive Plan amendment designating the property as Suburban Residential, which allows for the consideration of up to 2.5 dwelling units per acre.

**Compatibility with Surrounding Area:** The subject property is, as previously noted, located south of Mondon Hill Road, immediately east of Jasmine Drive. The general area is primarily developed with residential uses and contains a number of undeveloped agricultural tracts. Specifically, the property to the northeast of the subject site is the Majestic Oaks Planned Development Project, which is allowed a maximum of 999 dwelling units, 100,000 square feet of floor space for commercial and office uses and 31,000 square feet of floor space for a clubhouse and associated activities. East and west of the subject property are primarily large undeveloped tracts and large lot residential uses. Immediately south of the site is the densely-developed Wesleyan Village property. Given the above, staff finds the proposed zoning designation is compatible with the surrounding development pattern.

As proposed, the project will contain a maximum of 427 single-family conventional dwelling units located in 3 development pods, with one access drive to Jasmine Drive and one to Mondon Hill Road. The petitioner proposes to locate lots a minimum of 7,000 square feet in size along the north, south and east project boundaries, while all

other lots interior to the site will contain a minimum of 5,000 square feet. The 7,000 square-foot lots are to be a minimum of 70 feet in width and 100 feet deep. The 5,000 square-foot lots will be a minimum of 50 feet in width and 100 feet in depth. Front yard setbacks for all lots will be 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet. All lots will have minimum rear yard setbacks of 20 feet. The 7,000 square-foot lots will be developed with 7.5-foot side yards, while the side yard setbacks for the 5,000 square-foot lots will be 5 feet. The project will also preserve the existing wetlands and provide open space adjacent to the wetlands and required stormwater facilities. To facilitate compatibility with the existing wooded streetscape along Mondon Hill Road, a buffer area 20 feet in width will be provided along the roadway. A multi-use path eight feet in width from the project entrance on Mondon Hill Road to the Good Neighbor Trail will be provided. Additionally, at the southern edge of the buffer, a tan or almond PVC fence six feet in height will be installed. The fence will contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer will be preserved.

**Public Facilities and Level of Service:** The project will be served by City water and sewer services. The developer will be required to negotiate a utility service agreement with the City of Brooksville to facilitate the provisions for water and sewer services to the property. No development permit related to the project will be issued until water and sewer services are available to serve the property. Additionally, no development order will be issued unless the Hernando County School District indicates adequate capacity for each level of school exists or an appropriate mitigation measure has been negotiated. Police, fire and sanitation collection services will also be provided by the City. A traffic study will be required to establish the proposed development's impacts on the transportation network, as well as mitigation measures that may be required to address any deficiencies or safety issues.

Development plans submitted for permitting of this project will be reviewed and analyzed for impact to roads, utilities, schools, drainage, the environment and compliance with all other applicable land use criteria and will be subject to meeting all federal, state and local agency permitting requirements.

**Natural Resources and Drainage:** The property is presently undeveloped and is primarily wooded, containing native hardwoods as well as a number of small, isolated wetland areas. Former railroad right-of-way and power line easements are located at the northwest property boundary from Jasmine Drive to Mondon Hill Road. Vegetation on the subject property consists primarily of Slash Pine, Sweet Gum and Laurel Oak trees with some Southern Magnolia, Pignut Hickory, Live Oak, Eastern Red Cedar, Cabbage Palm and Red Mulberry specimens variously located. A medium cover underbrush is present as well. The majority of the soil on the subject site is identified as Nobleton (0 to 5% slopes), Kendrick (0 to 5% slopes), Sparr (0 to 5% slopes) and Wauchula (0 to 5% slopes).

According to the current adopted FEMA Flood Insurance Rate Map community panels, the majority of the subject site is located within Flood Zone X, which is defined as an area exhibiting minimal flood potential. A small portion of the site located near the western property boundary and areas in the south-southeastern portion fall within Flood Zone AE. Flood Zone AE indicates the area is subject to flooding during a 100-year storm event. No development will be permitted within the areas located in Flood Zone AE. Development of the site will be subject to SWFWMD 40D-4 permitting requirements, as well as the City's Comprehensive Plan policies relating to stormwater retention and conveyance.

**BUDGET IMPACT:** Costs for processing rezoning requests are offset by applicable application fees.



**LEGAL REVIEW:** Florida Statutes § 163.3202(2)(b) requires that each county and each municipality regulate the use of land and water for those land use categories included in the Comprehensive Plan Future Land Use element and ensure the compatibility of adjacent uses and provide for open space.

**PLANNING & ZONING COMMISSION AND STAFF RECOMMENDATION:** At their October 10, 2012 meeting, the Planning and Commission concurred with the staff finding that the request is consistent with the City's Comprehensive Plan and compatible with the surrounding development pattern. The Planning and Zoning Commission also supported the conditions provided by staff with two changes. The first change involves specifying that the multi-use path be paved in accordance with the appropriate technical standards. Condition 4 of the proposed project regulations has been modified to reflect the Planning and Zoning Commission's recommendation. The second change is the suggestion that a buffer area 10 feet in width be provided and rear yard setbacks be reduced to 15 feet to compensate for the buffer along the southern property boundary where residential development abuts the Wesleyan Village development. Given that the buffer area would create an area where no activity could occur on property that a homeowner could perceive as being part of their parcel, would require that the Homeowners Association be able to access and maintain the area and the fact that the buffer appears to serve no purpose, staff has not included the suggested buffer area in the proposed conditions.

The Planning and Zoning Commission concurred with the staff recommendation that City Council approve the request to rezone the subject property from County AG (Agricultural) to Planned Development Project (PDP), subject to the changes discussed and the conditions below. As noted above, Condition 4 has been modified to reflect the Planning and Zoning Commission recommendation regarding the multi-use path. The Planning and Zoning Commission's recommended buffer area is not included in the conditions.

1. Unless otherwise specified herein, the project shall be developed in accordance with the Land Development Code as well as the rules and regulations of all applicable government entities.

2. The project shall be allowed a maximum of 427 single-family conventional dwellings in three development pods. The development pods shall be generally located as shown on the conceptual site plan dated February 20, 2013.

3. Development standards for the project shall be as follows:

**Minimum Lot Size:** 5,000 square feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 7,000 square feet.

**Minimum Lot Width:** 50 feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 70 feet in width.

**Front Yard Setback:** 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet.

**Rear Yard Setback:** 20 feet.

**Side Yard Setback:** 5 feet for lots less than 7,000 square feet in size and 7.5 feet for lots 7,000 square feet and larger.

**Maximum Building Height:** 35 feet

4. The developer shall provide a buffer 20 feet in width along Mondon Hill Road. At the southern edge of the buffer, a tan or almond PVC fence six feet in height shall be installed. The fence shall contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. In lieu of the sidewalk required from the Good Neighbor Trail to the project entrance, a multi-use path eight feet in width shall be provided and shall be constructed in accordance with Hernando County's standards for sidewalks. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer shall be preserved. The buffer area shall be platted as a separate parcel and shall be owned and maintained by the Homeowners Association or similar entity.
5. Mailboxes shall be located in community kiosks provided throughout the project. Mailboxes on or adjacent to individual lots shall be prohibited.
6. A maximum of one access drive to Jasmine Drive and one access drive to Mondon Hill Road shall be permitted.
7. Prior to construction plan submittal, the developer shall provide to the Community Development Department for review and approval a detailed PDP development site plan depicting all the requirements specified herein as well as all appropriate and applicable data and information.

8. The petitioner/developer shall obtain all permits and meet all applicable land development regulations, for construction or use of the property.
9. The developer shall coordinate with the City Department of Public Works to properly plan for and address drainage and pedestrian improvements interior to and around the perimeter of the site. Except as otherwise provided herein, sidewalks are to be installed along all roadways within and adjacent to the site, and design shall provide for crosswalks and underground drainage where appropriate.
10. The developer shall successfully negotiate a utility service agreement with the City prior to permitting. No development permit related to the project will be issued until water and sewer services are available to serve the property.
11. All utilities serving this project shall be installed underground.
12. The developer will be required to construct an on-site storm water drainage control system that meets the design and performance standards as specified by the technical requirements for open and closed basins in the *Environmental Resource Permitting Information Manual, latest edition*, as published by the Southwest Florida Water Management District.
13. Prior to the City issuing a development order for this project, the developer will be required to address and resolve all issues related to impacts of the proposed development on public infrastructure and services. Concurrency deficiencies shall be mitigated with agencies that provide and maintain infrastructure and services that directly serve the proposed development.

**CITY COUNCIL ACTION:** At the December 17, 2012, regular meeting, the City Council initially voted not to approve the petition and subsequently vacated the decision. Following the vacation of the initial decision, the City Council voted to continue the petition to the March 4, 2013, meeting to allow the applicant time to address transportation and drainage issues.

The applicant has provided additional information addressing the City Council's concerns. Specifically, a detailed stormwater management plan and a preliminary transportation analysis was submitted. The detailed stormwater plan identifies jurisdictional wetlands and delineates the location of project retention ponds. The stormwater drainage plan is attached.

The preliminary transportation analysis is based on the maximum proposed 427 single-family conventional dwelling units. According to the analysis, the project will generate 436 PM peak hour vehicle trips, resulting in Mondon Hill Road operating at less than 20 percent of its design capacity. The analysis also indicates that with the addition of the traffic generated by the Majestic Oaks development at project build-out, Mondon Hill Road will operate at approximately 58 percent of design capacity.

- ATTACHMENTS:**
1. Draft Ordinance No. 833
  2. Area Map
  3. Planned Development Project Conceptual Site Plan
  4. Zoning Petition
  5. Petitioner's Narrative
  6. Planned Development Project Post-development Drainage Map

# Attachment 1

Draft Ordinance No. 833

**ORDINANCE NO. 833**

**AN ORDINANCE PROVIDING A ZONING CLASSIFICATION OF PDP (PLANNED DEVELOPMENT PROJECT), CONSISTING OF RESIDENTIAL USES FOR CERTAIN REAL PROPERTY DESCRIBED HEREIN; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS:**

**SECTION 1. ZONING.** That the following described property in the City of Brooksville, Florida is hereby zoned as a Planned Development Project (PDP) with residential uses. Exhibit "A" provides a graphic view of the property.

Evans Financial Services, Ltd  
Parcel Key # 00356162. Legal Description:

The part of the West  $\frac{3}{4}$  of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, lying South of Mondon Hill Road and South of the ACL Railroad right-of-way,  
LESS

Griggs Tract "A"

A portion of the Southwest  $\frac{1}{4}$  of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the South boundary of the Southwest  $\frac{1}{4}$  of said Section 24, S.89°53'12"E., a distance of 20.94 feet to the Easterly maintained right-of-way of Jasmine Drive per Right-of-way Book 2, Pages 29 through 36, of the Public Records of Hernando County, Florida, for a POINT OF BEGINNING; thence along the Easterly maintained right-of-way of Jasmine Drive per Right-of-way Book 2, Pages 29 through 36 of the Public Records of Hernando County, Florida, the following eight courses: 1) N.01°28'06"E., a distance of 165.62 feet; 2) N.01°46'14"W., a distance of 216.03 feet; 3) N.00°34'43"E., a distance of 314.11 feet; 4) N.00°15'28"E., a distance of 121.56 feet; 5) N.01°37'34"W., a distance of 154.81 feet; 6) N.00°14'43"E., a distance of 261.25 feet; 7) N.00°45'03"E., a distance of 281.36 feet; 8) N.00°16'35"W., a distance of 100.02 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 558.02 feet; thence S.19°02'48"E., a distance of 18.00 feet; thence S.70°57'12"W., a distance of 152.54 feet to a point of curvature; thence southwesterly 341.00 feet along the arc of a curve to the left, said curve having a radius of 502.96 feet, a central angle of 38°50'45", and a chord bearing and distance of S.51°31'50"W., 334.51 feet; thence N.57°53'33"W., a distance of 10.00 feet to a non-tangent point of curvature; thence southerly 286.44 feet along the arc of a curve to the left, said curve having a radius of 512.96 feet, a central angle of 31°59'40", and a chord bearing and distance of S.16°06'37"W., 282.73 feet; thence N.89°53'12"W., a distance of 8.58 feet; thence S.00°16'43"E., a distance of 680.07 feet; thence N.89°53'12"W., a distance of 10.00 feet; thence S.00°16'43"E., a distance of 575.37 feet to the South boundary of the Southwest  $\frac{1}{4}$  of said Section 24; thence along the South boundary of the Southwest  $\frac{1}{4}$  of said Section 24, N. 89°59'31"W., a distance of 29.07 feet to the POINT OF BEGINNING.

AND

Jasmine Drive Flood Plain Compensation Area

A portion of the Southwest  $\frac{1}{4}$  of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest  $\frac{1}{4}$  of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 508.71 feet; thence S.19°02'48"E., a distance of 18.00 feet for a POINT OF BEGINNING; thence continue S.19°02'48"E., a distance of 124.00 feet; thence N.70°57'12"E., a distance of 290.00 feet; thence S.19°02'48"E., a distance of 146.96 feet; thence S.71°05'42"W., a distance of 264.14 feet; thence S.48°42'49"W., a distance of 108.73 feet; thence S.22°26'51"W., a distance of 118.08 feet; thence S.01°42'00"E., a distance of 59.96 feet; thence S.25°44'50"W., a distance of 148.58 feet; thence S.20°53'12"E., a distance of 184.63 feet; thence S.12°18'29"W., a distance of 33.78 feet; thence S.89°19'28"W., a distance of 167.34 feet; thence N.18°56'49"W., a distance of 177.73 feet; thence N.07°24'58"W., a distance of 112.54 feet; thence N.38°33'26"E., a distance of 118.68 feet; thence N.06°49'07"W., a distance of 76.74 feet; thence N.50°30'38"W., a distance of 81.67 feet; thence N.43°02'49"W., a distance of 117.63 feet to a non-tangent point of curvature; thence Northeasterly 354.03 feet along the arc of a curve to the right, said curve having a radius of 502.96 feet, a central angle of 40°19'48", and a chord bearing and distance of N.50°47'18"E., 346.76 feet; thence N.70°57'12"E., a distance of 71.54 feet to the POINT OF BEGINNING.

AND

Griggs Tract "E"

A portion of the Southwest  $\frac{1}{4}$  of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest  $\frac{1}{4}$  of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 589.70 feet for a POINT OF BEGINNING; thence continue along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 571.58 feet; thence S.19°02'48"E., a distance of 80.00 feet; thence S.70°57'12"W., a distance of 571.58 feet; thence N.19°02'48"W., a distance of 80.00 feet to the POINT OF BEGINNING.

AND

Griggs Tract "G"

A portion of the Southwest  $\frac{1}{4}$  of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest  $\frac{1}{4}$  of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 1,715.88 feet for a POINT OF BEGINNING; thence continue along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 54.51 feet to the Southerly maintained right-of-way of Mondon Hill Road per Right-of-Way Book 2, Pages 29 through 36 of the Public Records of Hernando County, Florida, and a non-tangent point of curvature; thence along the Southerly maintained right-of-way of said Mondon Hill Road the following two (2) courses: 1) Easterly 292.17 feet along the arc of a curve to the right, said curve having a radius of 22,888.32 feet, a central angle

of 00°43'53", and a chord bearing and distance of S.79°52'38"E., 292.17 feet; 2) S.79°30'41"E., a distance of 48.73 feet; thence S.10°29'19"W., a distance of 14.42 feet; thence N.81°37'18"W., a distance of 388.63 feet to the POINT OF BEGINNING.

AND

**Jasmine Drive Flood Plain Compensation Area 2**

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 1,604.16 feet to the Southerly right-of-way line of the former Seaboard Coastline Railroad; thence along the Southerly right-of-way line of said former Seaboard Coastline Railroad, N.70°57'12"E., a distance of 508.71 feet; thence S.19°02'48"E., a distance of 18.00 feet for a POINT OF BEGINNING; thence N.70°57'12"E., a distance of 81.00 feet; thence S.19°02'48"E., a distance of 62.00 feet; thence N.70°57'12"E., a distance of 209.00 feet; thence S.19°02'48"E., a distance of 62.00 feet; thence S70°57'12"W., a distance of 290.00 feet; thence N.19°02'48"W., a distance of 124.00 feet to the POINT OF BEGINNING.

AND

**Jasmine Drive Flood Plain Compensation Area 3**

A portion of the Southwest ¼ of Section 24, Township 22 South, Range 19 East, Hernando County, Florida, being more particularly described as follows:

For a Point of Reference commence at the Southwest corner of said Section 24; thence along the West boundary of the Southwest ¼ of said Section 24, N.00°16'43"W., a distance of 920.47 feet; thence N.89°19'28"E., a distance of 60.00 feet for a POINT OF BEGINNING; thence N.00°16'43"W., a distance of 334.23 feet; thence S.89°53'12"E., a distance of 8.58 feet to a non-tangent point of curvature; thence Northerly 286.44 feet along the arc of a curve to the right, said curve having a radius of 512.96 feet, a central angle of 31°59'40", and a chord bearing and distance of N.16°06'37"E., 282.73 feet; thence S.57°53'33"E., a distance of 10.00 feet; thence S.31°21'56"W., a distance of 13.03 feet; thence S.43°02'49"E., a distance of 117.63 feet; thence S.50°30'38"E., a distance of 81.67 feet; thence S.06°49'07"E., a distance of 76.74 feet; thence S.38°33'26"W., a distance of 118.68 feet; thence S.07°24'58"E., a distance of 112.54 feet; thence S.18°56'49"E., a distance of 177.73 feet; thence S.89°19'28"W., a distance of 237.82 feet to the POINT OF BEGINNING.

**Location:** South of Mondon Hill Road and east of Jasmine Drive.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS:**

The aforementioned property located within the City of Brooksville, Florida, is hereby assigned a zoning classification of PDP (Planned Development Project) and the zoning map of the City of Brooksville shall be amended accordingly. The Planned Development Project is subject to the following conditions:

1. Unless otherwise specified herein, the project shall be developed in accordance with the Land Development Code as well as the rules and regulations of all applicable government entities.
2. The project ~~shall~~ may be allowed a maximum of 427 single-family conventional dwellings located in three development pods. However, additional development

standards/conditions may be imposed at the time a development order is applied for that may reduce the maximum number of units permitted. The development pods shall be generally located as shown on the conceptual site plan attached hereto as Exhibit "B."

3. Development standards for the project shall be as follows:

Minimum Lot Size: 5,000 square feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 7,000 square feet.

Minimum Lot Width: 50 feet, with the exception that lots abutting the north, south and east project boundaries shall be a minimum of 70 feet in width.

Front Yard Setback: 20 feet for primary facades, with street-facing garages set back a minimum of 25 feet.

Rear Yard Setback: 20 feet.

Side Yard Setback: 5 feet for lots less than 7,000 square feet in size and 7.5 feet for lots 7,000 square feet and larger.

Maximum Building Height: 35 feet

4. The developer shall provide a buffer 20 feet in width along Mondon Hill Road. At the southern edge of the buffer, a tan or almond PVC fence six feet in height shall be installed. The fence shall contain brick, stone or architecturally-finished columns a minimum of two feet in width and spaced no more than 100 feet apart. In lieu of the sidewalk required from the Good Neighbor Trail to the project entrance, a multi-use path eight feet in width shall be provided and shall be constructed in accordance with Hernando County's standards for sidewalks. Except for those trees required for removal to accommodate the fence, multi-use path and required sidewalk east of the project entrance, all trees eight inches DBH and larger within the buffer shall be preserved. The buffer area shall be platted as a separate parcel and shall be owned and maintained by the Homeowners Association or similar entity.
5. Mailboxes shall be located in community kiosks provided throughout the project. Mailboxes on or adjacent to individual lots shall be prohibited.
6. A maximum of one access drive to Jasmine Drive and one access drive to Mondon Hill Road shall be permitted.
7. Prior to construction plan submittal, the developer shall provide to the Community Development Department for review and approval a detailed PDP development site plan depicting all the requirements specified herein as well as all appropriate and applicable data and information.
8. The petitioner/developer shall obtain all permits and meet all applicable land development regulations, for construction or use of the property.

9. The developer shall coordinate with the City Department of Public Works to properly plan for and address drainage and pedestrian improvements interior to and around the perimeter of the site. Except as otherwise provided herein, sidewalks are to be installed along all roadways within and adjacent to the site, and design shall provide for crosswalks and underground drainage where appropriate.
10. The developer shall successfully negotiate a utility service agreement with the City prior to permitting. No development permit related to the project will be issued until water and sewer services are available to serve the property.
11. All utilities serving this project shall be installed underground.
12. The developer will be required to construct an on-site storm water drainage control system that meets the design and performance standards as specified by the technical requirements for open and closed basins in the *Environmental Resource Permitting Information Manual, latest edition*, as published by the Southwest Florida Water Management District.
13. Prior to the City issuing a development order for this project, the developer will be required to address and resolve all issues related to impacts of the proposed development on public infrastructure and services. Concurrency deficiencies shall be mitigated with agencies that provide and maintain infrastructure and services that directly serve the proposed development.

**SECTION 2. FINDINGS.** The City Council does hereby find that the proposed zoning of this property with a PDP designation will not be inconsistent with the City's Comprehensive Plan and is compatible with existing land uses in this area.

**SECTION 3. EFFECTIVE DATE.** This Ordinance and zoning of the property described hereto shall take effect immediately upon its adoption.

**CITY OF BROOKSVILLE**

Attest: \_\_\_\_\_  
Janice L. Peters, CMC, City Clerk

By: \_\_\_\_\_  
Joseph E Johnston III, Mayor

PASSED on First Reading November 5, 2012  
NOTICE Published on October 28, 2012 (Continued on 11/19/12; 12/17/12 to 3/4/13)  
PASSED on Second & Final Reading \_\_\_\_\_

APPROVED AS TO FORM FOR THE RELIANCE  
OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF COUNCIL:

  
Thomas S. Hogan, The Hogan Law Firm, LLC  
City Attorney

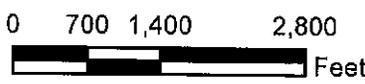
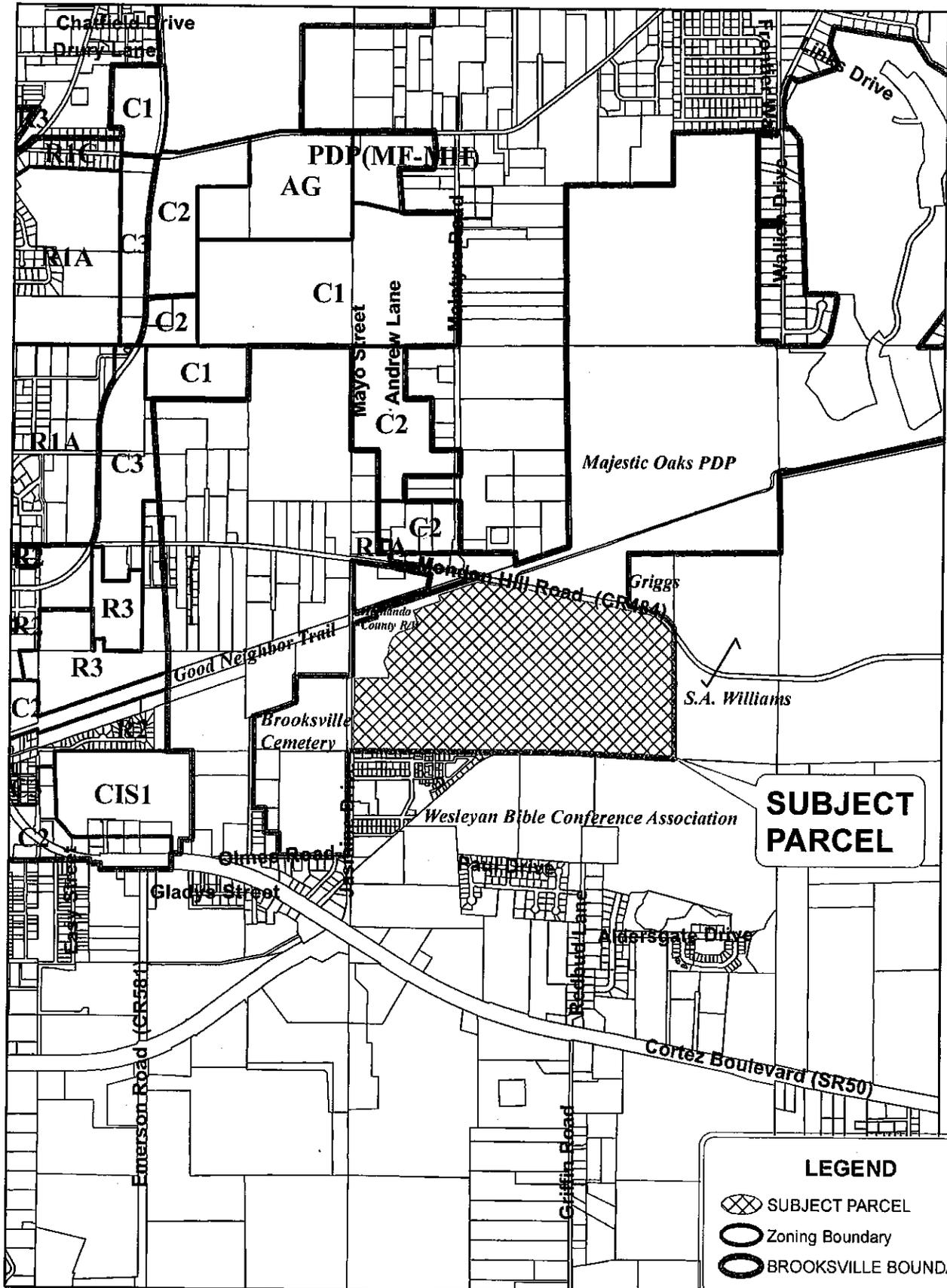
Bernardini \_\_\_\_\_  
Bradburn \_\_\_\_\_  
Burnett \_\_\_\_\_  
Hohn \_\_\_\_\_  
Johnston \_\_\_\_\_

# Attachment 2

Area Map



# Attachment "A" to Ord. No. 833 Evans Financial Services LTD - RZ2012-01



**LEGEND**

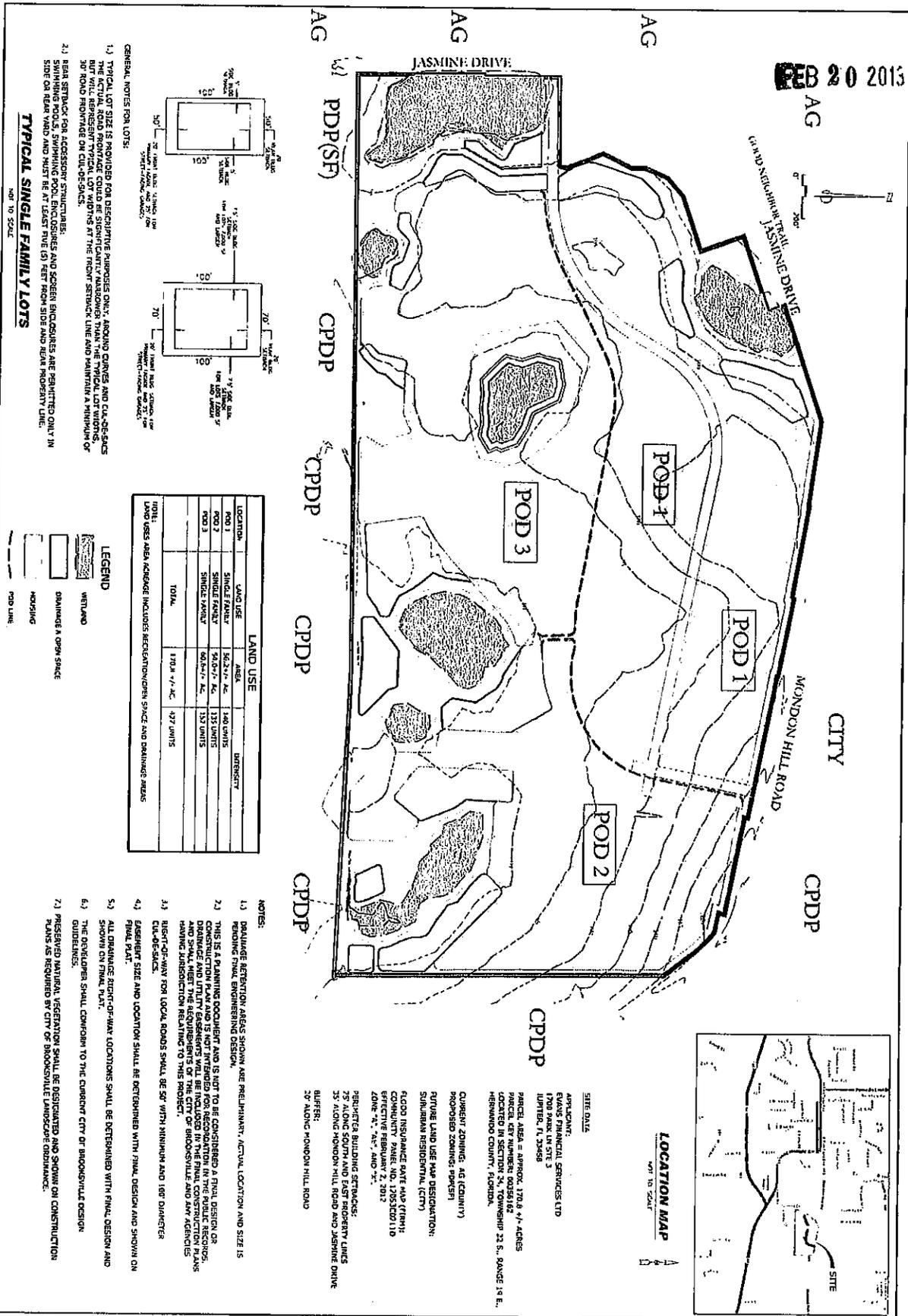
- SUBJECT PARCEL
- Zoning Boundary
- BROOKSVILLE BOUNDARY

\*Base map information provided by the Hernando County Property Appraiser's office  
Map created by the Brooksville Community Development Department  
Disclaimer: This map is intended for planning purposes only, and should not be used to determine the precise location of any feature shown thereon

# **Attachment 3**

**Planned Development Project Conceptual Site Plan**

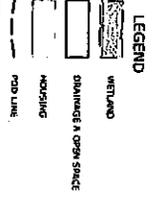
FEB 20 2013



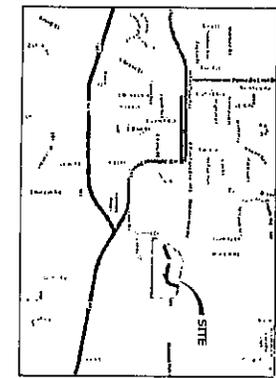
- GENERAL NOTES FOR LOTS:**
- 1.) TYPICAL LOT SIZE IS PROVIDED FOR DESCRIPTIVE PURPOSES ONLY. ANNOYANCES AND OBSTRUCTIONS BUT WILL REPRESENT TYPICAL LOT WIDTHS AT THE FRONT SETBACK LINE AND MAINTAIN A MINIMUM OF 30' ROAD FRONTAGE ON COLLECTORS.
  - 2.) REAR SETBACK FOR ACCESSORY STRUCTURES: SWIMMING POOLS, SWIMMING POOL ENCLOSURES AND SCREEN ENCLOSURES ARE PERMITTED ONLY IN SIDE OF REAR YARD AND MUST BE AT LEAST 10' (8') FEET FROM SIDE AND REAR PROPERTY LINE.



LOCATION	LAND USE	AREA	PERCENTAGE
POD 1	SINGLE FAMILY	56,247 AC	140 DUNES
POD 2	SINGLE FAMILY	52,277 AC	133 DUNES
POD 3	SINGLE FAMILY	60,247 AC	157 DUNES
TOTAL		168,771 AC	427 DUNES



- NOTES:**
- 1.) DRAINAGE RETENTION AREAS SHOWN ARE PRELIMINARY. ACTUAL LOCATION AND SIZE IS REMAINING FINAL ENGINEERING DESIGN.
  - 2.) THIS IS A PLANNING DOCUMENT AND IS NOT TO BE CONSIDERED A FINAL DESIGN OR CONSTRUCTION PLAN AND IS NOT INTENDED FOR RECORDATION IN THE FINAL CONSTRUCTION PLANS. ALL THE REQUIREMENTS OF THE CITY OF BROWNSVILLE AND ANY AGENCIES HAVING JURISDICTION PERTAINING TO THIS PROJECT.
  - 3.) RIGHT-OF-WAY FOR LOCAL ROADS SHALL BE 50' WITH MINIMUM AND 100' DRAINAGE COLLECTORS.
  - 4.) EASEMENT SIZE AND LOCATION SHALL BE DETERMINED WITH FINAL DESIGN AND SHOWN ON FINAL PLAN.
  - 5.) ALL DRAINAGE RIGHT-OF-WAY LOCATIONS SHALL BE DETERMINED WITH FINAL DESIGN AND SHOWN ON FINAL PLAN.
  - 6.) THE DEVELOPER SHALL CONFORM TO THE CURRENT CITY OF BROWNSVILLE DESIGN GUIDELINES.
  - 7.) PRESERVED NATURAL VEGETATION SHALL BE DESIGNATED AND SHOWN ON CONSTRUCTION PLANS AS REQUIRED BY CITY OF BROWNSVILLE LANDSCAPE ORDINANCE.



**SITE DATA**

APPLICANT: EVANS FINANCIAL SERVICES LTD  
 1700 PARK LN STE 3  
 JUPITER, FL 33408

PARCEL AREA: APPROX. 170.6 +/- ACRES  
 PARCEL KEY NUMBER: 0005165  
 LOCATED IN SECTION 24, TOWNSHIP 23 S., RANGE 18 E.,  
 HERNANDO COUNTY, FLORIDA.

**CURRENT ZONING: AG (COUNTRY)  
 PROPOSED ZONING: PDP(SF)**

**PROPOSED LAND USE AND RESTRICTIONS:**  
 SINGLE-FAMILY RESIDENTIAL (CITY)

**FLOOD INSURANCE RATE MAP (FIRM):**  
 COMMUNITY PANEL NO. 12053D0110  
 EFFECTIVE FEBRUARY 2, 2012  
 DATE: 02/02/2012

**PERMITTED BUILDING SETBACKS:**  
 75' ALONG SOUTH AND EAST PROPERTY LINES  
 35' ALONG MONDON HILL ROAD AND JASMINE DRIVE  
 BUFFER:  
 20' ALONG MONDON HILL ROAD

	REZONING MASTER PLAN EVANS TRACT HERNANDO COUNTY
	SHEET 1 OF 1

# Attachment 4

Zoning Petition

**CITY OF BROOKSVILLE REZONING PETITION**  
*Application for Public Hearing*

Date: July 20, 2012

Type all information. If you need any assistance, call the Community Development Department at (352) 544-3810.

**APPLICANT:** Evans Financial Services, Ltd.

Mailing Address: 1700 Park Lane South, Suite 3, Jupiter, FL 33458

Daytime Telephone: (561) 743-0022    FAX No: (561) 743-0024    E-Mail Address: nick@amaro-cpa.com

**REPRESENTATIVE:** Coastal Engineering Associates, Inc.

Mailing Address: 866 Candlelight Blvd., Brooksville, FL 34601

Daytime Telephone: (352) 796-9423    FAX No: (352) 799-8358    E-Mail Address: dlacey@coastal-engineering.com

**PUBLIC CONTACT PERSON:** Donald Lacey, AICP, Sr. Vice President, Coastal Engineering Associates, Inc.

Daytime Telephone: same    FAX No: same    E-Mail Address: same

Will Expert Witness be utilized during the public hearings? no

Legal Description: Type below the complete legal description of the property, including street address, if any, and the names of all owners. Include Section, Township and Range; and if applicable, Subdivision Name, Lot, Block, and Unit Number. Attach additional sheet if necessary

See attached property description.

Size of Area Covered by Application: 170.8 acres

Highway and Street Boundaries: Mondon Hill Road and Jasmine Road

Current Zoning Classification: AG - Hernando County

Rezoning Requested: Residential PDP with SF use

Proposed Use of Property: residential subdivision

Has a public hearing been held on this property within the past twelve months? no

**ACKNOWLEDGMENT**

This acknowledgment must be signed in the presence of a Notary Public

I, Evans Financial Services, Ltd/James D Evans, hereby state and affirm that all information submitted within this petition is in all respects true and correct to the best of my knowledge and belief and that:

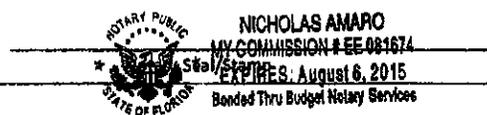
- I am the owner of the property covered under this application.
- I am the legal representative of the owner or lessee of the property described, which is the subject matter of this application.

James Evans  
Signature of Applicant or Representative

STATE OF FLORIDA  
COUNTY OF HERNANDO

The foregoing instrument was acknowledged before me this 23 day of July, 2012, by James D Evans who is personally known to me or who has produced \_\_\_\_\_ as identification.

Nicholas Amaro  
Signature of Notary Public



**APPOINTMENT OF AGENT**

**CITY OF BROOKSVILLE  
COUNTY OF HERNANDO  
STATE OF FLORIDA**

I, Evans Financial Services, Ltd/James D Evans, the owner(s) in fee simple of the below described real property hereby appoint Coastal Engineering Associates, Inc. as my (our) agent to file required petitions, sign required documents, make representations as to issues of fact and to appear, as may be necessary, before the appropriate City of Brooksville authority. My agent shall also have the authority to commit myself as owner to the necessary future performance conditions as may be directed by the appropriate City authority as a condition of granting my petition.

**(Insert Legal Description Below)**

Property Description is attached hereto

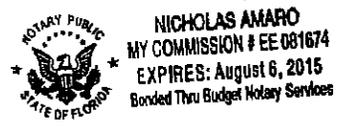
\_\_\_\_\_

\_\_\_\_\_

**CITY OF BROOKSVILLE  
COUNTY OF HERNANDO  
STATE OF FLORIDA**

I, Nicholas Amaro, being duly sworn, hereby depose and say James D Evans is the owner of the herein described property to-wit:

Signature  Print Name Nicholas Amaro Date July 23, 2012



# Attachment 5

Petitioner's Narrative

## EVANS TRACT REZONING/MASTER PLAN NARRATIVE

### General Description

The proposed project consists of approximately 170.8 acres and is located in Section 24, Township 22 South, Range 19 E, of Hernando County. More particularly, it is south of and adjacent to Mondon Hill Road as well as east of and adjacent to Jasmine Drive in the City of Brooksville. The proposed project is currently zoned in Hernando County (AG) and is within the designation of Suburban Residential on the City of Brooksville future land use map.

The applicant is requesting approval for the proposed zoning designation of Residential Planned Development Project with single family use and the attached Master Plan consisting of 427 single family units. This request is consistent with the 2.5 units per acre allowed within the Suburban Residential comp plan designation. There are three housing pods shown on the proposed master plan and a land use table proportioning the dwelling units among them.

Project entrances are proposed from Mondon Hill Road and Jasmine Drive. Jasmine Drive provides signalized access to Cortez Blvd. (S.R.50), which connects to regional commercial areas to the west and I-75 to the east. Additionally, The Good Neighbor Trail is in close proximity to the project.

The subject parcel is currently vacant and moderately to densely wooded with the majority of the property comprised of a hardwood – conifer mixed land use cover. Several isolated wetlands located within the western and southern portions of the property are depicted on the master plan. A small area within the western portion of the subject property falls within the 100 year floodzone. Development in wetlands and floodzones has been avoided. An application for a Conceptual Environmental Resource Permit (ERP) has been submitted to the Southwest Florida Water Management District (SWFWMD) for project stormwater retention.

Surrounding land uses include scattered small-acreage residential development to the west and northwest, the approved Majestic Oaks development to the northeast, vacant agricultural properties to the east and the Wesleyan Village retirement development to the south of the subject site.

The enclosed rezoning master plan, while conceptual, depicts areas where single family residential development will occur, along with portions of the property which will remain as open space, either as protected areas (wetlands) or for stormwater management. The two access points are consistent with those discussed during the comprehensive plan approval process and coordinated with the County during the improvement of Jasmine Drive. A combination of wetlands, drainage and open space will provide significant buffering to the west, northwest and south.

Proposed building setbacks are as follows:

Front: 25'  
Side: 5'  
Rear: 15'

I. **Preliminary Layout**

The proposed master plan has been included herewith.

II. **Draft of Protective Covenants**

A copy of the draft protective covenants will be provided during the platting process.

III. **Preliminary Engineering Report**

- A. Topography – Contours have been included on the proposed rezoning master plan. Topographic elevations on the site range from a low of approximately 90 feet m.s.l. to a high of approximately 120 feet m.s.l.
- B. Flood Plain – According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map community panel 12053C0211D effective date 02/02/12, the majority of the subject property falls within Zone C, indicating areas of minimal flooding. Portions of the western and southern boundary fall within Zone A or AE, defined as areas subject to inundation during the 100-year storm event. Development in these areas has been avoided.
- C. Soils – The USDA Hernando County Soil Survey indicates that a total of nine (9) soil types exist on the property; they include: Blichton loamy fine sand, 0 to 2 percent slopes, Blichton loamy fine sand, 2 to 5 percent slopes, Flemington fine sandy loam, 0 to 2 percent slopes, Flemington fine sandy loam, 2 to 5 percent slopes, Kendrick fine sand, 0 to 5 percent slopes, Micanopy loamy fine sand, 2 to 5 percent slopes, Nobleton fine sand, 0 to 5 percent slopes, Sparr fine sand, 0 to 5 percent slopes, and Wauchula fine sand, 0 to 5 percent slopes.
- D. Drainage – The subject property lies within the northern perimeter of the Bystre Lake basin. An application for a Conceptual Environmental Resource Permit (ERP) has been submitted to the Southwest Florida Water Management District (SWFWMD) for stormwater management improvements for the site. Their rules require the development of on-site retention and/or detention facilities in order to provide reasonable assurances that both volume and water quality standards are met. SWFWMD's ERP rules also address the protection of wetlands and groundwater resources to ensure they are not negatively affected by proposed development. The proposed property is well suited for the proposed residential development given its soil types, the City's wetlands protection policies and District surface water management regulatory criteria.
- E. Historical/archaeological - A cultural resources assessment survey of the subject site was previously completed. The results of the analysis identified one aboriginal lithic scatter site and one historic period site. Both sites were further evaluated to determine their eligibility for potential listing on the National Register of Historic Places (NRHP). It was determined that the two sites did not warrant eligibility for listing on the NRHP and that development of the property would have no effect on any cultural resources that are listed, determined eligible or considered potentially eligible for listing in the NRHP
- F. Environmental –
- 1) The subject property is undeveloped and vacant. No buildings or structures were observed on the property.
  - 2) The property is moderately to densely wooded with the majority of the property comprised of a hardwood – conifer mixed land use cover. The predominant tree species

observed among this cover include slash pine, laurel oak, and sweetgum with minor associations of southern magnolia, pignut hickory, live oak, eastern red cedar, cabbage palm, and red mulberry present throughout. Groundcover, when present, consists of American beautyberry, sparkleberry, viburnum, muscadine, poison ivy, panic grass, and cogon grass.

- 3) Several wetlands are located on the property and have been shown on the proposed master plan. Typical vegetation present among the forested wetlands includes sweetgum, Chinese tallow, red maple, elm, blackgum, buttonbush, Carolina willow, dwarf palmetto, alligator weed, and various sedges.
- 4) Some Specimen and majestic sized trees were observed on the property during the site visit. These will be properly identified and located on construction plans and handled in conformance with City of Brooksville regulations.
- 5) Four (4) active gopher tortoise burrows were observed within the open, northern interior portions of the subject property. Permitting through the Florida Fish and Wildlife Commission will be required for the preservation and/or relocation of the gopher tortoises prior to development of the property. No other listed animal or plant species were noted.

IV. **Proposed Development Schedule**

A proposed development schedule has not yet been determined.

V. **Adequate Access Analysis**

Access is gained to the property from Mondon Hill Road and Jasmine Drive.

VI. **Water Supply and Sewage Disposal Plans**

The proposed project is within the City of Brooksville Service area for both potable water and sanitary sewer.

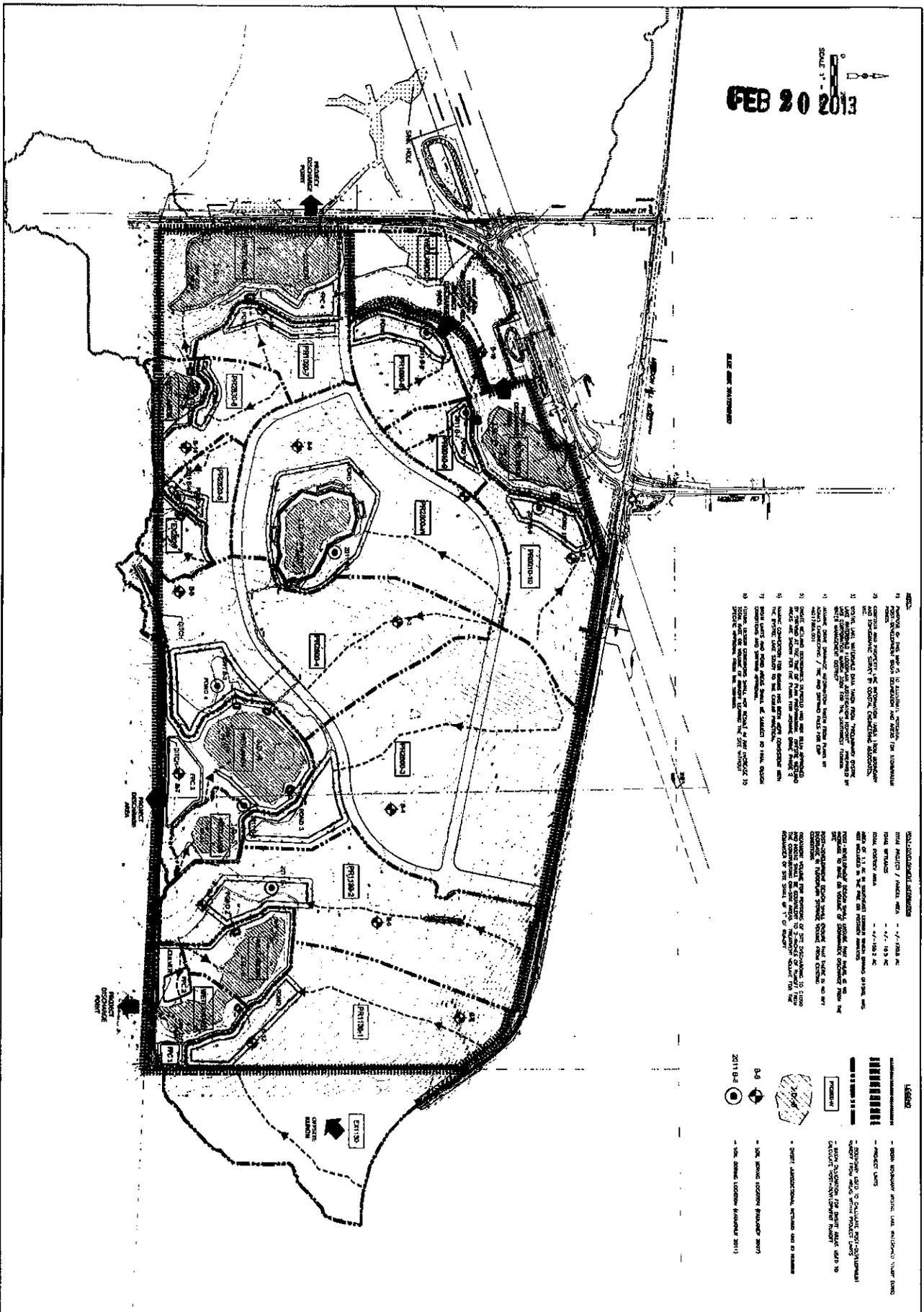
VII. **Development of Regional Impact Statement**

The proposed project is below the DRI threshold.

# Attachment 6

Planned Development Project  
Post-development Drainage Map

FEB 20 2013



- NOTES:**
- 1) PROPERTY IS NOT BEING DEVELOPED FOR RESIDENTIAL USE.
  - 2) PROPERTY IS NOT BEING DEVELOPED FOR COMMERCIAL USE.
  - 3) PROPERTY IS NOT BEING DEVELOPED FOR INDUSTRIAL USE.
  - 4) PROPERTY IS NOT BEING DEVELOPED FOR AGRICULTURAL USE.
  - 5) PROPERTY IS NOT BEING DEVELOPED FOR RECREATION USE.
  - 6) PROPERTY IS NOT BEING DEVELOPED FOR PUBLIC USE.
  - 7) PROPERTY IS NOT BEING DEVELOPED FOR OTHER USE.
  - 8) PROPERTY IS NOT BEING DEVELOPED FOR ANY OTHER USE.
  - 9) PROPERTY IS NOT BEING DEVELOPED FOR ANY OTHER USE.
  - 10) PROPERTY IS NOT BEING DEVELOPED FOR ANY OTHER USE.

**POSTDEVELOPMENT DRAINAGE MAP**

DATE: 02/20/2013

SCALE: 1" = 100'

PROJECT: GRIGGS TRACT CONCEPTUAL ERP

LOCATION: HERNANDO COUNTY, FL

- LEGEND:**
- EXISTING CANAL
  - NEW CANAL
  - EXISTING ROAD
  - NEW ROAD
  - EXISTING STRUCTURE
  - NEW STRUCTURE
  - EXISTING LOT
  - NEW LOT
  - EXISTING LOT AREA
  - NEW LOT AREA
  - EXISTING LOT AREA
  - NEW LOT AREA
  - EXISTING LOT AREA
  - NEW LOT AREA
  - EXISTING LOT AREA
  - NEW LOT AREA

DATE	REV BY	REV NO	REVISION
02/20/2013	AM	1	ADDITIONAL NOTES

SCALE OF SHEET: THIS DOCUMENT, COMPRISED OF BE INCORPORATED SHEETS AND SECTIONS, IS THE PROPERTY OF COASTAL ENGINEERING ASSOCIATES, INC. AND IS NOT TO BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN AUTHORIZATION OF COASTAL ENGINEERING ASSOCIATES, INC.

**Coastal** Engineering Planning Environmental Construction Management

3440 Cambridge Boulevard - Springdale - Florida 32626  
 (352) 796-0425 - Fax (352) 796-0506  
 EB-03021-42

GRAPHIC SHALL UNLESS SPECIFIED, DATED & SEALED BY REGISTERED PROFESSIONAL ENGINEER

DATE: 02/20/2013

PROJECT: GRIGGS TRACT CONCEPTUAL ERP

LOCATION: HERNANDO COUNTY, FL

SCALE: 1" = 100'

**POSTDEVELOPMENT DRAINAGE MAP**

**GRIGGS TRACT CONCEPTUAL ERP**

**HERNANDO COUNTY**

## Steven Gouldman

---

**From:** Don Lacey [dlacey@coastal-engineering.com]  
**Sent:** Thursday, February 21, 2013 4:01 PM  
**To:** Bill Geiger; Steven Gouldman  
**Subject:** FW: Evans-Griggs  
**Attachments:** 09075 Evans-Griggs Parcel SWFWMD Conceptual ERP Drainage Map.pdf; 09075-rezoning-REV-021913 RZ (1).pdf - Adobe Acrobat Pro.pdf

Bill & Steve,

As a follow-up to our discussion, Coastal is planning to address three items at the continued hearing date on March 4<sup>th</sup>. The items are traffic, drainage, traffic and the proposed approval conditions.

### DRAINAGE

Cliff will take some time at the March 4<sup>th</sup> hearing to describe the efforts Coastal undertook in researching, analyzing and conceptually designing a stormwater management system for the Griggs parcel. Using the two exhibits attached to this email, he will be able to show the Council how stormwater is being managed on the property and why the proposed development will not have a negative impact on abutting parcels.

### TRAFFIC

I plan to take a few minutes to discuss the available capacity of the two roads accessed by the proposed project and that development on site will have minimal impact on that capacity, particularly as it relates to Mondon Hill Road. Cliff will also be available to respond to any road design issues that may arise.

I have provided a short summary of the traffic capacity analysis below if you or Steve would like to review it prior to the hearing – or provide it to the Council members.

**Project Trip Generation** = 436 trips (279 entering, 157 exiting) during the PM Peak Hour of Adjacent Street Traffic. This calculation is arrived at by taking the number of dwelling units (427) multiplied by the generation rate for single family housing (1.02 trips/dwelling unit according to the *Institute of Transportation Engineers Trip Generation Manual 8<sup>th</sup> Edition*, Code 210). 64% of the traffic would be entering the project, while 36% would be exiting.

**Project traffic distribution** is estimate to be as follows:

60% enter/exit from Jasmine southbound = 261 PM Peak Hour trips  
10% enter/exit from Jasmine northbound = 44 PM Peak Hour trips  
20% enter/exit from Mondon Hill westbound = 87 PM Peak Hour trips  
10% enter/exit from Mondon Hill eastbound = 44 PM Peak Hour trips

With the signalized intersection at Jasmine and SR 50 and most attractions (retail, employment, services, etc.) lying to the west, the great majority of the project traffic will likely utilize the Jasmine entrance.

### Impact of Project Traffic

Jasmine south existing PM Peak Hour (312) plus project (261) = 573 PM Peak Hours trip or 0.281  
Volume/Capacity Ratio

Jasmine north existing PM Peak Hour (312) plus project (44) = 356 PM Peak Hour trips or 0.175  
Volume/Capacity Ratio

Mondon Hill west existing PM Peak Hour (267) plus project (87) = 354 PM Peak Hour trips or 0.177  
Volume/Capacity Ratio

Mondon Hill east existing PM Peak Hour (267) plus project (44) = 311 PM Peak Hour trips or 0.156  
Volume/Capacity Ratio

## **Conclusions**

With the project at full buildout, Mondon Hill Road traffic would still be less than 20% of its design capacity.

Even if you added Majestic Oaks at buildout and took 80% of its traffic westbound on Mondon Hill, the traffic on Mondon Hill between Majestic Oaks and Jasmine would still be less than 58% of design capacity.

## **PROPOSED APPROVAL CONDITIONS**

Since there was some Council discussion on whether to apply detailed conditions (# 3 - # 7) at this juncture in the land use approval process, we will discuss addressing that detail in the provision of a PDP site development plan for Council review prior to construction plans.

I will call you in the morning to discuss this.

Thanks,

Don Lacey



## AGENDA ITEM MEMORANDUM

**To:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**Via:** T. JENNENE NORMAN-VACHA, CITY MANAGER *(Signature)*

**From:** TIMOTHY MOSSGROVE, FIRE CHIEF *(Signature)*  
BROOKSVILLE FIREFIGHTERS' PENSION CHAIRMAN

**Subject:** ORDINANCE NO. 754-E – BROOKSVILLE FIREFIGHTERS' PENSION TRUST FUND – PROPOSED REVISIONS TO ORDINANCE NO. 525

**Date:** September 4, 2013

**General Summary / Background:** City Council approved the first reading of Ordinance No. 754-E on August 19, 2013, at your regular scheduled council meeting. Before you this evening for your consideration the second and final reading of Ordinance 754-E. As discussed at the previous council meeting, revisions to the Ordinance has been approved by the Brooksville Firefighter's Pension Trust Fund Board of Trustees, as proposed by the pension board's attorney, Scott Christiansen.

The revised Ordinance 754-E, as proposed and approved by the firefighter's pension board, is attached and includes the following no-cost changes:

- Section 1 Definitions to amend the definition of Credited Service.
- Section 15 Maximum Pension to comply with recent changes to the Internal Revenue Code relating to tax qualified pension plans.

**Budget Impact:** Ordinance No. 754-E has no budget impact as stated above. The changes do not alter our annual Firefighters' pension expenses.

**Legal Review:** The Pension Board Attorney has reviewed proposed Ordinance 754-E as to content and form and has determined that it is in good legal form.

**Board Recommendation:** The Brooksville Firefighters' Pension Board recommends City Council approval of the first reading of Ordinance 754-E as presented.

**Attachment:**

1. Letter from Board Attorney dated 05/28/13
2. Ordinance No. 754-E

# Attachment 1

Law Offices

**Christiansen & Dehner, P.A.**

63 Sarasota Center Blvd. Suite 107 Sarasota, Florida 34240 • 941-377-2200 • Fax 941-377-4848

May 28, 2013

Ms. Jennene Norman-Vacha, City Manager  
City of Brooksville  
201 Howell Street  
Brooksville, Florida 34601

Re: City of Brooksville Firefighters' Retirement Trust Fund

Dear Ms. Norman-Vacha:

As you know, I represent the Board of Trustees of the City of Brooksville Firefighters' Retirement Trust Fund. Enclosed please find a **revised** proposed ordinance amending the City of Brooksville Firefighters' Retirement Trust Fund, which is recommended by the Board for adoption by the City Council. This ordinance amends Section 1, Definitions to amend the definition of Credited Service, and Section 15, Maximum Pension, to comply with recent changes to the Internal Revenue Code (IRC) relating to tax qualified pension plans such as this plan. These amendments clarify language required by the IRC and are mandatory amendments that must be made by September 30, 2013 to ensure the continuation of the plan's tax qualified status.

In this revised ordinance, further technical compliance amendments were made to Section 15, Maximum Pension. With these additional changes, the pension plan will comply with all required applicable IRC changes and updates.

In addition to the above mandatory changes, the definition of Actuarial Equivalent is also being amended to correctly reflect the current mortality table and interest rate assumption being used by the plan's actuary.

By copy of this letter to the plan's actuary, Foster & Foster, Inc., I am requesting that they provide you with a **revised updated** letter indicating that there continues to be no cost associated with the adoption of this ordinance.

If you or any member of your staff have any questions with regard to this ordinance, please feel free to give me a call. In addition, if you feel it would be appropriate for me to be present at the meeting at which this ordinance is considered by the City Council, please contact my office to advise me of the date that the ordinance would be considered.

Yours very truly,



Scott R. Christiansen

SRC/dm  
enclosure

cc: Patrick Donlan, with enclosure  
Susan McCrary, with enclosure

# Attachment 2

ORDINANCE NO. 754-E

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AMENDING THE CITY OF BROOKSVILLE FIREFIGHTERS' RETIREMENT TRUST FUND, ADOPTED PURSUANT TO ORDINANCE NO. 525-I, AS SUBSEQUENTLY AMENDED; AMENDING SECTION 1, DEFINITIONS; AMENDING SECTION 15, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, that:

**SECTION 1:** The City of Brooksville Firefighters' Retirement Trust Fund, adopted pursuant to Ordinance No. 525-I, as subsequently amended, is hereby further amended to amend Section 1, Definitions, to amend the definitions of "Actuarial Equivalent" and "Credited Service", to read as follows:

\* \* \* \* \*

Actuarial Equivalent means a benefit or amount of equal value, based upon the ~~1983 Group Annuity~~ RP 200 Combined Healthy Mortality Table Sex-Distinct and an interest rate of ~~eight seven and three quarters percent (8 7.75%)~~ per annum. This definition may only be amended by the City pursuant to the recommendation of the Board using assumptions adopted by the Board with the advice of the plan's actuary, such that actuarial assumptions are not subject to City discretion.

\* \* \* \* \*

Credited Service means the total number of years and fractional parts of years of service as a Firefighter with Member contributions, when required, omitting intervening years or fractional parts of years when such Member was not employed by the City as a Firefighter. A volunteer Firefighter shall not receive Credited Service for any purpose, including vesting, for any Plan Year during which he is a Member if he does not work at least two hundred eighty-eight (288) hours during the Plan Year. If a Member accumulates service both as a full-time Firefighter and a volunteer, Credited Service shall be calculated separately for full-time and volunteer service with the sum of all years used only for vesting and benefit eligibility purposes. A Member may voluntarily leave his Accumulated Contributions in the Fund for a period of five (5) years after leaving the employ of the Fire Department pending the possibility of being reemployed as a Firefighter, without losing credit for the time that he was a Member of the System. If a vested Member leaves the employ of the Fire Department, his Accumulated Contributions will be returned only upon his written request. If a Member who is not vested is not reemployed as a Firefighter with the Fire Department within five (5) years, his Accumulated Contributions, if one-thousand dollars (\$1,000.00) or less, shall be returned. If a Member who is not vested is not reemployed within five (5) years, his Accumulated Contributions, if more than one-thousand dollars (\$1,000.00), will be returned only upon the written request of the Member and upon completion of a written election to receive a cash lump sum or to rollover the lump sum amount on forms designated by the Board. Upon return of a Member's Accumulated Contributions, all of his rights and benefits under the System are forfeited and terminated. Upon any reemployment, a Firefighter shall not receive credit for the years and fractional parts of years of service for which he has withdrawn his contributions from the Fund, unless the Firefighter repays into the Fund the contributions he has withdrawn, with interest, as determined by the Board, within ninety (90) days after his reemployment.

The years or fractional parts of a year that a Member performs "Qualified Military Service" consisting of voluntary or involuntary "service in the uniformed services" as defined in the Uniformed Services Employment and Reemployment Rights Act (USERRA) (P.L.103-353), after separation from employment as a Firefighter with the City to perform training or service, shall be added to his years of Credited Service for all purposes, including vesting, provided that:

- A. The Member is entitled to reemployment under the provisions of USERRA.
- B. The Member returns to his employment as a Firefighter within one (1) year from the earlier of the date of his military discharge or his release from active service.
- C. The maximum credit for military service pursuant to this paragraph shall be five (5) years.
- D. This paragraph is intended to satisfy the minimum requirements of USERRA. To the extent that this paragraph does not meet the minimum standards of USERRA, as it may be amended from time to time, the minimum standards shall apply.

In the event a Member dies on or after January 1, 2007, while performing USERRA Qualified Military Service, the beneficiaries of the Member are entitled to any benefits (other than benefit accruals relating to the period of qualified military service) as if the Member had resumed employment and then died while employed.

Beginning January 1, 2009, to the extent required by Section 414(u)(12) of the Code, an individual receiving differential wage payments (as defined under Section 3401(h)(2) of the Code) from an employer shall be treated as employed by that employer, and the differential wage payment shall be treated as compensation for purposes of applying the limits on annual additions under Section 415(c) of the Code. This provision shall be applied to all similarly situated individuals in a reasonably equivalent manner.

\* \* \* \* \*

**SECTION 2:** The City of Brooksville Firefighters' Retirement Trust Fund, adopted pursuant to Ordinance No. 525-I, as subsequently amended, is hereby further amended to amend Section 15, Maximum Pension, to read as follows:

**SECTION 15. MAXIMUM PENSION.**

1. **Basic Limitation.**

Notwithstanding any other provisions of this System to the contrary, the Member contributions paid to, and retirement benefits paid from, the System shall be limited to such extent as may be necessary to conform to the requirements of Code Section 415 for a qualified retirement plan. Before January 1, 1995, a plan member may not receive an annual benefit that exceeds the limits specified in Code Section 415(b), subject to the applicable adjustments in that section. On and after January 1, 1995, a plan member may not receive an annual benefit that exceeds the dollar amount specified in Code Section 415(b)(1)(A) (\$160,000), subject to the applicable adjustments in Code Section 415(b) and subject to any additional limits that may be specified in this System. For purposes of this Section, "limitation year" shall be the calendar year.

For purposes of Code Section 415(b), the "annual benefit" means a benefit payable annually in the form of a straight life annuity (with no ancillary benefits) without regard to the benefit attributable to after-tax employee contributions (except pursuant to Code Section 415(n) and to rollover contributions (as defined in Code Section 415(b)(2)(A))). The "benefit attributable" shall be determined in accordance with Treasury Regulations.

2. Adjustments to Basic Limitation for Form of Benefit.

If the form of benefit without regard to any benefit increase feature is not a straight life annuity, then the Code Section 415(b) limit applicable at the annuity starting date is reduced to an actuarially equivalent amount (determined using the assumptions specified in Treasury Regulation Section 1.415(b)-1(e)(2)(ii)) that takes into account the death benefits under the form of benefit. If the benefit under the plan is other than the annual benefit described in subsection 1., then the benefit shall be adjusted so that it is the equivalent of the annual benefit, using factors prescribed in Treasury Regulations. If the form of the benefit without regard to any automatic benefit increase feature is not a straight life annuity or a qualified joint and survivor annuity, then the preceding sentence is applied by either reducing the Code Section 415(b) limit applicable at the annuity starting date or adjusting the form of benefit to an actuarially equivalent amount (determined using the assumptions specified in Treasury Regulation Section 1.415(b)-1(c)(2)(ii)) that takes into account the additional benefits under the form of benefit as follows:

A. For a benefit paid in a form to which Section 417(e)(3) of the Code does not apply (generally, a monthly benefit), the actuarially equivalent straight life annuity benefit that is the greater of:

(1) The annual amount of the straight life annuity (if any) payable to the Member under the Plan commencing at the same annuity starting date as the form of benefit to the Member, or

(2) The annual amount of the straight life annuity commencing at the same annuity starting date that has the same actuarial present value as the form of benefit payable to the Member, computed using a five percent (5%) interest assumption (or the applicable statutory interest assumption) and (i) for years prior to January 1, 2009, the applicable mortality tables described in Treasury Regulation Section 1.417(e)-1(d)(2) (Revenue Ruling 2001-62 or any subsequent Revenue Ruling modifying the applicable provisions of Revenue Rulings 2001-62), and (ii) for years after December 31, 2008, the applicable mortality tables described in Section 417(e)(3)(B) of the Code (Notice 2008-85 or any subsequent Internal Revenue Service guidance implementing Section 417(e)(3)(B) of the Code); or

B. For a benefit paid in a form to which Section 417(e)(3) of the Code applies (generally, a lump sum benefit), the actuarially equivalent straight life annuity benefit that is the greatest of:

(1) The annual amount of the straight life annuity commencing at the annuity starting date that has the same actuarial present value as the particular form of benefit payable, computed using the interest rate and mortality table, or tabular factor, specified in the Plan for actuarial experience;

(2) The annual amount of the straight life annuity commencing at the annuity starting date that has the same actuarial present value as the particular form of benefit payable, computed using a five and one half percent (5.5%) interest assumption (or the applicable statutory interest assumption) and (i) for years prior to January 1, 2009, the applicable mortality tables for the distribution under Treasury Regulation Section 1.417(e)-1(d)(2) (the mortality table specified in Revenue Ruling 2001-62 or any subsequent Revenue Ruling modifying the applicable provisions of Revenue Ruling 2001-62), and (ii) for years after December 31, 2008, the applicable mortality tables described in Section 417(e)(3)(B) of the

Code (Notice 2008-85 or any subsequent Internal Revenue Service guidance implementing section 417(e)(3)(B) of the Code); or

- (3) The annual amount of the straight life annuity commencing at the annuity starting date that has the same actuarial present value as the particular form of benefit payable (computed using the applicable interest rate for the distribution under Treasury Regulation Section 1.417(e)-1(d)(3) (the 30-year Treasury rate (prior to January 1, 2007, using the rate in effect for the month prior to retirement, and on and after January 1, 2007, using the rate in effect for the first day of the Plan Year with a one-year stabilization period)) and (i) for years prior to January 1, 2009, the applicable mortality tables for the distribution under Treasury Regulation Section 1.417(e)-1(d)(2) (the mortality table specified in Revenue Ruling 2001-62 or any subsequent Revenue Ruling modifying the applicable provisions of Revenue Ruling 2001-62), and (ii) for years after December 31, 2008, the applicable mortality tables described in Section 417(e)(3)(B) of the Code (Notice 2008-85 or any subsequent Internal Revenue Service guidance implementing Section 417(e)(3)(B) of the Code), divided by 1.05.

- C. The actuary may adjust the 415(b) limit at the annuity starting date in accordance with subsections A. and B above.

3. Benefits Not Taken into Account.

For purposes of this Section, the following benefits shall not be taken into account in applying these limits:

- A. Any ancillary benefit which is not directly related to retirement income benefits;
- B. Any other benefit not required under §415(b)(2) of the Code and Regulations thereunder to be taken into account for purposes of the limitation of Code Section 415(b)(1); and
- C. That portion of any joint and survivor annuity that constitutes a qualified joint and survivor annuity.

4. COLA Effect.

Effective on and after January 1, 2003, for purposes of applying the limits under Code Section 415(b) (the "Limit"), the following will apply:

- A. A Member's applicable limit will be applied to the Member's annual benefit in the Member's first ~~calendar~~ limitation year of benefit payments without regard to any automatic cost of living adjustments;
- B. thereafter, in any subsequent ~~calendar~~ limitation year, a Member's annual benefit, including any automatic cost of living increases, shall be tested under the then applicable benefit limit including any adjustment to the Code Section 415(b)(1)(A) dollar limit under Code Section 415(d), and the regulations thereunder; but
- C. in no event shall a Member's benefit payable under the System in any ~~calendar~~ limitation year be greater than the limit applicable at the annuity starting date, as increased in subsequent years pursuant to Code Section 415(d) and the regulations thereunder.

Unless otherwise specified in the System, for purposes of applying the limits under Code Section 415(b), a Member's applicable limit will be applied taking into consideration cost of living increases as required by Section 415(b) of the Internal Revenue Code and applicable Treasury Regulations.

5. Other Adjustments in Limitations.

- A. In the event the Member's retirement benefits become payable before age sixty-two (62), the limit prescribed by this Section shall be reduced in accordance with regulations issued by the Secretary of the Treasury pursuant to the provisions of Code Section 415(b) of the Code, so that such limit (as so reduced) equals an annual straight life benefit (when such retirement income benefit begins) which is equivalent to a one hundred sixty thousand dollar (\$160,000) annual benefit beginning at age sixty-two (62).
- B. In the event the Member's benefit is based on at least fifteen (15) years of Credited Service as a full-time employee of the police or fire department of the City, the adjustments provided for in A. above shall not apply.
- C. The reductions provided for in A. above shall not be applicable to disability benefits pursuant to Section 8, or pre-retirement death benefits paid pursuant to Section 7.
- D. In the event the Member's retirement benefit becomes payable after age sixty-five (65), for purposes of determining whether this benefit meets the limit set forth in subsection 1 herein, such benefit shall be adjusted so that it is actuarially equivalent to the benefit beginning at age sixty-five (65). This adjustment shall be made in accordance with regulations promulgated by the Secretary of the Treasury or his delegate.

6. Less than Ten (10) Years of Participation or Service.

The maximum retirement benefits payable under this Section to any Member who has completed less than ten (10) years of Credited Service with the City shall be the amount determined under subsection 1 of this Section multiplied by a fraction, the numerator of which is the number of the Member's years of Credited Service and the denominator of which is ten (10). The reduction provided by this subsection cannot reduce the maximum benefit below 10% of the limit determined without regard to this subsection. The reduction provided for in this subsection shall not be applicable to pre-retirement disability benefits paid pursuant to Section 8, or pre-retirement death benefits paid pursuant to Section 7.

7. Participation in Other Defined Benefit Plans.

The limit of this Section with respect to any Member who at any time has been a member in any other defined benefit plan as defined in Code Section 414(j) maintained by the City shall apply as if the total benefits payable under all City defined benefit plans in which the Member has been a member were payable from one plan.

8. Ten Thousand Dollar (\$10,000) Limit; Less Than Ten Years of Service.

Notwithstanding ~~the foregoing~~ anything in this Section 15, the retirement benefit payable with respect to a Member shall be deemed not to exceed the limit set forth in this subsection 8. of Section 15 if the benefits payable, with respect to such Member under this System and under all other qualified defined benefit pension plans to which the City contributes, do not exceed ten thousand dollars (\$10,000) for the applicable Plan Year limitation year and for any prior Plan Year limitation year and the City has not any time maintained a qualified defined contribution plan in which the Member

participated; provided, however, that if the Member has completed less than ten (10) years of Credited Service with the City, the limit under this subsection 8. of Section 15 shall be a reduced limit equal to ten thousand dollars (\$10,000) multiplied by a fraction, the numerator of which is the number of the Member's years of Credited Service and the denominator of which is ten (10).

9. Reduction of Benefits.

Reduction of benefits and/or contributions to all plans, where required, shall be accomplished by first reducing the Member's benefit under any defined benefit plans in which Member participated, such reduction to be made first with respect to the plan in which Member most recently accrued benefits and thereafter in such priority as shall be determined by the Board and the plan administrator of such other plans, and next, by reducing or allocating excess forfeitures for defined contribution plans in which the Member participated, such reduction to be made first with respect to the plan in which Member most recently accrued benefits and thereafter in such priority as shall be established by the Board and the plan administrator for such other plans provided, however, that necessary reductions may be made in a different manner and priority pursuant to the agreement of the Board and the plan administrator of all other plans covering such Member

10. Service Credit Purchase Limits.

A. Effective for permissive service credit contributions made in limitation years beginning after December 31, 1997, if a Member makes one or more contributions to purchase permissive service credit under the System, as allowed in Section 24 and Section 29, then the requirements of this Section will be treated as met only if:

- (1) the requirements of Code Section 415(b) are met, determined by treating the accrued benefit derived from all such contributions as an annual benefit for purposes of Code Section 415(b), or
- (2) the requirements of Code Section 415(c) are met, determined by treating all such contributions as annual additions for purposes of Code Section 415(c).
- ~~(3)~~ For purposes of applying subparagraph (1), the System will not fail to meet the reduced limit under Code Section 415(b)(2)(c) solely by reason of this subparagraph ~~(3)~~, and for purposes of applying subparagraph (2) the System will not fail to meet the percentage limitation under Section 415(c)(1)(B) of the Internal Revenue Code solely by reason of this subparagraph ~~(3)~~.

B. For purposes of this subsection the term "permissive service credit" means service credit—

- (1) recognized by the System for purposes of calculating a Member's benefit under the plan,
- (2) which such Member has not received under the plan, and
- (3) which such Member may receive only by making a voluntary additional contribution, in an amount determined under the System, which does not exceed the amount necessary to fund the benefit attributable to such service credit.

Effective for permissive service credit contributions made in limitation years beginning after December 31, 1997, such term may, if otherwise provided by

the System, include service credit for periods for which there is no performance of service, and, notwithstanding clause B.(2), may include service credited in order to provide an increased benefit for service credit which a Member is receiving under the System.

11. Contribution Limits.

€ A. For purposes of applying the Code Section 415(c) limits ~~in this subsection 10,~~ which are incorporated by reference and for purposes of this subsection 11. only and for no other purpose, the definition of compensation where applicable will be compensation actually paid or made available during a ~~calendar~~ limitation year, except as noted below and as permitted by Treasury Regulations Section 1.415(c)-2, or successor regulations. Unless another definition of compensation that is permitted by Treasury Regulations Section 1.415(c)-2, or successor regulation, is specified by the System, compensation will be defined as wages within the meaning of Code Section 3401(a) and all other payments of compensation to an employee by an employer for which the employer is required to furnish the employee a written statement under Code Sections 6041(d), 6051(a)(3) and 6052 and will be determined without regard to any rules under Code Section 3401(a) that limit the remuneration included in wages based on the nature or location of the employment or the services performed (such as the exception for agricultural labor in Code Section 3401(a)(2)).

- (1) However, for ~~calendar~~ limitation years beginning after December 31, 1997, compensation will also include amounts that would otherwise be included in compensation but for an election under Code Sections 125(a), 402(e)(3), 402(h)(1)(B), 402(k), or 457(b). For ~~calendar~~ limitation years beginning after December 31, 2000, compensation will also include any elective amounts that are not includible in the gross income of the employee by reason of Code Section 132(f)(4).
- (2) For limitation years beginning on and after January 1, 2007, compensation for the ~~calendar~~ limitation year will also include compensation paid by the later of 2½ months after an employee's severance from employment or the end of the ~~calendar~~ limitation year that includes the date of the employee's severance from employment if:
  - (a) the payment is regular compensation for services during the employee's regular working hours, or compensation for services outside the employee's regular working hours (such as overtime or shift differential), commissions, bonuses or other similar payments, and, absent a severance from employment, the payments would have been paid to the employee while the employee continued in employment with the employer; or
  - (b) the payment is for unused accrued bona fide sick, vacation or other leave that the employee would have been able to use if employment had continued.
- (3) Back pay, within the meaning of Treasury Regulations Section 1.415(c)-2(g)(8), shall be treated as compensation for the limitation year to which the back pay relates to the extent the back pay represents wages and compensation that would otherwise be included under this definition.

- ⊖ B. Notwithstanding any other provision of law to the contrary, the Board may modify a request by a Member to make a contribution to the System if the amount of the contribution would exceed the limits provided in Code Section 415 by using the following methods:
- (1) If the law requires a lump sum payment for the purchase of service credit, the Board may establish a periodic payment deduction plan for the Member to avoid a contribution in excess of the limits under Code Sections 415(c) or 415(n).
  - (2) If payment pursuant to subparagraph (1) will not avoid a contribution in excess of the limits imposed by Code Section 415(c), the Board may either reduce the Member's contribution to an amount within the limits of that section or refuse the Member's contribution.
- C. If the annual additions for any Member for a limitation year exceed the limitation under Section 415(c) of the Code, the excess annual addition will be corrected as permitted under the Employee Plans Compliance Resolution System (or similar IRS correction program).
- D. For limitation years beginning on or after January 1, 2009, a Member's compensation for purposes of this subsection 11. shall not exceed the annual limit under Section 401(a)(17) of the Code.

44 12. Additional Limitation on Pension Benefits.

Notwithstanding anything herein to the contrary:

- A. The normal retirement benefit or pension payable to a Retiree who becomes a Member of the System and who has not previously participated in such System, on or after January 1, 1980, shall not exceed one hundred percent (100%) of his Average Final Compensation. However, nothing contained in this Section shall apply to supplemental retirement benefits or to pension increases attributable to cost-of-living increases or adjustments.
- B. No Member of the System shall be allowed to receive a retirement benefit or pension which is in part or in whole based upon any service with respect to which the Member is already receiving, or will receive in the future, a retirement benefit or pension from a different employer's retirement system or plan. This restriction does not apply to social security benefits or federal benefits under Chapter 67, Title 10, U.S. Code.

**SECTION 3:** Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Brooksville.

**SECTION 4:** If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

**SECTION 5:** All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

**SECTION 6:** That this Ordinance shall become in full force and effect in accordance with the Charter of the City of Brooksville, Florida. This Ordinance shall become effective upon its adoption.

**CITY OF BROOKSVILLE**

By: \_\_\_\_\_  
Lara Bradburn, Mayor

ATTEST: \_\_\_\_\_  
Janice L. Peters, CMC, City Clerk

PASSED on First Reading August 19, 2013

NOTICE Published on September 6, 2013

PASSED on Second & Final Reading \_\_\_\_\_

APPROVED AS TO FORM FOR THE RELIANCE  
OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF CITY COUNCIL

Bernardini \_\_\_\_\_

Bradburn \_\_\_\_\_

Burnett \_\_\_\_\_

Hohn \_\_\_\_\_

Johnston \_\_\_\_\_

\_\_\_\_\_  
Thomas S. Hogan, Jr., The Hogan Law Firm, LLC  
City Attorney



## AGENDA ITEM MEMORANDUM

**To:** Honorable Mayor and City Council Members  
**Via:** T. Jennene Norman-Vacha, City Manager  
**From:** Janice L. Peters, CMC, City Clerk  
**Subject:** Resolution No. 2013-09 FDOT Closure for Veteran's Appreciation Parade  
**Date:** September 9, 2012

**GENERAL INFORMATION:** The 2013 Veteran's Appreciation Parade is scheduled for Saturday, November 9, 2013. Line-up begins at 8:30 a.m. at City Hall with the parade from 10:00 – 11:00 a.m. This year's parade is being sponsored by Hernando County Board of County Commissioners, who will also supply the Certificate of Insurance.

The route will be the same as last year, from City Hall parking lot out to Ft. Dade, Right on Main Street, crossing Jefferson and Broad Streets, Left on Liberty, Left on Magnolia, Left on Fort Dade and back to City Hall.

Staff will need to submit a permit to the State of Florida FDOT, along with the proposed Resolution, upon approval by Council, for closure of Jefferson and Broad Streets. Release of the permit will be pending submittal of the Certificate of Insurance which will be supplied by Hernando County Board of County Commissioners.

**BUDGET IMPACT:** There is no budget impact associated with approval of this Resolution.

**LEGAL NOTE:** The City is authorized to issue a Street Closure Permit pursuant to Section 74-165(a), which requires a permit to be obtained for parades or other public assembly events.

**STAFF RECOMMENDATION:** Staff recommends Council approval of Resolution No. 2013-09.

**ATTACHMENT:**

1. Resolution No. 2013-09
2. State of Florida Road Closure Permit

# Attachment 1

RESOLUTION NO 2013-09

A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA SUPPORTING A REQUEST TO CLOSE JEFFERSON STREET AND BROAD STREET BETWEEN ORANGE STREET AND MAGNOLIA AVENUE IN DOWNTOWN BROOKSVILLE ON SATURDAY, NOVEMBER 9, 2013; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the City desires to promote businesses in and to bring visitors to the downtown area; and,

WHEREAS, the City desires to support the Annual Veteran's Appreciation Parade that brings visitors to the City and to the downtown area and to promote commerce in the downtown area; and,

WHEREAS, pursuant to the City of Brooksville Code of Ordinances, Section 74-1(b) and Section 74-165(a), the City Council may close streets for downtown events.

WHEREAS, the sponsoring organization for the parade has been approved for a right-of-way closure and use permit contingent upon submission of an appropriate certificate of liability insurance to indemnify the City in an amount appropriate for the event at least 30 days prior to the event.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, that:

**SECTION 1. STREET CLOSURES.** The City Council recognizes the closure of the following Brooksville roadway segments to street traffic is necessary for public safety during the downtown event; and the City Council authorizes the following closures from 9:30 a.m. to 12:00 p.m. on the date of the parade:

- Main Street, from Ft. Dade Avenue to Liberty Street, crossing Jefferson Street (S.R. 50) and Broad Street (U.S. 41)
- Liberty Street, from Main to Magnolia Avenue
- Magnolia, from Liberty to Fort Dade crossing Jefferson Street (S.R. 50) and Broad Street (U.S. 41)
- Fort Dade, from Magnolia to Main
- South Brooksville Avenue, from Ft. Dade to Liberty

**SECTION 2. CONFLICT.** Any prior resolution or policy of the City inconsistent with the provisions of this resolution are hereby repealed to the extent of such inconsistency.

**SECTION 3. SEVERABILITY.** If any provision of this resolution or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications, and to this end, the provisions of this resolution are hereby declared severable.

**SECTION 4. EFFECTIVE DATE.** This resolution shall take effect immediately upon adoption by the City Council.

ADOPTED this 16<sup>th</sup> day of September, 2013.

CITY OF BROOKSVILLE

ATTEST: \_\_\_\_\_  
Janice L. Peters, City Clerk

By: \_\_\_\_\_  
Lara Bradburn, Mayor

APPROVED AS TO FORM FOR THE RELIANCE  
OF THE CITY OF BROOKSVILLE ONLY:

VOTE OF CITY COUNCIL

Bernardini \_\_\_\_\_  
Bradburn \_\_\_\_\_  
Burnett \_\_\_\_\_  
Hohn \_\_\_\_\_  
Johnston \_\_\_\_\_

\_\_\_\_\_  
Thomas S. Hogan, Jr., The Hogan Law Firm,  
City Attorney

# Attachment 2

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**TEMPORARY CLOSING OF STATE ROAD PERMIT**

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

**Governmental Entity**

Approving Local Government	<u>CITY OF BROOKSVILLE</u>	Contact Person	<u>JANICE PETERS</u>
Telephone	<u>352-540-3853</u>	Email	<u>jpeters@cityofbrooksville.us</u>

**Organization Requesting Special Event**

Name of Organization	<u>Hernando County Board of Commission Sponsorship</u>	Contact Person	<u>ANNA LIISA COVELL</u>
Telephone	<u>352-544-0680</u>	Email	<u>ALCOVELL@TAMPABAY.RR.COM</u>

**Description of Special Event**

Event Title	<u>VETERAN'S APPRECIATION PARADE</u>	Date of Event	<u>NOVEMBER 9, 2013</u>
Start Time	<u>10:00 A.M.</u>	End Time	<u>11:00 A.M.</u>
Event Route (attach map)	<u>From Main St. at Howell Avenue (City Hall), South to Liberty Street, crossing Jefferson Street (Hwy. 50) and Broad Street (U.S. 41), turning left, East to Magnolia, left, North to Ft. Dade, again crossing Broad Street (U.S. 41) and Jefferson Street (Hwy. 50), then left, back to City Hall.</u>		
Detour Route (attach map)	<u>N. Bound Broad Street (U.S. 41) R. on Hale, Left on MLK, Left on E. Jefferson, Left on Broad; South bound Broad, Left on E. Jefferson, Right on MLK Left on Broad.</u>		

**Law Enforcement Agency Responsible for Traffic Control**

Name of Agency	<u>CITY OF BROOKSVILLE POLICE DEPARTMENT</u>
----------------	--

**US Coast Guard Approval for Controlling Movable Bridge**

Not Applicable

Copy of USCG Approval Letter Attached

Bridge Location \_\_\_\_\_

The Permittee will assume all risk of and indemnify, defend and save harmless the State of Florida and the FDOT from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Permittee shall be responsible to maintain the portion of the state road it occupies for the duration of this event, free of litter and providing a safe environment to the public.

**Signatures of Authorization**

Event Coordinator	<u>ANNA LIISA COVELL</u>	Signature		Date	<u>8-28-13</u>
Law Enforcement Name/Title	<u>GEORGE TURNER, POLICE CHIEF</u>	Signature	_____	Date	_____
Government Official Name/Title	<u>LARA BRADBURN, MAYOR</u>	Signature	_____	Date	_____

**FDOT Special Conditions**


**FDOT Authorization**

Name/Title	_____	Signature	_____	Date	_____
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**CORRESPONDENCE-TO-NOTE**  
**REGULAR COUNCIL MEETING – September 16, 2013**

1.    **TYPE:**                   Letter  
      **DATED:**             August 12, 2013  
      **RECEIVED FROM:**   Mayor Bradburn  
      **ADDRESSED TO:**   Hernando County Health Department  
      **SUBJECT:**           Water Fluoridation Workshop
  
2.    **TYPE:**                   Letter  
      **DATED:**             August 13, 2013  
      **RECEIVED FROM:**   FDLE  
      **ADDRESSED TO:**   Mayor  
      **SUBJECT:**           Contract No. 2013-JAGD-HERN-1-D8-118
  
3.    **TYPE:**                   Letter  
      **DATED:**             August 14, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation I Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Final Adopted Fiscal Year 2013/14 Budget
  
4.    **TYPE:**                   Letter  
      **DATED:**             August 14, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation I Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Fiscal Year 2013/14 Meeting Schedule
  
5.    **TYPE:**                   Letter  
      **DATED:**             August 14, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation III Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Final Adopted Fiscal Year 2013/14 Budget
  
6.    **TYPE:**                   Letter  
      **DATED:**             August 14, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation III Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Fiscal Year 2013/14 Meeting Schedule
  
7.    **TYPE:**                   Letter  
      **DATED:**             August 15, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation II Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Final Adopted Fiscal Year 2013/14 Budget
  
8.    **TYPE:**                   Letter  
      **DATED:**             August 15, 2013  
      **RECEIVED FROM:**   Southern Hills Plantation II Community Development District  
      **ADDRESSED TO:**   City Manager  
      **SUBJECT:**           Fiscal Year 2013/14 Meeting Schedule
  
9.    **TYPE:**                   Letter  
      **DATED:**             August 20, 2013  
      **RECEIVED FROM:**   Florida Department of Health  
      **ADDRESSED TO:**   Mayor  
      **SUBJECT:**           Water Fluoridation

**NOTE: COPIES OF ALL CORRESPONDENCE ON FILE IN THE OFFICE OF THE CITY CLERK**

10.   **TYPE:**                   Letter  
      **DATED:**             August 27, 2013  
      **RECEIVED FROM:**   State of Florida Division of Emergency Management  
      **ADDRESSED TO:**   Mayor  
      **SUBJECT:**          Floodplain Regulation
  
11.   **TYPE:**                   Property & Casualty Insurance Coverage  
      **DATED:**             Effective 10/01/13 – 10/01/14  
      **RECEIVED FROM:**   Public Risk Management of Florida  
      **ADDRESSED TO:**   City  
      **SUBJECT:**          City's Insurance Renewal as Approved by Council on 07/15/13



August 12, 2013

Ms. Robin Wright, MS  
Hernando County Health Department  
Forest Oaks Boulevard  
Spring Hill, FL 34606

Dear Ms. Wright,

On behalf of the City of Brooksville, please allow me to formally invite a representative of your choosing to participate in an August 27 debate on water fluoridation.

As you are aware, Brooksville's City Council has deliberated on your request to add the material to our public water supply. This is not a citizen driven request, but one put to Council exclusively by the Hernando County Health Department.

Due to the controversial nature of fluoridation, specifically whether it harms or helps the body, Council had expressed a desire to learn as much as possible about the subject. Dr. Johnny Johnson and Dr. Paul Connett were invited to participate in the debate. Holding a debate between the two most outspoken men on the issue would be an excellent learning tool, not just for Council, but for the public at large.

Dr. Connett quickly accepted the invitation. Dr. Johnson has declined. Thus the Health Department may provide a substitute.

The debate will resemble the style utilized for presidential debates, with opening statements, closing statements and questions in between. Each will have short opportunity to respond to each other's comments, plus be allowed to ask one question of each other.

Council has previously slated August 27 as its final budget workshop. It is anticipated the water fluoridation debate will last about an hour, after which council will resume its deliberations.

Thank you for your consideration and I look forward to your prompt response.

Sincerely,

Lara Bradburn  
Mayor

CTM  
09.16.13



Florida Department of  
Law Enforcement

Gerald M. Bailey  
*Commissioner*

**Business Support**  
**Office of Criminal Justice Grants**  
Post Office Box 1489  
Tallahassee, FL 32302-1489  
(850) 617-1250  
www.fdle.state.fl.us

Rick Scott, *Governor*  
Pam Bondi, *Attorney General*  
Jeff Atwater, *Chief Financial Officer*  
Adam Putnam, *Commissioner of Agriculture*

AUG 13 2013

The Honorable Joseph Johnston  
Mayor  
City of Brooksville  
201 North Howell Avenue  
Brooksville, FL 34601

Re: Contract No. 2013-JAGD-HERN-1-D8-118

Dear Mayor Johnston:

This letter confirms our receipt and acceptance of all financial and programmatic reports applicable to the referenced project. While this concludes active administration of the subgrant agreement by the Florida Department of Law Enforcement, you are reminded that all supporting records must be maintained for a period of not less than five years from termination date for audit and examination. An audit performed in accordance with OMB Circular No. A-133 must also be conducted and submitted to the Office of Criminal Justice Grants, Florida Department of Law Enforcement, 2331 Phillips Road, Tallahassee, Florida 32308.

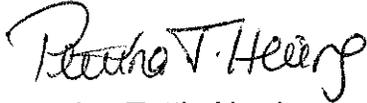
All non-expendable property acquisitions must be accounted for and maintained for as long as the equipment is in service. The Department must be notified prior to any disposition of non-expendable property and must be advised immediately of any lost or stolen items.

CTN  
09.16.13  
cc: Chief Turner  
Steve Baumgartner  
JW

The Honorable Joseph Johnston  
Page Two

Any further inquiries relative to this project should be directed to your grant manager  
at 850/617-1250.

Sincerely,

A handwritten signature in black ink that reads "Petrina Tuttle Herring". The signature is written in a cursive style with a large initial 'P'.

Petrina Tuttle Herring  
Administrator

PTH/JP/AL

cc: Lieutenant Richard C. Hankins

# SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

08-15-13 P01:43 IN

August 14, 2013

City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

Re: Southern Hills Plantation I Community Development District  
Final Adopted Fiscal Year 2013/2014 Budget

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Final Adopted Budget") approved by the Board of Supervisors of the Southern Hills Plantation I Community Development District (the "Board"). Transmittal of the enclosed Final Adopted Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*, and posting on the website of Hernando County (at least 30 days after adoption) pursuant to Section 189.418(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,



Scott Brizendine  
District Manager

Cc: Grady Miars, Chairman  
Jonathon Johnson, District Counsel

CTN  
09-16-13  
JNW

**Southern Hills Plantation I  
Community Development District  
General Fund  
Fiscal Year 2013/2014**

	Chart of Accounts Classification	Budget for 2013/2014
7	<b>REVENUES</b>	
8		
9	Special Assessments	
10	Tax Roll	\$ 217,745
11	Off Roll	\$ 36,530
12	<b>TOTAL REVENUES</b>	<b>\$ 254,275</b>
13		
14	<b>EXPENDITURES - ADMINISTRATIVE</b>	
15	Legislative	
16	Supervisor Fees	\$ 3,000
17	Financial & Administrative	
18	District Management	\$ 30,000
19	District Engineer	\$ 15,000
20	Disclosure Report	\$ 5,000
21	Trustees Fees	\$ 4,000
22	Auditing Services	\$ 3,400
23	Arbitrage Rebate Calculation	\$ 650
24	Public Officials Liability Insurance	\$ 3,500
25	Legal Advertising	\$ 750
26	Bank Fees	\$ 500
27	Dues, Licenses & Fees	\$ 175
28	Legal Counsel	
29	District Counsel	\$ 23,000
30		
31	<b>Administrative Subtotal</b>	<b>\$ 88,975</b>
32		
33	<b>EXPENDITURES - FIELD OPERATIONS</b>	
34		
35	Electric Utility Services	
36	Street Lights	\$ 17,750
37	Stormwater Control	
38	Aquatic Maintenance	\$ 41,708
39	Lake/Pond Repair	\$ 2,500
40	Lake/Pond Bank Maintenance	\$ 58,584
41	Other Physical Environment	
42	General Liability Insurance	\$ 306
43	Property Insurance	\$ 4,000
44	Entry & Walls Maintenance	\$ 1,000
45	Landscape Maintenance	\$ 20,125
46	Irrigation Repairs and Maintenance	\$ 4,500
47	Landscape Replacement Plants, Trees, Mulch	\$ 10,000
48	Contingency	
49	Miscellaneous Contingency	\$ 4,827
50		
51	<b>Field Operations Subtotal</b>	<b>\$ 165,300</b>
52		
55	<b>TOTAL EXPENDITURES</b>	<b>\$ 254,275</b>
56		
57	<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>

**Budget Template**  
**Southern Hills Plantation I Community Development District**  
**Debt Service**  
**Fiscal Year 2013/2014**

Chart of Accounts Classification	Series 2011A-1	Series 2011A-2	Budget for 2013/2014
<b>REVENUES</b>			
Special Assessments			
Net Special Assessments <sup>(1)</sup>	\$532,120.88	\$457,514.38	\$989,635.26
<b>TOTAL REVENUES</b>	<b>\$532,120.88</b>	<b>\$457,514.38</b>	<b>\$989,635.26</b>
<b>EXPENDITURES</b>			
Administrative			
Financial & Administrative			
Bank Fees			0
Debt Service Obligation	\$532,120.88	\$457,514.38	\$989,635.26
Administrative Subtotal	\$532,120.88	\$457,514.38	\$989,635.26
<b>TOTAL EXPENDITURES</b>	<b>\$532,120.88</b>	<b>\$457,514.38</b>	<b>\$989,635.26</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>

Collection and Discount % applicable to the county: 8.0%

Gross assessments \$1,075,690.50

**Notes:**

Tax Roll Collection Costs for Hernando County is 8.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

<sup>(1)</sup> Maximum Annual Debt Service less Prepaid Assessments received

# SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

08-15-13 P01:43 IN

August 14, 2013

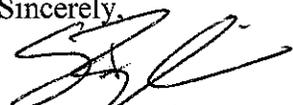
Ms. Jennene Norman-Vacha  
City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

Re: Southern Hills Plantation I Community Development District  
Fiscal Year 2013-2014 Meeting Schedule

Dear Sir/Madam:

Enclosed is a copy of Resolution 2013-08, designating dates, time and location for the regular meetings of the Board of Supervisors for Southern Hills Plantation I Community Development District for Fiscal Year 2013-2014, in accordance with Section 189.417(1) of the Florida Statutes.

Sincerely,



Scott Brizendine  
District Manager

Enclosure: Resolution 2013-08

CTN  
09.16.13  
JNW

**RESOLUTION 2013-08**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Southern Hills Plantation I Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Hernando County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 18th DAY OF JULY, 2013.**

**SOUTHERN HILLS PLANTATION I  
COMMUNITY DEVELOPMENT  
DISTRICT**

  
\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

  
\_\_\_\_\_  
**ASST. SECRETARY**

**EXHIBIT "A"**  
**BOARD OF SUPERVISORS MEETING DATES**  
**SOUTHERN HILLS PLANTATION I COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2013/2014**

October 17, 2013  
November 21, 2013  
December 19, 2013  
January 16, 2014  
February 20, 2014  
March 20, 2014  
April 17, 2014  
May 15, 2014  
June 19, 2014  
July 17, 2014  
August 21, 2014  
September 18, 2014

All meetings will convene at 10:00 a.m. at the Southern Hills Clubhouse, located at 4200 Summit View Drive, Brooksville, FL 34601.

# SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

08-15-13 P01:43 IN

August 14, 2013

City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

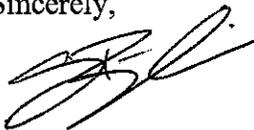
Re: Southern Hills Plantation III Community Development District  
Final Adopted Fiscal Year 2013/2014 Budget

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Final Adopted Budget") approved by the Board of Supervisors of the Southern Hills Plantation III Community Development District (the "Board"). Transmittal of the enclosed Final Adopted Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*, and posting on the website of Hernando County (at least 30 days after adoption) pursuant to Section 189.418(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,



Scott Brizendine  
District Manager

Cc: Grady Miars, Chairman  
Jonathon Johnson, District Counsel

CTN  
09.16.13  
JW

**Southern Hills Plantation III  
Community Development District  
General Fund  
Fiscal Year 2013/2014**

	Chart of Accounts Classification	Budget for 2013/2014
7		
8	<b>REVENUES</b>	
9		
10	Contributions & Donations from Private Sources	
11	Developer Contributions	\$ 62,844
12	<b>TOTAL REVENUES</b>	<b>\$ 62,844</b>
13		
14		
15	<b>EXPENDITURES - ADMINISTRATIVE</b>	
16	Legislative	
17	Supervisor Fees	\$ 3,000
18	Financial & Administrative	
19	District Management	\$ 15,000
20	District Engineer	\$ 1,000
21	Auditing Services	\$ 3,400
22	Public Officials Liability Insurance	\$ 3,000
23	Legal Advertising	\$ 800
24	Bank Fees	\$ 25
25	Dues, Licenses & Fees	\$ 175
26	Legal Counsel	
27	District Counsel	\$ 5,000
28	<b>Administrative Subtotal</b>	<b>\$ 31,400</b>
29		
30	<b>EXPENDITURES - FIELD OPERATIONS</b>	
31	Electric Utility Services	
32	Street Lights	\$ 10,350
33	Stormwater Control	
34	Aquatic Maintenance	\$ 588
35	Lake/Pond Bank Maintenance	\$ 660
37	Other Physical Environment	
37	General Liability Insurance	\$ 500
38	Entry & Walls Maintenance	\$ 250
39	Landscape Maintenance	\$ 12,096
40	Irrigation Repairs and Maintenance	\$ 2,000
41	Landscape Replacement Plants, Shrubs, Trees, Mulch	\$ 5,000
42	<b>Field Operations Subtotal</b>	<b>\$ 31,444</b>
43		
44	<b>TOTAL EXPENDITURES</b>	<b>\$ 62,844</b>
45		
46	<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>
47		

# SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

08-15-13 P01:42 IN

August 14, 2013

Ms. Jennene Norman-Vacha  
City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

Re: Southern Hills Plantation III Community Development District  
Fiscal Year 2013-2014 Meeting Schedule

Enclosed is a copy of Resolution 2013-07, designating dates, time and location for the regular meetings of the Board of Supervisors for Southern Hills Plantation III Community Development District for Fiscal Year 2013-2014, in accordance with Section 189.417(1) of the Florida Statutes.

Sincerely,



Scott Brizendine  
District Manager

Enclosure: Resolution 2013-07

CTN  
09.16.13  
JMN

**RESOLUTION 2013-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Southern Hills Plantation III Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Hernando County, a schedule of the District's regular meetings.

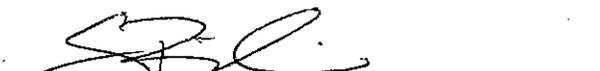
Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 18th DAY OF JULY, 2013.**

**SOUTHERN HILLS PLANTATION III  
COMMUNITY DEVELOPMENT  
DISTRICT**

  
\_\_\_\_\_  
CHAIRMAN/VICE CHAIRMAN

**ATTEST:**

  
\_\_\_\_\_  
ASST. SECRETARY

**EXHIBIT "A"**  
**BOARD OF SUPERVISORS MEETING DATES**  
**SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2013/2014**

October 17, 2013  
November 21, 2013  
December 19, 2013  
January 16, 2014  
February 20, 2014  
March 20, 2014  
April 17, 2014  
May 15, 2014  
June 19, 2014  
July 17, 2014  
August 21, 2014  
September 18, 2014

All meetings will convene at 10:00 a.m. at the Southern Hills Clubhouse, located at 4200 Summit View Drive, Brooksville, FL 34601.

# SOUTHERN HILLS PLANTATION II COMMUNITY DEVELOPMENT DISTRICT

**DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614**

08-19-13 P04:17 IN

August 15, 2013

City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

Re: Southern Hills Plantation II Community Development District  
Final Adopted Fiscal Year 2013/2014 Budget

Dear Sir/Madam:

Enclosed please find the Fiscal Year 2013/2014 budget (the "Final Adopted Budget") approved by the Board of Supervisors of the Southern Hills Plantation II Community Development District (the "Board"). Transmittal of the enclosed Final Adopted Budget is being made for purposes of disclosure and information, in accordance with the requirement set forth in Section 190.008(b), *Florida Statutes*, and posting on the website of Hernando County (at least 30 days after adoption) pursuant to Section 189.418(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,



Cordell Matthews  
District Manager

Cc: John Greer, Chairman  
Mark Straley, District Counsel

CTN  
09-16-13  
JTW

**Southern Hills Plantation II  
Community Development District  
General Fund  
Fiscal Year 2013/2014**

	Chart of Accounts Classification	Budget for 2013/2014
1		
2	<b>REVENUES</b>	
3	Special Assessments	
4	Tax Roll*	\$ 87,349
5	Off Roll*	\$ -
6	<b>TOTAL REVENUES</b>	<b>\$ 87,349</b>
8	<b>TOTAL REVENUES AND BALANCE FORWARD</b>	<b>\$ 87,349</b>
9	<i>*Allocation of assessments between the Tax Roll and Off Roll are estimates</i>	
10		
11	<b>EXPENDITURES - ADMINISTRATIVE</b>	
12	Legislative	
13	Supervisor Fees	\$ 800
14	Travel Reimbursement	\$ 140
15	Financial & Administrative	
16	District Management	\$ 12,000
17	District Engineer	\$ 2,500
18	Disclosure Report	\$ 5,000
19	Trustees Fees	\$ 3,500
20	Auditing Services	\$ 3,400
21	Arbitrage Rebate Calculation	\$ 650
22	Public Officials Liability Insurance	\$ 3,427
23	Legal Advertising	\$ 500
24	Bank Fees	\$ 450
25	Dues, Licenses & Fees	\$ 175
26	Legal Counsel	
27	District Counsel	\$ 4,000
28	Foreclosure Expenses	\$ 2,000
29	<b>Administrative Subtotal</b>	<b>\$ 38,542</b>
30		
31	<b>EXPENDITURES - FIELD OPERATIONS</b>	
32	Electric Utility Services	
33	Street Lights	\$ 16,664
36	Other Physical Environment	
37	General Liability Insurance	\$ 485
38	Entry & Walls Maintenance	\$ 600
39	Landscape Maintenance	\$ 18,600
40	Irrigation Repairs & Maintenance	\$ 3,000
41	Landscape Replacement Plants, Shrubs, Trees, Mulch	\$ 5,000
42	Contingency	
43	Miscellaneous Contingency	\$ 4,458
44	<b>Field Operations Subtotal</b>	<b>\$ 48,807</b>
45	<b>Contingency for County TRIM Notice</b>	
46	<b>TOTAL EXPENDITURES</b>	<b>\$ 87,349</b>
47		
48	<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>
49		

**Budget Template**  
**Southern Hills Plantation II Community Development District**  
**Debt Service**  
**Fiscal Year 2013/2014**

Chart of Accounts Classification	Series 2004	Budget for 2013/2014
<b>REVENUES</b>		
Special Assessments		
Net Special Assessments <sup>(1) (2)</sup>	\$ 46,910.51	\$ 46,910.51
<b>TOTAL REVENUES</b>	<b>\$ 46,910.51</b>	<b>\$ 46,910.51</b>
<b>EXPENDITURES</b>		
Administrative		
Financial & Administrative		
Bank Fees		0
Debt Service Obligation	\$ 46,910.51	\$ 46,910.51
Administrative Subtotal	\$ 46,910.51	\$ 46,910.51
<b>TOTAL EXPENDITURES</b>	<b>\$ 46,910.51</b>	<b>\$ 46,910.51</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>0</b>	<b>0</b>

Collection and Discount % applicable to the county: 8.0%

Gross assessments \$ 50,989.68

**Notes:**

Tax Roll Collection Costs for Hernando County is 8.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

<sup>(1)</sup> Maximum Annual Debt Service less Prepaid Assessments received.

<sup>(2)</sup> Amounts reduced to reflect acceleration of certain assessments.



Southern Hills Plantation II Community Development District

FISCAL YEAR 2013/2014 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2013/2014 O&M Budget	\$87,349.00
Hernando Co. 8% Collection Cost:	<u>\$7,595.57</u>
2013/2014 Total:	<u>\$94,944.57</u>

2012/2013 O&M Budget	\$123,956.00
2013/2014 O&M Budget	\$87,349.00
Total Difference:	<u><u>-\$36,607.00</u></u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2012/2013	2013/2014	\$	%
Debt Service - Single Family	\$303.51	\$303.51	\$0.00	0.00%
Operations/Maintenance - Single Family	\$145.66	\$102.64	-\$43.02	-29.53%
<b>Total</b>	<u>\$449.17</u>	<u>\$406.15</u>	<u>-\$43.02</u>	<u>-9.58%</u>

# SOUTHERN HILLS PLANTATION II COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

08-20-13 P12:34 IN

August 15, 2013

Ms. Jennene Norman-Vacha  
City Manager  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601-2041

Re: Southern Hills Plantation II Community Development District  
Fiscal Year 2013-2014 Meeting Schedule

Enclosed is a copy of Resolution 2013-09, designating dates, time and location for the regular meetings of the Board of Supervisors for Southern Hills Plantation II Community Development District for Fiscal Year 2013-2014, in accordance with Section 189.417(1) of the Florida Statutes.

Sincerely,



Cordell Matthews  
District Manager

Enclosure: Resolution 2013-09

CTN  
09.16.13  
JMM

**RESOLUTION 2013-09**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION II COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Southern Hills Plantation II Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION II COMMUNITY DEVELOPMENT DISTRICT:**

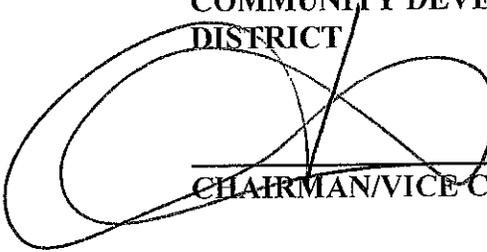
Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.417(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Hernando County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 15TH DAY OF AUGUST, 2013.**

**SOUTHERN HILLS PLANTATION II  
COMMUNITY DEVELOPMENT  
DISTRICT**

  
\_\_\_\_\_  
**CHAIRMAN/VICE-CHAIRMAN**

**ATTEST:**

  
\_\_\_\_\_  
**ASST. SECRETARY**

**EXHIBIT "A"**  
**BOARD OF SUPERVISORS MEETING DATES**  
**SOUTHERN HILLS PLANTATION II COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2013/2014**

October 17, 2013  
December 19, 2013  
February 20, 2014  
April 17, 2014  
June 19, 2014  
August 21, 2014

All meetings will convene at 10:00 a.m. (or immediately thereafter the adjournment of the Southern Hills III Meeting) at the Southern Hills Clubhouse, located at 4200 Summit View Drive, Brooksville, FL 34601.

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**John H. Armstrong, MD, FACS**  
State Surgeon General & Secretary

**Vision:** To be the Healthiest State in the Nation

August 20, 2013

08-21-13 P01:13 IN

Mayor Lara Bradburn  
City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601

Dear Mayor Bradburn:

Thank you for your invitation to participate in a fluoride debate at the August 27<sup>th</sup> City Council Budget Workshop. I appreciate your interest in ensuring the Council and local residents are well informed. I do not, however, feel a debate is the best method by which to educate on this topic and therefore respectfully decline your offer.

An overwhelming amount of recent and trusted research continues to confirm that fluoridation is the most economical and effective means for controlling dental decay especially in communities that have limited access to regular dental care. A great deal of this research has already been provided to each council member and a number of highly educated and seasoned dental professionals have presented to the council and offered to meet with them individually to answer any additional questions regarding the topic and the research behind it. I believe the Council is now well equipped to make an informed decision.

The mission of the Florida Department of Health is to promote, protect and improve the health of all people in Florida through integrated state, county and community efforts. Water fluoridation is a public health measure that follows the spirit of the department's mission and our vision to be the healthiest state in the nation.

Sincerely,

Robin Wright, MS  
Health Officer

RW/rid

Cc: Kevin Hohn, Vice Mayor  
Joe Bernardini, Council Member  
Frankie Burnett, Council Member  
Joe Johnston, Council Member  
Jennene Norman-Vacha, City Manager

CTM  
09-16-13  
JW



08-30-13 11:05 AM

STATE OF FLORIDA  
**DIVISION OF EMERGENCY MANAGEMENT**

RICK SCOTT  
Governor

BRYAN W. KOON  
Director

August 27, 2013

The Honorable Lara Bradburn, Mayor  
City of Brooksville  
201 Howell Avenue  
Brooksville, Florida 34601

Dear Mayor Bradburn:

We applaud your community's decision to base your recently adopted floodplain regulations on the State's model ordinance and code amendment package prepared by our office. This model has been approved by FEMA Region IV as satisfying the minimum regulatory requirements of the National Flood Insurance Program (NFIP). Therefore, the floodplain management regulations of the City of Brooksville are deemed to meet the NFIP requirements for continued participation in the NFIP.

Your ordinance includes at least two administrative amendments to the Florida Building Code. You also may have adopted local technical amendments to preserve any "higher standards" that were in your previous regulations. Pursuant to 553.73(4)(a), F.S., local amendments to the Florida Building Code are to be transmitted to the Florida Building Commission within 30 days after enactment. This can be done by local officials who are logged in to the Commission's webpage where the adopted floodplain management ordinance with code amendments can be uploaded. Access the upload function at <http://www.floridabuilding.org>. Alternatively, you may send it by email to [mo.madani@dbpr.state.fl.us](mailto:mo.madani@dbpr.state.fl.us).

Please note that any subsequent changes to these regulations, including any future amendments to adopt requirements or code amendments that exceed NFIP minimums, should be reviewed by this office prior to adoption. As the NFIP State Coordinating Agency, one of our responsibilities is to work with communities to ensure they remain in compliance with the NFIP requirements for participation in the NFIP.

We appreciate the effort of your staff to move this important ordinance through your adoption process. Please do not hesitate to contact us at [floods@em.myflorida.com](mailto:floods@em.myflorida.com) and (850) 413-9960.

Sincerely,

Joy Duperault  
State Floodplain Manager

cc: Steven E. Gouldman, AICP, Brooksville Community Development Department

*CTN  
09-16-13  
JMM  
cc: Bill Geigley*



**CITY OF BROOKSVILLE**

**RENEWAL PROPOSAL FOR  
PROPERTY & CASUALTY INSURANCE COVERAGE**

**EFFECTIVE: 10/01/13**

**EXPIRATION: 10/01/14**



THIS DOCUMENT IN ITS ENTIRETY IS CONFIDENTIAL & UNCLASSIFIED  
PROPRIETARY DOCUMENTATION NOT PUBLIC RECORD



## Table of Contents

**CITY OF BROOKSVILLE**  
**2013-2014 RENEWAL PROPOSAL**  
**PROPERTY & CASUALTY INSURANCE**  
**October 1, 2013 – October 1, 2014**

<b>SUBJECT</b>	<b>PAGE NUMBER</b>
Named Insured & Executive Summary	2
Property & Crime Insurance Proposal	4
AL/GL/E&O Insurance Proposal	8
Workers' Compensation Insurance Proposal	10
Optional Coverages & Ancillary Insurance Proposals	11
Exposure Comparison & Historical Premiums	15
Renewal Pricing and Binding Authority	17



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**Named Insured**

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**NAMED INSURED AND MAILING ADDRESS**

City of Brooksville  
201 Howell Avenue  
Brooksville, FL 34601

This proposal contains most terms, conditions, limits and deductibles provided under the program. However, refer to the PRM Coverage Document for specific and complete terms and conditions.

Prepared by:

**World Risk Management, LLC**  
141 Terra Mango Loop, Suite A  
Orlando FL 32835

(407) 445-2414 Phone  
(407) 445-2868 Fax  
(888) 501-0014 Toll Free

Date Presented: August 19, 2013

[www.wrmlc.com](http://www.wrmlc.com)



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## Executive Summary

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### ***Who We Are***

The WRM ownership/management brings over 100 combined years of insurance industry intellectual capital to our clients dedicated to Public Entity Risk Management and insurance solutions. Knowing that broad insurance resources and strong market relationships are essential, along with industry expertise and experience, WRM tactically sought out well-respected industry talent, with solid reputations and stellar track records to join our leadership ranks.

WRM employs a highly professional staff that has a proven record of identifying and satisfying client's needs. WRM's team commitment is reflected in a combined risk management knowledge and experience.

### ***What We Do***

We bring fresh and innovative ideas into the insurance industry. WRM uses our ability of being a "Boutique Broker" to take advantage of the ever changing insurance market opportunities. WRM has the expertise that most small private agents and brokers do not have, and the large publicly traded brokers cannot take advantage of due to their size and corporate structure.

WRM offers clients a thorough and meticulous insurance need analysis, plus delivers competitive cutting edge products and services from nationally recognized insurance carriers based on realistic and reasonable fee and/or commissions. WRM's dedicated Management/Service Team is recognized throughout the industry for their commitment to providing clients with prompt responses and solutions.

### ***Our Reputation***

WRM's management team has an industry wide reputation for professionalism, quality service, knowledge, and client involvement on a daily basis at all levels, plus a genuine commitment to protect and shield employees and property of public entity groups and other businesses. WRM believes in its ability to lead in the field of risk management and loss management and provide innovative solutions.

### ***Our Corporate Partners***

World Risk Management along with its partner companies' mission is to maintain success through commitment, honest and timely communication, vision innovation and customer satisfaction.

#### **Ballator Insurance Group:**

World Risk Management, LLC  
First Florida Insurance Brokers  
Non Profit Insurance Services



**Property & Crime Insurance Proposal**

PROPERTY	
<b>COMPANY</b>	Public Risk Management of Florida
<b>TOTAL INSURED VALUES</b>	\$39,777,138
<b>POLICY PERIOD</b>	10/01/13 to 10/01/14
<b>ASSOCIATION LIMITS</b>	
▶ AOP	\$500,000,000 Per Occurrence: All Perils, Coverage's and Insured's/Members combined subject to following sub-limits:
▶ Flood Limit	\$50,000,000 per occurrence & in the annual Aggregate
▶ Flood Sublimit	\$10,000,000 per occurrence Miscellaneous Unnamed Locations, except \$5,000,000 for locations in Zones A & V.
▶ Earthquake Limit	\$25,000,000 per occurrence & in the annual Aggregate for Earthquake Shock
▶ Wind/Hail Limit	\$75,000,000 per occurrence Named Windstorm
<b>DEDUCTIBLES [ALL RISK BASIC DEDUCTIBLE]</b>	
▶ Member Deductible	\$1,000 all perils, except Named Windstorm
▶ Named Windstorm	5% per affected building values, Deductible shall apply
▶ Flood Zones A or V	5% Per Building/\$1,000,000 Minimum Per Occurrence

**Property & Crime Insurance Proposal**

<b>ASSOCIATION SUBLIMITS [NOT ALL INCLUSIVE...]</b>	
▶ Business Interruption Limit (Included in Policy limits)	\$100,000,000 Scheduled Combined BI, Rental Income and Tax Interruption, excludes unscheduled
▶ Extra Expense Limit	\$50,000,000
▶ Extended Period of Indemnity Limit	180 days
▶ Automatic Acquisition Limit	\$10,000,000
▶ Automatic Acquisition Limit in Flood Zones A & V	\$5,000,000
▶ Scheduled Landscaping Limit	\$5,000,000
▶ Errors & Omissions Limit	\$25,000,000
▶ Course of Construction Limit	\$50,000,000
▶ Unscheduled Fine Arts Limit	\$2,500,000
▶ Accidental Contamination Limit (Land)	\$250,000/\$500,000
▶ Miscellaneous Unnamed Locations	\$10,000,000
▶ Misc Unnamed in Flood Zones A&V	\$5,000,000
▶ Money & Securities – Property Coverage	\$2,500,000
▶ Increased Cost of Construction Limit/Ordinance or Law	\$25,000,000 Maximum
▶ Transit Limit	\$25,000,000
▶ Animals Limit	\$2,500,000
▶ Co insurance clause	None
▶ Auto Physical Damage	Actual Cash Value
▶ Equipment/Inland Marine	Replacement Cost Value
▶ Employees Tools	Covered if scheduled as contents \$50,000 per member
▶ Watercraft Limit up to 27 feet	\$2,500,000
▶ Off Premises Service Interruption Limit	\$25,000,000
▶ EQ Limit (Vehicles, CE & Fine Art)	\$5,000,000
▶ Flood Limit (Vehicles, CE & Fine Art)	\$5,000,000
▶ Contingent Business Interruption Limit	\$3,000,000
▶ Jewelry, Furs, & Precious Metals Limit	\$500,000
▶ Claims Preparation Limit	\$1,000,000
▶ All Risk Expediting Expense Limit	\$10,000,000
▶ Personal Property Limit (Outside US)	\$1,000,000
▶ Exclusions included but not limited to:	Mold, Terrorism, Rust, Wet or Dry Rot, Land and Land Values

**Property & Crime Insurance Proposal**

**Rating Exposures**

<b>PROPERTY INFORMATION</b>		
<b>TOTAL INSURANCE VALUES:</b>	<b>2012-2013</b>	<b>2013-2014</b>
TOTAL BUILDING VALUES	\$27,932,800	\$29,400,600
TOTAL CONTENT VALUES	\$2,769,100	\$2,801,400
DECLARED/PROP IN OPEN	\$2,137,000	\$2,163,200
EDP Equipment (Hardware)	\$162,400	\$163,700
BUSINESS INTERRUPTION/ EXTRA EXPENSE	\$1,500,000	\$1,500,000
EQUIPMENT VALUES	\$1,120,437	\$876,820
AUTOMOBILE VALUES	\$2,802,241	\$2,859,418
RENTAL VALUES	\$12,000	\$12,000
MISCELLANEOUS PROPERTY	\$0	\$0
<b>TOTAL INSURABLE VALUES</b>	<b>\$38,435,978.00</b>	<b>\$39,777,138.00</b>



**Property & Crime Insurance Proposal**

CRIME	
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014
<b>COMPANY</b>	Public Risk Management of Florida
<b>LIMIT</b>	<ul style="list-style-type: none"> <li>▸ Employee Theft-Per Loss Coverage \$500,000</li> <li>▸ Employee Theft-Per Employee Coverage Not Covered</li> <li>▸ Forgery or Alteration \$500,000</li> <li>▸ Inside Premises-Theft of Money &amp; Securities \$500,000</li> <li>▸ Inside Premises-Robbery, Safe Burglary-Other Prop \$500,000</li> <li>▸ Outside the Premises \$500,000</li> <li>▸ Computer Fraud \$500,000</li> <li>▸ Funds Transfer Fraud \$500,000</li> <li>▸ Money Orders and Counterfeit Paper Currency \$500,000</li> </ul>
<b>DEDUCTIBLES</b>	<ul style="list-style-type: none"> <li>▸ Employee Theft-Per Loss Coverage \$1,000</li> <li>▸ Employee Theft-Per Employee Coverage Not Covered</li> <li>▸ Forgery or Alteration \$1,000</li> <li>▸ Inside Premises-Theft of Money &amp; Securities \$1,000</li> <li>▸ Inside Premises-Robbery, Safe Burglary-Other Prop \$1,000</li> <li>▸ Outside the Premises \$1,000</li> <li>▸ Computer Fraud \$1,000</li> <li>▸ Funds Transfer Fraud \$1,000</li> <li>▸ Money Orders and Counterfeit Paper Currency \$1,000</li> </ul>
<b>CONDITIONS [NOT ALL INCLUSIVE]</b>	<ul style="list-style-type: none"> <li>▸ Faithful Performance of Duty Included</li> <li>▸ 45 Day notice of cancellation/10 days non-payment</li> <li>▸ 60 Day loss report requirement</li> <li>▸ No Minimum Earned Premium</li> </ul>



**AL/GL/E&O Insurance Proposal**

GENERAL LIABILITY	
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014
<b>COMPANY</b>	Public Risk Management of Florida
<b>LIMIT OF LIABILITY</b>	▶ \$2,000,000 per Occurrence
<b>DEDUCTIBLE</b>	▶ N/A
<b>COVERAGE PROVIDED PER PRM COVERAGE DOCUMENT.</b>	Coverage is including, but not limited to, the following: ▶ Employee Benefit Liability ▶ Law Enforcement Liability ▶ Miscellaneous Professional
<b>TERMS TO INCLUDE</b>	▶ Bodily Injury/Property Damage ▶ Mental Injury ▶ Mental Anguish ▶ Shock ▶ False Arrest ▶ False Imprisonment ▶ Detention ▶ Malicious Prosecution ▶ Invasion of Rights of Privacy ▶ Assault & Battery ▶ Blanket Contractual-Hold Harmless Agreement included for Governmental & Non-Governmental entities ▶ Includes Property in the Care, Custody, & Control of the entity ▶ Host & Liquor Liability ▶ EMT/Paramedical covered ▶ Law Enforcement Activities
<b>EXCLUSION INCLUDED [BUT NOT LIMITED TO]</b>	▶ Aircraft Liability ▶ Medical Payments (Not Legal Liability) ▶ War, Nuclear Hazards ▶ Product Recall, Tampering or Guarantee



**AL/GL/E&O Insurance Proposal**

AUTO LIABILITY	
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014
<b>COMPANY</b>	Public Risk Management of Florida
<b>LIMIT OF LIABILITY</b>	<ul style="list-style-type: none"> <li>▸ \$2,000,000 Per Occurrence</li> </ul>
<b>DEDUCTIBLE</b>	<ul style="list-style-type: none"> <li>▸ None</li> </ul>
<b>COVERAGE PROVIDED PER PRM COVERAGE DOCUMENT.</b>	Coverage is including, but not limited to, the following: <ul style="list-style-type: none"> <li>▸ Personal Injury Protection (Statutory Minimum)</li> <li>▸ Hired / Non-Owned Auto Coverage (included)</li> <li>▸ Hired / Non-Owned Physical Damage (included)</li> </ul>
<b>EXCLUSIONS [INCLUDING BUT NOT LIMITED TO]</b>	<ul style="list-style-type: none"> <li>▸ Medical Payments, Uninsured Motorist coverage.</li> <li>▸ Auto Physical Damage covered under Property Coverage</li> </ul>

PUBLIC OFFICIALS LIABILITY – CLAIMS MADE	
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014
<b>RETROACTIVE DATE</b>	October 1, 1994
<b>COMPANY</b>	Public Risk Management of Florida
<b>DEDUCTIBLE</b>	<ul style="list-style-type: none"> <li>▸ N/A</li> </ul>
<b>LIMIT OF LIABILITY</b>	<ul style="list-style-type: none"> <li>▸ \$2,000,000 per Claim</li> <li>▸ \$6,000,000 Aggregate Per Member*</li> </ul> <p>*Both POL and EPLI is subject to a per member combined aggregate of \$6,000,000</p>
<b>EMPLOYMENT PRACTICES LIABILITY</b>	<ul style="list-style-type: none"> <li>▸ \$2,000,000 per Claim</li> <li>▸ \$6,000,000 Aggregate Per Member*</li> </ul> <p>*Both POL and EPLI is subject to a per member combined aggregate of \$6,000,000</p>
<b>COVERAGE [INCLUDING BUT NOT LIMITED TO]</b>	<ul style="list-style-type: none"> <li>▸ Wrongful Acts of Public Officials</li> <li>▸ Negligence</li> <li>▸ Errors and Omissions</li> <li>▸ Sexual Harassment</li> <li>▸ Breaches of Duty</li> <li>▸ Misfeasance, Malfeasance, and Nonfeasance</li> <li>▸ Elected Officials, Appointed Officers</li> </ul>



# Workers' Compensation Insurance Proposal

**CITY OF BROOKSVILLE**  
**2013-2014 RENEWAL PROPOSAL**  
**PROPERTY & CASUALTY INSURANCE**  
**October 1, 2013 – October 1, 2014**

WORKERS' COMPENSATION & EMPLOYERS' LIABILITY	
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014
<b>COMPANY</b>	Public Risk Management of Florida
<b>DEDUCTIBLE</b>	▶ NONE
<b>LIMIT OF LIABILITY</b>	Statutory for Worker's Compensation \$3,000,000 Employer's Liability Insurance
<b>TERMS &amp; CONDITIONS</b>	<ul style="list-style-type: none"> <li>▶ Maritime Coverage Endorsement</li> <li>▶ Broad Form All States</li> <li>▶ Voluntary Compensation Endorsement</li> </ul>
<b>SUBJECT TO</b>	▶ Annual Policy Audit: 10/01/13 – 10/01/14 payroll

## Workers Compensation Exposures

DESCRIPTION	CLASS CODE	PAYROLL	
		2012-2013	2013-2014
Electrical Wiring within Buildings	5190		
Carpentry NOC	5403		
Street or Road Paving	5509	\$201,247	\$195,071
Bus Co: All other employees	7382		
Waterworks OP & Drivers	7520	\$690,609	\$695,591
Sewage Disp Plant Op & Drivers	7580		
Garbage Works	7590		
Firefighters & D	7704	\$784,535	\$809,875
Ambulance Drivers	7705		
Police Officer & Driver	7720	\$1,286,602	\$1,405,990
Auto/Service Repair	8380	\$64,273	\$64,273
Architects or Engineers	8601		
Sales/ Collection - Outside	8742		
Clerical	8810	\$1,010,812	\$974,205
Attorney- All Employees & Clerical	8820		
Buildings-Operation by Owner or Lessee	9015	\$108,474	\$96,516
Parks NOC All & Driver	9102	\$163,176	\$179,275
Cemetery Op & Driver	9220	\$54,924	\$56,473
Street Cleaning & Driver	9402		
Garbage/Ash/Refuse Collect & Driver	9403	\$217,458	\$195,928
Municipal/Town/County State NOC	9410	\$91,957	\$91,957
<b>Total Payroll</b>		<b>\$4,674,067.00</b>	<b>\$4,765,154.00</b>

## Ancillary Coverage

BOILER & MACHINERY	
<b>NAMED INSURED</b>	Public Risk Management of Florida
<b>Policy Period</b>	October 1, 2013 to October 1, 2014
<b>COMPANY</b>	Travelers EnergyMax 21 Equipment Breakdown
<b>COVERAGE</b>	Provides insurance for a covered loss as a result of an accident for a covered object. The right to inspect is reserved by the company for the well-being of the insured, as well as for compliance with state and/or local statutes
<b>POLICY FORM</b>	Comprehensive form covering boilers, pressure vessel, electrical machines including air conditioning, refrigeration equipment, electrical apparatus and electrical computer or electronic data processing equipment including production machines (Form BM002)
<b>COVERAGES INCLUDE</b>	Property Damage, Ordinance or Law, Errors and Omissions, Business Income, Extra Expense, Utility Interruption, Spoilage, Expediting Expenses, Contingent & Business Income
<b>COVERED LOCATIONS</b>	Blanket locations per statement of values on file with carrier
<b>VALUATION</b>	Repair and/or Replacement except <u>Actual Cash Value</u> applies to all equipment 20 years or older

RENEWAL																							
<b>POLICY PERIOD</b>	October 1, 2013 to October 1, 2014																						
<b>CARRIER</b>	Public Risk Management																						
<b>LIMIT PER ACCIDENT</b>	\$50,000,000																						
<b>DEDUCTIBLES [NOT ALL INCLUSIVE]</b>	▶ \$10,000 Transformer KVA and over/\$1,000 All other objects																						
<b>ASSOCIATION SUBLIMITS [NOT ALL INCLUSIVE]</b>	<table border="0"> <tr><td>▶ Expediting Expense</td><td>Policy Limit</td></tr> <tr><td>▶ Ammonia Contamination</td><td>Policy Limit</td></tr> <tr><td>▶ Water Damage</td><td>Policy Limit</td></tr> <tr><td>▶ Hazardous Substance</td><td>\$2,000,000</td></tr> <tr><td>▶ Demolition/Increased Cost</td><td>\$1,000,000</td></tr> <tr><td>▶ Media</td><td>\$500,000</td></tr> <tr><td>▶ Brands &amp; Labels</td><td>Policy Limit</td></tr> <tr><td>▶ Errors in Description</td><td>Policy Limit</td></tr> <tr><td>▶ Newly Acquired Location</td><td>\$250,000</td></tr> <tr><td>▶ Contingent Business Interruption/Extra Expense</td><td>\$1,000,000</td></tr> <tr><td>▶ Unnamed locations</td><td>Policy Limit</td></tr> </table>	▶ Expediting Expense	Policy Limit	▶ Ammonia Contamination	Policy Limit	▶ Water Damage	Policy Limit	▶ Hazardous Substance	\$2,000,000	▶ Demolition/Increased Cost	\$1,000,000	▶ Media	\$500,000	▶ Brands & Labels	Policy Limit	▶ Errors in Description	Policy Limit	▶ Newly Acquired Location	\$250,000	▶ Contingent Business Interruption/Extra Expense	\$1,000,000	▶ Unnamed locations	Policy Limit
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▶ Contingent Business Interruption/Extra Expense	\$1,000,000																						
▶ Unnamed locations	Policy Limit																						
<b>COVERAGE EXTENSIONS [INCLUDING BUT NOT LIMITED TO]</b>	<ul style="list-style-type: none"> <li>▶ Broad Comprehensive Coverage (Including certain electronic control equipment)</li> <li>▶ Repair or Replacement Value</li> <li>▶ Business Interruption/Extra Expense at Policy Limit</li> <li>▶ Refrigeration Interruption (Spoilage) at Policy Limit</li> <li>▶ Service Interruption at Policy Limit-Excludes Property Perils-4 hour waiting period.</li> <li>▶ Joint Loss Agreement at Policy Limit</li> <li>▶ Expanded Electronic Computer Control at Policy Limit</li> </ul>																						
<b>MAJOR PERILS EXCLUDED</b>	<ul style="list-style-type: none"> <li>▶ Freeze</li> <li>▶ Flood</li> <li>▶ Earthquake</li> <li>▶ Lightning</li> <li>▶ EC Perils</li> <li>▶ Furnace explosion excluded</li> </ul>																						

**Optional Coverages**

EXCESS LIABILITY	
<b>Named Insured</b>	Public Risk Management of Florida
<b>COMPANY</b>	Public Risk Management of Florida
<b>COVERAGE</b>	Excess Liability – See Coverages below
<b>COVERAGES INCLUDED</b>	General Liability, Law Enforcement Liability, Employee Benefits Liability, Automobile Liability, Errors & Omissions Liability, Employment Practices Liability
<b>COVERAGE EXCLUSIONS</b>	Abuse or Molestation Exclusion Airport Liability Exclusion Dams, Levees, Dikes, or Reservoirs Exclusion Employers Liability Exclusion Failure to Supply Exclusion-Utilities Property Damage Exclusion-Real &/or Personal Property Wharfingers' Liability Exclusion Asbestos Exclusion Pollution Liability Exclusion – Hostile Fire Coverage Fungi or Bacteria Exclusion War Exclusion Workers Compensation Exclusion Automobile First Party Coverage Exclusion Nursing Home Exclusion Silica or Dust Exclusion Terrorist Activity Exclusion

Line of Coverage	Limit	Excess of Limits	Coverage Trigger
General Liability including Law Enforcement Legal	\$3,000,000	\$2,000,000	Per Occurrence
Employee Benefit Liability	\$3,000,000	\$2,000,000	Per Claim
Automobile Liability	\$3,000,000	\$2,000,000	Per Accident
Miscellaneous Professional	\$3,000,000	\$2,000,000	Per Claim
Employment Practices Liability	\$3,000,000	\$2,000,000	Per Claim

**\*\$3,000,000 combined XS Liability Aggregate applies per member**

**QUOTATION AVAILABLE UPON REQUEST**



**Ancillary Coverages**

**Pollution and Remediation Legal Liability**

**QUOTE SUMMARY**

Limits of Liability: Each POLLUTION CONDITION	\$1,000,000
Limits of Liability: Association Aggregate Liability	\$21,000,000
Self Insured Retention Amount: Each POLLUTION CONDITION	\$25,000

**ANY AND ALL APPLICABLE TAXES ARE THE RESPONSIBILITY OF THE BROKER AND/OR INSURED AND ARE INCLUDED IN ABOVE PREMIUM**

RETROACTIVE DATE: per Specimen Endorsement PARL6 015a

REVERSE RETROACTIVE DATE: Not Applicable

The above quotation does include a premium for Certified Acts of Terrorism coverage, which we are required to offer for certified losses under the Terrorism Risk Insurance Act of 2002, as amended. The additional premium for this coverage, which is optional, is shown on the Terrorism Quote Summary.

Other Acts of Terrorism coverage is included in this policy regardless of whether Certified Acts of Terrorism coverage is purchased.



## Ancillary Coverages

CITY OF BROOKSVILLE  
2013-2014 RENEWAL PROPOSAL  
PROPERTY & CASUALTY INSURANCE  
October 1, 2013 – October 1, 2014

### Pollution and Remediation Legal Liability

#### Terrorism Risk Insurance Act of 2002, As Amended

##### TERRORISM QUOTE SUMMARY

Line of Business	"Certified" Acts Coverage / Premium	SFP States Following Fire Terrorism Premium
Pollution and Remediation Legal Liability	1%	N/A

Possibility of Additional/Return Premium - The premium for Certified Acts of Terrorism coverage is calculated based in part on the federal participation in payment of terrorism losses as set forth in the Terrorism Risk Insurance Act, as amended. The federal program established by the Act is scheduled to terminate on 12/31/14, unless extended by the federal government. Continuation of coverage for Certified Acts of Terrorism, or termination of such coverage, will be determined upon disposition of the federal program, subject to the terms and conditions of this policy. If we notify you of an additional premium charge, the additional premium will be due as specified in such notice.

**THE ABOVE TERRORISM PREMIUMS ARE IN ADDITION TO THE QUOTED LINES OF BUSINESS**

AS THE TERRORISM RISK INSURANCE ACT OF 2002, AS AMENDED IS APPLICABLE TO THE U.S.A. ONLY, THE "CERTIFIED ACTS" COVERAGE IS NOT APPLICABLE OR AVAILABLE FOR CANADIAN COVERAGES.

The availability of coverage for Other Acts of Terrorism varies by state and may or may not be offered. Coverage for Certified Acts of Terrorism is optional. Please contact your insurance broker if you have any questions.

##### TERRITORY

This policy(ies) will not apply to any risk which would be in violation of economic or trade sanctions administered by the United States Treasury, State, and Commerce Departments (e.g. the economic and trade sanctions administered by the United States Treasury Office of Foreign Assets Control – OFAC). Refer to Territory Section of Policy for coverage details. Countries or organizations with OFAC restrictions include but are not limited to the following: Balkans, Burma, Cuba, Iran, Iraq, Libya, Liberia, North Korea, Sierra Leone, Sudan, and Taliban. Please note that this list is subject to change. Up to date information is available on U.S. OFAC home page (<http://www.treas.gov/ofac>).



**Exposure Comparison**

<b>EXPOSURE</b>	<b>2012/2013</b>	<b>2013/2014</b>	<b>% CHANGE</b>
PROPERTY TIV	\$38,435,978	\$39,777,138	3.5%
NUMBER OF AUTOMOBILES	97	92	-5.2%
NUMBER OF EMPLOYEE	125	128	2.6%
TOTAL PAYROLL	\$4,674,067	\$4,765,154	1.9%



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**Historical Premiums**

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**CITY OF BROOKSVILLE  
HISTORICAL PREMIUMS**

Year	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	Increase/ Decrease
Premium	\$652,433	\$446,023	\$446,023	\$445,801	\$485,922	\$541,803	-17.0%

It is important to note that while City of Brooksville, and all members of PRM, are experiencing an increase in rates and premiums, the 2013-2014 Renewal Premium is still 17% BELOW the premiums paid by the City in 2008.

WRM and PRM are very sensitive to financial issues that face Florida Public Entities. Together we do our very best to market all coverages each year, analyze losses, work with actuaries to establish correct loss funding and research all alternative structures/programs/carriers, etc. to ensure that PRM has the most comprehensive coverages at the most competitive price.

## Proposal Pricing & Binding Authority

CITY OF BROOKSVILLE  
 2013-2014 RENEWAL PROPOSAL  
 PROPERTY & CASUALTY INSURANCE  
 October 1, 2013 – October 1, 2014

After careful consideration of the referenced proposal, we accept your insurance program as indicated with an "X" below:

	2012/2013	2013/2014	% Change
<input checked="" type="checkbox"/> PRM PROPERTY AND CRIME	\$239,190	\$246,396	+3.00%
<input checked="" type="checkbox"/> PRM GL/AL/E&O/LEL	\$128,260	\$138,741	+8.17%
<input checked="" type="checkbox"/> PRM WORKERS' COMPENSATION	\$180,941	\$191,917	+6.06%
<input checked="" type="checkbox"/> PRM BOILER & MACHINERY	\$2,644	\$2,675	+1.17%
Preferred Member Participation Credit	-\$65,114	-\$37,926	
<b>GRAND TOTAL</b>	<b>\$485,922</b>	<b>\$541,803</b>	<b>11.5%</b>
<b>OPTIONAL/ANCILLARY COVERAGES</b>			
<input type="checkbox"/> Inverse Condemnation - \$100,000 Per Occ/Agg	\$11,250	\$12,375	+10.0%
<input type="checkbox"/> Non-Monetary Damage - \$10,000 Per Occ/Agg	\$1,800	\$1,800	0.0%
<input checked="" type="checkbox"/> Pollution Liability	\$10,205	\$11,225	+9.99%

It is understood and agreed that referenced proposal provides only a summary of the insurance program options offered. The actual policies will contain the complete terms, conditions, deductibles, exclusions, etcetera. Please review policy language for a full understanding of purchased program.

*T. Jennene Norman-Vacher*  
 Member Signature  
T. Jennene Norman-Vacher  
 Print Member Name

September 10, 2013  
 Date

**SIGNED BINDING AUTHORITY TO BE RETURNED BY  
 SEPTEMBER 13, 2013 TO WRM.**

THIS DOCUMENT IN ITS ENTIRETY IS CONFIDENTIAL & PRIVILEGED PROPRIETARY DOCUMENTATION-NOT PUBLIC RECORD.