

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE**

AGENDA

December 1, 2014

7:00 P.M.

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OATH OF OFFICE

1. Swearing in of New Council Members

- a. Seat No. 1 - Robert Battista, for a 4-year term of office through 12/03/18
- b. Seat No. 4 - Betty Erhard, for a 4-year term of office through 12/03/18
- c. Seat No. 5 - Natalie Kahler, for a 4-year term of office through 12/03/18

Oath of Office: The Honorable Donald Scaglione,
County Judge, Hernando County

D. SELECTION OF OFFICERS

1. Selection of Mayor

2. Selection of Vice Mayor

Attachment: Charter Section 2.03

E. COUNCIL MEMBER RECOGNITION

1. Resolution No. 2014-21 – Outgoing Council Member Recognition

Presentation of Resolution recognizing 22 years of service of outgoing Council Member Joe Bernardini.

Presentation: Mayor
Recommendation: Approval of Resolution upon roll-call
vote
Attachments: Proposed Resolution

REGULAR COUNCIL MEETING - DECEMBER 1, 2014

2. **Resolution No. 2014-22 – Outgoing Council Member Recognition**
Presentation of Resolution recognizing 8 years of service of outgoing Council Member Lara Bradburn.

Presentation: Mayor
Recommendation: Approval of Resolution upon roll-call vote
Attachments: Proposed Resolution

3. **Resolution No. 2014-23 – Outgoing Council Member Recognition & Mayoral Plaque**
Presentation of Resolution recognizing more than 3 years of service of outgoing Council Member Kevin Hohn and Mayoral appreciation plaque.

Presentation: Mayor
Recommendation: Approval of Resolution upon roll-call vote
Attachments: Proposed Resolution

F. **CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS**

1. **Margaret R. Ghiotto Beautification Award - Commercial Award**
Recognition of improvements to the property owned by the First United Methodist Church located on Broad Street at Orange Avenue, known as The Brooksville Common.

Presentation: Scott Renz, Beautification Board Chair and Mayor
Attachments: Letters from Beautification Board Chair dated 11/13/14; Award Certificate

2. **Draft 2040 Long Range Transportation Plan Presentation**
Presentation of proposed 2040 Long Range Transportation Plan.

Presentation: Dennis Dix, MPO
Attachments: PowerPoint Presentation

G. **CITIZENS INPUT**

H. **CONSENT AGENDA**

1. **Minutes**
- a. April 29, 2014 Pension Workshop
 - b. May 5, 2014 Regular Meeting
 - c. August 18, 2014 Regular Meeting
 - d. September 15, 2014 Regular Meeting
 - e. October 6, 2014 Regular Meeting

REGULAR COUNCIL MEETING - DECEMBER 1, 2014

2. Dumpster Supply Purchase

Consideration of approval to purchase replacement dumpsters for commercial accounts via piggybacking on the City of Lakeland's bid award with Iron Containers, LLC for an amount not-to-exceed the \$26,433 approved by Council in the FY2015 Budget and to surplus dumpsters being replaced.

CONSENT AGENDA APPROVAL (√)

Recommendation: Approval of Consent Agenda
 Action: Motion to Approve
 Attachments: 1) Minutes; 2) Memo from Director of Public Works dated 11/12/14; Letter from Iron Container dated 11/04/14, Letter from City of Lakeland dated 11/05/14

I. REGULAR AGENDA

1. 2015 Annual Holiday and Meeting Schedule

Review and consideration of proposed meeting and holiday schedule for 2015, including tentative budget workshops and public hearing dates, pursuant to City Code and Policy.

Presentation: City Clerk
 Recommendation: Approval of Schedule or Direction to Staff
 Attachments: Memo from City Clerk dated 11/20/14, Schedule, Holiday Policy

2. Intergovernmental, Board Assignments and Organizations - City Council

Appointments to various Boards and Committees.

<u>External Boards/Committees</u>	<u>Current Council Representative</u>
Anti Drug Coalition	Frankie Burnett
Community Alliance	_____
Metropolitan Planning Organization (MPO)	_____
Take Stock in Children	Joe Johnston, Alternate
Tourist Development Council	Frankie Burnett
Withlacoochee Regional Planning Council	Joe Johnston
Withlacoochee Regional Planning Council	Joe Johnston
Withlacoochee Regional Water Supply Authority	Joe Johnston
Youth and Family Alternatives	Frankie Burnett

<u>City Boards/Committees</u>	<u>Current Council Representative</u>
Beautification Board	_____
Brooksville Cemetery Advisory Board	Frankie Burnett
Good Neighbor Trail Advisory Committee	_____
Parks and Recreation Advisory Board	_____

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Presentation: City Clerk
Recommendation: Appointments
Attachment: Memo from City Clerk dated
11/21/14 Committee Listings, Letter
from WRPC received 11/10/14

J. CITIZENS INPUT

K. ITEMS BY COUNCIL

**** Council Member Reception ****

CORRESPONDENCE TO NOTE

Meeting agendas and supporting documentation are available from the City Clerk's office, and on line at www.ci.brooksville.fl.us. Persons with disabilities needing assistance to participate in any proceedings should contact the City Clerk's office 48 hours in advance of the meeting at 352/540-3810

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that a verbatim record of the proceedings is made.

ARTICLE II. LEGISLATIVE

Sec. 2.03. Mayor; vice-mayor.

The council shall elect from among its members a mayor and a vice-mayor. Election of the mayor and vice-mayor shall be done annually at the first regular council meeting in December of each year. The mayor shall preside at meetings of the council, shall be recognized as head of city government for all ceremonial purposes, by the governor for purposes of military law, for service of process, execution of contracts, deeds and other documents, and as the city official designated to represent the city in all agreements with other governmental entities or certifications to other governmental entities, but shall have no administrative duties except as required to carry out the responsibilities herein. The vice-mayor shall act as mayor during the absence or disability of the mayor.

(Ord. No. 287-C, § 1, 8-17-1998)

RESOLUTION NO. 2014-21

A RESOLUTION IN APPRECIATION OF A TOTAL OF TWENTY-TWO YEARS OF SERVICE BY JOE BERNARDINI AS CITY COUNCILMAN FOR THE CITIZENS OF THE CITY OF BROOKSVILLE

WHEREAS, Joe Bernardini has served off and on from January 1985 through December 2014, contributing twenty-two years of his time and effort attending to the affairs of the Brooksville City Council; and

WHEREAS, Joe Bernardini served as Mayor for the City of Brooksville during the years 1987, 1991, 1993 and 2009 and as Vice-Mayor during the years 1990, 1994, and 2004; and

WHEREAS, the public service of Joe Bernardini has been a valuable asset to the Brooksville City Council and citizens of the City; and

WHEREAS, Joe Bernardini has shown to the citizens of the City of Brooksville, his fellow Council Members and the City's employees that he cares about the City and is devoted to making policies and decisions for a better community, deeming no matter too great or too small for his attention; and

WHEREAS, it is fitting and proper that the citizens and businesses of the City of Brooksville join with the Brooksville City Council in expressing their thanks and gratitude to Joe Bernardini who has devoted his time and attention toward the implementation of the powers and procedures of the Brooksville City Council.

NOW, THEREFORE BE IT RESOLVED, that the people of the City of Brooksville, through the present Brooksville City Council, do hereby express their appreciation to Joe Bernardini for his dedicated and valuable service on behalf of good governance in Brooksville, Florida, as a member of the Brooksville City Council.

THIS RESOLUTION adopted in regular session of the City Council, Brooksville, Hernando County, Florida, on December 1, 2014.

CITY OF BROOKSVILLE

BY: _____
Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF THE CITY OF BROOKSVILLE:

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

VOTE OF CITY COUNCIL

- Battista _____
- Burnett _____
- Erhard _____
- Johnston _____
- Kahler _____

RESOLUTION NO. 2014-22

**A RESOLUTION IN APPRECIATION OF EIGHT YEARS OF SERVICE
BY LARA BRADBURN AS CITY COUNCILMAN FOR THE CITIZENS
OF THE CITY OF BROOKSVILLE**

WHEREAS, Lara Bradburn has served from December 2006 through December 2014, contributing eight years of her time and effort attending to the affairs of the Brooksville City Council; and

WHEREAS, Lara Bradburn served as Mayor for the City of Brooksville during the years 2010 and 2013 and as Vice-Mayor during the years 2009 and 2012; and

WHEREAS, the public service of Lara Bradburn has been a valuable asset to the Brooksville City Council and citizens of the City; and

WHEREAS, Lara Bradburn has shown to the citizens of the City of Brooksville, her fellow Council Members and the City's employees that she cares about the City and is devoted to making policies and decisions for a better community, deeming no matter too great or too small for her attention; and

WHEREAS, it is fitting and proper that the citizens and businesses of the City of Brooksville join with the Brooksville City Council in expressing their thanks and gratitude to Lara Bradburn who has devoted her time and attention toward the implementation of the powers and procedures of the Brooksville City Council.

NOW, THEREFORE BE IT RESOLVED, that the people of the City of Brooksville, through the present Brooksville City Council, do hereby express their appreciation to Lara Bradburn for her dedicated and valuable service on behalf of good governance in Brooksville, Florida, as a member of the Brooksville City Council.

THIS RESOLUTION adopted in regular session of the City Council, Brooksville, Hernando County, Florida, on December 1, 2014.

CITY OF BROOKSVILLE

BY: _____
Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF THE CITY OF BROOKSVILLE:

VOTE OF CITY COUNCIL

- Battista _____
- Burnett _____
- Erhard _____
- Johnston _____
- Kahler _____

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

RESOLUTION NO. 2014-23

A RESOLUTION IN APPRECIATION OF MORE THAN THREE YEARS OF SERVICE BY KEVIN HOHN AS CITY COUNCILMAN FOR THE CITIZENS OF THE CITY OF BROOKSVILLE

WHEREAS, Kevin Hohn has served from August 2011 through December 2014, contributing more than 3 years of his time and effort attending to the affairs of the Brooksville City Council; and

WHEREAS, Kevin Hohn served as Mayor for the City of Brooksville during 2014 and as Vice-Mayor during 2013; and

WHEREAS, the public service of Kevin Hohn has been a valuable asset to the Brooksville City Council and citizens of the City; and

WHEREAS, Kevin Hohn has shown to the citizens of the City of Brooksville, his fellow Council Members and the City's employees that he cares about the City and is devoted to making policies and decisions for a better community, deeming no matter too great or too small for his attention; and

WHEREAS, it is fitting and proper that the citizens and businesses of the City of Brooksville join with the Brooksville City Council in expressing their thanks and gratitude to Kevin Hohn who has devoted his time and attention toward the implementation of the powers and procedures of the Brooksville City Council.

NOW, THEREFORE BE IT RESOLVED, that the people of the City of Brooksville, through the present Brooksville City Council, do hereby express their appreciation to Kevin Hohn for his dedicated and valuable service on behalf of good governance in Brooksville, Florida, as a member of the Brooksville City Council.

THIS RESOLUTION adopted in regular session of the City Council, Brooksville, Hernando County, Florida, on December 1, 2014.

CITY OF BROOKSVILLE

BY: _____
Mayor

ATTEST: _____
Janice L. Peters, CMC, City Clerk

APPROVED AS TO FORM FOR THE
RELIANCE OF THE CITY OF BROOKSVILLE:

VOTE OF CITY COUNCIL

- Battista _____
- Burnett _____
- Erhard _____
- Johnston _____
- Kahler _____

Thomas S. Hogan, Jr., The Hogan Law Firm, LLC
City Attorney

City of Brooksville



AGENDA ITEM NO. F-1

352.540.3810 Phone

352.544.5424 Fax

12/1/15

November 13, 2014

First United Methodist Church
109 South Broad Street
Brooksville, FL 34601

Dear Property Owner:

The City of Brooksville Beautification Board is pleased to advise you that you have been selected to receive the monthly Margaret R. Ghiotto Commercial Improvement Award for beautifying the property located at Broad Street at Orange Avenue, The Brooksville Common.

The Certificate of Recognition and "rotating" outdoor sign will be presented to you by the Beautification Board Chairman at the next regular City Council Meeting to be held Monday, December 1, 2014 at 7:00 p.m. in the **BROOKSVILLE CITY HALL COUNCIL CHAMBERS LOCATED AT 201 HOWELL AVENUE**. Please contact Beautification Board Secretary, Ryan Timothy, and let her know by Friday, November 21st if you will or will not be able to attend this meeting to accept your award. If you have any further questions or concerns, please contact Ms. Timothy at (352) 540-3841 or email at rtimothy@cityofbrooksville.us.

We extend our appreciation for your outstanding efforts in improving and beautifying not only your property but the City of Brooksville.

Sincerely,

Scott Renz, Chairman
Beautification Board

cc: Janice Peters, City Clerk

Margaret R. Ghorro

CERTIFICATE OF RECOGNITION

*City Council and the Beautification Board for the City of Brooksville, Florida
recognize and honor the named recipient for improvements and beautification to
their property located within the City*

First United Methodist Church

The Brooksville Common, Broad Street at Orange Avenue, Brooksville, FL 34601

Presented this 1st day of December, 2014

Mayor

City Clerk

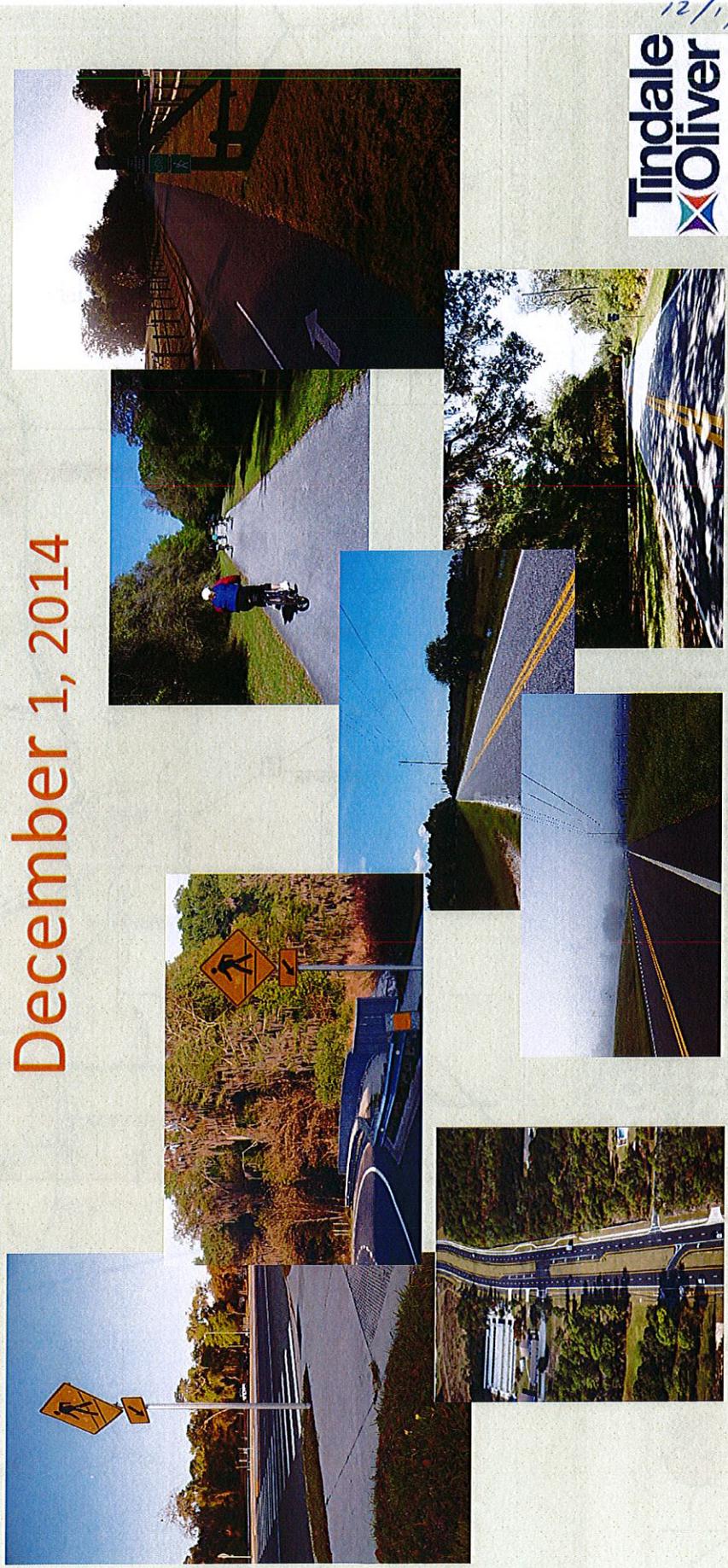


HERNANDO-CITRUS MPO

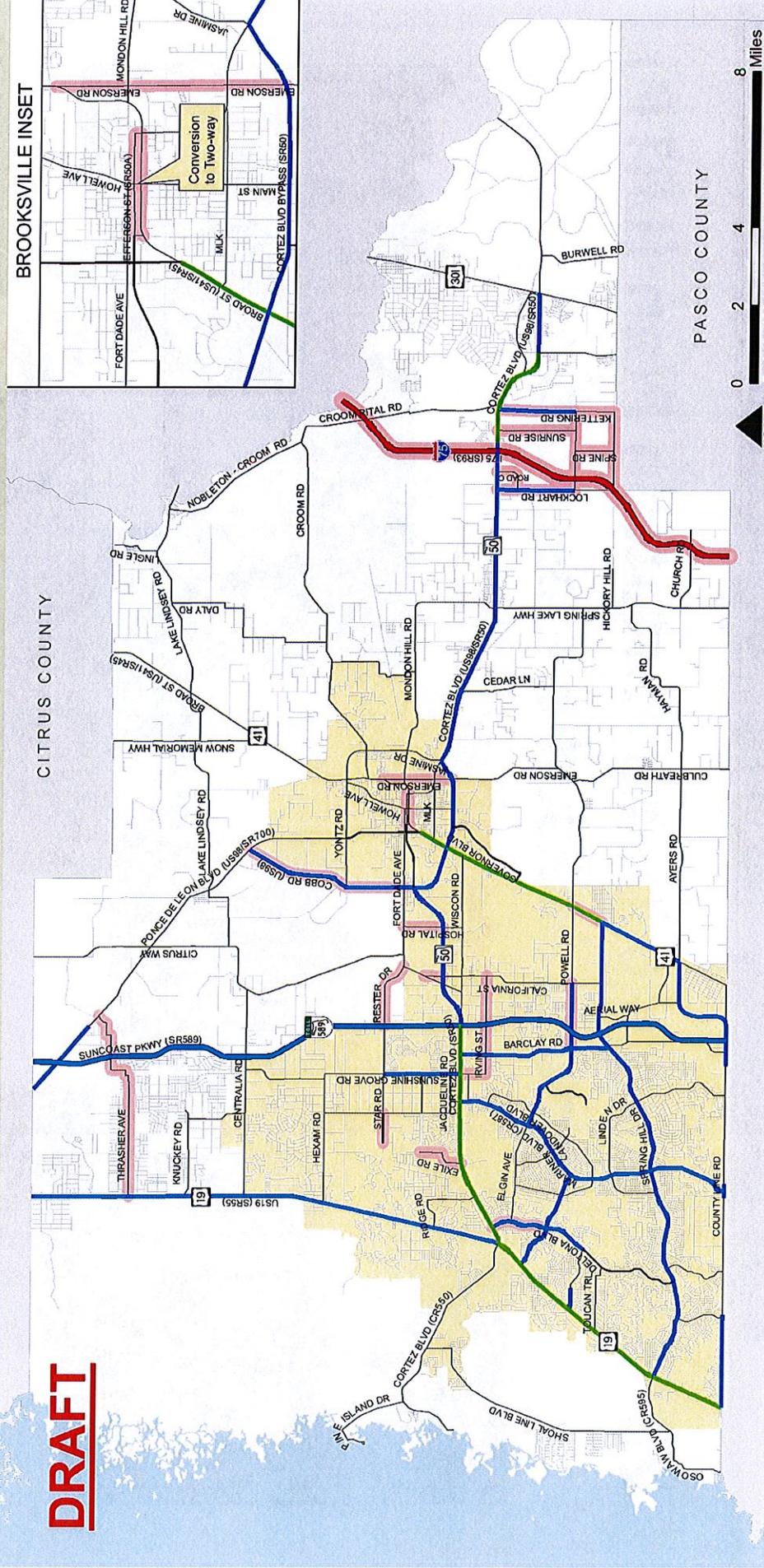
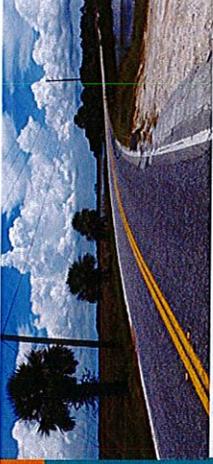


2040 Long Range Transportation Plan (LRTP) City of Brooksville Presentation

December 1, 2014



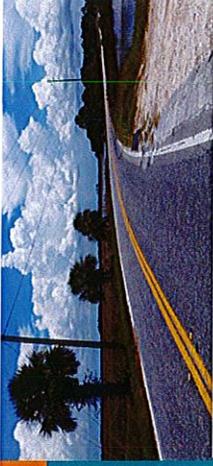
Cost Affordable Plan Highlights- Hernando roadway



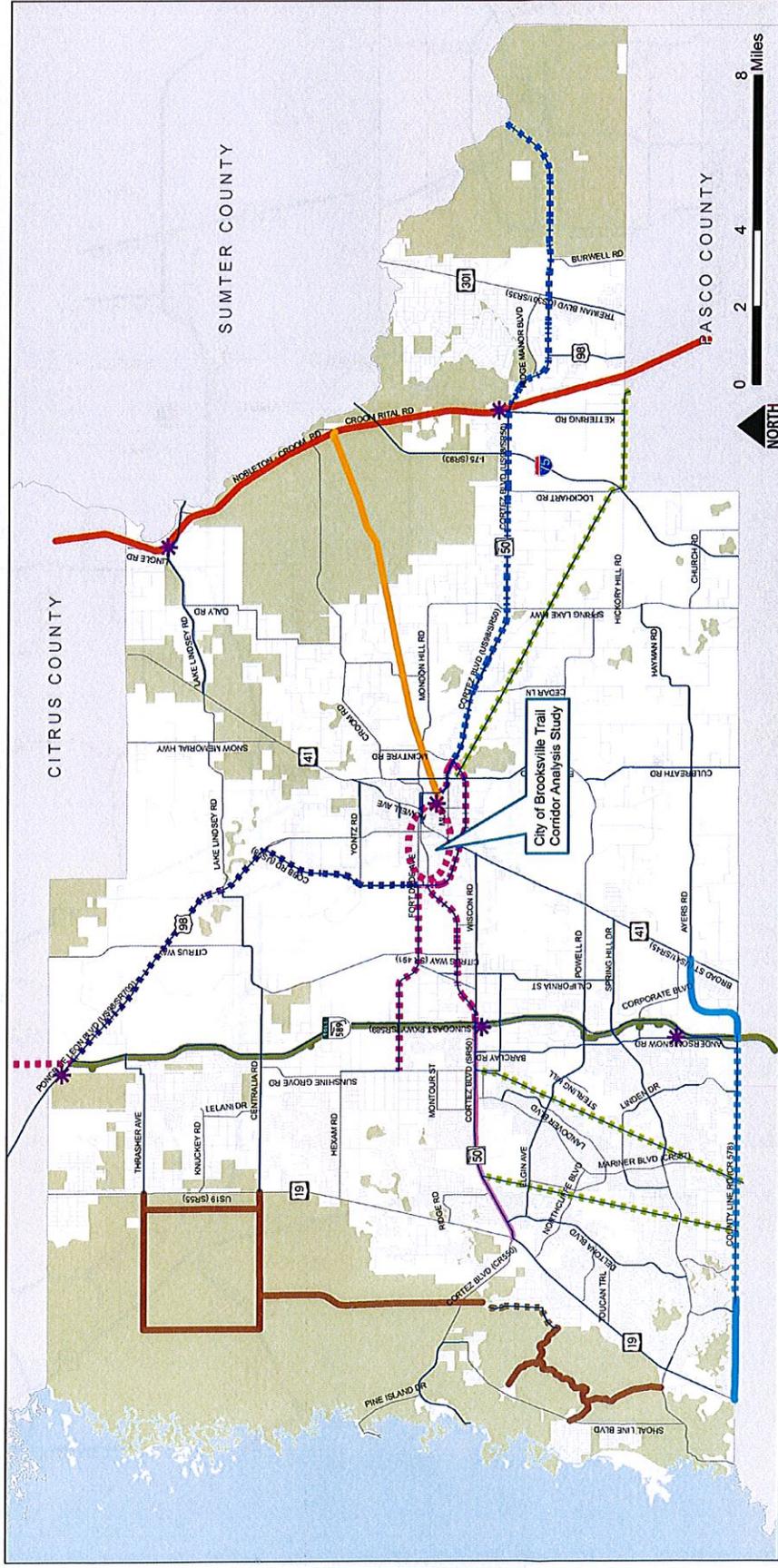
Legend

Lanes/Type	Color/Line Style	Description
4 Lanes, Divided	Blue line	2020-2040 Funded Improvements
6 Lanes, Divided	Green line	2020-2040 Funded Improvements
4 Lanes, Undivided	Red line	Urban Area
2 Lanes, Divided	Black line	Urban Area
4 Lanes, Freeway	Blue line with red border	Urban Area
8 Lanes, Freeway	Red line with red border	Urban Area

Cost Affordable Plan Highlights- Hernando trails



Map 3-5 Hernando County Multi-Use Trails Existing and Proposed Projects



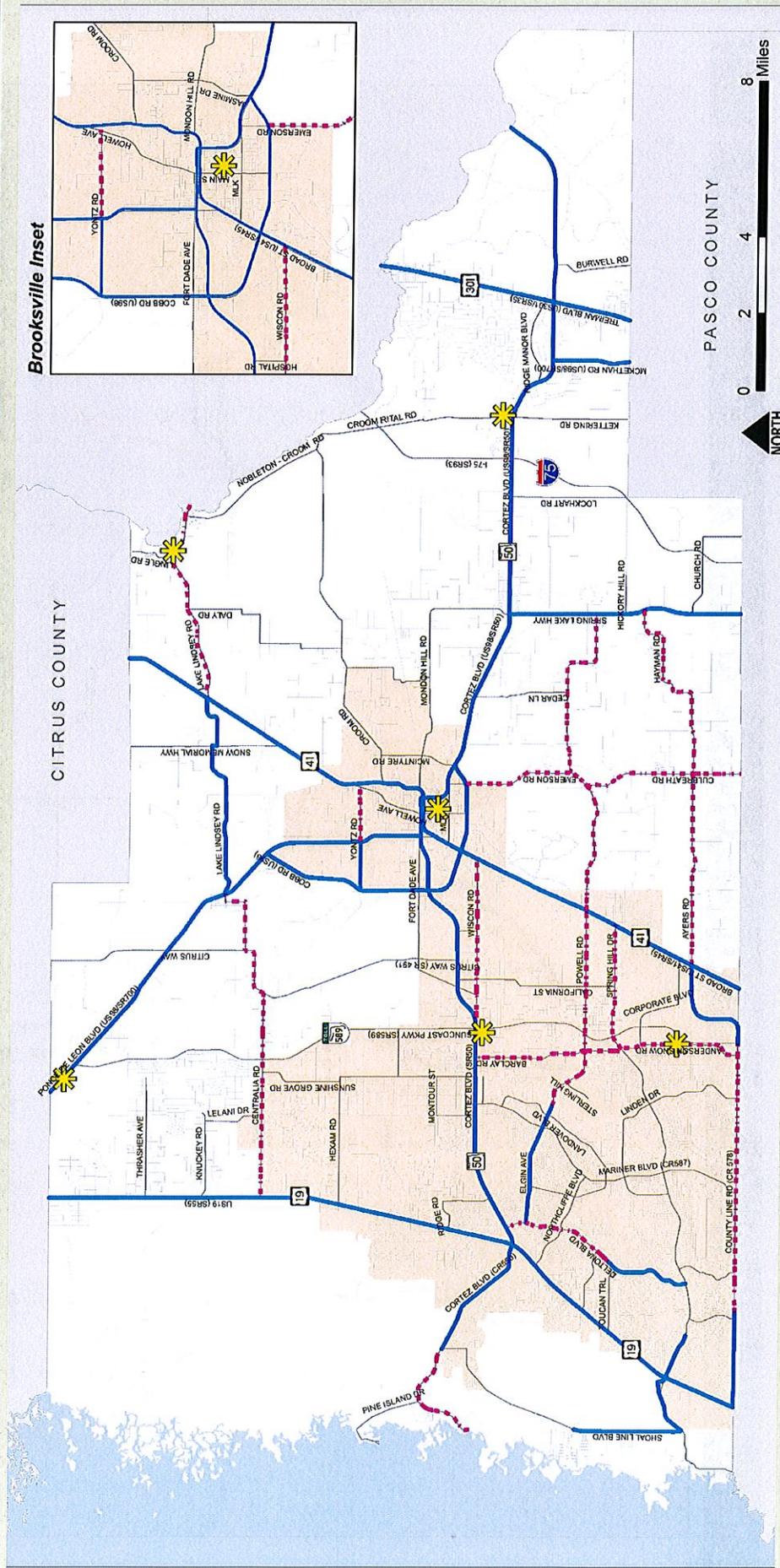
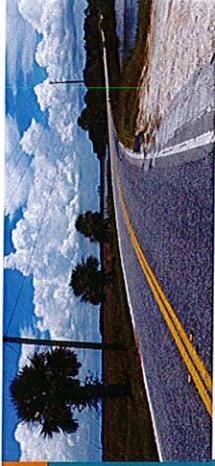
Legend

- Trailheads (with parking) * Withlacoochee State Trail (Regional) Planned SR 50 Connector Planned - County Line Trail
- Conservation Good Neighbor Trail (Regional) Planned Ponce de Leon Trail Planned unpaired coastal trail network
- County Line Trail Planned Powerline Trails Name TBD, planned trail/study

Data Source: Hernando County shapefiles sent January 2014
Data Projection: NAD_1983_StatePlane_Florida_West_FIPS_0902_Feet



Cost Affordable Plan Highlights- Hernando bike facilities

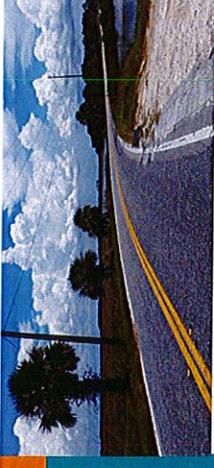


Legend

- Paved Shoulder/Bike Lane, Existing or complete within next 5 years
- - - Future Paved Shoulder/Bike Lane, complete beyond 5 years
-  Trailheads
-  Urban Area

Priorities established
on an on-going basis

Cost Affordable Plan Highlights- Hernando Roadway



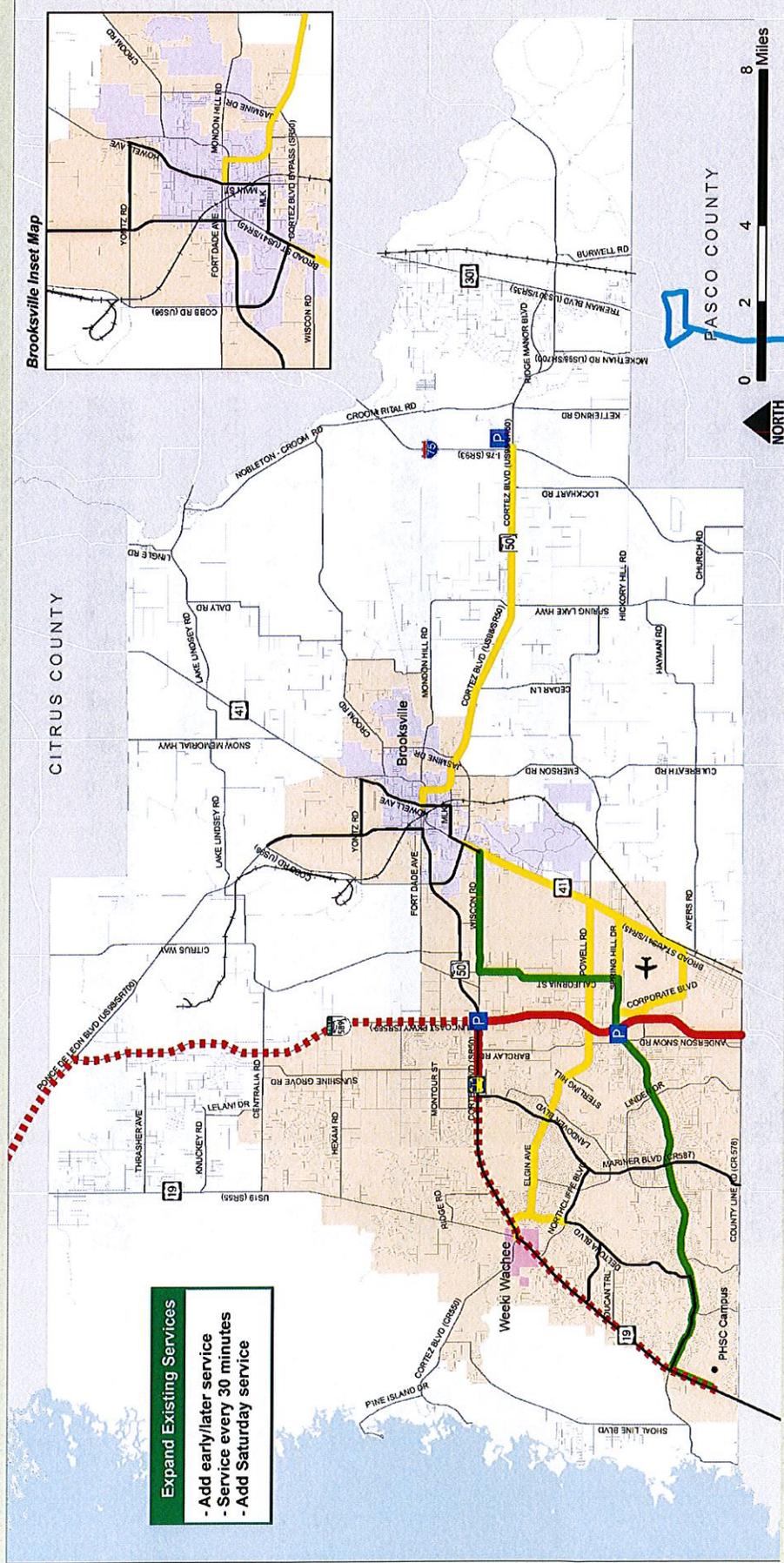
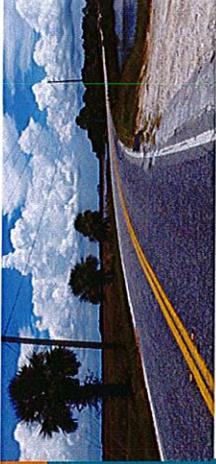
- Hernando Financial Summary – Capital (Year of Expenditure, in millions)*

Jurisdiction	Costs	Revenues	Difference
State Roads			
SIS	\$282.2	\$282.2	\$0
Toll	\$0	\$0	\$0
State	\$112.6	\$112.7	\$0
Total	\$394.8	\$394.9	\$0.1
County Roads	\$217.2	\$215.2	\$2.0
Bike/Ped/Trails	TA funds	TA funds	\$0
Safety	\$0.5	\$0.5	\$0
Total All	\$612.8	\$610.6	\$2.0

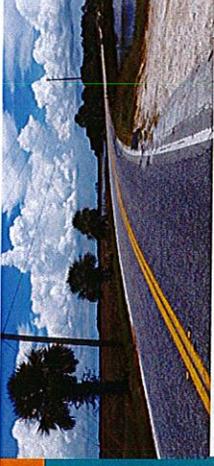
* Includes additional county ½ penny sales tax revenue starting in 2020

TA = Transportation Alternatives

Cost Affordable Plan Highlights- Hernando transit



Cost Affordable Plan Highlights- Hernando Transit



Operating		Total
Costs		\$168.5
Revenues		\$168.5
	Local	\$34.6
	State	\$57.6
	Federal	\$65.2
	Fares	\$11.1

Capital		Total
Costs		\$30.9
Revenues		\$30.9
	Local	\$15.2
	State	\$0.0
	Federal	\$15.8

Total Costs & Revenues		Total
Costs		\$199.4
Revenues		\$199.4
Local		\$49.8
	State	\$57.6
	Federal	\$81.0
	Fares	\$11.1

(Year of Expenditure, in millions)

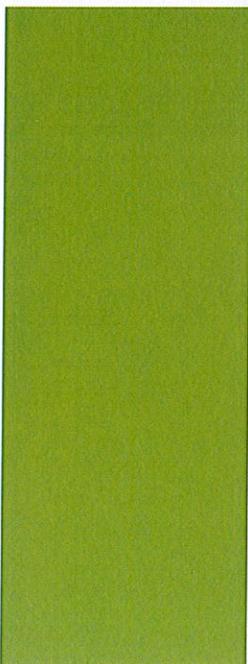
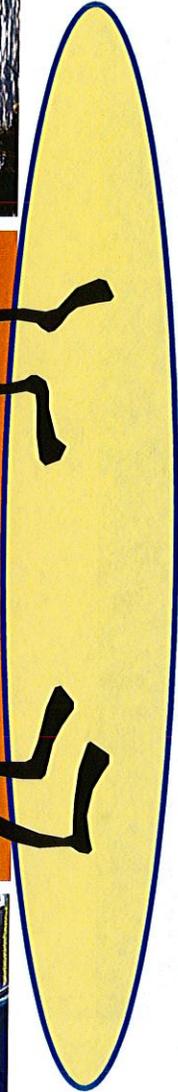
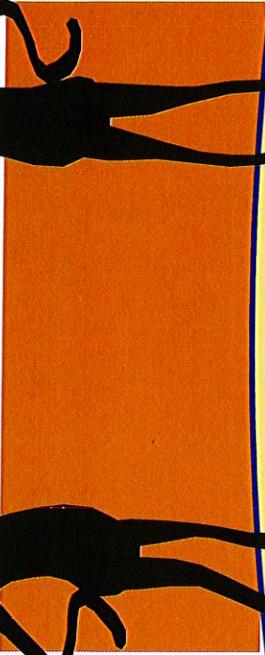
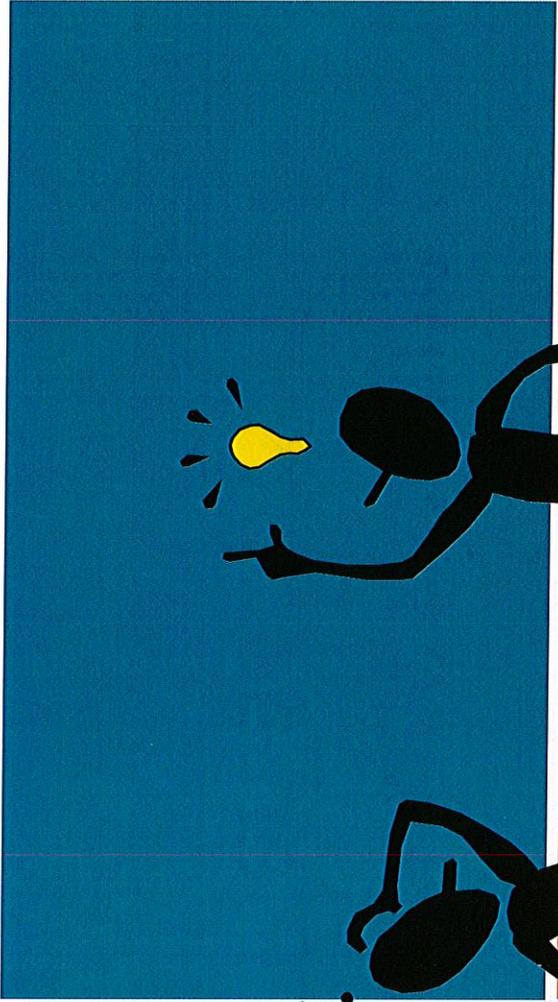
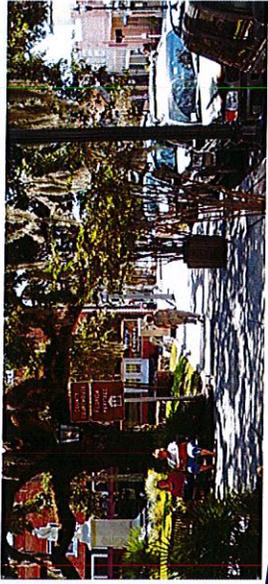


What's remaining to do?



December 9, 2014

Final Public Hearing & Plan adoption



**CITY OF BROOKSVILLE
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

**PENSION WORKSHOP
MINUTES**

April 29, 2014

6:00 P.M.

Brooksville City Council met in workshop session with Mayor Kevin Hohn, Vice-Mayor Frankie Burnett, Council Members Joe Bernardini and Joseph E. Johnston, III present. Also present were Cliff Taylor, Assistant City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; George Turner, Police Chief and Tim Mossgrove, Fire Chief.

The workshop was called to order by Mayor Hohn at 6:00 p.m.

City Manager Norman-Vacha introduced Patrick Donlan of Foster & Foster and Peter Strong of Gabriel Roeder Smith & Company.

FIRE PENSION 2013 ACTUARIAL REPORT

Patrick Donlan of Foster & Foster reviewed the 2013 Actuarial Valuation Report.

- Pg. 5 Funding requirements went down from 2012. Total required contribution of the plan went from 58.05% to 57.82% of payroll, or non-drop members. No contributions are made for the drop members. Members contributed 3.29% of pay and the State contribution was \$85,840, with the City requirements was 41.3% of payroll.
- Pg. 23 Assets for 2013 are up from 2012 to \$5,249,323.35. Returns for 2013 were 10.35%. The 4-year average is above the assumption at 8.96%. The higher return lessens the City's costs.
- Pg. 29 Liabilities. He advised there are 17 non-drop firefighters, 3 drop members and 15 retirees. There are 9 terminated firefighters still in the plan.
- Pg. 14 Unfunded Actuarial Accrued Liability, a measure of where we are compared to where we want to be, as of 10/01/12 was \$1,641,378; and 2013 is \$1,594,970. He advised 2014 brings GASB & State changes to the plan.
- Pg. 10 Normal Cost went from 23.87% last year to 22.03% this year, which includes administrative costs, and unfunded costs.
- Pg. 8 Market value of assets went from \$4,937,000 to \$5,456,000. The present value of all future benefits of active and inactive members went from \$7.4 to \$7.7 million. There is \$2.2 million that has to be funded in the future.
- Pg. 9 Present value of accrued benefits, what people have earned to date, is \$6.4 million, an increase from 81% to 86% funded.

**PRESENTATION OF INFORMATION BY GABRIEL ROEDER SMITH & COMPANY
REGARDING THE FIRE PENSION.**

Pete Strong, Lead Actuary of GRS, reviewed two letter reports, current Actuarial Assumptions and Methods and additional commentary with 30-Year Projections.

PENSION WORKSHOP MINUTES - APRIL 29, 2014

He advised the City of Brooksville is in line for return assumptions with the rest of the state at around 7.75%. He reviewed return assumption data of eight independent investment consultants, which reflect what is happening in the market at this time. A 7% return assumption is expected to be the nominal return going forward over the next 20 years.

He reviewed four different projections using a few different scenarios and assumptions for costs over the next 30 years as follows:

Projection #1 - Baseline Projection - Using Current Valuation Assumptions

This projection is optimistic in that it assumes actual experience which will match all current assumptions throughout the projection period, including annual investment returns of 7.75% net of expenses every year.

In this projection, emerging experience is expected to match the assumptions, so no new experience gains/losses emerge and all unfunded liability is paid off. The annual contribution is approximately equal to the normal cost (the cost of the annual benefits earned each year).

Projection #2 - Using Current Assumptions for Future Annual Valuations, but Using Recommended Assumptions for Actual Year-to-Year Experience

This projection uses the same assumptions as the first projection for each future annual valuation, but assumes actual experience from year to year matches the recommended assumptions from Letter Report #1 (including actual net investment returns of 6.5% per year on the market value of assets, salary increases of 5.25% per year, and recommended mortality and turnover rates).

The funded ratio in this projection never reaches 100% (and it actually begins to decline after peaking at 91.9% in 2032. The salary increase assumption rate was scaled back in this projection by the same amount as the investment return assumption, from 6.5% to 5.25%.

Projection #3 - Current Assumption for Future Annual Valuation; Recommended Assumptions for Actual Year-to-Year Experience; -15% Investment Return in 2017

This projection is just like the second projection, except it assumes that a "black swan event" takes place at some point within the next 5-10 years, which reflects a 15% loss in the market value of assets in 2017, which would be phased in over a 4-year period in the actuarial (smoothed) value of assets. The loss would have to be made up by City contribution, causing an increase in the City/State contribution rate over the next several years, over which time it would climb as high as 70% of covered pay.

Projection #4 - Using Recommended Assumptions for Annual Valuations and Experience

This projection assumes the recommended assumption are used for all purposes (future annual valuations and actual year-to-year experience). This would then be the baseline projection for all subsequent projections (which illustrate the impact of changing certain key benefit provisions). The City/State contribution rate starts out higher, reflecting the use of the revised assumptions, but it declines to the normal cost rate after 20 years once the unfunded liability is paid off and the funded ratio becomes 100%.

Mr. Strong advised GRS believes in defined benefit plans as the most efficient means of providing lifetime incomes to groups of employees and retirees. They pool longevity risk so that individuals do not have to "guess" how long they are going to live and manage their own money. Further, defined benefit plans are 25% less expensive to provide retirement income than retirement savings vehicles. They do however still carry risks associated with investment, which is the largest and most important risk.

Within individual reviews of each projection, the following questions were addressed:

PENSION WORKSHOP MINUTES - APRIL 29, 2014

Regarding Projection #1, Mr. Storm clarified that the salary increases were 6.5% per year, the current assumption, over the working career of a firefighter. Historically, this has been the average. Mayor Hohn advised the problem will be with inflation, salaries will need to have to be commensurate. Mr. Strong advised there is conflicting views. The eight independent investment consultants used, their 20-year forecast for average inflation is in the 2.75 - 3% range.

Regarding Projections 2 and 3, Council Member Johnston asked if the required contribution fluctuation is due to anticipated retirements? Mr. Storm advised it has to do with the unique characteristics of when people are assumed to retire and new employees coming in, as well as when amortizations and unfunded liabilities are being paid off.

Regarding Projection #4, Mayor Hohn asked where the \$1.3 million in Actuarial Liability increase come from for 2013, a year that already happened. Mr. Storm advised that is the immediate effect of using the recommended assumptions, the impact that would occur on the Actuarial Liability if future cash flows of 6.5% instead of 7.75% are discounted. It also reflects longer expected mortality and turnover rates, as well as the revised salary increase assumption.

Mr. Strong then reviewed the impact of adjusting three key benefit provisions. The benefit multiplier (for future service), the cost-of-living increase (COLA), and the normal retirement eligibility provisions, one at a time and then in combination.

- Scenario A - (Using Recommended Assumptions) Benefit Multiplier Changed from 3.1% to 2.75% Per Year for Future Service.
- Scenario B - (Using Recommended Assumptions) COLA (Applicable from Ages 55-65) Changed from 3.0% to 2.0% for Future Retirees.
- Scenario C - (Using Recommended Assumptions) Normal Retirement Eligibility Changed from (Age 55 with 10 Years or Any Age with 20 Years) to (Age 55 with 10 Years or Age 52 with 25 Years of Service), the Chapter Minimum.
- Scenario D - (Using Recommended Assumptions) All Three Changes (Scenarios A, B and C Combined).

Council Member Johnston asked if these scenarios envision it being implemented immediately and affecting all that are currently employed. Mr. Strong stated yes, and it is possible to apply these changes to future hires only.

In the last part of his presentation, Mr. Strong reviewed the costs of variable defined benefit plans. The concept is the benefit adjusts each year based upon the investment return that year. The hurdle rate can be set at whatever the board or City feels appropriate. Most are set at 5%, or less than the return is expected the return to be. Benefits accrue each year and is adjusted each year based upon the ratio of what was earned on the assets to that hurdle rate. But, there are rules for accrued benefit reductions. He clarified the theory of assumptions and unfunded liabilities.

Council Member Johnston felt the assumptions being made are probably good for actuarial and planning purposes but felt they were very conservative. He stated because of lower wages the City does have some turnover. Mr. Strong advised the most turnover occurs within 1-2 years of hire. He recommended a select rate for the first two years followed by long-term rates.

Public Input

Mayor Hohn asked for public input.

PENSION WORKSHOP MINUTES - APRIL 29, 2014

Margaret Bloomquist asked how the City of Brooksville's plan compares with other cities. Mr. Strong advised there are many different components to the plan, but felt the City's is comparable with an average multiplier of just below 3%. For retirement age eligibility, having a 20 and out provision is generous. Over all Mr. Strong felt the City's plan to be a little above average in terms of pay replacement at a given age. What's below is the average pay compared throughout the state. The normal retirement percentage is around 60%. Mrs. Bloomquist asked if employees can contribute more. Mr. Strong advised yes. The current rate is at 3.29% of pay. Mrs. Bloomquist felt it helpful to be able to see the projections. Mr. Strong advised they are mainly presenting projections in this report, seeking direction from Council.

Council Member Bernardini ask for clarification that the benefit for firefighters at retirement is 60%. Mr. Strong advised it is about 62% of final salary, averaged of the last 5 years of employment. He further explained unfunded liability should everyone in the plan decide to retire at one time. Current accrued benefits is funded at 86%.

Mayor Hohn asked if there is a legislative mandate that the unfunded liability has to be paid down over 10 years. Mr. Strong advised no. He confirmed that any changes to the plan must be approved through the State.

Bill Kemerer, referring to Attachment A, regarding the Actuarial Assumptions on salary increases, the examples were 1994-2000 when the rate of return was 12%, salary increase was 7.8%, then in a downturn year, the return was 6.5% and salary increase was limited to 2.75%. It seems the final assumption 6.5% and 5.25%, which is only a 1.25% differential, when the examples given show a 4% differential. Is that because Council has the ability to control the salary increases? Mr. Strong advised that 1.25% differential was chosen because is the current differential. He stressed that these are only assumptions.

Council concurred that they were not prepared to make a recommendation at this time, needing more time to review the assumptions. It was requested that questions or concerns be addressed with the City Manager and to bring the item back for discussion in June.

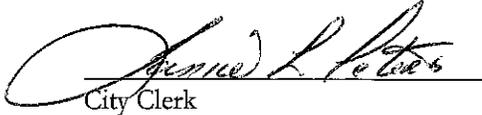
Mr. Donlan advised they handle 190 public plans in Florida and advise the average is 2.99% benefit accrual rate. He offered to do a comparison of the benefits of the City's plan with other plans. Mr. Storm advised he can offer a lot of the information Mr. Donlan would need.

T. Jennene Norman-Vacha advised the next step is for Council to convey to Mr. Strong and his team what scenarios they would like to see so they can provide the real information as to what the City's contribution will be. Council further commented on the scenarios and assumptions presented. Mr. Strong further commented on the variable defined benefit plan.

Council concurrence was to individually meet with the City Manager to compile input to be provided to Mr. Strong then schedule a workshop.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 7:53 p.m.


City Clerk

Attest: _____
Mayor

12/1/14

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

May 5, 2014

Small Business Appreciation Reception

6:30 P.M.

Brooksville City Council met in regular session with Vice-Mayor Frankie Burnett, Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III present. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Bill Geiger, Community Development Director; Richard Radacky, Director of Public Works; Tim Mossgrove, Fire Chief and George Turner, Police Chief. A reporter from the Hernando Times was also present.

The meeting was called to order at 7:02 p.m. by Vice-Mayor Burnett followed by an invocation and Pledge of Allegiance.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Proclamation - National Small Business Week

Presentation of proclamation declaring May 12 - 14, 2014, as National Small Business Week and honoring new business in the City of Brooksville for 2013-2014.

The proclamation was read by Council Member Bradburn in its entirety and presented to Dawn Badami of the Hernando County Chamber of Commerce and Jerry Karp, Small Business Development Center at USF.

Certificates honoring new business were presented to those present by Council and Dr. Dennis Wilfong, Ambassador of Commerce and Employment for the City of Brooksville.

PRESENTATION & REQUESTS FOR FEE WAIVERS

Early Learning Coalition of Pasco Hernando - Fee Waiver Request

Consideration of request for fee waiver in the amount of \$212.50 for their Preschool Palooza Back to School Event at JBCC planned for August 2, 2014.

Bev Doucet of the Early Learning Coalition of Pasco Hernando reviewed the event and the Coalition's purpose. The event, as well as fee waivers, was discussed by Council.

Vice-Mayor Burnett asked what happens to the funds that are raised. Ms. Doucet stated that all money goes directly back into the community for parents needing child care assistance, as well as children's events and free scholastic books provided during the events

Council Member Bradburn briefly discussed the lack of funds in the budget, as well as the other facilities that can be selected for these types of events. She pointed out that there are only so many events that the City can financially support. Ms. Doucet stated that she had the event in a different facility last year, but they really wanted to bring this event to the Brooksville area.

REGULAR COUNCIL MEETING MINUTES – May 5, 2014

Council Member Bernardini did not understand why this money, if approved, would have to be taken from reserves since there is no money changing hands. The Jerome Brown Center is not losing money by granting the request. He stated that the center was built for the community and the kids and this is a perfect example of its intended use.

Vice-Mayor Burnett was in favor of the waiver since it is about education and children in the community.

Council Member Johnston requested the Mayor put on an agenda for review in June the actual Ordinance that institutes the fees and what is charged, along with a list of events/organizations like this who request to use JBCC and what they pay. He agreed with Council Member Bernardini, but added that it has to be documented that way for the books. He felt the Ordinance should be reviewed and maybe not charge for use of JBCC for community events. Except in certain instances, the organizations would not have to come before Council for a waiver. The insurance would still be required. He wanted this review before the budget process begins. It was the general consensus of Council that events benefiting the community should not pay a fee.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Bradburn for approval of the waiver of fees in the amount of \$212.50. Motion carried 3-1 with Council Member Johnston voting in opposition, only because Council had exceeded the budget for waivers.

Dawn Center Fee Waiver Request

Consideration of request for fee waiver in the amount of \$275 for a 5K Run/Walk at Tom Varn Park planned for September 13, 2014.

Shannon Sokolowski and Dr. Amy Capoccia of the Dawn Center reviewed the event.

Motion:

Motion was made by Council Member Bradburn and seconded by Council Member Bernardini for approval of the waiver of fees in the amount of \$275, in addition to budget amendments for this and the prior fee waiver request.

Council Member Johnston advised this would be another event that would be included on the requested list of events.

Motion carried 3-1, with Council Member Johnston voting in opposition.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Civility Month Proclamation

A proclamation declaring the month of May “Civility Month”, urging all citizens to exercise civility toward one another.

The proclamation was read by Council Member Johnston in its entirety, a copy of which will be forwarded to The Florida Bar.

Insurance Service Organization (ISO) Fire Rescue Public Protection Classification Update

Update on the Fire Department’s recent survey conducted by the ISO.

REGULAR COUNCIL MEETING MINUTES – May 5, 2014

Fire Chief Mossgrove reviewed the ISO designation, giving kudos to members of the Hernando County Fire Rescue and Department of Public Works, as well as the Fire Department staff. He advised the Brooksville Fire Rescue public protection classification (PPC) is scored on a scale of 1-10, with a Class 1 representing an exemplary fire suppression program. The Brooksville Fire Rescue PPC has gone from a PPC seven (7) in 1987 to three (3), joining the ranks of the top 7.7% of fire departments in the nation who have a PPC of three (3).

Council thanked Chief Mossgrove, staff and the other organizations involved for their work in acquiring this honor.

CITIZEN INPUT

Vice-Mayor Burnett called for public input.

Dennis Wilfong advised the ISO designation affects the insurance rate paid by all citizens in the City of Brooksville.

Vi Coogler pointed out that Chief Mossgrove also spends a lot of time working with the Hernando High School band.

Shirley Miketinac thanked the City Clerk for her help in providing information regarding the red light camera petition, as well as other recognized duties. She advised anyone can contact the Supervisor of Elections for information on the petition and to check their voting status. She visited the veterans at Cloverleaf and some reported that the cameras are still flashing.

Pat Miketinac remarked on the red light camera hearings and the City's ordinance.

REGULAR AGENDA

Early Street Pavement Improvements

Discussion of Early Street Pavement Improvements.

Director of Public Works, Richard Radacky, advised he has received accolades after replacing waterlines in south Brooksville last year. He wanted to point out that Bill Geiger, Director of Community Development, also had a lot to do with that project.

Director Radacky reviewed the pavement improvement issues, which included the following:

- West Early Street brick street repair and replacement

Director Radacky advised the initial assumption of 4,000 bricks on this street will probably be closer to 10,000 because they are about 3-4 inches below the road as well. He again reviewed the oak tree in the street and the condition of the street. He gave a breakdown of the costs of repair to the front part of the street totaling \$22,940.

He advised that staff recommends staying with their plan, and putting 57 rock west of the tree, with depression and upheaval repair to the bricks on the east end. He also reviewed the letter from Justin Draft, Senior Forester, which talked about the oak tree roots.

REGULAR COUNCIL MEETING MINUTES – May 5, 2014

Council Member Johnston advised it was not his intent to put asphalt on the street. He recommended an alternate paver. Council Member Bradburn indicated the alternate pavers would run between \$2-3,000 per 1000 sq. ft.

Kathy Mercagliano of Great Stuff, representing the neighborhood on Early Street, advised they would prefer if no bricks were removed. She asked that Council reconsider taking the entire amount of brick, and elaborated on the idea to use sod in areas.

Discussion of options by Council continued.

Vice-Mayor Burnett asked Council to provide direction to staff. Council Member Johnston stated that he would like to see a conceptualized drawing of the street, showing the tree, beginning and end of the street of the right-of-way, showing the areas of brick removal, along with the options and cost.

Council Member Bernardini agreed with Vice-Mayor Burnett, but for safety reasons, the imperfections should be repaired. He questioned some price quotes. Director Radacky clarified some numbers and reviewed costs for the hollow-cell pavers, which the Perrys do not want. Discussion continued.

Council Member Johnston would like to see where existing bricks end and 57 rocks begin.

Council Member Bradburn would like options to do turf pavers with installation. Another option is a hydro brick paver in the same color of the bricks or sod replacement. She discussed staff time for gazebo restoration, and a trail using the 57 gravel which was an idea suggested by adjacent property owners. She stated the curb on the left side would need to be incorporated into the estimate which goes along with the drainage issue.

City Manager Norman-Vacha clarified staff's report in response to Council's request, advising staff can bring back additional costs if Council would like. She indicated a gazebo would be nice but will be an ongoing

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bernardini for approval of staff recommendation.

Council Member Bradburn spoke in opposition of the motion because resident's concerns are not being met and staff has not provided the information requested. She also expressed concern about protecting the tree.

Motion carried 3-1, with Council Member Bradburn voting in opposition.

Council Member Bernardini felt staff knows the importance of preserving the tree. Vice-Mayor Burnett requested Director Radacky call him to be on site when the project begins.

- Possible widening of South Brooksville Avenue and/or a sidewalk addition

Director Radacky reviewed what can be done with this project, which will be presented to Council with cost at a later date.

REGULAR COUNCIL MEETING MINUTES – May 5, 2014

- Core borings on Lemon Street, Orange Street, and Bailey Avenue

Director Radacky advised core borings produced no evidence of brick below the asphalt. He believes it's an apron which stops where the asphalt begins to cover.

- Cost for overlay on Lemon Street, Orange Street, and Bailey Avenue from Broad Street to Fort Dade Avenue

The cost of overlays was provided in the staff agenda. Council Member Bradburn, referencing past utility work in this area that removed patches of brick, requested staff be present for the milling to assure there are no brick underneath.

- Removal of asphalt from the bricks on Bell Avenue (Olive to Cherry) to be a top priority in the Pavement Management Plan Fiscal Year 2015

Director Radacky stated that it remains a top priority and he will be coming back to Council with cost.

CITIZEN INPUT

Vice-Mayor Burnett called for public input.

Alan Garman reviewed the APAC event coming up on May 17th.

Kojack Burnett thanked Council and staff.

ITEMS BY COUNCIL

T. Jennene Norman-Vacha, City Manager

Mosquito Control Ordinance

City Manager Norman-Vacha advised that the Hernando County Board of County Commissioners made a decision to continue with their MSTU for mosquito control funding, and their staff has indicated that they will need and be asking for more than one-tenth of a mill, which will require the County to update their ordinance.

She stated that she will bring an ordinance to Council on May 19th allowing them to join the MSTU, if that is the desire of Council. She does not know the exact millage at this time, but the discussion did include keeping it constant for a five-year period. Mayor Hohn has been asked to attend the Hernando County Board of County Commissioners meeting on May 13th.

Joseph E. Johnston, III, Council Member

Council Member Johnston advised that he will not be at next meeting.

Lara Bradburn, Council Member

Brownfields Program

Council Member Bradburn asked for an update. City Manager Norman-Vacha advised that

REGULAR COUNCIL MEETING MINUTES – May 5, 2014

the provided correspondence indicates they want us to spend the grant money. Director Geiger has encouraged Council to move forward with the project.

Pension Workshop

She expressed regret for missing the Pension Workshop. She has reviewed the tape and reports and has compiled some comments and questions that will be passed on to the City Manager.

One Room Schoolhouse

She reminded everyone that there is an open house May 17th.

National Day of Prayer

Council Member Bradburn thanked everyone who participated in the National Day of Prayer and dedication of The Common.

Joe Bernardini, Council Member

Hogan Fishing Tournament

Council Member Bernardini advised that he participated in the fishing tournament on Saturday and he had a good time.

Flashing Lights & shortened green light at Hilltop

He stated that he relays flashing light problems to staff and wants to make sure the City Manager is receiving the information.

Hilltop Traffic Light

He mentioned a previous complaint about the timing of the Hilltop traffic light and confirmed it is very short.

Council Member Bernardini reminded everyone that recycling is Wednesday.

Frankie Burnett, Vice-Mayor

Vice-Mayor Burnett reminded everyone that Sunday is Mother's day, and wished a special Happy Mother's Day to Mother Jenkins.

He thanked the City Manager and staff, with special thanks to the Chief of Police and Fire Chief.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 9:20 p.m.



City Clerk

Attest: _____
Vice-Mayor

CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
201 HOWELL AVENUE
BROOKSVILLE, FL 34601

MINUTES

August 18, 2014

7:00 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Frankie Burnett, Vice-Mayor, Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III, in attendance. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Jim Delach, Assistant Finance Director; Bill Geiger, Community Development Director; Mike Walker, Director of Parks, Facilities & Recreation; Richard Radacky, Director of Public Works; Tim Mossgrove, Fire Chief and George Turner, Police Chief.

The meeting was called to order at 7:00 p.m. by Mayor Hohn followed by an Invocation and the Pledge of Allegiance.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Vi Coogler commented on the publicity regarding the red light cameras.

Pat Miketinac commented on the right on red speed limit, red light cameras issue, and the proposed referendum.

Shirley Miketinac commented on the red light cameras and the proposed Charter amendment.

CONSENT AGENDA

Minutes

March 3, 2014	Regular Meeting
March 17, 2014	Regular Meeting
April 7, 2014	Regular Meeting
April 21, 2014	Regular Meeting
May 5, 2014	Regular Meeting
July 7, 2014	Regular Meeting

Surplus Equipment

Consideration of transfer and surplus of 1033 Program equipment from the Florida Department of Management Services (FDMS) and authorize the City Manager to dispose of surplus equipment as appropriate.

Council Member Bradburn, regarding the surplus equipment, asked if the City could offer the local military store in town the offer to purchase. City Manager Norman-Vacha advised that it would need to go to auction in order to be offered to all. Staff will notify the business that it will be on the auction.

Council Member Bradburn requested the minutes to be approved with possibility of amendments, or set aside for further review as she feels that pertinent statements may be missing. Council Member Johnston pointed out that motion action is all that is required.

REGULAR COUNCIL MEETING MINUTES – August 18, 2014

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bernardini for approval of the Consent Agenda item D-2, Surplus Equipment. Motion carried 5-0.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bernardini for approval to remove Item D-1 Minutes from the agenda for further review. Motion carried 5-0.

REGULAR AGENDA

Ordinance No. 841 - Budget Amendment for Fiscal Year 2013-14

Consideration of an Ordinance to amend the current year, Fiscal Year 2013-14 budget in order to close Special Revenue Funds due to their non-compliance with GASB 54 criteria.

City Manager Norman-Vacha reviewed the ordinance.

Council Member Bradburn, regarding the Good Neighbor Trail, suggested creating a separate area by Resolution or Ordinance if future funds are received.

City Manager Norman-Vacha advised the funds for 2015 have been line itemed in the General Fund.

Motion:

Motion was made by Council Member Johnston and seconded by Vice-Mayor Burnett for approval of Ordinance No. 841 and scheduling of the second reading and public hearing for September 15, 2014.

City Clerk Peters read Ordinance No. 841 by title, as follows:

AN ORDINANCE AMENDING THE FISCAL YEAR 2013/2014 BUDGET FOR THE GENERAL OPERATIONS OF THE CITY OF BROOKSVILLE, FLORIDA, CLOSING FUNDS 120, 124 AND 134.

Motion carried 5-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

CITIZEN INPUT

Mayor Hohn called for citizen input. There was none.

ITEMS BY COUNCIL

Clifford Taylor, City Attorney

Charter Amendment

There has been a partial judgment filed on the pleadings by two of the circulators represented by their attorney. The City also filed a verified motion for summary judgment and requested two hours of hearing time. He is waiting for the court to respond.

REGULAR COUNCIL MEETING MINUTES – August 18, 2014

T. Jennene Norman-Vacha, City Manager

City Manager Norman-Vacha reminded everyone that the next Budget Workshop is on August 26th at 6:30pm.

Joseph E. Johnston, III, Council Member

Labor Day

He reminded all there is no meeting on the first Monday of September because of the holiday.

Lara Bradburn, Council Member

Florida League of Cities

Council Member Bradburn commented on her golfing excursion at the Florida League of Cities' annual conference.

Utility Lines

She commented on the hundreds of thousands of dollars the City expended to extend utility lines down 50 towards a property that was approved for residential development. The owner is now entertaining a mining lease. She questions whether the City should be made whole on that expense. Council Member Johnston believes that the mining permit petition has setbacks from 50 that may allow for development of the front portion. He stated that discussion about past development also included commercial property based on the hospital being across the street. This may still be possible depending on the decision made by the Hernando County Board of County Commissioners. Mayor Hohn stated the first step is seeing what the County Commission does and then deciding if the setbacks are adequate for a medical arts building.

Council Member Bradburn asked for staff to follow the issue.

Community Health Systems (CHS)

She advised they have confirmed a data breach of patient record information affecting 4.5 million patients. CHS currently includes what used to be Brooksville and Spring Hill Regional Hospitals, Seven Hills and Bayfront Hospital. She suggested providing employees the options available to protect their own data, including the free credit report.

Joe Bernardini, Council Member

Millage

Council Member Bernardini asked for information on what percentage of the millage covers the Police Department and the Fire Department. It will be necessary to convert the fire assessment monies into millage. This will help identify safety issues as opposed to a general fund.

Recycle

He advised recycling is Wednesday.

Frankie Burnett, Vice-Mayor

Condolences

Vice-Mayor Burnett expressed thanks for condolences received regarding the passing of his father.

Staff Recognition

He thanked staff for their hard work.

REGULAR COUNCIL MEETING MINUTES – August 18, 2014

Budget

He asked for Council to remember the discussions about innovative ways to put Brooksville back on the map. He hopes that these things remain supported during the final budget.

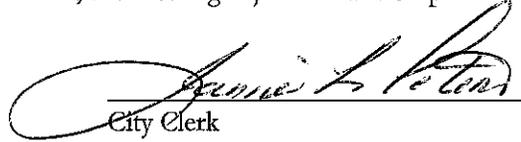
Kevin Hohn, Mayor

School

He congratulated all the students on the start of the new school year. He appreciated the help received from the school board in getting his foreign exchange student registered. Hernando High School has a football game Friday night at River Ridge.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 7:35 p.m.


City Clerk

Attest: _____
Mayor

CITY OF BROOKSVILLE
COUNCIL CHAMBERS
201 HOWELL AVENUE
BROOKSVILLE, FL 34601

REGULAR CITY COUNCIL MEETING

MINUTES

September 15, 2014

7:00 P.M.

Brooksville City Council met in regular session with Mayor Kevin Hohn, Frankie Burnett, Vice-Mayor, Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III, in attendance. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Bill Geiger, Community Development Director; Mike Walker, Director of Parks, Facilities & Recreation; Richard Radacky, Director of Public Works; Tim Mossgrove, Fire Chief and George Turner, Police Chief.

The meeting was called to order at 7:00 p.m. by Mayor Hohn followed by an Invocation and the Pledge of Allegiance.

PRESENTATION & REQUESTS FOR WAIVERS

Fee Waiver Policy 3-2012

Consideration of amendment to the Fee Waiver Policy.

City Manager Norman-Vacha reviewed the Policy change in Section 2-B as directed by Council. The balance of changes will come to Council at a later date.

Council Member Bradburn asked if there is a timeframe for the balance of changes. City Manager Norman-Vacha advised they would come back as soon as possible.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval of the amended Fee Waiver Policy 3-2012. Motion carried 5-0.

Bluesapalooza Music Festival Fee Waiver Request

Consideration of request for fee waiver in the amount of \$351.20 for the event scheduled for September 20, 2014.

The event coordinator was not in attendance. Council consensus was to hold off on discussion until later in the agenda process. Council readdressed the request at 8:36 p.m., before adjourning to the CRA Meeting.

Motion:

Motion was made by Council Member Bradburn and seconded by Vice-Mayor Burnett for approval of a fee waiver in the amount of \$175.60 with the stipulation that they check with the Sheriff's Department for other arrangements. Motion failed 3-2 with Council Member Bernardini, Council Member Johnston and Mayor Hohn voting in opposition.

Council Member Bradburn asked why. Council Member Johnston advised because we are still in the current fiscal year and fee waivers are over budget.

Veteran's Appreciation Parade Fee Waiver Request

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

Consideration of request for fee waiver in the amount of \$413.08 for the annual Veteran's Appreciation Parade scheduled for November 8, 2014.

Risk Manager for Hernando County, Cristie Charlow, and Anna Liisa Covell reviewed the event. Vice-Mayor Burnett asked if Council would consider approval on a case-by-case basis. Council Member Johnston advised it had been discussed that it would have to be a super-majority vote but it has not been added to the policy yet. Vice-Mayor Burnett stated he is asking because he would vote for the full amount if possible.

Council Member Bernardini asked how much the Hernando County Board of County Commissioners is contributing. Ms. Charlow stated they are providing advertising through various county websites. She advised the budgeted figure for assistance is \$1500. Council Member Bernardini pointed out that the waiver amount is mostly for law enforcement and asked if the Sheriff's Department was contacted to help with the event. Ms. Charlow stated she has not contacted them since the event is within City limits and the City police have been used in the past. She stated that she would be willing to contact the Sheriff's Department to ask them for support.

Mayor Hohn suggested moving this request to the next agenda. Anna Liisa Covell advised that the delay would affect the planning of the event. She introduced Brian Covell who will be taking over as coordinator in the future. She reviewed some options for reducing the police coverage.

Cristie Charlow advised that Cliff Manual and David Donato will co-sponsor with the County and pay the 50% balance.

Brian Covell advised he will be taking over as future coordinator for the parade and expressed appreciation for Vice-Mayor Burnett's support.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bradburn for approval of a fee waiver in the amount of \$206.54. Motion carried 5-0.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Constitution Week Proclamation

Proclamation in honor of the 59th Annual Constitution Week to be presented to representatives of the Daughters of the American Revolution.

Mayor Hohn read the proclamation in its entirety, which was presented to members of the Daughters of the American Revolution who were present.

Charter Ballot Amendment

Update on the Charter Ballot Amendment issue.

City Attorney Cliff Taylor updated Council on the red light camera cases. He advised one case was won by the City that had been sent to the Appellant Court which included the issue of careful and prudent turns on red. Mayor Hohn asked if the judge had commented on the issue. City Attorney Taylor advised it was a PCA so there was no comment.

Regarding the Charter amendment, there are two hours set aside on October 14th before a judge for the City's summary judgment as well as respondents' Motion for Mandamus. A trial date is set for December 2nd if needed. He advised that both the City and respondent agree that there are no factual issues.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

Mayor Hohn asked about the possible outcomes of the hearing. City Attorney Taylor advised, regarding the Mandamus action, if the court ruled the City had a duty to send it to the Supervisor of Elections Office then they would have to do that. He feels they should prevail on the summary judgment which would mean the ballot as written is not proper as a charter amendment. He stated the court could still avoid taking a position and go to trial. He also advised that we are set for County Court on October 20th for three straight-through violations.

Council Member Bernardini expressed disappointment that the citizens have had to go through this frustration. Council Member Johnston advised Council action has not put the City in this position; it is the language of the petition. He stated that he does not want to see something binding future Councils that is unconstitutional. Discussion continued.

CITIZEN INPUT

Mayor Hohn called for citizen input.

Pat Miketinac commented on the lawsuit filed by Keep Florida Roads Safe against him, Shirley Miketinac and the Supervisor of Elections. He also discussed polls conducted of Brooksville residents regarding the red light cameras.

Shirley Miketinac commented on the lawsuit filed and the money collected by the red light cameras.

Mayor Hohn asked Shirley Miketinac to clarify if Commissioner Adkins and the County Attorney had helped with the petition. She confirmed but did not know if county employees had spent time working on it. Council Member Bradburn added that Commissioner Adkins has stated that County resources had been used for that purpose.

CONSENT AGENDA

Revised FDOT Traffic Signal Maintenance and Compensation Agreement

Consideration of revised agreement effective July 1, 2014 through June 30, 2015.

Council Member Bradburn asked if the County shares any of it's portion with the City. City Manager Norman-Vacha advised these funds are for traffic signals/beacons in the City and the County does not get paid by the State for these signals.

Rising Sun Bistro & Market Special Revocable License Agreement

Consideration of Special Revocable License Agreement with owners of Rising Sun Bistro & Market, for use of sidewalk in front of the business located at 10 S. Main St. and adjacent building (Patricia's Boutique) for placement of tables and chairs for a 10-year term, with automatic 5 year renewal terms.

Council Member Bernardini felt 10-year should be changed to 5-year terms with an additional 5-year term.

Council Member Johnston agreed that ten years is a lot and he does not have a problem with five years. He pointed out they are authorizing a neighboring business to use the sidewalk in front of another business. He would prefer to see consent from the owner of that building and something in the agreement language stating they would be notified if the building is sold. He also thinks they should have to provide consent again at the time of renewals.

Bill Geiger, Director of Community Development, advised Patricia's owner has given approval to use the sidewalk in the front of her business. Director Geiger advised these types of agreements are conditional at all times. This item was pulled for the purpose of reducing the term to 5 years and obtaining a new consent from the building owner of Patricia's Boutique.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

Hernando Youth League (HYL) Agreement

Consideration of the continuance of the user agreement with HYL for a 1-year term through October 3, 2015.

Employee Healthcare Benefit Coverage Renewals

Consideration for renewal of employee healthcare benefit insurance coverage for FY2015.

Interlocal Agreement - Technology Services

Consideration for revised interlocal agreement with Hernando County Board of County Commissioners for Technology Services.

Council Member Bradburn pointed out that the agreement does not include software updates which can be very expensive. She asked about the City providing its own service. City Manager Norman-Vacha advised the service would require networking software which the County currently owns. She stated that they do not include that when billing the City. Referring to the team of staff at the County, she said we could potentially get one qualified person to do networking, help desk and phone service. She stated she would not recommend the agreement if she did not believe it was a good deal and she has not found a cheaper solution. She also commented on the expense of switches, servers and the necessary licensing. Council Member Johnston felt this to be along the same lines of the agreement for 911 services.

Motion:

Motion was made by Council Member Johnston and seconded by Vice-Mayor Burnett for approval of Consent Agenda Items 1, 3, 4 and 5, removing Item 2 for a later date. Motion carried 5-0.

PUBLIC HEARING

- Entry of Proof of Publication into the Record

Mayor Hohn called for proof of publication. City Clerk Peters advised Item G-1 was publicly noticed in the September 12, 2014, edition of the Hernando Times and Item G-2 was published in the September 5, 2014, edition of the Hernando Times. Copies of all notices are on file in the City Clerk's office.

Resolution No. 2014-15 - Penny for Projects Initiatives

Consideration of a resolution establishing an initial list of City projects pertaining to the shared distribution and use of the one-cent local government infrastructure surtax.

Bill Geiger, Director of Community Development, reviewed the resolution which establishes projects to be funded by the surtax. He reviewed the projects involving North Avenue, Main Street and Providence Boulevard. He advised other funds would have to be acquired along with the surtax.

Council Member Bradburn asked Director Geiger about the selection of the projects. He advised he coordinates with the Planning Director at the Regional Planning Council on projects that will improve the economic development of the City. Council Member Bradburn pointed out that the list was never brought to Council before being submitted to the Regional Planning Council. Director Geiger commented on the similar improvements that Council has discussed. He stated that Providence Boulevard has been in the Capital Improvement Plan for a number of years. He believes Council has been involved in selection through the budgetary process, Community Redevelopment Plan and the Recreation Master Plan for Main Street. He advised the Interlocal Agreement between the City, School Board and Hernando County requires that Council adopt a list before October 1st.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

Council Member Johnston, regarding the North Avenue sidewalk project, asked why it terminates at Whiteway Drive and does not extend to Hammock Road. Director Geiger indicated right-of-way issues have prevented it.

Council Member Bernardini asked about part of the development site on the south side of North Avenue believing that it was required to have a sidewalk. Director Geiger advised it is no longer a requirement since it was site specific to that project and it was never built.

Vice-Mayor Burnett pointed out that Main Street improvements include Liberty Street to Martin Luther King, Jr. Boulevard and Martin Luther King, Jr. Boulevard to State Road 50.

Council Member Bradburn reviewed alternate route options for the Providence Boulevard project, as well as areas for commercial development on Champion Drive. Council discussion continued.

Mayor Hohn called for further public input; there was none.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of Resolution No. 2014-15.

City Clerk Peters read Resolution No. 2014-15 by title, as follows:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BROOKSVILLE, FLORIDA, ADOPTING A LIST OF SPECIFIC
PROJECTS WHICH WILL BE FUNDED WITH THE PROCEEDS
OF THE ONE-CENT LOCAL GOVERNMENT INFRASTRUCTURE
SURTAX FOR COMMUNITY INVESTMENT, AND PROVIDING
FOR AN EFFECTIVE DATE.**

Motion carried 5-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

Ordinance No. 841 - Budget Amendment for Fiscal Year 2015

Consideration of an Ordinance to amend the current year, Fiscal Year 2015 budget in order to close Special Revenue Funds due to their non-compliance with GASB 54 criteria. **[First Reading 08/18/14]**

City Manager Norman-Vacha reviewed the ordinance indicating this is the second reading.

Council Member Bradburn stated that she feels there is a better way to spend these funds. Mayor Hohn, referring to his experience with GASB, does not feel Council had a choice in the matter.

Mayor Hohn called for public input, there was none.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of Ordinance No. 841.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

City Clerk Peters read Ordinance No. 841 by title, as follows:

AN ORDINANCE AMENDING THE FISCAL YEAR 2013/2014 BUDGET FOR THE GENERAL OPERATIONS OF THE CITY OF BROOKSVILLE, FLORIDA, CLOSING FUNDS 120, 124 AND 134.

Motion carried 4-1 upon roll call vote as follows:

Council Member Bradburn	Nay
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

REGULAR AGENDA

Resolution No. 2014-14 – Florida Department of Transportation (FDOT) – Annual Veteran’s Appreciation Parade Route.

Consideration of approval of Resolution supporting the Annual Veteran’s Appreciation Parade route and closing of State Road 50/Jefferson Street and U.S. Highway 41/Broad Street on November 8, 2014.

City Clerk Peters advised this is the annual permit request to FDOT to close Main Street at Jefferson Street and Broad Street for the annual Veterans Parade.

Motion:

Motion was made by Council Member Bradburn and seconded by Council Member Bernardini for approval of Resolution No. 2014-14.

City Clerk Peters read Resolution No. 2014-14 by title, as follows:

A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA SUPPORTING A REQUEST TO CLOSE JEFFERSON STREET AND BROAD STREET BETWEEN ORANGE STREET AND MAGNOLIA AVENUE IN DOWNTOWN BROOKSVILLE ON SATURDAY, NOVEMBER 8, 2014; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Motion carried 5-0 upon roll call vote as follows:

Council Member Bradburn	Aye
Council Member Johnston	Aye
Council Member Bernardini	Aye
Vice-Mayor Burnett	Aye
Mayor Hohn	Aye

ADJOURN TO COMMUNITY REDEVELOPMENT AGENCY MEETING

The regular meeting of Council adjourned to the CRA Meeting at 8:38 p.m.

RECONVENE REGULAR COUNCIL MEETING

The regular meeting of Council reconvened at 9:37 p.m.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

CITIZEN INPUT

Mayor Hohn called for citizen input.

Shirley Miketinac advised September 17th there will be a group of citizens reading of the Constitution on the courthouse steps. She asked about an article written in 2013 which Mayor Hohn discussed the petitions.

Pat Miketinac commented about the representation of Jim Adkins.

Natalie Kahler, on the CRA issue, advised she is concerned with the size of the fonts on the signs. She pointed out the parking signs are ten feet tall with one inch letters.

Kojack Burnett stated that he preferred the City of Brooksville on the signage instead of just Brooksville.

ITEMS BY COUNCIL

T. Jennene Norman-Vacha, City Manager

City Manager Norman-Vacha advised the final public budget hearing is at 6:30 p.m. on Wednesday, September 17th.

Joseph E. Johnston, III, Council Member

Great Brooksvillian Sign & Great Floridian Sign

Council Member Johnston pointed out a grammatical error. He stated it should read “Honorees” instead of “Honoree’s”.

He congratulated the City Manager on her appointment to the Law Enforcement Accreditation Board.

Closing of Fort Dade and Main/Howell intersection

He asked why the intersection was closed all weekend. City Manager Norman-Vacha advised the bricks needed to be cleaned and sealed. She will review other options.

Red light cameras

He wanted to know if the petitioners were told where the monies were being spent. He pointed out that the City has instituted a project to pave every single road using money from the red light camera violations. He advised 80%-85% of those funds are coming from people who live outside the City so the taxpayers don't have to pay for it. He does not believe the people understand where the money is going and how it benefits taxpayers and residents in the City.

Lara Bradburn, Council Member

Leona Bectelheimer

Board Member Bradburn recognized Leona Bectelheimer, former Tax Collector, that passed away this week.

Joe Bernardini, Council Member

Minutes

Council Member Bernardini commented that if something is mentioned for the record it should be in the minutes. He referred to the discussion about take home police cars.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

Recycling

He advised that recycling is Wednesday.

He expressed his condolences to the Weeks, Russo and Bectelheimer family.

Red light cameras

Referring to bicyclists, he does not feel that the violations are equally enforced. He also stated that people should be able to sign an affidavit if they were not driving the vehicle without being asked additional questions. He believes it is the Police Department's job to investigate who else may have been driving. He has asked several times that some type of crosswalk marking be added to Magnolia Avenue and South Brooksville Avenue where people cross Broad Street and Jefferson Street. He commented on Council's decision not to put something on the ballot about red light cameras.

Special Events Waiver

He asked if we could use some of the same recycling practices required by the City of Hermosa Beach.

Frankie Burnett, Vice-Mayor

Red light cameras

Vice-Mayor Burnett advised he did talk to the people.

Signage Terminology

He agrees with the Mayor that the signage should read City of Brooksville.

Community Development Director

He apologized to Director Geiger for putting him on the spot during the CRA discussion.

He expressed appreciation to the City Manager and staff for their work.

Kevin Hohn, Mayor

Red Light Cameras

Mayor Hohn believes the question used for the red light camera poll was a biased question.

He agreed with Chief Turner's comments in a recent newspaper report about this being state law and not something Council created. He read the statement that Council's only decision was to make the right on red 5 mph. He commented on the lack of posted signs warning drivers of the limit and how FDOT will not put up signs even though it is statute. He said it's always been about safety for him but he thinks there is a problem with the fairness. He is bothered by the interpretation of the law for "safe and prudent". Considering the affect it has on everyone in the area, he asked for either a workshop or vote to change the safe and prudent speed limit to 15 mph. Council Member Bradburn asked if staff has the ability to provide a breakdown of the speed people are traveling when cited. She suggested using the highest percentages to determine the best limit.

City Attorney Taylor advised against making a decision on percentages. He thinks it should be based on safety and advised the vendor may like to come speak on the issue.

Mayor Hohn asked for more information on safety and current statistics, including this year's monthly breakdown of tickets issued. He also asked for the speed limit to be included.

Council Member Bernardini questioned the places where the photo is taken and the speed is clocked. He continues to question the validity of the instrument.

REGULAR COUNCIL MEETING MINUTES – September 15, 2014

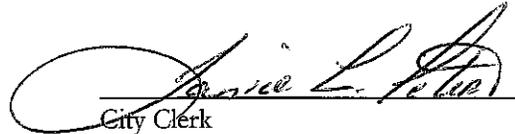
Mayor Hohn is interested in hearing from the other jurisdictions about their speed limit choices.

Council consensus was to schedule a workshop on October 22nd at 7:00 pm for red light camera safety and statistics. City Manager Norman-Vacha stated she will distribute a proposed list of items to be discussed so Council Members can get with her on any additions prior to the Workshop.

Council Member Bernardini commented on the time needed to review materials and requested they be provided with all details ahead of the meetings. Vice-Mayor Burnett pointed out that Council has to allow staff the time to satisfy their requests.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 10:23 p.m.


City Clerk

Attest: _____
Mayor

**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
201 HOWELL AVENUE
BROOKSVILLE, FL 34601**

MINUTES

October 6, 2014

7:00 P.M.

Brooksville City Council met in regular session with Kevin Hohn, Mayor; Frankie Burnett, Vice-Mayor; Council Members Joe Bernardini, Lara Bradburn and Joseph E. Johnston, III. Also present were Clifford Taylor, City Attorney; T. Jennene Norman-Vacha, City Manager; Janice L. Peters, City Clerk; Bill Geiger, Community Development Director; Mike Walker, Director of Parks, Facilities & Recreation; Richard Radacky, Director of Public Works; Tim Mossgrove, Fire Chief and George Turner, Police Chief.

The meeting was called to order at 7:00 p.m. by Mayor Hohn followed by an Invocation and the Pledge of Allegiance.

PRESENTATION & REQUESTS FOR WAIVERS

Junior Service League of Brooksville Fee Waiver Request

Consideration of request for fee waivers in the amount of \$485.72 for their 2nd Annual Masquerade Madness 5k/10k/1 mile Fun Run on Saturday, October 18, 2014.

Angie Woodruff, past President of the Junior Service League, reviewed the event.

Motion:

Motion was made by Council Member Johnston and seconded by Council Member Bernardini for approval of the waiver of fees in the amount of \$242.86. Motion carried 5-0.

Christian Life Assembly of God Fee Waiver Request

Consideration of request for fee waiver in the amount of \$305 for rental of the Jerome Brown Community Center for their annual Community Thanksgiving Dinner scheduled for November 24, 2014.

Pastor John Hensel of the Christian Life Assembly of God reviewed the event.

Mayor Hohn felt the actual costs for use of the Jerome Brown Center should be taken into consideration. Council briefly discussed.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Bradburn for approval of waiver of fees in the amount of \$305. Motion carried 4-1, with Council Member Johnston voting in opposition because the super majority vote has not yet been addressed in the policy.

Hernando County Fine Arts Council Fee Waiver Request

Consideration of request for fee waiver in the amount of \$600 for the 2015 Art in the Park event at Tom Varn Park scheduled for March 13 - 15, 2015.

Council Member Bradburn asked that staff look into a meeting space for the Fine Arts Council. City Manager Norman-Vacha will speak with them.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Motion:

Motion was made by Council Member Johnston and seconded by Vice-Mayor Burnett for approval of waiver of fees in the amount of \$300. Motion carried 5-0.

Hernando High School Homecoming Parade Fee Waiver Request

Consideration of request for fee waiver in the amount of \$548.68 for the Homecoming Parade on October 24, 2014.

Joy Nagy of Hernando High School reviewed the event.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Bradburn for approval of waiver of fees in the amount of \$274.34. Motion carried 5-0.

CERTIFICATES, PROCLAMATIONS AND PRESENTATIONS

Margaret R. Ghiotto Improvement Award - Commercial Award

Recognition of improvements to the property owned by Deborah Bane, dba/Maw's Vittles/Proprietor McAllister Venture Group, LLC., and located at 511 South Broad Street.

Scott Renz, Beautification Board Chair, reviewed the award. The award was presented to Deborah and Brad Bane by Chairman Renz and Mayor Hohn.

Proclamation - White Cane Awareness Day

Presentation of a Proclamation recognizing White Cane Awareness Day on October 14, 2014.

Mayor Hohn read the proclamation in its entirety and presented it to Laurel Brown, Programs Manager at Lighthouse for the Visually Impaired and Blind, along with Lauren Blum.

Proclamation for Fire Prevention Week

Presentation of a Proclamation honoring Fire Prevention Week October 5-11, 2014.

Mayor Hohn read the proclamation in its entirety. He presented it to Fire Chief Mossgrove who commented on smoke detectors, advising 3 out of 5 home fire deaths occur in homes without a working smoke detector. He advised the Fire Department will supply and help to install smoke detectors to those who do not have one. He was joined by Dan Danzak, Capt. Hilary Sanford, Capt. David Freda and Sparky the Firepup. Chief Mossgrove advised Capt. Sanford is a 9-plus year employee is the city's Certified National Life Safety Educator as well as the Public Information Officer. Further, in 2009 she received one of two national scholarships from National Fire Protection Association to attend the "Remembering When" conference in Boston.

Chief Mossgrove advised Captain Freda brings a lot to the department and in his off time is the Fire Chief for the Hernando Beach Volunteer Fire Department. At the Executive Development Conference in July he was awarded Volunteer Fire Chief of the Year.

Capt. Hilary Sanford gave Council fire detectors and asked that they pass them along to someone they know. Fire Chief Mossgrove also advised they also provide medical "File of Life" magnets for the refrigerator to anyone that needs one.

Mayor Hohn asked if code requires all new homes to have smoke detectors. Fire Chief Mossgrove stated the code requires them and they must also be wired together so in the event of fire they all go off together.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Mayor Hohn advised the new I-Phone has a health application that is able to store medical information for emergencies.

Council Member Bernardini asked about the best place to put a smoke detector if the resident only has one. Fire Chief Mossgrove advised central to the sleeping areas within the home, preferably in the hallway.

Fire Department Recognition

Recognition of 30 Years of participation in the Firepup Program through the National Safety Council, Inc. (NSC) and presentation of plaque.

Fire Chief Mossgrove introduced Dale Barton, National Fire Safety Council Safety Coordinator, who reviewed the recognition and presented the 30-year award to Fire Chief Mossgrove. He advised that funding is provided through businesses in the community to sponsor children's supplies for fire prevention education.

Fire Chief Mossgrove called up Tom Browning of Browning Insurance. He advised Browning Insurance has been a supporter for 54 years of Brooksville Firepup program.

Vice-Mayor Burnett pointed out that the cooler weather will bring out heating equipment and the holidays bring turkey frying. He cautioned everyone to have at least two alarms if possible. He also requested the Fire Department record a fire safety workshop in the future for the citizens' information.

CITIZEN INPUT

Mayor Hohn called for public input.

Hamilton Hansen spoke of the red light camera program and recommended a requirement to come to a complete stop at all intersections. Council Member Johnston agreed.

Pat Miketinac spoke of the red light camera petitions.

Shirley Miketinac spoke of the 5 mph right turn on red and intersection fatalities.

CONSENT AGENDA

Council Member Bradburn asked that Item 3 be removed for separate vote.

Surplus

Consideration to surplus obsolete/inoperable equipment.

Council Member Bradburn asked about recycling of computer equipment. She will supply the name of a recycler in Brandon to the City Manager.

Rising Sun Bistro & Market Special Revocable License Agreement

Consideration of Special Revocable License Agreement with owners of Rising Sun Bistro & Market, for use of sidewalk in front of the business located at 10 S. Main St. and adjacent building (Patricia's Boutique) for placement of tables and chairs for a 5-year term, with automatic 5-year renewal terms.

Bid Award - UD2014-01 Pump an Processing Equipment

Consideration of bid award of Items 1 and 2 to Xylem Solutions, Inc., for the not-to-exceed amount of \$142,588.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Police Department Car Purchase and Surplus

Consideration for purchase of Police Department vehicle using JAG Grant monies and surplus of retired Police vehicle.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of the Consent Agenda Items 1, 2, 4 and 5. Motion carried 5-0.

Mowing Services Agreement Extension

Consideration of final extension of agreement with Benchmark for Mowing Services.

Council Member Bradburn still felt some mowing could be done in house. She pointed out that this contract for these small pieces of land equates to \$17,000 to \$19,000 for the year.

Motion:

Motion was made by Vice-Mayor Burnett and seconded by Council Member Johnston for approval of the Consent Agenda Item 3. Motion carried 4-1 with Council Member Bradburn voting in opposition.

REGULAR AGENDA

Update on Pavement Management

Alan Garman and Dale Ravenscraft of Greenman-Pedersen Inc. (GPI) reviewed an update of the Pavement Management Program.

Alan Garman gave an update on the program. The first phase has begun but Daniel Avenue has been removed due to difficulties with CSX Railroad. Staff is aware of the issue.

Dale Ravenscraft advised they support the bid award of Phase I to B.R.W. Contracting, Inc. He stated the gap in the bidders' costs had to do with Pave Rite not wanting to close down one lane at a time.

Council Member Bradburn commented that other contractors in the area have not had a problem paving one lane at a time. Mr. Ravenscraft advised the city streets in question are very narrow and as much flexibility as possible was provided in the bid.

Council Member Bradburn asked if the contractor knows they will be abutting the city's bricks. Mr. Ravenscraft advised this was addressed.

Mr. Garman advises the work and costs has exceeded what they anticipated due to the severity of the condition of the streets and substandard drainage and culverts.

Council Member Bradburn asked why, with their experience and knowledge of the city, the cost and work exceeded what they anticipated. Mr. Garman stated that money was not budgeted for borings of the streets. He advised that 24-inches of material needs to be removed and replaced and lime rock depths vary throughout the city.

Mayor Hohn asked what the original estimate for the Phase I project repairs.

Council Member Johnston agreed the project has to be done correctly. Regarding CSX, he asked if all the roads would have to be done at the same time. Mr. Garman advised it would just be the crossings. Council Member Johnston asked about the sidewalks on South Brooksville Avenue. Mr. Garman advised curb and gutters had to be put in to deal with drainage so there is no room for sidewalks. He advised they can be done later but right-of-ways will have to be acquired.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Vice-Mayor Burnett felt the school board should be approached regarding moving that bus stop to another area with sidewalks. Council consensus was to have staff draft a letter to the School Board addressing the issue.

Mr. Ravencraft indicated the original estimate for Phase I was \$130,000 for paving only. Mayor Hohn advised the bid project is a 300% increase in what was estimated. He asked that any changes in an estimate be brought before Council so they can make the decision to move forward. He expressed concern about money being diverted from planned projects that they would have started in future. Mr. Ravencraft advised Civil Tech undertook a conditioned analysis to prioritize the streets and it would have cost hundreds of thousands of dollars to do borings at that time of all the streets. He stated it was more practical to spread the costs over the specific design phase. He explained that the cost of reconstructing the street from subgrade up is three times the cost.

Council Member Bradburn reiterated that they know enough about the condition of the city's streets that a 300% increase should not have happened. She now feels the priority list and estimates need to be re-examined. Her concern is that a new evaluation will incur additional costs which she does not feel the citizens should have to pay.

Council Member Bernardini advised the only time a paving project has not come in over estimate is when the streets were just paved over and not done properly. He stated he will not support any change orders for costs related to this project.

Vice-Mayor Burnett advised he has yet to see a construction project come in under budget and unforeseen circumstances will happen regardless of job training.

Mr. Garman reviewed the process of borings which cost per foot and are done every 300 feet typically. He advised their contract with the City was to prioritize the streets and do an assessment. Council Member Bradburn does not believe a full assessment was provided.

Council Member Johnston advised GPI has given Council what they contracted for but believes they should have come back to Council when costs exceeded what was anticipated. He stated that future recommendations should have the borings complete before coming to Council. He recommended a workshop to review and determine how to proceed. Council concurred.

Vice-Mayor Burnett wants to see costs of resurfacing versus what really needs to be done to correct the problems.

Mr. Ravencraft advised the City and County have worked successfully with B.R.W. in the past. There is very little base under the streets that were constructed long ago. He will revise the estimates and go with the worst-case scenario.

Mayor Hohn felt the most impassable streets need to be re-addressed and fixed first.

Bid Award - UD2014-05 2014 Paving Projects Phase I

Consideration of bid award to B.R.W. Contracting, Inc. for the not-to-exceed amount of \$394,420.25.

Richard Radacky, Director of Public Works, reviewed the bid award. He advised the streets being done first are in his opinion the worst streets in the City. He feels there are other streets that can have preventative measures done. The thickness of asphalt in all streets has been assessed. He recommended an inspector be on every job. He advised 2,475 feet of streets is included in this bid and comes about to about \$159 per foot.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Regarding Veterans Avenue, he recommends three inches of asphalt be installed. He believes Mildred requires even more.

Council Member Johnston advised it was anticipated that Veterans and Mildred would require reconstruction, not just paving. He believes they need to get done because of their size and usage.

Council Member Bradburn felt the bigger bang for the buck would be refurbishing the brick streets. She would like that to be part of the workshop discussion.

Motion:

Motion was made by Council Member Bernardini and seconded by Vice-Mayor Burnett for approval of award of the Paving Projects Phase I bid to BRW Contracting, Inc., for the not-to-exceed amount of \$394,420.25, and the Mayor to sign the contract upon receipt of the Payment and Performance Bond. Motion carried 5-0.

City Manager Norman-Vacha will consult with GPI and staff and will ask Council to set a specific date at the next meeting.

Personnel Policy Amendments

Consideration of updates and adoption of the Drug Free Workplace Policy.

City Manager Norman-Vacha reviewed the amendment to the Drug Free Workplace Policy which affects only those employees applying for special risk and safety sensitive positions.

Council Member Johnston asked if the Mandatory Testing Positions should be added to the policy. City Manager Norman-Vacha will look into additional language.

Council Member Bradburn asked why the change is being made. City Attorney Taylor advised it is in regards to a particular court ruling with the Governor's Office.

Council Member Bradburn asked if employees know there is help through the Employee Assistance Program and recommended this be a part of the annual benefit fair. City Manager Norman-Vacha reviewed the policy and advised all employees are given a copy.

Motion:

Motion was made by Council Member Bernardini and seconded by Council Member Johnston for approval of the amendment to the Drug Free Workplace Policy. Motion carried 5-0.

The subject of the medical marijuana amendment was briefly discussed. City Manager Norman-Vacha felt the policy will continue to change over the next couple of years.

CITIZEN INPUT

Mayor Hohn called for public input.

Kojack Burnett was in agreement with the workshop for pavement management.

ITEMS BY COUNCIL

Cliff Taylor, City Attorney

He advised they are looking at what other cities are doing regarding the medical marijuana and there may need to be a workshop on that issue.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

Lara Bradburn, Council Member

Pension

Council Member Bradburn asked if an action item on Pension issues can be added to the next meeting. City Manager Norman-Vacha advised Mr. Strong is currently preparing for the meeting but a date has not yet been discussed. She will follow-up with him.

Fee Waiver

She asked when Council might see the rest of the Fee Waiver Policy. City Manager Norman-Vacha stated that a date has not been set.

Council Member Johnston recommended addressing the super majority issue to allow over 50%. Council concurred to bring this portion to the next meeting.

Pennies for Projects - North Avenue Sidewalk

She is concerned about the placement of the North Avenue Sidewalk on the MPO's priority list. She asked that the City Manager or Mayor make their wishes known to the Metropolitan Planning Organization.

Pennies for Projects Pamphlet

She believes they did a very good job on the pamphlet but felt Council should have been consulted before printing. City Manager Norman-Vacha pointed out that it is being done by a private committee and Council and staff is not able to tell people how to vote. They are only allowed by law to provide information on the allocation of dollars. She advised this piece would not be something a government agency could put forward.

Papa Joe's Pasta Fest

She advised the Papa Joe's Pasta Fest event is tomorrow and it is .99. The proceeds go to local youth groups.

Surplus

She stated that she had a discussion with a group that buys cell phones from local government. She thinks it may be a good option. She will provide the information to the City Manager. City Manager Norman-Vacha pointed out that the desk phones are leased.

Joe Bernardini, Council Member

Resolution No. 84-04

Council Member Bernardini felt monies for special events fee waivers could be taken from this fund. He asked that staff bring back information at the next meeting.

Bluesapalooza Fees

He asked if the County had paid the fees for this event. City Manager Norman-Vacha advised yes.

Blueberry Festival

He asked about a newspaper article that stated the Blueberry Association is going to move into City Hall. He does not know the Blueberry Festival has the authority to sublet space in City Hall. He thinks Council should make the decision.

Council Member Johnston expressed concern that both groups are private companies and not public entities associated with the City.

REGULAR COUNCIL MEETING MINUTES – OCTOBER 6, 2014

City Manager Norman-Vacha stated that Council had previously approved office space for the Blueberry Festival. She will bring the subject back to Council.

Frankie Burnett, Vice-Mayor

Vice-Mayor Burnett thanked staff for their work.

Kevin Hohn, Mayor

Senator Wilton Simpson

Mayor Hohn stated that he and Director Geiger had the opportunity to meet with Senator Simpson to discuss his legislative priorities. Senator Simpson suggested applying to the State for funds for some of the local projects. He is going to provide Director Geiger with a checklist of items required to send in with the application.

ADJOURNMENT

There being no further business to bring before Council, the meeting adjourned at 10:00 p.m.



City Clerk

Attest: _____
Mayor -



**CONSENT AGENDA ITEM
MEMORANDUM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: RICHARD W. RADACKY, PUBLIC WORKS DIRECTOR

SUBJECT: GARBAGE DUMPSTER PURCHASE

DATE: November 12, 2014

GENERAL SUMMARY/BACKGROUND: The Solid Waste Division of the Public Works Department is requesting approval to purchase dumpsters for commercial solid waste accounts at a cost of \$26,433. The new dumpsters will replace aging dumpsters and restock inventory for new accounts.

On September 24, 2014, the Brooksville City Council approved \$26,433 for purchasing dumpsters. Purchase would be by piggybacking on the City of Lakeland Bid, Number 4202A. The City of Lakeland awarded Bid Number 4202A to Iron Container, LLC, Waste Equipment Manufacturer, Miami, Florida, for a twelve (12) month period beginning October 1, 2014, and ending September 30, 2015, with three (3), one (1) year renewals upon mutual consent. Attached are letters from the City of Lakeland and Iron Container to authorize piggybacking on the purchase.

The dumpsters being replaced would not provide a useful function to the City or other unit of government as they have deteriorated beyond repair. Therefore, it is recommended that they be surplused and sold for scrap metal to a recycler offering the highest price. The funds would be deposited in a Solid Waste Reserve Account as the Solid Waste Division is a public not-for-profit enterprise fund

BUDGET IMPACT: A total of \$26,433 was approved by the City Council in the Fiscal Year 2015 Budget for the purchase of replacement dumpsters. Account Number 403-022-534-54317 would be the funding source.

LEGAL NOTE: The City Council has home-rule authority (Article VII, (2), Florida Constitution/Section 166.011, Florida Statutes) to consider matters of fiscal and intergovernmental benefit. Pursuant to Section 5.04 of the City Charter, competitive bidding is required except to the extent Council authorizes otherwise by ordinance. Pursuant to Section 2-304, (a), (1) and (2), of the Code of Ordinances, the amount of expenditure for which the City may obligate itself without competitive bidding by the City is increased provided: (1) the City Manager recommends to the City Council that a specific purchase be made by piggybacking on an award by another governmental entity's competitive bidding process; and (2) the other governmental entity's

competitive process provides substantially equivalent guarantees of fairness and competitiveness to those of the City.

Pursuant to Subsection 274.05, Florida Statutes, titled Surplus Property, the City Council has the authority and discretion to classify as surplus any of its property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. In addition, within the reasonable exercise of its discretion and having consideration for the best interest of the City, the value and condition of property classified as surplus, and the probability of such property's being desired by a prospective bidder in the event of surplus, the City Council may offer surplus property to other governments for sale or donation or sale at a recycling center.

STAFF RECOMMENDATION: Staff recommends that the City Council approve purchase of replacement dumpsters from Iron Container, LLC, by piggybacking on the City of Lakeland Bid Number 4202A in the not-to-exceed amount of \$26,433, and to surplus replaced dumpsters by sale to the highest quote of a recycling center.

ATTACHMENTS:

1. Letter from Iron Container
2. Letter from City of Lakeland
3. Copy of City of Lakeland Bid

Attachment 1



Iron Container, LLC
Waste Equipment Manufacturer

November 4, 2014

Attn: Michael McQuown
Sanitation Operations Supervisor
City of Brooksville Public Works Dept.
600 S. Brooksville Ave.
Brooksville, FL 34601

Dear Mr. McQuown,
We herby extend to the City of Brooksville the opportunity to purchase steel waste containers under the same terms of the City of Lakeland Bid No: 4202A "Annual Supply of Metal Front End Loader and Roll-Off Containers" agreement. Please find a copy of the City of Lakeland bid and a letter of intent from the City of Lakeland attached with this letter, outlining the prices and other details.

If you need anything else please let me know

Regards

Julian Charles
Sales Manager
Iron Container, LLC

Attachment 2



Tara T. Walls, CPPB
Senior Purchasing Agent
(863) 834-6780
tara.walls@lakelandgov.net

RISK MANAGEMENT & PURCHASING
1140 EAST PARKER STREET
LAKELAND, FL 33801

November 5, 2014

City of Brooksville
201 Howell Avenue
Brooksville, Florida 34601-2041
Fax: (352) 544-5424

Re: Annual Supply of Metal Front-End Loader and Roll-Off Containers – Bid No. 4202A

Dear Mike,

The above referenced bid was issued on July 3, 2014 and opened on July 21, 2014. The contract was awarded on July 24, 2014 to Iron Container, LLC. The service requirement is valid beginning October 1, 2014 through September 30, 2015, with three (3), one (1) year renewals upon mutual consent.

By this letter, the City of Brooksville is authorized to piggy-back off of this bid. If you need anything additional please call me at the above telephone number.

Sincerely,

TARA T. WALLS

Tara T. Walls, CPPB
Senior Purchasing Agent

Attachment 3

ABSTRACT
CITY OF LAKELAND FLORIDA
PURCHASING AND STORES DIVISION
 1140 E PARKER STREET
 LAKELAND, FL 33801
 PHONE: (863) 834-6780 FAX: (863) 834-6777



Bid Number: 4202A
Title: Annual Supply of Metal Front-End Loader and Roll-Off Containers
Date: 7/21/2014

A.	Total Firm Bid Price for Metal Containers:	SIZE	QTY.	Bidder:		
				Iron Container LLC	Bakers Waste Equipment Inc	WasteQuip Manufacturing Co LLC
A.1	1 - C.Y.	5	\$299.00	\$478.00	\$349.86	
A.2	2 C.Y.	10	\$359.00	\$503.00	\$386.58	
A.3	3 C.Y.	10	\$419.00	\$639.00	\$484.50	
A.4	4 C.Y.	20	\$499.00	\$688.00	\$529.38	
A.5	6 C.Y.	20	\$640.00	\$865.00	\$672.18	
A.6	8 C.Y.	20	\$750.00	\$1,021.00	\$789.48	

**Total Firm Bid Price for Additional Sets if Lids
with Rods:**

	SIZE	QTY.
B.1	1 C.Y.	10
B.2	2 C.Y.	10



AGENDA ITEM MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: JANICE L. PETERS, CMC, CITY CLERK

SUBJECT: 2015 HOLIDAY/MEETING SCHEDULE

DATE: NOVEMBER 20, 2014

GENERAL SUMMARY/BACKGROUND: Pursuant to Section 5.00 of the Personnel Policy, the attached is the list of employee holidays for 2015, together with the regular council meetings, potential workshop meetings and **tentative** budget workshop/public hearings schedule.

The regular council meetings have been scheduled on the first and third Monday's of the month, unless there is a conflict with a holiday in the month, which results in only one regular meeting in the months of January, February, and September in 2015.

BUDGET IMPACT: Appropriate holiday pay and overtime compensation has been budgeted in accordance with City Personnel Policy and the proposed schedule.

LEGAL REVIEW: The proposed schedule is consistent with Section 5.00 of the Personnel Policies referencing employee holidays and Article II Legislative Procedures, Section 2.12 Procedure, of the City's code regarding meetings of Council.

STAFF RECOMMENDATION: Staff recommends Council approval of the proposed schedule or provide direction to staff for amendments thereto.

- ATTACHMENT:**
1. Proposed 2015 Schedule
 2. Personnel Policy Section 5.00 Holidays

Attachment 1

City of Brooksville

2015 Council Meeting & Holiday Schedule

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY

- 1 New Year's Day * & **
- 5 Council Meeting 7:00 pm
- 12 Potential Workshop 6:00 pm
- 19 MLK, Jr., Day * & **

JULY

- 3 Independence Holiday *
- 4 Independence Holiday **
- 6 Council Meeting 7:00 pm
- 20 Council Meeting 7:00 pm
- 27 Budget Workshop 6:00 pm

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

FEBRUARY

- 2 Council Meeting 7:00 pm
- 16 President's Day * & **
- 23 Financial Workshop 6:00 pm

AUGUST

- 3 Council Meeting 7:00 pm
- 10 Budget Workshop 6:00 pm
- 17 Council Meeting 7:00 pm
- 24 Budget Workshop 6:00 pm

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MARCH

- 2 Council Meeting 7:00 pm
- 16 Council Meeting 7:00 pm

SEPTEMBER

- 7 Labor Day * & **
- 9 1st Budget Hearing 6:00 pm
- 16 Final Budget 6:00 pm
- 21 Council Meeting 7:00 pm

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

APRIL

- 3 Good Friday * & **
- 6 Council Meeting 7:00 pm
- 13 Potential Workshop 6:00 pm
- 20 Council Meeting 7:00 pm

OCTOBER

- 5 Council Meeting 7:00 pm
- 19 Council Meeting 7:00 pm

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY

- 4 Council Meeting 7:00 pm
- 18 Council Meeting 7:00 pm
- 25 Memorial Day * & **

NOVEMBER

- 2 Council Meeting 7:00 pm
- 9 Potential Workshop 6:00 pm
- 11 Veteran's Day * & **
- 16 Council Meeting 7:00 pm
- 26 Thanksgiving Holiday * & **
- 27 Thanksgiving Holiday * & **

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
28	29	30				

JUNE

- 1 Council Meeting 7:00 pm
- 8 Potential Workshop 6:00 pm
- 15 Council Meeting 7:00 pm

DECEMBER

- 7 Council Meeting 7:00 pm
- 21 Council Meeting 7:00 pm
- 24 Christmas Holiday * & **
- 25 Christmas Day Holiday * & **

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

 Council Meetings

 Potential Workshops

 Budget Workshops/Hearings

 Holidays

Attachment 2

SECTION 5.00 HOLIDAYS
(Replaces Section 5.00 – 5.03)

I. POLICY

The City provides a competitive paid time off benefit to Employees in recognition of certain Holidays. The City reserves the right to add or delete any days from the list of Holidays if it is determined to be in the best interest of the City.

II. DEFINITIONS

- A. Full-time, Regular Employee is defined as an employee who is regularly scheduled to work thirty (30) or more hours per workweek.
- B. Holiday Pay is defined as a paid time off benefit that is equal to the time/hours that the Employee would typically be scheduled to work/earn during his/her normal workday.

III. PROCEDURE

- A. Eligibility.
 - 1. Only Full-time, Regular Employees are eligible for Holiday Pay. Part-time Employees are not eligible for Holiday Pay.
 - 2. To be eligible for Holiday Pay, an Employee must work the last regularly scheduled workday preceding the Holiday and the first regularly scheduled workday following the Holiday, unless the absence is approved in advance, or otherwise authorized, by the Department Director or designee.
 - 3. An Employee who separates or commences an unpaid leave of absence (a) on the last regularly scheduled workday preceding a Holiday, (b) on a Holiday, or (c) on the first regularly scheduled workday following the Holiday will not receive Holiday Pay.
 - 4. An Employee that is in a “no-pay” or unpaid leave status will not be eligible for Holiday Pay.
- B. Recognized Holidays. The following days will be observed as Holidays and offices will be closed, except for those Departments who are normally required for continuous or emergency duty:

New Year’s Day
Dr. Martin Luther King Day
President’s Day
Good Friday

Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day

1. Annual approval of dates observed as Holidays shall be approved by the City no later than the first meeting in December of the preceding calendar year.
2. City paid Holidays which fall on Saturday may be observed on the preceding Friday, paid Holidays which fall on a Sunday may be observed on the following Monday.
3. Holidays shall be observed from 12:00 a.m. to 11:59 p.m.

C. Employees Required to Work on Holidays.

1. Exempt Employees. Holiday Pay for Exempt Employees is compensated as part of base pay. In the event that an Exempt Employee is either scheduled or called-in to work on a Holiday in which they would otherwise not be working, the Exempt Employee is granted an additional day of Vacation Leave in lieu of Holiday Pay. The additional day of Vacation Leave shall be added to the Exempt Employee's Vacation Leave balance in the same pay period in which the Holiday occurs.
2. Non-Exempt Employees on Regular Work Schedule. When a Non-Exempt Employee's regular work schedule requires the Employee to work on a Holiday, such Employee shall be compensated for all Hours Worked on the Holiday, at the Employee's Regular Rate of Pay; and the Employee shall be compensated an equivalent amount of Holiday Pay. For Example: If an employee whose regular work schedule on the holiday is 4 hours, the employee receives pay for a total of 8 hours at the employee's regular rate of pay.
3. Non-Exempt Employees Called In to Work on Holiday. A Non-exempt Employee called-in to work on a Holiday in which the Employee was not otherwise scheduled to work shall be compensated for all Hours Worked on the Holiday within a 24 hour period, or a minimum of four (4) hours, whichever is greatest, at time and one-half the Employee's Regular Rate of Pay, and shall be compensated Holiday Pay at the Employee's Regular Rate of Pay, for the hours that the Employee would have been regularly scheduled to work if the Holiday were not scheduled for observation. For

Example: For an employee regularly scheduled to work an 8 hour day who is called-in to work for 5 hours on a City Holiday will be paid for the 5 hours actually worked x (1.5 x pay-rate/hour) *plus* 8 hours holiday pay x pay-rate/hour.

- D. Extenuating Circumstances. When extenuating circumstances (i.e. car accident, death of immediate family member, etc.) have rendered the Employee unable to comply with all the conditions of this policy and procedure, the Employee may appeal his or her eligibility for Holiday Pay to the City Manager. The City Manager's decision is final.



**AGENDA ITEM
MEMORANDUM**

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER

FROM: JANICE L. PETERS, CITY CLERK

SUBJECT: CITY COUNCIL BOARD ASSIGNMENTS AND ORGANIZATIONS

DATE: NOVEMBER 21, 2014

GENERAL SUMMARY/BACKGROUND: Annually City Council appoints or ratifies Council Member representation on various city boards, intergovernmental agencies and outside organizations.

Attached is a list of the current boards, noting the current member representative, and the usual meeting date, time, and place. Please review and determine which boards or agencies you may be able to sit on for appointment by City Council.

BUDGET IMPACT: No budgetary impact other than travel reimbursement costs for the monthly meeting of the Withlacoochee Regional Planning Council in Ocala.

LEGAL REVIEW: Council has the authority, pursuant to Sec. 2-261 of the City's Code of Ordinances to appoint any advisory board composed of persons who shall be deemed qualified to act in an advisory capacity. Official Policy 4-2008, adopted by City Council, sets forth the procedure for creation, appointments, replacements, and removal from office for advisory board members.

STAFF RECOMMENDATION: Staff seeks direction from Council and requests appointment of Council representatives for each board/organization.

- ATTACHMENTS:**
1. List of Boards
 2. Letter from Withlacoochee Regional Planning Council

Attachment 1

OUTSIDE AGENCIES, BOARDS AND COMMITTEES

<p><u>HERNANDO COUNTY ANTI-DRUG COALITION</u> 13194 Spring Hill Drive, Spring Hill, FL 34601 Theresa (tresa@cnaps.com) ACenaps Corp 596-8000 or 540-9335) hernandoantidrug.org</p> <p>Frankie Burnett, Vice Mayor</p>	<p>Last Wed of each month at 3:30 pm</p>
<p><u>CHILDREN'S ADVOCACY CENTER/COMMUNITY ALLIANCE</u> 880 Kennedy Boulevard PO Box 896, Brooksville, FL 34605 Janice Roy 754-8809</p>	<p>2nd Thursday bi-monthly at 10:00 am Mid-Florida Services Building Community Alliance at 9:00 am</p>
<p><u>METROPOLITAN PLANNING ORGANIZATION</u> 20 N Main Street, Room 262 Brooksville FL 34601 Tina 754-4057 ext 28032</p> <p style="text-align: center;">Member</p> <p>Joe Johnston, Council Member, Alternate Member</p>	<p>4th Tues of Jan-Jul, Sept-Oct 3rd Tues of Aug No Meeting in Nov 2nd Tues of Dec at John Law Ayers County Comm Chambers</p>
<p><u>TAKE STOCK IN CHILDREN</u> Pasco-Hernando Community College Ronteryl Black 797-5108 11415 Ponce de Leon Boulevard Brooksville FL 34601</p> <p>Frankie Burnett, Vice Mayor</p>	<p>Held Quarterly on the 1st Wed of the designated month at North Campus at 5:30 pm</p>
<p><u>TOURIST DEVELOPMENT COUNCIL</u> 31085 Cortez Blvd. Brooksville FL 34602 800.601.4580/352.754.4405</p> <p>Joe Johnston, Council Member</p>	<p>4TH Thurs of each month at 3:00 pm at I-75 Best Western Tourist Development Office</p>
<p><u>WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY</u> Richard Owen, Executive Director 3600 W. Sovereign Path, Suite 228, Lecanto, FL 34461</p> <p>Joe Johnston, Council Member **Travel & Per Diem reimbursed by WRWSA to Member</p>	<p>3rd Wed of each month at 4:30 pm Held in Lecanto</p>
<p><u>WITHLACOOCHEE REGIONAL PLANNING COUNCIL</u> 1241 SW 10th Street Ocala, FL 34474-2798</p> <p>Joe Johnston, Council Member</p>	<p>3rd Thurs of each month in Ocala Executive Board of 6:30 pm Full Board at 7:00 pm</p>
<p><u>YOUTH AND FAMILY ALTERNATIVES</u> Gloria Gorby 727-835-4166 ext 304 18377 Sheriff Mylander Way, Brooksville FL 34601</p> <p>Frankie Burnett, Vice Mayor</p>	<p>Leadership Council Meeting 1st Wed. of each month at noon</p>

BEAUTIFICATION BOARD

The Beautification Board was established November 18, 1985 by Resolution No. 85-17. Members are appointed by City Council and consists of seven (7) voting members. In addition to the appointed members of the Board, the Articles of the Beautification Board state "A City Council member (reappointed each December), the City Manager* or his designee, and an appointed representative for the *County shall serve as ex-officio members of the Board". A non-voting Student Representative was added in 1992.

This board is responsible for the beautification of the City of Brooksville through education of the citizens, utilizing contests, information, award programs, etc. The Board Members serve for 4-year staggered terms of office, all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and are governed by Articles adopted by the Board and approved by City Council.

The following is a list of members of the Beautification Board, their terms of office, their home addresses and phone numbers:

Scott Renz, Chairman - Reappointed December 20, 2010, to a 4-year term of office through December 31, 2014.

Sarah L. "Sally" Sperling, Vice Chairman - Re-appointed on December 17, 2012, to a 4-year term of office through December 31, 2016.

Kim Lemon - Appointed on December 20, 2010, to a 4-year term of office through December 31, 2014.

Tracy Frazier - Appointed December 19, 2011, to a 4-year term of office through December 31, 2015.

Ronette A. Snyder - Appointed December 16, 2013, to an unexpired 4-year term of office through December 31, 2015.

Roger C. Sherman - Appointed July 7, 2014, to an unexpired 4 year term of office through December 31, 2015.

Melissa Hemstreet - Appointed January 7, 2013 to a vacant 4-year term of office through December 31, 2016.

Ex-Officio & Support Staff:

Joe Bernardini, Council Member, City Council Liaison (non-voting), 201 Howell Avenue, Brooksville, FL 34601; 540-3810 (work); Email: jbernardini@cityofbrooksville.us . Mr. Bernardini was re-appointed December 17, 2012.

Ryan Timothy, Secretary to the Board, 201 Howell Avenue, Brooksville, FL 34601; 540-3816 (work); Email: rtimothy@cityofbrooksville.us .

Student Representative (non-voting):

VACANT

*Investigation of 2013 revealed that the City Manager nor a County Representative have ever served on the board.

BROOKSVILLE HOUSING AUTHORITY

The Brooksville Housing Authority Board is appointed by the Mayor of the City of Brooksville with approval of City Council, as set forth in F.S. 421.05. The Authority consists of 5 voting members plus 1 Alternate. All reasonable efforts will be made to seek applications from residents within the housing complex to serve on this board, striving to appoint two resident members* if possible. This commission is a decision-making public body, responsible for setting policy, guidelines and budgets for total management, operation and maintenance of the Housing Authority properties pursuant to Chapter 421, Florida Statutes, and any state and federal laws, rules and regulations applicable to the operation of a housing project via public funding sources. The terms of office are for 4-year terms, appointed by the Mayor with concurrence of the governing body (Council).

The following list represents the members of the Brooksville Housing Authority Board. Their addresses and phone numbers are as follows:

Randy Woodruff, CHAIRMAN - Re-appointed May 16, 2011, to a 4-year term of office expiring on May 31, 2015.

Clifford E. Manuel, Jr., VICE-CHAIRMAN - Re-appointed July 1, 2013, to a 4-year term of office expiring on June 30, 2017.

Sandra Roth - Appointed November 3, 2014 to a 4-year term of office expiring on June 30, 2018.

Gary E. Schraut - Re-appointed June 18, 2012, to a 4-year term of office expiring on June 30, 2016.

Francine S. Ward - Re-appointed May 16, 2011, to a 4-year term of office expiring on May 31, 2015.

Vacant (alternate) an unexpired 4-year term of office expiring May 31, 2017.

Brooksville Housing Authority Ex-officio & Support Staff - 800 Continental Dr., Brooksville, FL 34601 796-6547.

Tommy L. Brooks, Executive Director; email tlbrooks@tampabay.rr.com

Ricardo Gilmore, Board Attorney, E-mail: rgilmore@saxongilmore.com

Brooksville Housing Authority Board History

- Resolution No. 256 adopted January 29, 1968 Established Board and appointed five (5) Members
- Resolution No. 91-10 increased number of members to seven (7) plus two (2) Alternates.
- Res. #2003-06 adopted 5/5/03 rescinded provisions for alternate members
- Resolution 2013-02 adopted 3/4/13 reduced the number of members to 5 plus 1 Alternate.

CEMETERY ADVISORY COMMITTEE

The Brooksville Cemetery Advisory Committee was created by City Council on March 16, 1992 by adoption of Resolution No. 92-13 and members appointed thereto on April 20, 1992 for initial staggered terms of office as indicated in the Resolution. All subsequent terms of office upon expiration will be for four years, all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008. Council further directed that subsequent appointments of replacement Committee Members shall be City residents or have a documented tie to the Brooksville Cemetery. This advisory committee is responsible to make recommendations on improving the present services being offered and future needs of the cemetery, including activities or improvements that would enhance the attractiveness and aesthetic beauty of the cemetery.

The following is a list of the members of the Brooksville Cemetery Advisory Committee, their terms of office, addresses and phone numbers:

Luther E. Cason - Reappointed on 12/20/10 to a four year term. Mr. Cason's term of office expires on December 31, 2014.

Charles "Pat" Brewer, (RESIGNED 10/12/14) **VICE CHAIRMAN** Reappointed on 12/16/13 to four year term of office expiring on December 31, 2017.

Jan Knowles - Appointed to a four year term on 12/20/10. Ms. Knowles' term of office expires on December 31, 2014.

Kathleen Anne Hudak, **CHAIR** - Reappointed on 12/19/11 to a 4-year term expiring December 31, 2015.

Wayne G. Vutech - Appointed on 12/16/13 to a four year term which expires on December 31, 2017.

Jamielove Miller - Appointed on 12/16/13 to a four year term. Ms. Miller's term of office expires on December 31, 2017.

Frankie Burnett, City Council Liaison - Voting Member - Appointed on 12/17/12.

Ex-officio & Support Staff

Mike Walker, Parks & Recreation Director, 540-3830; mwalker@cityofbrooksville.us

Lindsay Morgan, Parks and Recreation Admin. Asst., **Recording Secretary**; 540-3830 8am-4pm; lmorgan@cityofbrooksville.us

Chair & Vice Chair were reappointed by the committee on 02/21/13.

FIREFIGHTERS' PENSION TRUST FUND BOARD OF TRUSTEES

The Municipal Firefighters' Pension Trust Fund Board of Trustees was created by Florida Statutes, 175.061. The Board is composed of five members, two of whom are residents of the City* and appointed by Council; two full time firefighters who are elected by the majority of the members of the plan**; and the **fifth member**, who is not required to be a City resident, is chosen by a majority of the four members and ratified by Council. Members of this board must file Financial Disclosure Form F upon appointment, annually by July 1 for the previous year ending December 31, and the final Form F1 within 60 days of leaving the board.

Each member shall serve as a trustee for a period of four years from appointment all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and pursuant to changes to the Firefighters' Retirement Trust Fund made via Ordinance No. 754-C, adopted by Council on 04/05/10.***

This board is a decision-making public body responsible for all pension trust fund management and administration of the plan pursuant to Chapter 175, Florida Statutes. The board shall also make recommendations or provide guidance to City Council as it relates to revisions to the member's pension plan, which is approved by the City.

The following is a list of the members of the Firefighters' Pension Trust Fund Board of Trustees, their terms of office, addresses and phone numbers:

Regina Ann Martin*, VICE-CHAIRMAN - Reappointed by City Council on December 16, 2013, to a 4-year term of office which will expire December 31, 2017.

Margaret Bloomquist* - Appointed by City Council on December 16, 2013, to a 4-year term of office which will expire on December 31, 2017.

Bradley W. Sufficool** - Elected by the members of the Fire Department in the Retirement System 11/07/13. His term of office will expire on December 31, 2017.

Donald Nichols** - Elected by the members of the Fire Department in the Retirement System 06/12/14 to fill an unexpired term of office which will expire December 31, 2017.

Joseph Pecora, CHAIRMAN - Appointed by the Board and ratified by Council on April 16, 2012, to fill an unexpired four year term of office as **fifth member** to the board expiring December 31, 2014.

Ex-Officio & Support Staff

Scott Christiansen, Board Attorney; Christiansen and Dehner, 63 Sarasota Center Boulevard, Suite 107, Sarasota, FL 34240; 941-377-2200.

Susan McCrary, Plan Administrator; bfdpension@gmail.com, (352) 796-1035

Audrey Williams, Secretary to the Board (352) 540-3843.

Current Chair, Vice-Chair and Secretary were elected at the March 28, 2014 Board Meeting.

175.061 Board of trustees; members; terms of office; meetings; legal entity; costs; attorney's fees.--
For any municipality, special fire control district, chapter plan, local law municipality, local law special fire control district, or local law plan under this chapter:

GOOD NEIGHBOR TRAIL ADVISORY COMMITTEE

On Monday, March 6, 2000, City Council appointed the following individuals to serve on the twelve (12) member "Good Neighbor Trail Advisory Committee". In 2003, City Council updated the Committee membership to include a trails enthusiast and reduced the number of committee members to ten (10). This Committee is a sub-committee of the City's Parks & Recreation Advisory Board. The purpose of the Committee is to assist in the implementation of the Good Neighbor Trail Management Plan, which includes annual surveying of the site for exotic pest vegetation, animals, natural resources-ecosystem (including a specimen tree survey), and an initial historic resource survey. It is envisioned that the Committee will also assist in restoration plan development and design planning for the Good Neighbor Trail Head facilities and hiking and nature trail. The Good Neighbor Trail Advisory Committee will submit its' recommendations to the Parks & Recreation Board for consideration and subsequent approval by City Council. It is anticipated that this Committee will serve through the complete implementation of the Good Neighbor Trail to Russell Street Station Management Plan. Board appointments have no expirations.

The members of this Committee are:

Vincent Morris, Vice Chair (appt. 3/6/00) State of Florida Division of Forestry	Eugene Kelly (appt. 3/6/00) Florida Native Plant Society
Jan Knowles (appt. 3/6/00) Hernando County Tourist Development	Carole B. Knudson (appt. 6/18/12) Hernando County Tourist Development
Ronette Snyder (appt. 7/7/14)	Steve Diez, Chairman (appt. 12/02) Hernando County Planning Department/MPO
COUNCIL REPRESENTATIVE	Richard D. Gant (appt. 3/6/00) City of Brooksville Parks & Recreation Advisory Board
Dawn E. Fish (Appt. 12/01/08) City Resident	Ron Daniel (12/16/13) Historical Museum President
John Beatty	(trail enthusiast - position created by GNT on 6/11/03 & rep. appt. by Council 12/15/03)

Ex-officio Support Staff

Mike Walker, Parks & Recreation Director
 Bill Geiger, Community Development Director
 Jennifer Battista, Recording Secretary

All support staff may be contacted at:

City of Brooksville
 201 Howell Ave.
 Brooksville, FL 34601
 352-540-3850

Chair and Vice-Chair were elected at the February 4, 2014 Board Meeting

GREAT BROOKSVILLIAN SCREENING COMMITTEE

The Great Brooksvillian Screening Committee is appointed by City Council annually, as set forth in Policy No. 2-2012. The Committee consists of five members who review the Great Brooksvillian nominations each year. The terms of office are annually for the respective year, expiring December 31st. Meetings are scheduled at the discretion of the committee with the first meeting on the 3rd Thursday of February annually.

The following members were appointed July 7, 2014 for an unexpired one year term ending December 31, 2014.

Julia Jinkens - Appointed July 7, 2014, to an unexpired 1-year year term through December 31, 2014.

Sue Loveday - Appointed July 7, 2014, to an unexpired 1-year year term through December 31, 2014.

Gail Samples - Appointed July 7, 2014, to an unexpired 1-year year term through December 31, 2014.

Roger C. Sherman - Appointed July 7, 2014, to an unexpired 1-year year term through December 31, 2014.

Michelle Thompson - Appointed July 7, 2014, to an unexpired 1-year year term through December 31, 2014.

Janice L. Peters, CMC, City Clerk/Board Secretary
352-540-3853
jpeters@cityofbrooksville.us

PARKS & RECREATION ADVISORY BOARD

The Parks & Recreation Advisory Board consists of seven (7) members (one (1) of which is a City Council Member, appointed each December) and two (2) alternate members. In 1982 funds were donated to the City by members of the McKethan Family. The McKethan Park Recreation Committee was formed to oversee expenditures of these funds, mainly for Capital Outlay items. On January 25, 1988, City Council appointed the McKethan Park Recreation Committee as an advisory board for both McKethan and Tom Varn Park. As a result, the name of the committee was changed to the Parks & Recreation Advisory Board. On August 19, 1991, Council adopted Ordinance No. 500 officially establishing the Parks & Recreation Advisory Board and assigning staggered terms of office to the Board Members. Thereafter, appointed members shall serve four year terms, all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008. (Ordinance No. 764 was adopted 09/15/08, rescinding Ordinance No. 500 that established the P&R Board and removing it from the City's Code of Ordinances). The board remained as it was established at that time.

The following is a list of the members of the Parks & Recreation Advisory Board, their terms of office, addresses and phone numbers.

Alan K. Garman, CHAIRPERSON - Reappointed on 12/17/12 to a four year term of office through December 31, 2016.

Toni Maletta - Re-appointed on December 16, 2013 to a four year term of office through December 31, 2017.

Darren McKethan - Appointed on 12/17/12 to a four year term of office through December 31, 2016.

William E. Chatman, Jr. - Reappointed on 12/16/13 to a four year term of office through December 31, 2017.

Richard D. Gant - Reappointed on 01/03/11 to a four year term through December 31, 2014.

Frank Miller - Appointed on 12/17/12 to a four year term of office through December 31, 2016.

Joe Bernardini - Reappointed on December 17, 2012.

Kelly Lee Lagedrost - Appointed December 19, 2011 to a 4-year term ending December 31, 2015 replacing Jill Allen.

Susan D. Rupe, ALTERNATE - Appointed on January 3, 2011, to a four year term of office through December 31, 2014.

Ex-officio & Support Staff

Michael C. Walker, Parks, Facilities and Recreation Director for the City of Brooksville, City Liaison to the Board; 540-3830 (work).

Lindsay Morgan, Secretary for the Board; 540-3830 (work).

PLANNING & ZONING COMMISSION

The Planning & Zoning Commission consists of five (5) voting members and two (2) alternate members who must be City residents. The alternate members would vote in the absence of a full time member. This commission serves as a quasi-judicial decision-making public body to approve final decisions on certain petitions for special exceptions or interpretations and serve in an advisory capacity to make recommendations to City Council on zoning/re-zoning petitions, annexation petitions, comprehensive plan amendments, preliminary/final plats, and vacation of right of way petitions and other land use and zoning issues and decisions within the City of Brooksville as prescribed by City Code or Florida Statutes. The terms of office are for four (4) years and members must be City residents. The terms shall all expire in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008. The following is a list of the members of the Planning & Zoning Commission, their terms of office, addresses and phone numbers:

John A. Wanat, CHAIRMAN* - Reappointed December 19, 2011, to a 3-year term, which expires December 31, 2014 (*the next appt would return to the 4-year appt***).

Elmer D. Korbus, VICE-CHAIRMAN* - Reappointed December 31, 2011, to a four year term, which expires December 31, 2015.

George H. Rodriguez - Reappointed February 7, 2011 to a four year term, which expires December 31, 2015.

Anthony D. Pedonesi - Re-appointed December 16, 2013, to a four year term, which expires December 31, 2017.

Ronald H. Lawson - Re-appointed December 16, 2013, to a 4-year term which expires December 31, 2017.

Louise O. Taylor, ALTERNATE, - Re-appointed December 16, 2013, to a 4-year term of office through December 31, 2017.

David Donato, ALTERNATE - Appointed December 17, 2012, to a four year term of office through December 31, 2016.

Ex-Officio & Support Staff

Thomas S. Hogan, Jr., Esquire, City Attorney, P.O. Box 485, Brooksville, FL 34605; (352) 799-8423 office and fax (352) 799-8294 (also receives packet), Email: cityattorney@cityofbrooksville.us

Bill Geiger, Community Development Director/City Liaison (Non-Voting) to the Board; 540-3815(work), Email: bgeiger@cityofbrooksville.us.

Jennifer Battista, Secretary to the Board; 540-3813 (work); Email: jbattista@cityofbrooksville.us

J. Lisle Bozeman, Non-voting School Board Representative, Manager of Planning & Grant Development, Hernando County School District, 8016 Mobley Rd., 797-7050 Email: Bozeman_j@hcsb.k12.fl.us.

**Current Chair & Vice-Chair elected at the 3/14/12 meeting of the board.*

***Council, at their 12/19/11 meeting opted to stagger the terms of 4 members expiring at the same time to 1,2,3 & 4 year terms. The 4-year terms will resume at the expiration of their respective 1, 2 or 3 years.*

POLICE OFFICERS' PENSION TRUST FUND BOARD OF TRUSTEES

The Municipal Police Officer's Pension Trust Fund Board of Trustees was created for all police officers hired after January 1, 1996, pursuant to Florida Statutes, 185. The Board is composed of five members, two of whom are residents of the City appointed by Council*; two full time police officers who are elected by the majority of the police officers who are members of the plan, and the fifth member is chosen by a majority of the four members on the Board and ratified by Council**.

Each member shall serve as a trustee for a period of four years from appointment all expiring in December of their respective term, as amended by Policy No. 4-2008 adopted by City Council 10/6/2008 and pursuant to changes to the POPTF Retirement Plan and Trust made via Ordinance No. 770-A, adopted by Council on 05/03/10. All terms were extended an additional two years at that time.

This board is a decision-making public body responsible for all pension trust fund management and administration of the plan pursuant to Chapter 185, Florida Statutes. The board shall also make recommendations or provide guidance to City Council as it relates to revisions to the member's pension plan, which is approved by the City.

The following is a list of the members of the Police Officer's Pension Trust Fund Board of Trustees, their terms of office, addresses and phone numbers:

Jason Matheson** - Appointed by the Board of Trustees as the **fifth member** on February 28, 2013, replacing Jason Brough and ratified by City Council on March 18, 2013, for an unexpired 4-year term through December 31, 2014.

Margaret Bloomquist* - Appointed by City Council on December 16, 2013, to a 4-year term of office which will expire on December 31, 2017.

Sergeant Randal Orman, CHAIRMAN - Re-elected on December 10, 2012, by a majority of the police officers who are members of the plan to serve a 4-year term of office which will expire on December 31, 2016.

Sergeant Stephen Mislyan - Elected by a majority of the police officers who are members of the plan on January 6, 2014, to serve a 4-year term of office which will expire December 31, 2017.

Charles W. Price, Jr.* - Re-appointed by City Council on December 17, 2012, to a 4-year term of office which expires December 31, 2016.

Ex-officio & Support Staff

Bonni S. Jensen, Esquire, Board Attorney; The Law Offices of Perry, and Jensen, LLC, 400 Executive Center Drive, Suite 207, West Palm Beach, FL 33401-2922; 561-686-6550 (Work).

Tiffany Still, Recording Secretary, City of Brooksville, 87 Veterans Avenue, Brooksville, FL 34601; Phone: 540-3800, Fax: 540-3879; Email: tstill@cityofbrooksville.us

*Member positions advertised via Press Release & appointed by Council under the Regular Agenda.

**5th Member elected by a majority of the police officer who are members of the plan and ratified by Council under the Consent Agenda.

Attachment 2

11-10-14P12:52 RCVD

MICHAEL R. MOEHLMAN
EXECUTIVE DIRECTOR

1241 S.W. 10TH Street
OCALA, FLORIDA 34471-0323

Telephone 352-732-1315
FAX 352-732-1319
email: mailbox@wrpc.cc
Http://www.wrpc.cc



OFFICERS

DENNIS DAMATO
CHAIR

MARTHA HANSON
VICE-CHAIR

JAMES ADKINS
SECRETARY

November 6, 2013

The Honorable Mayor Kevin Hohn
City of Brooksville
201 Howell Avenue
Brooksville, FL 34601-2041

Dear Mayor Hohn:

It is necessary for municipal officials within your County to select one elected official to represent the municipalities of your county on the **Withlacoochee Regional Planning Council** for a term beginning December 11, 2014 and ending on December 10, 2015.

Your current representative is Councilman Joseph E. Johnston III of Brooksville.

You need to contact other municipalities and towns in your County to select a representative for the coming year. An appointment needs to be made as soon as possible, as new appointments are eligible to be sworn in at the December 11, 2014 Annual Meeting.

When you have agreed on an individual, please send the name of your representative.

If you have any further questions, please contact me.

Sincerely,

Michael R. Moehlman
Executive Director

MRM:gr

cc: City of Weeki Wachee

CORRESPONDENCE-TO-NOTE
REGULAR COUNCIL MEETING – December 1, 2014

1. **TYPE:** Letter
 DATED: October 31, 2014
 RECEIVED FROM: Florida Department of Revenue
 ADDRESSED TO: City Manager
 SUBJECT: Truth in Millage (TRIM) Certification

2. **TYPE:** Letter
 DATED: November 4, 2014
 RECEIVED FROM: Sally Sperling
 ADDRESSED TO: City Council
 SUBJECT: Beautification Board Service

3. **TYPE:** Letter
 DATED: November 6, 2014
 RECEIVED FROM: Firefighters' Pension Trust Fund Board
 ADDRESSED TO: City Council
 SUBJECT: Annual Report of Investment Activity



Executive Director
Marshall Stranburg

11-55-14 P02153 ROVD

October 31, 2014

T. Jennene Norman-Vacha, City Manager
City of Brooksville
201 Howell Avenue
Brooksville, Florida 34601

Re: Truth in Millage (TRIM) Certification

Dear Ms. Norman-Vacha:

The Department of Revenue has reviewed the millage certification documents your taxing authority submitted. The department has found no violation of the certification requirements in subsections 200.065(1)-(4), (6)-(12), (14), and (15), Florida Statutes, and therefore accepts your certification as meeting the stated requirements.

The department has also reviewed the maximum millage levy calculation final disclosure documents your taxing authority submitted. The department's review included documents relating to the millage levying processes and the total taxes levied by your principal taxing authority and any dependent special districts and MSTUs (for counties). Based on these documents, the department has determined that your taxing authority is in compliance with the maximum total taxes levied requirements, and thus the maximum millage levy requirements, of s. 200.065(5), Florida Statutes.

Sincerely,

Howard Moyes, Interim Director
Property Tax Oversight Program

HM/reb #37.03

CTN
12-01-14
cc: Finance Department
M. W. Martin

November 4, 2014

Brooksville City Council

Re: Beautification Board Service

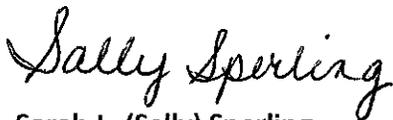
Dear Council,

After serving many years on the Brooksville Beautification Board and after much self reflection and examination, I regret that I must tender my resignation from this Board.

In my humble opinion, you have thwarted repeated suggestions/efforts on our part and have not relied on this Board to revitalize/beautify the downtown area, denied repair/revitalization of the City Christmas decorations, have not attempted to involve this board in key areas of revitalization, growth, and beautification of the downtown area, have created and relied on "other" boards/committees for same, and have eliminated the very small Beautification Board budget we might use for projects or to ceremoniously honor those who have won Beautification awards throughout the year. With the completion of the "Welcome to Brooksville" sign placed on U.S. 41 South, this Board currently serves no purpose other than (1) nominating monthly a residence and business for a beautification award, and (2) hosting an Arbor Day event. Council, city employees, or city residents could nominate for these monthly(?) awards, to be voted on by City Council and the annual Arbor Day celebration could be easily handled by city staffers.

I have immensely enjoyed serving on the Beautification Board in the capacity of member, chairman, and vice chairman, and wish them success and a more active and involved future.

Sincerely,



Sarah L. (Sally) Sperling

Cc: Scott Renz, Chairman
Jennene Norman-Vacha, City Manager



FIREFIGHTERS' PENSION TRUST FUND BOARD OF TRUSTEES

85 Veterans Ave, Brooksville, Fl. 34601
352-540-3840 Fax- 352-544-5462

11-13-14 11:09 RCVD

November 6, 2014

Honorable Mayor and Members of City Council
City of Brooksville
c/o T. Jennene Norman-Vacha, City Manager
201 Howell Avenue
Brooksville, Florida 34601

Re: City of Brooksville Firefighters' Retirement Trust Fund- Annual Report of Investment Activity

Dear Ms. Norman-Vacha:

In accordance with Section 112.661(15) Florida Statutes, please find enclosed the Annual Report of the investment activity of the City of Brooksville Firefighters' Retirement Trust Fund. This report includes the investments in the portfolio as of September 30, 2014 listed by class, type, book value, income earned and market value as of the stated date. This report must also be made available to the public.

Sincerely,



BRADLEY W. SUFFICOOL
Secretary

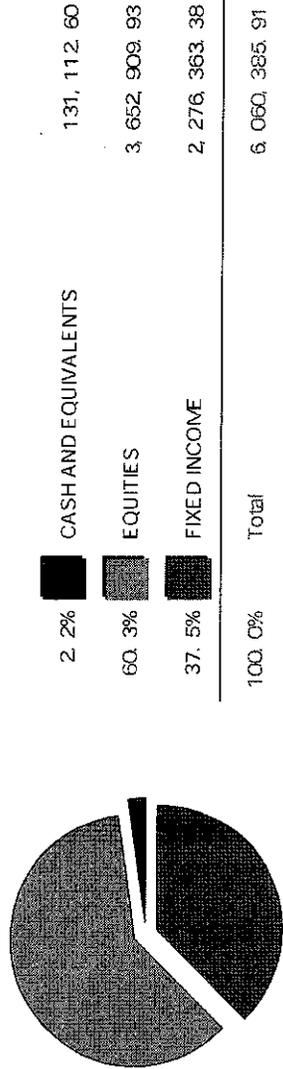
ATN
12-01-14
cc: Finance Department
J. Vacha

JOSEPH PECORA, CHAIRMAN REGINA ANN MARTIN, VICE-CHAIRMAN CAPTAIN BRADLEY W. SUFFICOOL, SECRETARY
MARGARET BLOOMQUIST, TRUSTEE DRIVER/ENGINEER DONALD NICHOLS, III, TRUSTEE

SUSAN MAE McCRARY, ADMINISTRATOR

Statement Period: 10/01/2013 through 09/30/2014
 Account Number: M026326
 SALEM TRUST COMPANY
 AS CUSTODIAN FOR THE
 CITY OF BROOKSVILLE FIREFIGHTERS
 RETIREMENT TRUST FUND

Summary Of Investments
 Investment Allocation



Investment Summary

	Cost	Market Value	% of Acct	Estim Ann Inc	Income Yield
CASH AND EQUIVALENTS					
CASH	11,489.02	11,489.02	0.19	0	0.00
SHORT TERM INVESTMENTS	119,623.58	119,623.58	1.97	12	0.01
TOTAL CASH AND EQUIVALENTS	131,112.60	131,112.60	2.16	12	0.01
FIXED INCOME					
U S GOVERNMENT OBLIGATIONS	271,081.81	272,616.05	4.50	6,250	2.29
MORTGAGE ASSET BACKED SEC	540,321.06	548,913.21	9.06	19,627	3.58
COLLATERALIZED MITGE OBLIG	110,847.72	113,985.15	1.88	6,008	5.27
CORPORATE BONDS	908,073.91	921,011.02	15.20	46,890	5.09

Statement Period: 10/01/2013 through 09/30/2014
 Account Number: M02626
 SALEM TRUST COMPANY
 AS CUSTODIAN FOR THE
 CITY OF BROOKSVILLE FIREFIGHTERS
 RETIREMENT TRUST FUND

Summary Of Investments
 Investment Summary

	Cost	Market Value	% of Acct	Estim Ann Inc	Income Yield
FOREIGN BDS NTS DEB	118,772.20	122,498.70	2.02	6,362	5.19
MUT FUNDS - FIXED INC	300,000.00	297,339.25	4.91	12,151	4.09
TOTAL FIXED INCOME EQUITIES	2,249,096.70	2,276,363.38	37.56	97,288	4.27
COMMON STOCK	1,626,122.37	2,029,184.20	33.48	42,690	2.10
FOREIGN STOCK	258,925.56	302,417.60	4.99	6,088	2.01
MUT FUNDS - EQUITY	1,224,665.40	1,321,308.13	21.80	16,636	1.26
TOTAL EQUITIES	3,109,713.33	3,652,909.93	60.28	65,413	1.79
Total Net Asset Value	5,489,922.53	6,060,385.91	100.00	162,713	2.68