

## **MINUTES**

**CITY OF BROOKSVILLE, FLORIDA  
COMMUNITY REDEVELOPMENT AGENCY (CRA)  
EXECUTIVE REVIEW COMMITTEE (ERC)  
COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM  
MEETING**

**City Hall Council Chambers, 201 Howell Avenue, Brooksville, FL 34601**

**December 14, 2015 – 10:00 AM**

Bill Geiger, Community Development Director/Community Redevelopment Agency Executive Director, opened the meeting at 10:00 a.m. All those present introduced themselves.

*ERC Members Present:* Bill Geiger, Community Development Director/Community Redevelopment Agency Executive Director; Steve Gouldman, City Planner; Tannette Gayle, Finance Director and Jennifer Battista, recording secretary.

*Applicant Present:* Wayne Vutech, Archer Painting

### **CRA APPLICATION**

**Applicant Name: Wayne Vutech/Archer Painting**

**Property Address: 114 E. Liberty Street, Brooksville, Florida**

Bill Geiger, Community Development Director/Community Redevelopment Agency (CRA) Executive Director, advised that the application for consideration is for an exterior property improvement grant for property located at 114 E. Liberty Street. Community Development Director/Community Redevelopment Agency (CRA) Executive Director Geiger advised that the application is to repair and replace the sloped roof. The low bid received is \$4,900.00 submitted by A-Ready Roofing. Mr. Geiger went on to state that Mr. Vutech anticipates that there will be additional wood that will need to be replaced. He would recommend that the CRA-ERC grant approval of \$4,900.00 with up to an additional \$1,000 to put the project cost at \$5,900.00. If the cost is higher than that, Mr. Vutech will need to let Mr. Geiger know.

In response to Mr. Goldman's question, Wayne Vutech advised that he was comfortable with A-Ready Roofing's bid response. He added that he would like to keep the shingle work aesthetically pleasing and in keeping with the historical architecture in this area.

Motion:

Motion was made by Steve Gouldman and seconded by Tannette Gayle to approve the CRA improvement grant for 114 E. Liberty Street as presented at a project cost of \$4,900 with an additional \$1,000, if necessary, for total project cost of up to \$5,900.00. The CRA grant match would be \$2,950.00. Motion carried 3-0.

CRA Executive Director Geiger advised that Mr. Vutech will need to provide proof of payment and final inspections at the end of the project to be eligible for reimbursement.

Mr. Vutech was presented with the grant award letter approving the project. He was also given a sign to post on the property in accordance with the CRA Grant Application Guidelines.

**[NOTE FOR MINTUES: On 12/17/15, CRA Executive Director Geiger received a phone call from Wayne Vutech who advised that he would be proceeding with Foster's Roofing for the same amount. Mr. Geiger gave him approval to proceed]**

**ADJOURNMENT**

Meeting adjourned at 10:15 a.m.

*Jennifer J. Battista*  
*Recording Secretary*