

MINUTES

**CITY OF BROOKSVILLE, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY (CRA)
EXECUTIVE REVIEW COMMITTEE (ERC)
COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM
MEETING**

City Hall Council Chambers, 201 Howell Avenue, Brooksville, FL 34601

February 9, 2016 – 3:30 PM

Bill Geiger, Community Development Director/Community Redevelopment Agency Executive Director, opened the meeting at 3:30 p.m. All those present introduced themselves.

ERC Members Present: Bill Geiger, Community Development Director/Community Redevelopment Agency Executive Director; Steve Gouldman, City Planner; Tannette Gayle, Finance Director; Richard Radacky, Public Works Director and Jennifer Battista, recording secretary.

Applicant Present: Robert Buckner

CRA APPLICATION

Applicant Name: Robert Buckner

Property Address: 210 W. Jefferson St., Brooksville, Florida

All those present introduced themselves. Bill Geiger, Community Development Director/Community Redevelopment Agency (CRA) Executive Director, advised that the application for consideration is for an exterior 8' roll up door. This will not make a big difference to the exterior appearance of the building but will make a big difference in attracting a tenant to the building. This is an important rationale when considering this cost sharing grant.

Richard Radacky called attention to an incorrect date included in the application packet for project construction. Robert Buckner stated that it is scheduled to be done Saturday, February 13th.

Steve Gouldman questioned the sketch included in the packet that delineated a 7' X 7' roll-up door, but the bid proposal for consideration quoted a price for a 8' wide X 7' high door. Robert Buckner stated that the equipment (print machine) that needs to go through that door is 6'10" wide, so it was decided that 7' wide was just too tight.

Community Development Director/CRA Executive Director Geiger pointed out that the bid amount for consideration is \$3,533.50. He would recommend that the CRA-ERC approve a total bid project cost of up to \$4,000.00 with CRA grant reimbursement of up to \$2,000.00. This would be documented and reimbursement will be based on actual project costs.

Mr. Buckner advised that he would be back before the CRA-ERC with an application for this site to include painting improvements. CRA Executive Director Geiger reminded all to keep in mind that the total project costs for each application submitted would be added together and there is a limit for one property to receive grant funds over a five year period.

Motion:

Motion was made by Steve Gouldman and seconded by Tannette Gayle to approve the CRA improvement grant for 210 W. Jefferson Street as presented at a project cost of up to \$4,000.00 with a CRA grant match of up to \$2,000.00. Motion carried 4-0.

Mr. Buckner was presented with a sign to post on the property in accordance with the CRA Grant Application Guidelines. He was unable to take the sign with him, but would make arrangements to stop by and get it later.

ADJOURNMENT

Meeting adjourned at 3:38 p.m.

Jennifer J. Battista
Recording Secretary