

MINUTES

**CITY OF BROOKSVILLE, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY (CRA)
EXECUTIVE REVIEW COMMITTEE (ERC)
COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM
MEETING**

City Hall Council Chambers, 201 Howell Avenue, Brooksville, FL 34601

March 30, 2016 – 10:00 AM

Steve Gouldman, City Planner, Community Development Department, opened the meeting at 10:00 a.m. All those present introduced themselves.

ERC Members Present: Steve Gouldman, City Planner; Tannette Gayle, Finance Director; Richard Radacky, Public Works Director and Jennifer Battista, recording secretary.

Applicant Present: Robert Buckner

CRA APPLICATION

Applicant Name: Robert Buckner

Property Address: 210 W. Jefferson St., Brooksville, Florida

All those present introduced themselves. Steve Gouldman advised that this application is primarily for painting at the building at 210 W. Jefferson St. The building will be yellow, with perhaps a black and/or white trim. Mr. Buckner addressed the Committee regarding the project. The estimated project total of \$3,300.00 is for painting the building, wall and curbing with a \$500.00 contingency included to include any repair work needed. Since the time of application submitted, it has been discovered that there is repair work to do before painting. Mr. Buckner advised that he has since discovered that the handicapped spaces can be reduced from two to one, with a change to the markings to the accessible ramp. That will increase the project costs, as will additional pressure washing to the parking area. He added that he had planned to submit a separate application for a new fence, or repairing the existing fencing, at this property but has been informed that there is only one CRA grant application allowed per funding cycle. Mr. Buckner went on to state that a new shed has been permitted and added to the property and he would like the grant application to include painting that as well.

The Executive Review Committee discussed the amended request for consideration broken down as follows:

\$1,650.00 – 1/2 cost of initial project cost (painting building and curbs)
\$ 500.00 - stucco repair contingency
\$ 300.00 –painting shed
\$ 100.00 – additional contingency

After discussion, Steve Gouldman suggested approving a CRA grant match amount of \$2,200.00. The applicant will need to provide proof of payment and receipts to obtain reimbursement.

Motion:

Motion was made by Tannette Gayle and seconded by Richard Radacky to approve a CRA grant property improvement match in the amount of \$2,200.00. Motion carried 3-0.

It was pointed out that Mr. Buckner should still have his sign to post from when his previous application was approved on February 9, 2016.

ADJOURNMENT

Meeting adjourned at 10:25 p.m.

Jennifer J. Battista
Recording Secretary