

CITY OF BROOKSVILLE



MINUTES OF THE PRE-BID MEETING WATER TOWER SITE IMPROVEMENT BID NO. CD2018-01

A Pre-bid meeting for Bid No. CD2018-01 was held at 3:00 p.m. on Friday, March 9, 2018, in the City Hall Council Chambers, 201 Howell Avenue, Brooksville, FL for the Water Tower Site Improvement Project. In attendance were Bill Geiger, Community Development Director; Burt Bennett, Coastal Engineering, lead consultant for the project; and Jennifer J. Battista, recording secretary.

Attending from the public were:

Anthony Houllis	Razorback, LLC
George Hughes	Razorback, LLC
Chuck Daly	Daly & Zilch (Florida), Inc.
Terry Suttmiller	Right of Way Contracting, Inc.
Rich Matassa	Samsson Construction, Inc.

Community Development Director Geiger began by describing the project at the water tower site, which will include a pavilion, pavers, asphalt overlay, re-stripping and curbing for the parking lot. It will include amenities such as picnic benches, bike fix-it station, watering station, message boards and bike racks.

He advised that the architect who completed the architectural plans for the project was not present, and any questions related to the architectural plans can be answered by issuance of an addendum.

Community Development Director Geiger informed those present that five addendums have been issued on this bid, and those can be found on the City's website. He added that this is not a mandatory pre-bid meeting.

George Hughes, Razorback, LLC, questioned the plans as they relate to the trees and plants specifications. Mr. Geiger and consultant, Burt Bennett, discussed the plans that call for crepe myrtle trees and clarified that they would need to be a minimum of 3" caliber. They discussed the ligustrum hedge that is called for in the plans, agreeing that while ligustrums are not native, they are not considered an evasive species and the intent is to match the existing hedge already in place.

Rich Matassa, Samsson Construction, questioned the budget for the project.

Community Development Director Geiger advised that the estimate is at \$138,800.00. He advised that if the project comes in under \$100,000.00, the permit fee is significantly less.

Chuck Daly, Daly & Zilch, questioned where the electric access for the project would be. Burt Bennett responded that while it was not shown specifically on the plans, there is power at the tower that will be utilized. The successful bidder will need to have an electrical engineer provide the information for the building permit.

Mr. Daly questioned the material to be used for the striping called for in the plans, to which Mr. Bennett advised that it would be paint and not thermo-plastic.

In response to Mr. Daly's question, Community Development Director Geiger pointed out that according to the bid documents, questions must be received at least seven days prior to the scheduled opening of bids, which is March 23rd.

Community Development Director advised that the site functions as a parking lot facility. He further stated that the turn-around time of 90 days for completion of this project is important because it does provide for public parking.

The Pre-Bid meeting concluded at 3:10 p.m.

s/Jennifer J. Battista
Jennifer J. Battista
Recording Secretary
Community Development Department